

**Quick Reference
for Charge Card Purchases for Information and Technology-Related Products and Services**

Partial List of Products and Services Covered by Section 508 of the Rehabilitation Act of 1993	Exemptions to the Section 508 Access Standards	Sources for Market Research on Section 508 Compliant Products and Services	Accessibility Standards for Technical and Functional Performance Criteria
<ul style="list-style-type: none"> • Telecommunications products (such as telephones and cellular phones) • Information kiosks and transaction machines • World Wide Websites • Multimedia (including videotapes) • Office equipment <ul style="list-style-type: none"> ○ Printers ○ Desktop copiers ○ Fax machines ○ Personal Digital Assistants ○ Hardware/software maintenance ○ VCRs, TVs, DVDs ○ Digital cameras ○ Scanners ○ Laptops/desktop computers ○ Computer hardware and software • Conference services • Any equipment or interconnected system or subsystem of equipment used to create, convert, or duplicate data or information. 	<ul style="list-style-type: none"> • National security systems (FAR 39.204(b) and 36 CFR 1194.3(a)) • Acquired by a contractor incidental to a contract (FAR 39.204(c) and 36 CFR 1194.3(b)) • Equipment is located in spaces where staff maintain, repair, or occasionally monitor equipment (FAR 39.204(d) and 36 CFR 1194.3(f)) • Compliance would impose an undue burden on the agency (FAR 39.204(e) and 36 CFR 1194.2) <p>Go to http://www.access-board.gov/sec508/guide/scope.htm to view other exceptions and equivalent facilitation for people with disabilities.</p>	<ul style="list-style-type: none"> • GSA's Buy Accessible site http://www.buyaccessible.gov • Vendor websites • Conferences • CGS offices <hr/> <p>Required Documents and Approvals</p> <p>Purchasing activities must provide sufficient documentation to support purchases for non-conformant products and/or services. Purchase cardholders must submit a copy of this documentation to their approving officials with each monthly statement for the billing cycle.</p>	<ul style="list-style-type: none"> • 1194.21 Software applications and operating systems • 1194.22 Web-based Intranet and Internet information and applications • 1194.23 Telecommunications products • 1194.25 Self-contained, closed products • 1194.26 Desktop and portable computers <p>More than one technical standard may apply to your purchase. For additional guidance refer to the Access Board's Guide at http://www.access-board.gov/sec508/guide/ to view technical and functional performance criteria.</p>