



**Homeland  
Security**

**ODP Information Bulletin  
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**TO:** All State Administrative Agency Heads  
All State Administrative Agency Points of Contact  
All State Homeland Security Directors

**FROM:** Matt Mayer, Acting Executive Director

**SUBJECT:** Using Grant Funds to Support Implementation of Homeland Security Presidential Directive (HSPD) 8

Where States and local jurisdictions may incur costs associated with implementation of HSPD-8 activities, they are encouraged to leverage existing Office for Domestic Preparedness (ODP) grant funds provided through the Homeland Security Grant Program. This Information Bulletin provides specific examples of areas in which grantees can use current and previous fiscal year funding to meet the new requirements associated with implementation of HSPD-8, the Interim National Preparedness Goal, and the National Preparedness Guidance.

**Planning Activities**

Many of the near-term activities associated with HSPD-8 implementation for FY 2005 fall within the planning category. Consequently, the FY 2005 State Homeland Security Program and the Urban Areas Security Initiative (UASI) program guidance specifically highlight the costs associated with implementing and adopting HSPD-8 as an allowable planning expenditure. Grantees may also use remaining funds from previous years to support HSPD-8 implementation planning activities, including:

- FY 2004 HSGP
- FY 2004 UASI
- FY 2003 State Homeland Security Grant Program (SHSGP) I & II
- FY 2003 UASI I & II

**Hiring Personnel**

Appendix A of the FY 2005 HSGP guidance notes that the hiring of full- or part-time staff or contractors/consultants to assist with planning activities is allowable under all six programs included in the HSGP. While grantees may **not** use funds to hire sworn public safety personnel to fulfill traditional public safety duties, they can hire staff (to include sworn public safety personnel) to assist with allowable HSGP program implementation activities, including HSPD-8 related initiatives. These allowances also apply to previous fiscal year programs, including:

- FY 2004 HSGP
- FY 2004 UASI
- FY 2003 SHSGP I & II
- FY 2003 UASI I & II

Additional questions on allowable costs should be directed to your assigned Preparedness Officer for further clarification.