



FEB 08 2005

## NOTIFICATION TO DATA ENTRY CENTER (DEC) CLIENTS

Dear DEC Client:

In preparation of full Automated Export System (AES) mandatory filing, the U.S. Census Bureau (Census Bureau), Foreign Trade Division Data Entry Center (DEC) Program will be coming to an end as of March 31, 2005. The purpose of this letter is to inform you as a client of a DEC Participant (Non-Vessel Operating Common Carrier, Express Air Courier, other carrier or port authority) the options available to you for continued filing of your export data through AES beginning April 1, 2005.

The Census Bureau has notified all DEC participants that as of April 1, 2005, they will no longer be able to file export information on behalf of their clients without obtaining a written authorization or power of attorney. As a DEC client, the following options are available to you:

- You may complete the export information and file the export data yourselves through AES or *AESDirect*. The AES is the electronic method for filing the paper Shipper's Export Declaration (SED) directly with the U.S. Customs and Border Protection (CBP). The *AESDirect* is the Census Bureau's free Internet-based system for filing SED information with CBP's AES. *AESDirect* provides the user with options for keying the information through its interactive software or off-line software *AESPCLink*, uploading a batch file, or using your internal application as a plug-in with *AESWebLink*. In order to utilize any of the *AESDirect* options, you must register through *AESDirect* at [www.aesdirect.gov](http://www.aesdirect.gov). For more information on the various *AESDirect* products, please contact the AES Branch by telephone at 1-800-549-0595 or by e-mail at [askaes@census.gov](mailto:askaes@census.gov).
- You may engage an authorized agent to file export information in AES on your behalf. In addition, you must provide this agent with a written authorization or power of attorney.

The Census Bureau is available to assist you through this transition process. If you have any questions concerning your filing options or the transition process to filing electronically through AES, please contact the AES Branch by telephone on 1-800-549-0595, or by e-mail at [askaes@census.gov](mailto:askaes@census.gov).

Sincerely,

C. Harvey Monk, Jr.  
Chief, Foreign Trade Division