

THE U.S DEPARTMENT OF COMMERCE

CHARTER OF THE CCSP PRODUCT DEVELOPMENT COMMITTEE FOR SYNTHESIS AND ASSESSMENT PRODUCT 3.3

The Secretary of Commerce, pursuant to duties imposed by law upon the Department, including the Global Change Research Act of 1990 (Pub. L. No. 101- 606, Section 106), and the Federal Advisory Committee Act (5 U.S.C. App. 2), and with the concurrence of the General Services Administration, hereby establishes the Department of Commerce National Oceanic and Atmospheric Administration (NOAA) Climate Change Science Program (CCSP) Product Development Committee (CPDC) for Synthesis and Assessment Product 3.3 (CPDC - S&A 3.3).

OBJECTIVES AND DUTIES

- (1) The NOAA CPDC - S&A 3.3 will develop a draft CCSP Synthesis and Assessment Product that addresses Topic 3.3: "Weather and Climate Extremes in a Changing Climate." The Committee is directed to comply with NOAA's Information Quality Act Guidelines in the development of the S&A Product.
- (2) The NOAA CPDC - S&A 3.3 will update NOAA on the progress during the development of the product and will agree upon the contents of the product before advising NOAA to adopt the language.
- (3) The NOAA CPDC - S&A 3.3 will function solely as an advisory body and will comply with the requirements of the Federal Advisory Committee Act.

MEMBERSHIP


- (1) The NOAA CPDC - S&A 3.3 shall not exceed 35 members to be appointed by the Under Secretary, NOAA, to assure a balanced representation of scientific views among preeminent scientists, educators, and experts reflecting the full scope of the scientific issues addressed in CCSP S&A Product 3.3.
- (2) Each member shall be appointed for a term of two years, and will serve at the discretion of the Under Secretary. Appointments are renewable for additional terms.
- (3) The Committee members will include full-time non-federal experts and federal officials who are also experts and who may remain on the committee even if they should leave federal service.
- (4) The Chairperson or Co-Chairs, if applicable, will be chosen by the Under Secretary.
- (5) Members who are special government employees (SGEs) will be subject to the ethical standards applicable to SGEs; Federal officials serving on the committee will be subject to ethical standards applicable to Federal employees.
- (6) Members will be selected on a clear, standardized basis, in accordance with applicable Department of Commerce guidance.

ADMINISTRATIVE PROVISIONS

- (1) The NOAA CPDC - S&A 3.3 shall report to the Under Secretary or to his/her delegee on its activities and recommendations regarding the specified Synthesis and Assessment Products.
- (2) The Under Secretary shall designate the Program Manager of the NOAA Climate Program Office, Climate Change Data and Detection Program Element, to serve as the NOAA CPDC - S&A 3.3 Designated Federal Official and the staffing will coordinate through His/her office.
- (3) The NOAA CPDC - S&A 3.3 will meet at least once each year, except additional meetings may be called as deemed desirable by the Under Secretary (or his/her delegee) or by the Chairperson or co-Chair, provided the Chairperson or co-Chair is a NOAA official.
- (4) The Department of Commerce/NOAA Climate Program Office will provide funding and administrative support for the Committee.
- (5) Members of the NOAA CPDC - S&A 3.3 will not be compensated for their services, but will on request be allowed travel expenses, including per diem in lieu of subsistence, as authorized by law for persons serving intermittently in government service (5 U.S.C. 5701 through 5707), consistent with the availability of funds.
- (6) The NOAA CPDC - S&A 3.3 may establish subcommittees of its members as necessary, subject to the relevant provisions of the Department of Commerce Committee Management Handbook. The Under Secretary shall designate members of subcommittees. The Chair of each subcommittee shall be designated, with the concurrence of the Under Secretary, by the Chair of the NOAA CPDC - S&A 3.3 from among the members of the Committee.
- (7) The Under Secretary may, at his/her discretion, and subject to the availability of funds, provide the Committee technical and logistical support obtained by NOAA through contract or other means.
- (8) The annual cost of operating the NOAA CPDC - S&A 3.3 is estimated at \$155,000 which includes 0.5 person years of staff support.
- (9) The Under Secretary, or his/her delegee, shall be responsible for filings and other applicable statutory requirements of the Federal Advisory Committee Act.

DURATION

This charter shall terminate two years from the filing of this charter with the appropriate U.S. Senate and House of Representatives Oversight Committees unless terminated earlier or renewed by proper authority.



Chief Financial Officer and
Assistant Secretary for Administration

OCT 17 2006

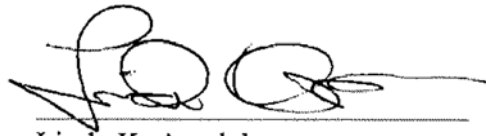
Date

Pursuant to subsection 9(c) of the Federal Advisory Committee Act, 5 U.S.C. App. 2, this charter was filed with the Chief Financial Officer and Assistant Secretary for Administration on October 17, 2005. On the same date, a copy was filed with the following committees of Congress, and a copy furnished to the Library of Congress:

- Senate Committee on Commerce, Science and Transportation
- Senate Committee on Finance
- House Committee on Science

10-18-06

Date



Linda K. Anadale

Committee Management Officer
U.S. Department of Commerce