

Appendix B: About the Women, Tobacco, and Cancer Working Group

The Women, Tobacco, and Cancer (WTC) Working Group was formed by the National Cancer Institute (NCI) to stimulate scientific research and the translation of evidence-based knowledge into effective interventions to reduce and ultimately prevent tobacco-related cancers.

When the Working Group was formed in late 2001, no major Federal efforts were addressing the recommendations of the 2001 Surgeon General's report, *Women and Smoking*, and other reports on women and tobacco-related diseases. The WTC Working Group was the result of meetings between staff of the NCI Office of Women's Health, Tobacco Control Research Branch, and Office of Communications and staff of the Department of Health and Human Services (DHHS) Office of Women's Health and the National Institutes of Health (NIH) Office of Research on Women's Health. Two highly respected experts from the extramural research community were invited to serve as Co-Chairs of the Working Group.

Planning for the Working Group

The Co-Chairs of the Working Group and the Federal coordinators nominated 16 members to serve on the WTC Steering Committee, which includes prominent members of the scientific, medical, public health, and advocacy communities. These individuals were selected for their expertise in all areas associated with tobacco-related cancers in women. At a June 13, 2002, planning meeting, the Steering Committee discussed goals and provided guidance for expanding the WTC Working Group and planning a Working Group meeting. During subsequent conference calls among Working Group meeting organizers, the format and agenda for the meeting were finalized; breakout group topics were selected; breakout group Co-Chairs (Steering Committee and non-Steering Committee members) were selected; and plenary session speakers were identified.

The goals of the WTC Working Group meeting were to:

- *Identify gaps and research priorities.* Identify and prioritize research needs to increase our understanding of the cancer-related biological effects of women's tobacco use and environmental tobacco smoke (ETS) exposure and develop better interventions to decrease women's and girls' tobacco use and ETS

exposure. Research areas might include the biology of addiction, cancer susceptibility and disease-related consequences, biobehavioral aspects of tobacco use, social/environmental factors affecting tobacco use, and communications and interventions research.

- *Identify and prioritize needs in dissemination and application.* Identify and prioritize ways to disseminate and apply current and future research to prevent or reduce women's and girls' tobacco use and ETS exposure. Strategies might include intervention, communication, program, and policy.

During the planning period, several experts were invited to serve as breakout group Co-Chairs at the Working Group meeting. These experts identified and invited other experts from multiple disciplines to join the Working Group and participate in its meeting.

Prior to the meeting, Working Group members were asked for preliminary thoughts on priorities and important areas of focus. Specifically, they received the following instructions:

In order to reduce the impact of tobacco and tobacco-related cancers on women and girls, identify for your breakout session topic:

Research

- The three most critical gaps in knowledge.
- The three most important research opportunities.
- The three most critical barriers that must be overcome to move forward.

Application

- The three most critical gaps in available interventions.
- The three most important opportunities for applying what we know.
- The three most critical barriers that must be overcome in order to apply what we know.

The input of the Working Group members was provided to breakout group Co-Chairs to assist in planning their sessions and to meeting participants to aid in discussions.

As a resource for participants, meeting staff prepared a detailed overview of current (2001 and 2002) funded grants and activities related to women and tobacco in the areas of addiction, use, and cessation, as well as tobacco-related cancers. These grants and activities were identified by querying the database of the National Organization of Tobacco Use Research Funders (NOTURF) and the NIH Scientific Projects database, searching NOTURF member organization Web sites, contacting NOTURF organizations directly, and searching the Internet with the Google search engine. More than 160 research grants and activities were identified and grouped by breakout group topic to assist breakout group participants in their discussions. The report is available online at <http://planning.cancer.gov/whealth/abstract/index.htm>.

Working Group Meeting

The WTC Working Group meeting was held in Houston, Texas, February 3-5, 2003. At the meeting, participants heard presentations on the current state of research on women and tobacco, a panel discussion on the three cross-cutting themes described below, and reports on relevant activities and initiatives by public and private funders. The meeting also included an interactive demonstration by Step Afrika, a U.S.-based percussive dance ensemble, on tobacco risk education for African-American youth.

Participants were asked to consider three cross-cutting themes throughout the meeting:

- *Translation.* The critical need to translate current knowledge and research into practical actions for change.
- *Health disparities.* The disproportionate burden of tobacco-related issues across population groups and the vulnerability of some of these groups to the use of tobacco.
- *Global tobacco control.* The widening reach of the tobacco epidemic internationally and the challenge of translating what has been learned from the experiences of developed countries into actions to prevent the spread of tobacco use and tobacco-related disease in other countries.

Each of the approximately 125 participants joined one of the seven breakout groups. Each of these groups, which were selected by the meeting organizers based on the deliberations of the Working Group Steering Committee, addressed one of the following topics:

- Addiction
- Awareness, Risk Perception, and Communications
- Biology and Cancer
- Community and Policy Interventions
- Epidemiology and National Surveillance
- Global Issues
- Interventions for Prevention and Treatment

Breakout group members identified up to nine recommendations in three categories (at least one recommendation in each category) to:

- Fill critical knowledge gaps in basic and applied science.
- Translate what we know into effective interventions.
- Apply new and proven interventions.

For each of the recommendations identified, the breakout groups addressed:

- *Disparities.* How can action on this recommendation reduce disparities among women?
- *Partners.* Which agencies and organizations can work together to implement this recommendation?
- *Impact.* What are the expected outcomes at 2 and 5 years if this recommendation is implemented?

The breakout groups developed a total of 42 recommendations. Each breakout group presented its three highest priority recommendations for discussion at the final plenary session.

Report

Breakout session summary reports were subsequently developed by subject matter experts, nearly all of whom had participated in those sessions. These summaries provide background and justification for the breakout groups' recommendations and are included in their entirety in this Report as Appendix A.

