

NASI-96010



National Aeronautics and
Space Administration

Langley Research Center
Hampton, Virginia 23681-0001

SOLICITATION

1-120-GC.1260

REQUIREMENT: CONSOLIDATED LOGISTICS ADMINISTRATION,
SECURITY AND SCIENTIFIC INFORMATION CONTRACT

IMPORTANT NOTICES:

The proposed contract is a 100% set-aside for 8(a) certified firms. Attachment 7, Small Disadvantaged Business Concern Representation (FEB 1990) must be returned with your proposal.

The Government intends to award the contract resulting from this solicitation without discussions (See Section L clause entitled Contract Award, FAR 52.215-16 (OCT 1995)-- Alternate II (OCT 1995)). We would like to avoid situations where proposals include substantive exceptions to the proposed contract terms and conditions which might be unacceptable to the Government and therefore preclude award. Therefore, it is requested and strongly recommended that you bring to the Government's attention prior to the proposal due date any exceptions, questions, or additions you have to the proposed contract terms and conditions. This will allow the Government to comment to all offerors on the acceptability or nonacceptability of these exceptions (e.g., additions, deletions, changes) prior to proposal receipt. The resolution of any exceptions to terms and conditions prior to proposal receipt will aid the Government in its intention to award without discussions and thus streamline the procurement process.

In the event that the Government later determines discussions are necessary, the Contractor's attention is hereby directed to Section L, L.18, Test of Source Selection Procedures. This section defines the FAR procedures that will be used in lieu of the traditional NASA FAR Supplement procedures.

A bidder's library has been established for prospective offerors and will remain open through the proposal due date. Although attendance at the bidder's library is not mandatory to bid this procurement, it is highly encouraged. See L.7 for details.

A pre-proposal conference will be held at Langley Research Center on November 8, 1995. See L.5 for details.

Your attention is directed to L.21, Proposal Preparation and Submission - Special Instructions, for important information on proposal preparation. Also reference Section M for evaluation information.

SOLICITATION, OFFER AND AWARD		1. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 350)	RATING D0-C9	PAGE OF 294	PAGES
2. CONTRACT NO.	3. SOLICITATION NO. 1-120-GC.1260	4. TYPE OF SOLICITATION <input type="checkbox"/> SEALED BID (IFB) <input checked="" type="checkbox"/> NEGOTIATED (RFP)	5. DATE ISSUED 10/23/95	6. REQUISITION/PURCHASE NO.	
7. ISSUED BY National Aeronautics and Space Administration Langley Research Center Hampton, VA 23681-0001		8. ADDRESS OFFER TO (If other than Item 7) NASA, Langley Research Center 9A Langley Boulevard, Bldg. 1195B, Room 123 Hampton, VA 23681-0001			

NOTE: In sealed bid solicitations "offer" and "offeror" mean "bid" and "bidder".

SOLICITATION

9. Sealed offers in original and 12 copies for furnishing the supplies or services in the Schedule will be received at the place specified in Item 8, or if handcarried, in the depository located in 9A Langley Blvd., Bldg. 1195B, Rm. 123 until 4:00 PM local time 12/7/95
(Hour) (Date)

CAUTION - LATE Submissions, Modifications, and Withdrawals: See Section L, Provision no. 52.214-7 or 52.215-10. All offers are subject to all terms and conditions contained in this solicitation.

10. FOR INFORMATION CALL:	A. NAME Tracy M. Spruill	B. TELEPHONE NO. (Include area code) (NO COLLECT CALLS) (804) 864-2538
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OFFER (Must be fully completed by offeror)

NOTE: Item 12 does not apply if the solicitation includes the provisions at 52.214-16, Minimum Bid Acceptance Period.

12. In compliance with the above, the undersigned agrees, if this offer is accepted within _____ calendar days (60 calendar days unless a different period is inserted by the offeror) from the date for receipt of offers specified above, to furnish any or all items upon which prices are offered at the price set opposite each item, delivered at the designated point(s), within the time specified in the schedule.

13. DISCOUNT FOR PROMPT PAYMENT (See Section I, Clause No. 52-232-8)	10 CALENDAR DAYS	20 CALENDAR DAYS	30 CALENDAR DAYS	CALENDAR DAYS
	%	%	%	%
14. ACKNOWLEDGMENT OF AMENDMENTS (The offeror acknowledges receipt of amendments to the SOLICITATION for offerors and related documents numbered and dated:	AMENDMENT NO.	DATE	AMENDMENT NO.	DATE
15A. NAME AND ADDRESS OF OFFEROR	CODE	FACILITY	16. NAME AND TITLE OF PERSON AUTHORIZED TO SIGN OFFER (Type or print)	
15B. TELEPHONE NO. (Include area code)	15C. CHECK IF REMITTANCE ADDRESS IS DIFFERENT FROM ABOVE - ENTER SUCH ADDRESS IN SCHEDULE		17. SIGNATURE	18. OFFER DATE

AWARD (To be completed by Government)

19. ACCEPTED AS TO ITEMS NUMBERED	20. AMOUNT	21. ACCOUNTING AND APPROPRIATION	
22. AUTHORITY FOR USING OTHER THAN FULL AND OPEN COMPETITION: <input type="checkbox"/> 10 U.S.C. 2304(c)() <input type="checkbox"/> 41 U.S.C. 253(c)()		23. SUBMIT INVOICES TO ADDRESS SHOWN IN (4 copies unless otherwise specified)	ITEM
24. ADMINISTERED BY (If other than Item 7) CODE	25. PAYMENT WILL BE MADE BY CODE		
Criticality Designator C	Financial Management Division Mail Stop 175, NASA, Langley Research Center Hampton, VA 23681-0001		
26. NAME OF CONTRACTING OFFICER (Type or print)	27. UNITED STATES OF AMERICA	28. AWARD DATE	
	(Signature of Contracting Officer)		

IMPORTANT - Award will be made on this Form, or on Standard Form 26, or by other authorized official written notice.

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PART I - THE SCHEDULE

SECTION B - SUPPLIES OR SERVICES AND PRICES/COSTS

B.1 SUPPLIES OR SERVICES TO BE FURNISHED

A. The Contractor shall, except as otherwise specified herein, furnish all personnel, facilities, services, supplies, equipment and materials necessary for performance of Consolidated Logistics, Administrative, Security and Scientific Information Support Services as described in Section C, Description/ Specifications/Work Statement.

B. Logistics (exclusive of Carpet Installation), Administrative, Classified Information Technology Security (Section C.3.10), Programmatic Security (Section C.3.11) and Scientific Information Support Services will be cost-plus-award-fee. Security Support Services (exclusive of Classified Information Technology Security and Programmatic Security) will be provided on a firm fixed price basis.

C. The Government anticipates that there may be requirements for work in Section C.1.5 Carpet Installation and 3.9 Special Ordering of Security Officer Services; however, the Government cannot predetermine the precise requirements needed during the contract term. The maximum requirement for Carpet Installation is \$75,000 and Security Officer Services is \$20,000. Funding for on call services will be through authorized delivery orders which will be issued on a firm fixed price basis. Prices will adhere to the following schedule:

<u>Description</u>	<u>Unit</u>	<u>Fully Burdened Fixed Rate</u>
1. Sponsored Events: Armed Security Officer	HL	\$
2. Emergency Response: Armed Security Officer	HL	\$
3. Carpet Removal	SY	\$
4. Carpet Installation	SY	\$
5. Molding Installation (Includes Cost of Molding)	LF	\$

HL=Hourly Labor Rate

SY=Square Yard Rate

LF=Linear Foot Rate

B.2 ESTIMATED COST, AWARD FEE, FIXED FEE AND FIXED PRICE

A. The estimated cost for services identified in Sections C.1 (excluding C.1.5), C.2, C.3.10-11 and C.4 of this contract is \$, exclusive of the

award fee of \$ and fixed fee* of \$0. The total estimated cost, award fee and fixed fee is \$.

B. Award Fee Availability--The award fee available for each evaluation period is as follows:

<u>Period</u>	<u>Available Award Fee</u>
March 29, 1996 - September 30, 1996	\$
October 1, 1996 - March 31, 1997	\$

C. The total firm fixed price for Security Support Services identified in C.3.1-8 of the contract is \$. In accordance with Section C.1.5 Carpet Installation and 3.9 Special Ordering of Security Officer Services, a not to exceed amount for on call services is \$75,000 and \$20,000, respectively. The total for Security Services and Carpet Installation is not to exceed \$.

D. The total cost plus award fee, fixed fee and fixed price is not to exceed \$.

B.3 OTHER DIRECT COSTS (ODC) LIMITATION

The estimated cost set forth in B.2.A above includes \$50,000 for specified ODC expenditures under the contract. This limitation covers travel costs, required in the performance of Section C.1.14, NASA Excess Property Screening Support and Section C.3.11, Programmatic Security. No other ODC's shall be applied toward this cost limitation. There will be no adjustment in fee should the Contractor's annual costs exceed the Government limitation.

B.4 CONTRACT FUNDING (NASA 18-52.232-81) (JUN 1990) (COST REIMBURSEMENT)

(a) For purposes of payment of cost, exclusive of fee, in accordance with the Limitation of Funds clause, the total amount allotted by the Government to this contract is \$. This allotment is for Consolidated Logistics, Administrative, Classified Information Technology Security, Programmatic Security and Scientific Information Support Services and covers the following estimated period of performance: _____.

(b) An additional amount of \$ is obligated under this contract for payment of fee.

B.5 CONTRACT FUNDING (FIXED PRICE)

A. Security Services identified in Section C.3.1-8 will be incrementally funded pursuant to NFS 18-52.232-77, Limitation of Funds, as set forth in H.3.

B. Funds for delivery orders are obligated by each delivery order, not by the contract itself. This applies to Section C.1.5 and 3.9.

*A fixed fee amount will be inserted if the Government exercises the one month options to extend the period of performance as set forth in Section H.1.B.

SECTION C - DESCRIPTION/SPECIFICATIONS/WORK STATEMENT**STATEMENT OF WORK - CONSOLIDATED LOGISTICS, ADMINISTRATIVE,
SECURITY AND SCIENTIFIC INFORMATION CONTRACT (CLASSIC)****INTRODUCTION:**

This Statement of Work (SOW) covers the general requirements for Logistics, Administrative, Security, and Scientific Information support services at NASA Langley Research Center (LaRC). The Contractor shall provide all resources (except as may be expressly stated in this contract as furnished by the Government) necessary and/or incidental to the performance of the four functional work areas identified below.

1.0 LOGISTICS

The Contractor shall provide a comprehensive logistics program covering all aspects of transportation, supply, and equipment management. All activities shall be performed in accordance with applicable federal, state, and local regulations. In addition to satisfying the technical requirements associated with the program, the Contractor shall also perform all related functions such as work control and scheduling, customer support, development and maintenance of internal operating procedures and systems, data gathering, records maintenance, report preparation, and problem follow-up and resolution. Specific services include the following:

1.1 General Transportation and Delivery Services: Provide complete transportation and delivery services consisting of daily (Monday - Friday) round-trip shuttle bus service between Langley Research Center (LaRC), NASA Headquarters and Goddard Space Flight Center departing LaRC at 6:30 a.m. and NASA Headquarters at 3:30 p.m.; approximately 175 on call local area shuttle bus service trips annually; daily pick-up and delivery of material, equipment, and supplies (some may be of a hazardous nature), sensitive instruments, classified materials, financial data, and computer printouts to and between 235 on-site facilities and 20 near-site locations for an estimated total of 105,000 annual deliveries. The maximum weight of deliverables typically shall not exceed 40 pounds with 75 percent of all deliverables weighing 5 pounds or less. Relocate on-site approximately 60 office, cargo and gas trailers annually. An additional 300 annual tractor-trailer movements including scheduled trips to Wallops Flight Facility and other local government facilities shall be required. Driver may be required to assist in loading and off-loading activities.

1.2 Vehicle Maintenance and Control: Provide complete preventative maintenance (PM) and repair according to manufacturers specifications to approximately 700 general purpose and special purpose Government-owned and Contractor-owned vehicles (other than those provided under this contract) including sedans, pickups, vans, stake-body trucks/step vans, riding lawnmowers, scooters, aircraft "tugs", forklifts, and miscellaneous types including trailers, pumps, and generators. The number of Contractor-owned vehicles will decline over the life of this contract and ultimately 550 Government-owned vehicles shall constitute the service base. Services include vehicle operations of Virginia state inspection station No. 345 and periodic reporting, vehicle cleaning, automotive parts procurement, minor (i.e., wheel alignments and tune-ups) and major repairs (i.e., engine and transmission overhauls), and automotive body repair and painting. Routine maintenance on approximately 350 bicycles shall also be included. All vehicles submitted for repair will be initially evaluated within 8 working hours of receipt.

The Contractor shall provide a complete Government-Owned vehicle control operation that includes scheduling and issuing approximately 20 vehicles for an annual average of 2,000 trips; dispatching approximately 975 on and near-site service calls per year within 2 working hours of receipt of call; maintaining approximately 700 PM schedules; ordering and dispensing

approximately 140,000 gallons of fuels annually and operating the Gas Boy system; tracking fuel utilization and vehicle repair costs; and maintaining an LaRC unique fleet management database system. The quantity of fuels provided on an annual basis shall decline to 80,000 gallons over the life of this contract.

1.3 Mail Operations: Provide for the complete operation of the LaRC mail processing and distribution program. Perform one daily (Monday - Friday) scheduled mail/package pick-up and delivery to the U.S. Postal Service and to approximately 300 on-site and 20 near-site mail stops. Approximately 300,000 pieces of incoming mail, internal mail associated with a Center complement of approximately 5,000 personnel, and approximately 60,000 pieces of outgoing mail shall be processed on-site per year. All mail shall be processed within 8 working hours.

1.4 Moving Services: Provide moving services between rooms, buildings, and facilities of the LaRC complex for the relocation of approximately 1,000 people and their associated furnishings per year according to Government schedule. Pick up and delivery of approximately 1,800 additional pieces of furniture (primarily originating in the furniture warehouse) shall be required and excess furniture shall be picked up and returned to the furniture warehouse. New furniture shall be uncrated and assembled prior to delivery. Minor adjustments or repairs and cleaning of used furniture may be required. Furniture shall be transported from Franconia, VA to LaRC per Government schedule.

1.5 Carpet Installation: In response to Government issued delivery orders (see Section G-3 Delivery Orders), the Contractor shall provide complete warehousing, removal, repair, installation services and material of Government furnished carpet according to Government schedule. Installation requirements vary significantly from 400 to 1,300 square yards of carpet and 500 to 5,000 linear feet of base molding per month. Base molding shall be provided by the Contractor. Approximately 10 delivery orders are issued on a monthly basis for installation and removal to include removal of molding. Repair and installation services shall begin within 8 working hours after receipt of delivery order. Carpet removed from facilities shall be properly disposed of on-site. Carpet services may have to be performed after normal working hours.

