



U.S. Department
of Transportation

1200 New Jersey Ave., S.E.
Washington, DC. 20590

**Bureau of
Transportation Statistics**

MOTOR CARRIERS OF PASSENGERS GENERAL INFORMATION

What forms do I have to file?

Your company is currently classified as a Class I motor carrier of passengers and is required by law to file Form MP-1. The governing legislation is **49 U.S.C. 14123** and the governing regulations are in **49 CFR 1420**. The information collected on these forms provides the U.S. Department of Transportation, other Federal agencies, and the public with statistical data about the motor carrier industry and information to foster motor carrier safety. Unless otherwise provided by law, the information you provide is made generally available to the public.

What are the due dates for these forms?

For each quarter and the annual report, BTS will send you a blank Form MP-1. Each report, annual and quarterly, is due 30 days after receipt. The **Form MP-1** (Annual Report) is due on **March 31, 2001**. Submissions of Form MP-1 for quarterly reporting are due on **April 30, 2001, July 31, 2001, October 31, 2001 and January 31, 2002**.

Some Further Instructions for the Form

- * Please enter figures for the entire.
- * Negative numbers should be entered in parentheses. For example, if line 8 is negative 360,483, it should be written as (360,483),
- * Line 8 should equal Line 6(e) minus Line 7.
- * Line 12 should equal the sum of Lines 8 thru 11.
- * Line 16 should equal Line 7 divided by Line 6(e).

Where do I send the forms?

The completed forms should be returned to the following mailing address:

**Bureau of Transportation Statistics
U.S. Department of Transportation
c/o Vistrionix, Inc.
1970 Chain Bridge Road Suite 1200
McLean, VA 22102**

**Phone: (202) 366-4383
Fax: (703) 749-8480
Email: mcs@bts.gov**

Where can I get help on filling out the form?

If you have any questions while completing Form M, please call 202-366-4383. Filing information is also available electronically. If you have a fax machine, information can be faxed to you. If you have access to the Internet, our web site address is www.bts.gov/mcs.

Under the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The OMB control number assigned to this collection of information is displayed at the top of the collection form.

It is estimated that an average of 1.5 burden hours per response are required to complete this collection of information. This estimate includes time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and reviewing the collection of information. Comments concerning the accuracy of this burden estimate or suggestions for reducing this burden should be directed to the Bureau of Transportation Statistics as the above address.