

**SAVINGS BONDS – REDEMPTION AND REISSUE
INSTRUCTIONS FOR SURVIVING REGISTRANT**

IMPORTANT INSTRUCTIONS:

All bonds must be described by serial number on any form submitted. All bonds or forms **must be signed in the presence of an authorized certifying officer** available at most financial institutions. The certifying officer must sign, include his/her title, and affix the institution's official stamp or seal in the space provided.

TO REDEEM BONDS:

- The surviving registrant must take the bonds to a financial institution and sign the request for payment on the back of each bond **or** complete a PD F 1522, *Special Form Of Request For Payment Of United States Savings And Retirement Securities Where Use Of A Detached Request Is Authorized*. The survivor's social security number and current home address must be provided in the request for payment. An officer at the financial institution must certify the signature.
- Provide a certified copy of the decedent's death certificate, if the bonds are registered "A POD B" and "A" is deceased. For Series HH/H bonds, if the first-named owner is deceased the death certificate must be provided. **Death certificates must be certified or sworn to by the state or local registrar, with a legible seal or stamp, as a true and correct copy taken from the official records.**
- If a PD F 1522 is not necessary, a PD F 5396, *Direct Deposit Sign-Up Form*, may be completed to have the redemption payment electronically deposited. The financial institution where the checking or savings account is maintained can assist with completing the form.
- Series EE, E, and I bonds can be redeemed at most financial institutions. Series HH/H bonds must be sent to one of the Treasury Retail Securities Sites listed on the following page.

Special Information for Series HH/H Bonds

Interest Penalty: No interest payments are made after a Series HH/H bond is redeemed. If bonds are submitted for payment during the month before interest is due, the bonds will be held for payment until the following month. Otherwise, the bonds will be paid in the month they are submitted and no further interest will be paid.

Interest Reported: If there is a typed or handwritten amount on the face of any Series HH/H bond, that amount will be reported to the IRS for the tax year of the redemption. This amount represents interest that was earned on the Series EE/E bonds and/or savings notes that were exchanged for the HH/H bond with tax deferral privileges. You will not receive a check for this deferred amount as the interest was applied to the purchase price of the HH/H bond. A Form 1099-INT reflecting this amount will be provided for the year the bonds are redeemed or reach final maturity.

TO REISSUE BONDS:

Bonds registered "A OR B" or "A POD B," and either is deceased:

- The surviving registrant needs to complete a PD F 4000, *Request To Reissue United States Savings Bonds*.

If Series HH/H bonds are being reissued, the surviving registrant must also complete a PD F 5396, *Direct Deposit Sign-Up Form* for direct deposit of the interest payments. The financial institution where the checking or savings account is maintained can assist with completing the form.

NOTE: If the payments are to continue to be deposited to the same account, provide a statement to that effect when submitting the bonds and reissue form and a PD F 5396 will not be required.

- Provide a certified copy of the decedent's death certificate. **Death certificates must be certified or sworn to by the state or local registrar, with a legible seal or stamp, as a true and correct copy taken from the official records.**

NOTE: For Series EE, HH, or I bonds, proof of death of a beneficiary is not necessary.

- Submit the bond(s), form(s), and evidence to one of the Treasury Retail Securities Sites listed below, unless otherwise instructed.

NOTE: If the surviving registrant is a minor, the bond(s) must be reissued in the minor's name alone.

FINAL MATURITY INFORMATION

Any bonds that have reached final maturity may not be reissued. The only option is to redeem the bonds.

| Series | Issue Date | Final Maturity | Series | Issue Date | Final Maturity |
|--------|---------------|--------------------|---------------|---------------|----------------|
| E | 5/41 to 11/65 | 40 Years | H | 2/57 to 12/79 | 30 Years |
| E | 12/65 to 6/80 | 30 Years | HH | All issues | 20 Years |
| EE | All issues | 30 Years | I | All issues | 30 Years |
| H | 6/52 to 1/57 | 29 years, 8 months | Savings Notes | All issues | 30 Years |

TREASURY RETAIL SECURITIES SITES

Treasury Retail Securities Site
PO Box 299
Pittsburgh, PA 15230-0299
1-800-245-2804

Treasury Retail Securities Site
PO Box 214
Minneapolis, MN 55480-0214
1-800-553-2663