

eAccess

Registration Manual for Petitioners



United States Tax Court
Washington, D.C.
January 2009

Petitioner Access - Registration

UNITED STATES TAX COURT

United States Tax Court, 400 Second Street, NW, Washington, DC 20217 Telephone: 202-521-0700

You are here » Home » eAccess Friday, September 5, 2008

eAccess

The Court offers public online access to opinions, orders, decisions, and docket sheets. The general public may access these types of documents electronically through the Docket Inquiry and Opinion Search features on the Court's Web site. The Court also provides full public access to its records at the Clerk's Office during regular business hours.

As provided by Rule 27(b)(1) of the Tax Court Rules of Practice and Procedure, the Court has developed an electronic access (eAccess) system allowing petitioners, intervenors, and certain other participants (referred to here as "petitioners") and persons admitted to practice before the Tax Court (referred to here as "practitioners") in Tax Court cases to electronically view documents in their case or cases. The eAccess system has two components--the Petitioner Access and the Practitioner Access--through which petitioners and practitioners may register for online access to information and documents.

The Tax Court does not impose user fees or charge to view, save, or print documents. Each registered party may electronically view each document three times through eAccess. For example, a husband and wife who jointly file a pro se petition and register individually for eAccess would each have three views of all documents in their case. If twelve attorneys who are registered as practitioners in eAccess file a petition or enter appearances on behalf of a petitioner, such as an individual, business, or estate, all would share three views of each document in the case. Further, a petitioner who is represented by a practitioner may register with eAccess, but he and his practitioner would share three views of each document. Registered attorneys representing respondent would also share three views of each document in a case.

After a party has viewed a document three times through eAccess, the document is no longer accessible to that party through eAccess. A document may be saved or printed, however, each time it is viewed through eAccess, and parties are encouraged to do so. Documents available to the public through Docket Inquiry or Opinions Search--opinions, orders, and decisions--may be viewed an unlimited number of times.

For further details on the eAccess service, please consult the [eAccess Guide for Petitioners and Practitioners](#).

*Registration Information:

The Court mails self-represented (pro se) petitioners a Notice of Receipt of Petition upon the filing of a case. For cases filed on or after <DATE>, registration instructions are included with the Notice. Pro se petitioners who started a case after March 1, 2008, but before <DATE>, may obtain registration instructions by sending a letter to the Clerk of the Court or completing the online Petitioner Access Registration Request Form. Petitioners represented by a practitioner may also request instructions and register to use the Petitioner Access, but they should first consult their representative. Petitioners should include the docket numbers assigned to them on all correspondence.

The Court's Admissions Section mails newly admitted practitioners the registration instructions in their Certificates of Admission package. Unregistered practitioners may request registration instructions by contacting the Admissions Section.

- » [eAccess Registration Guide for Petitioners](#)
- » [eAccess Registration Guide for Practitioners](#)
- » [eAccess Guide for Petitioners and Practitioners](#)
- » [Terms of Use](#)
- » [Petitioner Access Request Form](#)
- » [eAccess Support Form](#)

Register* for or Log in to [PetitionerAccess](#) Register* for or Log in to [PractitionerAccess](#)

To contact the Webmaster for technical issues or problems with the Web site, send an e-mail to webmaster@ustaxcourt.gov. For your information, no documents can be filed with the Court at this or any other e-mail address. For all non-technical questions, including procedural, case-related, or general questions about the Court, you must contact the Office of the Clerk of the Court at (202) 521-0700 or by postal mail at U.S. Tax Court, 400 Second Street, N.W., Washington, DC 20217, Attention: Office of the Clerk of the Court.

Last updated: September 5, 2008

1. Open your Web browser, such as Microsoft Internet Explorer, and browse to the Court's eAccess Web page, http://www.ustaxcourt.gov/electronic_access.htm. Click on the button labeled "Petitioner Access" near the bottom-left corner of the page.

Petitioner Access - Registration

UNITED STATES TAX COURT

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United States Tax Court, 400 Second Street, NW, Washington, DC 20217 Telephone: (202) 521-0700

You are here » Home » Petitioner Access - Logon Name Wednesday, September 3, 2008

[For more information or for assistance with registration, please click here](#)

Please enter your user name:

* User Name
forgot your user name?
(* = Required Field)

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2. Log into Petitioner Access by first typing in the temporary "User Name" from the instructions sent by the Tax Court. The User Name must be typed in ALL CAPS. It may contain the letter "O", but will not contain the number zero ("0").

Click the "Submit" button.

The system validates the user name and continues to the next step.

Petitioner Access - Registration

The screenshot shows the United States Tax Court website's registration page. At the top, there is a navigation menu with links for 'About the Court', 'Today's Opinions', 'Opinions Search', 'Docket Inquiry', 'Final Status Report', 'eAccess', 'Forms', and 'Judges'. Below this is a secondary menu with 'Rules', 'Press Releases', 'Telephone Numbers', 'Fees/Charges', 'Taxpayer Information', 'Clinics/Student Practice/Pro Bono', 'Employment', and 'Help'. The main header includes the court's name and address: 'United States Tax Court, 400 Second Street, NW, Washington, DC 20217 Telephone: (202) 521-0700'. The breadcrumb trail reads 'You are here » Home » Petitioner Access - Logon Password' and the date is 'Wednesday, September 3, 2008'. A link for 'For more information or for assistance with registration, please click here' is provided. The main content area prompts the user to 'Please enter your password:' and features a password input field with a red asterisk indicating it is required. Below the field is a 'forgot your password?' link, a 'Submit' button, and a 'Clear' button. At the bottom, there is a footer with the text 'Generated by Blackstone ... The Judicial System © 2008 All Rights Reserved, CMC Software' and a contact information paragraph for the Webmaster.

United States Tax Court

United States Tax Court, 400 Second Street, NW, Washington, DC 20217 Telephone: (202) 521-0700

You are here » Home » Petitioner Access - Logon Password Wednesday, September 3, 2008

[For more information or for assistance with registration, please click here](#)

Please enter your password:

* Password
forgot your password?

(* = Required Field)

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3. Enter the password that was mailed to you and click "Submit". The password must be typed in ALL CAPS. It may contain the letter "O", but will not contain the number zero ("0").

The system validates the password and continues to the next step.

