



May 2008 -----Volume 007

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♦ **RFMC Notes:**

The AET and AST Rating Force Master Chiefs would like to take this opportunity to say "Hail and Farewell" to AMTCS (M) Rich Schultz and AMTCM Mike Peterson. MCPO Peterson will surely be missed here at CG-481 and we wish him well at his new position as D17 West (Kodiak) Gold Badge. We welcome Master Chief select Schultz with open arms and are sure he will fit right in and hit the ground running.

♦ **Greetings from ASTCM Murray:**

It has been awhile since the last Force Notes and there have been some changes out there so let's get right to it. The E-PME System has replaced the obsolete MRN System. MBRS seeking advancement to E-5 THRU E-9 must successfully complete the E-PME performance requirements for the next higher pay grade. In addition, those MBRS seeking advancement to E-6 and E8 must pass the ADVANCEMENT QUALIFICATION EXAM (AQE) prior to list placement. Additional information regarding E-PME requirements may be found on the internet at [HTTP://WWW.USCG.MIL/HQ/TCPET/TPF/EPMESMS/EPMESMS.SHTM](http://www.uscg.mil/hq/tcpet/tpf/epmesms/epmesms.shtm)

THE AST2 and AST1 PERFORMANCE QUALIFICATION GUIDE (PQG) have replaced the old correspondence course. Following the PQG prepares each MBR to take the written ADVANCEMENT QUALIFICATION EXAM (AQE) and directly relates to the ENLISTED PERFORMANCE QUALIFICATION (EPQ) that must be signed off. It was not required for the MAY SWE, However it is required for the NOV EXAM and MUST BE Completed BY 01 AUG 08.

Speaking of, along with the new AST1 PQG there has been an UPDATE TO AST1 EPQ 6.A.02. GO CHECK IT OUT! Current EQOS are available on the internet AT [HTTPS://LEARNING.USCG.MIL](https://learning.uscg.mil). You will have to enter your EEMPLID and LAST NAME AND ENROLL to see the EQOS.

The new AST Airman syllabus (05/08) has made the rounds for approval and the message should be released very soon. The goal of the syllabus is to standardize the program and avoid the pitfalls of over/under training. This was one of the main topics at the recent Leading Chief's Conference and I for one am glad we're at the forefront of this transition.

The first week of April marked the timeline for the AST Career Path Working Group Guidance Team Report. This group, including myself used all means of resources and methodology trying to decide which path of Warrant accession is most correct for the AST Rating. The team anticipates a decision from CG-1 to be made the end of summer. Results to follow...

🔥 **Greetings from the AETCM Stroman:**

After one year as the AET RFMC, I can safely say I had no idea what I didn't know! For instance, I didn't know that between the three of us, we manage nearly \$1.1 million dollars in contract tuition training costs each year. Juggling Purchase requests, drafting Statements of Work and renewing contracts in the face of annual continuing resolutions makes it a real challenge to keep seats in classrooms throughout the year. For these reasons, despite our best efforts, the C130 community experienced the loss of almost a full quarter's worth of maintenance training this fiscal year and we were forced to schedule some training right in the middle of transfer season. I want to personally thank those units and personnel who are shouldering this burden. As we fight for every training dollar we get, it is especially important to use every quota and fill every seat, lest we lose that quota to another program.

Speaking of programs, CG Aviation continues to evolve and I will try to capture and update you on just a few of the changes.

- 🔥 The HC-144 (aka the CASA) is rolling right along. As with any new acquisition there have been a few bumps along the way, but we have three aircraft in operational testing and evaluation (OTE) at ATC Mobile, we are accepting the fourth as I write, and airframes five and six will be delivered by October of this year. Two more aircraft are scheduled for delivery in 2009. ATTC is working quickly to develop airframe, electrical and avionics courses for delivery beginning this fall and we have or are putting contracts in place with various vendors to fill gaps in training until the schoolhouse is fully up to speed. Along with the new airframe deliveries, we are also accepting the new Mission System Pallets (MSP) to equip the 144 with the latest state-of-the-market in sensor, communications and data processing systems.
- 🔥 The C-130J is also undergoing missionization with similar or same mission system equipment as the 144. Beginning 01May, the C-130J APO aircraft and crews began standing the ready at Elizabeth City on an alternating basis and will go fully operational, replacing the C-130H, on July 1st.
- 🔥 HITRON has closed its MH-68 lease contract with Augusta and is now fully operational with the first AUF equipped MH-65C aircraft. This aircraft has already been very successful with a highly publicized interdiction of more than \$100 million of cocaine off the Florida coast.

- ♦ There's a new Direction Finder in town. The C-130 and HU-25 communities are seeing the installation of the DF-430. From the very start, this system has been highly successful in quickly and accurately locating vessels in distress, under very demanding weather conditions and from great distances, upwards of 70 to 100 miles, a vast improvement over its predecessor. This new DF should greatly reduce search times and increase rescue success. The DF-430 will also be standard equipment on the C-130J, C-144 and HH-60T
- ♦ The 6027 has undergone modification to the HH-60T model with an entirely new, state-of-the-art avionics suite and wiring and is currently undergoing OTE in Mobile. By the next issue of Force Notes we should have the tentative deployment schedule for the T models.

♦ **Farewell from AMTCM Mike Peterson:**

Well it's hard to believe that I have been your RFMC for 2 years. But like all good things (I hope) it is time to turn the reigns over to someone much better qualified than I. AMTCM (select) Richard Schultz will be replacing me in July. I have had an outstanding time working to improve the training available for the AMTs. There is still much to be done and I know MCPO Schultz will work hard to continue to pursue new initiatives and champion the AMT rating. Please keep in close contact with him so he stays connected to the hangar deck.

It has been a sincere pleasure working for you. I am extremely proud of all you do. Keep up the great work, take care of each other and stay safe!

