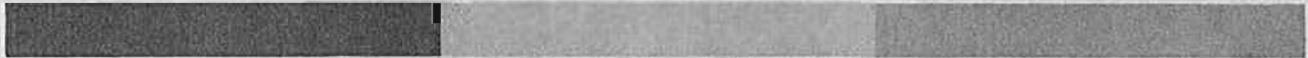
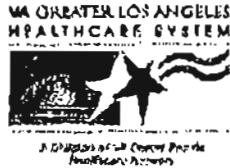


West Los Angeles budget, revenues
& expenditures

Request 8: Copies of short term
sharing agreements



46. Sharing Agreement Number V691s-5160
(Jan. 16-21, 2003)



Enhanced Health Care Resources Sharing Agreement
CBS Productions "The Agency"

Cast, crew and extras shall be identified by a
Production Company Photo ID Badge .

1. **Sharing Agreement:** This Contract (V6915-5160) is a Sharing Agreement pursuant to Title 8, U.S.C. Section 8153.

This Contract provides for the use of VA Greater Los Angeles Healthcare System, WLA Healthcare Center building space, land use and/or other resources, as specified in subparagraph 1B below. The terms of the Contract are as follows:

Attachments "A", "B", "C", "D" and "E" are made part of this agreement.

- A. **Purpose:** To contract use of space at the WLA Healthcare Center to film the television series "The Agency".
- B. **Parties:** CBS Productions, hereinafter known as "Sharing Partner" and VA Greater Los Angeles Healthcare System.
- C. **Resources to be shared:** Parking Lots #26 & #38; exteriors of Bldgs. #156, #157, #158, #258 and the Golf Course Parking Lot. (see Attachment "A").
- D. **Period of Performance:** January 16th, 17th, 18th, 19th, 20th, 21st, 2003
- E. **Pricing and Payment Terms:** As mutually negotiated and agreed. See Attachment "B" for details.
- F. **Payment:** The Sharing Partner shall make all payments (user fees) payable to Department of Veterans Affairs - Agent Cashier, referencing this Enhanced Sharing Agreement Number. The Sharing Partner shall submit said payment and/or fee as mutually negotiated and agreed upon full execution of this Contract. Payment(s) shall be in the form of a certified or cashier's check, bank draft, or US Post Office Money Order and delivered to:

VA Greater Los Angeles Healthcare System
WLA Healthcare Center
Bldg #218, Room #217
Los Angeles, CA 90073

- G. **Security Deposit:**
A security deposit of Four Thousand Dollars (\$4,000.00) must be paid by COB January 17, 2003. A payment instrument for the Security Deposit is not to be combined with the payment instrument for the use of facilities/grounds. A walk through inspection of the contracted areas will be conducted following the contracted period to assess any damages. Upon VA determination of the condition of the grounds utilized, the Security Deposit will be refunded as deemed appropriate by the VA. Sharing Partner shall make the security deposit amount payable to "VA Greater Los Angeles Healthcare System - Agent Cashier".

46-1

Payment shall be in the form of a certified or cashier's check, bank draft or U.S. Postal Money Order. The monetary payment shall be delivered to:

VA Greater Los Angeles Healthcare System
WLA Healthcare Center
Bldg #218, Room #217
Los Angeles, CA 90073

