

GOVERNMENT-WIDE COMMERCIAL PURCHASE CARD PROGRAM
WASHINGTON HEADQUARTERS SERVICES/BUDGET AND FINANCE
DIRECTORATE
AGENCY PROGRAM COORDINATOR

PURCHASE CARD ALERT NUMBER 11

(29 July 2003)

THIS ALERT IS APPLICABLE TO:

APPROVING OFFICIALS



CARDHOLDERS



SUBJECT: OSD/WHS Purchase Card Program Web Page

The purpose of this Purchase Card Alert to invite you to visit our newly established Purchase Card Program Web page at

<http://www.bfd.whs.mil/referencelib/cardholders/pcp.htm>

The web page is designed for the benefit of our Approving Officials and Cardholders and we welcome your comments and/or suggestions. Please let us know if you have any ideas for additional topics that would be helpful to you.

If you have any questions regarding this Alert or the Purchase Card Program, please don't hesitate to contact one of your APC's.

You have a Primary and an Alternate Agency Program Coordinator ready to assist you. They are Ms. Tracy Williams (twilliams@bfd.whs.mil) on 703-695-6343 or Mrs. Claudia Colvin (ccolvin@bfd.whs.mil) on 703-614-5382. Tracy and Claudia share the same FAX number. It is 703-693-0454.

REMEMBER: THERE'S NO SUCH THING AS A "DUMB QUESTION" AND IT'S BETTER TO BE SAFE THAN SORRY! WE ARE HERE TO HELP YOU.

PLEASE – IF YOU RECEIVED THIS E-MAIL AND YOU ARE NOT AN APPROVING OFFICIAL OR A CARDHOLDER, LET US KNOW BY RETURN E-MAIL SO WE WON'T BOTHER YOU WITH ANY MORE OF THESE ALERTS.

