

U.S. DEPARTMENT OF AGRICULTURE

COOPERATIVE STATE RESEARCH, EDUCATION, AND EXTENSION SERVICE

Search and Query (SAQ)

Functional Requirements Specification

Version 1.2

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		- Re-organized document		
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1.2		- Other edits and clarifications.		

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1 Introduction

1.1 Document Purpose

The goal of this project was to document functional, process, and security requirements sufficient for CSREES to task the design, development, and testing of General Search and Query functions within the CIS family of databases including CRIS, Plan of Work, and REEIS.

The purpose of this document is to document the functional and security requirements for General Search and Query system. This entails to outline any limitations to content or functionality by user role

1.2 Scope

This document represents requirements gathered from the Project Steering Committee from October 2007 to January 2008. The primary focus with the CIS family of database was CRIS, REEIS, and Plan of Work. Of the above, CRIS was identified as the most critical, where majority of the focus has been dedicated to providing search and query capabilities (both internal and external) to this data source.

Because of the large number of data items in the CIS domain, and the relatively few that have been determined to have limited access; our approach is to outline the data items to <u>be excluded</u> from a particular use role. It is important to note that focus is on CIS General Search and Query requirements. This does not include special security requirements in LMD or CRIS relational databases. For example, the CRIS public web site allows each State Partner to review the contents of pending projects submitted by that partner. This is not a general search request, but a report generated by submitting a Division/Station code (e.g. TEX).

This document will describe the functional requirements for the General Search and Query System; it will not address methods of meeting the requirements. Neither will it attempt to justify the requirements. Its sole purpose is to document what the system is to do.

1.3 Background

CRIS serves as a foundation database for the CIS requirements and is migrating to a relational database and associated Java application environment. REEIS provides a data warehouse and web based application for searching REE databases and related external sources. Previous search methods used by REEIS have proven to be costly to maintain, cumbersome to use, and deficient in meeting the need for search support.

In the CRIS legacy application, there are three levels of Search and Query functionality. Included are Assisted Search and Professional Search on the CRISTEL server that supports the public web access to CRIS information. There is also powerful native search environment on the CRISOPS server utilized internally by the CRIS staff.

Each of the three search environments has different characteristics and each provides a different level of capability for executing both ad-hoc searches and saved searches.

The Plan of Work (POW) application has been developed with the assumption that the REEIS web application Search and Query functions currently being performed by Concept Search would provide all required support.

REEIS has recently introduced the Leadership Management Dashboard (LMD) application into the CSREES work environment. The LMD primary data sources are CSREES databases, including the REEIS core data and CSREES foundation databases C-REEMS, CRIS and POW.

1.4 Methodology

All information regarding functional use cases and functional requirements was gathered during weekly meetings with the Project Steering Committee and from supporting documentation regarding the current CRIS, REEIS, and Plan of Work systems.

The following members were in the Project Steering Committee:

	Project Steering Committee						
	Search and Query Requirements Engineering Project						
	Name	Title	Business Area				
1	Deb Hamernik	National Program Leader	PAS				
2	Ali Mohamed	National Program Leader	SERD				
3	Antonio McLaren	Program Specialist	Economic and Community Systems				
4	Bruce Mertz	Program Specialist	NRE				
5	Karen Hunter	Program Specialist	PAS				
6	Maxwell Mayeaux	Program Specialist	PAS				
7	Bart Hewitt	Accountability and Reporting Leader	Planning and Accountability				
8	Andrew Wilson	Public Affairs Specialist	SBIR/Communications				
9	Eula Jordan	Awards Liaison	OEP (Awards Management)				
10	Debbie Ogden	Grants and Agreements Specialist	OEP (Policy)				
11	Alexandra Raver	Program Analyst	СР				
12	Joe Barbano	REEIS Project Manager	ISTM				
13	John Mingee	Project Manager	ISTM				
14	Ed Kane	IT Specialist	ISTM				
15	Allen Moore	IT Specialist	ISTM				

1.5 References

All documentation for the project is located in this shared folder:

Csrees-wf1\General (Shared)\1 - System Development\Search and Query Project\Project Artifacts

2 Security Requirements

2.1 Architecture Overview

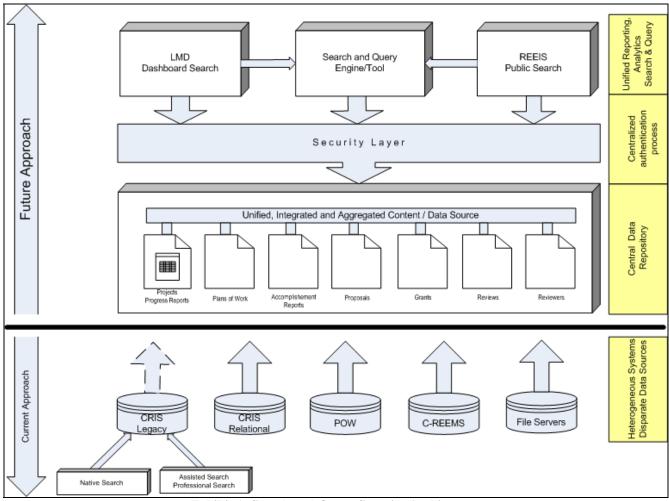


Exhibit 1: Search and Query Security Architecture

2.2 Central Data Repository

Exhibit 1 above illustrates the proposed architecture for the General Search and Query system and how REEIS and LMD access this functionality.

Heterogeneous data from multiple enterprise source systems are extracted, cleansed, reorganized and integrated into searchable data marts that have access controlled from a centralized security layer.

2.3 Centralized Security Layer

Exhibit 1 above illustrates that multiple entry points to the Search and Query system. All pass through a centralized security layer that determines which data are accessible from each entry point.

For example, public REEIS user would access Search and Query through the REEIS portal. The security layer is aware of the entry point, and restricts both content and features as listed below.

2.4 User/Role Requirements

For purposes of CIS General Search and Query requirements gathering there have been three primary user roles identified:

- CSREES General Staff (CSREES)
- State Partners (SP)
- The Public (Public)

However, from a security/sensitivity standpoint, State Partners and the Public have the same requirements. This may change if applications like the Leadership Management Dashboard (LMD) are customized to fit the needs of State Partners.

Therefore, for this document we will consider two primary constituents:

- 1. CSREES General Staff (CSREES)
- 2. The Public (Public)

CSREES General Staff (CSREES)

CSREES refers to any of the approximate 400 employees and contractors within CSREES. Each has a secure user id and password. Access to the CSREES role in the Search and Query system will require authentication with a current CSREES user id and password

The Public (Public)

One of the primary mandates for the legislation that created REEIS is to provide information to the public. Therefore, any person with a web browser and access to the internet will have the same permissions.

Search and Query Role Matrix

	USEI	ROLE
	S. E. E.	AND THE
FUNCTION		
CRIS Basic Query	\square	✓
CRIS Basic Query	\checkmark	\checkmark
Plan of Work Basic Query	\checkmark	\checkmark
Plan of Work Advanced Query		✓
Export Query Results		✓
Thesaurus/Synonyms	✓	\checkmark
Spell Checking	✓	\checkmark
Stemming		$\overline{\mathbf{V}}$
Save Query Results	✓	×
Share Query Results		X
Retrieve Shared Queries	✓	V
Query System Personalization		X
Financial Report Templates		X

Exhibit 2: Matrix of User Roles and Functions Available to User Roles

	USER	ROLE
	Se les	PUBLIC
CONTENT		
Pending CRIS Projects	\checkmark	×
Project Level Expenditures	\checkmark	X
CRIS Proposals	\checkmark	×
C-REEMS Proposals	\checkmark	X
CRIS Project Reviews	✓	X

Exhibit 3: Matrix of User Roles and Content Available to User Roles

2.5 Output Specific Security Requirements

One our most complex challenges is to limit the use of certain financial reporting templates when the source of the data comes in whole or in part from text searches for "topics" or "concepts" and might lead two different users to retrieve very different sets of records. For example, a subject matter expert may define the topic "Biotechnology" by a complex combination of terms, but a novice might only enter the single term "Biotechnology" into one of the query screens. The complex, "officially approved" search might return 1,423 CRIS projects. Another simple search similar to the one below might return a different number:

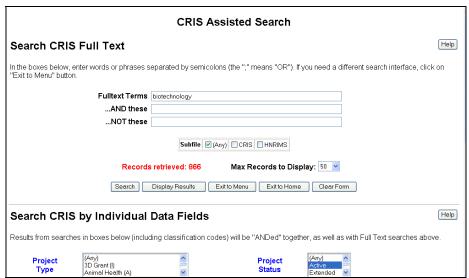


Exhibit 4: Sample Query Using CRIS Assisted Search

Using one of the financial templates listed in Exhibit 5 as output for the records returned for the query shown in Exhibit 4 would be inappropriate and misleading if used in the policy or budgeting arena.

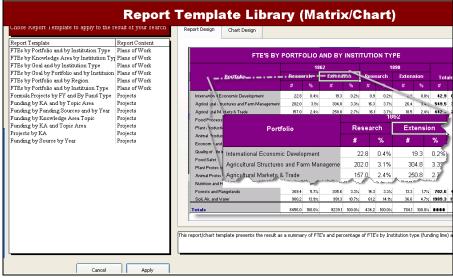


Exhibit 5: Sample Financial Report Templates

The solution to this issue is to restrict the available template libraries and custom field outputs by the type of query. Exhibit 6 summarizes the available options:

	TEMPLATES		
	e HARCIA	GETHERAL.	
QUERY TYPE			
Structured Fields Only	\checkmark	\checkmark	
Structured Fields with Text Query	×	\checkmark	
Text Query Only	×	\checkmark	

Exhibit 6: Query Type by Available Templates

3 Functional Requirements Summary

	FUNCTIONAL REQUIREMENTS	COMMENT
1.	The system should provide a variety of query building modes, to support novice users as well as highly technical power users.	When constructing a query, the user should have the option to choose an appropriate query building method: With Menu Assisted mode, the system should provide toolbars or menu items of common operators so that the user can construct the query using a point and click method. With Advanced Command-Based mode, the user should be able to construct a query using the native syntax. With Saved Query mode, the user should be able to create new query by customizing a previously created query.
2.	The system should provide the ability to query a wide range of cross-program content including: Projects Proposals Grants Reviewers Reviewers Plans of Work (POW) Overviews (Including Stakeholders and Merit Reviews) Planned Programs POW Annual Reports Overviews (Including Stakeholders and Merit Reviews) Planned Programs POW Annual Reports Powerviews (Including Stakeholders and Merit Reviews) Planned Programs	
3.	The system should provide the ability to query both current and historical information.	For example when searching projects, the user should be able to search active projects, terminated projects, or both.
4.	The system should support a wide range of content format including Databases PDFs Documents Spreadsheets Others	Though much of the agency information is captured in databases, there is still a significant amount of information in PDFs, spreadsheets, documents, stored on file servers. These include, for example, Plans of Work and Accomplishment reports from 2000-2006 captured in PDF files and Project Reviews in word documents. The system must provide the ability to search these files as well.