1.6 Stockroom Operations: Provide for operation of the LaRC Stockroom on 9 hours per day (7:00 a.m. to 4:00 p.m.), 5 days per week basis consisting of approximately 7,000 line items. Receive, bin, warehouse, maintain, and issue approximately 75,000 stock items annually; manage the shelf-life program for approximately 250 items; perform special tasks related to stock management; manage the logistics distribution for liquid nitrogen and cylinders; and conduct inventory and validation in accordance with applicable regulations. The NASA Supply Management System (NSMS) shall be utilized to support these functions. The time between request acceptance to time of issue shall not exceed 3 working days for regular issues, 4 working hours for urgent issues, and .5 working hours for work stoppage issues.

1.6.1 Metal Cutting and Burning: Perform metal cutting and burning operations in a Government equipped facility involving approximately 800 line items. Provide rough cuts of stock metal based on requester's written dimensions, sketches, or drawings; set up and operate equipment including mobile and fixed lifting devices necessary to position heavy plate metal; and make final cuts in accordance with specifications. Process approximately 850 metals receipts annually. Individual receipts shall be processed within 2 working days. Issue approximately 14,000 items annually using the same issue criteria set forth in section 1.6 above.

1.6.2 Supply Demand Processing: Input data related to stock issue into the NSMS totaling approximately 90,000 entries per year based on the priority of the request. Services include processing forms utilizing NSMS; ensuring necessary authorizations have been secured for issuance of special items such as safety related or those requiring functional or supervisory approval; coordinating excess quantity requests with Inventory Management; freezing

item records with out-of-balance stock and notifying requesters when items are out-of-stock; coordinating delivery of gas cylinders; and notifying the Metal Cutting and Burning Facility of work stoppage requests for metal.

1.6.3 Inventory Management: Utilize the NSMS and other automated systems such as Federal Logistics Data on Compact Disc (FEDLOG) and Federal Logistics Information System (FLIS) to accomplish services related to inventory management of approximately 7,000 line items including generating purchase requests for replenishment of stores and standby stock; maintaining optimum stockage levels; managing Federal Standard Requisitioning and Issue Procedures (FEDSTRIP), Military Standard Requisitioning and Issue Procedures (MILSTRIP), and commercial acquisitions; and processing inventory adjustments. An inventory shall be maintained that will fill 96 percent of all requests for stock issue.

1.7 Tool Crib Support: Provide for the complete operation of a Machine Shop tool crib on 8 hours per day (7:00 a.m. to 3:30 p.m.), 5 days per week basis consisting of approximately 1,000 line items. Issue or accept for turn-in approximately 50 items per day. Maintain tool catalogs, stay current with advancing tool technology and development, and assist NASA personnel in identifying tool requirements. Order, receive, bin, and maintain approximately 2,000 items annually from the LaRC Stockroom. Calibrate precision hand tools. Maintain automated and manual records systems. Perform inventory and validation over the life of the contract on a proportional annual basis.

1.8 Supply Support: Provide supply support in four areas as follows:

1.8.1 Purchase Request Processing: Screen approximately 1,000 purchase requests per month within 4 working hours of receipt against existing Federal systems to assess accuracy of description and availability from Federal sources. Assign proper codings and ensure management reviews. Assign source of supply, national stock number, unit of issue, and pricing data on all Fed/Mil purchases and effect approximately 500 Fed/Mil direct-buy requisitions per month using the NSMS within 8 working hours of receipt.

1.8.2 Supply Cataloging: Process approximately 100 NSMS catalog input transactions per month and maintain LaRC as an active participant in the Federal Cataloging Program. Maintain and issue the LaRC Stores Stock Catalog and amendments. Interact with the General Services Administration (GSA) and/or the Defense Logistics Agency (DLA) regarding approximately 100 registration and withdrawal actions, collaborations, and item reduction studies per month. Input approximately 1,500 commercial direct-buy functions per month using NSMS. Annually screen LaRC's Stores Stock Catalog specifications against the Defense Logistics Services Center's file.

1.8.3 Supply Inventory: Schedule and perform annual, complete, sample, and special inventories (approximately 11 inventories for an average of 250 line items per month) utilizing the NSMS and PSMS. Analyze results and recommend/effect corrective action as appropriate. Review all "frozen" assets in the NSMS resulting from warehouse denials and determine cause and effect.

1.8.4 Supply Document Control: Maintain hardcopy files of approximately 250 LaRC Purchase Requests/Purchase Orders for non-stock Fed/Mil orders and approximately 500 Issue Release/Receipt Documents for all Fed/Mil orders per month. Manage the supply and equipment rejection process involving approximately 100 rejections per month within 8 working hours of notification of the reject with applicable personnel.

1.9 Property Storage and Disposal: Provide complete storage and disposal support including receipt and inspection, storage, warehousing, retrieval and issuance, inventory control, and housekeeping in three areas as follows:

1.9.1 Property Storage: Provide on-site storage support for approximately 30,000 square feet of materials, supplies, and equipment including those of a hazardous, or potentially hazardous nature such as ethyl alcohol and sodium metal (approximately 100 line items). Approximately 14,000 storage transactions are processed in the Storage System annually relating to the storage or release of materials, supplies, or equipment. Transactions shall occur within 3 working days of receipt.

1.9.2 Property Utilization and Disposal: Process approximately 5,000 line items annually of idle/excess LaRC. All items shall be processed within 2 working days of receipt. Separate and process idle/excess property based on reutilization potential (i.e., property that may be of use by eligible school districts or other Government activities), exchange (trade-in) or open-market sale potential, or property that should be transferred to the DRMO or GSA activity utilizing the NASA Property Disposal Management System (NPDMS).

1.9.3 Scrap/Waste Pick-up and Disposal: Deliver and retrieve approximately 20 dumpsters used for on-site collection of non-toxic scrap waste and scrap metals. Collect approximately 50 tons of scrap waste and approximately 15 tons of scrap metal per month for final disposition. Pick-up and deliver approximately 15 silver recovery cartridges monthly to a designated holding area within the LaRC warehouse complex.

1.10 Receiving: Offload, inspect, receive, and distribute within 2 working days all in-bound shipments of stock and non-stock supplies, materials, and equipment totaling approximately 2,000 line items per month. May necessitate occasional trips within local area to coordinate receipts with U.S. Customs Service. Verify compliance with purchase order/contract specifications and prepare all documentation related to acceptance or rejection.

1.11 Shipping Operations: Provide complete out-bound domestic and foreign shipping services. Approximately 6,300 items are shipped by air and 1,900 items by motor freight annually. May necessitate occasional trips within local area to coordinate shipments with U.S. Customs Service. Shipments shall normally occur within 8 working hours of receipt. Some shipments may consist of hazardous materials. Gas cylinder demurrage shall be verified and approximately 10 shipping documents shall be prepared per month for return of gas cylinders.

1.12 Equipment Management: Provide management support for a 60,000 item pool of controlled equipment. Services include scheduling, coordinating, and conducting approximately 340 complete inventories and 225 partial inventories annually. Provide receiving support for approximately 10,000 incoming controlled items per year with an average 3-day turnaround including equipment tagging and problem resolution. Process approximately 35,000 transactions per year related to property custodian and user changes such as cannibalizations, equipment found-on-station, and property survey reports using the NASA Equipment Management System (NEMS).

1.13 Receipt Inspection Quality Assurance Laboratory: A Government equipped RI/QA facility will be furnished. Perform receipt verification services to ensure incoming supplies and materials comply with applicable specifications and standards prior to the items being offered for distribution at the Center. Verification services shall include (1) hardware purchased to standards and/or material to be held in bonded or controlled storage, and (2) materials/supplies in Object codes 2603, 2604, 2609, 2611, 2615, or contained in NASA's Mechanical Parts Management Plan. Periodically conduct inspections of currently existing material in the stockroom until such time as the existing stock is fully characterized. Inspection testing shall be conducted in

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accordance with a c=0 sampling criteria and recommend acceptance or rejection of items. Perform approximately 2,500 inspections per year. The performance standard for this service is 5 working days from receipt. The Contractor shall perform mechanical testing, chemical analysis, microscope examination, non-destructive and destructive testing, and electrical and electronic component inspections as required to verify individual shipments. Typically tests include: tensile testing on specimens and fasteners, hardness testing of a standard, superficial, and micro-hardness nature, x-ray fluorescence, micro-photography, metallographic analysis, fluorescent penetrate inspection, visual inspections, dimensional inspections, voltage, resistance, mechanical, and assembly. Additionally, the contractor shall perform tests on materials or equipment not intended for stock issue to support weld procedure certification(s), witness and verify tests performed by technical organizations personnel, and assess damage, review documentation, verify hardware, perform detail inspections and functional verification.

The Contractor shall provide monthly metric data in specified formats and detail analysis of indicators of success for processes and results relating to performance of activity. The information shall be maintained in spreadsheet format and in specified formats, bar and line graphs, or in such other formats as specified by the Government. Information shall be developed and maintained on a software package compatible with Microsoft Office. Information of the following type will be required to be maintained:

On Incoming Supplies

- Number of line items inspected
- Number of line items defective
- Dollar value of inspected items
- Dollar value of defective items
- Number of items inspected from commercial sources
- Number of items rejected from commercial sources
- Dollar value of items inspected from commercial sources
- Dollar value of items rejected from commercial sources
- Number of items inspected from government sources
- Number of items rejected from government sources
- Dollar value of items inspected from government sources
- Dollar value of items rejected from government sources
- Number of special tests performed
- Number of inspection from Credit Card purchases
- Number of rejections from Credit Card purchases
- Federal Stock Numbers
- Object Class
- Other Defense Logistics Agency and Commercial Identifications
- Other metrics as may, from time to time, be deemed necessary to fully assess performance of the Laboratory and impact of quality improvement programs

Inspections on Existing Stock

- Number of items pulled from stock from government for inspection

- Number of defective government items pulled from stock for inspection
- Number of items pulled from stock from commercial for inspection
- Number of defective commercial items pulled from stock for inspection
- Number of items pulled from stock from unknown sources for inspection
- Number of defective items pulled from stock from unknown sources
- Other metrics as may, from time to time, be deemed necessary to fully assess performance of the Laboratory and impact of quality improvement programs

1.14 NASA Excess Property Screening Support: Provide Agency-wide support by assessing and maintaining a "Want List" of NASA requirements, determining the availability of idle/excess property, "freezing" such property, preparing required documentation, and coordinating physical transfer. Visit approximately 200 sites per year to include various NASA installations, Defense Reutilization and Marketing Offices, and other Federal installations nationwide.

2.0 ADMINISTRATION

The Contractor shall provide administrative support services to include word processing, copying, data entry, filing, and assorted other clerical functions. All activities shall be performed in accordance with applicable federal, state, and local regulations. In addition to satisfying the functional requirements, the Contractor shall also perform all related functions such as work control and scheduling, customer support, development and maintenance of internal operating procedures and systems, data gathering, records maintenance, report preparation, and problem follow-up and resolution. Specific services shall include the following:

2.1 Correspondence and Records Management: Provide clerical support and data entry to LaRC's centralized correspondence and records management operation. Process all incoming and outgoing correspondence making proper distribution and disposition as appropriate. An LaRC unique automated filing system shall be used in document retrieval and control. Approximately 1,800 pieces of correspondence shall be filed each month in the active files or prepared for microfilming. Process approximately 150 pieces of special courier mail such as Federal Express and Overnight, and approximately 100 TWX's and datafaxed messages weekly processed within 4 working hours of receipt. Maintain a daily record of all incoming monies for audit purposes. Operate a variety of communications terminals and equipment to transmit and receive single and multiple address messages. Process approximately 80 incoming and 125 outgoing facsimile messages monthly. All incoming/outgoing documentation shall be processed within 4 working hours of receipt.

2.2 Telephone Operations: Provide telephone operator assistance and locator information during normal working hours to approximately 300 callers per month, and assist in placing approximately 25 conference calls and 40 international calls per month.

2.3 Budget Support: Provide data entry and clerical support through the entering, retrieving, and manipulating of budget and resource data relating to LaRC programs and projects. Run and distribute approximately 50 weekly and 100 monthly computerized reports, and provide graphics support in the preparation of budget charts, exhibits, and reports. Normal response time shall be 8 working hours, however, urgent requirements may necessitate immediate action. Modification to regular work shift is occasionally required.

2.4 Financial Management Support: Maintain contract/purchase order and travel files. Process approximately 250 new contracts/purchase orders, 1,000 contractual funding obligations, 3,000 invoices, 1,000 receipt and inspection (R&I) reports, 100 rejection reports, and

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750 travel vouchers, plus associated correspondence per month. Enter invoice/payment data, and travel voucher/payment data into LaRC unique automated systems. Normal response time shall be 8 working hours; however, urgent requirements may necessitate immediate action.

2.5 Acquisition Support: Maintain approximately 5,000 active contract, grant, and purchase order; and, 8,500 inactive hardcopy and microfilm files. Pick-up and distribute internal correspondence and contractual documentation daily. Make approximately 30,000 copies per month and operate facsimile equipment as required. Provide word processing services to include typing approximately 5,200 pages per month of correspondence and contractual documentation. Maintain bidders' lists, mail out solicitations, coordinate and schedule bid openings, maintain bid opening logs, and respond to requests for telephone and door bids. Perform data entry for approximately 2,400 entries per month into the Acquisition Management Computer System. See Exhibit F, Acquisition Division Word Processing/Clerical Support Equipment for a description of the required computer compatibility. Processing times shall vary depending upon the nature of the requirement. For example, word processing shall be performed within 3 working days of receipt. Some requirements may necessitate immediate action.

2.6 Projects Controls Support: Develop, maintain and implement database management systems for all correspondence, documentation, contract deliverables, and presentation materials for approximately 18 projects. Maintain suspense files on configuration management and data management action items. Process all project related mail for a complement of approximately 40 personnel and maintain approximately 50 project-unique electronic document distribution lists. Incoming mail shall be distributed within 2 working hours of receipt and outgoing mail shall be processed for daily scheduled pick-up. Distribution lists shall be maintained within a 1 percent error rate. Maintain both hard copy and electronic files for approximately 18 projects. Requests for files shall be fulfilled within 4 working hours of request. Provide editing support for approximately two projects with an average first pass error rate of 2 errors per page. Second pass edits shall be error free. Provide administrative support including the making of approximately 60,000 copies per month. Presentation materials shall be made available within 4 working hours of request. Facsimile transmissions shall be performed within 1 working hour of receipt.