Git 'R Done!



🔥 Important items for all ratings:

🔥 What do I study to prepare for the Service Wide Exam?

(A huge THANKS goes out to MSTCM Frank Prekel and PSCM William Allred for the following article. They did such a good job on this article we thought we'd share.)

After last week, I'm sure a lot of you are saying to yourself, "What do I study to prepare for the Service Wide Exam?" The "standard answer" is the venerable, "Read your EPQs." Because of the lack of specifics it is not a very helpful reply however, it is absolutely correct.

First, before I explain what is meant by the answer, a little bit about the SWE.

In order to take the SWE, every participant has been recommended for advancement by their command -- they have decided that you are ready to take on the responsibilities of the next pay-grade. Because there are only a limited number of openings for people to be advanced to, and there are more than enough candidates for those positions, the Coast Guard has decided that the best way to identify the best candidates is to use a test to rank-order everyone. That is the function of the SWE -- to rank order each person recommended for advancement. The SWE is offered twice a year for active duty personnel and once a year for reserve personnel.

The SWE consists of 150 questions that are divided into two parts -- questions are derived from the Rating's Enlisted Performance Qualifications (EPQs) and Enlisted Professional Military Education (EPME) Requirements. The number of questions in each section is determined by pay-grade.

Pay-grade	Rating Questions	EPME Questions
E5	120	30
E6	125	25
E7	125	25
E8	80	70
E9	80	70

Aviation Rating questions are written at ATTC, Elizabeth City. The EPME questions are written by MCPO Kramer at TRACEN Petaluma. The two parts are sent to PSC Topeka where they are assembled into the final form of the SWE. PSC coordinates the distribution, administration and scoring of the exam.

The "Rating Questions" on the SWE are grouped into sections and the titles of the sections come from the EPQs. When you receive your final SWE test results, the

breakdown presented was drawn from the section names on the SWE -- because of space issues, the titles have been greatly abbreviated.

The SWE score you receive is the total number of questions answered correctly. The "Final SWE Multiple" is a value determined when points for time in service, time in pay-grade, awards, marks and sea-service are added to a mathematically reduced and normalized SWE score. Further explanation of the "Final Multiple" would require an article of its own; to learn more take a look at the Coast Guard Personnel Manual http://www.uscg.mil/directives/cim/1000-1999/CIM_1000_6A.pdf, paragraph C.3.

So what is the answer to the question "What do I study to prepare for the Service Wide Exam?", "Read your EPQs," correct? The SWE is written from the EPQs. The EPQs are the starting point each time a Service Wide Examination (SWE) is written. In fact, they are the starting point of all the training offered by ATTC. The EPQs list what each person needs to be able to do and know in order to advance to the next pay-grade. And, it is a very good place to start studying for the exam.

To get your own copy of EPQs you need to go to the Coast Guard Learning Portal at. <HTTPS://LEARNING.USCG.MIL>

You should review the individual qualifications ("quals") for the pay-grade you are testing for -- each qual is numbered and the first number is the pay-grade that the qual is intended. ALSO, you should review the quals listed for the pay-grades you have already attained. If you are testing for AMT1, for example, in addition to reviewing the quals for E6 you should review the quals for E5 and E4. These items WILL BE tested, also.

Each qual tells you what is expected of you, often described as a job or task you are expected to perform and the reference that is intended to be used. The SWE will contain questions drawn from each job or task described by the qual, the steps performed to complete the performance and the knowledge used to perform each of the steps.

Another source of review material for each qual is the course material of your Performance Qualification Guide (PQG -- the correspondence course you took from the institute).

In addition to the EPQs, you will also need a copy of the Enlisted Professional Military Education (EPME) requirements. You should review the material for the pay-grade you are testing, the pay-grade you currently hold and all those that you have held.

To get your own copy of the EPME Performance Requirements go to http://www.uscg.mil/directives/cim/1000-1999/CIM_1510_2.pdf TAB 1. This will take you to the beginning of the E2 Performance and Knowledge Requirements,

print pages 27 to 76 for all three sets of requirements. The E2 Performance and Knowledge Requirements are pages 27 to 49; E3 - E9 Performance Requirements are pages 53 to 62 and the E3 - E9 Knowledge Requirements are pages 65 to 76.

Like the EPQs, the EPME have the pay-grade embedded into the qual numbers. For the EPMEs it is the second number.

Unlike the EPQs, the EPMEs have two sections, performance and knowledge and there are requirements for E2 and E3 which should be reviewed also. As before, you are expected to still know everything that you have learned before.

Each EPME requirement includes reference(s) that should be used when completing the requirement and is useful when reviewing for the SWE. In addition, there is a consolidated list of references at the back of each set of requirements.

A final word about references, many of the references we use refer to additional supplementary information and regulations. For example, 33 CFR 126 refers to several NFPA guides which enforced on facilities in addition to the written regulations. These included references, which are used when performing a job or task, are used for SWE testing.

There are other materials available to help guide your review for the SWE.

If you have already taken a SWE, the previous SWE Profile Letter can be used to identify the areas where you need to look more closely at -- each section on the report relates to a section of the EPQs. Your last SWE Profile Letter is mailed to you 7 to 9 weeks after the SWE and is available with Direct Access (Employee | View | SWE Profile Letter).

Aviation SWEs are as dynamic as Aviation itself. It is a test of all material you have been exposed to since joining. To study or review for the exam requires an early start, and approach the information systematically.

So, the SWE questions come from the EPQs!