Petitioner Access - Registration

The screenshot shows the registration page for Petitioner Access on the United States Tax Court website. The page header includes the court's name and a navigation menu with links such as 'About the Court', 'Today's Opinions', 'Opinions Search', 'Docket Inquiry', 'Final Status Report', 'eAccess', 'Forms', and 'Judges'. Below the header, the court's address and telephone number are provided. The main content area is titled 'Petitioner Access - Required Information' and features a registration form. The form includes a text box for the party name (Samuel Goodwin), a heading 'Please enter the following information:', and instructions that the user name will be the email address. The form contains four required fields: 'Email Address' (sgoodwin@demo.com), 'Confirm Email Address' (sgoodwin@demo.com), 'New Password' (masked with dots), and 'Confirm New Password' (masked with dots). A legend indicates that an asterisk (*) denotes a required field. At the bottom of the form are 'Submit' and 'Clear' buttons. The footer contains copyright information for Blackstone and CMC Software, along with contact information for technical issues.

4. Complete the form by typing a user name (your e-mail address) and a new password:

- The e-mail address you enter will be used to complete the registration process and will be your Petitioner Access User Name so it must be valid. Type the same address in the “Confirm Email Address” box.
- The password must be at least 8 characters in length. The password is case-sensitive and must contain both letters and numbers. No symbols (* # _ -) or punctuation (? ; ; .) are allowed.

When complete, click “Submit”.

Petitioner Access - Registration

UNITED STATES TAX COURT

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United States Tax Court, 400 Second Street, NW, Washington, DC 20217 Telephone: (202) 521-0700

You are here » Home » **Petitioner Access - Required Information** Wednesday, September 3, 2008

Party Samuel Goodwin

Select a Security Image


You must select a Security Image. The Security Image will be displayed during the login process after you enter your username but before you enter your password.

1. Select a Category:

2. Click one of the 16 images on the right side of the screen. You can change your selection by clicking on a different image.

3. Your selected image will appear below. Click the "Select this image" button that appears next to your selected image below to finalize your selection.

During the logon process, if the image you selected does not appear after you enter your user name, do NOT enter your password!



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5. You must select a security image. Choose a category of images, such as Agriculture, Landmarks, National Parks, etc., from the drop down list to display the images in that category. You will see 16 random images on the right side of the screen. Click on an image to select it and continue to the next step.

Petitioner Access - Registration

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Party Samuel Goodwin



Select a Security Image

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1. Select a Category:

2. Click one of the 16 images on the right side of the screen. You can change your selection by clicking on a different image.

3. Your selected image will appear below. Click the "Select this image" button that appears next to your selected image below to finalize your selection.



During the logon process, if the image you selected does not appear after you enter your user name, do NOT enter your password!

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- When you see the selected image displayed in the large box on the left side of the screen, confirm your choice by clicking on the "Select this image" button.
- Your computer's settings may not allow you to see the desired image next to the "Select this image" button. If this happens, click the "Select this image" button and the image will appear on the next Web page.

Petitioner Access - Registration

UNITED STATES TAX COURT

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[For more information or for assistance with registration, please click here](#)

Party Samuel Goodwin

Please enter a description for your Security Image:



Sydney Opera House

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7. After you have selected a security image, you must enter a description of the image and click "Save Description".

When you log into Petitioner Access after registering, you should see the image you selected and the description you entered. If you see something different, do NOT type in your password.

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For more information or for assistance with registration, please [click here](#)

Party Samuel Goodwin

Select a Security Question

You must select a Security Question. The Security Question will be displayed during the login process when you logon a computer that you have not logged on before.

1. Select a Question:

2. Enter your answer:

3. Click this button:

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8. You must also select a security question. First pick a question from the drop-down list, then enter your answer to the question. Finally, click the "Save this question and answer" button.

When you log into Petitioner Access after registering, you must provide the answer to your security question exactly as you typed it. For example, if you selected the "Where were you born" question and typed "New York, NY" as the answer, you would not be able to log in if you typed "New York", "new york, ny" or "New York, N.Y."

Petitioner Access - Registration

The screenshot shows the United States Tax Court website. At the top, there is a navigation menu with links: About the Court, Today's Opinions, Opinions Search, Docket Inquiry, Final Status Report, eAccess, Forms, Judges, Rules, Press Releases, Telephone Numbers, Fees/Charges, Taxpayer Information, Clinics/Student Practice/Pro Bono, Employment, and Help. Below the menu, the website's address and phone number are displayed: United States Tax Court, 400 Second Street, NW, Washington, DC 20217 Telephone: (202) 521-0700. The date is Wednesday, September 3, 2008. The breadcrumb trail reads: You are here » Home » Petitioner Access - Required Information. The main content area features a red heading: **Confirmation of email address**. Below this, the text states: **You have been sent an email that contains a Confirmation Code that must be entered the next time you log into Petitioner Access to activate your account.** It then instructs: **After receiving this email, log into Petitioner Access using your new user name and password that you created during the registration process. You will then be required to enter your Confirmation Code that is in the email.** A note follows: **The entry of the Confirmation Code only needs to be done once to activate your account.** Finally, it says: **If you do not receive this email, log back into Petitioner Access using the user name and password that was mailed to you.** At the bottom, there is a footer: **Generated by Blackstone ... The Judicial System © 2008 All Rights Reserved, CMC Software**. A small disclaimer at the very bottom reads: *To contact the Webmaster for technical issues or problems with the Web site, send an e-mail to webmaster@ustaxcourt.gov. For your information, no documents can be filed with the Court at this or any other e-mail address. For all non-technical questions, including procedural, case-related, or general questions about the Court, you must contact the Office of the Clerk of the Court at (202) 521-0700 or by postal mail at U.S. Tax Court, 400 Second Street, N.W., Washington, DC 20217, Attention: Office of the Clerk of the Court.*

9. Once you have submitted the registration information, an e-mail message from the Tax Court (psa@ustaxcourt.gov) is sent automatically to the e-mail address you entered in step 4. The message contains a Confirmation Code that must be entered to activate your account the next time you log into Petitioner Access.

If you do not receive the message, your junk e-mail filter may be blocking it. Look for the message in your junk e-mail folder or try adding psa@ustaxcourt.gov to your list of trusted senders.

