

## **Unemployment Compensation for Federal Employees Program Electronic Application Project Description**

**Available Funds:** Up to \$50,000 is available to states to implement Unemployment Compensation for Federal Employees (UCFE) Electronic Application.

**Purpose:** The UCFE program has historically operated in a wage request environment because Federal wages are not required to be assigned and reported for unemployment compensation purposes until a claim is filed. Therefore, at the time a claim is filed, wage and separation information is obtained by the appropriate state.

The UCFE ICON application provides for electronic communications between states and Federal agencies pertaining to civilian employees' wage and separation information. The application supports the request forms for wages and separation information (i.e., ETA 931, 931A and 934 forms).

States are strongly encouraged to take full advantage of the efficiencies that result from implementing the UCFE electronic application and fully interfacing it with their benefits systems. The efficiencies gained by a fully interfaced UCFE electronic application not only benefit the state itself, but also benefit those Federal employers who are able to participate in the electronic exchange of wage and separation information. It also helps to facilitate more timely claims processing and benefit payments to eligible workers.

**Questions about this project may be directed to Quinn Watt at [Watt.Quinn@dol.gov](mailto:Watt.Quinn@dol.gov) or Keith Ribnick at [Ribnic.Keith@dol.gov](mailto:Ribnic.Keith@dol.gov).**

## SBR Outline for the Unemployment Compensation for Federal Employees (UCFE) Electronic Application

This outline must be used by the state to request funds to implement the UCFE electronic Application.

**Project Title:** The project title should be the UCFE electronic Application.

**Project Contact:** Please provide the name, telephone number and e-mail address of person who can provide additional information about this specific project.

**Total Funds Requested:** Provide the total dollar amount requested for this project which cannot exceed \$50,000.

**Project Timeline** – Provide estimated dates below. If a timeline has been developed for the project it can be substituted for this information.

Begin system development \_\_\_\_\_

System fully operational \_\_\_\_\_

**Costs:**

Cost expenditures must match those on the SF 424A. Provide cost estimates for all proposed project expenditures.

Hardware, Software, Telecommunications Equipment - List all items that are to be purchased with this SBR.

Item	Number Requested	Cost Per Item	Total Cost

Staff - The proposal should identify both one-time SWA staff needs (in excess of base staff) and contract staff needs. Staff needs should include the type of position (e.g., program analyst), the expected number of staff hours, and the projected hourly cost. SWAs should include information in the following table for all staff requests.

Position Title	# Hours	Cost Per Hour	Total

Other - Identify other expenditures and include cost estimates.