2.7 Office of Human Resources Support: Maintain approximately 3,000 civil service personnel folders. Prepare Government forms and correspondence related to a variety of personnel actions to include hiring, reassignment, promotion, separation, and retirement. Assist in setting up, procuring, scheduling, offering, and enrolling personnel in in-house courses. Enter and maintain employee training data and files covering approximately 6,000 short-term and 200 long-term employee training instances per year. Publicize approximately 900 media-based training and continuing education courses through a course catalog published annually, and facilitate approximately 200 media-based training and continuing education courses monthly. Maintain and operate audio-visual, video, and computer equipment. Assist in processing approximately 825 employee accomplishment awards, 625 long service awards, and 375 quality step increases per year. Maintain the Employee Suggestion Program processing approximately 120 suggestions per year. Assist in processing approximately 400 tour-of-duty requests, advanced sick leave requests and extended leave-without-pay requests, and approximately 400 voluntary leave transfer forms per year. Process approximately 350 health benefits documentation actions per year. Process approximately 500 changes to the Government's Thrift Savings Plan per year. Provide approximately 75 annuity estimates and assist in processing approximately 80 personnel retirements per year. Processing times shall vary depending upon the nature of the requirement. Urgent requirements may necessitate immediate response.

2.8 Engineering Drawing Files/Micrographics Support: Process approximately 750 LaRC generated drawings per month to include: receipt, indexing, and data input into an LaRC unique computerized retrieval system and submission to an outside contractor for filming. Assure archival quality of all microfilm. Monitor for correctness and adherence to DOD-

STD-100 standards. File and retrieve approximately 2,500 hard copy drawings and aperture cards per month and reproduce and distribute as required. Serve as representative to NASA Engineering Drawing System Committee.

Perform limited in-house micrographic services with regard to sensitive materials such as employee health and retirement records. Perform minor maintenance of equipment as required. Process approximately 600,000 units per year for outside contractor microfilming. Perform necessary document preparation and completed microfilm quality inspection. Receive, store, and retrieve LaRC records pending transfer to Federal Records Center or destruction. Normal response time shall be 8 working hours; however, urgent requirements may necessitate immediate responses.

3.0 SECURITY SERVICES

The Contractor shall provide services to support the Center's implementation of NASA's Security Program. This support includes armed uniformed security officer services, operation of the emergency services control center, locksmith services, badge and pass office and reception center services, security education and awareness, personnel security support, and Classified Information Technology Security (ITS) Program support.

The Contractor shall furnish management, supervision, staff, training, uniforms, badges, equipment, vehicles, materials, and supplies necessary to provide the services as defined below. This includes replacement or substitute equipment and staffing to continue full services required and stipulated. The Contractor is assigned full responsibility for quality performance. Performance standards, success indicators and methods of surveillance are identified. Successful completion of the tasks required, in accordance with the standards provided, constitutes successful contract completion for Government acceptance of security services.

3.1 Background: LaRC occupies approximately 800 acres primarily located within the jurisdiction of Hampton, Virginia. The Center is comprised of approximately 235 buildings, consisting primarily of brick and mortar construction. All buildings are three floors or less. While small segments of the Center population, 50 persons or less in each segment, are resident on LaRC and originate from Department of Defense and other federal agencies, the majority of the LaRC population is divided as follows; 2500 Civil Service and 2500 support service contractors. In addition, some LaRC facilities are located on Langley Air Force Base (LAFB), which adjoins LaRC.

3.1.1 Perimeter Security: LaRC is protected on the North, South and West perimeters by 8' chain link fence topped with barbed wire strands. Perimeter patrols are accomplished by driving public off-center roads. A northeast perimeter is bordered by marshlands. No perimeter roads exist at that perimeter. The east perimeter adjoins LAFB and with minor exception, no barriers exist between LaRC and LAFB. USAF and LaRC motorized patrols conduct random perimeter patrols and inspections. Security lighting is employed only at facilities located at perimeter boundaries. Building perimeter doors are equipped with locking hardware. Parking areas are interspersed among LaRC facilities, many of which are located immediately adjacent to critical facilities and buildings. Closed circuit television is employed on a limited number of critical facilities, however, monitoring is conducted locally as opposed to a central monitoring facility.

3.1.2 Entry Security: The LaRC perimeter is equipped with 5 entry gates, one of which is unattended and provides access/egress to LAFB; two gates are closed except in unusual or emergency situations; one gate is open and staffed 24 hours per day, 7 days per week and one gate is open and staffed 12 hours per day 5 days per week. Armed Security Officers control access at the gates. During periods when the level of security is not elevated to a Threatcon

level, LaRC vehicle decals and badges are used to obtain Center access. Vendor access to the Center is limited to known sources with random GBL and vehicle inspections at gates.

3.1.3 Interior Security: Employees, civil service and contractor, are issued identification badges. Center policy requires civil service employees to wear their ID badge and a contract clause requires the same for contractors. All other visitors (vendors, construction contractors, etc.) and other persons requiring access to LaRC or LAFB must display appropriate credentials.

Electrical substations are appropriately fenced and provide service redundancy in all but the most severe source interruptions. Emergency power is provided to critical alarm monitoring systems through battery and emergency power generation sources. Utility tunnels access doors are fitted with locking hardware. Center emergency action plans are periodically updated. The LaRC Child Development Center is a standalone facility located approximately 100 yards from the closest operational facility. In addition, a credit union is located on-site at the Center.

3.2 Mandatory Directives: In performing the security services required under this contract, the Contractor is assigned the full responsibility for its familiarity and compliance with the following directives:

LaRC Emergency Plan Handbook:

LHB 1047.1	Disaster Control Data--Hurricanes and High Tides LaRC Facilities and Equipment
LHB 1040.2	NASA Langley Duty Officer's Handbook
LHB 1040.4	Emergency Equipment List
LHB 1046.1	Langley Research Center Emergency Plan
NMI 1120.7	Roles & Responsibilities of Program Office Security Officials
LMI 1300.5	Technical Conferences, Special Events, Technical Briefings, Guest Visits & Tours
NMI 1371.3B	Coordination & Authorization of Foreign Visits to NASA Facilities
NMI 1371.4A	Guidelines for Access to NASA Installations by Nationals of the USSR, China, & Designated Areas
LHB 1450.1	Excerpt Relative to LaRC Security functions
NMI 1590.2E	Notification & Alert System for NASA Officials During Nonduty Hours
LMI 1600.1	Physical Security
NMI 1600.2	NASA Security Program
LMI 1600.2	Access to LaRC
NMI 1600.3A	Arrest Authority & Use of Force by NASA Security Force Personnel
LMI 1600.3	LaRC Security Program
NMI 1600.4A	NASA Badging System

NMI 1600.5	Special Access Programs
NHB 1600.6	NASA Communications Security (COMSEC) Manual
NMI 1610.3C	Suspension, Revocation & Denial of NASA Personnel Security Clearances
NHB 1620.3C	NASA Security Handbook
LMI 1640.4	Information Security Program
LMI 1650.1	Industrial Security Program
LMI 1700.4	Reporting Accidents, Injuries, Illnesses, Motor Vehicle Accidents, and Potential Violations of Occupational Safety/Health Standards
LMI 1700.7	Traffic Regulations
LMI 1700.8	Parking Regulations
NMI 2410.7C	Assuring the Security & Integrity of NASA Automated Information Systems
LMI 2410.7	Computer Security Program
LMI 2410.8	Roles & Response. for AIS Management at LaRC
NHB 2410.9A	NASA Automated Information Security Handbook
LMI 3296.1	Clearance Procedures for Employees Terminating Employment
State of Virginia Criminal Justice Services Board, "Regulations Relating to Private Security Services	
Code of Virginia, Chapter 27, Article 2, Title 9, Dept. of Criminal Justice Services, "Compulsory Training Standards for Private Security Services Personnel"	
EO 12829	National Industrial Security Program
EO 12958	Classified National Security Information Program
DOD 5220.22-M	National Industrial Security Program Operating Manual (NISPOM)

3.3 Armed Security Officer Services: The Contractor shall protect personnel and property, provide traffic control and direction, support crime prevention programs, and provide patrol services. The Contractor shall provide qualified, armed, uniformed/equipped Security Officers (See Exhibit G for Qualifications), (See Exhibit H for Uniforms and Equipment Requirements), who are adequately trained (See Exhibit J for Training Requirements) and physically fit (See Exhibit K for Physical Fitness Standards. Each Security Officer shall have a secret clearance. The Government will provide the communications system that will provide the Contractor a means of immediately contacting guards on patrol and a link to local community personnel. In performing this service, the Contractor shall:

- Submit to the Government for approval, General, Post, and Special Orders that outline policies and procedures for all tasks within 30 days of contract award.

- Notify NASA immediately of any major incidents occurring on the Center as defined in NHB 1620.3.
- Provide physical security coverage 24 hours per day, 7 days per week.
- Conduct random inspections and observations in and about all Center buildings and facilities using foot patrols and vehicle security patrols and document anomalies. Base patrol priorities on risk, threat, vulnerability and experience requirements.
- Inspect and check all security containers, secured areas and doors to ensure they are locked in accordance with current procedures for protecting classified and sensitive unclassified information and material. Inspect premises for improperly secured classified and controlled information or material.
- Conduct at least three (3) random internal checks and inspections per shift in and about approximately 30 designated critical facilities, including 3 designated NASA Resource Protection facilities.
- Respond to reported criminal incidents, legitimate requests for security force services, duress alarms, calls for assistance and all intrusion detection alarms.
- Exercise the authority assigned as security officers, consistent with prevailing law, regulation and policy.
- Respond to incidents within 5 minutes on Langley Research Center and 12 minutes to NASA facility incidents on Langley Air Force Base.
- Direct and control vehicle entry and monitor vehicle exit from Langley Research Center at the Main Gate 24 hours per day, 7 days per week and at the Wythe Creek Gate Monday through Friday, excluding holidays, during the hours of 5:45 a.m. to 6:15 p.m. and direct traffic at the Durand Street gate only as directed. The Contractor shall ensure an expeditious entrance flow during peak traffic.
- Direct traffic as needed Monday through Friday at the Langley Boulevard and Durand Street intersection during the hours of 6:30 a.m. through 8:15 a.m. and at the Langley Boulevard and Dryden Street intersection during the hours of 3:30 p.m. and 5:15 p.m..
- Enforce LaRC vehicle traffic safety policy, including investigating and documenting motor vehicle accidents.
- Inspect vehicles and persons entering or departing Langley Research Center in accordance with Agency and Center policy when authorized to do so by the Installation Chief of Security.
- Conduct and document first response incident investigations as directed by NASA.

- Provide officers who conduct themselves in a professional manner, using tact, courtesy and diplomacy at all times.
- Require written reports to document all shift activities.
- Ensure the integrity of the work areas is not violated, such as disturbing papers on desks, opening desk drawers or cabinets, or using Government telephones, except as authorized for official business.

Performance Indicators: Shift Reports, Response Times, Customer Feedback

Performance Standards: Center-wide Patrol coverage, Response time of 5 minutes on-site/12 minutes LAFB, Minimal insignificant feedback.

Surveillance Technique: Monthly review of shift reports; unannounced response test; compilation of feedback

3.4 Emergency Services Control Center Support: The Contractor shall provide 24 hour continuous qualified and suitable (See Exhibit G for Qualifications) surveillance of the Government-furnished communications equipment for the purpose of dispatching response personnel to Center emergencies. Dispatch personnel shall possess a SECRET security clearance. Dispatchers shall operate communications networks for required services while maintaining continuous and direct communications with Hampton Fire Department and appropriate on-Center personnel. The contractor shall:

- Monitor all alarm notification annunciation systems and respond by dispatching appropriate response personnel within 35 seconds of receiving the alarm notification.
- Monitor the Center telephone switchboard after normal duty hours for emergency services and respond accordingly.
- Initiate emergency recall procedures as directed by the Center Emergency Preparedness Officer or designee.
- Maintain a log and/or incident reports of Control Center activities.
- Coordinate and request repair services for failed Control Center monitoring and operations equipment.
- Monitor and coordinate the installation of intrusion detection and other dispatch related systems.
- Manage the preventive maintenance schedule for intrusion systems to facilitate a complete and timely accomplishment of services.
- Maintain intrusion detection systems data through local terminals.

- Receive and store classified material as required during non-standard duty hours.
- Authenticate Center access credentials for unbadged employees and visitors.

Performance Indicators: Communications Log, Response Time

Performance Standard: 35 sec. notice

Surveillance: Monthly Review of Logs and unannounced response drill.

3.5 Locksmith Services: The Contractor shall provide all the necessary resources to provide locksmith services and maintain the key control program. The Government is furnishing an on-site fixed location for this service. - The Contractor shall provide qualified and skilled personnel with TOP SECRET security clearances for this service. In accordance with G 5&6, the Contractor is responsible for the replacement of Government furnished equipment, upon the expiration of its useful life. In performing this service, the Contractor shall:

- Manage the Center lock system using Center unique Best locking system cores and associated hardware.
- Provide core installation, inspections, repair, rekeying, and related services to all LaRC locks, safes, and vaults.
- Maintain an LaRC unique automated records system containing combination lock issuance and return, combination change data and requirements, security container accountability, and key issuance and accountability.
- Normal customer response time shall be 8 working hours; however, urgent requirements may necessitate immediate response during non-standard times.
- Provide an on-site mobile service.

Performance Indicator: Service Log, Response Time, Regulatory Compliance

Performance Standards: Scheduled inspections, service requests satisfied In 8 hours

Surveillance Method: Review of Log

3.6 Badge, Pass and Reception Center Services: The Contractor shall provide a professional and courteous staff to maintain continuous operation of the Center's Badge and Pass and Reception Center from 6:30 a.m. to 4:30 p.m. Monday through Friday, excluding holidays. The Contractor shall implement NASA policy for the issuance, control, and accountability of NASA Badges. Badge and Pass personnel shall possess SECRET clearances. NASA Badges are not classified material. The Contractor shall perform data entry in to the Government provided NASA Badge System computers, software, and data bases for the management of security clearance and access data, visitor registration information, employee badge, vehicle data, traffic citation data, and locator systems data. The Contractor shall store its stock of blank credentials and badges as sensitive-unclassified material. The Contractor shall:

- Issue NASA, contractor, and foreign and domestic visitor ID badges.
- Issue vehicle decals and passes.

- Process fingerprint cards.
- Process LaRC civil service employee security clearance certifications for visits to other locations.
- Process visit requests to LaRC.

The Contractor shall process all walk-in/walk-through requirements immediately. All other requirements shall be processed by close of business day of receipt.

Performance Indicators: Customer Feedback, Volume of issuances, Processing Time, Accuracy
 Performance Standards: Minimal, Walk-ins immediately and COB for others, Minimal Errors
 Method of Surveillance: Periodic inspection of workload and output

3.7 Security Education and Awareness: The Contractor shall provide qualified personnel with a SECRET clearance to conduct effective security indoctrination briefings prior to the receipt of a security clearance and orientation briefings for civil servant and contractor personnel to ensure familiarity with responsibilities to protect personal and Government property from theft, loss, or damage. The Contractor shall establish a feedback mechanism for the briefing participants and provide the results to the Task Area Manager upon receipt and evaluation. Training support shall be provided to LaRC as in service training, contractor and civilian security education and awareness. The Contractor shall conduct firearm training and certification for the Security Patrol and the LaRC Security Civil Service staff.