Now that this is clear, let me answer another question I get occasionally: "Why do the questions change every three years. I just got the old ones memorized and they change the test". Well it is real simple. Every three years the Rating Force Master Chiefs send out an OCCUPATIONAL ANALYSIS SURVEY. Everyone is requested to complete the OAS. After the OAS responses are finalized and filtered, a study is conducted and the survey produces, from the OAS, a current **WORLD of WORK** picture. The tasks identified through the survey that the rating is currently doing **30%** of the time or greater, become the new EPQ's, which are now the new support for the SWE. So, **if you do not participate in the OAS, you lose the right to complain about the SWE questions.**

Studying for 30 to 60 minutes a day for three months is far easier on your sanity (not to mention the rest of your life) than trying to cram for a comprehensive test of this nature the week or day before the test. Everyone's learning habits are different, but the single most successful method is working together as a group.

🔥 **Here are a few common SWE taking tips.**

(Again, to give credit where credit is due, this list was taken from another document that was adapted from Coast Guard Reservists magazine 2001 written by MCPO James J. Connelly, USCGR.)

- Don't cram the night before the exam. If you don't know the information now, it's probably too late.
- Get a good nights rest the night before the exam. If you've prepared yourself, you should feel good about the exam.
- During the exam, read each question carefully. Don't read more into the question than what is actually written.
- While reading the question, cover the answers with your scratch paper. After you've read the question, you should know the answer. When you remove the paper, the answer should jump out at you.
- Always go with your first answer. In most cases that will be the correct answer. If you change your answer you begin to doubt yourself and may get the wrong answer.
- If you come to a question where you don't know the answer, you should throw out the obvious wrong answers and select the best remaining answer based on the question.
- After 10 questions, double check that you have not accidentally skipped any questions on your answer sheet.
- Don't stay on one question for too long. If you're stuck on a question move on and come back to it later. Questions further down may jog your memory.

🔥 **LAMS Requirement:**

We just want to remind everyone about the new requirement to attend Leadership and Management School (LAMS) in order to advance to E-6. IAW ALCOAST 256/07, completion of LAMS will be mandatory for advancement to E-6 effective 1 January 2009. Beginning with the May 2009 SWE, completion of the LAMS course will be mandatory for participation in the E-6 SWE.

Although over a year away, don't wait to enroll in either a resident course or a road-show. As the date draws closer the availability of seats will decrease as everyone tries to meet the deadline.

🔥 **Enlisted Performance Qualifications:**

The AET1, AET2, AMT1, AMT2 and AST1, AST2 courses with POGs are now complete and posted on CG Central. From the CG Central main page use the following trail to access the pamphlets and POG: [Learning > Non-Resident Courses and POGs](#)

You will note in the POG that the first step for the member is to contact the unit ESO to order and enroll in the appropriate non-resident course. Only after the POG is complete and all EPQ are signed off, will the member be able to order and

take the EOCT through the ESO. This is a new process that has various responsibilities for commands, supervisors and members. Please take the time to educate yourself, your command and your crew to ensure the success of the member.

🔥 **Aircrew Manager Notes:**

🔥 **Greetings from AMTCM John Long:**

Most of you who are going to PCS this summer should have an idea of where you're going by now. It makes life for your receiving Command easier if you do some simple things. Verify that your security clearance, flight physical, STAN Check, and required training will not expire or be due upon your arrival at your new unit. Now is the time to check this and see your Training PO or LCPO to get this done. Units are normally thin during the summer and rely on the new folks hitting the ground running when they report in. When you show up with overdue or close to expiration items, it hurts your new unit and you will not set a good first impression. You are ultimately responsible for your readiness. A realistic plan is to make sure you will not have any overdue items show up for the first 60 days after reporting to your new unit. This should give your new Training Department time to absorb the influx of new people. Do yourself and your new unit a favor and go review your ALMIS training report.

The revised Management and Administration of Aviation Incentive Pay Manual, better known as the Flight Pay Manual is making its way back to CG-1221. They are the owners of the manual. I don't have a timeframe for its final approval and publication but hopefully it will be soon.

As some of you might already know, the very early roots of the today's Rescue Swimmer concept go back to 1970's when some creative people explored the idea of lowering a swimmer from a helicopter to retrieve survivors.

Below is a link to an article discussing the 25th anniversary of the current Rescue Swimmer program that we know today.

<http://www.coastguardd5publicaffairs.com/go/doc/651/190295/>

Maybe on the next issue of the Red Rag Times I'll have a great story on locating the plane of two CG heroes who crashed in Greenland doing a rescue during WWII, LT Pritchard and RM1 Bottoms.

Till next time, your Aircrew Program Manager....AMTCM John Long

🔥 **Detailer Notes:**

🔥 **Assignment Officers HOT word:**

CWO John Montgomery, CWO Jay Mitchell, CWO Mike Middlestead

Assignment Year 2008 (AY-08) is over and preparation for Assignment Year 2009 is well underway. If you have not received PCS orders by now and expected PCS orders in 2008, please contact your LCPO.

AY-08 proved to be another challenging year with the shift of the C130J APO to Air Station Elizabeth City, NC where the HC-130 will be replaced. I can tell you as of 23APR08 we have received official correspondence that this will happen on 01JUL08.

Also creating a big challenge is the build up of personnel for HC-144 at ATC Mobile. It was clear as we looked at E-resumes most folks did not want anything to do with it due to various rumors. I can tell you we did succeed in filling the billets, and this platform is moving forward. We will fill more billets in the coming years as we bring this platform into service.

🔥 **ADVANCEMENT:**

The last three years we have had incredible growth in the AMT and AET rates. I don't expect the next year to move quite so fast. As A/C go out of service those A/C take billets with them, as we will experience this in the HC-130H community. It doesn't mean advancements will not occur; they will but not at the same speed. Make yourself competitive with what is in your control, your test score and your evaluations.

🔥 **ASSIGNMENT YEAR-09 CONCERNS:**

With advancement come new positions, since we have grown quicker than we had trained AMT's and AET's over the last few years we will be aligning billets with proper rank, so this means if you have advanced in the past year and did not move or move into a new position then you may be considered for transfer, tour complete or not.