Petitioner Access - Logging On

The screenshot shows the United States Tax Court website's Petitioner Access login page. At the top, there is a navigation menu with links: About the Court, Today's Opinions, Opinions Search, Docket Inquiry, Final Status Report, eAccess, Forms, Judges, Rules, Press Releases, Telephone Numbers, Fees/Charges, Taxpayer Information, Clinics/Student Practice/Pro Bono, Employment, and Help. Below the menu, the website's name and address are displayed: "United States Tax Court, 400 Second Street, NW, Washington, DC 20217 Telephone: (202) 521-0700". The current date is Wednesday, September 3, 2008. The page title is "Petitioner Access - Logon Name". A link for more information or assistance with registration is provided. The main content area prompts the user to enter their user name, with a text input field containing "sgoodwin@demo.com" and a "Submit" button. A "Clear" button is also present. A footer section contains contact information for the Webmaster and the Office of the Clerk of the Court.

United States Tax Court

United States Tax Court, 400 Second Street, NW, Washington, DC 20217 Telephone: (202) 521-0700

You are here » Home » Petitioner Access - Logon Name

Wednesday, September 3, 2008

[For more information or for assistance with registration, please click here](#)

Please enter your user name:

* User Name
forgot your user name?

(* = Required Field)

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10. Open your Web browser, such as Microsoft Internet Explorer, and browse to the Court's eAccess Web page, http://www.ustaxcourt.gov/electronic_access.htm. Click on the button labeled "Petitioner Access" near the bottom-left corner of the page. Log into Petitioner Access by typing the user name you created during registration, i.e., your e-mail address, and then clicking on the "Submit" button.

Petitioner Access - Logging On



If you forget your user name, click on the "forgot your user name?" link to see a reminder. Your user name is the e-mail address you provided during the registration process.

Petitioner Access - Logging On

UNITED STATES TAX COURT

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You are here » Home » Petitioner Access - Logon Password Wednesday, September 3, 2008

[For more information or for assistance with registration, please click here](#)

Please enter your password:

* Password
forgot your password?

(* = Required Field)

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11. Type your new password and click the “Submit” button to continue. The password is case-sensitive and must be typed exactly how you entered it during registration.

The system validates the password and continues to the next step.

Petitioner Access - Logging On

Forgot Password	
User Name:	<input type="text"/>
	<input type="button" value="Submit"/> <input type="button" value="Reset"/>

Enter your User Name and click Submit.
Your Password will be emailed to you.

If you forget your password, click on the “forgot your password?” link to display the “Forgot Password” page. Enter your User Name (your e-mail address) and click on the “Submit” button. The system will automatically send you an e-mail message containing the password.

Petitioner Access - Entering the Confirmation Code

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You are here » Home » **Petitioner Access - Logon Confirmation Code** Wednesday, September 3, 2008

[For more information or for assistance with registration, please click here](#)

Please enter your Confirmation Code that was emailed to you.

You were sent an email that contains a Confirmation Code that must be entered below to activate your account.

If you did not receive an email with your Confirmation Code, log back into Petitioner Access using the user name and password that was mailed to you on paper and re-enter your registration information.

* Confirmation Code
(* = Required Field)

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12. Enter the case-sensitive Confirmation Code from the e-mail message, then click the "Submit" button.

Petitioner Access - Consent and Terms of Use

UNITED STATES TAX COURT

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United States Tax Court, 400 Second Street, NW, Washington, DC 20217 Telephone: (202) 521-0700

You are here » Home » Petitioner Access - Logon Consent Tuesday, January 13, 2009

For more information or for assistance with registration, please click here

Please enter the following information:

* Consent to eService? Yes eService provides notification of service via e-mail. Served documents can be viewed electronically through the Petitioner or Practitioner Access Systems.

* Consent to eFiling? No When available, eFiling will provide the ability to submit case documents electronically to the Court through the Petitioner or Practitioner Access systems. This feature is not yet implemented but will be announced via our Internet web site in the future.

* Consent to information e-mails from the Court? No

* Agree with our Terms Of Use? Click here to view our Terms Of Use

Type your name in agreement of our Terms Of Use Samuel Goodwin

(* = Required Field)

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13. Choose “yes” or “no” in the drop-down boxes to indicate whether you consent to electronic service and electronic filing of documents and to receiving information e-mails from the Court when these features become available. You may change your preferences at any time (see page 31).

You must agree to the Terms Of Use (TOU) before you are allowed to view documents. Click in the check box and type your name in the signature block. Clicking the text “Click here to view our Terms of Use” will open the TOU in a new window.

Click the “Submit” button to complete the registration process and begin using Petitioner Access.

Petitioner Access - Terms of Use

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Acknowledgment of Policies and Procedures

I understand that:

- I must provide accurate and complete information in registering for electronic access and filing. I will promptly notify the Court of any changes to that information.
- Registration is for my use only, and I am responsible for preventing unauthorized use of my User ID and password. If I believe there has been unauthorized use, I must notify the Court by completing and submitting the online eAccess Support form.

The United States Tax Court reserves the right to:

- Deny or suspend access or filing privileges to any individual if any part of the information provided to the Court as part of the registration process is fraudulent. Information may be turned over to law enforcement authorities.
- Suspend or reduce access or filing privileges to any individual whose usage causes an unacceptable level of congestion or a disruption to the operations of the Court or another registered individual.
- Suspend access or filing privileges at any time the Court determines the action is necessary to prevent fraud or maintain the security of its computer systems and networks.
- Terminate access or filing privileges that, in the judgment of Tax Court personnel, are being misused. Misuse includes, but is not limited to, using an automated process to access repeatedly docket records for purposes of collecting case information.

At the bottom of the window, there are two buttons: "Print Window" and "Close Window".

You must agree to the TOU before you are allowed to view documents. To print the TOU, click the blue "Print Window" text at the bottom of the window.

You may view the TOU at any time by clicking the "Click here to view our Terms Of Use" hyperlink near the bottom of each Petitioner Access screen.

