

Sixth Circuit Electronic Case Filing (ECF)
Instructions for Using the Training Database

Before attempting to use the Training Database we recommend that you first review the training presentations on filing an appearance, brief, motion and response; as well as the introductory learning modules. These all can be found on our ECF Web Page.

The Training Database is a replica of the actual one that you will use to file real documents. But, the training database contains only a few sample cases that must be used to practice filing documents. Also, only the login name and password below can be used to gain access to the training database (your personal ECF login name and password will not work in the training database).

To enter the training database use:

login name: **atytrain1**

password: **Aty00Filer**

(NOTE: the password is case sensitive, the “A” and the “F” must be entered in upper case and those are zeros in the middle.)

The attorney name attached to this login is **Tom Wilson**. When using the test database, you will need to select him when prompted during filing. (If it were a real case you would select your own name.)

Below is the list of cases that can be used in the training database. You may use any of them for filing. Before you begin make sure you have a PDF file that you can attach to the entry. It does not have to be a real document but it must be a PDF file.

In each of these cases Tom Wilson is the attorney for the appellant. Use any of these cases to practice filing an appearance, brief and motion.

Civil Case: 07-3110 Harry Carter, et al. v. Chicago Title Company

Criminal Case: 07-1127 USA v. Sam King

Prisoner Case: 07-5160 Henry Becker v. General Medical Services, Inc.

In the case below Tom Wilson is the attorney for the appellee. Use this case to file a response to the motion to expedite the briefing schedule that has been filed by the appellant.

07-5157 Harvey Ellison v. Portland Pension Fund, et al.

You may practice using any of the filings in the “List of Permissible Filings Under ECF” that is found on our ECF Web Page. Keep in mind that some may not work properly if no appropriate prior filings are made. For example, you will not be able to file a response to a motion unless there is already a motion filed.

If you have questions review the FAQs on our ECF Web Page.