



2003 CRA FILE SPECIFICATIONS

Reporting Changes For 2003 CRA Files

Introduction

Beginning with 2003 calendar year data, 2000 Census data should be used in CRA reporting. Given the many changes that have occurred since the 1990 Census, use of 2000 census tracts and demographics will produce more accurate and useful data in the CRA disclosure statements and aggregate reports. Note that the 2000 Census assigned census tract numbers to all areas, eliminated Block Numbering Areas (BNAs), and changed the referencing of Metropolitan Statistical Area (MSA) to Metropolitan Area (MA). (The move to using 2000 Census information does not change the start, end, and length of columns in the 2003 file specifications.)

File Specifications for Reporting 2003 CRA Data

Introduction

The following information describes the formats used when sending automated CRA data to the Board of Governors of the Federal Reserve System. These formats should be used to send data to the Board if you are a CRA reporter regulated by the OCC, FRS, FDIC or OTS.

General Information Regarding CRA Data Reporting Files

All records in the CRA file are 314 characters.

The following records *must be* contained in the CRA file:

Transmittal Sheet record has 16 elements comprising 207 characters and filler comprising 107 characters of blanks.

Community Development record has 18 elements comprising 113 characters and filler comprising 201 characters of blanks.

Assessment Area record(s) has 13 elements comprising 51 characters and filler comprising 263 characters of blanks.

The following records *should be* included in the CRA file *if they are applicable*:

Composite Small Business record(s) has 34 elements comprising 213 characters and filler comprising 101 characters of blanks.

Composite Small Farm record(s) has 34 elements comprising 213 characters and filler comprising 101 characters of blanks.

The following record *can be optionally* included in the CRA file:

Consortium/Third Party record has 12 elements comprising 71 characters and filler comprising 243 characters of blanks.

Cartridge Tape Format Characteristics

CRA data submitted via Cartridge Tape, must adhere to the following specifications:

1. Tape Label: Non-labeled
2. Record Format: Fixed Block
3. Blocksize: 24,178
4. Record Length: 314
5. File Organization: Physical Sequential
6. Tape Density: 3480, 3490, or 3490E IBM Compatible Cartridges should be non-compressed.
7. Data Format: EBCDIC
8. The cartridge tape file may contain six types of records per respondent:
 - 3 = Transmittal Sheet
 - 4 = Composite Small Business
 - 5 = Composite Small Farm
 - 6 = Community Development
 - 7 = Consortium/Third Party (optional)
 - 8 = Assessment Area

IT IS REQUIRED THAT RECORD IDENTIFIERS 3, 6, AND 8 BE INCLUDED IN ANY CRA DATA FILE. Small business and small farm records should be included if applicable. Consortium/third party records are optional. (Micro data records should **NOT** be included.)

9. There must be only one file on the cartridge tape. The file may contain CRA records for multiple respondents that must be sorted in respondent ID, record identifier order.
10. A tape should be accompanied with a document or label containing the respondent ID and agency code for each respondent, tape volume number, record length, block size, contact name and phone number, total number of records (excluding transmittal sheet(s)), and any other pertinent information.
11. There should not be any null values (00 in HEX or ASCII char (0)) contained in the file.

PC Diskette and CD-ROM Format Characteristics

CRA data submitted via diskette must adhere to the following specifications:

1. The diskette or CD-ROM must be formatted for IBM compatible personal computers. The following diskette and CD-ROM formats will be accepted:
 - 3-1/2 high density, 1.44M formatted capacity
 - CD-R or equivalent recordable compact disc

NOTE: 5 1/4" DISKETTES WILL NOT BE ACCEPTED

2. The CRA data should be contained in a file named: **CRA.DAT**

The file must be the only file on the diskette or CD-ROM and may contain CRA records for multiple respondents that must be sorted in respondent ID, record identifier order.

If a CRA file will not fit on one diskette, it must be split into multiple files (each named CRA.DAT) using separate diskettes. If a respondent is continued from a previous diskette, a transmittal sheet (TS) record is not required on each subsequent diskette. The TS record should only be on the first diskette and followed by all other records. The loan count on the TS record should reflect the total number of records on all the diskettes (excluding the transmittal sheet).

