

## PMCDP Certification Requirements at a Glance

Certification Level	TPC Responsibility Range	Training Courses		Developmental Activities (Time Reqmnt.)	Experience Years (Time Reqmnt.)
		Core (CE hours)	Electives (CE hours)		
<b>1</b>	\$5-20M	<ol style="list-style-type: none"> <li>1. Project Management Essentials (70)</li> <li>2. PM Systems &amp; Practices in DOE (60)</li> <li>3. Earned Value Management Systems (21)</li> <li>4. Contract Admin for Tech Reps (21)</li> <li>5. Acquisition Strategy &amp; Planning (21)</li> <li>6. Planning for Performance-Based Management Contracting (14)</li> <li>7. Integrating Safety into Project Management (25)</li> </ol>	None	<ol style="list-style-type: none"> <li>1. Project-Engineer or Integrated Project Team Member (12 months)</li> </ol>	Project Management (3 years)
<b>2</b>	\$20-100M	<ol style="list-style-type: none"> <li>1. Advanced Concepts in Project Management (50)</li> <li>2. Project Management Simulation (35)</li> <li>3. Project Leadership/Supervision (22.5)</li> <li>4. Project Risk Analysis &amp; Management (25)</li> </ol>	<p style="text-align: center;"><b>Choose one:</b></p> <ol style="list-style-type: none"> <li>1. Cost &amp; Schedule Estimation (35)</li> <li>2. Scope Management/Baseline Development (21)</li> <li>3. Value Management (21)</li> <li>4. Federal Budget Process in DOE (28)</li> <li>5. Environmental Laws and Regulations &amp; National Environmental Policy Act (21)</li> </ol>	<ol style="list-style-type: none"> <li>1. Team Leader/ Supervision Experience (12 months)</li> <li>2. Post CD-3 Experience (12 months)</li> </ol>	Level 1 PM experience (2 years)
<b>3</b>	\$100- \$400M	<ol style="list-style-type: none"> <li>1. Program Management &amp; Portfolio Analysis (35)</li> </ol>	<p style="text-align: center;"><b>Choose 1 from each group</b></p> <p style="text-align: center;"><b>Group A:</b></p> <ol style="list-style-type: none"> <li>1. Project Execution and Operational Readiness Reviews (14)</li> <li>2. Project Alignment/Pre-project Planning (16)</li> <li>3. Systems Engineering (21)</li> <li>4. Implementation and Management of Performance-Based Management Contracting (21)</li> </ol> <p style="text-align: center;"><b>Group B:</b></p> <ol style="list-style-type: none"> <li>5. Labor Management Relations (21)</li> <li>6. Negotiation Strategies &amp; Techniques (21)</li> <li>7. Facilitation Techniques/Conflict Resolution (21)</li> </ol>	<ol style="list-style-type: none"> <li>1. COR Experience (12 months)</li> <li>2. Mentored by a certified Level 4 Federal Project Director (6 months)</li> </ol>	Level 2 PM experience (2 years)
<b>4</b>	Over \$400M	<ol style="list-style-type: none"> <li>1. Level 4 Project Management/Executive Communications (21)</li> </ol>	<p style="text-align: center;"><b>Choose one:</b></p> <ol style="list-style-type: none"> <li>1. Advanced Leadership (35)</li> <li>2. Advanced Risk Management (21)</li> <li>3. Strategic Planning (21)</li> </ol>	<ol style="list-style-type: none"> <li>1. Program Management (12 months, including minimum of 180 days at HQ)</li> </ol>	<ol style="list-style-type: none"> <li>1. Level 3 PM experience (2 years)</li> <li>2. Project Management (Minimum 8 years as an Federal Project Director on at least 2 different projects, &amp; at least 3 of the 8 years post CD-3, &amp; at least 1 year post CD-3 experience on a Level 3 or higher project)</li> </ol>
<b>Total Courses Required: 17</b>		<b>13 Core Courses</b>	<b>15 Elective Courses (4 out of 15 required)</b>	<b>6 work activities</b>	<b>4 experience levels (9 years experience)</b>

NOTES: 1) If a Federal Project Director is managing a portfolio of projects, the required Federal Project Director certification level is determined by the currently managed project with the highest Total Project Cost (TPC) dollar value. For example, Level 4 Federal Project Directors manage at least one project with a total cost over \$400 million (i.e., their TPC responsibilities exceed \$400M). Participants should select courses consistent with the level of required certification and/or level they seek to attain.

2) Certification is cumulative. For example, Level 3 Federal Project Director certification candidates must have successfully completed all Level 1 and Level 2 requirements. In addition to training, other requirements apply for certification.

**PMCDP Certification Requirements at a Glance (continued) Activities/courses validated with PMI Project Management Professional (PMP) Certification shown in yellow and struck out**

Certification Level	TPC Responsibility Range	Training Courses		Developmental Activities (Time Reqmnt)	Experience Years (Time Reqmnt)
		Core (CE hours)	Electives (CE hours)		
<b>1</b>	\$5-20M	<del>1. Project Management Essentials (70)</del> 2. PM Systems & Practices in DOE (60) <del>3. Earned Value Management Systems (21)</del> 4. Contract Admin for Tech Reps (21) 5. Acquisition Strategy & Planning (21) <del>6. Planning for Performance Based Management Contracting (14)</del> 7. Integrating Safety into Project Management (25)	None	1. <del>Project Engineer or Integrated Project Team Member (12 months)</del>	<del>Level 1 PM experience (2 years)</del>
<b>2</b>	\$20-100M	1. Advanced Concepts in Project Management (50) 2. Project Management Simulation (35) 3. Project Leadership/Supervision (22.5) <del>4. Project Risk Analysis &amp; Management (28)</del>	Choose one: <del>1. Cost &amp; Schedule Estimation (35)</del> <del>2. Scope Management/Baseline Development (21)</del> <del>3. Value Management (21)</del> <del>4. Federal Budget Process in DOE (28)</del> <del>5. Environmental Laws and Regulations &amp; National Environmental Policy Act (21)</del>	1. Team Leader/Supervision Experience (12 months) 2. Post CD-3 Experience (12 months)	Level 1 PM experience (2 years)
<b>3</b>	\$100- \$400M	1. Program Management & Portfolio Analysis (35)	Choose 1 from each group <b>Group A:</b> 1. Project Execution and Operational Readiness Reviews (14) 2. Project Alignment/Pre-project Planning (16) 3. Systems Engineering (21) 4. Implementation and Management of Performance-Based Management Contracting (21) <b>Group B:</b> 5. Labor Management Relations (21) 6. Negotiation Strategies & Techniques (21) 7. Facilitation Techniques/Conflict Resolution (21)	1. COR Experience (12 months) 2. Mentored by a certified Level 4 Federal Project Director (6 months)	Level 2 PM experience (2 years)
<b>4</b>	Over \$400M	1. Level 4 Project Management/Executive Communications (21)	Choose one: 1. Advanced Leadership (35) 2. Advanced Risk Management (21) 3. Strategic Planning (21)	1. Program Management (12 months, including minimum of 180 days at HQ)	1. Level 3 PM experience (2 years) 2. Project Management (Minimum 8 years as an Federal Project Director on at least 2 different projects, & at least 3 of the 8 years post CD-3, & at least 1 year post CD-3 experience on a Level 3 or higher project)
Total Courses Required: 12		9 Core Courses	10 Elective Courses (3 out of 15 required with PMP)	5 work activities	4 experience levels (9 years experience)

For additional information about the Project Management Career Development Program, visit the Office of Engineering and Construction Management's website at <http://management.energy.gov>