

Termination Procedures



This Alert serves as a reminder that when a termination is being considered, the Government shall decide which type of termination action to take (*i.e.*, default, convenience, or no-cost cancellation) only after review by contracting and technical personnel, and by legal counsel, to ensure the propriety of the proposed action. Contracting Officers, Procurement Assistance Officers, and Branch Chiefs should continue to follow all Agency policies and procedures and must adhere to all Federal Acquisition Regulations when processing terminations including seeking advice from the Office of General Counsel.

Acquisition personnel who are contemplating a termination action may also contact the Acquisition Programs and Oversight Branch if further direction and support is needed.

If you have any questions regarding this Alert, please contact Michael Barnes, Procurement Analyst, at 301-504-1734, or via e-mail at Michael.Barnes@ars.usda.gov.

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