Housing concerns are plaguing everyone regardless of where you live. Take the time to look at your personal housing situation and make plans accordingly. This may be a great time to be a buyer. Don't go out and buy that great deal if you are tour complete, detailers don't have a lot of sympathy for such a move unless you are prepared to let it sit empty or rent it out.

🔥 **SPECIAL ASSIGNMENTS:**

Those who have applied for Special Assignments, once you have been released you WILL complete your tour in Special Assignments; even if you really regret your decision after a year, you're in the job till tour complete.

For further information on Special Assignments refer to the Special Assignments web site @ http://www.uscg.mil/hq/cgPC/epm/epm-2/AO_Pages/saao.html

🔥 **RELADS:**

If planning to RELAD, make sure you do your homework and review Chapter 12 of the Personnel Manual M1000.6A (Change 41). Although it is boring to read, it will point out several items which you need to do prior to separation and could affect you later on in life. You also should be talking to your LCPO as well as your SPO if planning to RELAD.

🔥 **ADVANCED EDUCATION:**

Don't miss out on this exciting opportunity, attached is the AY-09 advanced education solicitation. Not a bad deal to spend 2 years in school while getting the same pay you receive today.

R 251230Z MAR 08 ZUI ASN-ASG085000288 PSN 018110H11
FM COMCOGARD PERSCOM ARLINGTON VA//EPM-1//
TO ALCGENL BT UNCLAS //N01500// ALCGENL 043/08
SUBJ: ADVANCED EDUCATION PROCESS FOR ENLISTED PERSONNEL
A. CG TRAINING AND EDUCATION MANUAL, COMDTINST M1500.10B, CHAP. 3
1. THIS MESSAGES MARKS THE BEGINNING OF THE ANNUAL CYCLE FOR THE ENLISTED
ADVANCED EDUCATION PROCESS. THIS SOLICITATION IS FOR ACTIVE DUTY MEMBERS
ONLY. TITLE 10 RESERVISTS, EXTENDED ACTIVE DUTY RESERVISTS AND RETIRED
RECALL MEMBERS ARE NOT ELIGIBLE FOR THESE PROGRAMS. PLEASE READ THIS
MESSAGE CARE FULLY TO ENSURE YOUR APPLICATION IS COMPLETED PROPERLY AND
SUBMITTED BY THE SPECIFIED DEADLINES. THIS MESSAGE APPLIES TO THE
FOLLOWING ENLISTED ADVANCED EDUCATION PROGRAMS:
A. ADVANCED COMPUTER, ENGINEERING & TECHNOLOGY (ACET) NOTE:
THIS NOW INCLUDES AVIATION MAINTENANCE TECHNOLOGY (AMT)
B. MEDICAL ADMINISTRATION (MA)
C. BACHELOR OF SCIENCE IN INTELLIGENCE (BSI)
D. MASTER OF SCIENCE IN STRATEGIC INTELLIGENCE (MSSI)
E. MASTER OF PERFORMANCE TECHNOLOGY (PT)
F. PUBLIC AFFAIRS (PA)
G. U.S. ARMY SERGEANTS MAJOR ACADEMY (USASMA)
H. ADVANCED AVIATION INTEGRATED WEAPONS SYSTEM MAINTENANCE
(AAIWSM)
2. THE FOLLOWING GENERAL GUIDELINES APPLY FOR ALL ADVANCED EDUCATION
PROGRAMS:
A. CGPC-EPM-1 WILL SERVE AS THE PRIMARY POINT OF CONTACT DURING THE
APPLICATION PROCESS. QUESTIONS REGARDING THE APPLICATION PROCESS SHOULD BE
DIRECTED TO YN1 DERRICK RHONE (202) 493-1247 OR EMAIL
DERRICK.L.RHONE(AT)USCG.MIL.
B. APPLICATION PACKAGE DEADLINE FOR BSI AND MSSI WILL BE 06 JUN 08.
APPLICATION PACKAGE DEADLINE FOR ACET, AMT, MA AND PT ADVANCED EDUCATION
PROGRAMS WILL BE 20 JUN 08. APPLICATION PACKAGE DEADLINE FOR PA WILL BE 18
JULY 08. APPLICATION PACKAGE DEADLINE FOR USASMA WILL BE 01 AUG 08.
APPLICATION PACKAGE DEADLINE FOR AAIWSM WILL BE 29 AUG 08. WAIVERS OF
THESE DEADLINES WILL BE CONSIDERED ON A CASE-BY-CASE BASIS PROVIDED
OPERATIONAL COMMITMENTS PRECLUDED THE CANDIDATE FROM SU BMITTING THE
PACKAGE BY THE DEADLINE. NO PACKAGES WILL BE RETURNED FOLLOWING THE
PANELS.

C. LISTED BELOW ARE THE DATES FOR THE ENLISTED ADVANCED EDUCATION SELECTION PANELS FOR ASSIGNMENT YEAR 2009:

- (1) BSI 24 JUN 08
- (2) MSSSI 24 JUN 08
- (3) ACET 10 JUL 08
- (4) MA 17 JUL 08
- (5) PT 24 JUL 08
- (6) PA 07 AUG 08
- (7) USASMA 21 AUG 08
- (8) AAIWSM 18 SEP 08

D. RESULTS FROM EACH SELECTION PANEL WILL BE PUBLISHED BY MESSAGE NLT TWO WEEKS FOLLOWING COMPLETION OF THE PANEL.

E. OBLIGATED SERVICE FOR ENLISTED ADVANCED EDUCATION PROGRAMS IS THREE MONTHS PER MONTH OF INSTRUCTION FOR THE FIRST 12 MONTHS AND ONE MONTH PER MONTH OF INSTRUCTION THEREAFTER. OBLIGATED SERVICE FOR THE ADVANCED AVIONICS INTEGRATED WEAPONS SYSTEM MAINTENANCE COURSE (AAIWSM) IS TWO (2) YEARS FROM THE COURSE COMPLETION DATE. ATTENDANCE AT ALL DOD SENIOR ENLISTED ACADEMIES REQUIRES A TWO-YEAR OBLIGATED SERVICE COMMITMENT. MBRS FAILING TO COMPLETE THE ENTIRE COURSE OF STUDY WILL STILL BE REQUIRED TO OBLIGATE SERVICE FOR EACH MONTH OF EDUCATION THEY COMPLETE.