- H. **Authorization to Act on Behalf of the VA GREATER LOS ANGELES HEALTHCARE SYSTEM, WEST LOS ANGELES:** The Contracting Officer (hereinafter: "CO") is the only Government official who shall be authorized to handle contractual matters involving changes, direction, work, and money. The CO shall give all direction for these areas. Nothing is to be decided without consultation with the CO.
- I. **Restriction:** The Department of Veterans Affairs (hereinafter: "DVA") prohibits the use of VA property for the purpose of carnivals (i.e., amusement rides of any kind and animal displays/acts). The DVA prohibits the parking of vehicles on grass and tree areas of the grounds, unless prior approval of the DVA has been obtained and such approval is incorporated into this Contract. The DVA prohibits the carrying of firearms by any person(s) employed or hired by the Sharing Partner, other than duly sworn law enforcement personnel such as LAPD or LA County Sheriff. No explosive devices, smokescreens, etc. will be permitted on Government property. No tobacco smoking is permitted in Government buildings. Photography within patient areas or of patients is strictly prohibited. There will be no disruption of the Healthcare Center operations. Courtesy to patients, visitors and employees is MANDATORY. Filming must be conducted and coordinated under guidelines established by VA GLAHS.
- J. **Security:** The DVA shall provide security, and may patrol the performance area. Should other security arrangements be necessary, this Contract will specify such arrangements. Random inspections by the Contracting Officer, the Contracting Officer's Technical Representative (COTR) or VA GREATER LOS ANGELES HEALTHCARE SYSTEM, LA ACC Security Police, may be conducted during the period of performance, provided that said random inspections do not materially interfere with Sharing Partners filming activities.
- K. **Insurance:** The Sharing Partner shall provide a minimum of \$1,000,000.00 (One Million Dollars) Liability Insurance prior to commencement of performance, and such insurance will be effective throughout period of performance. Proof of such insurance shall be hand-delivered or mailed to the Contracting Officer prior to commencement of performance of this Contract.
- L. Sharing Partner will ensure performance area(s) is/are restored to pre-existing conditions (fair wear and/or tear excepted) at expiration of performance. The Sharing Partner shall be responsible for all damages to VA GREATER LOS ANGELES HEALTHCARE SYSTEM, WLA Healthcare Center property caused by their negligence, etc. and any repairs, if necessary, will be at the expense of Sharing Partner.
2. **General terms and conditions shall be as follows:**
- A. **Relationship:** The relationship of the parties is not and shall not be construed or interpreted to be partnership, joint venture, or agency. The relationship of the parties shall be an independent contractor relationship.

46-2

- B. **Termination:** Either party may terminate this Contract by giving at twenty four (24) hours prior written notice. In the event of termination, the Sharing Partner shall be responsible for payment for all services rendered VA GREATER LOS ANGELES HEALTHCARE SYSTEM, WLA Healthcare Center, prior to the effective date of termination.
- C. **Modification:** This Contract may need to be modified during the term. All modifications shall be in writing and, except for termination, have the written consent of both parties.
- D. **Governing Law:** This Contract shall be governed, construed, and enforced in accordance with Federal law.
- E. **Contractor Disputes:** All disputes arising under or relating to this Contract shall be resolved in accordance with this clause
1. As used herein, "controversy or claim" means a written demand or assertion by one of the parties seeking, as a legal right, the payment of money, adjustment or interpretation of contract terms, or other relief, arising or relating to the contract.
 2. Any controversy or claim arising out of or relating to this Contract on behalf of the Sharing Partner shall be presented initially to the CO for consideration. The CO shall promptly furnish a written reply on the claim to the Sharing Partner.
 3. In the event the parties cannot amicably resolve the matter, any controversy or claim arising out of or relating to this contract, or breach thereof, shall be settled by arbitration at the VA Board of Contract Appeals in accordance with procedures set forth in the Alternative Disputes Resolution Act of 1996, and judgment upon any award rendered by the Arbitrator(s) may be entered into any court having jurisdiction thereof.
- F. **Use of the VA GREATER LOS ANGELES HEALTHCARE SYSTEM, WEST LOS ANGELES' Name (Advertising):** Sharing Partner shall not use any marketing material, logo, trade name, service mark, or other materials belonging to DVA, directly or indirectly, in any form of advertising without the written consent of the DVA. (Endorsements (advertising) subject to 5 C.F.R. 2635.702)
- G. **Indemnification:** Sharing Partner shall hold harmless and indemnify VA GREATER LOS ANGELES HEALTHCARE SYSTEM from any and all claims, losses, damages, liabilities, costs, expenses, or obligations arising out of or resulting from Sharing Partner's wrongful or negligent conduct in the performance of this Contract. As determined under and to the extent permitted by the provisions of the Federal Tort Claims Act (28 USC Sections 2671-2680), the United States shall be liable for and hold harmless CBS Productions, its agents and employees from any and all claims, suits, losses, damages or expenses for injuries to any and all persons whomsoever, and all property damage, arising or growing out of or in any manner connected with activities performed under the authority of the Agreement.
- H. **Independent Contractor:** VA GREATER LOS ANGELES HEALTHCARE SYSTEM is an independent contractor with respect to the services performed under this Contract. Nothing contained herein shall be construed as an employment

relationship or partnership between VA GREATER LOS ANGELES HEALTHCARE SYSTEM and Sharing Partner.

