

## Database Tip Sheet

### *Magazine & Newspaper articles – indexes and full text*

#### General Reference Center Gold, Expanded Academic, Professional Collection and other Gale databases

- Indexed coverage goes back usually to the early 1980's
- Full text from the 1990s
- Subject search is the default. If no subject found in index, search automatically becomes a keyword search

Basic Search | **Subject Guide Search** | Publication Search | Advanced Search

Subject Guide Search

Currently Searching **General Reference Center Gold**

**Subject Guide Search**

Find:  **Search**

Browse Subject Terms that contain words you entered

**Limit the results:**

to documents with full text

to peer-reviewed publications

to document with images

by publication date(s) :  All Dates  Before  On  After  Between

and

by publication title:  [Browse Publication Title](#)

- You can limit your search by dates of publication title
- You can also limit your search to documents with images if you wish
- When you do a subject search, your topic is usually divided into subdivisions:

[Subject Guide Search](#) > **Subject Guide**

Results for:  **GO**

◀ Previous    Next ▶

Subject Terms	Results
<a href="#">Global Warming</a>	3508
<a href="#">Subdivisions</a>   <a href="#">Related subjects</a>	

Subdivisions of:  [GO](#)

Subject Terms	Results
<a href="#">Advertising</a>	1
<a href="#">Analysis</a>	157
<a href="#">Appreciation</a>	1
<a href="#">Beliefs, Opinions and Attitudes</a>	8
<a href="#">Bibliography</a>	1

- The topic may also be subdivided by locations or dates

Subdivisions of:  [GO](#)

Subject Terms	Results
<a href="#">Antarctica</a>	3
<a href="#">Arctic</a>	5
<a href="#">Honduras</a>	1
<a href="#">New York</a>	1
<a href="#">United Kingdom</a>	1
<a href="#">United States</a>	1

Subdivisions of:  [GO](#)

Subject Terms	Results
<a href="#">17th Century Ad</a>	1
<a href="#">2002 Ad</a>	2

- Subdivisions may also have tabs designating different types of materials:

The screenshot shows a search interface with a search box containing 'Global Warming, Environmental Aspects' and a 'GO' button. Below the search box, there are tabs for 'Magazines (978)', 'Academic Journals (361)', 'Books (1)', 'News (406)', and 'Multimedia (0)'. The 'Magazines' tab is selected. The results are sorted by 'Publication Date' and show a list of four items:

- 1. Chemical Reactions.** Ed Zwim. *ACS Chemical Newsletter (Weekly)* 286 (Feb 18, 2008)(434-words). Article. Fulltext.
- 2. Next president may be tougher on industry: Top 3 candidates hint at activism on global warming.** News. Harry Stoffer. *Automotive News* 02:0294 (Feb 11, 2008): p3. (895-words). Article. Fulltext.
- 3. Refrigerants heat up in Europe.** Features. clay bowwell. *ACS Chemical Newsletter (Weekly)* 285 (Feb 11, 2008)(1279-words). Article. Fulltext.
- 4. Air reprieve in Australia, greenhouse gases are going down under.** [EARTH](#)(Table). Pearl Tesler. *Current Science, a Weekly Reader publication* 93.11 (Feb 1, 2008): p5 (5). (1185-words). Table. Fulltext.

- NOTE: Academic journals may not be much different than Magazines.
- Only tabs which are not grayed out have information

- On the results page, the searcher may limit finds by searching for a term within the results or narrowing the results by document type, publication title, or subjects
- Articles may be marked on either the results page or the article page. The marked list may then be viewed for printing or emailing or downloaded as html or plain text to your computer. NOTE: emailed and downloaded articles do not contain graphics.
- Once you have clicked on a citation, you have options to see articles on related subjects, Translate the article, and view Citation tools.