Petitioner Access - Open Cases

UNITED STATES TAX COURT

United States Tax Court, 400 Second Street, NW, Washington, DC 20217 Telephone: (202) 521-0700

You are here » Home » **Petitioner Access - My Cases** Wednesday, September 3, 2008

[Go to » My Cases, Case Entry, Party Search, Corporate Search,](#)
[Go to » Update Info, Change User Name, Change Password, Change Security Image, Change Security Question, Additional Case](#) [Logout](#)

[For more information, please click here](#)

Party Samuel Goodwin
[Go to » Open Cases, Closed Cases, Open and Closed Cases](#)

You have 1 open case

Docket Number	Caption
2345-08	Samuel Goodwin

Results: (1 - 1)

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After successfully registering or logging into Petitioner Access, you will see a list of your “open” cases.

Clicking the blue docket number will display the docket sheet for that case. You can view the docket information for other cases not displayed in the list by (1) clicking on the “Case Entry” link to search by a case number; (2) clicking on the “Party Search” link to search by party name; or (3) clicking on the “Corporate Search” link to search by corporate name.

Petitioner Access - Logging On After Registration is Complete

The screenshot shows the United States Tax Court website. At the top, there is a navigation menu with links: About the Court, Today's Opinions, Opinions Search, Docket Inquiry, Final Status Report, eAccess, Forms, Judges, Rules, Press Releases, Telephone Numbers, Fees/Charges, Taxpayer Information, Clinics/Student Practice/Pro Bono, Employment, and Help. Below the menu, the website's name and address are displayed: "United States Tax Court, 400 Second Street, NW, Washington, DC 20217 Telephone: (202) 521-0700". The date "Wednesday, September 3, 2008" is shown in the top right corner. The main content area is titled "Petitioner Access - Logon Name". A link for more information is provided: "For more information or for assistance with registration, please click here". The login form prompts the user to "Please enter your user name:". The "User Name" field contains "sgoodwin@demo.com" and has a "forgot your user name?" link below it. A red asterisk indicates a required field. There are "Submit" and "Clear" buttons. At the bottom, there is a footer: "Generated by Blackstone ... The Judicial System © 2008 All Rights Reserved, CMC Software". A contact information paragraph is also present: "To contact the Webmaster for technical issues or problems with the Web site, send an e-mail to webmaster@ustaxcourt.gov. For your information, no documents can be filed with the Court at this or any other e-mail address. For all non-technical questions, including procedural, case-related, or general questions about the Court, you must contact the Office of the Clerk of the Court at (202) 521-0700 or by postal mail at U.S. Tax Court, 400 Second Street, N.W., Washington, DC 20217, Attention: Office of the Clerk of the Court."

Open your Web browser, such as Microsoft Internet Explorer, and browse to the Court's eAccess Web page, http://www.ustaxcourt.gov/electronic_access.htm. Click on the button labeled "Petitioner Access" near the bottom-right corner of the page. Log into Petitioner Access by typing the User Name you created during registration, i.e., your e-mail address, and then clicking on the "Submit" button.

Petitioner Access - Answering the Security Question

The screenshot shows the United States Tax Court website interface. At the top, there is a navigation menu with links: About the Court, Today's Opinions, Opinions Search, Docket Inquiry, Final Status Report, eAccess, Forms, Judges, Rules, Press Releases, Telephone Numbers, Fees/Charges, Taxpayer Information, Clinics/Student Practice/Pro Bono, Employment, and Help. Below the menu, the website's name and address are displayed: "United States Tax Court, 400 Second Street, NW, Washington, DC 20217 Telephone: (202) 521-0700". The breadcrumb trail indicates the user is at "Home » Petitioner Access - Logon Question". The date is "Friday, September 5, 2008".

The main content area displays the security question: "What is your favorite color?". The answer "blue" is entered in the text field. Below the text field, there is a checkbox labeled "Check this box to not ask this question on this computer for future logons." and a "Submit" button. A "Clear" button is also present. A note indicates that the asterisk (*) denotes a required field.

At the bottom of the page, there is a footer with the text: "Generated by Blackstone ... The Judicial System © 2008 All Rights Reserved, CMC Software". Below this, there is a contact information section: "To contact the Webmaster for technical issues or problems with the Web site, send an e-mail to webmaster@ustaxcourt.gov. For your information, no documents can be filed with the Court at this or any other e-mail address. For all non-technical questions, including procedural, case-related, or general questions about the Court, you must contact the Office of the Clerk of the Court at (202) 521-0700 or by postal mail at U.S. Tax Court, 400 Second Street, N.W., Washington, DC 20217, Attention: Office of the Clerk of the Court."

Type the answer to your security question exactly as you typed it during registration. For example, if you selected the “Where were you born” question and typed “New York, NY” as the answer, you must type “New York, NY” as the answer. Click the “Submit” button.

For security purposes, you cannot log into Petitioner Access without correctly answering the question. If you cannot gain access, you will need to re-register with the original User Name and Password the Court sent you.

If you do not want to answer the security question for each subsequent log in on your current computer, you may check the box below the security answer block and you will not be prompted to answer the security question on subsequent log ins.

Petitioner Access - Security Image and New Password

UNITED STATES TAX COURT

About the Court | Today's Opinions | Opinions Search | Docket Inquiry | Final Status Report | eAccess | Forms | Judges
Rules | Press Releases | Telephone Numbers | Fees/Charges | Taxpayer Information | Clinics/Student Practice/Pro Bono | Employment | **Help**


United States Tax Court, 400 Second Street, NW, Washington, DC 20217 Telephone: (202) 521-0700

You are here » Home » **Petitioner Access - Logon Password** Friday, September 5, 2008

[For more information or for assistance with registration, please click here](#)

If you do not recognize your security image and/or security image description, do NOT enter your Password below.

*** Password**
forgot your password?
(* = Required Field)



Sydney Opera House

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If you see the security image you selected and the description you typed during registration, type your password and click the “Submit” button to continue.

Petitioner Access - Electronic Service (eService)

The screenshot shows the United States Tax Court eService interface. At the top, there is a navigation menu with links for About the Court, Today's Opinions, Opinions Search, Docket Inquiry, Final Status Report, eAccess, Forms, and Judges. Below this is a secondary menu with links for Rules, Press Releases, Telephone Numbers, Fees/Charges, Taxpayer Information, Clinics/Student Practice/Pro Bono, Employment, and Help. The main header identifies the United States Tax Court, its address (400 Second Street, NW, Washington, DC 20217), and telephone number ((202) 521-0700). The user is logged in as 'Party Samuel Goodwin' on Tuesday, January 13, 2009. A message states 'There are 1 unviewed Service Documents.' Below this is a table with one entry:

Service Date	Docket Number	Caption	Document Type	Service Document
01/8/2009	2345-08	Samuel Goodwin	AP	View 2

Below the table, there is a note: 'Adobe Acrobat Reader is required to view and print documents. Adobe Acrobat Reader can be obtained free of charge from www.adobe.com.' At the bottom, there is a footer with contact information for the Webmaster and a copyright notice for Blackstone and CMC Software.

