

*As per 2*

LOG OF MEETING

SUBJECT: ANSI Government Member Council

DATE: January 31, 1995

PLACE: General Services Administration, Arlington, VA

CPSC ATTENDEES: Colin B. Church, EXHR

OTHER ATTENDEES: See Attachment.

LOG SOURCE: Colin B. Church *CBC*

HIGHLIGHTS OF MEETING: See Attachment.

*16/2*



American National  
Standards Institute

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FILE

APPROVED ANSI-GMC  
4/11/95

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## MINUTES

### ANSI Government Member Council Meeting Tuesday, January 31, 1995

#### General Services Administration Arlington, Virginia

#### 1.0 Call to Order and Introduction of GMC Members

Colin Church of the Consumer Product Safety Commission, ANSI Government Member Council (GMC) Chair, called the meeting to order. John Miller and Kathy Baden of the General Services Administration welcomed the GMC to their facility, after which attendees introduced themselves. (Attachment 1)

#### 2.0 Approval of Minutes of Previous Meeting

The minutes of the previous meeting of the GMC were unanimously approved without amendment.

#### 3.0 Interagency Committee on Standards Policy Update

Dr. Belinda Collins, Director of Standards Services at the National Institute of Standards and Technology (NIST), reported on the ICSP meeting of December 6, 1994, at which ANSI and ASTM made presentations. Work is progressing on the annual report to the Office of Management and Budget. The next ICSP meeting will be on March 2d.

NIST has held a briefing for federal agencies on the NVCASE program. A public briefing will be held March 6th.

The Standards Advisory Committee within NIST has been reactivated. It is comprised of one representative from each operating unit of NIST.

#### 4.0 Executive Standards Council Update

4.1 Mr. Church reported that the ExSC encourages use of draft standards for trial use as described in Annex F of the ANSI Procedures. (Attachment 2)

4.2 A new group has been established within the ExSC to look at the role of regulatory bodies in the standards development process. Mr. Church will chair that group.

## **5.0 International Activities**

5.1 Richard Meier and Suzanne Troje of the Office of the U.S. Trade Representative provided a comprehensive update on APEC, GATT, and NAFTA, as well as on mutual recognition agreement (MRA) negotiations with the European Union (EU). The following items were of particular interest:

- ANSI will have the primary role in coordinating responses to sector studies/surveys.
- The NAFTA committee on standards will meet in Washington on March 1.
- The next meeting with EU representatives to discuss MRAs will be in Washington in early April.

5.2 George Willingmyre of ANSI provided an update on private sector activities related to the GATT, NAFTA, and the MRA discussions. ANSI has asked to be recognized under the NVCASE program.

5.3 Walter Leight of NIST reported that Roger Rensberger will be NIST's representative in Brussels until a permanent assignment is made. (Attachment 3)

## **6.0 Implications of the 104th Congress for Federal Standardization Activities**

There was a general discussion of how the newly constituted Congress might view federal standardization activities.

## **7.0 The ANSI Strategic Plan and Its Relevance to Government**

Mr. Willingmyre reviewed the ANSI Strategic Plan approved at the December meeting of the Board of Directors. During the ensuing discussion, members of the Council urged ANSI to stress "improving government efficiency" rather than "saving money" when encouraging federal support for ANSI Federation activities.

## **8.0 Other Business**

8.1 The National Research Council study will be released in March.

8.2 Linda Horton reported on several recent actions by the Food and Drug Administration (FDA), including publication of a draft standards policy that will be final in a few weeks, publication of a proposed rule change that would allow the

FDA to share drafts of proposed rules with counterparts in other countries, and formation of a Standards Policy Committee that will consider the relevance of NVCASE in the medical devices area and laboratory accreditation issues.

**8.3** Greg Saunders of the Department of Defense (DoD) announced that DoD, ANSI, and *Defense Week* are jointly sponsoring a conference April 24-25 in Washington on implementing Secretary Perry's milspec reduction initiative. (For registration information, call *Defense Week* at 202/638-4260.) He also provided an update on the NSSN project.

**8.4** Walter Leight reported on the progress of the SABIT project to bring standards experts from the former USSR to the United States. NIST, the U.S. Department of Commerce, and ANSI are working jointly on this project.

## **9.0 Selection of Dates and Places for Future Meetings**

The following dates and places were selected for future meetings of the GMC:

**Tuesday, April 11, 1995**      **State Department, Room 1105**  
(Note: For security reasons, anyone attending this meeting must call 202/647-0201 by Friday, April 7, and provide their social security number and date of birth.)