The PC Diskette or CD-ROM file may contain six types of records per respondent:

- 3 = Transmittal Sheet
- 4 = Composite Small Business
- 5 = Composite Small Farm
- 6 = Community Development
- 7 = Consortium/Third Party (optional)
- 8 = Assessment Area

IT IS REQUIRED THAT RECORD IDENTIFIERS 3, 6, AND 8 BE INCLUDED IN ANY CRA DATA SUBMISSION. Small business and small farm records should be included if applicable. Consortium/third party records are optional. (Micro data records should **NOT** be included.)

3. The CRA data file must be in ASCII format, containing carriage return/line feed (0D0A in HEX or ASCII char (13) and char (10)) characters at the end of each record. There should not be an end-of-file mark, return or null values (00 in HEX or ASCII char (0)) contained in the file.
4. The record format is fixed; the fields contained in the record should not be delimited. In addition, the record should not be enclosed in double quotes (").
5. Numeric fields on CRA records must be right justified and zero filled. If you are using a product that drops the leading zeros on numeric fields, the data will not pass validity edits.
6. The PC diskette(s) or CD-ROM should be labeled with information containing the respondent ID and agency code for each respondent, processing year, contact name and phone number, number of diskettes (e.g., 1 of 3), number of records (excluding the transmittal sheet), and any other pertinent information.
7. All diskettes and CD-ROMs submitted should be virus-free.

Instructions for Internet Email submission and File Encryption

The following information describes the procedures for a successful CRA Internet submission via Internet Email. Also included are the procedures for encrypting your CRA submission if the file is generated outside of the CRA FFIEC Data Entry Software.

Internet Email

- Download a free copy of the CRA Data Entry Software at www.ffiec.gov/cra.
- After successful installation of the software, open the software. Initial access into the software will require a Transmittal Sheet to be completed in its entirety.
- Once all submission data is entered, perform a Batch Edit prior to Exporting the data. If errors are detected, print an Error Report to identify the loan/application records in error and correct the erroneous data. CRA data containing errors cannot be exported via email.
- Once the submission is error free, choose the Export option from the Front Page. A message will appear titled "Did you know?", click "Close".
- For export options, choose the second option, "To Regulatory Agency Via Internet Email" and click "OK".
- The file path indicating the location of the file that should be attached to the email submission will be provided. Confirm the current year submission and choose "Begin".
- A warning message will appear containing pertinent submission contact information. If this information is correct, choose "Continue". If the information is incorrect, choose "Cancel" and correct the information.
- The Export Status will create the exported file to the path stated above. A message box, titled "CRA-Prepare for Internet Submission" will appear. **PRINT this message.** The message contains further instructions as well as the email address for your submission. "Close" the box. You have successfully created the **CRAENCR.ENC** file for Internet submission.
- Address an email for submission with the correct email address stated in the printed message above: crasub@frb.gov.

In the subject line of the email type the following information:

- Respondent ID
- Agency Code
- Initial Submission or Complete Resubmission

In the body of the email type the following information:

- Institution Name
- Contact Name
- Contact Phone

ATTACH the craencr.enc to the email and send the email.

- You will receive an automatic response to confirm receipt of your file within 48 hours. Save this email for future reference. If you do not receive a response within 48 hours, contact crhelp@frb.gov or the CRA Assistance Line at **202-872-7584**. All inquiries regarding CRA should include the following information:
 - Respondent ID
 - Agency Code
 - Institution Name
 - Contact Name and Phone and/or Email

File Encryption Utility

- Institutions utilizing other vendor's software for CRA reporting can still take advantage of the Internet Email option.
 - After successful download of the CRA Data Entry Software from the FFIEC CRA website at www.ffiec.gov/cra , you must install the FFIEC CRA Internet Submission encryption component.
 - Click on the CRAinstall.exe.
 - You will receive a Welcome screen , click "Next".
 - Select Destination Directory. C:\CRAW, click "Next".
 - Click ONLY the "Internet Submission Software" (You must deselect the other four options), click "Next".
 - Ready to Install.
 - Installation Completed.
 - After successful installation of the encryption component, Click on "Start", "Programs", "CRA", "Internet Submission Software". A warning message will appear to inform you that this software does not connect to the internet. Click "OK" to continue.
 - Next you will need to locate your CRA data file for encryption. If you are using a software package other than the FFIEC Data Entry Software, your data file may be named something other than CRA.DAT. Please refer to your vendor documentation to determine the name and file location of your CRA data file.
 - Click the "Begin Process" button to start the encryption process. Once the process is completed, a new file named **CRAENCR.ENC** will be created. A message box, titled "CRA-Prepare for Internet Submission" will appear. **PRINT this message.** The message contains further instructions as well as the email address for your submission. "Close" the box. You have successfully created the **CRAENCR.ENC** file for Internet submission.