If you consented to receive eService, you will see a list of unviewed service documents in your case after successfully logging in. The “Service Document” column contains a button labeled “View” and the number of pages in the served document. To view the document, click the “View” button. Documents are in portable document format (PDF) and require Adobe Acrobat Reader or equivalent to view them.

Each document may be electronically viewed three times. If you are represented by counsel, you and your representative will share three views of each document, after which neither of you will be able to access the document through eAccess. A document may be saved or printed, however, each time it is viewed, and you are encouraged to do so. Documents available to the public through Docket Inquiry or Opinions Search--docket sheets, opinions, orders, and decisions--may be viewed an unlimited number of times. **The first view of an electronically served document does not count against the allotted three views per document.**

Documents will remain on the list until they are viewed. After a document is viewed, it is removed from the Service Document list.

Petitioner Access - Electronic Service (eService)

The screenshot displays the United States Tax Court's eService interface. At the top, there is a navigation menu with links for 'About the Court', 'Today's Opinions', 'Opinions Search', 'Docket Inquiry', 'Final Status Report', 'eAccess', 'Forms', and 'Judges'. Below this, a secondary menu includes 'Rules', 'Press Releases', 'Telephone Numbers', 'Fees/Charges', 'Taxpayer Information', 'Clinics/Student Practice/Pro Bono', 'Employment', and 'Help'. The main header identifies the court as 'United States Tax Court, 400 Second Street, NW, Washington, DC 20217 Telephone: (202) 521-0700' and shows the date 'Tuesday, January 13, 2009'. The user's current location is 'Petitioner Access - My Service'. A 'Logout' link is visible in the top right. The main content area shows a list of parties, with 'Party Samuel Goodwin' selected. A message states 'No unviewed Service Documents.' Below this, there is a notice about Adobe Acrobat Reader being required to view documents, with a link to 'www.adobe.com'. At the bottom, there is a footer with contact information for the Webmaster and the Office of the Clerk of the Court, along with a copyright notice for Blackstone and CMC Software.

If you consented to receive eService, but no documents have been served, you will see the “No unviewed Service Documents” message.

Petitioner Access - Adding an Additional Case

The screenshot shows the United States Tax Court website interface. At the top, there is a navigation menu with links: About the Court, Today's Opinions, Opinions Search, Docket Inquiry, Final Status Report, eAccess, Forms, Judges, Rules, Press Releases, Telephone Numbers, Fees/Charges, Taxpayer Information, Clinics/Student Practice/Pro Bono, Employment, and Help. Below the menu, the website header includes the United States Tax Court logo and contact information: "United States Tax Court, 400 Second Street, NW, Washington, DC 20217 Telephone: (202) 521-0700". The current date is Friday, September 5, 2008. The breadcrumb trail reads: "You are here » Home » Petitioner Access - Additional Case". There are two "Go to" links: "Go to » My Cases, Case Entry, Party Search, Corporate Search," and "Go to » Update Info, Change User Name, Change Password, Change Security Image, Change Security Question, Additional Case". A "Logout" link is also present. The main content area displays "Party Samuel Goodwin" with a blue highlight bar. To the right, there is a link: "For more information, please click here". The central heading is "Please enter the following information:". Below this, a sub-heading reads: "Please enter the User Name and Password that you received in your letter for your additional case." There are three input fields: "* User Name", "* Password", and "* Confirm Password". A note below the fields states: "(* = Required Field)". There are "Submit" and "Clear" buttons. At the bottom of the form area, it says: "Generated by Blackstone ... The Judicial System © 2008 All Rights Reserved, CMC Software". A footer section contains contact information for the Webmaster and the Clerk of the Court.

United States Tax Court, 400 Second Street, NW, Washington, DC 20217 Telephone: (202) 521-0700

Friday, September 5, 2008

You are here » Home » **Petitioner Access - Additional Case**

Go to » My Cases, Case Entry, Party Search, Corporate Search,
Go to » Update Info, Change User Name, Change Password, Change Security Image, Change Security Question, Additional Case

Logout

For more information, please click here

Party Samuel Goodwin

Please enter the following information:

Please enter the User Name and Password that you received in your letter for your additional case.

* User Name

* Password

* Confirm Password

(* = Required Field)

Submit

Clear

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To contact the Webmaster for technical issues or problems with the Web site, send an e-mail to webmaster@ustaxcourt.gov. For your information, no documents can be filed with the Court at this or any other e-mail address. For all non-technical questions, including procedural, case-related, or general questions about the Court, you must contact the Office of the Clerk of the Court at (202) 521-0700 or by postal mail at U.S. Tax Court, 400 Second Street, N.W., Washington, DC 20217, Attention: Office of the Clerk of the Court.

If you have filed more than one petition, you may register for eAccess for each case. After obtaining registration instructions with temporary user names and passwords for additional cases, you may add them to your Petitioner Access profile by clicking the "Additional Case" hyperlink near the top of the "My Cases" page. Enter the user name and password from the registration instructions that were sent for the additional case, then click Submit. The case will now appear in the "My Cases" list according to its status--either open or closed.

Petitioner Access - Closed Cases

The screenshot shows the United States Tax Court website interface. At the top, there is a navigation menu with links such as 'About the Court', 'Today's Opinions', 'Opinions Search', 'Docket Inquiry', 'Final Status Report', 'eAccess', 'Forms', and 'Judges'. Below this, there is a secondary menu with links like 'Rules', 'Press Releases', 'Telephone Numbers', 'Fees/Charges', 'Taxpayer Information', 'Clinics/Student Practice/Pro Bono', 'Employment', and 'Help'. The main header area includes the text 'United States Tax Court, 400 Second Street, NW, Washington, DC 20217 Telephone: (202) 521-0700' and the date 'Wednesday, September 3, 2008'. The main content area is titled 'Petitioner Access - My Cases' and contains a message: 'You have no closed cases'. There are also links for 'Open Cases', 'Closed Cases', and 'Open and Closed Cases'. The page footer includes contact information for the Webmaster and the Office of the Clerk of the Court.