**Tuesday, July 25, 1995**      Site TBD

**Tuesday, October 10, 1995** Crystal City Marriott, Arlington, Virginia

## **10.0 Adjournment**

The meeting adjourned promptly at noon.

Respectfully submitted,



Jane W. Schweiker  
Secretary to the GMC



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ATTACHMENT 1

**ANSI Government Member Council Meeting  
Tuesday, January 31, 1995**

**General Services Administration  
Arlington, Virginia**

**ATTENDANCE**

|                          | <b>Telephone</b>           | <b>Fax</b>   |
|--------------------------|----------------------------|--------------|
| Kathy Baden, GSA         | 703-308-4176               | 703-305-6716 |
| Earl Barbely, State      | 202-647-0197               | 202-647-7407 |
| Colin Church, CPSC       | 301-504-0554,<br>ext. 2229 | 301-504-0234 |
| Belinda Collins, NIST    | 301-975-4000               | 301-963-2871 |
| Hugh Conway, Labor       | 202-475-0802               | 202-475-0717 |
| Stan Hall, State         | 703-516-1563               | 703-875-6204 |
| Linda Horton, FDA        | 301-443-2831               | 301-443-0906 |
| Virginia Huth, OMB       | 202-395-3000               | 202-395-5167 |
| Walter Leight, NIST      | 301-975-4000               | 301-963-2871 |
| Richard G. Meier, USTR   | 202-395-6843               | 202-395-3911 |
| John T. Miller, GSA      | 703-305-6930               | 703-305-6716 |
| Greg Saunders, DoD       | 703-695-7458               | 703-693-6990 |
| Jane Schweiker, ANSI     | 202-639-4090               | 202-628-1886 |
| Suzanne M. Troje, USTR   | 202-395-3063               | 202-395-3911 |
| George Willingmyre, ANSI | 202-639-4090               | 202-628-1886 |

**Annex F**

**Draft standards for trial use**

Draft Standards intended for subsequent submittal to ANSI for approval as American National Standards may be published by accredited standards developers for trial use and comment in trade or technical journals, or as separate publications for a period of up to three years. The availability of Draft Standards may be registered with ANSI and announced in ANSI's *Standards Action*, other appropriate media and, if practical, may be listed in ANSI's catalog.

The following statement, or equivalent, may be included on the front cover of the draft standard:

"Publication of this Draft Standard for trial use and comment has been approved by (insert name of accredited standards developer). Distribution of this draft standard for comment shall not continue beyond ( ) months from the date of publication. It is expected that following this ( ) month period, this draft standard, revised as necessary, will be submitted to the American National Standards Institute for approval as an American National Standard. Suggestions for revision should be directed to ...."

**NIST**

**UNITED STATES DEPARTMENT OF COMMERCE**  
**National Institute of Standards and Technology**  
Gaithersburg, Maryland 20899-0001

JAN 11 1995

Mr. Colin B. Church  
Commission's Voluntary Standards and  
International Activities Coordinator  
U.S. Consumer Product Safety Commission  
Room 702  
Washington, DC 20207

Dear Mr. Church:

I am pleased to announce that the National Institute of Standards and Technology (NIST) Standards Officer, Roger A. Rensberger, will represent NIST at the U.S. Mission to the European Union (EU), Brussels, Belgium, until a permanent representative can be assigned to the U.S. and Foreign Commercial Service (FCS).

These assignments are in recognition of the importance of standards and conformity assessment activities to trade opportunities for U.S. business interests. Mr. Rensberger will report on standards-related developments in the EU and assist private-sector and U.S. government standards, certification, and testing interests in obtaining information on activities that may create non-tariff trade barriers.

NIST has an agreement with the FCS, a unit of the Department of Commerce's International Trade Administration, that covers formal and working relationships between the agencies for assignment of NIST employees as standards experts to selected U.S. embassies and missions.

Through its Office of Standards Services, NIST assists industry and federal agencies in efforts to improve the acceptance of U.S. technology and manufacturing practices and to promote more effective U.S. contributions to international standardization, conformity assessment, quality assurance and testing. NIST currently supports a standards advisor to the Saudi Arabian Standards Organization.

For additional information, I suggest you contact Dr. Belinda L. Collins, Office of Standards Services, Rm. 106, TB 417, NIST, Gaithersburg, Md. 20899-0001, (301) 975-4000. I am also listing Mr. Rensberger's address at the U.S. Mission to the European Union in Brussels.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Peter L. M. Heydemann".

Peter L. M. Heydemann  
Director, Technology Services

Mr. Roger A. Rensberger, Standards Officer  
U.S. Mission to the European Union  
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1000 Brussels, Belgium  
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