F. WHILE SPECIFIC ELIGIBILITY REQUIREMENTS AND APPLICATION GUIDELINES FOR EACH PROGRAM WILL VARY AS DESCRIBED BELOW IN PARA 3, EACH APPLICANT MUST SUBMIT A COVER MEMO TO CGPC-EPM-1 VIA THEIR COMMAND. THE MEMO SHALL NOT EXCEED ONE PAGE AND MUST ADDRESS WHY THEY ARE INTERESTED IN PURSUING AN ADVANCED EDUCATION PROGRAM.

G. COMMANDS MUST PROVIDE A SUBSTANTIVE ENDORSEMENT TO THE MBRS MEMO. THIS INPUT IS CRITICAL TO THE SELECTION PROCESS AND MUST INCLUDE THE COMMANDING OFFICERS RECOMMENDATION WITH REGARD TO THE MBRS ABILITY TO COMPLETE THE COURSE OF STUDY, REPRESENT THE COAST GUARD, AND THEIR FUTURE POTENTIAL. DO NOT ENCLOSE LETTERS OF REFERENCE.

H. MBRS DO NOT HAVE TO BE TOUR COMPLETE TO APPLY FOR ADVANCED EDUCATION PROGRAMS. HOWEVER, THE MBRS TOUR COMPLETION DATE WILL BE USED AS ONE OF THE DISCRIMINATORS FOR SELECTION. APPLICANTS FOR THE ADVANCED AVIONICS INTEGRATED WEAPONS SYSTEM MAINTENANCE COURSE (AAIWSM) MUST BE WITHIN TWO (2) YEARS OF THEIR TOUR COMPLETION DATE.

I. ENLISTED ADVANCED EDUCATION APPLICATIONS SHALL BE SENT VIA REGULAR MAIL TO CGPC (EPM-1), 4200 WILSON BLVD., SUITE 0900, ARLINGTON, VA 22203-1804, ATTENTION YN1 DERRICK RHONE. MBRS WILL RECEIVE AN EMAIL ACKNOWLEDGING RECEIPT OF APPLICATION PACKAGE.

3. LISTED BELOW ARE THE SPECIFIC ELIGIBILITY REQUIREMENTS AND ADDITIONAL GUIDELINES FOR EACH PROGRAM:

A. ADVANCED COMPUTER, ENGINEERING & TECHNOLOGY (ACET) NOTE: THE AVIATION MAINTENANCE TECHNOLOGY (AMT) PROGRAM HAS BEEN COMBINED AS A SEPARATE EDUCATION TRACK WITHIN THE ACET PROGRAM. APPLICANTS FOR BOTH EDUCATION TRACKS (ACET AND AMT) WILL BE CONSIDERED SEPARATELY DURING A SINGLE SELECTION PANEL.

(1) ELIGIBILITY FOR ACET: SENIOR PETTY OFFICERS E-6 THROUGH E-8 MUST HAVE A MINIMUM OF SIX YEARS TOTAL TIME IN SERVICE AS OF

01 JUN 08 (AT LEAST TWO YEARS MUST BE COAST GUARD SERVICE) IN THE ET, IT, EM, MK, AND AET RATINGS.

(2) ELIGIBILITY FOR AMT: PETTY OFFICERS E-5 THROUGH E-7 AS OF 01 JUN 08 IN THE AMT RATING.

(3) APPLICATION GUIDELINES: APPLICANT SHALL INCLUDE THE FOLLOWING ENCLOSURES WITH THEIR APPLICATION:

(A) A STANDARD RESUME, WHICH INCLUDES CURRENT UNIT, ROTATION DATE, ASSIGNMENT HISTORY WITH ASSIGNED DUTIES, EDUCATION, TRAINING, AND PERSONAL AWARDS.

(B) A COPY OF MBRS LATEST SAT OR ACT SCORES. SCORES MUST BE LESS THAN FIVE YEARS OLD. IF THE APPLICANT DOES NOT HAVE THE SAT/ACT SCORES BEFORE THE APPLICATION DEADLINE, THEY MAY SUBMIT THE SCORES PRIOR TO THE PANEL. APPLICATIONS WILL NOT BE FORWARDED TO THE PANEL WITHOUT THE SAT/ACT SCORES.

(C) COLLEGE TRANSCRIPTS: IF MBR HAS ATTENDED COLLEGE, A COPY OF TRANSCRIPTS MUST BE INCLUDED IN THE APPLICATION PACKAGE. STUDENT COPIES ARE ACCEPTABLE.

(D) COPIES OF ANY PERSONAL AWARD CITATIONS. ADDITIONALLY, AMTS APPLYING FOR THE AMT PROGRAM SHOULD PROVIDE A COPY OF A & P LICENSE (IF EARNED), QA LETTERS, AND ANY OTHER APPLICABLE TRAINING CERTIFICATES.

(4) THE ACET/AMT PROGRAM CONTACT IS MARY FUATA, (202) 475-5737/EMAIL MARY.K.FUATA(AT)USCG.MIL. PLEASE REFER FOLLOW-ON ASSIGNMENT QUESTIONS TO MBRS RATING FORCE MASTER CHIEF. INTERESTED MEMBERS MAY GO TO THE FOLLOWING WEB SITE FOR MORE INFORMATION ABOUT THE ACET PROGRAM AND A SAMPLE APPLICATION CAN BE FOUND AT: CGCENTRAL/LEARNING/ADVANCED EDUCATION PROGRAMS.

