



## NATIONAL ENDOWMENT FOR THE ARTS

## Project Information Form (part of Confidential Tentative Funding Inquiry)

Complete this form and return it within 21 days. The National Endowment for the Arts (NEA) collects basic descriptive information about all grant applicants and their projects. The information below will help the NEA comply with the Government Performance and Results Act (GPRA) and will be used to develop statistical profiles of the grants it funds in reports to Congress and the public.

<b>Applicant:</b>	<b>Application #:</b> -
<b>Contact Person:</b>	<b>E-Mail:</b>
<b>Telephone:</b> ( )	<b>Fax:</b> ( )

Your figures should encompass only those activities and individuals directly affected by or involved in the funded activity between the project start and end dates. *If there's no change from the data submitted with your original application you may check **NO CHANGE**, below.* Otherwise, please complete the form.

**There is NO CHANGE in estimates that were submitted as part of the original application.**

**A. PROJECT ACTIVITY:** Avoid inflated numbers. Leave blank any items for which actual figures or reasonable estimates are not available **or do not represent a significant aspect of the project.**

<p>_____ <b># of artwork(s) to be created</b> (Do <u>NOT</u> include student works, adaptations, re-creations or re-stagings of existing works. Include media arts, design projects, and commissioning.)</p> <p>_____ <b># of concerts/performances/readings to be presented</b></p> <p>_____ <b># of lectures/demonstrations/workshops/symposiums to be presented</b></p> <p>_____ <b># of exhibitions to be curated/presented</b> (Include visual arts, media arts, films, film festivals, and design. Count each curated film festival as a single exhibition.)</p> <p>_____ <b># of books and/or catalogues to be published</b> (The # of different titles, not the # distributed. Do not include performance programs/guides, newsletters, or other ancillary material.)</p> <p>_____ <b># of artworks to be conserved/restored to save or prevent from decay or destruction</b></p>	<p>_____ <b># of artworks to be identified/documented</b> (i.e., for the purpose of creating a comprehensive list, inventory, or catalogue. Include artworks to be digitally converted for documentation or access purposes.)</p> <p>_____ <b># of artists' residencies</b> (Artists' activities in schools or other community settings over an extended period of time.)</p> <p>_____ <b># of schools (pre-K through grade 12) that will actively participate</b> (Do not include those to which material simply is distributed.)</p> <p>_____ <b># of organizational partners</b> (Organizations that combine resources and work together to make the project happen. Do <u>not</u> include funders unless they will actively participate.)</p> <p>_____ <b># of apprenticeships/internships to be offered</b></p> <p>_____ <b># of hours to be broadcast on radio, television, or cable</b> (For series, include hours for all broadcasts. Include broadcast that occur after the end date of the project <b>only</b> if it will be a direct result of this grant.) Do <u>not</u> include public service announcements, advertising or other promotional activities, or Web-casts.</p>
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**B. PARTICIPANTS/AUDIENCES BENEFITING:**

<p>_____ <b># of artists</b> (Those artists who'll actively participate in the project including members of performing groups and living artists whose work will be represented. Do <u>not</u> include technical, managerial, or administrative support. If an artist also is a teacher, you may count that person as <b>either</b> an artist <b>or</b> a teacher, but not both.)</p> <p>_____ <b># of teachers</b> (Include only those teachers who will actively participate in the project. If a teacher also is an artist, you may count that person as <b>either</b> an artist <b>or</b> a teacher, but not both.)</p> <p>_____ <b># of children/youth 18 years of age or younger</b></p>	<p>_____ <b>Total # of individuals benefiting</b> (Include all of those figures from the left column <b>plus</b> others to be involved in your project during the "Period of Support" that you have indicated for your project. Do <b>NOT</b> include broadcast audiences; see below.)</p> <p>And, if applicable</p> <p>_____ <b>For radio, television, and cable broadcasts, total audience</b> (For series, include audience totals for all broadcasts. Include broadcast that occurs after the end date for the project <b>only</b> if it will be a direct result of this grant. Do <u>not</u> include public service announcements, advertising or other promotional activities, or Web-casts.)</p>
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