Performance Indicators: Instructor's feedback results
 Performance Standards: 95 percent favorable
 Method of Surveillance: Instructor's feedback

3.8 Personnel Security: The Contractor shall provide qualified and suitable administrative personnel (See Exhibit G for Qualifications) with SECRET clearances to support the Center's Personnel Security Program from 8:00-4:30 p.m. Monday-Friday, excluding holidays. The contractor's performance shall be subject to unannounced surveys by the Government to ensure that the Civilian and Contractor customers personnel security matters are processed promptly, expeditiously, and the rights of the individual protected. The Contractor shall:

- Process all forms and correspondence associated with personnel security and suitability investigations for both civil service and contractor personnel within 5 working days of receipt.
- Review completed forms and documentation for accuracy in accordance with applicable policy and guidelines.
- Prepare and submit documentation to the investigating agency for initiation of Suitability and Security Investigations.
- Conduct credit checks and National Agency checks.
- Maintain an investigations tracking and suspense system to facilitate process and budget audit requirements.
- Summarize issues noted in completed reports of investigation and submit case files within 10 working days of receipt to the LaRC adjudication official for resolution.

- Maintain personnel security files in accordance with applicable directives.
- Coordinate reprinting and submission of unclassifiable fingerprints.
- Prepare notifications concerning contractor eligibility for ADP after hours access and Personnel Reliability Program (suitability) access.
- Maintain personnel security records using a Government -provided LaRC unique automated system.
- Input personnel security records into the NASA Badge System server and mainframe.

Performance Indicators: Timeliness and Accuracy

Performance Standards: 5 working days for processing of investigations, 10 days for completed investigation reports; minimal errors.

Method of surveillance: Monthly inspection

3.9 SPECIAL ORDERING OF SECURITY OFFICERS SERVICES: In response to Government issued delivery orders(See Section G-3 Delivery Orders), the Contractor shall provide security officer services for sponsored events and emergency response situations. This additional support includes physical security and access control for classified and sensitive unclassified meetings, symposia, and special research activities, program and Center sponsored events. The Government shall provide within 3 hours of notification security patrol personnel for emergency response periods. The Contractor shall designate a lead point of contact that can be notified on a 24 hour period of time. The Contractor will accept verbal orders for emergency situations from the Installation Chief of Security. Written directions will be provided within 3 working days.

3.10 Classified Information Technology Security (ITS) Program

Support: Develop approximately 20 System Security Plans per year, each within 10 working days of the identification of the requirement. Coordinate the Designated Approving Authority (DAA) and rectification processes through the Center Classified ITS Manager for each system for which classified processing is a requirement. Upon completion of DAA certification, prepare within 5 working days all required instructions and procedures. Conduct approximately 50 periodic evaluations and audits, in conjunction with the system administrator or designee, to ensure specified levels of security are maintained. Coordinate corrective actions with the Data Processing Installation Information Technology Security Officer and Classified System Security Managers to correct deficiencies discovered during DPI inspections. Serve as the primary or as an alternate LaRC Communication Security (COMSEC) Custodian ensuring that approximately 200 accountable COMSEC items are protected in accordance with National Security Agency, NASA and LaRC policy, receive, issue, store and destroy COMSEC materials; conduct inventories, transfer, and ship COMSEC materials; and conduct in and out COMSEC briefings. Ensure the proper destruction/sanitization of classified magnetic media to include floppy disks, internal and external hard drives and tapes. Inspect or otherwise ensure that equipment used for processing classified information is purged of all classified information or otherwise disposed of in accordance with NSA standards.

3.11 Programmatic Security Support:

Provide a broad range of Physical, Industrial and Information security support services to selected Aeronautics Program Group organizations. Support a satellite security support office managed by Office of Security Services personnel. Conduct all security tasks in accordance with current NASA and DoD governing directives. Review, prepare and submit to the Task Area Manager, inventory inspection reports, transmittal receipts, processed technical reports and monthly activity letter reports. Receive, control, and maintain classified material from on-site and off-site sources and maintain accountability using SIMS (Security Information Management System), transferring controlled items between program participants. The SIMS shall be backed up daily. Inventory of all program information and material and ensure 100 percent accountability. Process program visit requests with the Badge and Pass Office and program officials. Develop and prepare material for classified presentations. Prepare classified items for shipment and transport to appropriate vendors. Operate electronic communications devices (facsimile, data and voice) to meet program requirements. A storage and archive facility shall be maintained and administered. Classified waste shall be destroyed in an on-site LaRC approved facility. Standard Practices Procedures and Facility Security Operations Plans shall be reviewed for adequacy and accuracy in support of classified research activities. Travel plans, courier operations and operations plans shall be evaluated for content, validity and completeness. Provide security support to NASA security inspectors at approximately 20 contractor locations nationwide.

**WORKLOAD ANALYSIS FOR
SECURITY SUPPORT SERVICES**

<u>SERVICE</u>	<u>ANNUAL HISTORICAL WORKLOAD</u>
Security Officer response (Intrusion & Fire)	500
Emergency Dispatch Calls	800
Locksmith Services:	
combination lock changes on ~650 security containers	1,000
safe repairs	100
lock changes/repairs	2,000
make keys	1,200
Process and Issue:	
badges	30,000
vehicle decals/passes	25,000
fingerprint cards	1,000
employee security clearances certifications	500
Clearance and Orientation Briefings	70
National Agency Checks	1,000
Background Investigations	125
Electronic Credit Checks	1,200
FBI Name Checks	1,200
Personnel Security Files	6,500

4.0 SCIENTIFIC INFORMATION

The Contractor shall provide technical and administrative services in support of a comprehensive scientific information program. All activities shall be performed in accordance with applicable federal, state, and local regulations. This support includes technical publications support; Technical Library support; photographic laboratory support and archival services; duplicating facility support; graphics services; and video production and archival services. In addition, the Contractor shall also perform all related functions such as work control and scheduling, customer support, development and maintenance of internal operating procedures and systems, data gathering, records maintenance, report preparation, and problem follow-up and resolution. Specific services include the following:

4.1 Technical Publications Support: Provide technical editing, typesetting, manuscript preparation, figure preparation and manipulation, and information management services for personnel authoring technical reports, journal articles, and meeting presentations. Work shall be performed in on-site centralized and satellite locations as required.

4.1.1 Technical Editing: Review, edit, rewrite, and prepare for publication manuscripts dealing with advanced technical subject matter in the areas of aeronautical or physical science, mathematical theory, engineering disciplines, and computer science. Ensure reports comply with applicable standards, policies, and procedures. Coordinate all aspects of manuscript production (on-line and hard copy), resolve all questions arising from author review and proofreading, and ensure that printing and distribution requirements are met. The yearly anticipated workload is 70 technical reports (5,700 pages of text and graphics) and 120 journal articles and meeting presentations (3,400 pages of text and graphics). The technical reports must be finished within 10 percent of an estimated time that averages 1 hour per page, and the proof copy must contain no more than 2 editor-caused errors. The journal articles and meeting presentations must all be completed on schedule (often as short as a 4 working hour turnaround time) and must contain no editor-caused errors.

4.1.2 Publication Graphics: Produce photographs, illustrations, and drawings appearing in formal NASA reports, journal articles, and meeting presentations. Facilitate production and integration of figures into reports during all phases of report preparation. Create professional quality technical art, scientific figures containing Greek and mathematical notations, and mechanical art for high-resolution color and black & white photographs and illustrations. Multimedia graphics are required for some document projects. Work shall conform to applicable graphics and printing standards. Maintain familiarity with computer graphics software and hardware being used by authors to originate figures; develop capability on software in widest use (three to five illustration programs); convert author-supplied electronic graphics files into formats that can be modified and/or integrated into electronic documents using electronic publishing system. The yearly anticipated workload is 11,600 graphics and the turnaround time is 10 working days, although there is occasional need for immediate response. A maximum of 5 percent of the work may contain errors at the proof stage. Finished work shall contain no errors.

4.1.3 Editorial Assistance: Process incoming drafts and electronic files from authors for editing and manuscript preparation. All required files shall be in place and ready for use by editors within 5 working days of receipt of report. After publication, archive and prepare files for further electronic distribution. Check reference citations for accuracy and maintain electronic file. Reference lists shall be verified within 20 working days of receipt of report. Total annual volume processed approximates 180 text files, 9,600 graphics files, and 3,500 reference checks.

4.1.4 Research Information: Provide information management services for the Scientific and Technical Publication Program in compliance with applicable standards. Design, code, test, and document database programs in Fourth Generation Application Development

Language (4GL) and Structured Query Language (SQL). Produce on-line products from database records for electronic distribution and print-on-demand processing. Automate document and forms processing, and design and maintain multiple databases for various applications. Respond to approximately 15 daily phone and e-mail inquiries and requests within 5 minutes. Enter database information within 8 working hours of receipt, with no errors. Assist authors in making their publications available for electronic dissemination. Maintain bibliographic data and publication records for approximately 1,800 documents annually.

4.1.5 Electronic Publishing: Provide electronic publishing support for various research documents such as NASA scientific and technical reports, journal articles, and meeting papers. Document preparation stages range from rough draft to final camera-ready copy and/or electronic file for on-line dissemination and printing on electronic publishing print-on-demand system. Very precise instructions from numerous journal publishers shall be followed. Electronic publishing software packages used include FrameMaker, TeX, Microsoft Word, and WordPerfect on both Unix and Macintosh platforms. Computer files shall be created, modified, transferred, converted, and saved in proper formats on appropriate platforms to allow integration into electronic documents. Maintain proficiency in electronic publishing and typesetting standards and principles. Ensure that the final output meets publication requirements and is error-free. New work shall be completed within 10 working days following receipt; revisions to work shall be complete within 5 working days following receipt. A total of approximately 800 highly technical documents in various stages of preparation are processed annually with a total page volume of approximately 17,600.

4.2 Technical Library: Provide comprehensive clerical and professional support to a Government equipped facility in the areas of library materials acquisitions, cataloging, database maintenance/enhancement, circulation, material request processing and image production and transmission, data conversion, journal and bindery support, and hypersonics collection support. All work shall be performed in accordance with applicable American Library Association, Library of Congress, Committee on Scientific and Technical Information (COSATI), and NASA and LaRC library practices. Also, the Scientific and Technical Information Library Automation System (STILAS) and other NASA and LaRC unique systems shall be used where applicable.

4.2.1 Acquisitions: Provide all aspects of acquiring approximately 8,000 Government selected Library materials annually. Purchase domestic and foreign books, documents (primarily from Government sources), microforms, audiovisual materials, maps, CD-ROMs, and other electronic materials. This activity is subject to yearly audits by the LaRC's Acquisition Division. Verify compliance with purchase order specifications and prepare all documentation related to acceptance or rejection. All incoming brochures, publishers' catalogs, and announcements for purchasable books and documents shall be disseminated on a daily basis; rush orders shall be processed within 4 working hours and regular orders within 2 working days; claims for undelivered shipments shall be initiated within 20 working days from order date; incoming shipments shall be processed within 2 working days; and prepayment invoices shall be processed immediately and all other invoices within 5 working days of receipt.

4.2.2 Cataloging: Provide highly specialized descriptive and subject cataloging of approximately 7,000 titles annually. Materials to be cataloged include books, journals, documents, videotapes, video disks, computer software, CD-ROMs, maps, manuscripts, theses, Internet resources, and ephemeral materials. Maintain a physical shelf list of all Library holdings. Cataloging shall include 80 percent original and 20 percent copy cataloging from on-line sources. Items shall be made "shelf ready" within 10 working days for original cataloging and 5 working days for copy cataloging. Bibliographic records shall be created with no errors.

4.2.3 Database Maintenance/Enhancement: Maintain a comprehensive bibliographic database consisting of approximately 500,000 titles. Approximately 5 percent of the records require correction annually.

4.2.4 Circulation: Perform circulation duties, stack maintenance, patron database maintenance, inventory control, inventory reshelving and shifting. Perform inventory of the entire collection over the life of the contract on a proportional annual basis. Support the implementation and operation of a library materials security system.

The annual volume of checkouts and check-ins is approximately 35,000 items, the annual volume of holds and recall transactions is approximately 10,000, and the annual volume of overdue and user-privilege-expiration notices is approximately 10,000. All transactions shall be processed within 8 working hours.

4.2.5 Material Request Processing and Image Production and Transmission: Process approximately 30,000 material requests annually. Sort requests and forward those requiring special attention to appropriate personnel. Provide help desk support for on-line users of Library remote information systems. Documents shall be image scanned into standard digital file format and transmitted electronically to requester. Hardcopies shall be used to fill some requests. Requested material shall be processed and sent within 8 working hours of request.

4.2.6 Data Conversion: Provide support to the conversion of the Library card files, project files, and special collections into the library database. Input and maintain digital graphical image databases and composite image/bibliographic/text databases as they are made accessible to users from remote computer sources. Approximately 20,000 items shall be entered annually.

4.2.7 Journal and Bindery Support: Acquire and maintain the Library's journal collection of approximately 1,200 titles. The total annual volume of incoming individual issues approximates 50,000 items. All check-ins of individual issues shall be performed no later than 8 working hours after receipt; all newspapers and journals shall be shelved within 8 working hours after receipt; and all claims shall be processed on a biweekly basis. Prepare and periodically ship for binding approximately 2,500 volumes per year.

4.2.8 Hypersonics Collection: Process and assign identification numbers to approximately 10,000 titles of classified and unclassified hypersonics documentation annually. Release material in accordance with applicable LaRC procedures. Maintain a follow-up system on all documents received which require Center action. Maintain hypersonics distribution list. Coordinate addressee's eligibility to receive material with appropriate LaRC security personnel. Downgrade and destroy selected items in accordance with regulations. Work is performed in a closed area requiring a Secret security clearance for access.

4.3 Photographic Laboratory Support and Archival Services: Provide comprehensive support in a Government equipped facility in the areas of quality control and assurance, film processing, laboratory services, and archiving supporting photographic documentation and data acquisition for events that are often one of a kind. Approximately 850 jobs are received monthly.

Mix multiple chemistries, perform chemical analyses of mixed replenishers and working processor solutions, monitor testing and evaluation equipment (i.e., densitometers, pH meters, sensitometers), monitor 10 film and paper processors and take corrective action to ensure adherence to manufacturers' specifications, harvest silver from fixer and bleach/fix chemical effluents in accordance with Environmental Protection Agency (EPA) and Hampton Roads Sanitation District (HRSD) specifications, and order and maintain an inventory of chemical supplies that comply with manufacturers specifications.

Process color negative film, B&W negative continuous tone film, color reversal movie film, and color transparency film. Annual production includes 15,000 feet and 4,000 sheets of color reversal film, 20,000 feet and 20,000 sheets of color negative film, 20,000 feet and 12,000 sheets of B&W film, and 20,000 feet of 16mm color motion picture film. For about 5 percent of work, processing parameters shall be customized to compensate for improper exposure conditions or unique test situations. All film processing shall be accomplished within 8 working hours.