1. **Notification:** All legal notices to be given by either party to the other shall be made in writing by hand delivery or by registered or certified mail, return receipt requested or by other method reasonably capable of proof of receipt thereof and addressed to the attention of:

VA GLAHS
Ralph D. Tillman
Director, Asset Management
11301 Wilshire Blvd.
Bldg. 500, Room #6426
Los Angeles, CA 90073
Office: [REDACTED]

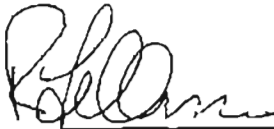
Sharing Partner
CBS Productions
Peter Roberts, Location Manager
3322 La Cienega Place
Los Angeles, CA 90016
Office: [REDACTED]
Cell: [REDACTED]
Fax: [REDACTED]

IN WITNESS WHEREOF, the parties hereto have hereunto subscribed their names as of the date(s) indicated below.

United States of America
Department of Veterans Affairs
VA GLAHS

Sharing Partner

By



Ralph D. Tillman, Director
Asset Management

Date

1/16/03

By



Peter Roberts, Location Manager

Date

1/16/03

Attachment "A"

Sharing Partner shall provide an ACTIVE LA Fire Department Inspector at all times during the actual shoot.

a. Resources to be shared:

Non-Exclusive use of VA space located at the West Los Angeles Health Center.

b. Place of Contract Performance:

11301 Wilshire Boulevard, Los Angeles, CA 90073.

c. Date, Location and Time of Performance:

Monday, January 20, 2003, 4:30am - 10:00p

Location #1:	Bldg. # 136 exterior
Location #2:	Bldg. # 157 exterior
Location #3:	Bldg. # 158 exterior
Location #4:	Bldg. # 258 exterior
Location #5:	Golf Course Parking Lot (Night Scene)
Location #6:	Parking Lot # 26
Location #7:	Parking Lot # 38

- Removal of the handrails is permitted. As a patient safety issue, the handrails shall be put back at the end of the shoot, no later than 5:30am Tuesday morning.
- The sprinklers shall be turned off for the duration of the contracted period.
- Removal of the white pergola adjacent to #136 is permitted.
- The Sharing Partner shall be permitted to land a Huey Helicopter and use Troop Transport Trucks.
- The Sharing Partner shall be permitted to use simulated gunfire and shoot a scene with a burning car.
- The Sharing Partner shall be permitted to place two (2) tents in Lot #38. The tents shall be removed at the end of the contracted period.
- The Sharing Partner shall be permitted to cover the light pole in the Golf Course Parking lot for the night shot. The cover shall be removed at the end of the shot.
- The Sharing Partner shall restore any interior/exterior area that was used to "equal to or better than" condition prior to the conclusion of the event.
- Sharing Partner shall comply with VA Safety Directive SOM 92 - 007.
- Sharing Partner shall provide generator(s), lighting and standard production equipment.
- Sharing Partner shall bring their own dumpsters, providing a means of trash and waste disposal.
- The Sharing Partner shall provide tables and chairs for food service.

46-5

Company shall be submitted to the VA Site Monitor. All (VA) property shall be returned to the VA immediately at the end of the shot.

- DVA COTR, Safety Officer and/or DVA Police Security reserve the right to perform random inspections of the area during the event.
- Sharing Partner shall provide private security. The VA GLAHS shall not be responsible for production equipment stored at the premises.
- Sharing Partner shall comply with DVA signage policy as indicated on Attachment "C".

Attachment "B" - Fee Schedule

1/17/02 1/18/02	Prep			\$2,500.00
1/20/02	Shoot			5,000.00
	(1) VA Police 7:00a - 4:00p	VA Site Monitor 6:00a - 11:00p	VA Safety 5:00a - 11:00p	2,650.00
	Helicopter Scene			2,000.00
1/21/02	Strike			1,250.00
			Sub-total	\$13,400.00
			Security deposit (separate check)	4,000.00
			TOTAL DUE	\$17,400.00

* All negotiated fees are due and payable before the event. Failure to do so may result in the Sharing Partner being denied access to the DVA grounds.