	FUNCTIONAL REQUIREMENTS	COMMENT
5.	There should be at least four independent steps to the search process: (1) Constructing the query, or asking the initial questions; (2) Getting the query results; (3) Refining the results; (4) Reporting the refined results.	The system should provide a range of features to streamline each of these steps.
6.	The system should provide the user with the ability to perform spelling checks on any word or phrase used to construct a query.	The query spelling checker suggests alternatively spelled words and allows the user to select the correct spelling. The spelling checker should use all the vocabulary contained in CSREES information systems, and works with proper names and technical words used by the agency. All actions must occur in real-time and are transparent to the user.
7.	The system should provide the user with the ability to perform queries using a 'sounds like' ("soundex") function.	This enables the user to find other words that sound similar to the ones provided in a query, compensating not only for the user's spelling errors, but also for errors within the data itself.
8.	The system should be able to automatically pick up common words with similar meanings and synonyms.	The use of a custom synonym dictionary or "thesaurus" improves query results and assists the user by expanding query terms with related keywords that may not have occurred to the user but were intended and perhaps implicit. A thesaurus that can be custom-defined to include terms and phrases relevant to USDA in general, and CSREES in particular.
9.	The system should support wide range of query building features including: Starts with, Ends with Wildcarding (*,?, %,) Stemming Proximity searching (ex., "plants" within 2 words of "animals") Boolean operators	
10.	The user should be able to save a query and share it with other users.	The system should allow the user to annotate the query describing its purpose and use, so that others can benefit from it.

	FUNCTIONAL REQUIREMENTS	COMMENT
11.	The system should provide some form of relevancy ranking, so that the most relevant results are presented at the top of the results list.	For example: Term frequency: How frequently a query term appears in a record should determine record's relevance.
		Location of terms: The location (data elements) — in which a term occurs— should indicate its significance to the record. Terms occurring in the title of a project that match a query term should be weighted more heavily than terms occurring in the detail summary of the project.
		Relative Proximity of query terms: When the terms in a query occur near to each other within a record; it should be more likely that the record is relevant to the query than if the terms occur at greater distance.
12.	The system should provide the ability to display useful attributes such as relevancy rating and number of 'hits' (query words found) within each item in the results list.	
13.	The system should provide the ability to refine or narrow the results list by conducting another query on the first results list returned; i.e. a query within a query.	
14.	The system should provide the ability to "peek" at the contents of each item in the returned results list without going through the time-consuming process of clicking on each result to determine the relevancy of the content.	The words in the search query are used to generate a dynamic summaries based on the phrases
15.	The system should provide the ability to sort/re-sort the results list by dynamically generated query attributes such as number of hits and relevancy ranking, as well as by a variety of data elements that are specific to the content or domain of information being queried upon.	
16.	The system should provide the ability to navigate through the results set by going to the first hit within unstructured data fields in the record or segment of the document, and thereon to the next or previous hits as required.	This means that the user can avoid having to read through large text fields of records before finding the relevant section, making it much more efficient.
17.	The system should provide the ability to identify hits by highlighting the keywords used in search criteria.	Hit highlighting is when the keywords in a record or document are highlighted in a different color. When combined with hit-to-hit navigation, hit highlighting enables the user to immediately see the relevant section of the record or document.

	FUNCTIONAL REQUIREMENTS	COMMENT		
18.	The system should provide the ability to refine (narrow down or expand) the results list returned by drilling up and drilling down using a pre-defined hierarchical category or category tree.	For example, the user should be able to filter or narrow the results list returned to a specific region, or to specific state or to a specific institution type: National Regional State Institution type		
19.	The system tool should quickly adapt to new or updated data sources.			
20.	The system should provide the ability to tag relevant results, annotate them with notes for later search and reference, and extraction for further analysis or discovery.			
21.	The system should provide the ability to enterprise query results from variety of contents and time frames.	To account for information scattered across silos of data sources, the ability to federate results generated would allow user to have a complete picture of all relevant cross-program activities.		
22.	The system should provide the ability to save query results in a variety of common formats.	To further review and analyze query results, the user should have the ability to save or export query results to a variety of file types including excel spreadsheet, documents, and PDFs		
23.	The system should provide the ability to export the results list, or a portion of the results list, for further review, analysis and manipulation.			
24.	The system should provide the ability to measure and analyze query activity and behavior of users to enhance the query process.	This in turn enables them to optimize the query experience.		
25.	The system should provide the ability to restrict access to query results or functionality based on authenticated access level or permission			

4 Source System Matrix

4.1 Plans of Work

PLANS OF WORK - OVERVIEW (Including Merit Review and Stakeholder Input)

				Search	Using		3 - Refine Results (2 to 5 fields)	4 - Hierarchy	5 - Advanced Search/Export Fields
				Code Field	Text Field	2 - Key display			
ш	CECTION NAME	ш	CECTION CONTENTS			fields for results			
#	SECTION NAME Plan Overview	#	SECTION CONTENTS				, ,	1-Region	
1.	Fiall Overview		Year	x		x	X	1-Region	
				x		x	X	2	
			State (and Outlying Areas) Institution Name	X		X	X	3	
_		- 1		^	X	^	^	3	v
_		1.	Summary		X				Х
			FTE Forecast						
II.	Merit Review Proce								
		1.	Processes to be Employed						
			Brief Summary		Х				Х
III.	Evaluation of Multis								
			Critical Issues		Х				Х
			Underserved Populations		Χ				Χ
		3.	Outcomes and Impacts		Χ				X
		4.	Program Effectiveness		Χ				Χ
IV.	Stakeholder Input	1.	Actions Taken to Seek Input						
	•		Brief Explanation		Х				Х
		2(A).	Methods to Identify Stakeholders						
			Brief Explanation		Х				Х
		2(B).	Methods to Collect Input						
		1,-7	Brief Explanation		Х				Х
		3.	How the Input be Considerd						-
_			Brief Explanaiton		Х				X
									,
V.	Planned Program L	ist	Program Titles		Х				x

<u>PLANS OF WORK – PLANNED PROGRAMS</u>

				Search	n Using	2 - Key	3 - Refine		5 - Advanced
						display fields	Results	4 - Hierarchy	Search/Export
#	SECTION	44	CONTENTS			for results	(2 to 5 fields)	4 - Includenty	Fields
77	SECTION	77	CONTENTS			Year, State	(2 00 0 110100)	Region, State	
V.	Program S	Sum	marv			Institution		Institution	
٧.	i rogram		Name of Planned Program		×	motitation		motitation	x
			Brief Summary		X				X
			How Long Existed						^
			Expected Future Duration						
		5	Expending Formula or Matching Funds?						
			Expending Other Funds?						
			Exponency extrem range.						
V(A)	Program I	(nov	wledge Areas						
* (v - y)	l rogram		Knowledge Area Code	×			×		
			Knowledge Area Percentage						
				 	<u> </u>		<u> </u>		
V(B)	Situation	and	Scope						
, (D).			Situtation and Priorities	 	×				x
			Scope of the Program						^
V(C)	Assumptio	ns a	and Goals						
1 (0).	7.000		Assumptions Made		×				x
		2	Ultimate Goals		X				X
V(D)	Inputs		Okimate Cours						^
1 (0).	puto	1	FTEs/SYs Budgeted						
V(E)	Acti∨ity		1 1 Loro To Buagotou						
* (=).	rictivity	1	Activity		×				x
			Methods to Reach Contacts						^
		_	Desciption of Targeted Audience		x				X
V(F).	Standard		out Measures						
. (.).			Target Contacts						
			Patents						
			Peer Reviewed Publications						
V(G).	State Defi	ned	Output Measuers	1	1		1		
\-/-			Target Name		×				x
			Target Number						
V(H)	State Defi	ned	Outcome Measures						
			Target Name		×		1		x
			Target Type						
			Target Number						
			Associated Knowledge Area(s)	x			x		
V(I).	External F	acto		1	1		1		
.,			Factors which May affect Outcomes						
			Brief Summary		×				x
V(J).	Evlauation	Stu	idies and Data Collection						
ζ- /-			Evaluation Studies Planned						
			Description		×				x
		2.	Data Collection Methods Planned						
			Description		x				x

ANNUAL REPORT - OVERVIEW (Including Merit Review and Stakeholder Input)

				Search	Using	2 - Key display	3 - Refine		5 - Advanced
#	# SECTION		CONTENTS	Code Field	Text Field	fields for results	Results (2 to 5 fields)	4 - Hierarchy	Search/Export Fields
		₩						4.5	
I. Re	port Overview	├						1-Region	
			Year	X		X	X		
			State (and Outlying Areas)	Х		X	Х	2	
			Institution Name	X		X	X	3	
	1.		Brief Summary		Х				Χ
	2.		Total FTEs/SYS in State						
II. Me	erit Review Process								
	1.		Process Employed This Year						
	2.		Brief Explanation		Х				Χ
III. S									
	1.	\vdash	Actions Take to Seek Input						
			Brief Explanation		Х				Х
	2(A).	1.	Methods to Identify						
			Brief Explanation		Х				Х
	2(B).	1.	Methods to Collect Input						
			Brief Explanation		Х				X
	3.		How Was the Input Considered						
		\vdash	Brief Explanation - How Used?		Х				Х
		\vdash	Key Stakeholder Input Items						
٧.	Expenditure Summ	агу							
		1	Formula Dollars Allocated						
		2	Actual Dollars for Planned programs						

