



U. S. Department of Homeland Security

Office for Domestic Preparedness

Washington, D.C. 20531

**ODP Information Bulletin
No. 80 September 22, 2003**

TO: All State Administrative Agency Heads
All State Administrative Agency Points of Contact

FROM: Andrew T. Mitchell
Acting Director

SUBJECT: Relationship of the President's Homeland Security Advisory Council Statewide
Template Initiative to the ODP State Homeland Security Assessment and Strategy
Process

On March 3, 2003, the President's Homeland Security Advisory Council (HSAC) published the Statewide Template Initiative. This document is intended to assist state, local and tribal authorities with coordinated and comprehensive homeland security planning. It should be used as a guide when completing the ODP State Homeland Security Assessment and Strategy (SHSAS) process, and for other state and local planning efforts related to homeland security. The questions asked in the Statewide Template Initiative document are designed to help you as you complete the SHSAS process and submit your state's Homeland Security Strategy to ODP using the On-Line Data Collection Tool. ***However, please note that states are not required to submit a second strategy to ODP or to the Department of Homeland Security (DHS) based on or using the Statewide Template Initiative document.***

For additional information on the SHSAS process, please contact the ODP Program Manager for your state. ODP Program Managers may be reached through the ODP Helpline at: 1-800-368-6498.