46-7

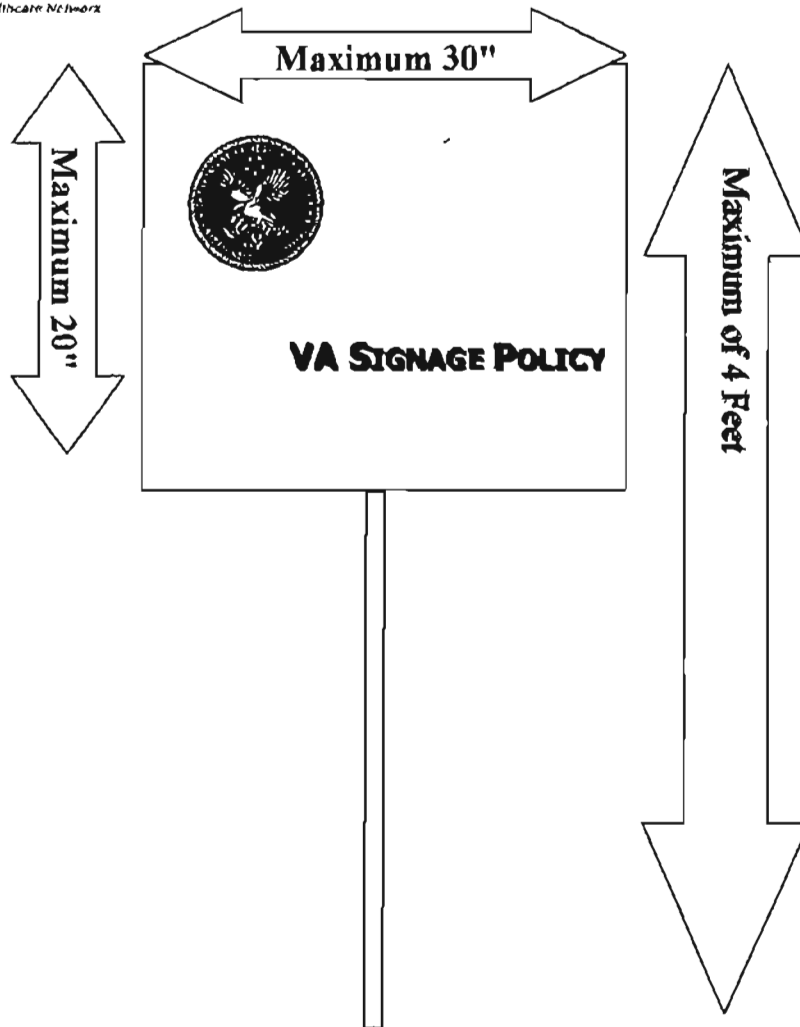
VA GREATER LOS ANGELES
HEALTHCARE SYSTEM



A Division of VA Desert Pacific
Healthcare Network

Attachment "C"

Sign Posting for Special Events



Signage indicating events or directions will be constructed of 20" X 30" foam core or poster board mounted on four (4) foot wooden or metal stakes using staples, nails or ties, (nylon or wire twist).

Signage will be removed immediately following the event.

Event signage will flank any existing DVA sign by at least 24 inches.

Never place event signage ON or in front of any existing DVA signs!

There will be no posting of signs or banners on VA Fence(s).

Banners shall be 60" x 201", placed on freestanding metal poles, supported by concrete blocks.

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VA GREATER LOS ANGELES
HEALTHCARE SYSTEM



Attachment "D"

VA Greater Los Angeles Healthcare System
11301 Wilshire Boulevard
Los Angeles, CA 90073

January 01, 1999

SOM92-007

Fire/Life Safety Requirements VAMC WLA Safety Office 130A Filming Productions Crews

1. PURPOSE:

- A. It is in the best interest of the Patients and Employees, that the Occupational Safety & Health Office regulates activities involving Commercial Film Production when companies are working in areas where the nature of the activities and the number of persons involved could create a Fire or Life/Safety Hazard. Other specialized situations such as public assemblage activities, fire watches, and fireworks and demonstrations and activities involving hazardous materials may also need to be regulated by the Safety Office (130). Other specialized situations such as public assemblage activities, fire watches, and fireworks. Demonstrations and activities involving hazardous materials may also need to be regulated by the VA Safety Office/LAFD Active Inspector.
- B. An Active Los Angeles City Fire Department Inspector shall be present at all filming, whether interior or exterior shots are done.
- C. The VA Safety Office & LAFD Inspector assures Patients and Employee's safety within the following categories.
 - 1. Exiting for Patients and Employee's and for the general public.
 - 2. Non-Interference with Fire Protection Systems and Building Utilities.
 - 3. Access to buildings.
 - 4. Regulation of Flammable liquids and gases.
 - 5. Regulation of pyrotechnic special effects.
 - 6. Regulation of smoking materials, open flames and heating devices.
- D. Once the VA Safety Office has reviewed the proposed activities of the production companies, an inspection and brief meeting as to mutual concerns should be reviewed prior to the first day of construction or production.