ANNUAL REPORT – PLANNED PROGRAM

					Search	n Using	2 - Key display	3 - Refine		5 - Advanced
							fields for	Results	4 - Hierarchy	Search/Export
#	SECTION			CONTENTS	Code Field	Text Field	results	(2 to 5 fields)		Fields
							State, Year		Region, State	
							Institution		Institution	
IV.	Planned Program									
	(All for EACH Progra	am)		Program Name		X				Х
		(A)		Knowledge Areas						
			1.	Knowledge Area Code(s)	X			Х		Х
			2.	Knowledge Area Percentage(s)						
		(B)		Inputs						
			1.	Scientist Years Expended						
			2.	Dollars Expended						
		(C)		Activity and Participation						
			1.	Description of Activity						Х
			2.	Description of Audience						Х
		(D)		Outputs						
			1.	# of Persons Reached						
			2.	# of Patents Applications Submitted						
				List of Patents						
			4.	# of Peer Reviewed Publications						
		(E)		State Defined Outputs						
			1.	Output Measure Name		X				Х
			2.	Target						
			3.	Actual						
		(F)		State Defined Outcomes						
			1.	Outcome Measure Name		X				Х
			2.	Outcome Type	X			Х		Х
				Target						
				Actual						
			5.	Qualitative Outcome - Issue		Х				Х
				Qual.Outcome - What Has Been Done		Х				Х
				Qual Results		Х				Х
				Associated Knowledge Area(s)	×			X		Х
				Associated Institution Type	×					
		(G)		Outcomes						
				External Factors Affecting Outcomes						
				Brief Explanation		Х				Х
		(H)		Evaluation						
				Evaluation Studies Completed						
				Evaluation Results		Х				Х
				Key Items of Evaluation		X				Х

4.2 CRIS

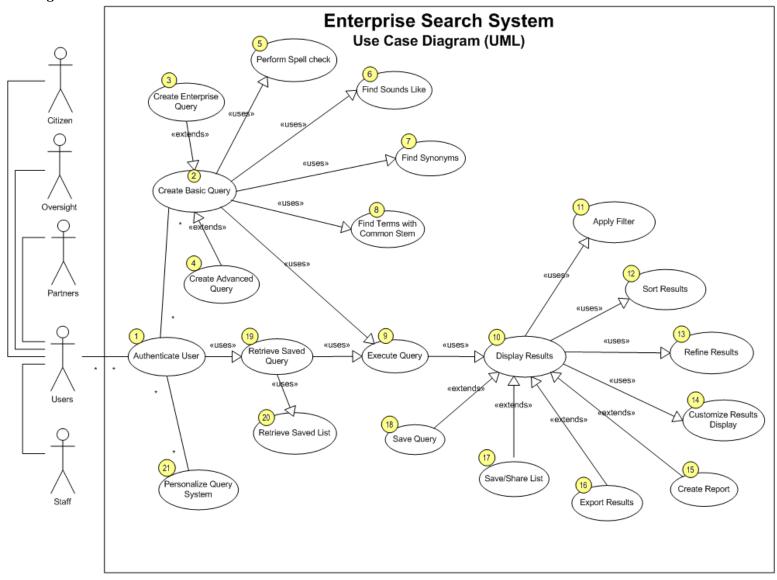
			Existing	Search Using		Search				
#	Data Elements	ta Elements Derived Data Search Code Field Text Within By		Sort By	Filter By	View	Export			
1	Project Accession No		X				х		Х	Х
2	Primary Project Accession No						х		Х	Х
3	Project Status						х		Х	Х
4	Agency Code		X				х		Х	Х
5	Institution Type						х		Х	Х
6	Project ID No Text						х		Х	Х
7	Project Type		X				х		Х	Х
8	Project Termination Date						х		Х	Х
9	Project Start Date						х		Х	Х
10		x					х		Х	Х
11		x					х		Х	Х
12	Project Start MM	x					х		Х	Х
13	Project Length/Duration	x					х		Х	Х
	Project FY						х		Х	Х
15	Is Integrated Reseach Project						х		Х	Х
	Project Grant Award Amount						х		Х	Х
17	Project Grant Award Date						х		Х	Х
18	Grant Code						х		Х	Х
19	Project Basic Percent						х		Х	Х
20	Project Development Percent						х		Х	Х
21	Project Applied Percent						х		Х	Х
22	ls USDA project						х		Х	Х
23	Project Regional Reseach No						х		Х	Х
24	Geographic Hierarchy						х	×	Х	Х
25	Project Region						х	х	Х	Х
26	Project State/Country		X				х	×	Х	Х
27	Institution Code		X				х	х	Х	Х
28	Department Code						х		Х	Х

CRIS (continued)

			Eviation	Search	h Using	Coorab		Filter		
	Data Elements	Derived Data	Existing Search	Code Field	Text Field	Search within By	Sort By	By	View	Export
29	Division/Station Code		X				х		Х	Х
30	Project Grant Award FY		X				х		Х	Х
31	Project Contact Name						х		Х	Х
32	Project Contact Phone						х		Х	Х
33	Project Contact Fax						х		Х	Х
34	Project Contact E-Mail						х		Х	Х
35	Project Contact URL						х		Х	Х
36	Project Contact Phone Ext						х		Х	Х
37	Knowledge Area						х	×	Х	Х
38	Knowledge Area Percent						х		Х	Х
39	Field Of Science						х	×	Х	Х
40	Field Of Science Percent						х		Х	Х
41	Subject of Investigation						х	×	Х	Х
42	Subject of Investigation Percent						х		Х	Х
43	Title		X			х	х		Х	Х
44	Publication		X			х			Х	Х
45	Impact Statement		X			х			Х	Х
46	Project Objective		X			х			Х	Х
47	Approach		X			х			Х	Х
48	Project Original Keyword				х				Х	Х
49	Project Progress Report		X		х	х			Х	Х
50	Objective				х	х			Х	Х

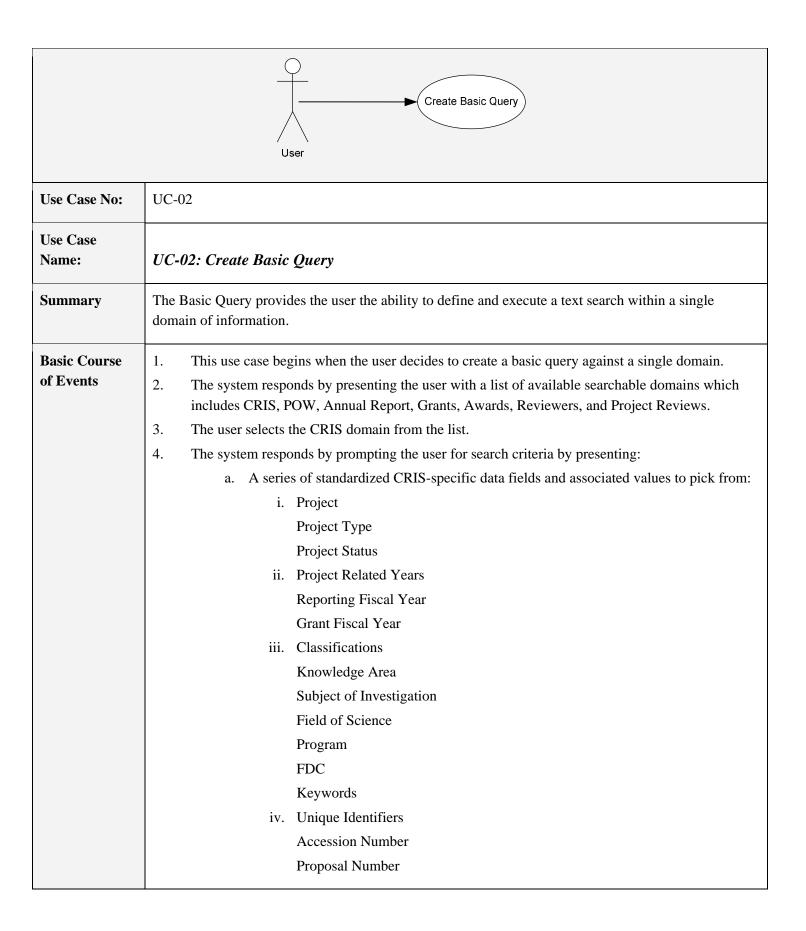
5 Functional Use Cases

Use Case Diagram



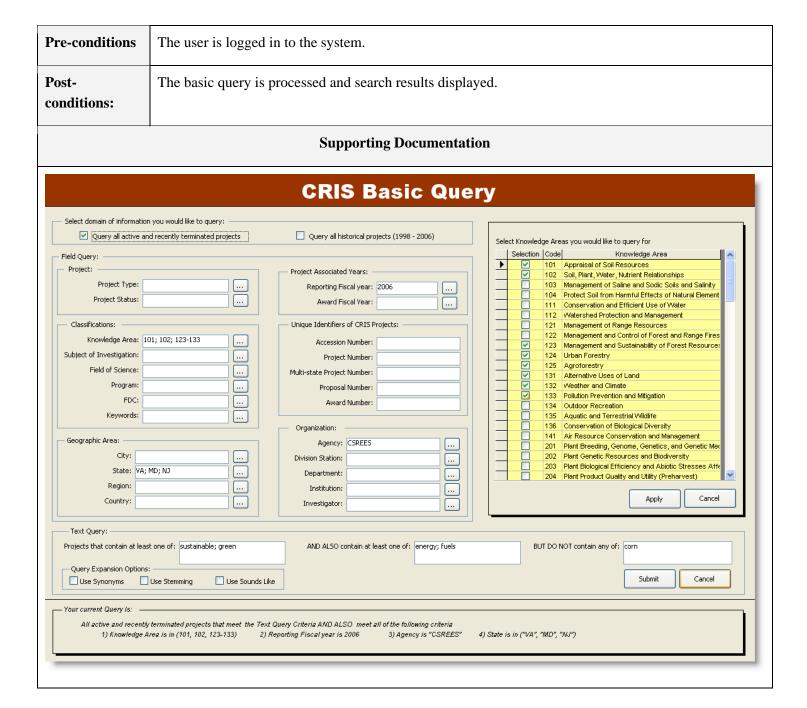
	Authenticate User User
Use Case No:	UC-01
Use Case Name:	UC-01: Authenticate User
Summary	All users who request entry to the system must prove they are who they say they are (Authentication). This applies inside CSREES as well as outsides. Who the user is determines what information he/she has access to (Authorization).
Basic Course of Events	 This use case begins when the user requires access to the system. The system responds by prompting the user for User ID and Password. The user provides User ID and Password. The system responds by verifying the combination of User ID and Password against the recorded list of valid users. The system notifies the User that the User ID and password are valid and allows the user access to the system.
Alternative Paths:	None
Exception Paths	In Step 4,.If the User ID and Password combination is not valid, 4a) the system responds by notifying the user that the login failed and prompts the user to try again. 4b) If the user tries three times unsuccessfully, the system responds by disallowing the user and marking the user record as suspended. 4c) The system notifies the user to contact C2IT.
Extension Points	None
Trigger:	The user requires access to the system.

