

ATTENDANCE AND TRANSCRIPTS OF UNITED STATES COURT REPORTERS

1. NAME OF REPORTER *		2. EMPLOYEE ID *		3. YEAR *		3. QUARTER ENDED *		
4. DISTRICT *		5. OFFICIAL DUTY STATION			6. 40-HOUR TOUR OF DUTY <input type="radio"/> Yes <input type="radio"/> No			
7. TIME SPENT RECORDING COURT PROCEEDINGS (All days and hours should be rounded up to the next whole number.)		7a. PLACE (CITY) OF ATTENDANCE				7b. NUMBER OF DAYS		
						7c. TOTAL RECORDING DAYS		
				RECORDING BEFORE		NUMBER OF HOURS		
						7d. OFFICIAL REPORTER	7e. SUBSTITUTE REPORTERS	7f. SUB TOTAL
		JUDGES						
		MAGISTRATE JUDGES						
		OTHER (SPECIFY)						
						7g. TOTAL RECORDING HOURS		
8. TOTAL ADMINISTRATIVE HOURS:		9. TOTAL TRANSCRIPT PREPARATION HOURS:			10. TOTAL TRAVEL HOURS:			
11. TRANSCRIPTS OF OFFICIAL PROCEEDINGS (Requested by the parties. Include transcripts of proceedings recorded by substitute reporters employed by the court reporter.) * Including Habeas Corpus and Section 2255 proceedings ** Do not include the free copy provided to the clerk of court as required by law. ***REALTIME (Do not include realtime transcripts produced by non-certified realtime reporter. Report this data in block 12.c)		CATEGORIES		NUMBER OF PAGES				
				CIVIL CASES		CRIMINAL CASES*		
				11a. ORIGINALS	11b. COPIES**	11c. ORIGINALS	11d. COPIES**	
		ORDINARY						
		14 DAY						
		EXPEDITED						
		DAILY						
		HOURLY						
		11e. TOTAL PAGES						
		REALTIME US ATTORNEY***						
		REALTIME CJA: FORM 24 or FEDERAL DEFENDER (Attach list of dkt #'s) ***						
REALTIME OTHER PARTIES ***								
11f. TOTAL REAL TIME PAGES								
12. TRANSCRIPTS TO THE COURT WITHOUT CHARGE		12a. Certified transcripts of arraignments, pleas and sentences in criminal court - number of original pages						
		12b. Certified transcripts requested by a judge or other judicial officer - number of original pages.						
		12c. Realtime pages provided to court (non-certified & certified)						

AO 40A (Rev. 2/08) 13. BACKLOG	13 a&b. Estimated number of pages of transcription on order more than 30 days, but not transcribed and delivered as of the end of the quarter.	13a. CIVIL	13c. DATE
	13 c&d. Include dates of the oldest unfilled orders.	13b. CRIMINAL	13d. DATE
CERTIFICATION BY COURT REPORTER: By signing this form, I certify under penalty of perjury pursuant to 28 U.S.C. § 1746 that the foregoing is true and correct.		14. SIGNATURE	15. DATE
REVIEW BY COURT OFFICIAL Individual reviewing this form should sign in the space provided.		16. SIGNATURE	17. DATE

(All previous editions of this form are cancelled and should be destroyed.)

<p>For Official Use Only</p> <p>Court Official Comments Only</p> <div style="border: 1px solid black; height: 100px; width: 100%;"></div>	<p><input type="checkbox"/> Reject AO40A Form</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
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