

DEPARTMENT OF THE INTERIOR
MINERALS MANAGEMENT SERVICE MANUAL

TRANSMITTAL SHEET

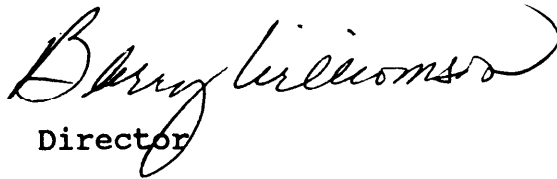
Release No. 161

June 12, 1989

SUBJECT: Delegation Series
Part 230 Special Redelegations
Program Review
Chapter 3 Authority to Take Internal Review Action

EXPLANATION OF MATERIAL TRANSMITTED:

This release transmits Chapter 3 which delegates to the Assistant Director for Program Review the authority to take certain internal review actions for the Director, and identifies specific authorities which are further redelegated.


Director

FILING INSTRUCTIONS:

REMOVE:

None

INSERT:

<u>Part</u>	<u>Chapter</u>	<u>Pages</u>	<u>Release</u>
230	3	2	161

OPR: Management Analysis Section
Administrative Management and Analysis Section
Financial and Administrative Management Division
Office of Administration

DEPARTMENT OF THE INTERIOR
MINERALS MANAGEMENT SERVICE MANUAL

Part 230 Special Re Delegations
Program Review

Delegation Series

Authority to Take

Chapter 3 Internal Review Action

230.3.1

1. Purpose. The purpose of this chapter is to delegate to the Assistant Director for Program Review the authority to take certain internal review actions for the Director, Minerals Management Service (MMS), and to identify specific authorities which are further redelegated.

2. Objective. The objective of this chapter is to establish the primary level of authority to expedite the processing of internal review actions.

3. Authority.

A. Accounting and Auditing Act of 1950 (31 U.S.C. 3512).

B. Antideficiency Act (31 U.S.C. 1341).

C. Federal Managers' Financial Integrity Act of 1982 (31 U.S.C. 65).

D. Office of Financial Management, Financial Systems Memoranda No. 84-1 and 84-2.

E. Office of Management and Budget Circular No. A-123, Internal Control Systems, revised August 4, 1986.

F. Departmental Manual (340 DM 1 and 2, Management Control Systems).

G. MMS Manual (MMSM 200.1, Redelegations).

4. Authority Retained.

A. The Director retains the authority to:

(1) Sign Bureau Material Weaknesses in Control statement and report required by the Federal Managers' Financial Integrity Act of 1982 (FMFIA), section 2, and the Material Accounting System Nonconformance statement and report required by FMFIA, section 4, and submit to the Assistant Secretary - Land and Minerals Management for action.

(2) Sign Bureau annual Accounting System Compliance Review statement and report required by FMFIA and submit to the Assistant Secretary - Land and Minerals Management for action.

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Authority to Take

Chapter 3 Internal Review Action

230.3.4A(3)

(3) Approve the Bureau Component Inventory, Vulnerability Assessment Results, and Internal Control Reviews and submit to the Assistant Secretary - Land and Minerals Management for action.

B. The authority to take internal review actions not falling within the categories described in paragraph 5 of this chapter is retained by the Director.

5. Authority Delegated.

A. The authority is delegated to the Assistant Director for Program Review for the following:

(1) Certify that corrective actions are complete and that such actions are sufficient to correct the reported control weaknesses.

(2) Approve correspondence on matters relating to internal review which releases or denies release of records requested or which discloses material exempt under the Freedom of Information Act.

(3) Approve correspondence and required departmental review reporting requirements on matters relating to the status of internal reviews and reviews conducted by Office of Inspector General.

(4) Approve notices on matters relating to internal review and publish in the Federal Register.

B. The authority is redelegated to the Internal Control Coordinator, MMS, through the Chief, Internal Review Division, to take internal review actions which fall within the category of affirming the completion of internal control reviews and corrective actions, through testing or other means, as appropriate.

6. Revisions to Special Re Delegations.

A. Revisions to the delegations in this chapter become effective when they are approved for publication in the delegation series of the MMS directives system.

B. The Assistant Director for Program Review will process revisions to these delegations according to established procedures for MMS directives and delegations review and approval.