Address the email for submission with the correct email address stated in the printed message above: crasub@frb.gov and attach the file to the message before sending the e-mail. Please include all contact information mentioned in the email instructions on the previous page.

System Title and Acronym:	CRA: Community Reinvestment Act
Descriptive File Name:	2003 Transmittal Sheet
Record Format:	
Length	314
Type	FB
Block Size	24,178

Element Label	Bytes			Type*	Comments, Values, Keys, Etc.
	Starting	Ending	Length		
1. Record ID	1	1	1	N	Value is 3
2. Respondent ID	2	11	10	AN	Assigned by regulatory agency. (same as HMDA ID, if applicable) Right justified with leading zeros
3. Agency Code	12	12	1	N	Values are 1=OCC, 2=FRS, 3=FDIC, or 4=OTS
4. Timestamp	13	24	12	N	Format is century, year, month, day, hour, minute(e.g., January 17, 2003, at 1:30 pm would be 200301171330)
5. Transaction Code	25	25	1	N	Value is 2 (Add)
6. Activity Year	26	29	4	N	Four digit year (e.g. 2003)
7. Respondent Name	30	59	30	AN	left justified
8. Respondent Address	60	99	40	AN	left justified
9. Respondent City	100	124	25	AN	left justified
10. Respondent State	125	126	2	AN	Postal Code state abbreviation
11. Respondent Zip Code	127	136	10	AN	Format is 99999 left justified or 99999-9999
12. Contact Person's Name	137	166	30	AN	For report questions left justified

AN-AlphaNumeric

N-Numeric

System Title and Acronym: CRA: Community Reinvestment Act
Descriptive File Name: 2003 Transmittal Sheet

13. Contact Person's Phone Number	167	178	12	AN	Format is 999-999-9999
14. Fax Number	179	190	12	AN	Format is 999-999-9999
15. Tax ID	191	200	10	AN	Format is 99-9999999
16. Total Records	201	207	7	N	The total number of Composite Small Business and Small Farm, Community Development, Consortium/Third Party {if applicable}, and Assessment Area record(s); Right justified with leading zeros
17. Filler	208	314	107	AN	Blank

AN-AlphaNumeric

N-Numeric

System Title and Acronym: CRA: Community Reinvestment Act

Descriptive File Name: 2003 Composite Small Business

Record Format: **Length** 314

Type FB

Block Size 24,178

Element Label	Bytes			Type*	Comments, Values, Keys, Etc.
	Starting	Ending	Length		
1. Record ID	1	1	1	N	Value is 4
2. Respondent ID	2	11	10	AN	Assigned by regulatory agency. (Same as HMDA ID, if applicable) Right justified with leading zeros
3. Agency Code	12	12	1	N	Values are 1=OCC, 2=FRS, 3=FDIC, or 4=OTS
4. Timestamp	13	24	12	N	Format is century, year, month, day, hour, minute(e.g. January 17, 2003, at 1:30 pm would be 200301171330)
5. Transaction Code	25	25	1	N	Value is 2 (Add)
6. Activity Year	26	29	4	N	Four digit year (e.g., 2003)
7. MA	30	33	4	AN	As defined by OMB; Right justified with leading zeros or NA left justified for areas outside of an MA
8. State	34	35	2	N	FIPS code with leading zeros
9. County	36	38	3	N	FIPS code with leading zeros
10. Census Tract	39	45	7	AN	As defined by the Bureau of Census; Right justified with leading/trailing zeros and decimal point (e.g., 0010.00)or NA left justified if the street address does not exist