B. MEDICAL ADMINISTRATION (MA)

(1) ELIGIBILITY: HEALTH SERVICE TECHNICIANS WITH A MINIMUM OF SIX YEARS TOTAL TIME IN SERVICE (AT LEAST TWO YEARS OF COAST GUARD SERVICE) WHO ARE ABOVE THE CUT FOR E-6 THROUGH E-8.

(2) APPLICATION GUIDELINES: EACH APPLICANT SHALL INCLUDE THE FOLLOWING ENCLOSURES WITH THEIR APPLICATION:

(A) A STANDARD RESUME, WHICH INCLUDES CURRENT UNIT, ROTATION DATE, ASSIGNMENT HISTORY WITH ASSIGNED DUTIES, EDUCATION, TRAINING, AND PERSONAL AWARDS.

(B) COLLEGE TRANSCRIPTS. MBRS MUST HAVE AN ASSOCIATES DEGREE OR 60 CREDIT HOURS OF UNDERGRADUATE WORK, WHICH CAN BE APPLIED TO THIS COURSE OF STUDY. THE CUMULATIVE GRADE POINT AVERAGE OF THESE COURSES MUST BE 2.5 OR GREATER ON A 4.0 SCALE.

(C) A COPY OF MBRS LATEST SAT OR ACT SCORES. SCORES MUST BE LESS THAN FIVE YEARS OLD. IF THE APPLICANT DOES NOT HAVE THE SAT/ACT SCORES BEFORE THE APPLICATION DEADLINE, THEY MAY SUBMIT THE SCORES PRIOR TO THE PANEL. APPLICATIONS WILL NOT BE FORWARDED TO THE PANEL WITHOUT THE SAT/ACT SCORES.

(D) COPIES OF ANY PERSONAL AWARD CITATIONS.

(3) THE PROGRAM SPONSOR FOR MEDICAL ADMINISTRATION IS MCPO KIRK T. WATSON, (202) 475-5174/EMAIL KIRK.T.WATSON(AT)USCG.MIL. PLEASE REFER QUESTIONS REGARDING THE MEDICAL ADMINISTRATION PROGRAM AND FOLLOW-ON ASSIGNMENTS TO MCPO WATSON, HS RATING FORCE MASTER CHIEF.

C. BACHELOR OF SCIENCE IN INTELLIGENCE (BSI)

(1) ELIGIBILITY: INTELLIGENCE SPECIALIST E-5 THROUGH E-8 AS OF 01 JUN 08. MEMBERS MUST BE A UNITED STATES CITIZEN. APPLICANTS MUST HAVE A MINIMUM OF 80/120 SEMESTER/QUARTER HOURS OF UNDERGRADUATE WORK OF WHICH, 20/30 CREDITS MUST BE UPPER DIVISION (300-400 LEVEL). 20/30 S/Q CREDITS MUST BE FROM A REGIONALLY ACCREDITED INSTITUTION (9/14 CREDITS MUST BE COMMUNICATION CLASSES, 6/9 MUST BE COMP/WRITING, 12/18 CREDITS IN MATH/SCIENCE 3/5 MUST BE IN MATH AND 15/23 CREDITS IN HUMANITIES/SOCIAL SCIENCES/FINE ARTS). MEMBERS ALREADY POSSESSING A BACHELORS DEGREE CANNOT COMPETE FOR THIS PROGRAM AND WILL ONLY BE CONSIDERED FOR THE MSSSI PROGRAM.

(2) APPLICATION GUIDELINES: EACH APPLICANT SHALL INCLUDE THE FOLLOWING ENCLOSURES WITH THEIR APPLICATION:

(A) A COVER MEMO IN STANDARD COAST GUARD MEMO FORMAT TO CGPC-EPM-1 VIA THEIR COMMAND. THE MEMO SHALL NOT EXCEED ONE PAGE AND MUST ADDRESS WHY THEY ARE INTERESTED IN PURSUING AN ADVANCED EDUCATION IN INTELLIGENCE.

(B) A STANDARD RESUME, WHICH INCLUDES CURRENT UNIT, ROTATION DATE, ASSIGNMENT HISTORY WITH ASSIGNED DUTIES, EDUCATION, TRAINING, AND PERSONAL AWARDS.

(C) COLLEGE TRANSCRIPTS: A COPY OF ALL TRANSCRIPTS MUST BE INCLUDED IN MBRSS APPLICATION PACKAGE. COPIES ARE ACCEPTABLE. BSI/MSSSI APPLICATIONS MUST BE SUBMITTED NO LATER THAN 06 JUN 08.

(3) THE PROGRAM CONTACT FOR BSI IS LT MARIE BARRY AT (202) 372-2737 OR MARIE.E.BARRY(AT)USCG.MIL.

D. MASTER OF SCIENCE IN STRATEGIC INTELLIGENCE (MSSSI)

(1) ELIGIBILITY: INTELLIGENCE SPECIALIST E-5 THROUGH E-8 AS OF 01 JUN 08. MEMBERS MUST BE A UNITED STATES CITIZEN AND HAVE NO COURT-MARTIAL CONVICTIONS DURING THEIR ENLISTMENT.

(2) AN UNDERGRADUATE DEGREE FROM A REGIONALLY ACCREDITED INSTITUTION WITH AT LEAST A 2.5 GRADE POINT AVERAGE ON A 4.0 SCALE.

(3) APPLICATION GUIDELINES: EACH APPLICANT SHALL INCLUDE THE FOLLOWING ENCLOSURES WITH THEIR APPLICATIONS;

(A) ADVANCED EDUCATION REQUEST (CG-5651)

(B) A STANDARD RESUME, WHICH INCLUDES CURRENT UNIT, ROTATION DATE, ASSIGNMENT HISTORY WITH ASSIGNED DUTIES EDUCATION, TRAINING, AND PERSONAL AWARDS.

