FY 2009
SERVICE UNITS OF MEASURE RATE

## FINANCIAL MANAGEMENT SERVICES (FMS)

**Cost Allocation** 

The Finance Staff charges its customers using a modified transaction-based cost recovery structure which is updated annually. This structure funds the daily accounting, fiscal, and travel management operations, as well as Department-wide financial management program support. The FMS rates consider each component's transaction volume, "processing profile," and any special support provided by the Finance Staff.

### FINANCIAL MANAGEMENT INFORMATION SYSTEM (FMIS)

**Cost Allocation** 

The Finance Staff charges its customers using a customer utilization-based cost recovery structure which is updated annually. This structure funds all costs for the maintenance, enhancement, and customer use of the system. The costs of hardware/software maintenance, requirements analysis, systems training, help desk customer support, and related functions are recovered based on each component's proportional use of FMIS.

### **HUMAN RESOURCE SYSTEMS (HRS)**

Payroll Processing per employee record \$7.05

per pay period

### **PROGRAM REVIEW SERVICES (PRS)**

**Cost Allocation** 

The Program Review Services (PRS) allocates its costs to its customers based on the financial statements audit costs.

SERVICE	UNITS OF MEASURE	FY 2009 <u>RATE</u>
	COMPUTER SERVICES (CS)	
CPU IBM - z9BC IBM - z260	CPU Hour CPU Hour	\$3,290.00 \$2,369.00
DASD Storage Disk Storage - Mainframe Disk Storage - Open System DOJ Disk Storage - Open System non-DOJ Disk Storage - Rack Mounted	Gigabytes per Month Gigabytes per Month Gigabytes per Month Gigabytes per Month	\$60.00 \$20.00 \$35.00 \$3.00
Server Processor Capacity Windows Environment AIX - non-DHS	Transactions per Minute Transactions per Minute Transactions per Minute	\$1.00 \$0.04 \$0.04
Tape Tape Drive Occupancy Tape Storage - Onsite Tape Storage - Offsite Tape Mounts	Per Hour Tape per Month Tape per Month Per Tape Mount	\$1,000.00 \$9.30 \$16.80 \$3.00
Access Charge Fixed Charge	Userid per Month	\$4.00
Printing	Per Thousand Lines	\$6.00
Server Rate Server Device - DOJ Server Device - non-DOJ	Per Server per Month Per Server per Month	\$225.00 \$330.00

<u>SERVICE</u>	UNITS OF MEASURE	FY 2009 <u>RATE</u>
	ENTERPRISE MAIL AND WEB SERVICES (EMWS)	
Internet, Intranet, E-mail	Per e-mail address per month	\$8.10
	TELECOMMUNICATIONS SERVICES (TS)	
Broadcast Facsimile	Per page/per destination	\$0.15
Cellular Services	Packages vary based on customer need	
Executive Voice Conference System Operator Charge Port Charge, domestic Port Charge, international Meet-Me Conference	per conferee per conferee per minute per conferee per minute Setup Fee	\$1.50 \$0.15 \$1.75 \$10.00
FTS Services	Usage	Cost + 6.2 %
JCON-S/TS per terminal charge JCON-S Network Interconn. (S) JCON-TS Network Interconn. (TS)	annual annual annual	\$7,500 fixed cost \$105,040.00 \$150,040.00
JUST Subscription Fee Telecomm cost JUST message	monthly terminal per month per message	\$431.00 \$20.00 \$0.50

