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INFORMATION PAPER

Military Vaccine Agency

11 May 2006

SUBJECT: MILVAX Agency's Immunization Leaders Course and Immunization Basic Course

1. Purpose. To describe the Immunization Leaders Course (ILC) and Immunization Basic Course (IBC), the training they offer, what kind of products they offer, and how installations can request that a course be taught at their site.

2. Facts.

a. MILVAX Immunization Leader's Course.

(1) The mission of the Immunization Leader's Course (ILC) is to train personnel to represent DoD and/or the Services by performing a variety of information-related tasks regarding the Anthrax Vaccine Immunization Program and Smallpox Vaccination Program (AVIP/SVP). Major training objectives include ensuring consistency of informational materials in all training conducted; providing informational and educational materials to assist with building individual reference libraries; assisting each spokesperson with developing personalized delivery techniques for approved DoD AVIP/SVP messages; provide the most current status of the DoD AVIP/SVP.

(2) Target audience generally includes physicians, nurses, physician assistants, medics, corpsman and medical supervisors of enlisted personnel. Public affairs officers, Commanders, and individuals within a unit whom the command recognizes as resources and identifies to be trained are also appropriate candidates.

(3) This 3-day training is highly specialized, information intensive and performance-oriented. It includes a clinical orientation, communications training, program-policy review, question and answer sessions, as well as other training sessions that provide a solid foundation for prospective spokespersons.

(4) There is no fee for the course itself and training notebooks are provided. Participants will be responsible for the costs and coordinating of their individual orders, flights and rental vehicles.

(5) We have teamed with the Uniformed Services University of the Health Sciences (USUHS) to offer Continuing Education Credits (CME, CNE & ACHE) for completion of our program.

b. MILVAX Immunization Basic Course.

(1) The mission of the Immunization Basic Course (IBC) is to train personnel unfamiliar with immunization specific issues on the essential elements of a safe and

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effective immunization program using DoD regulations, Advisory Committee on Immunization Practices (ACIP) guidelines and Centers for Disease Control and Prevention (CDC) recommendations for immunization practice.

(2) Target audience includes medical personnel involved primarily in immunizations, including: LPNs, medics, healthcare specialists, immunization technicians and corpsman.

(3) This one day (eight hour) course is taught at locations convenient to busy clinics offering high volume immunization services, often in conjunction with the ILC. There is no fee for the course itself.

3. Training requests.

a. MILVAX forecasts training at various regional locations annually. To determine the best location/region to host this training, MILVAX ascertains regional needs in relation to military populations requiring training, proposed training dates, and available training facilities.

b. MILVAX Regional Analysts coordinate regional ILC/IBC training requests for all services of DoD. Under the MILVAX agency, there are 11 geographical regions, with at least one servicing representative in each region. Contact your nearest Regional Analyst to discuss your training needs. A listing can be found at the MILVAX website: www.vaccines.mil/POC.

4. General requirements.

a. Twenty five (25) or more participants must be guaranteed prior to the training request being approved. Typically training class size doesn't exceed 100 participants. Training date must be established, at a minimum, 60 days prior to CONUS training and 180 days for OCONUS training. Specify if you require an ILC or a combined ILC/IBC.

b. When a requested training site is approved for an ILC/IBC, the registration process is web-based and attendees must register online. Failure to register a full class may result in cancellation of the training.

c. Hosting units are encouraged to coordinate a VIP to welcome course participants on the first day of the course, if available. Hosting units may also coordinate command visits for MILVAX Director and/or other MILVAX staff to assist in explaining or resolving DoD immunization issues/policies.

5. Additional information is available at the MILVAX website www.vaccines.mil/ImzU or by contacting MILVAX at (703)-681-5101, DSN 761-5101.

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Approved by COL Grabenstein

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