(C) A COPY OF THE APPLICANTS LATEST GRE SCORES. SCORES MUST BE LESS THAN FIVE YEARS OLD.

(D) COLLEGE TRANSCRIPTS: MEMBERS MUST HAVE AN UNDERGRADUATE DEGREE WITH A CUMULATIVE GRADE POINT AVERAGE OF 2.5 OR HIGHER ON A 4.0 SCALE. COPIES ARE ACCEPTABLE.

(E) COPIES OF ANY PERSONAL AWARD CITATIONS. BSI/MSSSI APPLICATIONS MUST BE SUBMITTED NO LATER THAN 06 JUN 08.

(4) THE PROGRAM CONTACT FOR MSSSI IS LT MARIE BARRY AT (202) 372-2737 OR MARIE.E.BARRY(AT)USCG.MIL.

E. MASTER OF PERFORMANCE TECHNOLOGY (PT)

(1) ELIGIBILITY: PETTY OFFICERS ABOVE THE CUT FOR E-7 THROUGH E-8.

(2) APPLICATION GUIDELINES: EACH APPLICANT SHALL INCLUDE THE FOLLOWING ENCLOSURES WITH THEIR APPLICATION:

(A) ADVANCED EDUCATION REQUEST (CG-5651).

(B) A COPY OF MBRS LATEST GRE SCORES. SCORES MUST BE LESS THAN FIVE YEARS OLD. IF THE APPLICANT DOES NOT HAVE THE GRE SCORES BEFORE THE APPLICATION PACKAGE DEADLINE, THEY MAY SUBMIT THE SCORES PRIOR TO THE PANEL. APPLICATIONS WILL NOT BE SUBMITTED TO THE PANEL WITHOUT THE GRE SCORES.

(C) COLLEGE TRANSCRIPT: MBRS MUST HAVE AN UNDERGRADUATE DEGREE WITH A CUMULATIVE GRADE POINT AVERAGE OF 2.5 OR HIGHER ON A 4.0 SCALE. COPIES ARE ACCEPTABLE.

(D) COPIES OF ANY PERSONAL AWARD CITATIONS.

(3) THE PROGRAM SPONSOR FOR PERFORMANCE TECHNOLOGY IS LCDR MARK MCMANUS, (202) 475-5472/EMAIL PHILLIP.M.MCMANUS(AT) USCG.MIL. PLEASE REFER QUESTIONS REGARDING THE PT PROGRAM AND FOLLOW-ON ASSIGNMENTS TO LCDR MCMANUS.

F. PUBLIC AFFAIRS (PA)

(1) ELIGIBILITY: PUBLIC AFFAIRS SPECIALISTS E-5 THROUGH E-7 WITH LESS THAN 14 YEARS OF SERVICE AS OF 01 JUN 08.

(2) APPLICATION GUIDELINES. EACH APPLICANT SHALL INCLUDE THE FOLLOWING ENCLOSURES WITH THEIR APPLICATION:

(A) A STANDARD RESUME WHICH INCLUDES CURRENT UNIT, ROTATION DATE, ASSIGNMENT HISTORY WITH ASSIGNED DUTIES, EDUCATION, TRAINING, AND PERSONAL AWARDS.

(B) A COPY OF MBRS LATEST SAT OR ACT SCORES. SCORES MUST BE LESS THAN FIVE YEARS OLD. IF THE APPLICANT DOES NOT HAVE SAT OR ACT SCORES BEFORE THE APPLICATION DEADLINE, THEY MAY SUBMIT THE SCORES PRIOR TO THE PANEL. APPLICATIONS WILL NOT BE FORWARDED TO THE PANEL WITHOUT THE SAT OR ACT SCORES. APPLICANTS HOLDING AN UNDERGRADUATE DEGREE DO NOT NEED TO SUBMIT SCORES.

(C) COLLEGE TRANSCRIPTS: IF MBR HAS ATTENDED COLLEGE, A COPY OF TRANSCRIPTS MUST BE INCLUDED IN THE APPLICATION PACKAGE. STUDENT COPIES ARE ACCEPTABLE.

(D) COPIES OF ANY PERSONAL AWARD CITATIONS.

(E) SAMPLES OF THE APPLICANTS WORK OVER THE LAST THREE YEARS. SAMPLES MAY INCLUDE ARTICLES OR PHOTOGRAPHS THAT HAVE BEEN PUBLISHED IN THE COAST GUARD MAGAZINE OR EXTERNAL PUBLICATIONS IN ADDITION TO NEWS ARTICLES IN WHICH THE APPLICANT HAS BEEN QUOTED. DO NOT SUBMIT NEWS RELEASES OR VIDEO CLIPS.

(F) THE PROGRAM MANAGER FOR PA IS MCPO TYLER JOHNSON (202) 372-4639/EMAIL TYLER.JOHNSON(AT)USCG.MIL.

G. U.S. ARMY SERGEANTS MAJOR ACADEMY (USASMA)

(1) ELIGIBILITY: MBRS ABOVE THE CUT FOR E-8 THROUGH E-9 WITH LESS THAN 26 YEARS OF SERVICE AS OF 01 JUN 08.

(2) APPLICATION GUIDELINES: EACH APPLICANT SHALL INCLUDE THE FOLLOWING ENCLOSURES WITH THEIR APPLICATION:

(A) A STANDARD RESUME WHICH INCLUDES CURRENT UNIT, ROTATION DATE, ASSIGNMENT HISTORY WITH ASSIGNED DUTIES (INCLUDING ROTATION DATE, ASSIGNMENT HISTORY WITH ASSIGNED DUTIES (INCLUDING COLLATERAL DUTIES E.G. COMMAND MASTER/SENIOR CHIEF), EDUCATION, TRAINING, AND PERSONAL AWARDS.