SERVICE	UNITS OF MEASURE	FY 2009 <u>RATE</u>
JUTNet	% of JUTNet Bandwidth	Cost +15%
MAN:		
256K	circuit per month	\$293.23
T-1 (1.544 Megabits per second)	circuit per month	\$688.00
Ethernet/10 Megabits per second)	circuit per month	\$1,240.00
Ethernet/100 Megabits per second)	circuit per month	\$1,795.00
OC-3c ATM (shared site) OC-3c ATM/155 Megabits per sec	circuit per month circuit per month	\$2,060.00 \$2,620.00
ů.	Circuit per montin	Ψ2,020.00
Non-network services Circuits	aircuit par month	Cost + 26%
Circuits	circuit per month	COSI + 20%
TSVC		
Secure Messages	per connection	\$5.50
Secure Facsimile Service	per page	\$3.00
Voice Mail Boxes		
Basic	box per month	\$5.60
Enhanced	box per month	\$10.00
Executive	box per month	\$12.00
Special	box per month	\$25.00
FACSIMILE Mail Boxes	cost per month	VM rate + \$2.00
WASP, WITS, Centrex Service		
Analog or Digital	line per month	\$26.00
ISDN line	line per month	\$38.00
DSL Access lines	line per month, based on service ordered**	**DSL Rates
Nortel Extranet IPSec PC Software (per Business DSL Dynamic Speed 1.5M, 12	,	\$7.25 \$41.95
Business DSL Dynamic Speed 1.3M, 12		\$83.95
Business DSL Dynamic Speed 1.5M, 38		\$94.45
Business DSL Dynamic Speed 768K, 76		\$136.45
Business DSL Dynamic Speed 7.1M, 76	8K	\$215.20
Business DSL Static Speed 1.5M, 128K		\$94.45
Business DSL Static Speed 384K, 394K		\$115.45
Business DSL Static Speed 1.5M, 384K		\$125.95
Business DSL Static Speed 768K, 768K		\$167.95
Business DSL Static Speed 7.1M, 768K		\$246.70 \$44.93
VOS single-user Intranet access 640K, PPOE client		\$44.93 \$67.99
VOS single-user Intranet access 1.6Mb, PPOE client VOS single-user Intranet access - analog connection (56K)		\$17.99
VOS single-user Intranet access - analog connection (56K) VOS single-user Intranet access - ISDN connection (128K)		\$29.45
NOTE: ALL RATES ARE SUBJECT TO CHANGE BASED ON VENDORS RATE.		
NOTE: NO ADMINISTRATIV	PROCESSING FEES IS ASSOCIATED WITH DSL RATES.	

		FY 2009
SERVICE	UNITS OF MEASURE	RATE

### **CONTRACTS MANAGEMENT SERVICE (CMS)**

#### Information Technology Support Services (Task-Order)

Orders < \$1 million Orders from \$2 million to \$10 million Orders > \$10 million	Administrative Fee Administrative Fee Administrative Fee	3.5% 2.0% 0.5%
Automated Research Services (ARS)	Administrative Fee	4.0%
Consolidated Software Maintenance	Administrative Fee	2.0%

### **ENTERPRISE SOLUTIONS STAFF (ESS)**

**Cost Allocation** 

The ESS allocates its expenses to Components based on FY 2008 enacted FTE and budget authority, weighted at 50% respectively.

#### **E-GOVERNMENT SERVICES STAFF (EGSS)**

**Cost Allocation** 

The EGSS allocates the Department's E-Gov initiatives to Components based on their benefit or potential benefit associated with the particular initiatives. Variables used in the allocation methodology vary among the various initiatives, including Component FTE, budget authority, number of systems, or anticipated beneficiaries. The EGSS - Internet Services Office (ISO) is responsible for the oversite and content of the Department's website. The ISO allocates its expenses to Components based on FY 2008 enacted FTE and budget authority, weighted at 50% respectively.

## **INFORMATION TECHNOLOGY SECURITY STAFF (ITSS)**

**Cost Allocation** 

The ITSS allocates its expenses based on a weighted average allocation that includes IT Budget Authority (60%) and the number of IT Systems (40%). The Certification & Accreditation (C&A) services are based on FY 2007 customer usage. The Information Technology Services Line of Business (IT LoB) expenses are allocated to Componets based on IT Budget Authority. And, the Justice Secure Operations Center expenses are allocated to Components based on FY 2008 enacted FTE and budget authority, weighted at 50% respectively.

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### **SECURITY SERVICES**

**Cost Allocation** 

Security Services costs related to the provision of guard services are billed to components based on their square footage per building occupied. The Compliance Review Section, responsible for Department-wide compliance reviews and oversight of the Department's facilities, expenses are allocated to components based on FY 2008 enacted FTE. The Information & Technology Security Program addresses critical vulnerabilities within the Department's security programs, with expenses allocated to components based on FY 2008 enacted FTE. And, the Justice Secure Tracking and Adjudication System (JSTARS), the Department's personnel security database, expenses are allocated to components based on FY 2008 enacted FTE.

