



**EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF MANAGEMENT AND BUDGET
WASHINGTON, D.C. 20503**

August 11, 2006

**MEMORANDUM FOR CHIEF ACQUISITION OFFICERS
AGENCY SENIOR PROCUREMENT EXECUTIVES**

FROM:

Robert A. Burton
Associate Administrator

A handwritten signature in black ink, reading "Robert A. Burton", is written over the printed name.

SUBJECT:

2006 Federal Acquisition Regulation Team Award

I am pleased to announce the second annual award to recognize outstanding Federal Acquisition Regulation (FAR) teams and/or individual team members. This award program, established and sponsored by the Office of Federal Procurement Policy (OFPP) and the Chief Acquisition Officers Council (CAOC), recognizes a FAR team and/or individual team member who made significant contributions to the FAR process in fiscal year 2006.

The acquisition rulemaking process ensures that FAR changes accurately implement legislation, OFPP policy letters, executive orders, and other directives while balancing government and industry concerns. This process is very arduous and time consuming, and the dedicated work of your acquisition professionals is critical to the success of the process.

The attached materials provide complete information on award eligibility and selection criteria. This information is also available online at www.caoc.gov. Please share this announcement with appropriate agency personnel.

Nominations are due to OFPP by October 31, 2006. If you have any questions, you may contact Julia Wise of the OFPP staff at (202) 395-7561 or jwise@omb.eop.gov. Thank you for your support of this program to recognize outstanding acquisition professionals who support the FAR process.

Attachments

1. Nomination Requirements
2. Nomination Form

2006 FAR TEAM AWARD Nomination Requirements

Purpose

The purpose of this award is to recognize FAR teams and/or individual team members who provided outstanding and significant assistance to the FAR rulemaking process to ensure clear, effective, timely, and well-written regulations are developed and incorporated into the FAR. The FAR team awards are intended to:

- recognize teams and/or individual team members who have made outstanding and significant contributions to the FAR rulemaking process; and
- encourage acquisition professionals to participate on the teams.

Eligibility

FAR changes are proposed by the general public. The FAR teams, after many meetings and deliberations, convert these proposed changes into clear regulations that are incorporated into the FAR. The following teams and/or individual team members who made outstanding and significant contributions to the FAR rulemaking process during fiscal year (FY) 2006 may be nominated for this award:

(1) Standing FAR Teams. The five standing FAR teams (Acquisition Strategy, Implementation, Finance, Law and Technology) are responsible for complex cases involving their assigned FAR Parts. Core members and rotational members are eligible for this award.

(2) Ad Hoc Teams. Ad hoc teams are established to handle specialized or unique FAR cases.

Nomination Requirements

A written justification, not to exceed 3 pages, should be submitted to support the nomination. The justification should state the proposed FAR change and the teamwork and/or individual team member contributions to the FAR rulemaking process in FY 2006.

Submission of Nominations

All nominations, including self nominations, should be submitted to the DARC chair, Mr. David Capitano at david.capitano@osd.mil and the CAAC chair, Mr. Ralph DeStefano at ralph.destefano@gsa.gov. The DARC and CAAC chair should submit the top 10 nominations to OFPP, Julia Wise at jwise@omb.eop.gov no later than October 31, 2006.

Selection of Award Winner(s)

OFPP, in consultation with the FAR Council, will make the final award decision. The FAR team awards will be presented at a CAOC meeting in FY 2007.

**2006 FAR TEAM AWARD
Nomination Form**

Please type all information requested below.

1. Nomination

State the name of the team or individual team member.

State whether this is a team, team chair or team member nomination.

State the name and title of the individual submitting the nomination.

*State the proposed FAR change and provide a description of the outstanding work contribution.
(The description should be limited to 3 pages and attached to this form.)*

2. Contact person if further information is needed.

Name and Title: _____

Agency Name and Address: _____

Telephone No.: _____ *Fax No.:* _____

E-mail _____

Submit nominations to OFPP, Julia Wise at jwise@omb.eop.gov by October 31, 2006.