



DEPUTY UNDER SECRETARY OF DEFENSE

3015 DEFENSE PENTAGON  
WASHINGTON, DC 20301-3015

MAY 26 2009

ACQUISITION AND  
TECHNOLOGY

MEMORANDUM FOR SECRETARIES OF THE MILITARY DEPARTMENTS  
COMMANDER, UNITED STATES SPECIAL OPERATIONS  
COMMAND (ATTN: ACQUISITION EXECUTIVE)  
COMMANDER, UNITED STATES TRANSPORTATION  
COMMAND (ATTN: ACQUISITION EXECUTIVE)  
DIRECTORS, DEFENSE AGENCIES  
DIRECTORS, DOD FIELD ACTIVITIES

SUBJECT: Revised Implementation Schedule for Department of Defense Inventories  
and Reviews of Contracts for Services

In response to Section 807 of the Fiscal Year (FY) 2008 National Defense Authorization Act (NDAA), my office issued a May 16, 2008, memorandum entitled, "Inventories and Reviews of Contracts for Services." The memorandum established a phased implementation plan for DoD-wide Section 807 compliance.

The Department was notified through a Congressional Hearing in March 2009 of concern related to timely submissions. As a result, I am replacing the previous implementation plan with the following:

June 30, 2009 – Military Departments submit FY 2008 Inventory Lists; and

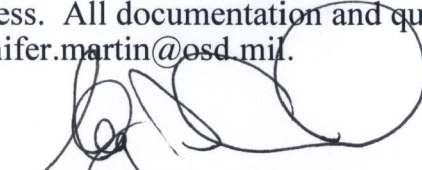
August 28, 2009 – Defense Agencies submit FY 2008 Inventory Lists.

DoD-wide compliance with Section 807, FY 2008 NDAA will occur in FY 2010, with all DoD component Inventory submissions no later than June 30, 2010.

The timelines, as stated in Section 807, for inventory publications, reviews, and conversion planning will initiate upon formal submission of your Inventory Lists to Congress.

Due to the impacts of this schedule acceleration on the Defense Agencies, my office along with subject matter experts from the Military Departments will provide assistance in developing a methodology for your inventory lists.

My point of contact is Ms. Jennifer Martin, Senior Procurement Analyst, Defense Procurement and Acquisition Policy Office of Strategic Sourcing. Deliver your Inventory Lists to Ms. Martin for submission to Congress. All documentation and questions to Ms. Martin at 703-602-0710 or via e-mail at [jennifer.martin@osd.mil](mailto:jennifer.martin@osd.mil).



Shay D. Assad  
Acting

