Grants Management

What is the purpose?

The Grants Management module documents the administrative review in conjunction with issuing grant awards. It also provides a variety of functions connected to issuing awards.

What are the features of Grants Management?

The Award portion of the GM module provides the following functionality:

- Ability to manage workload and query the eRA system for grant records.
- Ability to process all award types.
- Ability to document administrative reviews prior to issuing all awards. This includes updating IMPACII data elements, capturing responses to standard and agency-specific checklist items including comments by both Program and Grants Management Officials (GMO).
- Allows users to enter and update or revise budget information for all years of an award.
- Allows users to import budget information from local spreadsheets (Lotus or Excel).
- Allows users to create records when appropriate for administrative extensions.
- User can change the Principal Investigator associated with a grant.
- User can co-fund a grant award utilizing funds provided by other sources of funding.
- The application provides a series of rule based edit checks to verify the integrity of the data and to look for possible errors in the data entry before release of the award.
- Using role-based rights, assures appropriate checks and balances by establishing internal controls for authority for data entry vs. authority for signing awards.
- Includes ability to capture sign-offs of Grants Management Specialists (GMS) & GMO processing the award.
- Generates and stores a PDF Notice of Award. The NoA automatically includes some standard Terms of Award. The application also provides the ability to import agency-created 'terms and conditions' into the application for inclusion in the NoA.
- After obligation, the grantee can receive the NoA through an eNotification. The NoA is also accessible by the grantee in the eRA Commons.
- The new Notice of Award put into production in 2007 provides greater flexibility for agencies to modify the actual award letter, and accommodates custom templates for each agency.
- The system also generates a report to satisfy the Congressional Liaison Office notification requirement.

What is the benefit?

The Grants Management module provides a comprehensive electronic tool to conduct and document the administrative side of the grant process. By organizing the work of grant management into a rule-driven process, the module enables the funding agency to manage grants more effectively.

Who can use Grants Management?

Grants management staff at the grantor agency have access to the Grants Management module. The module is accessible through IMPAC II to authorized users only.