

Digital Media Quick Start

7/20/09

Overview - To access digital media materials from our library page, you need:

- A valid library card
- High speed Internet connection
- A computer or device that meets the system requirements for the type(s) of digital materials you wish to check out
- Free software for the computer or device on which you wish to use the materials available at this site

1. Selecting an item

- a. Go to www.cabq.gov/library
- b. Click on **Download Digital Media**

The screenshot shows the website's navigation bar with links for Library Home, Digital Media Home, Search, My Cart, My Account, and Help. A search bar is present with a dropdown for 'All Formats' and a search button. Below the navigation bar, there are several sections:

- Downloadable Audiobooks, eBooks, and Video**: A banner with a laptop icon.
- New to Digital Media? Click Here!**: A call to action with a smartphone icon.
- Digital Media Guided Tour** and **Digital Media FAQ**: Links for user guidance.
- How to find and borrow digital media**: A link for borrowing instructions.
- Featured Fiction**: A list of genres including General Fiction, Historical Fiction, Juvenile Fiction, Mystery, Romance, and More...
- Featured Nonfiction**: A list of genres including Business & Careers, Biography & Autobiography, Computers & Technology, Juvenile Nonfiction, Travel, and More...
- Featured Video**: A list of genres including Animation & Cartoons, Children's Video, Classic Film, Comedy, Documentary, and More...
- Digital Collections**: A list of collections including iPod-compatible Audiobooks, Recently Added Audiobooks, Recently Added eBooks, Recently Added Video, Staff Suggestions, View all Subjects, View all WMA Audiobooks, View all MP3 Audiobooks, View all Videos, and View all eBooks.
- Digital Software**: A list of software including OverDrive® Media Console™ and Adobe® Digital Editions.

The main content area is titled **Albuquerque/Bernalillo County Library System Digital Media**. It features a search bar with a dropdown for 'All Formats' and a search button. Below the search bar, there is a section for **Most WMA Audiobooks are now iPod-compatible – with a quick upgrade to OverDrive Media Console™ v3.2!**. This section includes text about downloading digital audiobooks and eBooks 24/7, and a link to [click here](#) for more information. To the right of this section is an image of an iPod.

Below the iPod section, there is a section for **Video is now Available!** with text about downloading videos from the [new video collection](#). Below this is a section for **How Many? How Long?** with text about downloading up to 4 titles for 10 days and a link to [Borrowing FAQs](#).

At the bottom of the page, there are four sections for **Recently Added Audiobooks**, **Recently Added eBooks**, **Recently Added Video**, and **Staff Suggestions**. Each section displays book covers and titles:

- Recently Added Audiobooks**: *Traveltalk@ Chinese Cantonese* [ENHANCED] by Penton Overseas, Inc. and *Traveltalk@ Chinese Mandarin* [ENHANCED] by Penton Overseas, Inc.
- Recently Added eBooks**: *To Love a Stallion* by Deborah Fletcher Mello and *Camping in Comfort* by Lynn Haney.
- Recently Added Video**: *Family* and *France: Journeys of the Sun King*.
- Staff Suggestions**: *Janet Evanovich* by Charlotte Hughes and *The Golden Compass*.

- c. Browse the collection by format or genre or title to find an item
- OverDrive **WMA** Audiobooks for computer, MP3 player, or ipod listening
 - OverDrive **MP3** Audiobooks for computer, MP3 player, or ipod listening
 - Adobe® **PDF** eBooks for reading on computer or other device
 - OverDrive **Video** for viewing on computer or other device
- d. If the item is available, click on **Add to Cart**

- e. If the item is checked out already, you may place a hold by clicking **Place Hold**, or you may add to Wish List for future consideration
2. Once you have selected an item, you will be asked to submit your library card number. Your **Cart** window will then appear showing what you have selected, and you may choose to continue browsing or **Proceed to checkout**.

3. At checkout, you may change your mind and remove the item or confirm your choice.

- After confirming checkout, the **Download** page will appear, and you will see when your checkout expires (10 days). You must then download the software needed to use the type of material you have selected. (This is only necessary the first time.)

[Digital Media Guided Tour](#)

[Digital Media FAQ](#)

[How to find and borrow digital media](#)

Featured Fiction

[General Fiction](#)

[Historical Fiction](#)

[Juvenile Fiction](#)

[Mystery](#)

[Romance](#)

[More...](#)

Featured Nonfiction

[Business & Careers](#)

[Biography & Autobiography](#)

[Computers & Technology](#)

Download

You must have the appropriate digital book software downloaded to your computer or PDA *before* you download these digital books.