2. GENERAL DUTIES AND RESPONSIBILITIES

- A. The Occupational Safety & Health Office & LAFD Inspector shall enforce all pertinent laws and regulations and;
- B. Shall exercise their authority to summarily abate any condition in violation of NFPA Fire Codes and VAMC regulations.
- C. The Occupational Safety & Health Office & LAFD Inspector shall advise or direct the placement of vehicles and (equipment) to guarantee emergency access, and to safeguard against Fire or Life Safety Hazards only.

- D. The Occupational Safety & Health Office & LAFD Inspector shall inspect the premises. This inspection shall include:
1. Extinguisher: (or other first aid fire protection equipment), location and availability. The Filming Production Company shall supply extinguisher.
 2. Exiting, well lighted, and unobstructed.
 3. Telephone availability and location.
 4. First aid personnel and/or equipment when required.
- E. The Safety Office & LAFD Inspector shall communicate with the Assistant Director or the Unit Manager. The Safety Office & LAFD Inspector shall be included in all production meetings involving special effects, and shall insure compliance with all Fire Safety regulations set forth by NFPA and VAMC.
- F. The Safety Office & LAFD Inspector shall determine the most efficient means of contracting the Fire Department or other emergency personnel in the event of an emergency.
- G. When obstructions (such as wiring, cables, etc.) are created by the production company, they are to be arranged in such a manner as to prevent blockage of the required aisles or exits, and to eliminate any danger of tripping.
- H. Electrical connections and all power sources shall be routinely inspected for possible Fire Safety Hazards.
- I. Electrical equipment provides significant heat sources for accidental fire at filming location sites.
1. Lighting: Proximity of lamps to combustibles, electrical arcs, and sparks from shorting, also heat sources in the form of high-wattage lamps.
 2. Power Sources and Cables: Arcs from deteriorated cables, distribution plugging boxes (spiders), and improperly splice cables.
 3. Fixed Wiring: Over fusing, open junction boxes and use of flexible (extension) cords instead of permanent wiring.
 4. Portable Generators: Must be periodically supervised and properly grounded.
 5. Cables: Should not be nailed to woodwork, or taped to metal surfaces, including building plumbing and sprinkler systems.
 - a. Cables if frayed or damaged shall be replaced. Care shall be taken in placement to avoid damage by traffic.
 - b. Cables that feel abnormally warm should be investigated.
 - c. Cables should not be spliced, but should terminate in an approved connector or terminal.
- J. Special consideration shall be given to hazards that may cause injury to Patients or Employees.
- K. Required aisles and exits shall be well defined and maintained in all buildings. Corridor shall not be blocked; equipment shall be stored in adjacent rooms.

46-10

1. Adequate lighting must be provided.
 2. The maximum distance of travel to a required exit must not exceed 150 feet in a building with a sprinkler system, or 200 feet in a building w/sprinkler system.
 3. Electrical cables, lying across exit pathways, shall be rapped and taped. Cables passing through exit doors shall be wrapped or taped to the side of the door.
- L. The Safety Office & LAFD Inspector shall determine the occupant load for any room or area not posted. Occupant loads shall not be exceeded.
- M. The Safety Office & LAFD Inspector shall meet with first aid personnel, when present and determine the location of the nearest emergency medical center (UCLA).
- N. Any violation of Fire Codes, or VA Regulations or any other noted unsafe conditions shall be reported to the Assistant Director or Unit Manager for correction, except in situations that the Safety Office/LAFD Inspector considers to be eminent danger, in which case work will be stopped immediately.
- O. Housekeeping standards shall be established and maintained at filming location.

Housekeeping hazards include the following:

1. Accumulation of sawdust and wood scrapes from set construction.
2. Combustible litter and rubbish.
3. Stored materials obstructing exits, fire access, or Fire Protection Equipment.
4. All combustibles or waste materials shall be stored in approved containers or disposed of in a manner acceptable to the Safety Office & LAFD.