Make inter-negatives and copy negatives to produce color and B&W contact prints and enlargements, color laser copies, color and B&W continuous tone slides and viewgraphs, and B&W line-work slides. Annual production includes approximately 150,000 color prints of various sizes, 30,000 B&W prints, 25,000 color viewgraphs, and 10,000 color slides. Approximately 65 percent shall be customized. Approximately 35 percent of color and B&W printing shall have a 2 workday turnaround, with the remainder averaging 5 working days. All slide and viewgraph work shall normally be processed within 8 working hours of receipt, however, urgent requirements require immediate action.

Catalog and enter descriptive data for approximately 14,000 numbered negatives annually. Reconcile and standardize all searchable terms within existing database of approximately 200,000 records. Make digitized images searchable and available at the user's desktop computer.

4.4 Duplicating Facility Support: Provide reproduction, bindery, and distribution services to produce finished documents totaling 600 jobs monthly. Incoming jobs are in one or more of the following forms: hardcopy, network electronic files, and removable electronic media such as floppy or optical disks. All work shall comply with NASA, Joint Committee on Printing (JCP), Government Printing Office, and U.S. Postal Office policies and procedures and with copyright laws. Maintain records sufficient to respond to specific JCP reporting requirements. Work is performed in a closed area requiring a Secret security clearance for access.

Operate Government supplied equipment according to manufacturers specifications including a DocuTech high-speed electronic print-on-demand system with Job Manager, Print Manager, and Booklet Maker features. Assist with hand folding large engineering drawings and maintain paper stocks that comply with JCP Paper Specification Standards. Approximately 30 percent of all work shall be performed while the customer waits or within same day. The average monthly volume of work for each machine is as follows: 120 DocuTech jobs totaling 1,050,000 units; 375 high-speed copier jobs totaling 660,000 units; 125 engineering copy machine jobs totaling 33,000 units; 10 color copier jobs totaling 11,500 units. The duplicating facility shall operate on a 12-hour day (6:00 a.m. to 6:00 p.m.) to allow for continuous operation of the DocuTech and high-speed copiers.

Operate and maintain Government supplied bindery equipment with production standards as follows: 4 books per minute on single-head stitcher (2 staples per book), 5 books per minute on multi-head stitcher, 15 75-page books or 7 300-page books per minute on 3-hole paper drill, 8 books per minute on table-top electric stapler, and 15,000 sheets of 11 x 17 inch paper (2 folds) or 18,000 sheets of 8 1/2 x 11 inch paper (letter fold) per hour on table top folder (15 minutes of set up time). The average workload approximates 87,000 units per month.

Assemble and package for distribution approximately 120,000 pieces of material, mostly in small lots. Some hand collating, stapling, and assembly shall be required.

4.5 Graphics Services: Provide design and production of art work for the visual communication of technical and scientific information. The primary tools for production are computer graphic applications. All products shall comply with Center, Agency, technical society, and professional quality graphic standards.

Provide general and specialized graphics in support of traditional and electronic mechanicals for printing, projected visuals, design of exhibits and display elements, multimedia interactive presentations, 3-D modeling, video titling and transitions, design of WWW home pages, and animated sequences. Production requires use of all types of output devices. Annual production averages 8,800 items. Work shall be completed under strict deadlines and short turnaround times (2-4 working hours) while maintaining a minimum accuracy rate of 98 percent.

Provide concept, creation, and production of professional quality general and technical art and design products for inclusion in documents, presentations, and exhibits for approximately 12 individual Langley organizations. Annual production averages 27,000 items, and about 35 percent are speaker support visuals, 5 percent display components, and 40 percent technical figures. At least 50 percent of the technical figures are produced as projected visuals as well as print products. Work shall be completed under strict deadlines and short turnaround times (2-4 working hours) while maintaining a minimum accuracy rate of 98 percent. Top Secret tasks shall be performed in a separate location.

4.6 Video Production and Archival Services: Perform video production, post production, and duplication; archiving; and video engineering functions in a Government equipped facility that supports production of scientific and technical, public affairs, education, and training videos.

Write and develop scripts and shoot raw footage to create documentary, motivational, and informational video productions on Betacam SP format. Video post production includes editing of raw video footage and inclusion of music and voice track to create a finished video production. Video tape duplication, transfer, and editing includes tape conversion from National Television System Committee (NTSC) to Phase Alternating Line (PAL) and Sequential Couleur avec Memoire (SECAM) formats and transfer of 16mm film to tape. Annual production includes approximately 55 titled productions, 95 untitled productions, and 2,400 tape duplication requests. The average video production is 15 minutes in length, includes narration and music, and is shot at the Center (20 percent is shot away from the Center). Average turnaround time for a titled production shall be 60 working days, 20 working days for untitled productions, and 5 working days for tape duplication. All video production, post-production, and duplication work must conform to Federal Communication Commission (FCC), Society of Motion Picture and Television Engineers (SMPTE), and NTSC rules, regulations, and broadcast standards.

Catalog and enter consistent descriptive data for approximately 1,500 video cassettes annually into an LaRC unique computer system. File and retrieve materials as appropriate.

Service and maintain approximately 60 pieces of video production equipment supporting a sophisticated broadcast video studio. Adjust video editing and duplication system timing for optimum video signal. Install and wire new equipment; evaluate functionality of proposed equipment purchases; and design audiovisual production and post-production devices and systems.

CLASSIC STATEMENT OF WORK MATRIX			
SOW PARAGRAPH-	COST PLUS AWARD FEE/COST PLUS FIXED FEE	FIXED PRICE	DELIVERY ORDER
1.0 Logistics			
1.1 - 1.4	X		
1.5			X
1.6 - 1.14	X		
2.0 Administration			
2.1 - 2.8	X		
3.0 Security			
3.1 - 3.8		X	
3.9			X
3.10 - 3.11	X		
4.0 Scientific Information			
4.1 - 4.6	X		

SECTION D - PACKAGING AND MARKING

D.1 REPORTS AND DOCUMENTATION PACKAGING AND MARKING

All reports and other documentation required to be delivered under this contract shall be packaged/packed for mailing/shipment in such a manner as to insure safe arrival at destination. Marking of reports and other documentation shall be as set forth in Exhibit A, Contract Documentation Requirements.

SECTION E - INSPECTION AND ACCEPTANCE

E.1 FINAL INSPECTION AND ACCEPTANCE (LaRC 52.246-94) (OCT 1992)

Final inspection and acceptance of all items specified for delivery under this contract shall be accomplished by the Contracting Officer or his duly authorized representative at destination.

SECTION F - DELIVERIES OR PERFORMANCE

F.1 PERIOD OF PERFORMANCE (NASA 18-52.212-74) (DEC 1988)

The period of performance of this contract shall be from the effective date of the contract through March 31, 1997.

F.2 PLACE(S) OF PERFORMANCE (LaRC 52.212-98) (OCT 1992)

The place(s) of performance shall be NASA, Langley Research Center, Hampton, Virginia; and other sites as required.

F.3 PLACE OF DELIVERY

Delivery of all items shall be f.o.b. NASA Langley Research Center.

SECTION G - CONTRACT ADMINISTRATION DATA

G.1 SUBMISSION OF COST AND FEE VOUCHERS FOR PAYMENT
(COST REIMBURSEMENT)

A. Public vouchers for payment of costs and fee shall include a reference to this contract NAS1- and be forwarded to:

NASA Langley Research Center
Attn: Financial Management Division, MS 175
Hampton, VA 23681-0001

This is the designated paying office for cost and fee vouchers for purposes of the Prompt Payment clause of this contract. Cost and fee invoices shall be submitted separately.

B. Monthly cost vouchers shall be submitted for approval through:

TBD

C. Monthly fixed and award fee vouchers shall be submitted through:

Contracting Officer
Mail Stop 126, NASA LaRC
Hampton, VA 23681-0001

1. Payments of award fee shall be made in response to and in the amount of the Fee Determination Official's written Notice of Award Fee. Payments of award fee are subject to the withholding provisions of the Section I clause entitled "Award Fee for Service Contracts."

2. Payments of fixed fee shall be made in monthly installments based upon the percentage of completion of work as determined by the Contracting Officer and subject to the withholding provisions of the Section I clause entitled "Fixed Fee."

D. The Contractor shall prepare vouchers as follows:

1. One original Standard Form (SF) 1034, SF 1035, or equivalent Contractor's attachment.

2. Three copies of SF 1034A, SF 1035A, or equivalent Contractor's attachment.

3. The Contractor shall mark SF 1034A copies 1, 2, 3 and such other copies as may be directed by the Contracting Officer by insertion in the memorandum block the names and addresses as follows:

- (i) Copy 1 NASA Contracting Officer
- (ii) Copy 2 Accounting Files
- (iii) Copy 3 Contract administration office

E. In the event that amounts are withheld from payment in accordance with provisions of this contract, a separate voucher for the amount withheld will be required before payment for that amount may be made.

G.2 INVOICE PAYMENTS (FIXED PRICE)

A. In accordance with the Section I clause, Payments (FAR 52.232-1) (APR 1984), partial payments will be made by the Government to the Contractor based on receipt of a proper invoice and satisfactory contract performance. Invoices for the firm-fixed-price effort shall be submitted in the amount of \$, on a monthly basis. Invoices for Delivery Orders will be submitted separately after completion of the order.

B. Proper invoice is defined as containing the following items:

1. Name and address of Contractor;
2. Invoice Date;
3. Contract Number and Delivery Order Number as appropriate;

4. Description of service, price and hours (delivery orders only);

5. Name and address of Contractor official to whom payment is to be sent (or proper notice of assignment);

C. The original and three copies of all invoices shall be sent directly to the Contracting Officer for review, approval and transmission to the payment office.

The Contractor shall mark invoice Copies 1, 2, and 3 by insertion in the memorandum block the name and address for the following parties:

Copy (1) NASA Contracting Officer ___
Copy (2) Contractor
Copy (3) NASA COTR

G.3 DELIVERY ORDERS

A. The services to be provided under Section C.1.5 Carpet Installation and 3.9 Special Ordering of Security Officer Services is subject to the following ordering procedure. From time to time during the term of this contract, the Contracting Officer may issue delivery orders to the Contractor, providing specific information on work to be performed within the scope of the contract. Delivery orders will be issued on a firm fixed price basis on a Optional Form 347 (or a facsimile thereof).

B. Delivery orders shall contain, as a minimum, the following information:

1. Signature of Contracting Officer;
2. Contract number, order number and date;
3. Description of work;
4. Performance metrics;
5. Delivery/performance schedule;
6. Firm fixed price; and
7. Any other necessary information.

C. The Contractor shall acknowledge receipt of each delivery order by signing and returning a copy within 10 calendar days.

G.4 LIST OF INSTALLATION-PROVIDED PROPERTY AND SERVICES (NASA 18-52.245-77) (MAR 1989)

In accordance with the Installation Provided Government Property clause of this contract, the Contractor is authorized use of the types of property and services listed below, to the extent they are available, while on-site at the NASA installation.

(a) Office space, work area space, utilities and furniture. The Contractor shall use Government telephones for official purposes only.

(b) Existing general- and special-purpose equipment.

(1) Existing equipment to be made available to the Contractor for use in performance of this contract on-site is listed in Exhibit E. The Government retains accountability for this property under the Installation-Provided Government Property clause, regardless of its authorized location.

(2) The Contractor shall not acquire property as a direct cost under this contract, unless expressly authorized by the Contracting Officer. When authorized, this property also shall become accountable to the Government upon its entry into the NASA Equipment Management System (NEMS) in accordance with the property-reporting requirements of this contract.

(3) The Contractor shall advise the Contracting Officer, in writing, before it brings property owned or leased by the Contractor, or other property that the Contractor is accountable for under any other Government contract, on-site for use under this contract.

(c) Publications and blank forms stocked by the installation.

(d) Institutional fire and security protection necessary to protect NASA facilities.

(e) Medical treatment of a first-aid nature for Contractor personnel injuries or illnesses sustained during on-site duty.

(f) Cafeteria privileges for Contractor employees during normal operating hours.

(g) Maintenance of buildings occupied by Contractor personnel.

(h) Moving and hauling of Government property.

(i) The responsibilities of the Contractor as contemplated by paragraph (a) of the Installation-Provided Government Property clause are defined in the following property management directives and installation supplements to these Directives:

(1) NHB 4200.1, NASA Equipment Management Manual.

(2) NHB 4200.2, NASA Equipment Management System (NEMS) User's Guide for Property Custodians.

(3) NHB 4300.1, NASA Personal Property Disposal Manual.

(4) NHB 4100.1, NASA Materials Inventory Management Manual.

G.5 PROVIDING FACILITIES TO CONTRACTORS

A. In accordance with FAR 45.302-1, it is policy of the Government that Contractors shall furnish all facilities required for performing Government contracts. "Facilities" include real property and plant equipment including personal property such as general purpose off-the-shelf equipment, machine tools,

test equipment, furniture and vehicles. "Facilities" do not include material, special test equipment, special tooling or agency-peculiar property.

B. In keeping with the policy set forth in FAR 45.302-1, the Government will not provide NEW "facilities."

C. However, the Government will provide EXISTING facilities as listed in G.4 and Exhibit E. Any of these existing facilities that reach the end of their useful life during the contract period, or which are beyond economical repair, shall be replaced by the Contractor, if the facilities are still needed for contract performance. This does not include these items that are located in Government equipped facilities as identified in the Statement of Work.

G.6 CONTRACT CLOSEOUT (LaRC 52.242-90) (JUN 1988)

A. Reassignment--After receipt, inspection, and acceptance by the Government of all required articles and/or services, and resolution of any pending issues raised during the Period of Performance, this contract will be reassigned to the NASA Langley Research Center Contracting Officer for Contract Closeout. All transactions subsequent to the physical completion of the contract should, therefore, be addressed to the said Contracting Officer at NASA Langley Research Center, Mail Stop 126, who may be reached by telephone at (804) 864-7765.

B. "Quick Closeout"--Paragraph (f) of the Allowable Cost and Payment clause of this contract addresses the "Quick Closeout Procedure" delineated by Subpart 42.7 of the Federal Acquisition Regulation (FAR). It should be understood that the said procedure applies to the settlement of indirect costs for a specific contract in advance of the determination of final indirect cost rates when the amount of unsettled indirect cost to be allocated to the contract is relatively insignificant. Therefore, the "Quick Closeout" procedure does not preclude the provisions of paragraph (d) of the Allowable Cost and Payment clause nor does it constitute a waiver of final audit of the Contractor's Completion Voucher.

C. Completion Voucher Submittal--Notwithstanding the provisions of the Allowable Cost and Payment clause, as soon as practicable after settlement of the Contractor's indirect cost rates applicable to performance of the contract, the Contractor shall submit a Completion Voucher as required by the aforesaid clause. The Completion Voucher shall be supported by a cumulative claim and reconciliation statement and executed NASA Forms 778, Contractor's Release, and 780, Contractor's Assignment of Refunds, Rebates, Credits, and Other Amounts. Unless directed otherwise by the Contracting Officer for Contract Closeout, the Contractor shall forward the said Completion Voucher directly to the cognizant Government Agency to which audit functions under the contract have been delegated.

