

**DOE PMCDP
CONTINUING EDUCATION CREDIT ASSIGNMENTS**

	Continuing Education (CE) Opportunity Description*	Unit	=	DOE CE Credit Hours
TRAINING/EDUCATION	Attendance at Academic courses at an accredited college or university	1 semester credit	=	15
		1 quarter credit	=	9
	Audited academic courses at an accredited college or university	1 semester credit	=	5
		1 quarter credit	=	4
	Instructing at an accredited college or university	1 semester credit	=	10
		1 quarter credit	=	9
PROFESSIONAL ACTIVITIES	Attendance at educational portions of technical meetings, conferences, workshops, and seminars; DOE training; and focused training and short courses provided by commercial vendors	1 hour	=	1 (maximum 7/day)
	Presentations at workshops, conferences, and seminars	1 formal presentation	=	5
	Publication of P/PM/acquisition-related articles, technical papers, etc.	Article, Technical Paper or Analysis **	=	10
		Article or Technical Paper***	=	25
	Professional examination, license, or certification	Year obtained	=	40
	Active Association Membership (in relevant subject area or project management association)	Active Membership	=	5/year
Association Activity Attended		=	1 hour for each 60 minutes	

* Incumbent Federal Project Directors are those formally appointed to direct Capital Assets in accordance with DOE Order 413.3A, *Program and Project Management for the Acquisition of Capital Assets*.

** Article or Technical Paper or Analysis under 5,000 words presented within or outside the DOE.

*** Article or Technical Paper of scholarly value of 5,000 words or greater that is formally peer reviewed and published within or outside the DOE.

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EXPERIENCE	Continuing Education (CE) Opportunity Description*	Unit	=	DOE CE Credit Hours	
	Serves as a Sponsor/Technical Content Advisor/Subject Matter Expert for one or more PMCDP courses (Applies to all certified FPDs)	Serves for at least one year	=		15
	Certified Level 3 or 4 FPD serving as mentor to certification candidate. A formal written mentoring agreement is required for the mentoring development activity and is also required to be documented in both mentor and certification candidate Individual Development Plans (IDP). Additionally, Level 3 and 4 certified FPDs serving as mentors are encouraged to take Departmental mentoring courses.	6 months mentoring a certification candidate	=		30
	Participation as <u>member</u> of a project peer review of another FPD's project (i.e., IPRs, EIRs, independent cost reviews, earned value management validation reviews etc.)	1 work day (team convened)	=		8
	Participation as project peer review team <u>member</u> in preparation for a review of another FPD's project (i.e., IPRs, EIRs, independent cost reviews, earned value management validation reviews)	Maximum per review	=		8
	Serving as an incumbent FPD (Maximum 10 CE hour credit for 2-year certification period)	1 year	=		5
	Participation on O413.3A Guide Team Team Member	Maximum per review	=		8
	Team Lead	Maximum per review	=		16
	Carryover allowed per certification period. If FPD is certified to a higher level, this will still apply.	Maximum carryover	=		20
	Develop a Lessons Learned Study for PMCDP course	Must be approved by OECM	=		5
Develop a Case Study for PMCDP course		=		8	

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