3. Special Effects

A. Pyrotechnic Special Effects

1. "Pyrotechnic Special Effects" is defined as articles containing any composition manufactured and assembled, designed, or discharged to produce a visual or audible effect, used in connection with theater, television, or motion picture production, which may or may not be presented before a live audience, and;
 2. The use of all types of fireworks, blank cartridges, colored fire, flash paper, and special effects pyrotechnics for the sole use of creating a visual or audible effect.
 3. When these articles are used for the above-mentioned purpose, they are exempt from explosive laws and regulations. In California, Special Effects are regulated as fireworks.
 4. Black Power bombs (in aggregate quantities under 5 pounds), or smokeless power (aggregated quantities under 20 lbs.) are also regulated as fireworks when used as special effects.
- B. Upon arrival, the Safety Office & LAFD Inspector shall contact the Special Effects Pyrotechnician and verify their California State License.

46-11

1. Class I, last number on the licenses are -06. This licensee may conduct any phase of effects.
2. Class II, last numbers on the license are -07. This license may conduct large effects under the direct supervision of a Class 1, and may work in front of an audience.
3. Class III, last numbers on license are -08. This is a pyrotechnic trainee and may not be in charge of large effects. A trainee must work under the direct supervision of a Class 1, Class II or a Theatrical Licensee.
4. Theatrical Effects, last numbers are -09. May do anything a Class II licensee is allowed.
5. Pyrotechnic Operator, Theatrical Trainee, last numbers are -10. Must work under the direct supervision of a Theatrical Effects licensee.

C. Required information on the front of the card is;

1. Pyro-technician's name
2. Pyro-technician's photograph
3. Social Security Number
4. Signature

D. The following information is contained on the rear of the card:

1. Type of special effects license, (Indicated in two (2) ways).
2. An "X" will appear in the appropriate box.
3. A three (3) to (6) digit number will be printed above the "Special Effects" line.

- E. Proper storage of pyrotechnic material and flammable gasses or liquids shall be done in accordance with NFPA and local regulations.
- F. No smoking is allowed within 25 feet of the work area in which special effects are stored or used. "NO SMOKING" signs shall be posted.
- G. The Safety Office & LAFD Inspector shall communicate with the pyrotechnic operator to determine what is to be simulated and how the effects will be done.
- H. Mixing (preparing) of explosive shall be done only by a Class 1 Pyrotechnic Operator.
- I. The Safety Office & LAFD Inspector shall check the location of effects for proximity to structures and overhead obstructions, and be aware of exposures, open windows, bystanders, etc.
- J. If the Safety Office & LAFD Inspector determines that any aspect of the effect is not safe, it shall not be allowed. The Safety Office/LAFD Inspector may approve variations if it can be done safely.
- K. Power sources for firing shall be restricted to batteries or individually isolated underground generators. Commercial Circuits or House Power shall not be used under any circumstances to fire special effects.
- L. No special effect pyrotechnic item shall be fired unless it is in full view of the pyro-technician.

46-12

4. Safety of Personnel

- A. When working explosives at filming instances, prior notification shall be given to all personnel. The call sheet shall state that explosives are to be used.
- B. Before explosives are used, all concerned persons shall be thoroughly briefed, and a "walk through" is suggested. Such avenues of escape shall provide absolute passage to safety.
- C. Only persons and crew necessary for filming shall be in the explosives area. All others will be removed to an approved area.
- D. After each shot, no one shall enter the explosives area until the pyro-technician has declared it to be safe.
- E. No child under the age of 16 years of age shall be in the area where explosives are to be used.

5. Aircraft Landings

All aircraft landings shall be done with the approval of the VAMC Executive Director's Office and VAMC Police & Security Department. Safety Office & LAFD Inspector shall be present at all landings/take offs and approve the landing site.

6. Hospital

- A. The Safety Office & LAFD Inspector shall make sure that filming is to be confined to areas remote from Patient Care. Hospital main lobbies, elevator lobbies, and emergency room areas and entrances etc., are prohibited.
- B. Cables are to be run directly to the floor of use, (through windows, etc.). Cables shall not be used for patient's evacuation.
- C. No storage is allowed in patient areas. Equipment not in use shall be stored in a vacant room(s). Equipment on "standby" in any corridor is prohibited.
- D. The Safety Office & LAFD Inspector shall ensure that Fire Department access to the building is maintained.
- E. Hospital main lobby, elevator lobby, emergency room is not to be used for filming or film related activities.
- F. It is not permissible to tie into the Hospital's main electrical power supply to provide power to any production equipment, or to plug appliances into any Hospital outlet.