Clicking on the “Closed Cases” link will display a list of any cases in your Petitioner Access profile that are closed. Click on a docket number to view the docket sheet. You may click on the “Open Cases” link to display only open cases, or click on the “Open and Closed Cases” link to display all cases (both open and closed).

Documents may be viewed for 120 days after a case is closed.

Petitioner Access - Open and Closed Cases

UNITED STATES TAX COURT

United States Tax Court, 400 Second Street, NW, Washington, DC 20217 Telephone: (202) 521-0700

You are here » Home » **Petitioner Access - My Cases** Wednesday, September 3, 2008

[Go to » My Cases, Case Entry, Party Search, Corporate Search,](#)
[Go to » Update Info, Change User Name, Change Password, Change Security Image, Change Security Question, Additional Case](#) [Logout](#)

[For more information, please click here](#)

Party Samuel Goodwin

[Go to » Open Cases, Closed Cases, Open and Closed Cases](#)

You have 1 open and closed case

Docket Number	Caption	Status
2345-08	Samuel Goodwin	Open

Results: (1 - 1)

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Clicking on the “Open and Closed Cases” link will display a list of all cases (both open and closed) in your Petitioner Access profile. Click on a docket number to view the docket sheet.

Petitioner Access - Viewing Docket Entries

The screenshot shows the United States Tax Court website interface. At the top, there is a navigation menu with links for 'About the Court', 'Today's Opinions', 'Opinions Search', 'Docket Inquiry', 'Final Status Report', 'eAccess', 'Forms', and 'Judges'. Below this is a secondary menu with 'Rules', 'Press Releases', 'Telephone Numbers', 'Fees/Charges', 'Taxpayer Information', 'Clinics/Student Practice/Pro Bono', 'Employment', and 'Help'. The main header identifies the court as 'United States Tax Court, 400 Second Street, NW, Washington, DC 20217 Telephone: (202) 521-0700'. The user is logged in as 'Practitioner Samuel Goodwin' on 'Wednesday, September 3, 2008'. The docket number is '8535-08 S' and the caption is 'Douglas Gene Hall'. A 'VIEW/PRINT DOCKET SHEET' button is visible. Below the button, a message states 'There are 7 Index entries for this case.' followed by a table of docket entries.

No.	Date	Filings and Proceedings	Action/Status Date	Served	Cer.M	Document
0001	04/16/2008	PETITION Filed:Fee Paid		R 04/18/2008		View 2
0002	04/16/2008	DESIGNATION of Trial at Dallas, TX		R 04/18/2008		View 1
0003	04/18/2008	ORDER for Filing Fee on 06/04/07.		B 04/18/2008		n/a
0004	04/18/2008	ORDER that caption of case is amended.		B 04/18/2008		n/a
0005	06/18/2008	ANSWER (C/S 06/15/07).				View 36
0006	07/13/2008	ORDER OF DISMISSAL ENTERED, Judge Colvin. FOR LOJ.	ORD 09/24/2008	B 07/13/2008		n/a
0007	08/24/2008	ORDER, that order of dismissal entered 7-13-07 is vacated.		B 09/27/2008		n/a

In addition to information on parties, participants, and practitioners in the case, the docket sheet contains the Case Index--a list of all filings and proceedings in the case. Docket records are updated Monday through Friday at 6:00 p.m. Eastern Time.

- To view party, participant, and attorney information, click the "Go to" or the "Case Parties" hyperlink below the docket number.
- Click the "View/Print Docket Sheet" button to open a printer friendly version.
- For documents filed after March 1, 2008 (in cases commenced after 2004), the "Document" column contains a "View" hyperlink and the number of pages of the filed document. To view a document, click the hyperlink. For example, to view the Answer, index entry no. 0005, in the picture above, click the "View 36" hyperlink. Documents are in portable document format (PDF) and require Adobe Acrobat Reader or equivalent to view them.

Each document may be electronically viewed three times. If you are represented by counsel, you and your representative will share three views of each document, after which neither of you will be able to access the document through eAccess. A document may be saved or printed, however, each time it is viewed, and you are encouraged to do so. Documents available to the public through Docket Inquiry or Opinions Search--opinions, orders, and decisions--may be viewed an unlimited number of times.

Petitioner Access - Case Entry

The screenshot shows the United States Tax Court website interface. At the top, there is a navigation menu with links: About the Court, Today's Opinions, Opinions Search, Docket Inquiry, Final Status Report, eAccess, Forms, Judges, Rules, Press Releases, Telephone Numbers, Fees/Charges, Taxpayer Information, Clinics/Student Practice/Pro Bono, Employment, and Help. Below the menu, the website's name and address are displayed: "United States Tax Court, 400 Second Street, NW, Washington, DC 20217 Telephone: (202) 521-0700". The current date is "Wednesday, September 3, 2008".

The main content area is titled "Petitioner Access - Case Entry". It features a search form for docket numbers. The form includes a label "Party Samuel Goodwin" and a "Docket Number" field with a required field indicator (*). Below the field is a "View Docket" button and a "Clear" button. A link "For more information, please click here" is also present.

At the bottom of the page, there is a footer with the text: "Generated by Blackstone ... The Judicial System © 2008 All Rights Reserved, CMC Software". Below this, there is a contact information section: "To contact the Webmaster for technical issues or problems with the Web site, send an e-mail to webmaster@ustaxcourt.gov. For your information, no documents can be filed with the Court at this or any other e-mail address. For all non-technical questions, including procedural, case-related, or general questions about the Court, you must contact the Office of the Clerk of the Court at (202) 521-0700 or by postal mail at U.S. Tax Court, 400 Second Street, N.W., Washington, DC 20217, Attention: Office of the Clerk of the Court."

Petitioner Access also allows you to see cases other than those to which you are a party. To search for cases by docket number, click on the "Case Entry" link, type the Docket Number, then click the "View Docket" button to display the docket sheet.