Preconditions	The system is operational.
Post conditions:	The valid is allowed access to the system.
	Supporting Documentation
	Authenticate User
	User ID: Password:
	Log in



	Grant Number
	Award Number
	Project Number
	Multi-State Project Number
	v. Organization
	Agency
	Division/Station
	Institution/Department
	Investigator
	vi. Geographic Area
	City
	State
	Region
	Country
	b. One or more terms and phrases; or combinations of terms and phrases to include in the
	query.
	c. One or more terms to exclude from the query results.
	5. The user constructs the search criteria:
	 a. By picking from associated list of values or by typing directly one, multiple or range of values into one or more data fields desired
	 By typing one of more terms and phrases or combinations of terms and phrases to be included in the query.
	c. By typing one or more terms to be excluded from the search results.
	6. The system presents the user with a list of advanced options for expanding the scope of query which includes
	a. synonyms
	b. stemming
	c. sounds like
	7. The user responds by selecting one or more of the advanced options for expanding the scope of the query.
	8. The user submits the search requests for processing.
	9. The system responds by validating the query syntax; and accepting the query for processing and notifying the user that the request is being processed.
Alternative	In step 4, if the user selects the POW domain from the list, then
Paths:	4a) The system responds by prompting the user for query criteria by presenting:

Trigger:	The user requests to perform a basic query against a single domain of content.
Extension Points	Use Synonyms, Use Stemming, Use Sounds like
Exception Paths	In Step 9, If the system determines that the basic query does not meet the syntax requirements, then the system notifies the user about the syntax violation and prompts the user to correct the query.
	c. One or more terms to exclude from the search results.
	search.
	Associated Institution Type b. One or more terms and phrases; or combinations of terms and phrases to include in the
	Associated Knowledge Areas
	Change in Condition
	Change in Action
	Change in Knowledge
	v. Outcome
	Country
	Region
	State
	iv. Geographic Area City
	Institution Name
	d. Research 1890
	c. Research 1862
	b. Extension 1890
	a. Extension 1862
	Institution Type
	iii. Organization
	Plan/Annual Report Year
	ii. Project Related Years
	Knowledge Area
	Portfolio
	 a. A series of standardized POW-specific data fields and associated values to pick from: i. Classification



Plans of Work: Annual Reports:		Select	Knowledge Are	eas you would like to query for
Overviews Overviews			election Code	
✓ Planned Programs ☐ Planned Programs		→		Appraisal of Soil Resources
				Soil, Plant, Water, Nutrient Relationships
ld Query:				Management of Saline and Sodic Soils and Salinity
(V 0005			Protect Soil from Harmful Effects of Natural Element
Knowledge Area: 101;102;123-133 Plan/Annual Repo	Year: 2006			Conservation and Efficient Use of Water
Organization: — Geographic Are	.,			vVatershed Protection and Management
Organización: deographic Are	''		121	Management of Range Resources
Institution Type: State: VA		1-	122	Management and Control of Forest and Range Fires
☐ Extension ☐ Research		1-		Management and Sustainability of Forest Resources
1862 1862 Region:		1-	124	Urban Forestry Agroforestry
1890 1890 Country:		1-		Alternative Uses of Land
			132	Weather and Climate
Institution:				Pollution Prevention and Mitigation
Institution:			134	Outdoor Recreation
			135	Aquatic and Terrestrial Wildlife
Outcome:			136	Conservation of Biological Diversity
Outcome T				Air Resource Conservation and Management
ssociated Knowledge Area: Chan	e in knowledge outcome measure		201	Plant Breeding, Genome, Genetics, and Genetic Med
Chan	e in action outcome measure			Apply Cancel
Associated Institution Type:	e in condition outcome measure			Apply Cancel
t Query:				
ords that contain at least one of: sustainable; green AND ALSO	ontain at least one of: energy; fuels		BUT DO	NOT contain any of: corn
Query Expansion Options:				
Use Synonyms Use Stemming Use Sounds Like				Submit Cancel
ur current query is:				
	6 bb - 6-Verring - without			
All planned programs that meet the Text Query Criteria AND ALSO meet all	n the tunowing criteria			

	Create Advanced Query User
Use Case No:	UC-03
Use Case Name:	UC-03: Create Advanced Query
Summary	The Advanced Query provides the experienced user with the ability to define and execute complex queries using any combination of structured data fields, derived fields, and text fields.
Basic Course of Events	This use case begins when the user selects the Advanced Query option from the CIS Query Home Page.
	2. The user selects the one domain to include in the search. Options currently include CRIS and Plans of Work/Annual Report.
	3. The Advanced Query page is divided into two major blocks. The first is called Field Search and the second Text Search .
	4. Each query definition line in the Field Search area consists of a combination of Data Field , Operator , Field Value (s), and Continuation Operator .
	5. To create a line, the user selects from a drop-down list of data fields, then chooses an operator, and finally enters one or more field values delimited by semicolons. A List Box of available values can be used by choosing the List Box option for any data field. (<i>For a complete list of available fields, see the CRIS Data Fields Matrix.</i>)
	6. When the user selects the List Box option for a field, the system displays a list of all available values for the field, along with an associated check box for each value.
	7. The user selects one of more values from the list by checking each associated box and then selecting the Apply option.
	8. To create a query definition with more than one line, a value for the Continuation Operator ("And Also" or "Or") must be selected from the drop-down list.
	9. Each query definition line in the Text Field Query area consists of a combination of Text Field, Operator, Search Term, Comparison Operator, Comparison Term, and Continuation Operator.
	10. The user first selects a Text Field from the drop-down list provided. For CRIS these fields include Title , Non-Technical Summary , Objectives , Progress , Impact , Keywords , and

- **Publications**. There is also a Text Field called **Full Text** which includes a combination of all above except **Publications**.
- 11. Once the user selects a value for the **Text Field** prompt, the user must next select an **Operator** from the drop-down list. The options are **Contains** and **Does Not Contain**.
- 12. The user next enters one or more values in the **Search Term** field. Multiple values must be delimited by semicolons. The system will consider the semicolon as an OR instruction.
- 13. Next to the **Search Term** box is a **Terminology** option. When the user selects this option with a single entry in the Search Term box the system displays another window with the following options:
 - a. Spell Check (UC-05: Use Case 05)
 - b. Thesaurus (UC-06: Use Case 06)
 - c. Sounds Like (UC-07: Use Case 07)
 - d. Stemming (UC-08: Use Case 08)

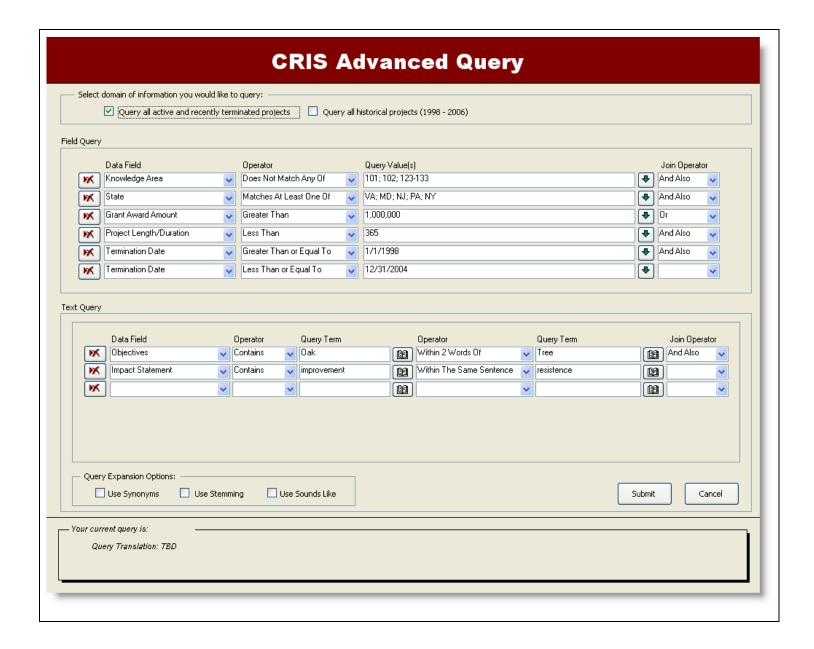
See the associated use case document for more details about each option.

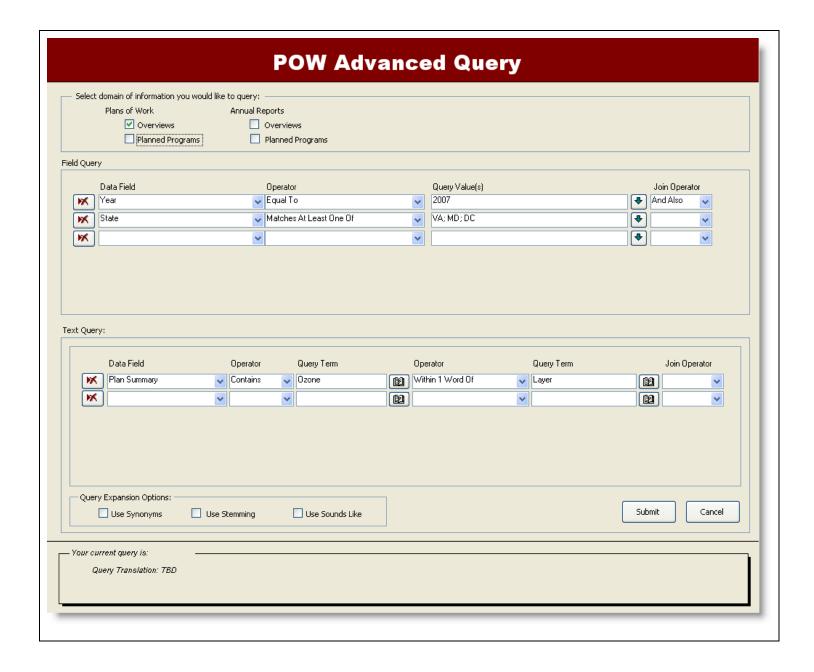
14. The user may further enhance a Text Field Query by specifying a **Comparison Operator** and a **Comparison Term.** Options for the **Comparison Operator** are:

Within 1 Word Of			
Within 2 Words Of			
Within 3 Words Of			
Within 4 Words Of			
Within The Same Paragraph			
Within The Same Sentence			
Adjacent To			
But Does Not Contain			
And Which Also Contain			
Followed Anywhere By			
Preceded Anywhere By			

- 15. To add additional lines to a **Text Search** definition, select a **Combination Operator** on the previous line. The options are **And Also** or **Or.**
- 16. The user may select one or more Advanced Options. These options include **Use Thesaurus**, **Use Stemming**, and **Use Sounds Like**.
- 17. The user selects the range of projects to be searched. For CRIS, the options are "active and recently terminated" and "historical projects (1998-2006)." The default option is "active and recently terminated" projects.
- 18. The user selects the **Submit** option.