7. Smoking Policy

No smoking will be permitted inside any building on VA Grounds and "No Smoking" signs shall be posted. Exception: If a scene requires cigarette smoking (etc.), pre-approval from the Safety Office is needed. Pre-approval is determined on a case-to-case basis.

B. "Fire/Life Safety Requirements Filming Information Form"

A "Fire/Life Safety Requirement Filming Information Form" shall be filled out completely before any filming on VA property, whether interior or exterior shots are done.

Filming Information

Safety, Health and Fire Prevention

DATE _____

It is not permissible for the Production Company, crew and extras to plug equipment, office machines etc. into the VA house electricity. Failure to abide to VA policy may result in shutdown of all production.

Production Company Name:

CBS PRODUCTIONS

Film/Movie Title: TV EPISODE "THE AGENCY"

Location Manager: PETER ROBERTS

UPM: RICK TUNELL

Telephone #: (REDACTED) OR (REDACTED) cell

Fire/Safety Officer: _____

Telephone #: _____

Dates: Prep: 1/16, 17/03
Shoot: 1/20/03
Strike: 1/21/03

Generators: How Many? Type?

Yes No
 b) Smoke Generation
BURNING CAR POSSIBLY WITH RUBBER CEMENT FOR "BLACK" LOOK. WHITE, WATER BASED, Ground SMOKE.

Yes No
 d) Flammable Liquids
RUBBER CEMENT.

Yes No
 e) Fire Extinguishers (size & type)

46-14

Yes No
 f) Fires/Open Flames

IN CAR HOLE - PROPANE.

Permit # FS 50-29

Yes No
 g) Crane/Boom/Lifts

Yes No
 h) Explosions

Yes No
 i) Minor Set Construction

Yes No
 j) Major Set Construction

Yes No
 k) Helicopters

A copy of the Federal Aviation Safety Technician's approved Plot Plan and (Flight Operations Manual) "Plan of Activities" shall be submitted to the VA Safety Officer prior to contracted date of filming.

Will be Faxed to ASSET Mgt.

To Be Completed by VA Safety & Location Manager

The following was discussed with the Location Manager:

- | | Initials |
|--|----------|
| 1) Facility Fire Procedures | PR |
| 2) Facility Smoking Policy | PR |
| 3) Nearest Emergency Room (UCLA) | PR |
| 4) Emergency Phone Numbers | PR |
| 5) Special Precautions | PR |
| 6) Pyrotechnic Special Effects | PR |
| 7) Copy of Facility Fire/Life Safety Requirement | PR |
| 8) Walk through of area of filming | PR |
| 9) Active LAFD Inspector shall be present at all filming | PR |

Brief Description of overall filming:

BLDG. IS W. AFRICAN AMERICAN EMBASSY THAT IS BEING
OVERRUN BY LOCAL POPULACE. ALL STAFF ARE MAKING
AN EMERGENCY EVACUATION. BY TRUCK/HELICOPTER. THESE
SCENES ARE DATED 6 YEARS AGO. SEVERAL WALK+TALK
SCENES IN PEACEFUL PRESENT DAY.

Location Manager:

PETER ROBERTS

Print Name

Peter Roberts

Signature

1/15/03

Date

APPROVED/DISAPPROVED/PENDING

Cory Balducci

(for) VA Fire/Safety Office:

1/15/03

Date

Occupational Safety & Health/Fire Prevention Office (130)
VA Greater Los Angeles Healthcare Systems, WLA
11301 Wilshire Blvd.
Los Angeles, Ca. 90073
Building 218, Room 308

Note: This document shall be returned to Safety office prior to any and all filming.

46-16

Attachment "E"



CORPORATE POLICY

December 1999

00-10A-132-03

MOTOR VEHICLE TRAFFIC AND PARKING POLICY

PURPOSE: The purpose of this policy is to establish a policy governing parking, traffic control and regulations on VA Greater Los Angeles Healthcare System grounds.

