

## 2002 - 2003 SUPPLEMENTAL DISCARD REPORT FORM INSTRUCTIONS

Please read instructions carefully. Reporting period is 8/1/02 – 7/31/03

This form is to be used to report the number of fish discarded. Please complete the form as thoroughly as possible and include it with the logbook form for the corresponding trip.

All forms must be submitted no later than seven (7) days after the completion of each trip (the date of landing). Completed forms are to be mailed to:

**National Marine Fisheries Service  
Logbook Program  
P.O. Box 491500  
Key Biscayne, Florida 33149-9916**

If you have any questions, please contact the Logbook Program at (305) 361-4581.

Please print all requested information clearly. A form with incomplete or unclear information cannot be entered into the database and will be returned. This missing form may cause you to be out of compliance and your permit renewal denied.

Please enter the **same vessel id. number and start date that are on the corresponding logbook form. Do not send a discard form for months you did not fish.**

You must fill out a separate form for EACH fishing trip made. DO NOT report multiple trips on one form. All information for one fishing trip should be entered on one form. There are two sections for each form. The **Vessel Section** is to help us link this discard report with the logbook trip report form (OMB#00648-0016). The **Discard Section** is to be used to record your interactions with species which are not sold.

If no discards were encountered on a trip please check the “**no discard interactions this trip**” box on the form

**Vessel Section** - Fill in each information block on each log as described below:

**Captain's Signature** - The person responsible for the operation of the vessel during the trip must sign the form to verify all information.

**Phone Number** - Include a phone number where you can be reached.

**Vessel ID. Number** - Enter the official US Coast Guard documentation number or state registration number for the vessel as it appears on the permit application.

**Vessel Name** - Enter the vessel name as it appears on the permit application.

**Start Date** - Enter the date that the vessel left the dock for this trip (this should be the same state date as reported on the logbook form).

**Number of discards** - Report the numbers of each species of animals discarded on this trip.

**Species name** - Print the name of the fish, marine mammal or turtle that was discarded or the gear interacted with.

**Number** - Report the estimated number of animals for each species encountered (caught with hooks, tangled in lines/nets, etc.) in this column.

**Average Weight** - Report the average individual weight for each species discarded in whole pounds.

**Discard code** - Enter the following codes for the condition of the discards:

- 1 - **DEAD ALL** discards were dead (floating on the surface).
- 2 - **DEAD SOME** the majority of the discards were dead.
- 3 - **ALIVE ALL** discards were alive, appeared to swim when returned.
- 4 - **ALIVE SOME** the majority of the discards were alive.
- 5 - **Kept** but not sold (eaten, or used as bait buy crew).
- 6 - unable to determine.

**Reason** - Enter the following codes for the Reason of the discards:

- A - **REGULATIONS** animals that would have been sold however local or federal regulations forbid it (sizes, seasons, protected species).
- B - **MARKET CONDITIONS** animals that have no market value (rotten, damaged).

**Area** - Enter the numeric code for the area where the discarded species were caught. Refer to the maps inside the cover of the logbook for the correct code.

Public reporting burden for this collection of information is estimated to average 15 minutes per response including the time for reviewing the instructions, searching the existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspects of this burden to Robert Sadler, National Marine Fisheries Service, 9721 Executive Center Drive N., St. Petersburg, Florida 33702. This reporting is required under and is authorized under 50 CFR 622.5(a). Information submitted will be treated as confidential in accordance with NOAA Administrative Order 216-100. Notwithstanding any other provision of the law, no person is required to respond to, nor shall any person be subject to a penalty for failure to comply with, a collection of information subject to the requirements of the Paperwork Reduction Act, unless that collection displays a currently valid OMB Control Number. The NMFS requires this information for the conservation and management of marine fishery resources. This data will be used to monitor the quota for this fishery.