Supporting Documentation				
Post-conditions:	No.			
Pre-conditions	The user has entered the home page for the CIS Query System			
Trigger:	The user requires access to the system			
Extension Points	None			
Exception Paths	19 b. If Submit is selected, and there is no complete entry in either the Field Search or Text Search areas, the form will not call the Query Server, and a message similar to "Query definition not complete" will be displayed			
Alternative Paths:	17 b. For Plans of Work, the search domain options are: Plans of Work — Overviews (Including Stakeholder Input and Merit Review), Planned Programs Annual Report Overviews (Including Stakeholder Input and Merit Review) Planned Programs			
	19. After the Submit option is selected, the form passes all of the query definition and processing options to the Query Server for execution.			





Create Enterprise Query User	
Use Case No:	UC-04
Use Case Name:	UC-04: Create Enterprise (Federated) Query
Summary	The Enterprise (Federated) Query provides the user the ability to define and execute a text search across multiple domains of information at the same time.
Basic Course of Events	 This use case begins when the user requests to perform a search across multiple domains or source systems The system responds by presenting the user with a list of available searchable domains The user selects one ore more domains from the list of searchable domains The system prompts the user for search criteria: One or more terms and phrases; or combinations of terms and phrases to include in the search One or more terms to exclude from the search results The user enters: One of more terms and phrases or combinations of terms and phrases to include in the search One or more terms to exclude from the search result The system presents the user with a list of options for expanding the scope of search with

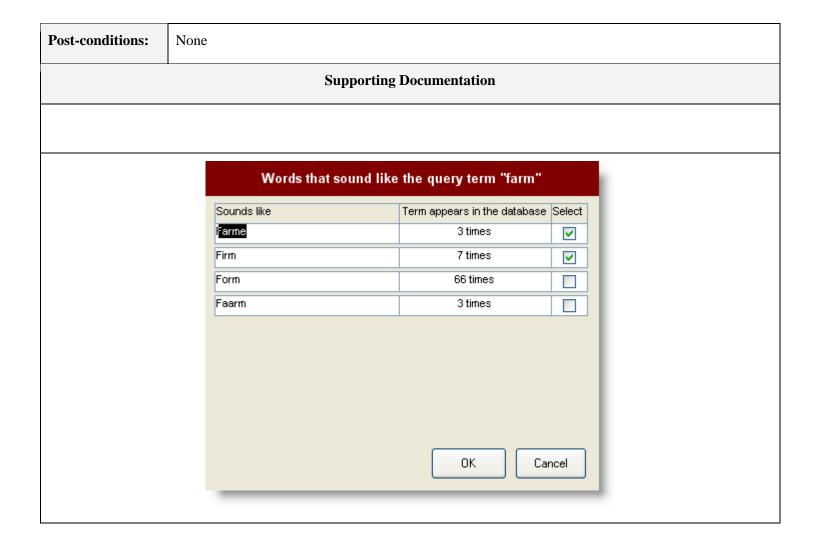
Alternative Paths:	None
Exception Paths	In Step 9, if the system determines that the Enterprise (Federated) query does not meet the syntax requirements, then the systems notifies the user about the syntax violation and prompts the user to correct the query
Extension Points	Use Synonyms, Use Stemming, Use Sounds like
Trigger:	The user requires to perform search across multiple domains
Pre-conditions	The user is logged in to the system
Post-conditions:	The Enterprise (Federated) query is processed and search results displayed
	Supporting Documentation

CRIS: Projects Proposals	POW: Proposals Reviewer Expertise POW: Plans of Work Annual Reports Overviews Plans of Work Annual Reports
AND ALSO cor BUT DO Query Expansi	ntain at least one of: sustainable; green ntain at least one of: energy; fuels NOT contain any of: corn ion Options: nonyms
— Your current query is: — All CRIS projects an one of the following	nd proposals that contain at least one of the following ("sustainable", "green") and also contain at least g ("energy", "fuels") but do not contain "corn".

Perform Spell Check User		
Use Case No:	UC-05	
Use Case Name:	UC-05: Perform Spell Check	
Summary	The feature allows the user to perform a spell check on all terms entered into a Search Term or Comparison Term text box.	
Basic Course of Events	 This use case begins when the user selects the Spell Check option from the Terminology page. The System checks each term against a common dictionary, and displays a list of suggestions spelling corrections if it detects a possible error. The user selects one of the suggested spelling correction terms and selects the OK option. The system brings the corrections back to the Search Term box from which the Terminology option was selected. When the user selects the Cancel option, the system returns the display to the Search Term box from which the Terminology option was selected without returning any terms. 	
Alternative Paths:	None	
Exception Paths	None	
Extension Points	None	
Trigger:	None	
Pre-conditions:	The user has selected the Terminology option from the Advanced Search page after entering text in the Search Term field	
Post-conditions:	The valid user is allowed access to the system.	

Supporting	Documentation	
Spelling suggestions for	the query term "faarme	e"
Suggestions	Term appears in the database	Select
Drganic	2	
Organique	3	
Farmer	99	
Farmed	102	
Farm	203	
Farms	77	
	OK Car	ncel

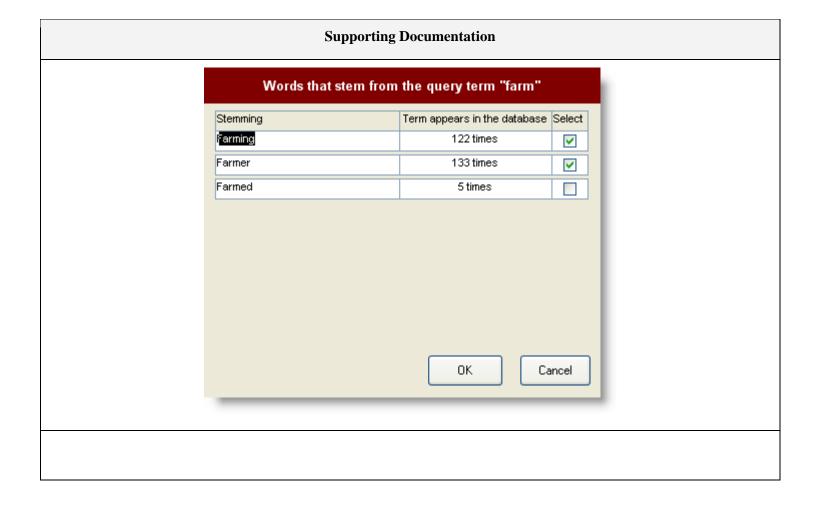
Find Sounds Like User		
Use Case No:	UC-06	
Use Case Name:	UC-06: Find Sounds Like	
Summary	The feature allows the user to review other terms in the database that are related to the provided term and load selected terms into the Search Term box . (Soundex is an algorithm for encoding a word so that similar sounding words encode the same.)	
Basic Course of Events	 This use case begins when the user selects the Sounds Like option from the Terminology page. The System displays a list of terms in the current database that are related by the Soundex Algorithm. Next to each term is a count of how many records in the database contain that term. The user adds a check mark next to each term to be returned and selects the OK option. When the user selects the OK option, the system returns the selected terms to the Search Term box from which the Terminology option was selected. When the user selects the Cancel option, the system returns the display to the Search Term box from which the Terminology option was selected without returning any terms. 	
Alternative Paths:	None	
Exception Paths	None	
Extension Points	None	
Trigger:	The user requires access to the system	
Pre-conditions	The user has selected the Terminology option from the Advanced Search page after entering text in the Search Term field	



Find Synonyms User		
Use Case No:	UC-07	
Use Case Name:	UC-07: Find Synonyms	
Summary	The feature allows the user to review other terms in the database that are related via one or more Thesauri to the provided term and to load selected terms of interest into the Search Term box .	
Basic Course of Events	 This use case begins when the user selects the Synonyms option from the Terminology page. The System displays a list of terms in the current database that are considered Related Terms or Narrower Terms by one or more Thesauri (e.g. The National Agricultural Library). Next to each term displayed is a count of how many records in the database contain the related (synonym) term. The user adds a check mark next to each term to be returned and selects the OK option. When the user selects the OK option, the system returns the selected related terms to the Search Term box from which the Terminology option was selected. When the user selects the Cancel option, the system returns the display to the Search Term box from which the Terminology option was selected without returning any terms. 	
Alternative Paths:	None	
Exception Paths	None	
Extension Points	None	
Trigger:	The user requires access to the system	
Pre-conditions	The user has selected the Terminology option from the Advanced Search page after entering text in the Search Term field	

Post-conditions:	None		
	\$	Supporting Documentation	
	Synon	yms of the query term "farm"	
	Synonyms	Term appears in the database Select	
	Agriculture	2	
	Cultivate	122	
	Plow	22	
	Grow	23	
	Raise	4	
	Plant	3	
		OK Cancel	
			*