Note: You are able to view documents only for your cases except for opinions, orders, and decisions which are available to the public and may be viewed an unlimited number of times.

Petitioner Access - Party Search

UNITED STATES TAX COURT

About the Court | Today's Opinions | Opinions Search | Docket Inquiry | Final Status Report | eAccess | Forms | Judges
Rules | Press Releases | Telephone Numbers | Fees/Charges | Taxpayer Information | Clinics/Student Practice/Pro Bono | Employment | **Help**

United States Tax Court, 400 Second Street, NW, Washington, DC 20217 Telephone: (202) 521-0700

You are here » Home » **Petitioner Access - Party Search Options** Wednesday, September 3, 2008

[Go to » My Cases, Case Entry, Party Search, Corporate Search,](#)
[Go to » Update Info, Change User Name, Change Password, Change Security Image, Change Security Question, Additional Case](#) [Logout](#)

For more information, please click here

Party Samuel Goodwin

Last Name **First Name** **MI** **State**

A party name search can be performed by entering a last name only as the search criteria, however, entering additional information will help narrow your search results.

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To search for a case by party name, click on the “Party Search” link. Type in the last name (required), first name, middle initial and state (optional, but can narrow the search), then click on the “Search” button to search for cases. Any cases found will be displayed. Click on a case in the list to select it.

Petitioner Access - Corporate Search

UNITED STATES TAX COURT

About the Court | Today's Opinions | Opinions Search | Docket Inquiry | Final Status Report | eAccess | Forms | Judges
Rules | Press Releases | Telephone Numbers | Fees/Charges | Taxpayer Information | Clinics/Student Practice/Pro Bono | Employment | **Help**

United States Tax Court, 400 Second Street, NW, Washington, DC 20217 Telephone: (202) 521-0700

You are here » Home » **Petitioner Access - Corporate Search Options** Wednesday, September 3, 2008

[Go to » My Cases, Case Entry, Party Search, Corporate Search,](#)
[Go to » Update Info, Change User Name, Change Password, Change Security Image, Change Security Question, Additional Case](#) [Logout](#)

[For more information, please click here](#)

Party Samuel Goodwin

See the list of Excluded Keywords for words that cannot be used in a keyword search.

Keyword 1 (required)

Keyword 2 (optional)

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To search for a case by corporate name, click on the "Corporate Search" link. Type in keyword 1 (required) and keyword 2 (optional, but can narrow the search), then click on the "Search" button to search for cases. Any cases found will be displayed. Click on a case in the list to select it.

Petitioner Access - Update Info

United States Tax Court, 400 Second Street, NW, Washington, DC 20217 Telephone: (202) 521-0700

You are here » Home » **Petitioner Access - Update Info** Wednesday, September 3, 2008

Go to » My Cases, Case Entry, Party Search, Corporate Search,
Go to » Update Info, Change User Name, Change Password, Change Security Image, Change Security Question, Additional Case Logout

Party Samuel Goodwin

Please update the following information:

* **Consent to e-service?** Yes eService provides notification of service via e-mail. The served documents can be viewed electronically through the Petitioner or Practitioner Access Systems.

* **Consent to e-filing?** Yes When available, e-Filing will provide the ability to submit case documents electronically to the Court through the Petitioner or Practitioner Access systems. This feature is not yet implemented but will be announced via our Internet web site in the future.

* **Consent to information e-mails from the Court?** Yes

Agreed with our Terms Of Use
on 01/08/2009 at 13:18:19
signed by Samuel Goodwin [Click here to view our Terms Of Use](#)

(* = Required Field)

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To update information provided during registration, click on the “Update Info” link. Make the needed changes and click the “Submit” button to save the new information.

To change other selections made during registration, click the associated link, such as “Change User Name”, “Change Password”, “Change Security Image”, or “Change Security Question”.

Petitioner Access - Change User Name

UNITED STATES TAX COURT

About the Court Today's Opinions Opinions Search Docket Inquiry Final Status Report eAccess Forms Judges
Rules Press Releases Telephone Numbers Fees/Charges Taxpayer Information Clinics/Student Practice/Pro Bono Employment **Help**

United States Tax Court, 400 Second Street, NW, Washington, DC 20217 Telephone: (202) 521-0700

You are here » Home » **Petitioner Access - Change User Name** Wednesday, September 3, 2008
Go to » My Cases, Case Entry, Party Search, Corporate Search, Logout
Go to » Update Info, Change User Name, Change Password, Change Security Image, Change Security Question, Additional Case

For more information, please click here

Party Samuel Goodwin

Please enter the following information:

NOTE: Your user name for Petitioner Access must be a valid email address.

* New User Name

* Confirm New User Name

(* = Required Field)

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To change your user name, i.e., your e-mail address, click on the “Change User Name” link and enter a new user name in the top box. Your user name must be a valid e-mail address. Type the new user name again in the bottom box to confirm. Click on the “Submit” button to save the change.

To change other selections made during registration, click the associated link, such as “Update Info”, “Change Password”, “Change Security Image”, or “Change Security Question”.

Petitioner Access - Change Password

The screenshot shows the United States Tax Court website interface. At the top, there is a navigation menu with links for 'About the Court', 'Today's Opinions', 'Opinions Search', 'Docket Inquiry', 'Final Status Report', 'eAccess', 'Forms', and 'Judges'. Below this is a secondary menu with 'Rules', 'Press Releases', 'Telephone Numbers', 'Fees/Charges', 'Taxpayer Information', 'Clinics/Student Practice/Pro Bono', 'Employment', and 'Help'. The main header identifies the 'United States Tax Court, 400 Second Street, NW, Washington, DC 20217 Telephone: (202) 521-0700' and shows the date 'Wednesday, September 3, 2008'. The user is logged in as 'Party Samuel Goodwin'. The page title is 'Petitioner Access - Change Password'. A breadcrumb trail shows 'Home > Petitioner Access - Change Password'. There are links for 'Go to > My Cases, Case Entry, Party Search, Corporate Search' and 'Go to > Update Info, Change User Name, Change Password, Change Security Image, Change Security Question, Additional Case'. A 'Logout' link is also present. The main content area contains the heading 'Please enter the following information:' followed by three required fields: 'Old password', 'New password', and 'Confirm New password'. A legend indicates that an asterisk (*) denotes a required field. There are 'Submit' and 'Clear' buttons. At the bottom, there is a footer with the text 'Generated by Blackstone ... The Judicial System © 2008 All Rights Reserved, CMC Software' and contact information for the Webmaster and Clerk of the Court.