SECTION H - SPECIAL CONTRACT REQUIREMENTS

H.1 OPTIONS

A. Priced Options/Extended Term

The Contractor hereby grants to the Government options to extend the term of the contract for four additional periods of 12 months each. Such options

are to be exercisable by issuance of a unilateral modification no later than 30 calendar days prior to the expiration of the contract. Upon exercise of such option(s) by the Government, the following items will be applicable for each option period.

<u>Item</u>	<u>First Option Period</u>	<u>Second Option Period</u>	<u>Third Option Period</u>	<u>Fourth Option Period</u>
Period of Performance (Ref. F.1)	12 months	12 months	12 months	12 months
ODC Limitation (Ref. B.3)	\$50,000	\$50,000	\$50,000	\$50,000
Estimated Cost (Ref. B.2.A)	\$	\$	\$	\$
Award Fee (Ref. B.2.A)	\$	\$	\$	\$
Award Fee Availability (Ref. B.2.B)				
4/1/97 - 9/30/97	\$			
10/1/97 - 3/31/98	\$			
4/1/98 - 9/30/98		\$		
10/1/98 - 3/31/99		\$		
4/1/99 - 9/30/99			\$	
10/1/99 - 3/31/00			\$	
4/1/00 - 9/30/00				\$
10/1/00 3/31/01				\$
Fixed Price (Ref. B.2.C)	\$	\$	\$	\$

Monthly Fixed Price Invoice (Ref. G.2.A)	\$	\$	\$	\$
Delivery Orders (Ref. B.1.C and B.2.C)				
Fully Burdened Fixed Rates:				
Sponsored Events- Armed Security Officer (HL)	\$	\$	\$	\$
Emergency Responses- Armed Security Officer (HL)	\$	\$	\$	\$
Carpet Removal (SY)	\$	\$	\$	\$
Carpet Installation (SY)	\$	\$	\$	\$
Molding Installation (LF)	\$	\$	\$	\$

B. Priced Options for Extended Services

The Contractor hereby grants to the Government options to extend the term of the contract for six additional one month periods. Such options are to be exercisable by issuance of a unilateral modification prior to the expiration of the contract. Upon exercise of such option(s) by the Government, the following items will be applicable for each option period. The maximum requirement for the six option periods for Carpet Installation is \$37,500 and Security Officer Services is \$10,000.

<u>Item</u>	<u>Fifth Option Period</u>	<u>Sixth Option Period</u>	<u>Seventh Option Period</u>	<u>Eighth Option Period</u>	<u>Ninth Option Period</u>	<u>Tenth Option Period</u>
Period of Performance (Ref. F.1)	1 month	1 month	1 month	1 month	1 month	1 month
Estimated Cost (Ref. B.2.A)	\$	\$	\$	\$	\$	\$
ODC Limitation (Ref. B.3)	\$25,000	\$0	\$0	\$0	\$0	\$0
Fixed Fee (Ref. B.2.A)	\$	\$	\$	\$	\$	\$

Fixed Price (Ref. B.2.C)	\$	\$	\$	\$	\$	\$
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Delivery Orders (Ref. B.1.C and B.2.C)						
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Fully Burdened Fixed Rates:

Sponsored Events- Armed Security Officer (HL)	\$	\$	\$	\$	\$	\$
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Emergency Responses- Armed Security Officer (HL)	\$	\$	\$	\$	\$	\$
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Carpet Removal (SY)	\$	\$	\$	\$	\$	\$
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Carpet Installation (SY)	\$	\$	\$	\$	\$	\$
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Molding Installation (LF)	\$	\$	\$	\$	\$	\$
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H.2 STATEMENT OF EQUIVALENT RATES FOR FEDERAL HIRES (FAR 52.222-42) (MAY 1989)

In compliance with the Service Contract Act of 1965, as amended, and the regulations of the Secretary of Labor (29 CFR Part 4), this clause identifies the classes of service employees expected to be employed under the contract and states the wages and fringe benefits payable to each if they were employed by the contracting agency subject to the provisions of 5 U.S.C. 5341 or 5332.

THIS STATEMENT IS FOR INFORMATION ONLY: IT IS NOT A WAGE DETERMINATION

Employee Class	Monetary Wage
Administrative Clerk	\$ 7.17 - \$8.01
Aircraft Parts Clerk	\$ 9.57
Automotive Mechanic	\$12.25
Automotive Parts Clerk	\$ 9.57
Automotive Service Attendant	\$ 7.17
Badge and Pass Clerk	\$ 8.01
Carpet Installer	\$11.71
Data Entry Operator	\$ 7.14
Freight Traffic Specialist	\$10.65
Illustrator	\$ 8.96 - \$11.10
Inventory Specialist	\$10.65
Library Technician	\$ 8.96 - \$11.10
Locksmith	\$11.16
Mail Messenger	\$ 6.54
Metal Cutter/Burner	\$10.09

Packer/Shipper	\$10.09
Photographic Lab Technician	\$11.10
Photographic Lab QC Specialist	\$11.10
QA Lab Technician	\$11.10
Quality Inspector	\$11.10
Receiving Clerk	\$ 9.02
Reproduction/Packaging Machine Operator	\$ 8.01
Telephone Operator	\$ 8.96
Tool Crib Attendant	\$ 9.57
Security Dispatcher	\$ 8.01
Security Officer	\$ 7.14
Stock Clerk	\$ 9.57
Supply Cataloger	\$ 9.99
Truck Driver, Heavy	\$10.65
Truck Driver, Medium	\$10.09
Truck Driver, Helper/Furniture Mover	\$ 8.84
Vehicle Scheduler	\$ 7.14
Warehouseman/Forklift Operator	\$ 9.57
Word Processor	\$ 6.54

FRINGE BENEFITS

- Annual Leave - Receives 13 days paid leave for service up to 3 years; 20 days for 3 to 15 years service; and 26 days for 15 years service or over.
- Sick Leave - Receives 13 days paid leave per year.
- Holidays - Receives 10 paid holidays per year.
- Health Insurance - Government pays up to 60% of health insurance.
- Group Life Insurance - Government pays two-thirds of life insurance rate premiums.
- Retirement - The Government provides three retirement plans identified as the Civil Service Retirement System (CSRS), the Federal Employees Retirement System (FERS), and the CSRS Offset. Under the CSRS, the Government contributes 7% of the employees' base pay towards the retirement benefit and 1.45% towards Medicare. Under the FERS, the Government contributes 12.9% of the employees' base pay towards a basic benefit plan, 6.2% to Social Security, 1.45% towards Medicare, and 1% (plus matching contributions of up to 4% of basic pay, depending on employees' contributions) to a thrift savings plan. Under the CSRS Offset, the Government contributes 0.8% of the employees' base pay towards the retirement benefit, 6.2% to Social Security, and 1.45% towards Medicare.

Part-time Federal employees receive pro rata annual leave, sick leave, holiday leave, health insurance, and group life insurance benefits based on the number of hours worked.

H.3 LIMITATION OF FUNDS (FIXED-PRICE) (NASA 18-52.232-77) (MAR 1989)

(a) Of the total price of this contract, the sum of \$_____ is presently available for payment and allotted to this contract. It is anticipated that from time to time additional funds will be allocated to the contract.

(b) The Contractor agrees to perform or have performed work on the items specified in paragraph (a) above up to the point at which, if this contract is terminated pursuant to the Termination for Convenience of the Government clause of this contract, the total amount payable by the Government (including amounts payable for subcontracts and settlement costs) pursuant to paragraphs (f) and (g) of that clause would, in the exercise of reasonable judgment by the Contractor, approximate the total amount at the time allotted to the contract. The Contractor is not obligated to continue performance of the work beyond such point. The Government is not obligated in any event to pay or reimburse the Contractor more than the amount from time to time allotted to the contract, anything to the contrary in the Termination for Convenience of the Government clause notwithstanding.

(c)(1) It is contemplated that funds presently allotted to this contract will cover the work to be performed until _____. (2) If funds allotted are considered by the Contractor to be inadequate to cover the work to be performed until that date, or an agreed date substituted for it, the Contractor shall notify the Contracting Officer in writing when within the next 60 days the work will reach a point at which, if the contract is terminated pursuant to the Termination for Convenience of the Government clause of this contract, the total amount payable by the Government (including amounts payable for subcontracts and settlement costs) pursuant to paragraphs (f) and (g) of that clause will approximate 75 percent of the total amount then allotted to the contract.

(3)(i) The notice shall state the estimated date when the point referred to in subparagraph (2) above will be reached and the estimated amount of additional funds required to continue performance to the date specified in subparagraph (1) above, or an agreed date substituted for it. (ii) The Contractor shall, 60 days in advance of the date specified in subparagraph (1) above, or an agreed date substituted for it, advise the Contracting Officer in writing as to the estimated amount of additional funds required for the timely performance of the contract for a further period as may be specified in the contract or otherwise agreed to by the parties. (4) If, after the notification referred to in subdivision (3)(ii) above, additional funds are not allotted by the date specified in subparagraph (1) above or an agreed date substituted for it, the Contracting Officer shall, upon the Contractor's written request, terminate this contract on that date or on the date set forth in the request, whichever is later, pursuant to the Termination for Convenience of the Government clause.

(d) When additional funds are allotted from time to time for continued performance of the work under this contract, the parties shall agree on the applicable period of contract performance to be covered by these funds. The provisions of paragraphs (b) and (c) above shall apply to these additional allotted funds and the substituted date pertaining to them, and the contract shall be modified accordingly.

(e) If, solely by reason of the Government's failure to allot additional funds in amounts sufficient for the time by performance of this contract, the Contractor incurs additional costs or is delayed in the performance of the work under this contract, and if additional funds are allotted, an equitable adjustment shall be made in the price or prices (including appropriate target, billing, and ceiling prices where applicable) of the items to be delivered, or in the time of delivery, or both.

(f) The Government may at any time before termination, and, with the consent of the Contractor, after notice of termination, allot additional funds for this contract.

(g) The provisions of this clause with respect to termination shall in no way be deemed to limit the rights of the Government under the default clause of this contract. The provisions of this Limitations of Funds clause are limited to the work on and allotment of funds for the items set forth in paragraph (a) above. This clause shall become inoperative upon the allotment of funds for the total price of said work except for rights and obligations then existing under this clause.

(h) Nothing in this clause shall affect the right of the Government to terminate this contract pursuant to the Termination for Convenience of the Government clause of this contract.

H.4 KEY PERSONNEL AND FACILITIES (NASA 18-52.235-71) (MAR 1989)

(a) The personnel and/or facilities listed below (or specified in the Contract Schedule) are considered essential to the work being performed under this contract. Before removing, replacing, or diverting any of the listed or specified personnel or facilities, the Contractor shall (1) notify the Contracting Officer reasonably in advance and (2) submit justification (including proposed substitutions) in sufficient detail to permit evaluation of the impact on this contract.

(b) The Contractor shall make no diversion without the Contracting Officer's written consent; provided, that the Contracting Officer may ratify in writing the proposed change, and that ratification shall constitute the Contracting Officer's consent required by this clause.

(c) The list of personnel and/or facilities (shown below or as specified in the Contract Schedule) may, with the consent of the contracting parties, be amended from time to time during the course of the contract to add or delete personnel and/or facilities.

Contract Manager

H.5 PROCUREMENT AUTHORITY (201-39.5202-3) (OCT 90 FIRMR)

This acquisition is being conducted under a specific acquisition delegation of GSA's exclusive procurement authority for FIP resources. The specific GSA DPA case number is JTD-236.

H.6 CONTRACTOR EMPLOYEE'S SECURITY CLEARANCE (LaRC 52.204-90) (OCT 1992)

By virtue of their particular work assignment, certain Contractor employees, may be required to have a security clearance granted in accordance with National

Industrial Security Program Operating Manual (NISPOM). Clearances will be issued by the Department of Defense (DOD). Within 10 working days after an employee is identified by the Government and/or the Contractor as requiring a SECRET, confidential, or top security clearance, the Contractor shall submit to the Contracting Officer evidence of the submittal of a request for clearance to DOD for such employee. If the clearance for an employee has not been issued by DOD within 150 calendar days of the submittal of the request for clearance to DOD, the Contractor may be required to remove the employee from the contract.

H.7 NATIONAL AGENCY CHECK (NAC)

All Contractor employees must have a favorable NAC completed. The Contractor shall submit a properly executed NASA Form 531 (NF 531), Name Check Request, to the LaRC Security Officer, Mail Stop 182, for each Contractor employee. In addition, each such employee is required to be fingerprinted at the LaRC Badge and Pass Office, Building 1228, or by any authorized agency or department utilizing Fingerprint Card FD-258. Approximately 75 days are required to complete the NAC after receipt of the NF 531 and FD-258. The NAC is not required if an employee has a Confidential or higher security clearance. When it is necessary for an employee to perform work prior to completion of the NAC, the employee may be escorted while at the site by an individual who has a favorable NAC or a higher level of investigation favorably adjudicated, or a Confidential or higher security clearance or as otherwise approved by the Security Officer. Employees may access NASA ADP equipment prior to completion of the NAC only as approved by the LaRC Security Officer on a case-by-case basis.

H.8 OBSERVATION OF REGULATIONS, IDENTIFICATION AND UNIFORM REQUIREMENTS OF CONTRACTOR EMPLOYEES

A. Observation of Regulations--In performance of that part of the contract work which may be performed at Langley Research Center or other Government installation, the Contractor shall require its employees to observe the rules and regulations as prescribed by the authorities at Langley Research Center or other installation.

B. Identification Badges--At all times while on LaRC property, the Contractor shall require its employees, subcontractors and agents to wear badges which will be issued by the NASA Contract Badge and Pass Office, located at 1 Langley Boulevard (Building No. 1228). Badges shall be issued only between the hours of 6:30 a.m. and 4:30 p.m., Monday through Friday. Contractors will be held accountable for these badges, and may be required to validate outstanding badges on an annual basis with the NASA LaRC Security Office. Immediately after employee termination or contract completion, badges shall be returned to the NASA Contract Badge and Pass Office.

C. Uniforms--Security personnel uniform requirements are defined in Exhibit H of this contract. All other personnel shall dress appropriately in accordance with industry standards.

H.9 INFORMATION TECHNOLOGY SECURITY (ITS) PROGRAM/EMPLOYEE NATIONAL AGENCY CHECK (NAC) AND USER AGREEMENT EXECUTION

A. In addition to complying with any functional and technical security requirements set forth in the schedule and the clauses of this contract, the Contractor shall initiate personnel screening checks and obtain user responsibility agreements, as required by this clause, for each Contractor employee requiring unescorted or unsupervised physical access or electronic access to designated limited or controlled areas, systems, programs and data.