AN-AlphaNumeric

N-Numeric

11. Number of Small Business Loans Originated with Loan Amount at Origination \leq \$100,000	46	51	6	N	Zero if not applicable
12. Total Loan Amount of Small Business Loans Originated with Loan Amount at Origination \leq \$100,000	52	59	8	N	Rounded to the nearest thousand with leading zeros and without commas {e.g., \$25,100 would be reported as 25} or zero if not applicable
13. Number of Small Business Loans Purchased with Loan Amount at Origination \leq \$100,000	60	65	6	N	Zero if not applicable
14. Total Loan Amount of Small Business Loans Purchased with Loan Amount at Origination \leq \$100,000	66	73	8	N	Rounded to the nearest thousand with leading zeros and without commas {e.g., \$25,100 would be reported as 25} or zero if not applicable
15. Number of Small Business Loans Originated with Loan Amount at Origination $>$ \$100,000 and \leq \$250,000	74	79	6	N	Zero if not applicable
16. Total Loan Amount of Small Business Loans Originated with Loan Amount at Origination $>$ \$100,000 and \leq \$250,000	80	87	8	N	Rounded to the nearest thousand with leading zeros and without commas {e.g., \$125,100 would be reported as 125} or zero if not applicable
17. Number of Small Business Loans Purchased with Loan Amount at Origination $>$ \$100,000 and \leq \$250,000	88	93	6	N	Zero if not applicable
18. Total Loan Amount of Small Business Loans Purchased with Loan Amount at Origination $>$ \$100,000 and \leq \$250,000	94	101	8	N	Rounded to the nearest thousand with leading zeros and without commas {e.g., \$125,100 would be reported as 125} or zero if not applicable
19. Number of Small Business Loans Originated with Loan Amount at Origination $>$ \$250,000	102	107	6	N	Zero if not applicable

AN-AlphaNumeric

N-Numeric

20.Total Loan Amount of Small Business Loans Originated with Loan Amount at Origination > \$250,000	108	115	8	N	Rounded to the nearest thousand with leading zeros and without commas {e.g., \$325,100 would be reported as 325} or zero if not applicable
21.Number of Small Business Loans Purchased with Loan Amount at Origination > \$250,000	116	121	6	N	Zero if not applicable
22.Total Loan Amount of Small Business Loans Purchased with Loan Amount at Origination > \$250,000	122	129	8	N	Rounded to the nearest thousand with leading zeros and without commas {e.g., \$325,100 would be reported as 325} or zero if not applicable
23.Number of loans to Small Businesses with Gross Annual Revenues ≤ \$1 million	130	135	6	N	Zero if not applicable
24.Total Loan Amount of loans to Small Businesses with Gross Annual Revenues ≤ \$1 million	136	143	8	N	Rounded to the nearest thousand with leading zeros and without commas {e.g., \$25,100 would be reported as 25} or zero if not applicable
25.Number of Small Business Loans Reported as Affiliate Loans	144	149	6	N	Zero if not applicable
26.Total Loan Amount of Small Business Loans Reported as Affiliate Loans	150	157	8	N	Rounded to the nearest thousand with leading zeros and without commas {e.g., \$25,100 would be reported as 25} or zero if not applicable
27.Number of loans Originated to Small Businesses with Gross Annual Revenues ≤ \$1 million	158	163	6	N	Zero if not applicable
28.Total Loan Amount of loans Originated to Small Businesses with Gross Annual Revenues ≤ \$1 million	164	171	8	N	Rounded to the nearest thousand with leading zeros and without commas {e.g., \$25,100 would be reported as 25} or zero if not applicable
29.Number of Small Business Loans Purchased with Gross Annual Revenues ≤ \$1 million	172	177	6	N	Zero if not applicable

AN-AlphaNumeric

N-Numeric

File Content

Division of IT

Page 4 of 4

System Title and Acronym:CRA: Community Reinvestment Act**Descriptive File Name:**2003 Composite Small Business

30.Total loan amount of Small Business Loans Purchased with Gross Annual Revenues ≤ \$1 million	178	185	8	N	Rounded to the nearest thousand with leading zeros and without commas {e.g., \$25,100 would be reported as 25} or zero if not applicable
31.Number of Small Business Loans Originated Reported as Affiliate Loans	186	191	6	N	Zero if not applicable
32.Total Loan Amount of Small Business Loans Originated Reported as Affiliate Loans	192	199	8	N	Rounded to the nearest thousand with leading zeros and without commas {e.g., \$25,100 would be reported as 25} or zero if not applicable
33.Number of Small Business Loans Purchased Reported as Affiliate Loans	200	205	6	N	Zero if not applicable
34.Total Loan Amount of Small Business Loans Purchased Reported as Affiliate Loans	206	213	8	N	Rounded to the nearest thousand with leading zeros and without commas {e.g., \$25,100 would be reported as 25} or zero if not applicable
35.Filler	214	314	101	AN	Blank

AN-AlphaNumeric

N-Numeric

System Title and Acronym:	CRA: Community Reinvestment Act
Descriptive File Name:	2003 Composite Small Farm
Record Format:	
Length	314
Type	FB
Block Size	24,178