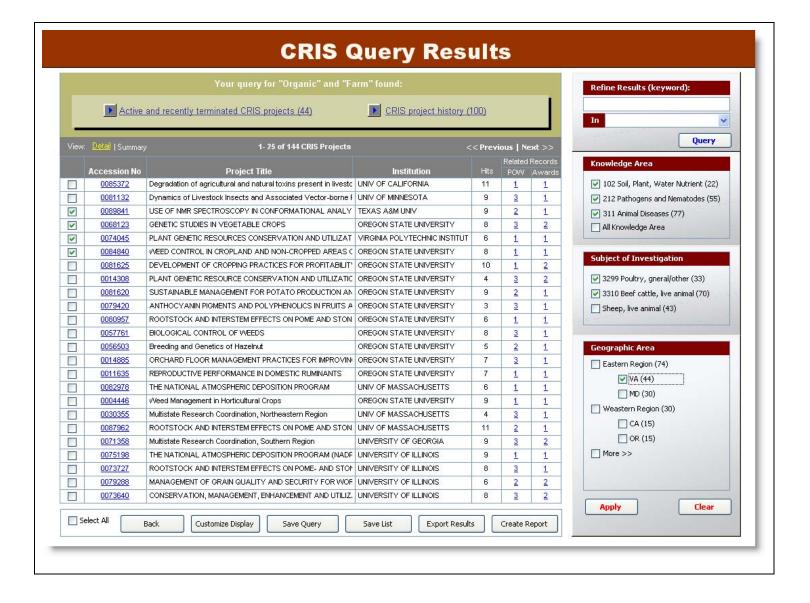
Find Terms with Common Stem User		
Use Case No:	UC-08	
Use Case Name:	UC-08: Find Terms with Common Stems	
Summary	The feature allows the user to review other terms in the database that are related to the provided term via a common stem. For example, all of the terms "fishing", "fished", "fish", and "fisher" are related to the to the root word, "fish"	
Basic Course of Events	 This use case begins when the user selects the Stemming option from the Terminology page. The System displays a list of terms in the current database that are related by a common stem. Next to each term is a count of how many records in the database contain that term. The user adds a check mark next to each term to be returned and selects the OK option. When the user selects the OK option, the system returns the selected terms to the Search Term box from which the Terminology option was selected. When the user selects the Cancel option, the system returns the display to the Search Term box from which the Terminology option was selected without returning any terms. 	
Alternative Paths:	None	
Exception Paths	None	
Extension Points	None	
Trigger:	The user requires access to the system	
Pre-conditions	The user has selected the Terminology option from the Advanced Search page after entering text in the Search Term field	
Post-conditions:	None	

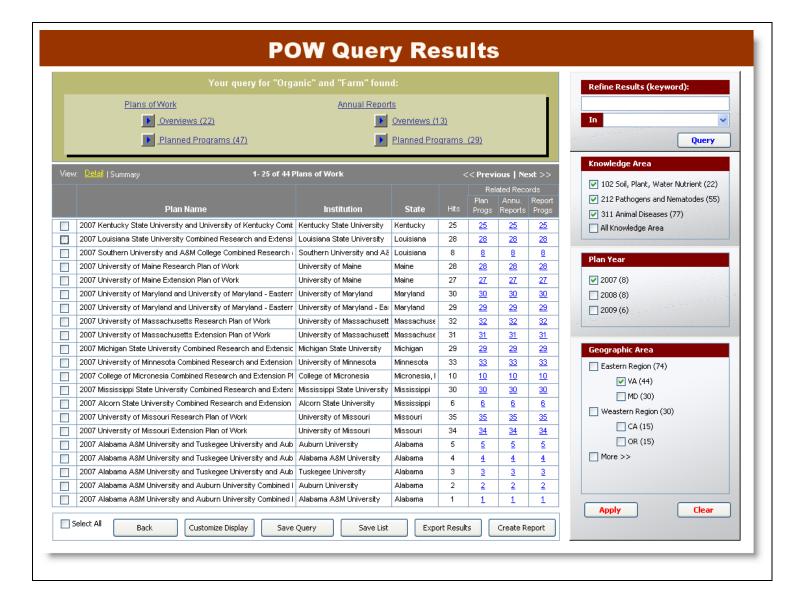


User Execute Query		
Use Case No:	UC-09	
Use Case Name:	UC-09: Execute Query	
Summary	A query definition is passed to the Query Server when the user fills out one of the search forms (Enterprise (Federated) Query, Basic Query, and Advanced Query) and selects the Submit Query option. The resulting record set is processed and displayed as specified in the Display Results use case.	
Basic Course of Events	 This use case begins when the user selects the Submit Query option from any of the Query forms (e.g.: CRIS Basic Query). The system passes the query definition parameters from the form to the query server. The query server translates the query criteria and selection domain options into one or a series of SQL queries that are sent to the database server. The database server returns the results to the query server. The query server stores the resulting query hits in a set of tables that identifies the user and query session uniquely. 	
Alternative Paths:	None	
Exception Paths	None	
Extension Points	None	
Trigger:	The user requires access to the system	
Pre-conditions	The user has filled out one of the query definition forms	
Post-conditions:	Tables are populated with lists of records that satisfy the query conditions and identifies the user and query session uniquely	

Supporting Documentation
N/A

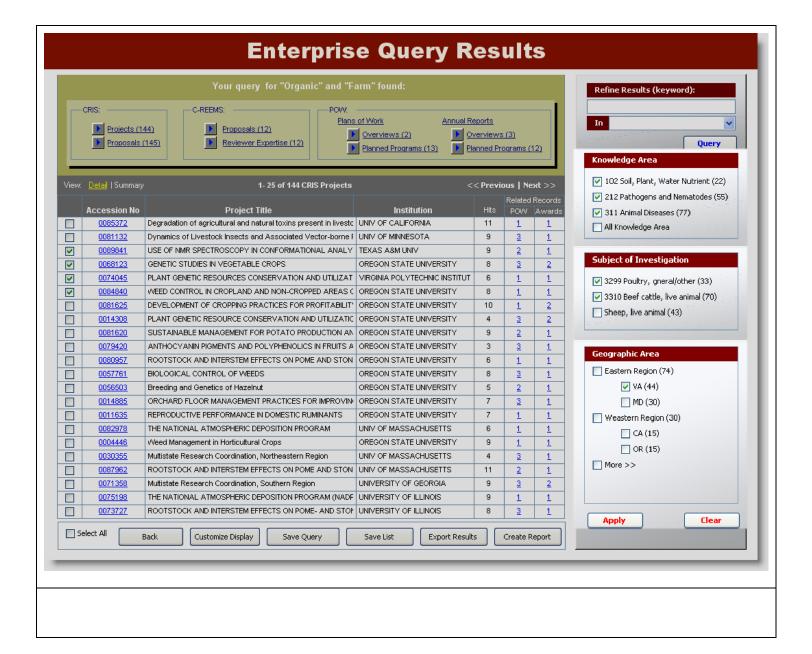
Display Results User		
Use Case No:	UC-10	
Use Case Name:	UC-10: Display Results	
Summary	Once the set of records that match the search criteria are specified in the query, the result is ranked, categorized and clustered to ensure the result is presented in a way that allows for further refinement and analysis.	
Basic Course of Events	 The system identifies records that match the query criteria. The system applies security restrictions to the result set based on the user's access privileges The system ranks the relevancy of records based pre-determined relevancy criteria The system categorizes the result and displays the result set as specified in the user settings or uses the system default (if no user settings are identified). The system generates content specific filters and user settings for further refinement The system displays the result 	
Alternative Paths:	None	
Exception Paths	None	
Extension Points	None	
Trigger:	The user requires access to the system	
Pre-conditions	The query submitted must meet all syntax requirements	
Post-conditions:	All the records that meet the query criteria and relevant filters are displayed	
Supporting Documentation		



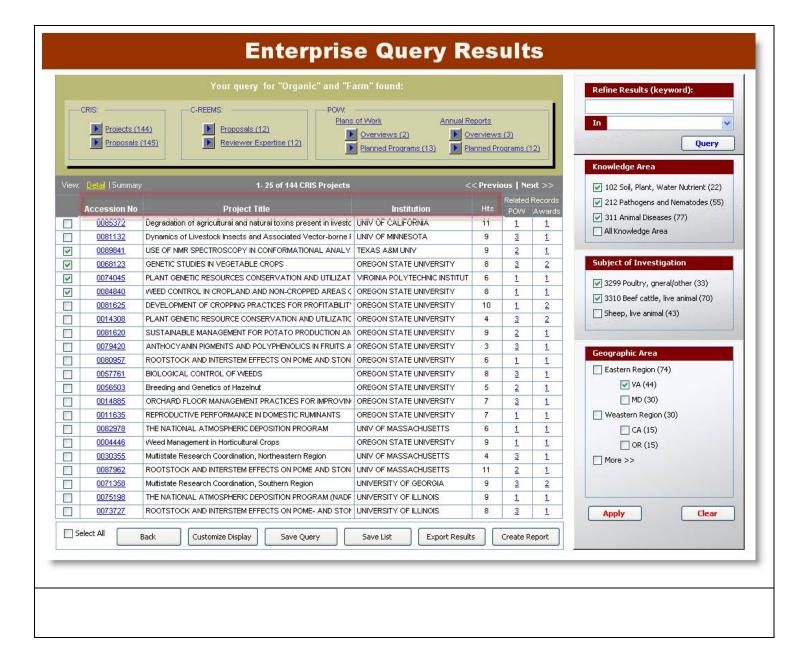


	Apply or Remove Filter User
Use Case No:	UC-11
Use Case Name:	UC-11: Apply or Remove Filter
Summary	The Apply and Remove Filter provides the user the ability to apply/remove filters on the result set.
Basic Course of Events	 This use case begins when the query results are returned to the user. The default filters for the result set is customizable. If the user has not customized his/her settings, then the default filters will be presented. The user can define up to 3 multi-select (check boxes). For CRIS Query results, the default filters are: a. Knowledge Area b. Subject of Investigation c. Geographic Area For CRIS, the filters can be applied on the following fields: a. Geographic Hierarchy b. Project Region c. Project State/Country d. Institution Code e. Knowledge Area f. Field Of Science g. Subject of Investigation
	 The default CRIS filters will be applied for an Enterprise (Federated) Query Results. When the user selects a specific domain, the default filters for that domain will be applied The user selects the desired filters and selects the Apply button. After the Apply button is selected, the query results are filtered on the selected filters. To remove the selection of filters before it is applied, the user selects the Clear button which clears all the selections.