B. The Contractor shall submit a personnel security questionnaire (NASA Form 531, Name Check Request, for National Agency Check (NAC) investigations and Standard Form 85P, Questionnaire for Public Trust Positions, for specified sensitive positions) and a Fingerprint Card (FD-258 with NASA overprint in Origin Block) to the installation Security Officer for each Contractor employee who requires access. The required forms may be obtained from the installation security office. Employees may have finger-prints taken at the NASA Contract Badge and Pass Office, located at 1 Langley Boulevard (Building No. 1228), only between the hours of 6:30 a.m. and 4:30 p.m., Monday through Friday, or at any police department.

1. Approximately 75 days are required to complete a NAC after submission of the forms NF 531 and FD-258 to the investigative agency. Several months may be required for completion of more complex personnel screening investigations. Preemployment screening will be considered on a case by case basis. Background screening may not be required for employees with recent or current Federal Government investigations.

2. When employee access is necessary prior to completion of personnel screening, each Contractor employee requiring access may be considered for escorted access by the Installation Security Officer who will establish the eligibility of proposed escorts.

C. The Contractor shall ensure that each Contractor employee requiring access executes any user responsibility agreements required by the Government prior to access. The Contractor shall provide signed copies of the agreements to the installation Security Officer for inclusion in the employee's security file. Unauthorized access is a violation of law and punishable under the provisions of 18 U.S.C. 1029, 18 U.S.C. 1030 and other applicable statutes.

D. The Contractor shall insure that all Contractor personnel execute a user agreement, Form No. ACD N-865, Responsibilities of Users of the NASA/LaRC Central Scientific Computer Complex, and any other forms that may be required by the Government prior to having access to NASA ADP resources. Unauthorized access to and/or use of LaRC computing systems is a violation of law and punishable under the provisions of 18 USC 1029, 18 USC 1030, and other applicable statutes.

E. The Contractor shall notify the installation ITS Manager no later than the end of the day of the termination for cause of an authorized employee's access. The Contractor shall notify the ITSM no later than 10 days after an authorized employee no longer requires access for any other type of termination. Verbal notifications shall be confirmed in writing within 30 days.

F. The Contractor shall incorporate this clause in all subcontracts where the requirements identified in paragraph (a) of this clause are applicable to performance of the subcontract.

H.10 INCORPORATION OF REPRESENTATIONS, CERTIFICATIONS AND OTHER STATEMENTS OF OFFEROR BY REFERENCE*

Pursuant to FAR 15.406-1(b), the completed Representations, Certifications and Other Statements of Offeror dated _____ is hereby incorporated herein by reference.

H.11 VIRGINIA AND LOCAL SALES TAXES (LaRC 52.229-92) (APR 1992)

To perform this contract, the Contractor must be knowledgeable of relevant state and local taxes when making purchases of tangible personal property. The Contractor shall refrain from paying nonapplicable taxes or taxes where an exemption exists, but shall pay applicable taxes that are reimbursable pursuant to FAR 31.205-41, Taxes. Even though title to property purchased under this contract may pass to the Government and the price is reimbursable under contract cost principles, such transactions do not in themselves provide tax immunity to the Contractor. Therefore, within 30 days after the effective date of this contract, the Contractor shall request from the Virginia State Tax Commission a ruling on any tax exemptions that may be applicable to purchases made under this contract. The Contractor shall provide all facts relevant to the situation and shall pursue an interpretation of the law that is most favorable to both the Contractor and the Government.

H.12 MANAGEMENT AND PROTECTION OF DATA

During the performance of this contract, the Contractor will have access to proprietary data, including trade secrets and commercial or financial data of other companies and to Government information which is sensitive or subject to the Privacy Act and 5 CFR Part 297. The Contractor agrees to protect such data from unauthorized release or disclosure and agrees to use or disclose such data only to the extent necessary to perform the work required under the contract with emphasis on restricting the data to employees having a bonafide need to know. Notwithstanding the protection of data requirements elsewhere in the contract, the Contractor shall require employees, prior to their having access to sensitive information, to execute a non-disclosure statement. The type of data protected shall include information marked Limited Exclusive Rights Data (LERD), For Early Domestic Dissemination (FEDD), International Traffic in Arms Regulations (ITAR) or with any other restrictive covenant. The employees will be required to certify as to their citizenship and immigration status. In addition, the Government has the right to perform periodic inspections of the Contractor's work site, technical capabilities and operations for the purpose of ensuring continued efficacy and efficiency of safeguards against threats and hazards to data security, integrity and confidentiality.

*Standard Representations, Certifications and Other Statements of Offeror shall be submitted by the successful offeror only.

H.13 CONSENT TO SUBCONTRACT*

Notwithstanding the provisions of FAR 52.244-2, Subcontracts (Cost Reimbursement and Letter Contracts) (JUL 1985) Alternate 1 (APR 1985) and FAR 52.244-1, Subcontracts (Fixed-Price Contracts) (FEB 1995) Alternate I (APR 1994), the Contractor shall obtain the Contracting Officer's consent before award of a subcontract exceeding \$25,000.

H.14 OPTION TO PURCHASE CONTRACTOR-PROVIDED VEHICLES AND EQUIPMENT

At the end of the contract period of performance, the Contractor grants the Government options for the following: (1) The Contractor agrees to sell any Contractor-owned property used in performance of this contract to a successor Contractor at its depreciated value based on the Contractor's depreciation schedule; or (2) The Contractor agrees to sell any Contractor-owned property used in performance of this contract to the Government at its depreciated value based on the Contractor's depreciation schedule; or (3) The Contractor agrees to utilize the depreciated property on a follow-on contract if the Contractor is the successor Contractor; or (4) The Contractor agrees to sell the property for fair market value within 120 days after the end of the period of performance and will credit the contract for the amount of any excess of the sale price minus the depreciated value and selling expenses. The Government may exercise one of the above options by unilateral modification issued to the Contractor not later than 30 days after the end of the contract period of performance.

PART II - CONTRACT CLAUSES

SECTION I - CONTRACT CLAUSES

I.1 LISTING OF CLAUSES INCORPORATED BY REFERENCE:

NOTICE: The following solicitation provisions and/or contract clauses pertinent to this section are hereby incorporated by reference. **BOLD CLAUSES ARE APPLICABLE ONLY TO THE FIRM FIXED PRICE CARPET INSTALLATION, SECTION C.1.5 AND SECURITY SERVICES, SECTION C.3.1-9 OF THIS CONTRACT. ASTERISK CLAUSES ARE APPLICABLE ONLY TO THE COST REIMBURSEMENT EFFORT OF THIS CONTRACT.**

FEDERAL ACQUISITION REGULATION (48 CFR CHAPTER 1) CLAUSES

<u>CLAUSE NUMBER</u>	<u>TITLE AND DATE</u>
52.202-1	Definitions (SEP 1991)
52.203-1	Officials Not to Benefit (APR 1984)
52.203-3	Gratuities (APR 1984)
52.203-5	Covenant Against Contingent Fees (APR 1984)
52.203-6	Restrictions on Subcontractor Sales to the Government (JUL 1995)
52.203-7	Anti-Kickback Procedures (JUL 1995)

*If the Contractor has an approved purchasing system, this clause may be deleted.

52.203-10 Price or Fee Adjustment for Illegal or Improper Activity (SEP 1990)

52.204-2 Security Requirements (APR 1984)

52.204-4 Printing/Copying Double-Sided on Recycled Paper (MAY 1995)

52.207-3 Right of First Refusal of Employment (NOV 1991)

52.208-8 Helium Requirement Forecast and Required Sources for Helium (FEB 1995)

52.209-6 Protecting the Government's Interest when Subcontracting with Contractors Debarred, Suspended, or Proposed for Debarment (JUL 1995)

52.210-5 New Material (MAY 1995)

52.210-7 Used or Reconditioned Material, Residual Inventory, and Former Government Surplus Property (MAY 1995)

52.212-8 Defense Priority and Allocation Requirements (SEP 1990)

52.212-13 **Stop-Work Order (AUG 1989)**

*52.212-13 Stop-Work Order (AUG 1989) Alternate I (APR 1984)

52.215-2 Audit and Records - Negotiation (OCT 1995)

52.215-22 Price Reduction for Defective Cost or Pricing Data (JAN 1991)

52.215-24 Subcontractor Cost or Pricing Data (DEC 1994)

52.215-26 Integrity of Unit Prices (APR 1991)

52.215-27 Termination of Defined Benefit Pension Plans (SEP 1989)

52.215-33 Order of Precedence (JAN 1986)

52.215-39 Reversion or Adjustment of Plans for Postretirement Benefits Other Than Pensions (FEB 1995)

52.215-40 Notification of Ownership Changes (FEB 1995)

*52.216-7 Allowable Cost and Payment (JUL 1991)

*52.216-8 Fixed Fee (APR 1984)

52.219-8 Utilization of Small Business Concerns and Small Disadvantaged Business Concerns (FEB 1990)

52.219-13 Utilization of Women-Owned Small Businesses (AUG 1986)

52.219-14 Limitations on Subcontracting (JAN 1991)

52.220-3 Utilization of Labor Surplus Area Concerns (JUL 1995)

52.220-4 Labor Surplus Area Subcontracting Program (APR 1984)

52.222-1 Notice to the Government of Labor Disputes (APR 1984)

52.222-3 Convict Labor (APR 1984)

52.222-4 Contract Work Hours and Safety Standards Act - Overtime Compensation (JUL 1995)

52.222-26 Equal Opportunity (APR 1984)

52.222-28 Equal Opportunity Preaward Clearance of Subcontracts (APR 1984)

52.222-35 Affirmative Action for Special Disabled and Vietnam Era Veterans (APR 1984)

52.222-36 Affirmative Action for Handicapped Workers (APR 1984)

52.222-37 Employment Reports on Special Disabled Veterans and Veterans of the Vietnam Era (JAN 1988)

52.223-2 Clean Air and Water (APR 1984)

52.223-3 Hazardous Material Identification and Material Safety Data (NOV 1991) Alternate I (NOV 1991)

52.223-6 Drug-Free Workplace (JUL 1990)

52.223-10 Waste Reduction Program (MAY 1995)

52.225-1 Buy American Certificate (DEC 1989)

52.225-11 Restrictions on Certain Foreign Purchases (MAY 1992)

- 52.227-1 Authorization and Consent (JUL 1995)
- 52.227-2 Notice and Assistance Regarding Patent and Copyright Infringement (APR 1984)
- 52.227-3 Patent Indemnity (APR 1984)
- 52.227-14 Rights in Data - General (JUN 1987) -- as modified by NASA FAR Supplement 18-52.227-14
- 52.228-5 Insurance - Work on a Government Installation (SEP 1989)**
- *52.228-7 Insurance - Liability to Third Persons (APR 1984)
- 52.229-3 Federal, State and Local Taxes (JAN 1991)**
- 52.232-1 Payments (APR 1984)**
- 52.232-8 Discounts for Prompt Payment (APR 1989)**
- 52.232-9 Limitation on Withholding of Payments (APR 1984)
- 52.232-17 Interest (JAN 1991)
- *52.232-22 Limitation of Funds (APR 1984)
- 52.232-23 Assignment of Claims (JAN 1986)
- 52.232-28 Electronic Funds Transfer Payment Methods (APR 1989)--as modified by NASA FAR Supplement 18-32.908
- 52.233-1 Disputes (MAR 1994) Alternate I (DEC 1991)
- 52.233-3 Protest After Award (AUG 1989) Alternate I (JUN 1985)
- 52.237-2 Protection of Government Buildings, Equipment and Vegetation (APR 1984)
- 52.237-3 Continuity of Services (JAN 1991)
- *52.242-1 Notice of Intent to Disallow Costs (APR 1984)
- ***52.242-3 Penalties for Unallowable Costs (OCT 1995)**
- 52.243-1 Changes--Fixed-Price (AUG 1987)**
- *52.243-2 Changes - Cost-Reimbursement (AUG 1987) Alternate I (APR 1984)
- 52.244-1 **Subcontracts (Fixed-Price Contracts) (FEB 1995)--**
Alternate I (APR 1984)
- *52.244-2 Subcontracts (Cost-Reimbursement and Letter Contracts) (JUL 1995) Alternate I (JUL 1995)
- 52.244-5 Competition in Subcontracting (APR 1984)
- 52.245-1 Property Records (APR 1984)
- 52.245-2 **Government Property (Fixed-Price Contracts) (DEC 1989)**
Alternate I (APR 1984)
- *52.245-5 Government Property (Cost-Reimbursement, Time-and-Material, or Labor-Hour Contracts) (JAN 1986)
- *52.246-3 Inspection of Supplies - Cost-Reimbursement (APR 1984)
- 52.246-4 Inspection of Services--Fixed-Price (FEB 1992)**
- *52.246-5 Inspection of Services - Cost-Reimbursement (APR 1984)
- 52.246-16 Responsibility for Supplies (APR 1984)**
- *52.246-25 Limitation of Liability - Services (APR 1984)
- 52.248-1 Value Engineering (MAR 1989)
- 52.249-2 **Termination for Convenience of the Government (Fixed-Price) (APR 1984)**
- *52.249-6 Termination (Cost-Reimbursement) (MAY 1986)
- 52.249-8 Default (Fixed-Price Supply and Service) (APR 1984)**
- *52.249-14 Excusable Delays (APR 1984)
- *52.251-1 Government Supply Sources (APR 1984)
- 52.253-1 Computer Generated Forms (JAN 1991)

NASA FAR SUPPLEMENT (48 CFR CHAPTER 18) CLAUSES

<u>CLAUSE NUMBER</u>	<u>TITLE AND DATE</u>
18-52.212-70	Notice of Delay (DEC 1988)
*18-52.216-75	Payment of Fixed Fee (DEC 1988)
*18-52.216-89	Allowable Cost and Payment (APR 1994)
18-52.219-74	Use of Rural Area Small Businesses (SEP 1990)
18-52.219-76	NASA Small Disadvantaged Business Goal (JUL 1991)
18-52.223-70	Safety and Health (SEP 1993)
18-52.228-75	Minimum Insurance Coverage (OCT 1988)
18-52.237-70	Emergency Evacuation Procedures (DEC 1988)
18-52.237-71	Pension Portability (NOV 1994)
18-52.242-70	Technical Direction (SEP 1993)
18-52.242-72	Observance of Legal Holidays (AUG 1992)--Alternate I (SEP 1989)
18-52.242-73	NASA Contractor Financial Management Reporting (APR 1994)
18-52.245-70	Acquisition of Centrally Reportable Equipment (MAR 1989)
18-52.245-71	Installation-Provided Government Property (MAR 1989)

I.2 CLAUSES IN FULL TEXT

The clauses listed below follow in full text:

52.252-2	Clauses Incorporated by Reference (JUN 1988)
52.203-9	Requirement for Certificate of Procurement Integrity - Modification (SEP 1995)
52.203-12	Limitation on Payments to Influence Certain Federal Transactions (JAN 1990)
52.219-17	Section 8(a) Award (FEB 1990)
52.222-2	Payment for Overtime Premiums (JUL 1990)
52.222-41	Service Contract Act of 1965, as Amended (MAY 1989)
52.225-3	Buy American Act - Supplies (JAN 1994)
52.232-25	Prompt Payment (MAR 1994)
52.242-13	Bankruptcy (JUL 1995)
52.252-6	Authorized Deviations in Clauses (APR 1984)
18-52.204-75	Security Classification Requirements (SEP 1989)
18-52.216-76	Award Fee for Service Contracts (SEP 1993)
18-52.245-73	Financial Reporting of Government-Owned/Contractor-Held Property (JUL 1994)

I.3 CLAUSES INCORPORATED BY REFERENCE (FAR 52.252-2) (JUN 1988)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available.