(B) COPY OF CURRENT CG BASIC FITNESS PLAN. MEMBERS APPLYING FOR THIS PROGRAM MUST BE IN COMPLIANCE WITH CG MAW STANDARDS AND MEET THE WEIGHT/FITNESS STANDARDS OF THE USASMA.

(C) AN EDUCATIONAL ASSESSMENT BY THE CG INSTITUTE. PLEASE ALLOW AMPLE TIME FOR THE CG INSTITUTE TO PROCESS REQUEST. THE AVERAGE TURNAROUND TIME FOR ASSESSMENTS IS TWO MONTHS. EDUCATIONAL ASSESSMENT WORKSHEETS CAN BE OBTAINED FROM THE UNIT ESO OR DIRECTLY THROUGH THE FOLLOWING WEB SITE: WWW.USCG.MIL/HQ/CGI/CREDIT.HTML

(D) COPIES OF ANY PERSONAL AWARD CITATIONS.

(E) 8 X 10 PHOTOS OF THE APPLICANT IN SERVICE DRESS BRAVO UNIFORM (FRONT AND SIDE VIEWS SHOWING RATING BADGE).

(3) THE PROGRAM SPONSOR FOR THE SERGEANTS MAJOR ACADEMY IS MSTCM DIANE LACUMSKY, (202) 267-2441/EMAIL DIANE.M.LACUMSKY(AT)USCG.MIL. MEMBERS APPLYING FOR THIS PROGRAM MUST BE IN WEIGHT/FITNESS STANDARDS OF THE USASMA. PLEASE REFER QUESTIONS REGARDING THE SERGEANTS MAJOR ACADEMY AND FOLLOW-ON ASSIGNMENT TO REGARDING THE SERGEANTS MAJOR ACADEMY AND FOLLOW-ON ASSIGNMENT TO MSTCM LACUMSKY.

H. ADVANCED AVIONICS INTEGRATED WEAPONS SYSTEM MAINTENANCE COURSE (AAIWSM)

(1) ELIGIBILITY: ALL AET AND ET E-5 THROUGH E-7 WHO HAVE NOT PREVIOUSLY COMPLETED AV/C7, AE/C7 OR ACET PROGRAMS.

(2) APPLICATION GUIDELINES: AFTER COMPLETING AAIWSM (C1) MATH PRETEST, EACH APPLICANT SHALL INCLUDE THE FOLLOWING ENCLOSURES WITH THEIR APPLICATION:

(A) A STANDARD MEMO, WHICH INCLUDES CURRENT UNIT, ROTATION DATE, ASVAB/BTB SCORES, MATH PRETEST SCORE, ACCEPTANCE OF TWO (2) YEARS OBLIGATED SERVICE FROM CLASS COMPLETION DATE, CLASS DATE PREFERENCE, AND REASON FOR APPLYING.

(B) COMMAND ENDORSEMENT.

(C) COPY OF ANY PERSONAL AWARD CITATIONS.

(3) MEMBERS MAY CONTACT THE FOLLOWING FOR ADDITIONAL INFORMATION REGARDING THE AAIWSM (C1) PROGRAM AND LETTERS OF APPLICATION. AETCS M. BOZKURT (252) 334-5210, EMAIL: MUSTAFA.K.BOZKURT(AT)USCG.MIL. CANDIDATES MAY FOLLOW THIS PATH FOR AN EXAMPLE OF THE LETTER OF APPLICATION: CG CENTRAL/UNITS/SERVICES AND BENEFITS/TRAINING OPPORTUNITIES/SELECT B SCHOOL DESCRIPTION UNDER AVIATION ADVANCED EDUCATION PROGRAMS.

4. A SEPARATE MSG WILL BE SENT FROM EACH PROGRAM DETAILING THE COURSE OF STUDY AND FOLLOW-ON ASSIGNMENTS.

5. INTERNET RELEASE AUTHORIZED.

BT

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🔥 Upcoming Retirements:

AMT RETIREMENTS PROJECTED OVER THE NEXT 12 MONTHS*												
	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY
AMTCM				1		1	3					
AMTCS	1		1		1		1					
AMTC		1	2	1	2		1	1			1	
AMT1	1	1	2	2	2	1	3			1	1	

AET RETIREMENTS PROJECTED OVER THE NEXT 12 MONTHS*												
	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY
AETCM				2			2					
AETCS				1			2					
AETC		2	2				3					1
AET1				1	3							

AST RETIREMENTS PROJECTED OVER THE NEXT 12 MONTHS*												
	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY
ASTCM									1			
ASTCS												
ASTC			1									
AST1				1		1						

- * - These numbers only reflect approved retirement/separation requests on file at the time of publication. One must also understand that this is only one piece of the advancement matrix. Changes in the billet map due to resource proposals, reprogramming, and short-term AC&I gains/losses as well as legal limitations such as the E9 cap all have an affect on advancement forecasting. Bottom line is a retirement will not always generate advancement.

🔥 **Points of Contact:**

Title	Name	Number
AMT Rating Force Master Chief	AMTCM Rich Schultz	(202) 475-5748
AET Rating Force Master Chief	AETCM Karl Stroman	(202) 475-5749
AST Rating Force Master Chief	ASTCM Donald Murray	(202) 475-5759
Aircrew Program Manager	AMTCM John Long	(202) 372-2220
Rescue Swimmer Program Manager	ASTCM Dave Hoover	(202) 372-2219
AMT SWE Subject Matter Expert	AMTCM Tracy Stevens	(252) 335-6551
AET SWE Subject Matter Expert	AETCM Robin Sparks	(252) 335-6336
AST SWE Subject Matter Expert	ASTCM Jimi Brandt	(252) 335-6308

Keep up the good work!

