

E-Mail ALSPO H/07

Subj: CHANGE TO PAYROLL PROCESSING SCHEDULE FOR CY 2007

Ref: (a) [E-Mail ALSPO I/06; Payroll Processing Schedule for CY 2007](#)

Introduction This E-Mail ALSPO publishes changes to the calendar year 2007 schedule for payroll transaction processing.

Discussion PSC is making modifications to the payroll processing schedule in order to meet Treasury Department deadlines and to allow for sufficient time for error feedback processing.

- The end-month compute for October (1 November payday) will run on 23 October instead of 24 October.
- The first update for the November end-month cycle is cancelled and compute will run on 19 November instead of 21 November.
- The end-month compute for December (31 December payday) will run on 19 December instead of 20 December.

Processing Schedule Cutoff dates and times for processing transactions for the paydays shown are as follows:

Payroll Processing Schedule for Remainder of CY 2007				
Payday	Update Data Entry Cutoff 2359 Hrs.	Update Runs 0800 Hrs.	Compute Data Entry Cutoff 2359 Hrs.	Compute Runs 0800 Hrs.
MON 1-Oct-07	WED 12-Sep-07	THU 13-Sep-07	WED 19-Sep-07	THU 20-Sep-07
MON 15-Oct-07	WED 26-Sep-07	THU 27-Sep-07	WED 3-Oct-07	THU 4-Oct-07
THU 1-Nov-07	MON 15-Oct-07	TUE 16-Oct-07	Mon 22-Oct-07	Tue 23-Oct-07
THU 15-Nov-07	TUE 30-Oct-07	WED 31-Oct-07	TUE 6-Nov-07	WED 7-Nov-07
FRI 30-Nov-07	None	None	Sun 18-Nov-07	MON 19-Nov-07
FRI 14-Dec-07	WED 28-Nov-07	THU 29-Nov-07	WED 5-Dec-07	THU 6-Dec-07
MON 31-Dec-07	WED 12-Dec-07	THU 13-Dec-07	TUE 18-Dec-07	WED 19-Dec-07

⌚ All times are Central Time zone.

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Directives Affected The processing schedule for October through December 2007, published in reference (a), is cancelled.

Questions Questions regarding the content of this E-Mail ALSPO may be directed to PSC Customer Care at:



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/s/
M. P. SULLIVAN
Executive Director