### **PERSONNEL SERVICES (PS)**

Personnel Services OPF Rate: Full Service Limited Service	# of employee folders per pay period		\$49.13 \$13.82
Department-wide programs:	# of employees per pay period		
Full Service (new)		Basic LMS Total Full	\$0.75 \$1.95 \$2.70
Limited Service (new)		Basic LMS <b>Total Lmtd</b>	\$0.75 \$0.04 \$0.79
AVUE Rate	Previously under Dept Wide		\$143.25
Drug Testing	number of drug tests		\$150.00

Public	<u>SERVICE</u>	UNITS OF MEASURE		FY 2009 <u>RATE</u>	
Mourishing   Mou		JUSTICE BUILDING SERVICES (JBS)			
Mourishing   Mou	Labor Rate				
Name	Regular hours	•			
Printing Operations Cost + Administrative Fee 10.0% Printing Operations Copy 30.07 Audiovisual Services Cost + Administrative Fee 15.0% Photographic Services Cost + Administrative Fee 15.0% Conference Planning Cost + Administrative Fee 15.0% Photographic Services WCF rates are equal to General Support Services Contract rates plus a 12.00% administrative fee. Video (last updated in FY97) Producer Hour Septiment Service Secretarial Se	Supplies and Materials	N/A		Cost	
Printing Operations	Loading/Unloading	Per half hour		\$50.00	
Printing Operations		MAIL, MULTIMEDIA	AND PUBLICATIONS SERVICES (MMPS)		
Printing Operations	Brinting Operations	Cost I Administrativo E	00	10.09/	
15.0%   15.0	- ·		ee		
Cost + Administrative Fee Cost + 15% (approx \$4.00 pt 1900 pt 19	<b>.</b>		00		
Mail Management Services Mail Management Services Mail Management Services Work rates are equal to General Support Services Contract rates plus a 12.00% administrative fee.  Video (last updated in FY97) Producer Hour Management Service Secretarial Secret					
Mail Management Services Mail Management Services WCF rates are equal to General Support Services Contract rates plus a 12.00% administrative fee.  Video (last updated in FY97) Producer Hour \$565/hr Management Service \$565/hr Secretarial Service \$565/hr Secretarial Service \$40/hr Camera Setup/Operation \$565/hr Lighting \$565/hr Audio Setup/Operation \$565/hr Lighting \$565/hr Technical Operation \$565/hr Technical Operation \$565/hr Technical Operation \$565/hr Technical Operation \$565/hr Video Editing, Broadcast \$100/hr Video Editing, Broadcast \$100/hr AVID editing (created in FY99) \$230/hr AVID editing (created in FY99) \$230/hr Graphics Graphics Design \$65/hr Certificate in folder \$15/ea Bulk certificates in folder \$15/ea Bulk certificates in folder \$25/ea Certificate, Iramed \$20/ea Appointment certificate, unframed \$20/ea Appointment certificate, unframed \$20/ea Appointment certificate, unframed \$20/ea Appointment certificate, unframed \$30/ea Standard frame 9 x 12 Standard frame 9 x 12 Standard frame 1 x 14 Photographer Hour 11x14 photo* See Note 16x20 photo*** See Note 16x20 photo*** See Note 16x20 photo*** See Note 16x20 photo*** Currently billed at contract cost + 15% (approx \$48.30); this does not cover staff time, overhead, or courier charges ***Currently billed at contract cost + 15% (approx \$48.30); this does not cover staff time, overhead, or courier charges ***Currently billed at contract cost + 15% (approx \$65.5); this does not cover staff time, overhead, or courier charges ***Currently billed at contract cost + 15% (approx \$65.5); this does not cover staff time, overhead, or courier charges ***Currently billed at contract cost + 15% (approx \$65.5); this does not cover staff time, overhead, or courier charges ***Currently billed at contract cost + 15% (approx \$65.5); this does not cover staff time, overhead, or courier charges ***Currently billed at contract cost + 15% (approx \$65.5); this does not cover staff time, overhead, or courier charges ***Currently billed at contract cost + 15% (approx \$65.5); t					
Nail Management Services WCF rates are equal to General Support Services Contract rates plus a 12.00% administrative fee  Video (last updated in FY97) Producer Hour  Management Service Secretarial S	<u> </u>	Coot 1 / tariii iicii ativo 1		10.070	
Producer Hour	_	WCF rates are equal to General Su	upport Services Contract rates plus a 12.00% administrative fee	<del>)</del> .	
Management Service   \$65/hr   Secretarial Service   \$40/hr   \$40/hr   \$65/hr   \$65	` .				
Secretarial Service   \$40/hr					