Alternative	4a. For Plans Of Work and Annual Reports, the default filters are:	
Paths:	a. Year	
	b. State	
	c. Geographic Area – Region, State, Institution	
	5a. For Plans of Work and Annual Report, filters can be applied on the following fields:	
	a. Year	
	b. State	
	c. Institution	
	d. Geographic Area – Region, State, Institution	
	e. Knowledge Area Code (POW Planned Program and Annual Report Planned Programs)	
	f. Knowledge Area's associated to Outcome (POW Planned Program and Annual Report Planned Programs)	
	g. Institution Type associated to Outcome (Annual Report Planned Program)	
Exception Paths	6a. If Apply is selected, and there are no new filters, the user will be prompted to select new filters.	
Extension Points	None	
Trigger:	The user requires access to the system	
Pre-conditions	The user has executed a query from the CIS Query System that has returned some results.	
Post-conditions:	None	
Supporting Documentation		



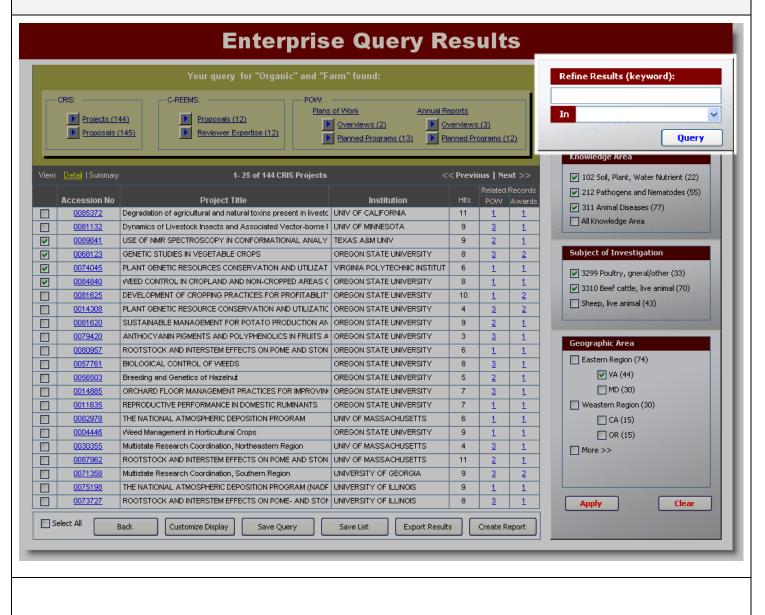
	Sort Results User
Use Case No:	UC-12
Use Case Name:	UC-12: Sort Results
Summary	The Sort Result feature provides the user the ability to sort on fields in the result set.
Basic Course of Events	 This use case begins when the query results are returned to the user. The sort order is customizable. The default sort order is "Ascending" For CRIS Query results, the default sort is in ascending order of Accession Number. The default CRIS sort order will be applied for an Enterprise (Federated) Query Result. When the user selects a specific domain, the sort order for that domain will be applied. The user can customize the sort fields and sort order. The user can click on the column name (title) to sort on that column.
Alternative Paths:	4a. For Plans Of Work and Annual Reports, the default sort is in ascending order of Year, followed by State and Institution name
Exception Paths	None
Extension Points	None
Trigger:	The user requires access to the system
Pre-conditions	The user has executed a query from the CIS Query System that has returned some results.
Post-conditions:	None
Supporting Documentation	



	Refine and Expand Results	
Use Case No:	UC-13	
Use Case Name:	UC-13: Refine and Expand Results (keyword)	
Summary	The Refine and Expand Results feature provides the user the ability to refine or Expand the query results without having to go back to the Query screen	
Basic Course of Events	 This use case begins when the query results are returned to the user. The system will display the queried keywords under the "Current Search" with an option to Undo the keyword(s) searched on. If the user clicks on Undo, the keyword term that was undone will be removed from the query and the result set will reflect the query results without that keyword. Under "Refine Results" the user can enter additional keywords to be included in the Current Search or in All Projects. The Current Search or All Projects is available as dropdown list options. The user can enter one or more terms and phrases or combinations of terms and phrases to be included in the Current Search or to be searched under All Projects The user submits the refined search request for processing. The system responds by validating the query syntax; and accepting the query for processing and notifying the user that the request is being processed 	
Alternative Paths:	4a. For Plans Of Work and Annual Reports, the user can search within the <i>Current Search</i> or within the <i>Plan/Annual Report/both</i> depending on the domain specified by the user.	
Exception Paths Extension Points	None None	
Trigger:	The user requires access to the system	

Pre-conditions	The user has executed a query from the CIS Query System that has returned some results
Post-conditions:	The refined query is processed and refined search results are displayed

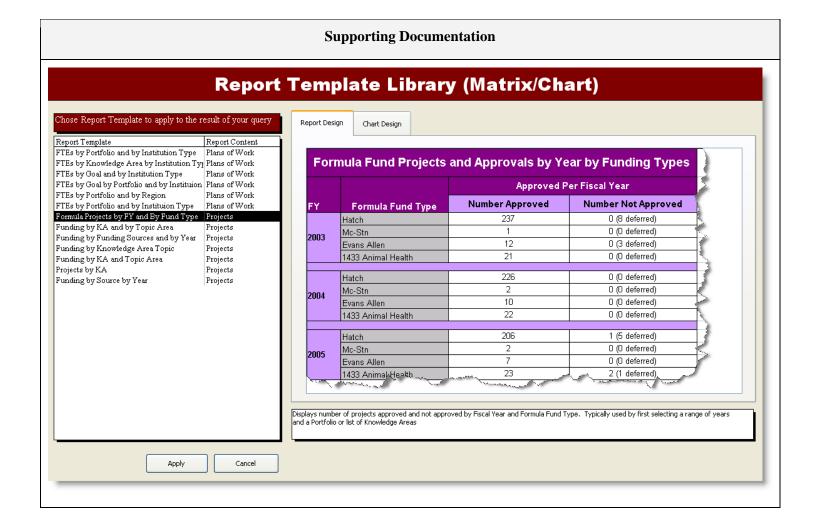
Supporting Documentation

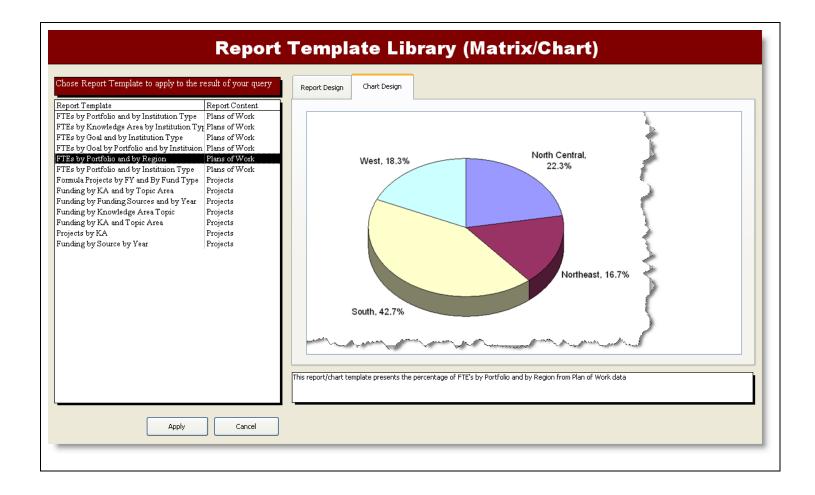


Customize Results Display User		
Use Case No:	UC-14	
Use Case Name:	UC-14: Customize Results Display	
Summary	The number of data elements that can be displayed as part of the query result is limited by the amount of screen space available. By default, the user is presented with a pre-determined subset of data elements when the result of a query is returned. Occasionally, users may require customizing the subset of data elements initially displayed—adding to, or removing data elements from, the initial subset.	
Basic Course of Events	 This use case begins when the user requires to customize the subset of data elements displayed as part of the query result The system responds by presenting the user with a list of all data fields associated with the query result The user selects the desired data elements from the list of fields The system accepts the selection and customizes the displayed result to reflect user's selections 	
Alternative Paths:	None	
Exception Paths	In step 3, if the user selects more data fields that can fit in to the available screen space, then the system must display the first set of user selected data elements that can fit into the available space; the system must then notify the user about the insufficient screen space for displaying all selections	
Extension Points	None	
Trigger:	The user requires to add or remove data elements from the displayed query result	
Pre-conditions	A query has been processed and the result has been presented	
Post-conditions:	A query result with a set of data elements that reflect user's selection is displayed	

<i>c.</i> 1 :	Select data elements to be displayed
Select	Data Field
✓	Accession No
	Primary Project Accession No
✓	Project Status
✓	Agency Code
	Institution Type
✓	Project Type
	Termination Date
	Project Start Date
	Project Start FY
	Project Start FQ
	Project Start MM
	Project Length/Duration
	Project FY
	Integrated Reseach Project
	Grant Award Amount
	Apply Cancel

	User Create Report
Use Case No:	UC-15
Use Case Name:	UC-15: Create Report
Summary	After the initial set of records that meet the search criteria has been identified and displayed, the user may desire to create functionally rich and visually appealing reports quickly—reports that deliver more meaningful information by grouping, categorizing and aggregating the result of the query.
Basic Course of Events	 The use case begins when the user request to generate/create report based on the query result displayed. The system responds by presenting the user with a report/chart library with pre-defined set of report and chart templates. The user selects a report template from the library The system accepts the selected report template Based on the result of the query, the system produces a report that reflects the selected report template
Alternative Paths:	In Step 3, if the user selects a chart template, then the system accepts the selected report template 3a. Based on the result of the query, the system produces a chart that reflects the selected chart template
Exception Paths	In step 3, if the user cancels the request to create or chart, the system then redisplays the query result
Extension Points	None
Trigger:	The user requires to create a report
Pre-conditions	A query has been processed and the result has been presented
Post-conditions:	User desired report or chart that is based on the query result is created.