If this page is no longer available after downloading and installing the digital book reading software, go to 'My Account' and click on the 'My Bookshelf' link to download your title(s).

Once you have downloaded and installed the appropriate digital book software, download the digital book to your machine. If you prefer to download the title at a later time, please return to the site and visit your 'My Bookshelf' (*My Account > My Bookshelf*).

The following digital book(s) are now available for download:

A to Z Mysteries, Volume 3
A to Z Mystery Series, Books H-J
 by Ron Roy

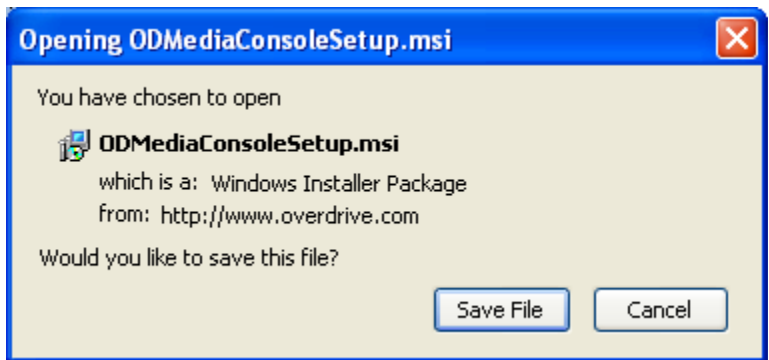
OverDrive WMA Audiobook (39547 kb)

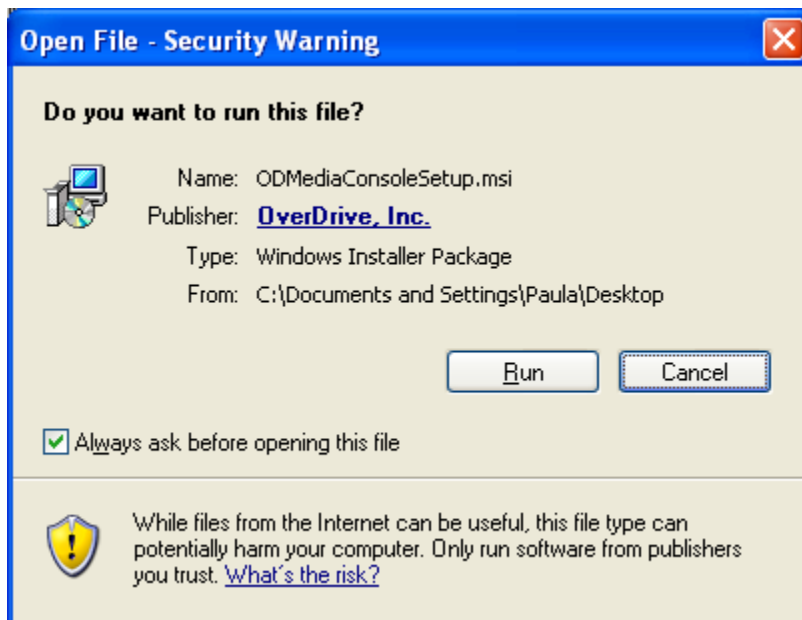
[Click here to download the software needed to use this OverDrive WMA Audiobook title.](#)

Checked out on: Jun 18, 2009
 Expires on: Jun 28, 2009

[Download](#)

- When you click on the **Download Software** link, complete instructions will appear. After you have read them and clicked again to download the Overdrive software, you can choose between the Mac or Windows version. Once the software is saved to your computer, you must click on it to **run** and **install**.





6. Go back to the **Download** page, click on **Download** under the picture of the item itself.


Featured Fiction

[General Fiction](#)
[Historical Fiction](#)
[Juvenile Fiction](#)
[Mystery](#)
[Romance](#)
[More...](#)

