

## **Christine Fadeley**

*Purchasing Agent*

USGS – Florida Caribbean Science Center

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### **EDUCATION/TRAINING**

1977	Graduate – Jefferson High School
1977	Graduate – James Rumsey Technical Center
1980	Timekeeping Training
1982	Defense Department Small Purchase Training
1983	Introduction to Microcomputers Training
1985	Congressional District Report Training
1989	Travel Training
1991	Pre-Printed Forms System Training
1991, '94, '95, '97	Federal Financial System Training
1992, '98, '99	Ethics Training
1994	GSA Small Purchases/Schedules Contracts Training
1995	Simplified Acquisition Procedures/Facnet Training
1997	Personnel Training For Supervisors
1998	Electronic Account Government Ledger System Training
1998	Federal Personnel/Payroll System Training
1998	Technology Transfer Training
1999	Diversity Training
1999	Simplified Acquisition Refresher/Warrant Maintenance Training
1999	Administrative Information Management Systems Training

### **PROFESSIONAL EXPERIENCE**

1978 - present	United States Department of the Interior
1995 - present	Purchasing Agent, Gainesville, FL
1995 (120-Day Detail)	Administrative Officer, Gainesville, FL
1984 - 1995	Budget Analyst, Leetown, WV
1980 - 1984	Accounting Technician, Leetown, WV
1978 - 1980	Clerk Typist, Leetown, WV
1975 (120-Day Detail)	Clerk Typist, Washington, DC

### **HONORS AND AWARDS**

Shorthand/Typing Awards

Special Achievement Awards 1983, '85, '86, '89, '90, '91, '92

Star Awards 1997, '98, 2000