Export Results User		
Use Case No:	UC-16	
Use Case Name:	UC-16: Export Results	
Summary	After a set of records that meet user's search criteria has been identified and displayed, the user may need to export the result to excel, word or other tools for further analysis and reporting.	
Basic Course of Events	 This use case begins when the user requests to export the result of the query to other tools The system responds by presenting the user with a list of all data fields associated with the query result that can be exported The user selects the desired data elements from the list of fields The system presents a list of export file formats that includes (Excel, Word, Adobe, Text, XML) The user selects export file format from the list The system generates the export file in the desired format and prompts the user for file name and location The user indicates the file name and location. The system saves the export file using user specified file name and location 	
Alternative Paths:	None	
Exception Paths	If the system is unable to export the file in the selected format or to the specified name and location then an appropriate message will be displayed to the user.	
Extension Points	None	
Trigger:	The user requires to export the result	
Pre-conditions	A query has been processed and the result has been presented	

	Supporting Documentation	
	Select data elements to be exported	
Select	Data Field	
	Accession No	
	Primary Project Accession No	
V	Project Status	
V	Agency Code	
	Institution Type	
V	Project Type	
	Termination Date	
	Project Start Date	
	Project Start FY	
	Project Start FQ	
	Project Start MM	
	Project Length/Duration	
	Project FY	
Export File Ty	pe:	
	Export Cancel	

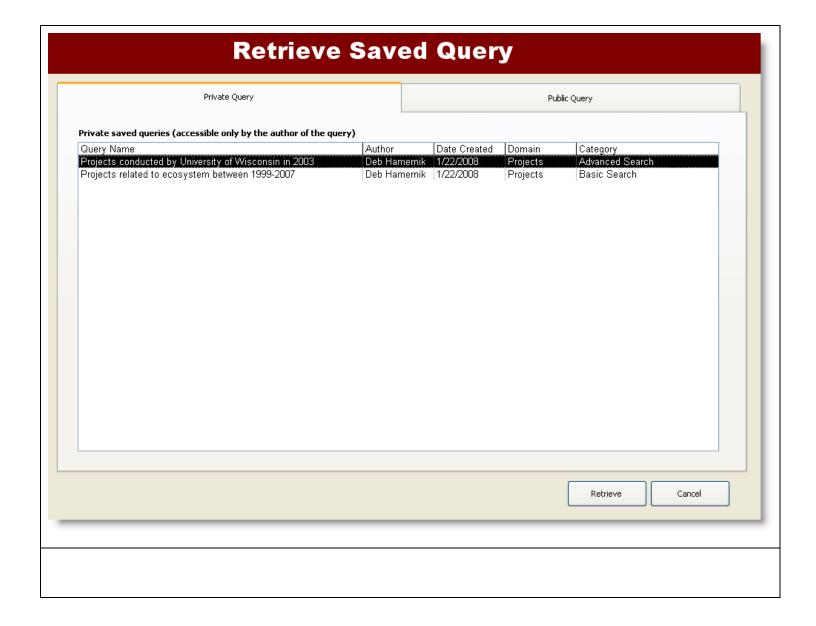
	Save/Share List User
Use Case No:	UC-17
Use Case Name:	UC-17: Save/Share List
Summary	Once the processing of the query is completed and the query results are is displayed, the user may choose to save and share the results. Unlike saving the query, which is a actually saving the <u>definition</u> of the query criteria used, saving the <u>results</u> of the query is saving a list of the record identifiers that satisfied the query criteria at that point in time. This enables the user to create a "snapshot in time" that will not change if new records are modified or added to the database.
Basic Course of Events	 This use case begins when the user desires to save and share the results of the query The system responds by prompting the user for query results: a. Name b. Purpose c. Date Created d. Created by The user enters the information. The system accepts the query results information and prompts the user to specify whether to share the query results with other users. The user agrees to share the result with others. The system responds by saving the results, which will make it available to other users.
Alternative Paths:	In step 5, if the user does not agree to share the results of the query, then the query results are saved but not made available for viewing by other users. (The query results record is tagged as private, not public.)
Exception Paths	In step 4, the system determines that the query results name provided by user already exists in the system, then the system prompts the user for another query, If the user does not supply another name, the existing query will be replaced

Extension Points	No		
Trigger:	The user requests to save and share the result of a query		
Pre-conditions	A query has been processed and the results has been presented to user		
Post-conditions:	The query results are saved with user-specified descriptive information and made available to other users.		
	Supporting Documentation		
	Describe the purpose of the list (what is it used for) Date List Created: List Created By: Save Cancel		

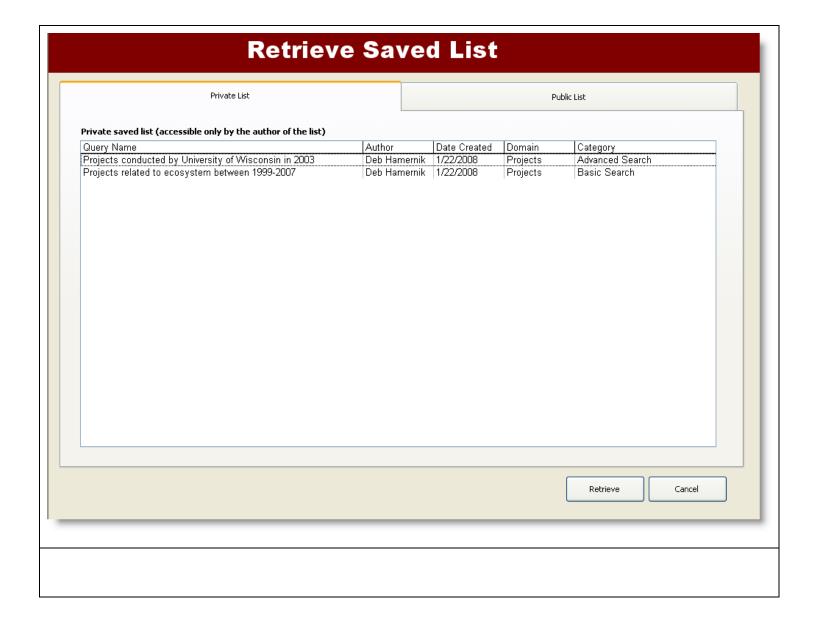
Save/Share Query User		
Use Case No:	UC-18	
Use Case Name:	UC-18: Save/Share Query	
Summary	Once the processing of the query is completed and the query result is displayed, users may chose to save and share the query. Unlike saving the results, saving the query enables the user to produce results that are reflective of the most current information in the system.	
Basic Course of Events	 This use case begins when the user desires to save and share the query The system responds by prompting the user for query: a. Name b. Description c. Purpose The user enters the information. The system accepts the query information and prompts the user to specify whether to share the query with other users. The user agrees to share the query with other users. The system responds by saving the query and making it available to other users. 	
Alternative Paths:	In step 5, if the user does not agree to share the query, then the query is saved but not made available to other users. (The query is tagged as private, not public.)	
Exception Paths	In step 4, if the system determines that the query name provided by the user already exists in the system, then the system prompts the user for another query name. If the user does not supply another name, the existing query will be replaced	
Extension Points	None	
Trigger:	The user requests to save and share the query	
Pre-conditions	A query has been processed and the results have been presented	

Post-conditions:	The query is saved with user-specified descriptive information and made available to other users .
	Supporting Documentation
	Save/Share Query
	Name the query
	Provide a brief description of the query (what it does):
	Describe the purpose of the query (what is it used for)
	Do you want to share this query with others?
	Save Cancel

Retrieve Saved Query User			
Use Case No:	UC-19		
Use Case Name:	UC-19: Retrieve Saved Query		
Summary	The user can retrieve a query previously created and saved. The user can retrieve private queries created by him/her, or queries defined as public by other users.		
Basic Course of Events	 This use case begins when the user requests to retrieve a previously saved query. The system responds by prompting the user for the type of query? (Public vs. Private) The user selects "Private Query." The system responds by presenting the user with a list of previously saved private queries. The user selects a query from the list The system responds by processing the selected query and displaying the results. 		
Alternative Paths:	 In step 3, if the user selects "Public Query", the system responds by presenting the user with a list of previously saved public queries. The user selects a query from the list. The system responds by processing the selected query and displaying the results. 		
Exception Paths	None		
Extension Points	None		
Trigger:	The user requests to retrieve a previously saved query.		
Pre-conditions	The user is logged in to the system.		
Post-conditions:	The results of the selected query are displayed.		
	Supporting Documentation		



Retrieve Saved List User					
Use Case No:	UC-20				
Use Case Name:	UC-20: Retrieve Saved List				
Summary	The user can retrieve a previously created and saved list (list of records). The user can retrieve a private list created by him/her, or a list defined as public by other users.				
Basic Course of Events	 This use case begins when the user requests to retrieve a previously saved list. The system responds by prompting the user for the type of list (Public vs. Private) The user selects "Private List" The system responds by presenting the user with a list of previously saved private lists. The user selects one from the displayed list. The system responds by displaying the selected list. 				
Alternative Paths:	 In step 3, the user selects "Public List", the system responds by presenting the user with a list of previously saved public lists. The user one from the displayed list. The system responds by displaying the selected list. 				
Exception Paths	None				
Extension Points	None				
Trigger:	The user requests to retrieve a previously saved list.				
Pre-conditions	None				
Post-conditions:	The selected list of records is displayed.				
	Supporting Documentation				



	Personalize Query System User
Use Case No:	UC-21
Use Case Name:	UC-21: Personalize Query System
Summary	 Each authenticated user can personalize four features of the Query System. These features include: List of data elements that are displayed in the Display Results screen for each source system. The sort order of the data elements in the Display Results screen. List of filters that appear on the Display Results screen for each source system. List of fields that appear in the Export Results screen.
Basic Course of Events	 Modify option displayed next to each list. When the user selects the Modify option, a list of all possible values is displayed. The user selects the a) values to be used and b) the associated order in which the value will be displayed. When the user selects Apply, the selections for list of interest are saved. When the user selects Cancel, the selections for the list of interest are ignored and the previous collection of selections is restored. The user selects the Save option to save the updates that have been entered for all lists. The user selects the Cancel option to cancel the edits and return all values to their previous state
Alternative Paths:	None
Exception Paths	None
Extension Points	None
Trigger:	The user requires access to the system

The user must be logged in as an authenticated user. Public users do not have access to this feature.				
Tables are populated with lists of records that satisfy the query conditions and identifies the user and query session uniquely.				
Supporting I	Documentation			
Personalize Qu	ery S	yste	m - CRIS	
	Field Name	Sort Order		
Results Screen - Fields for One Line Record Disolay:	Accession No Institution Project Type Proposal Number	1 5 2 3		
Display Results Screen - Fields for Filter Panel:				
Fields for Export Selection List:		tession No		
	Tables are populated with lists of recorducty session uniquely. Supporting I Personalize Qu Results Screen - Fields for One Line Record Disolay: Display Results Screen - Fields for Filter Panel:	Tables are populated with lists of records that satisfy the query session uniquely. Supporting Documentation Personalize Query S Field Name Accession No Institution Project Type Pronosal Number Display Results Screen - Fields for Filter Panel: Geographic Hierard Knowledge Area Subject of Investig Fields for Export Selection List: Accession No Primary Project Acceptode Institution Type Project Status Agency Code Institution Type Project Type Termination Date Project Start Date	Tables are populated with lists of records that satisfy the query cond query session uniquely. Supporting Documentation Personalize Query Syste Results Screen - Fields for One Line Record Disolay: Field Name Sort Order Accession No Institution Project Type Project Type Results Screen - Fields for Filter Panel: Geographic Hierarchy Knowledge Area Subject of Investigation Fields for Export Selection List: Accession No Primary Project Accession No Project Status Agency Code Institution Type Project Type Termination Date Project Start Date	