

County of Erie, New York
Management Consultant

The Erie County Budget Office is currently seeking a full-time Management Consultant.

Duties: Perform various investigative studies, work on improved accounting management systems; provide management and accounting support to operational departments. Analyze economical balance between cost and value of services, conduct survey and analysis to determine cause of high operating costs and losses, conduct organizational studies to determine current and future manpower requirements, develop budgetary monitoring systems and assist in the preparation of monthly, quarterly and annual budgetary reports and statements.

Minimum Qualifications: Graduation from a regionally accredited or New York State registered four year college or university with a Bachelor's Degree in Business or Public Administration, Management Science, Accounting or related field AND five years of experience in personnel, budget system analysis, management analysis, accounting, data systems analysis or organizational development.

Starting salary \$41,877. Please send resume and cover letter to Erie County Division of Budget and Management, 95 Franklin Street, 16th Floor, Buffalo, NY 14202 – deadline for applications is September 10, 2009. *Erie County is an Equal Opportunity Employer.*