To change your password, click on the “Change Password” link and enter a new password in the top box. The password must be at least 8 characters in length. The password is case-sensitive and must contain both letters and numbers. No symbols (* # _ -) or punctuation (? , ; .) are allowed. Type the new password again in the bottom box to confirm. Click on the “Submit” button to validate and save the change.

To change other selections made during registration, click the associated link, such as “Update Info”, “Change User Name”, “Change Security Image”, or “Change Security Question”.


Petitioner Access - Change Security Image

The screenshot shows the United States Tax Court website interface. At the top, there is a navigation menu with links for 'About the Court', 'Today's Opinions', 'Opinions Search', 'Docket Inquiry', 'Final Status Report', 'eAccess', 'Forms', and 'Judges'. Below this is a secondary menu with 'Rules', 'Press Releases', 'Telephone Numbers', 'Fees/Charges', 'Taxpayer Information', 'Clinics/Student Practice/Pro Bono', 'Employment', and 'Help'. The main header area includes the text 'United States Tax Court, 400 Second Street, NW, Washington, DC 20217 Telephone: (202) 521-0700' and the date 'Wednesday, September 3, 2008'. The breadcrumb trail reads 'You are here » Home » Petitioner Access - Change Security Image'. There are also links for 'Go to » My Cases, Case Entry, Party Search, Corporate Search' and 'Go to » Update Info, Change User Name, Change Password, Change Security Image, Change Security Question, Additional Case', along with a 'Logout' link.

For more information, please click [here](#)

Party Samuel Goodwin

Your current Security Image is:



[Click here to change your Security Image](#)

Sydney Opera House

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To contact the Webmaster for technical issues or problems with the Web site, send an e-mail to webmaster@ustaxcourt.gov. For your information, no documents can be filed with the Court at this or any other e-mail address. For all non-technical questions, including procedural, case-related, or general questions about the Court, you must contact the Office of the Clerk of the Court at (202) 521-0700 or by postal mail at U.S. Tax Court, 400 Second Street, N.W., Washington, DC 20217, Attention: Office of the Clerk of the Court.

To change your security image or its description, click on the “Change Security Image” link. The current image is displayed. To select a different image, click the “Click here to change your Security Image” link. The description for the security image is displayed. Type a new description to change it. Click on the “Save Description” button to save the description change.

To change other selections made during registration, click the associated link, such as “Update Info”, “Change User Name”, “Change Password”, or “Change Security Question”.

Petitioner Access - Change Security Question

The screenshot shows the United States Tax Court website interface. At the top, there is a navigation menu with links for 'About the Court', 'Today's Opinions', 'Opinions Search', 'Docket Inquiry', 'Final Status Report', 'eAccess', 'Forms', and 'Judges'. Below this is a secondary menu with 'Rules', 'Press Releases', 'Telephone Numbers', 'Fees/Charges', 'Taxpayer Information', 'Clinics/Student Practice/Pro Bono', 'Employment', and 'Help'. The main header displays 'United States Tax Court, 400 Second Street, NW, Washington, DC 20217 Telephone: (202) 521-0700'. The breadcrumb trail indicates the user is in 'Petitioner Access - Change Security Question'. The page title is 'Select a Security Question'. The user's name, 'Party Samuel Goodwin', is displayed. The instructions state: 'You must select a Security Question. The Security Question will be displayed during the login process when you logon a computer that you have not logged on before.' The form consists of three steps: 1. Select a Question: A dropdown menu is set to 'What is your favorite color?'. 2. Enter your answer: A text input field contains the word 'blue'. 3. Click this button: A button labeled 'Save this question and answer'. At the bottom, there is a footer with contact information and a copyright notice: 'Generated by Blackstone ... The Judicial System © 2008 All Rights Reserved, CMC Software'.

To change your security question, click on the “Change Security Question” link. The current question is displayed. Select a different question from the “Select a Question” drop down list. Type the answer to the question in the “Enter your answer” field, and then click on the “Save this question and answer” button to validate and save the security question and/or answer change.

To change other selections made during registration, click the associated link, such as “Update Info”, “Change User Name”, “Change Password”, or “Change Security Image”.

Petitioner Access - eAccess Support

The screenshot shows the United States Tax Court's eAccess Support form. The form is titled "eAccess Support" and is located within a browser window. The form includes the following fields and options:

- * Full Name:** Text input field.
- * E-Mail Address:** Text input field.
- Tax Court Bar Number (if applicable):** Text input field.
- * Docket Number(s):** Text input field with a scrollable list.
- * Support Type:** A dropdown menu with the following options:
 - Please make a selection ...
 - eAccess Registration Support
 - eAccess Technical Support
 - Report Unauthorized Use of User ID and Password
 - Procedural Information
 - Case Status
 - Other
- * Message:** Text input field.

At the bottom of the form, there are two buttons: "Submit Form" and "Clear Form". A note indicates that fields marked with an asterisk (*) are required.

If you require eAccess registration or technical help, need information about Tax Court procedures or your case, or would like to report a problem, click the “For more information, please click here” link near the top-right corner of any Petitioner Access screen. Type your full name, e-mail address, and the docket number(s) of your case(s). Click the drop-down Support Type menu and choose from the list the category that best matches the nature of your question. Describe the specific problem or type your question in the message box and click the “Submit Form” button.

To report unauthorized use of your user name and password as required in the TOU, select “Report Unauthorized Use of User ID and Password” from the list of support types.

Petitioner Access - Access Request Form

UNITED STATES TAX COURT
PETITIONER ACCESS REQUEST

***Name of Requestor:**

***Address:**

***City:** ***State:** ***Zip Code:**

E-Mail:

***Phone No:** () -

***Docket No:** -

(* = Required Field)

If you filed petitions before September 10, 2008, and your cases are pending, you may register for eAccess for each case, but only documents filed after March 1, 2008, will be viewable. To request registration instructions, complete the Petitioner Access Request Form available on the Court's eAccess Web page, http://www.ustaxcourt.gov/electronic_access.htm. You may not request access to closed cases.