Using the breakout group summaries and recommendations as guidance, the Working Group leadership prepared a report identifying goals in five cross-cutting areas: Discovery, Development, Delivery, Partnerships, and Evaluation and Surveillance. All of the recommendations in the Working Group's Report and the corresponding strategies for achieving the cross-cutting goals reflect the recommendations and deliberations of the seven Working Group breakout groups.

Appendix C: Working Group Meeting Agendas

**Women, Tobacco, and Cancer
Steering Committee Meeting
Conference Room F1/F2, Natcher Conference Center, 45 Center Drive
NIH Campus, Bethesda, MD
June 13, 2002**

7:30 a.m. **Continental Breakfast**

8:30 a.m. **Welcome and Introductions**

8:50 a.m. **Charge to Steering Committee and Meeting Overview**
Marianne H. Alciati, Ph.D., Management Solutions for Health, Inc.

The goal for this meeting is to develop a clear plan for the fall conference on Women, Tobacco, and Cancer, including:

- Primary and related products
- Topics to be addressed *and* their organization
- Structure of the meeting (plenary and breakout sessions)
- Guidelines to be provided to participants
- Techniques for facilitating the conference process
- Conference participants and roles

9:00 a.m. **Conference Goals**
All participants

Goal 1: Identify Gaps and Research Priorities

Identify and prioritize research needs to increase our understanding of the cancer-related biological effects of women's tobacco use and ETS exposure, and develop better interventions to decrease women's and girls' tobacco use/ETS exposure. Research areas may include, but are not limited to, the biology of addiction, cancer susceptibility, behavioral aspects of tobacco use, social/environmental factors affecting tobacco use, and communications and intervention (prevention and cessation) research.

Goal 2: Identify and Prioritize Needs in Dissemination and Applications

Identify and prioritize ways to disseminate and apply current and future research to prevent or reduce women's and girls' tobacco use and ETS exposure. Strategies may include, but are not limited to, intervention, communication, policy, and program.

Underlying premise: Partnerships and collaborations will be essential to implementing recommended strategies.

(June 13, 2002, Agenda, continued)

9:20 a.m.	Conference Product(s)
10:00 a.m.	Conference Topics and Organization
10:45 a.m.	Break
11:00 a.m.	Conference Topics and Organization
11:45 a.m.	Conference Structure (Plenary and Breakout Sessions)
12:15 p.m.	Working Lunch
12:45 p.m.	Techniques for Facilitating the Conference Process
1:15 p.m.	Guidelines for Conference Participants
1:45 p.m.	Conference Participants and Roles
2:30 p.m.	Summary and Next Steps
3:00 p.m.	Adjourn

**Women, Tobacco, and Cancer:
An Agenda for the 21st Century
Inter-Continental Hotel, Houston, Texas
February 3–5, 2003**

Monday, February 3rd

- 5:30 p.m. **Reception**
- 6:00 p.m. **Welcome**
Michele Bloch, Ellen Gritz, C. Tracy Orleans
Conference Charge and Overview
Ellen Gritz, C. Tracy Orleans
Introductions
Ellen Gritz, C. Tracy Orleans
- 6:30 p.m. **Presentations**
Virginia Ernster
Video and Presentation
Cheryl Healton, Circle of Friends (American Legacy Foundation)
- 7:30 p.m. **Dinner**
- 8:45 p.m. **Adjourn**

Tuesday, February 4th

- 7:30 a.m. **Breakfast**
- 8:15 a.m. **Welcome and Instructions for Day 2**
- 8:25 a.m. **Panel Moderator**
Julia Rowland
- 8:35 a.m. **Panel Presentations and Discussions**
Translation: From Research to Practice to Policy
Presenter, Jessie Gruman; Discussant, Sharon Carothers
Health Disparities: Narrowing the Gap
Presenter, Sherry Mills; Discussant, Grace Ma
Global Tobacco Control
Presenter, Nancy Kaufman; Discussant, Soon-Young Yoon
- 10:20 a.m. **Break**
- 10:35 a.m. **Breakout Sessions**
Addiction
Awareness, Risk Perception, and Communications
Biology and Cancer
Epidemiology and National Surveillance
Community and Policy Interventions
Global Issues
Interventions for Prevention and Treatment

(February 4, 2003, Agenda, continued)

- 12:15 p.m. **Funders Panel and Lunch**
Panel Chair, Wanda Jones
Federal Programs (including NCI, NIDA, and CDC)
Michele Bloch
State of California (Tobacco-Related Disease Research Program)
Francisco Buchting
Legacy Foundation
Helen Lettlow
Robert Wood Johnson Foundation
C. Tracy Orleans
- 1:30 p.m. **Breakout Sessions Continue**
- 2:30 p.m. **Break and Discussion Across Breakout Sessions**
- 3:00 p.m. **Breakout Sessions Continue**
- 4:30 p.m. **Adjourn**
- 6:00 p.m. **Reception**
Introduction
Mildred Morse
Presentation: Step Afrika!
A demonstration presenting tailored health messages through stepping
- 7:30 p.m. **Dinner**

Wednesday, February 5th

- 7:30 a.m. **Breakfast**
- 8:30 a.m. **Welcome and Instructions for Day 3**
Ellen Gritz, C. Tracy Orleans
- 8:45 a.m. **Breakout Session Presentations**
- 10:30 a.m. **Break**
- 10:45 a.m. **Breakout Session Presentations Continue**
- 12:00 p.m. **Concluding Remarks**
Michele Bloch, Ellen Gritz, C. Tracy Orleans
- 12:30 p.m. **Adjourn**

Appendix D: Working Group Steering Committee

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