POLICY: It is the policy of the VA Greater Los Angeles Healthcare System to provide parking space for patients, visitors, volunteers and employees within the criteria established by the Department of Veteran Affairs and consistent with the mission of the VA Greater Los Angeles Healthcare System. Also, it is the policy to establish control and traffic regulations applicable to motor vehicles operated on VA Greater Los Angeles Healthcare System property. All motor vehicles operated on VA Greater Los Angeles Healthcare System property must comply with all posted regulations and this policy. The Department of Veterans Affairs is not responsible for damage, theft, etc., to automobiles parked on the grounds. Operators of all vehicles on the grounds will drive their vehicles in such a manner as to protect all persons and property from damage.

RESPONSIBILITIES:

Chief, Police & Security:

- (1) Develop traffic, parking control and vehicle registration system for the facility. The VA Police will issue vehicle registration decals and enforce traffic and parking regulations.
- (2) Will ensure roadways and parking areas are posted with signs clearly designating speed limits, time limits, reserved/restricted spaces, and enforcement methods in use.

PROCEDURES:

ENFORCEMENT:

- (1) The Department of Veterans Affairs Police are empowered to enforce State and Federal laws, and applicable VA regulations, CFR 1.218, concerning the operation and parking of motor vehicles on government property.
- (2) Except for parking of vehicles in designated fire lanes, emergency vehicle areas and other essential lanes, a Courtesy Violation Notice (if vehicle registered with VA Greater Los Angeles Healthcare System) will be issued for the first and second offense within a one-year period which conforms with the AFGU Union Agreement. Unregistered vehicles are not protected by this (AFGU Union) clause, and police officer discretion will prevail. A "U.S. District Court Violation Notice" will be issued for third and subsequent offenses, with appropriate fines.
- (3) Information relevant to the issuance of courtesy citations will be forwarded to the appropriate Department for action.

46-17

- (4) Counseling letters may be issued through Department Directors for their employees who violate traffic and parking regulations.
- (5) Persons failing to comply with verbal instructions given by a VA Police Officer will be subject to issuance of a "U.S. DISTRICT COURT VIOLATION NOTICE".
- (6) Any person receiving a "Warning Violation Notice" or a "U.S. District Court Violation Notice" is required to comply with the instructions contained on the citation, at the time of issuance.
- (7) Specific traffic offenses committed at VA Greater Los Angeles Healthcare System care facilities, which require mandatory appearances before the U.S. Magistrate, are subject to legal enforcement as prescribed by law.
- (8) Any other violation of posted parking restrictions or moving violations, that are in contradiction with the VA Greater Los Angeles Healthcare System Policy as provided in the enabling legislation passed by the Congress of the United States and signed by the President, will result in the issuance of a "U.S. District Court Standardized Violation Notice".
- (9) All vehicles parked illegally, or for more than 24 hours on the VA Greater Los Angeles Healthcare System grounds, are subject to removal by towing; all costs of which are the responsibility of the owner or driver of the motor vehicle.
- (10) The enforcement of parking regulations will be consistent.

SITE SPECIFIC PARKING:

Site specific regulations will be included in Attachment "A" for West Los Angeles Healthcare Center; Attachment "B" for Sepulveda Ambulatory Care Center and Attachment "C" for Los Angeles Ambulatory Care Center.

POSTED AREAS (HANDICAP, GOVERNMENT VEHICLES, DIALYSIS):

- (1) Unauthorized parking in posted areas is prohibited. Unauthorized employees and public parking in these areas will be subject to appropriate citations.
 1. Repeat violators of established parking policy may be denied the privilege of having a vehicle on the grounds or vehicles may be towed by private contractor and stored at the owner's expense.

REGULATIONS:

- (1) Temporary permits shall be issued by the Chief of Police & Security or designee to those who have extenuating circumstances and are issued on a case-by-case basis, not to exceed one (1) day.
- (2) Parking is permitted in designated parking lots only. Parking in roadways, fire lanes, ambulance entrances, crosswalks, yellow and red-curbed areas, grassy areas, receiving/delivery/loading areas, etc., is prohibited. Only a VA Police Officer has the authority to park a motor vehicle in these areas.
- (3) Motor vehicles operated on VA Greater Los Angeles Healthcare System grounds must have a current valid state registration and license plates.
- (4) Drivers operating motor vehicles or bicycles on Government property are responsible for operating in a safe manner and observing the VA Greater Los Angeles Healthcare System traffic regulations and the "Rules of the Road", State of California motor vehicle laws.
- (5) All unattended motor vehicles and bicycles on this property must be locked.