Element Label	Bytes			Type*	Comments, Values, Keys, Etc.
	Starting	Ending	Length		
1. Record ID	1	1	1	N	Value is 5
2. Respondent ID	2	11	10	AN	Assigned by regulatory agency. (same as HMDA ID, if applicable) Right justified with leading zeros
3. Agency Code	12	12	1	N	Values are 1=OCC, 2=FRS, 3=FDIC, or 4=OTS
4. Timestamp	13	24	12	N	Format is century, year, month, day, hour, minute(e.g., January 17, 2003, at 1:30 pm would be 200301171330)
5. Transaction Code	25	25	1	N	Value is 2 (Add)
6. Activity Year	26	29	4	N	Four digit year (e.g., 2003)
7. MA	30	33	4	AN	As defined by OMB; Right justified with leading zeros or NA left justified for areas outside of an MA
8. State	34	35	2	N	FIPS code with leading zeros
9. County	36	38	3	N	FIPS code with leading zeros
10. Census Tract	39	45	7	AN	As defined by the Bureau of Census; Right justified with leading/trailing zeros and decimal point (e.g., 0010.00)or NA left justified if the street address does not exist

AN-AlphaNumeric

N-Numeric

11. Number of Small Farm Loans Originated with Loan Amount at Origination \leq \$100,000	46	51	6	N	Zero if not applicable
12. Total Loan Amount of Small Farm Loans Originated with Loan Amount at Origination \leq \$100,000	52	59	8	N	Rounded to the nearest thousand with leading zeros and without commas {e.g., \$25,100 would be reported as 25} or zero if not applicable
13. Number of Small Farm Loans Purchased with Loan Amount at Origination \leq \$100,000	60	65	6	N	Zero if not applicable
14. Total Loan Amount of Small Farm Loans Purchased with Loan Amount at Origination \leq \$100,000	66	73	8	N	Rounded to the nearest thousand with leading zeros and without commas {e.g., \$25,100 would be reported as 25} or zero if not applicable
15. Number of Small Farm Loans Originated with Loan Amount at Origination $>$ \$100,000 and \leq \$250,000	74	79	6	N	Zero if not applicable
16. Total Loan Amount of Small Farm Loans Originated with Loan Amount at Origination $>$ \$100,000 and \leq \$250,000	80	87	8	N	Rounded to the nearest thousand with leading zeros and without commas {e.g., \$125,100 would be reported as 125} or zero if not applicable
17. Number of Small Farm Loans Purchased with Loan Amount at Origination $>$ \$100,000 and \leq \$250,000	88	93	6	N	Zero if not applicable
18. Total Loan Amount of Small Farm Loans Purchased with Loan Amount at Origination $>$ \$100,000 and \leq \$250,000	94	101	8	N	Rounded to the nearest thousand with leading zeros and without commas {e.g., \$125,100 would be reported as 125} or zero if not applicable
19. Number of Small Farm Loans Originated with Loan Amount at Origination $>$ \$250,000	102	107	6	N	Zero if not applicable
20. Total Loan Amount of Small Farm Loans Originated with Loan Amount at Origination $>$ \$250,000	108	115	8	N	Rounded to the nearest thousand with leading zeros and without commas {e.g., \$325,100 would be reported as 325} or zero if not applicable

AN-AlphaNumeric

N-Numeric

21. Number of Small Farm Loans Purchased with Loan Amount at Origination > \$250,000	116	121	6	N	Zero if not applicable
22. Total Loan Amount of Small Farm Loans Purchased with Loan Amount at Origination > \$250,000	122	129	8	N	Rounded to the nearest thousand with leading zeros and without commas {e.g., \$325,100 would be reported as 325} or zero if not applicable
23. Number of loans to Small Farms with Gross Annual Revenues ≤ \$1 million	130	135	6	N	Zero if not applicable
24. Total Loan Amount of loans to Small Farms with Gross Annual Revenues ≤ \$1 million	136	143	8	N	Rounded to the nearest thousand with leading zeros and without commas {e.g., \$25,100 would be reported as 25} or zero if not applicable
25. Number of Small Farm Loans Reported as Affiliate Loans	144	149	6	N	Zero if not applicable
26. Total Loan Amount of Small Farm Loans Reported as Affiliate Loans	150	157	8	N	Rounded to the nearest thousand with leading zeros and without commas {e.g., \$25,100 would be reported as 25} or zero if not applicable
27. Number of loans Originated to Small Farms with Gross Annual Revenues ≤ \$1 million	158	163	6	N	Zero if not applicable
28. Total Loan Amount of loans Originated to Small Farms with Gross Annual Revenues ≤ \$1 million	164	171	8	N	Rounded to the nearest thousand with leading zeros and without commas {e.g., \$25,100 would be reported as 25} or zero if not applicable
29. Number of Small Farm Loans Purchased with Gross Annual Revenues ≤ \$1 million	172	177	6	N	Zero if not applicable
30. Total loan amount of Small Farm Loans Purchased with Gross Annual Revenues ≤ \$1 million	178	185	8	N	Rounded to the nearest thousand with leading zeros and without commas {e.g., \$25,100 would be reported as 25} or zero if not applicable