Results for **SubjectGuide Search** (SD ("Global Warming\_Environmental Aspects"))

Magazines (976) Academic Journals (381) Books (1) News (408) Multimedia (0)

**Search**  
 **GO**  
 within this publication  
 Entire publication  
 This issue

**Related Subjects**  
[Consumer Price Indexes](#) (4520)  
 -- [Statistics](#) (2133)  
[Corn](#) (8673)  
 -- [Prices and Rates](#) (886)  
[Global Warming](#) (11903)  
 -- [Environmental Aspects](#) (1766)

**Results**  
 Mark  
 ◀ Previous 1 2 3 4 5 Next ▶

**Title:** Chemical Reactions.  
**Author(s):** Ed Zwirn.  
**Source:** [ICIS Chemical Business \(Weekly\)](#) 286 (Feb 18, 2008)(434 words)  
**Document Type:** Magazine/Journal  
**Bookmark:** [Bookmark this Document](#)  
**Library Links:**

**Tools**  
[Print Preview](#)  
[E-mail](#)  
[Download](#)  
[Citation Tools](#)  
 Spanish  
[Translate](#)

- You can also browse individual issues of magazines. Click on Publication Search at the top of the screen

**General Reference Center Gold** Preferences | Change Databases | Logout

InfoMark Print E-mail Download Marked Items Previous Searches Dictionary Title List Help

[Basic Search](#) | [Subject Guide Search](#) | [Publication Search](#) | [Advanced Search](#)

Subject Guide Search

- Enter the title or part of the title of the publication.
- When you see the title you want, click on it:

Results for **newsweek** **GO**

Publication Title	Hide Details	Publication Format
<a href="#">Newsweek</a>		Magazine/Journal
ISSN: 0028-9604 Publisher: Newsweek, Inc. Issues/Year: 52 Audience: General Publication Format: Magazine/Journal Index coverage: Jan 8, 2001 - Full-text coverage: Jan 8, 2001 - Current		
<a href="#">Newsweek International</a>		Magazine/Journal
ISSN: 0163-7053 Publisher: Newsweek, Inc. Issues/Year: 52 Audience: General Publication Format: Magazine/Journal Index coverage: Jan 8, 2001 - Full-text coverage: Jan 8, 2001 - Current		

- Choose the year you want and then the issue date to see a list of what stories are included from that issue:

2006 ▾

- [July 31, 2006](#)
- [July 24, 2006](#)
- [July 17, 2006](#)
- [July 3, 2006](#)
- [June 26, 2006](#)
- [June 19, 2006](#)
- [June 12, 2006](#)

## Cross-database searching with PowerSearch

- To search across several Infotrac databases at once, click on Change Databases at the top of the screen:



- You will see a list of the databases which can be cross-searched, and they are all checked as a default.



- Click on **Submit** search them all at once.
- When you are returned to your search screen, you will see that all the databases being searched are listed near the top of the screen:



## Infotrac Tips

### ***Keyword Searches (Basic)***

In **Keyword** Searches, you may **choose** to search for words in the subject, in the entire article content, if there is full text available, or anywhere (keyword). The latter can be useful for hard-to-find terms.

### ***Using Phrases for Searches***

If you enclose a phrase in quotation marks, the search engine will look for those words as a phrase instead of as individual, separated words.

### ***Search Limiting by Specific Journal***

You can choose to limit your search to a specific journal, or to a specific issue in that journal. Hit the **Browse** button next to the line “the following journals” on the search screen. On the left, click on the letter that begins the journal title, then browse until you find the journal(s) you want. Click on the box next to the title to select it. Look on the left for the selection **Submit Selections** and click on this. You will be returned to the **search** screen.

If you want to look at all the articles in a specific issue, put the specific date in the limiting boxes, but type in **no** Subject. The Search will return a list of all the articles indexed in that issue.

### ***Clear Form Button***

When you begin a new search, click on the **Clear Form** button to take away any pre-selections, including selected journals and other limiters you had selected. Your results will still appear in the **Search History** section below the search boxes.

### ***Search History***

The results of each search in a session using a single database are given a number and are listed by this number with the search terms in the **Search History Box**. You can combine previous searches using these numbers to further limit or expand your results, or you can use the number and add terms to limit the results further.

### ***See Also Links***

At the bottom of each article retrieved is usually a linked list of related articles. In addition, the last entry of this list will take you to other articles from that same journal issue. This is especially useful if an issue is devoted to or focusing on a particular topic.

### ***Emailing Results***

When an article is emailed, it goes in text format only. This means **NO** pictures or graphics are emailed. They may be printed or copied or saved, but they cannot be sent via email from **Infotrac**.

### ***Translation***

Many articles can be translated in Spanish (or other languages) by clicking the **Translate** button by the article.