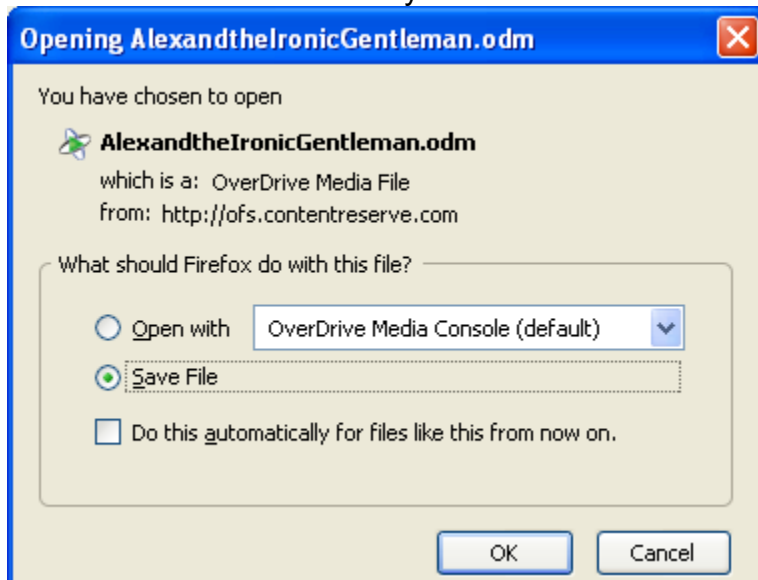
Featured Nonfiction

[Business & Careers](#)
[Biography & Autobiography](#)
[Computers & Technology](#)
[Juvenile Nonfiction](#)

The following digital book(s) are now available for download:

	<p>Alex and the Ironic Gentleman by Adrienne Kress</p> <p>OverDrive WMA Audiobook (123916 kb)</p> <p>Click here to download the software needed to use this OverDrive WMA Audiobook title.</p> <p style="text-align: center;"><input type="button" value="Download"/></p>	<p>Checked out on: Apr 26, 2009 Expires on: May 06, 2009</p>
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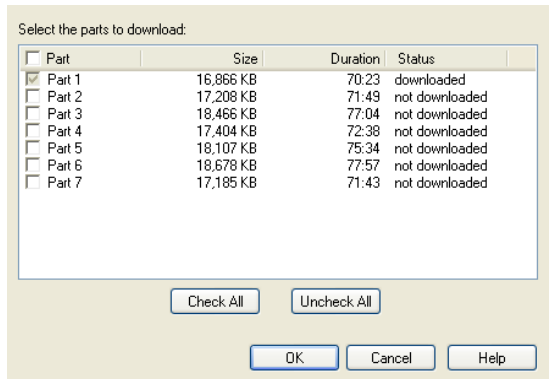
7. You want to **Save** the file in the default location suggested by Overdrive, and a new folder will be created for your Overdrive downloads.



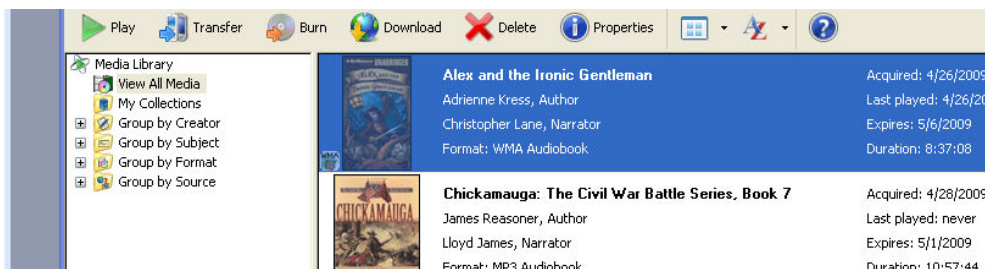
8. The first time that you attempt to download DRM-protected content, OverDrive Media Console checks to see if you need to complete the security upgrade. If a security upgrade is needed, a message is displayed notifying you that in order to download and play DRM-protected content, you must first upgrade the security of

your Windows Media Player. Follow the instructions provided in the message to complete the security upgrade.

- Each book is divided into parts, the equivalent of a CD. You may choose to download all the parts at this time, or only the first 4 or 5. Downloading may take some time.



- After the item is downloaded, the Overdrive Console will appear and show what items you have downloaded. You may choose to **play** or **transfer** the item to another device or **burn** a CD if it is allowed.



- To transfer an item to a portable device, attach the device to your computer with a USB cable.
- Highlight the item you wish to transfer. Be sure the device matches the format you have chosen and click on **Transfer**. Follow the directions.
- If you wish to and are allowed to burn a CD, click on **Burn**, insert a blank CD in your drive, and follow the directions.
- Once your checkout has expired, you will see a message when you open the Overdrive Console. It will ask if you want to delete the now inactive item from your computer. Say YES.
- The transferred item will stay active on your portable device until you remove it.

HARDWARE & SOFTWARE REQUIREMENTS

You can find the minimum requirements for each format by clicking the **HELP** Tab:

NOTE: WMA format audio books cannot be downloaded to **Macs** at this time, but **Most WMA Audiobooks** are now iPod®-compatible – with a quick upgrade to OverDrive Media Console™ v3.2.

DEVICES: To see a list of compatible MP3 devices, go to www.overdrive.com/resources/drc