AN-AlphaNumeric

N-Numeric

File Content

Division of IT

Page 4 of 4

System Title and Acronym: CRA: Community Reinvestment Act**Descriptive File Name:** 2003 Composite Small Farm

31. Number of Small Farm Loans Originated Reported as Affiliate Loans	186	191	6	N	Zero if not applicable
32. Total Loan Amount of Small Farm Loans Originated Reported as Affiliate Loans	192	199	8	N	Rounded to the nearest thousand with leading zeros and without commas {e.g., \$25,100 would be reported as 25} or zero if not applicable
33. Number of Small Farm Loans Purchased Reported as Affiliate Loans	200	205	6	N	Zero if not applicable
34. Total Loan Amount of Small Farm Loans Purchased Reported as Affiliate Loans	206	213	8	N	Rounded to the nearest thousand with leading zeros and without commas {e.g., \$25,100 would be reported as 25} or zero if not applicable
35. Filler	214	314	101	AN	Blank

AN-AlphaNumeric

N-Numeric

System Title and Acronym:	CRA: Community Reinvestment Act
Descriptive File Name:	2003 Community Development
Record Format:	
Length	314
Type	FB
Block Size	24,178

Element Label	Bytes			Type*	Comments, Values, Keys, Etc.
	Starting	Ending	Length		
1. Record ID	1	1	1	N	Value is 6
2. Respondent ID	2	11	10	AN	Assigned by regulatory agency. (same as HMDA ID, if applicable) Right justified with leading zeros
3. Agency Code	12	12	1	N	Values are 1=OCC, 2=FRS, 3=FDIC, or 4=OTS
4. Timestamp	13	24	12	N	Format is century, year, month, day, hour, minute(e.g., January 17, 2003, at 1:30 pm would be 200301171330)
5. Transaction Code	25	25	1	N	Value is 2 (Add)
6. Activity Year	26	29	4	N	Four digit year (e.g., 2003)
7. Number of Community Development Loans	30	35	6	N	Zero if not applicable
8. Total Loan Amount of Community Development Loans	36	43	8	N	Rounded to the nearest thousand with leading zeros and without commas { e.g., \$25,100 would be reported as 25 } or zero if not applicable
9. Number of Community Development Loans Reported as Affiliate Loans	44	49	6	N	Zero if not applicable

AN-AlphaNumeric

N-Numeric

File Content

Division of IT

Page 2 of 2

System Title and Acronym:CRA: Community Reinvestment Act**Descriptive File Name:**2003 Community Development

10.Total Loan Amount of Community Development Loans Reported as Affiliate Loans	50	57	8	N	Rounded to the nearest thousand with leading zeros and without commas {e.g., \$25,100 would be reported as 25} or zero if not applicable
11.Number of Community Development Loans Originated	58	63	6	N	Zero if not applicable
12.Total Loan Amount of Community Development Loans Originated	64	71	8	N	Rounded to the nearest thousand with leading zeros and without commas {e.g., \$25,100 would be reported as 25} or zero if not applicable
13.Number of Community Development Loans Purchased	72	77	6	N	Zero if not applicable
14.Total Loan Amount of Community Development Loans Purchased	78	85	8	N	Rounded to the nearest thousand with leading zeros and without commas {e.g., \$25,100 would be reported as 25} or zero if not applicable
15.Number of Community Development Loans Originated Reported as Affiliate Loans	86	91	6	N	Zero if not applicable
16.Total Loan Amount of Community Development Loans Originated Reported as Affiliate Loans	92	99	8	N	Rounded to the nearest thousand with leading zeros and without commas {e.g., \$25,100 would be reported as 25} or zero if not applicable
17.Number of Community Development Loans Purchased Reported as Affiliate Loans	100	105	6	N	Zero if not applicable
18.Total Loan Amount of Community Development Loans Purchased Reported as Affiliate Loans	106	113	8	N	Rounded to the nearest thousand with leading zeros and without commas {e.g., \$25,100 would be reported as 25} or zero if not applicable
19.Filler	114	314	201	AN	Blank

