

E-Mail ALSPO O/08

Subj: CHANGE TO PAYROLL PROCESSING SCHEDULE FOR CY 2008

Ref: (a) [E-Mail ALSPO L/07; Payroll Processing Schedule for CY 2008](#)

Introduction This E-Mail ALSPO changes the calendar year 2008 schedule for payroll transaction processing.

Discussion PSC is making modifications to the payroll processing schedule, originally published in reference (a), to meet Treasury Department deadlines and to allow for sufficient time for error feedback processing.

- The first update for the December end-month cycle is cancelled (15 December 2008).
 - The end-month compute for December (31 December payday) will run on 18 December instead of 22 December.
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Processing Schedule Cutoff dates and times for processing transactions for the paydays shown are as follows:

Payroll Processing Schedule for Remainder of CY 2008				
Payday	Update Data Entry Cutoff 2359 Hrs.	Update Runs 0800 Hrs.	Compute Data Entry Cutoff 2359 Hrs.	Compute Runs 0800 Hrs.
MON 15-DEC-08	SUN 30-NOV-08	THU 1-DEC-08	SUN 7-DEC-08	MON 8-DEC-08
WED 31-DEC-08	None	None	WED 17-DEC-08	THU 18-DEC-08

⌚ All times are Central Time zone.

Questions Questions regarding the content of this E-Mail ALSPO may be directed to PSC Customer Care at:

 (866) 772-8724/(785) 339-2200
 <http://www.uscg.mil/hr/psc/ccb/>

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/s/
M. P. SULLIVAN
Executive Director