Camera Setup/Operation         \$65/hr           Audio Setup/Operation         \$65/hr           Lighting         \$65/hr           Technical Operation         \$65/hr           Contract Engineer         \$100/hr           Video Editing, Broadcast         \$100/hr           Video and audio duplication         \$40/hr           AVID editing (created in FY99)         \$65/hr           Graphics         \$65/hr           Certificate in folder         \$15/ea           Bulk certificates in folders (100 or more)         \$12/ea           Bulk certificate, Infamed         \$25/ea           Certificate, Ieather frame         \$25/ea           Appointment certificate, unframed         \$25/ea           14x14 and 16x20 matte and frame DOJ Seals         \$45/ea           8x10 photor, matte and frame         \$30/ea           Standard frame 11 x 14         \$20/ea           Photographer Hour         \$20/ea           16x20 photo***         See Note           20x24 photo***         See Note           20x24 photo***         See Note           *20x24 photo***         See Note           Based on 2002 open market research. Backup comparison data and research available upon request.         **Currently billed at contract cost + 15% (approx \$85.55); this does n	S .				
Audio Setup   Operation   \$65/hr   Lighting   \$65/hr   Centrical Operation   \$65/hr   Se65/hr   Technical Operation   \$65/hr   Se65/hr   Se67/hr   Se65/hr   Se65/hr   Se67/hr					
Lighting   \$65/hr   Technical Operation   \$65/hr   \$65/hr   Contract Engineer   \$100/hr   \$65/hr   \$65/hr   \$65/hr   \$65/hr   \$100/hr					
Technical Operation         \$65/hr           Contract Engineer         \$100/hr           Video Editing, Broadcast         \$195/hr           Video and audio duplication         \$40/hr           AVID editing (created in FY99)         \$230/hr           Graphics         S           Graphics Design         \$65/hr           Certificate in folder         \$15/ea           Bulk certificates in folders (100 or more)         \$12/ea           Certificate, framed         \$25/ea           Certificate, leather frame         \$20/ea           Appointment certificate, unframed         \$25/ea           4x14 and 16x20 matte and frame DOJ Seals         \$45/ea           8x10 photo, matte and frame 9 x 12         \$15/ea           Standard frame 9 x 12         \$15/ea           Standard frame 11 x 14         \$20/ea           Photographer Hour         \$75/hr           11x14 photo**         See Note           16x20 photo****         See Note           20x24 photo****         See Note           **Currently billed at contract cost + 15% (approx \$48.30); this does not cover staff time, overhead, or courier charges           ****Currently billed at contract cost + 15% (approx \$65.55); this does not cover staff time, overhead, or courier charges           *****Currently billed at co					
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S	Video Editing, Broadcast			\$195/hr	
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Graphics Design Certificate in folder Bulk certificates in folders (100 or more) Certificate, framed Certificate, framed Certificate, leather frame Sepointment certificate, unframed Appointment certificate, unframed Sepointment certificate, unf	÷ .			\$230/hr	
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11x14 photo** 16x20 photo*** 20x24 photo**** *Based on 2002 open market research. Backup comparison data and research available upon request. **Currently billed at contract cost + 15% (approx \$10.17); this does not cover staff time, overhead, or courier charges ****Currently billed at contract cost + 15% (approx \$48.30); this does not cover staff time, overhead, or courier charges *****Currently billed at contract cost + 15% (approx \$65.55); this does not cover staff time, overhead, or courier charges  *****Currently billed at contract cost + 15% (approx \$65.55); this does not cover staff time, overhead, or courier charges  ********Space Management Accounts**  ******Currently billed at contract cost + 15% (approx \$65.55); this does not cover staff time, overhead, or courier charges  ***********************************					
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