AN-AlphaNumeric

N-Numeric

System Title and Acronym:	CRA: Community Reinvestment Act
Descriptive File Name:	2003 Consortium/Third Party (Optional) (These loans are not required to be reported.)
Record Format:	
Length	314
Type	FB
Block Size	24,178

Element Label	Bytes			Type*	Comments, Values, Keys, Etc.
	Starting	Ending	Length		
1. Record ID	1	1	1	N	Value is 7
2. Respondent ID	2	11	10	AN	Assigned by regulatory agency. (same as HMDA ID, if applicable) Right justified with leading zeros
3. Agency Code	12	12	1	N	Values are 1=OCC, 2=FRS, 3=FDIC, or 4=OTS
4. Timestamp	13	24	12	N	Format is century, year, month, day, hour, minute(e.g., January 17, 2003, at 1:30 pm would be 200301171330)
5. Transaction Code	25	25	1	N	Value is 2 (Add)
6. Activity Year	26	29	4	N	Four digit year (e.g., 2003)
7. Number of Consortium/Third Party Loans	30	35	6	N	Zero if not applicable
8. Total Loan Amount of Consortium/Third Party Loans	36	43	8	N	Rounded to the nearest thousand with leading zeros and without commas { e.g., \$25,100 would be reported as 25 } or zero if not applicable
9. Number of Consortium/Third Party Loans Originated	44	49	6	N	Zero if not applicable

AN-AlphaNumeric

N-Numeric

File Content

Division of IT

Page 2 of 2

System Title and Acronym:CRA: Community Reinvestment Act**Descriptive File Name:**2003_Consortium/Third Party (Optional)
(These loans not required to be reported.)

10.Total Loan Amount of Consortium/Third Party Loans Originated	50	57	8	N	Rounded to the nearest thousand with leading zeros and without commas {e.g., \$25,100 would be reported as 25} or zero if not applicable
11.Number of Consortium/Third Party Loans Purchased	58	63	6	N	Zero if not applicable
12.Total Loan Amount of Consortium/Third Party Loans Purchased	64	71	8	N	Rounded to the nearest thousand with leading zeros and without commas {e.g., \$25,100 would be reported as 25} or zero if not applicable
13.Filler	72	314	243	AN	Blank

AN-AlphaNumeric

N-Numeric

System Title and Acronym:	CRA: Community Reinvestment Act
Descriptive File Name:	2003 Assessment Area
Record Format:	
Length	314
Type	FB
Block Size	24,178

Element Label	Bytes			Type*	Comments, Values, Keys, Etc.
	Starting	Ending	Length		
1. Record ID	1	1	1	N	Value is 8
2. Respondent ID	2	11	10	AN	Assigned by regulatory agency. (same as HMDA ID, if applicable) Right justified with leading zeros
3. Agency Code	12	12	1	N	Values are 1=OCC, 2=FRS, 3=FDIC, or 4=OTS
4. Timestamp	13	24	12	N	Format is century, year, month, day, hour, minute(e.g., January 17, 2003, at 1:30 pm would be 200301171330)
5. Transaction Code	25	25	1	N	Value is 2 (Add)
6. Activity Year	26	29	4	N	Four digit year (e.g., 2003)
7. Military Personnel Flag	30	30	1	N	1 = Not Predominately Military Personnel 2 = Predominately Military Personnel dependents and their dependents
8. Assessment Area Number	31	34	4	N	Values are 0001 through 9999; Right justified with leading zeros or blank if Military Personnel Flag = 2
9. +/-	35	35	1	AN	+ = Add to assessment area - = Delete from assessment area Blank if Military Personnel Flag = 2

AN-AlphaNumeric

N-Numeric

File Content
System Title and Acronym:
Descriptive File Name:

