

# DFARS Procedures, Guidance, and Information

## PGI 201—Federal Acquisition Regulations System

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*(Revised April 23, 2008)*

### **PGI 201.6—CAREER DEVELOPMENT, CONTRACTING AUTHORITY, AND RESPONSIBILITIES**

#### **PGI 201.602 Contracting officers.**

##### **PGI 201.602-2 Responsibilities.**

(i) A contracting officer's representative (COR) assists in the technical monitoring or administration of a contract.

(A) For contract actions for services awarded by a DoD component or by any other Federal agency on behalf of DoD, contracting officers shall designate a properly trained COR in writing before contract performance begins.

(B) Contracting officers also may designate a properly trained COR for contract actions other than those for services.

(C) The contracting officer shall include a copy of the written designation required by DFARS 201.602-2(2)(v) in the official contract file.

(ii) In addition to the requirements of DFARS 201.602-2(2), a COR must maintain a file for each contract assigned. This file must include, as a minimum—

(A) A copy of the contracting officer's letter of designation and other documentation describing the COR's duties and responsibilities; and

(B) Documentation of actions taken in accordance with the delegation of authority.