## Submitting Application for GWAS



	Funding Opportunity Announcement	Grant Application or Proposal	Receipt & Assignment of Applications	Pre Review Administration	Peer Review	Award	Postaward
Applicants		✓ Include GWAS on Cover Letter & Budget ✓ Submit Data Sharing Plan (required) & Institutional Certification (if appropriate)					✓ Submit Institutional Certification with data  ✓ Submit data to GWAS data repository
Receipt & Referral	✓ Mark all applications received from GWAS FOAs to have "GW" code		✓ Identify GWAS applications with and assign "GW" Code				
Peer Review				✓ Review Data Sharing Plan & provide comments in administrative section			
Program	✓ Tell CSR if all applications for an FOA will be GWAS ✓ Encourage participation in GWAS	✓ Advise applicants about key elements of data sharing plan	✓ Confirm "GW"  Code Assignment  and Applicability  of Policy		✓ Consider Data Sharing Plan	<ul> <li>✓ Negotiate Data         Sharing Plan with         Applicant         ✓ Consider special         term in notice of award     </li> </ul>	<ul> <li>✓ Review         <ul> <li>Institutional</li> <li>Certification</li> <li>✓ Contact dbGaP to facilitate</li> <li>submission of data</li> </ul> </li> </ul>
Grants Management						✓ Make Award ✓ Make Data Sharing Plan a Term & Condition of Award, if PO determines is advisable	✓ Confirm receipt of institutional certification

## Requesting Access to GWAS Data Repository

DAC Receipt &

**Data Access** 

Assignment of Decision Request Request **Monitoring** Request ✓ Submit a SF 424 (R&R) Form ✓ Notice of Decision ✓ If Data Access Request Requestors Requesting Access to Data approved, log-in to dbGaP ✓ Submit Data Use and access data ✓ Submission of annual data Certification & Sign-off by Institutional Official use reports ✓ Answer questions about Review appropriateness of ✓ Notify applicant of decision, ✓ Monitor data usage and ✓ Receive Requests for Access **Data Access** requirements for data to Data data uses, and including reasons for potential issues **Committee** access completeness of Data disapproval (if appropriate) **Access Request** ✓ Identify appropriate IC for ✓ Automatically define ✓ Give Access Instructions & ✓ Provide summary reports to **Technical Team** the ACD Work Group and requesting access appropriate DACs passwords ✓ Answer technical questions SOC. about completing Data Access Requests

**DAC** Review of

Notice of

Data Use