Division of IT
CRA: Community Reinvestment Act
2003 Assessment Area

Page 2 of 2

10.MA	36	39	4	AN	As defined by OMB; right justified with leading zeros, NA left justified or blank if Military Personnel Flag = 2
11.State Code	40	41	2	AN	FIPS code with leading zeros, NA left justified, or blank if Military Personnel Flag = 2
12.County Code	42	44	3	AN	FIPS code with leading zeros, NA left justified, or blank if Military Personnel Flag = 2
13.Census Tract	45	51	7	AN	As defined by the Bureau of Census; nclude decimal point and any leading or trailing zeros (e.g., 0010.00), NA left justified, or blank if Military Personnel Flag = 2
14.Filler	52	314	263	AN	Blank

AN-AlphaNumeric

N-Numeric

File Specifications For 2003 Micro Data

DO NOT SEND TO THE FEDERAL RESERVE BOARD

The following information describes the format used when importing micro data into the FFIEC CRA Data Entry software or preparing a micro data file to be used by examiners.

General Information Regarding Micro Data Files

All records in the micro data file are 314 characters.

The following records *must be* contained in the micro data file.

Transmittal Sheet record has 16 elements comprising 207 characters and filler comprising 107 characters of blanks. (Specifications listed previously)

Micro data record has 18 elements comprising 92 characters and filler comprising 222 characters of blanks.

System Title and Acronym: CRA: Community Reinvestment Act

Descriptive File Name: 2003 Micro Data

Record Format: Length 314

Type FB

Block Size 24,178

Element Label	Bytes			Type*	Comments, Values, Keys, Etc.
	Starting	Ending	Length		
1. Record ID	1	1	1	N	Value is 9
2. Respondent ID	2	11	10	AN	Assigned by regulatory agency. (same as HMDA ID, if applicable) Right justified with leading zeros
3. Agency Code	12	12	1	N	Values are 1=OCC, 2=FRS, 3=FDIC, or 4=OTS
4. Timestamp	13	24	12	N	Format is century, year, month, day, hour, minute(e.g., January 17, 2003, at 1:30 pm would be 200301171330)
5. Transaction Code	25	25	1	N	Value is 2 (Add)
6. Activity Year	26	29	4	N	Four digit year (e.g., 2003)
7. Loan Number	30	54	25	AN	Unique identifier across the home office and branch sites
8. Type of Loan	55	56	2	N	01 = Small Business Loan 02 = Small Farm Loan <i>OPTIONAL LOAN TYPES:</i> 03 = Other Lines/Loans for Purposes of Small Business 04 = Home Equity 05 = Motor Vehicle 06 = Credit Card 07 = Other Secured Consumer Loans 08 = Other Unsecured Consumer Loans 09 = Other Loan Data

AN-AlphaNumeric

N-Numeric

File Content
System Title and Acronym:
Descriptive File Name:

Division of IT
CRA: Community Reinvestment Act
2003 Micro Data

Page 2 of 2

9. Loan Amount at Origination	57	61	5	AN	Rounded to the nearest thousand with leading zeros and without commas {e.g., \$25,100 would be reported as 25} OR NA left justified if loan amount is < \$500.00
10. Action Taken Type	62	62	1	N	1 = Originated 6 = Purchased
11. Action Taken Date	63	70	8	AN	Date originated or purchased; Format is century, year, month, day (e.g., Jan. 17, 1999 would be 19990117)
12. MA	71	74	4	AN	As defined by OMB; Right justified with leading zeros or NA left justified for areas outside of an MA
13. State	75	76	2	N	FIPS Code with leading zeros
14. County	77	79	3	N	FIPS Code with leading zeros
15. Census Tract	80	86	7	AN	As defined by the Bureau of Census; Right justified with leading/trailing zeros and decimal point (e.g., 0010.00) OR NA left justified if the street address does not exist
16. Business/Farm Gross Annual Revenue	87	87	1	N	Values are 1 = ≤ \$1 million 2 = > \$1 million 3 = Not Known 4 = NA (Consumer Loan)
17. Income: Consumer Loans	88	91	4	N	Rounded to the nearest thousand with leading zeros when type of loan = 4, 5, 6, 7, 8, or 9 OR zero when type of loan = 1, 2, 3 or income not relied upon in credit decision
18. Affiliate Lending Flag	92	92	1	N	1 = Loan origination/purchase taken by the institution 2 = Loan origination/purchase taken by an affiliate
19. Filler	93	314	222	AN	Blank

AN-AlphaNumeric

N-Numeric