# District of Columbia
# Annual Performance Report
# Workforce Information Core Products and Services Grant
# Program Year 2007

Workforce Information Core Products and Services Grant funds were used to produce products and services under Statement of Work deliverables one (1) through six (6) as specified in Attachment III of Training and Employment Guidance Letter No. 3-06. Performance under each of the six deliverables for the program year 2007 is detailed below.

## 1) Continue to populate the Workforce Information Database (WIDb) with state and local data:

The Office of Labor Market Research and Information (OLMRI) currently have maintenance and support contract with Geographic Solutions Inc. for the District of Columbia's Virtual One-Stop WIDb Administrator Software and Analyzer Internet System. This activity is needed to meet the Workforce Information Core Products and Services Grant core requirements to continue to populate the WIDb with state and local data and to post workforce information on the Web for use by the workforce investment system, including partners, researchers, and allied agencies. The maintenance agreement with Geographic Solutions requires two major activities:

a)  The contractor provides ongoing maintenance for the WIDb Administrator Software and utilizes the software to format and load OLMRI supplied monthly, quarterly and annual labor market information data files in the WIDb. The files provided include the District of Columbia (CES, LAUS, QCEW, industry and occupational projections, Census population and Income, BEA income, licensed occupations, and economic indicators); DC Washington Metro Area (CES, LAUS, QCEW, industry and occupational projections, and census population and income); District of Columbia Ward (LAUS); and Analyst Resource Center's Employer Database.

b)  The contractor provides ongoing maintenance and updates to the DCNetworks Analyzer Internet System. This is an Internet based system designed for the display and analysis of information contained in the WIDb.

The web address for DC Analyzer Internet System is: https://analyzer.dcnetworks.org/.

The internet provides an opportunity for continuous consultation, evaluation, and feedback on various OLMRI products and services. Geographic Solutions tracks the number of customer visits on the web site and contact email address is provided to customers needing additional information. Feedback from customers indicates the importance of access to information and data through WIDb.

**2) Produce and Disseminate Industry and Occupational Projections.**

Using the methodology, software tools, and guidelines developed by the Projections Workgroup and the Projections Managing Partnership (PMP), OLMRI completed the District of Columbia's 2007 -2009 short-term industry and occupational projections and 2006 – 2016 long-term industry and occupational projections. The deliverable files were submitted as per instructions. The 2006 – 2016 long-term Washington, DC MSA projections are scheduled for completion in October 2008. The District of Columbia's industry and occupational projections' data is disseminated to the public through the internet, publications, and special requests from researchers, educators, industry professionals, and workforce professionals. Projections are posted on the internet at: https://analyzer.dcnetworks.org/.
http://www.does.dc.gov/does/frames.asp?doc=/does/lib/does/dcprojectionsLOW.pdf.

Through consultations with Workforce Investment Council (WIC), it was determined that industry and occupational projections should be made available to the public in a more user-friendly format. As a result, OLMRI has made available on the Department of Employment (DOES) web site, District of Columbia's 2006-2016 industry and occupational projections: high-growth industries; high-demand and high-growth occupations; occupations by career clusters as defined by U.S. Department of Education; and hot occupations with growth rates at least twice the District of Columbia's overall growth rate.

**3) Publish an Annual Economic Analysis Report**

This is a new deliverable. The 2006 Annual Economic Report for the District of Columbia was produced in December 2007. The 2007 Annual Economic Report is scheduled to be produced in October 2008. However, a detailed economic analysis was included in the Workforce Investment Act (WIA) two-year and five-year state strategic plans.

**4) Post Products, Information, and Reports on the Internet**

During the 2007 program year, funds were used to post grant produced products, reports, and other workforce information on the Web or disseminate the information through other electronic media to facilitate use by the workforce investment system, including partners, researchers, and other allied agencies. Data in the WIDb is available electronically to the workforce investment community on the internet through DCNetworks Analyzer Internet System and the Virtual One-Stop (VOS) System. Reports and other workforce information produced using grant funds are available on the District of Columbia, Department of Employment (DOES) webpage. Workforce information and reports are posted to the web or made available in electronic format as they are released.

As a result of previous customer consultations, it was determined that data in the WIDb would be made available on the internet through DCNetworks Analyzer Internet System and the Virtual One-Stop (VOS) System.

**5) Partner and Consult on a continuing Basis with Workforce Investment Boards.**

The District of Columbia WIC works cooperatively with the DOES and other government and private sector entities on several levels, including policy-setting, short- and long-term strategic planning, and project implementation. Most notably, the WIC and D.C. Chamber of Commerce have consulted with DOES to develop the District's Strategic Five -Year Workforce Investment Plan for the WIA and Wagner Peyser Act (two-year plan).

One principal initiative is the WIC's Industry Sector Strategy for workforce development. As a joint venture with the D.C. Chamber of Commerce, the Industry Sector Initiative has targeted six industry sectors: construction, hospitality and tourism, health care, banking and finance, administrative/technical, and green jobs. These sector initiatives will focus attention on the needs of multiple employers in specific industries throughout the DC Metro Area.

The WIC recognizes the importance of labor market information and has cooperated on a number of efforts to better align career development and job matching services with the needs of high demand, high growth industries. The WIC is charged with overseeing the training provider selection process, and is responsible for maintaining and posting the official list of providers on an annual basis, in conjunction with DOES.

The District pursues all opportunities to solicit customer comment and recommendations for change. During the PY2007, the WIC held a series of community forums at locations throughout the city to gather public input for the council's Strategic Plan for Workforce Development.  The WIC also maintains an ongoing public comment process for the strategic plans, as well as other documents, publications, and system operations and procedures via the DOES web site at http://www.does.dc.gov/does/cwp.

District's law ensures ongoing community access to the District's local workforce board by requiring that WIC meetings and proposed activities be published in local media and open to the public. Minutes, draft plans and other information are available upon request.

**6) Conduct Special Studies and Economic Analysis.**

During the grant period, OLMRI conducted various special studies at the request of individual researchers and local organizations. Most notable special projects included:

   a) District of Columbia Skills Based Employment Projections (SBP). The SBP integrates U.S. Department of Labor's Occupational Information Network (O*NET) skills data and state's occupational projections to identify current supply, projected demand, potential skills gap, and replacement needs. The short- and long-term occupational projections for D.C. and long-term occupational projections for D.C. Metro Area and U.S. national were loaded into the SBP module for analysis and comparison.

b) Analysis of District of Columbia 2006-2016 occupational projections by 16 Career Clusters as defined by the U.S. Department of Education.
c) Analysis of District of Columbia 2006-2016 occupational projections by O*NET Job Zones.
d) Determination of CARc-Targeted Areas of Employment (TEA) designation for the Office of Deputy Mayor for Planning and Economic Development. OLMRI applied ETA's Area of Substantial Unemployment (ASU) formulas under the WIA to designate TEA.
e) Use of Geographic Information System (GIS) to analyze QCEW data by Wards, Zip Codes, census tracts, and census blocks.
f) Use of GIS to analyze employment trends by Traffic Analysis Zones (TAZ) and Business Improvement Districts (BID)
g) Use of GIS to analyze youth population and unemployment by MPD Crime Hot Spots.

On September 18, 2008, a staff member of OLMRI was awarded the 2008 Golden Best Award at the District of Columbia Golden Triangle Business Improvement District's Annual Meeting. The award was recognition of excellent services provided in gathering and analyzing demographic and GIS data specific to the Golden Triangle BID.

**General Recommendations for Improvement or Changes to the Deliverables**
All the deliverables seem to serve the purpose of the grant well.