

ARS □ CSREES □ ERS □ NASS

Bulletin

Title: *Travel Between Home and a Temporary Duty Station*

Number: 06-402.3.1

Date: 09/18/2006 ***Expiration:*** 09/18/2007

Originating Office: Human Capital Planning and Development Branch, HRD,
AFM/ARS

Distribution: REE Offices in Headquarters, Area, and Field Locations

This bulletin is issued to clarify REE policy on creditable travel time for employees earning compensatory time off on a multiple day travel assignment. The information contained in this bulletin will be incorporated into P&P 402.3 “Premium Pay” at a later date.

This bulletin is a supplement to P&P 402.3, Premium Pay, Sections 5, Compensatory Time Off for Travel and 9, Official Travel Temporary Duty Station.

Under certain conditions while traveling, an employee may earn either overtime, compensatory time off, or more recently, as of January 27, 2005, compensatory time off for travel. The purpose of this bulletin is to set REE policy on travel time for an employee on a multiple day travel assignment who chooses not to use temporary lodgings at the temporary duty station (TDS).

In the case of an employee who is on a multiple-day travel assignment and who chooses, for personal reasons, not to use temporary lodgings at the TDS, but to return home (or some other non-TDS site) at night or on a weekend, the following applies:

Creditable Time

- Travel from home to the TDS on the first day of the assignment and
- Travel from the TDS to home on the last day of the assignment.

Note: Travel time must qualify as time in a travel status and is subject to the deduction of normal home to work commuting time.

Non-Creditable Time

- Travel to and from home (or some other non-TDS site) on days other than the first and last day of the assignment.

Karen M. Brownell
Director
Human Resources Division