I.4 REQUIREMENT FOR CERTIFICATE OF PROCUREMENT INTEGRITY--MODIFICATION (FAR 52.203-9) (SEP 1995)

(a) Definitions. The definitions set forth in FAR 3.104-4 are hereby incorporated in this clause.

(b) The Contractor agrees that it will execute the certification set forth in paragraph (c) of this clause when requested by the contracting officer in connection with the execution of any modification of this contract.

(c) Certification. As required in paragraph (b) of this clause, the officer or employee responsible for the modification proposal shall execute the following certification. The certification in paragraph (c)(2) of this clause is not required for a modification which procures commercial items.

CERTIFICATE OF PROCUREMENT INTEGRITY--MODIFICATION (SEP 1995)

(1) I, _____, [Name of certifier]

am the officer or employee responsible for the preparation of this modification proposal and hereby certify that, to the best of my knowledge and belief, with the exception of any information described in this certification, I have no information concerning a violation or possible violation of subsections 27(a), (b), (d), or (f) of the Office of Federal Procurement Policy Act, as amended* (41 U.S.C. 423), (hereinafter referred to as "the Act"), as implemented in the FAR, occurring during the conduct of this procurement

(contract and modification number).

(2) As required by subsection 27(e)(1)(B) of the Act, I further certify that, to the best of my knowledge and belief, each officer, employee, agent, representative, and consultant of _____

[Name of Offeror]

who has participated personally and substantially in the preparation or submission of this proposal has certified that he or she is familiar with, and will comply with, the requirements of subsection 27(a) of the Act, as implemented in the FAR, and will report immediately to me any information concerning a violation or possible violation of subsections 27(a), (b), (d), or (f) of the Act, as implemented in the FAR, pertaining to this procurement.

(3) Violations or possible violations: (Continue on plain bond paper if necessary and label Certificate of Procurement Integrity--Modification (Continuation Sheet), ENTER NONE IF NONE EXIST) _____

[Signature of the officer or employee responsible for the modification proposal and date]

[Typed name of the officer or employee responsible for the modification proposal]

*Subsections 27(a), (b), and (d) are effective on December 1, 1990. Subsection 27(f) is effective on June 1, 1991.

THIS CERTIFICATION CONCERNS A MATTER WITHIN THE JURISDICTION OF AN AGENCY OF THE UNITED STATES AND THE MAKING OF A FALSE, FICTITIOUS, OR FRAUDULENT CERTIFICATION MAY RENDER THE MAKER SUBJECT TO PROSECUTION UNDER TITLE 18, UNITED STATES CODE, SECTION 1001.

(End of certification)

(d) In making the certification in paragraph (2) of the certificate, the officer or employee of the competing Contractor responsible for the offer or bid, may rely upon a one-time certification from each individual required to submit a certification to the competing Contractor, supplemented by periodic training. These certifications shall be obtained at the earliest possible date after an individual required to certify begins employment or association with the Contractor. If a Contractor decides to rely on a certification executed prior to suspension of Section 27 (i.e., prior to December 1, 1989), the Contractor shall ensure that an individual who has so certified is notified that Section 27 has been reinstated. These certifications shall be maintained by the Contractor for a period of 6 years from the date a certifying employee's employment with the company ends or, for an agency, representative, or consultant, 6 years from the date such individual ceases to act on behalf of the Contractor.

(e) The certification required by paragraph (c) of this clause is a material representation of fact upon which reliance will be placed in executing this modification.

I.5 LIMITATION ON PAYMENTS TO INFLUENCE CERTAIN FEDERAL TRANSACTIONS (FAR 52.203-12) (JAN 1990)

(a) Definitions.

"Agency," as used in this clause, means executive agency as defined in 2.101.

"Covered Federal action," as used in this clause, means any of the following Federal actions:

(1) The awarding of any Federal contract.

(2) The making of any Federal grant.

(3) The making of any Federal loan.

(4) The entering into of any cooperative agreement.

(5) The extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

"Indian tribe" and "tribal organization," as used in this clause, have the meaning provided in section 4 of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450B) and include Alaskan Natives.

"Influencing or attempting to influence," as used in this clause, means making, with the intent to influence, any communication to or appearance before an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any covered Federal action.

"Local government," as used in this clause, means a unit of government in a State and, if chartered, established, or otherwise recognized by a State for the performance of a governmental duty, including a local public authority, a special district, an intrastate district, a council of governments, a sponsor group representative organization, and any other instrumentality of a local government.

"Officer or employee of an agency," as used in this clause, includes the following individuals who are employed by an agency:

(1) An individual who is appointed to a position in the Government under title 5, United States Code, including a position under a temporary appointment.

(2) A member of the uniformed services, as defined in subsection 101(3), title 37, United States Code.

(3) A special Government employee, as defined in section 202, title 18, United States Code.

(4) An individual who is a member of a Federal advisory committee, as defined by the Federal Advisory Committee Act, title 5, United States Code appendix 2.

"Person," as used in this clause, means an individual, corporation, company, association, authority, firm, partnership, society, State, and local government, regardless of whether such entity is operated for profit, or not for profit. This term excludes an Indian tribe, tribal organization, or any other Indian organization with respect to expenditures specifically permitted by other Federal law.

"Reasonable compensation," as used in this clause, means, with respect to a regularly employed officer or employee of any person, compensation that is consistent with the normal compensation for such officer or employee for work that is not furnished to, not funded by, or not furnished in cooperation with the Federal Government.

"Reasonable payment," as used in this clause, means, with respect to professional and other technical services, a payment in an amount that is consistent with the amount normally paid for such services in the private sector.

"Recipient," as used in this clause, includes the Contractor and all subcontractors. This term excludes an Indian tribe, tribal organization, or any other Indian organization with respect to expenditures specifically permitted by other Federal law.

"Regularly employed," as used in this clause, means, with respect to an officer or employee of a person requesting or receiving a Federal contract, an officer or employee who is employed by such person for at least 130 working days within one year immediately preceding the date of the submission that initiates agency consideration of such person for receipt of such contract. An officer or employee who is employed by such person for less than 130 working days within one year immediately preceding the date of the submission that initiates agency consideration of such person shall be considered to be regularly employed as soon as he or she is employed by such person for 130 working days.

"State," as used in this clause, means a State of the United States, the District of Columbia, the Commonwealth of Puerto Rico, a territory or possession of the United States, an agency or instrumentality of a State, and multi-State, regional, or interstate entity having governmental duties and powers.

(b) Prohibitions.

(1) Section 1352 of title 31, United States Code, among other things, prohibits a recipient of a Federal contract, grant, loan, or cooperative agreement from using appropriated funds to pay any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any of the following covered Federal actions: the awarding of any Federal contract; the making of any Federal grant; the making of any Federal loan; the entering into of any cooperative agreement; or the modification of any Federal contract, grant, loan, or cooperative agreement.

(2) The Act also requires Contractors to furnish a disclosure if any funds other than Federal appropriated funds (including profit or fee received under a

covered Federal transaction) have been paid, or will be paid, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a Federal contract, grant, loan, or cooperative agreement.

(3) The prohibitions of the Act do not apply under the following conditions:

(i) Agency and legislative liaison by own employees.

(A) The prohibition on the use of appropriated funds, in subparagraph (b)(1) of this clause, does not apply in the case of a payment of reasonable compensation made to an officer or employee of a person requesting or receiving a covered Federal action if the payment is for agency and legislative liaison activities not directly related to a covered Federal action.

(B) For purposes of subdivision (b)(3)(i)(A) of this clause, providing any information specifically requested by an agency or Congress is permitted at any time.

(C) The following agency and legislative liaison activities are permitted at any time where they are not related to a specific solicitation for any covered Federal action:

(1) Discussing with an agency the qualities and characteristics (including individual demonstrations) of the person's products or services, conditions or terms of sale, and service capabilities.

(2) Technical discussions and other activities regarding the application or adaptation of the person's products or services for an agency's use.

(D) The following agency and legislative liaison activities are permitted where they are prior to formal solicitation of any covered Federal action -

(1) Providing any information not specifically requested but necessary for an agency to make an informed decision about initiation of a covered Federal action;

(2) Technical discussions regarding the preparation of an unsolicited proposal prior to its official submission; and

(3) Capability presentations by persons seeking awards from an agency pursuant to the provisions of the Small Business Act, as amended by Pub. L. 95-507, and subsequent amendments.

(E) Only those services expressly authorized by subdivision (b)(3)(i)(A) of this clause are permitted under this clause.

(ii) Professional and technical services.

(A) The prohibition on the use of appropriated funds, in subparagraph (b)(1) of this clause, does not apply in the case of -

(1) A payment of reasonable compensation made to an officer or employee of a person requesting or receiving a covered Federal action or an extension, continuation, renewal, amendment, or modification of a covered Federal action, if payment is for professional or technical services rendered directly in the preparation, submission, or negotiation of any bid, proposal, or application for that Federal action or for meeting requirements imposed by or pursuant to law as a condition for receiving that Federal action.

(2) Any reasonable payment to a person, other than an officer or employee of a person requesting or receiving a covered Federal action or an extension, continuation, renewal, amendment, or modification of a covered Federal action if the payment is for professional or technical services rendered directly in the preparation, submission, or negotiation of any bid, proposal, or

application for that Federal action or for meeting requirements imposed by or pursuant to law as a condition for receiving that Federal action. Persons other than officers or employees of a person requesting or receiving a covered Federal action include consultants and trade associations.

(B) For purposes of subdivision (b)(3)(ii)(A) of this clause, "professional and technical services" shall be limited to advice and analysis directly applying any professional or technical discipline. For example, drafting of a legal document accompanying a bid or proposal by a lawyer is allowable. Similarly, technical advice provided by an engineer on the performance or operational capability of a piece of equipment rendered directly in the negotiation of a contract is allowable. However, communications with the intent to influence made by a professional (such as a licensed lawyer) or a technical person (such as a licensed accountant) are not allowable under this section unless they provide advice and analysis directly applying their professional or technical expertise and unless the advice or analysis is rendered directly and solely in the preparation, submission or negotiation of a covered Federal action. Thus, for example, communications with the intent to influence made by a lawyer that do not provide legal advice or analysis directly and solely related to the legal aspects of his or her client's proposal, but generally advocate one proposal over another are not allowable under this section because the lawyer is not providing professional legal services. Similarly, communications with the intent to influence made by an engineer providing an engineering analysis prior to the preparation or submission of a bid or proposal are not allowable under this section since the engineer is providing technical services but not directly in the preparation, submission or negotiation of a covered Federal action.

(C) Requirements imposed by or pursuant to law as a condition for receiving a covered Federal award include those required by law or regulation and any other requirements in the actual award documents.

(D) Only those services expressly authorized by subdivisions (b)(3)(ii)(A)(1) and (2) of this clause are permitted under this clause.

(E) The reporting requirements of FAR 3.803(a) shall not apply with respect to payments of reasonable compensation made to regularly employed officers or employees of a person.

(iii) Disclosure.

(A) The Contractor who requests or receives from an agency a Federal contract shall file with that agency a disclosure form, OMB standard form LLL, Disclosure of Lobbying Activities, if such person has made or has agreed to make any payment using nonappropriated funds (to include profits from any covered Federal action), which would be prohibited under subparagraph (b)(1) of this clause, if paid for with appropriated funds.

(B) The Contractor shall file a disclosure form at the end of each calendar quarter in which there occurs any event that materially affects the accuracy of the information contained in any disclosure form previously filed by such person under subparagraph (c)(1) of this clause. An event that materially affects the accuracy of the information reported includes -

(1) A cumulative increase of \$25,000 or more in the amount paid or expected to be paid for influencing or attempting to influence a covered Federal action; or

(2) A change in the person(s) or individual(s) influencing or attempting to influence a covered Federal action; or

(3) A change in the officer(s), employee(s), or Member(s) contacted to influence or attempt to influence a covered Federal action.

(C) The Contractor shall require the submittal of a certification, and if required, a disclosure form by any person who requests or receives any subcontract exceeding \$100,000 under the Federal contract.

(D) All subcontractor disclosure forms (but not certifications) shall be forwarded from tier to tier until received by the prime Contractor. The prime Contractor shall submit all disclosures to the Contracting Officer at the end of the calendar quarter in which the disclosure form is submitted by the subcontractor. Each subcontractor certification shall be retained in the subcontract file of the awarding Contractor.

(iv) Agreement. The Contractor agrees not to make any payment prohibited by this clause.

(v) Penalties.

(A) Any person who makes an expenditure prohibited under paragraph (a) of this clause or who fails to file or amend the disclosure form to be filed or amended by paragraph (b) of this clause shall be subject to civil penalties as provided for by 31 U.S.C. 1352. An imposition of a civil penalty does not prevent the Government from seeking any other remedy that may be applicable.

(B) Contractors may rely without liability on the representation made by their subcontractors in the certification and disclosure form.

(vi) Cost allowability. Nothing in this clause makes allowable or reasonable any costs which would otherwise be unallowable or unreasonable. Conversely, costs made specifically unallowable by the requirements in this clause will not be made allowable under any of the provisions.

I.6 SECTION 8(a) AWARD (FAR 52.219-17) (FEB 1990)

(a) By execution of a contract, the Small Business Administration (SBA) agrees to the following:

(1) To furnish the supplies or services set forth in the contract according to the specifications and the terms and conditions by subcontracting with the Offeror who has been determined an eligible concern pursuant to the provisions of section 8(a) of the Small Business Act, as amended (15 U.S.C. 637(a)).

(2) Except for novation agreements and advance payments, delegates to the National Aeronautics and Space Administration, the responsibility for administering the contract with complete authority to take any action on behalf of the Government under the terms and conditions of the contract; provided, however, that the contracting agency shall give advance notice to the SBA before it issues a final notice terminating the right of the subcontractor to proceed with further performance, either in whole or in part, under the contract.

(3) That payments to be made under the contract will be made directly to the subcontractor by the contracting activity.

(4) To notify the National Aeronautics and Space Administration Contracting Officer immediately upon notification by the subcontractor that the owner or owners upon whom 8(a) eligibility was based plan to relinquish ownership or control of the concern.

(b) The offeror/subcontractor agrees and acknowledges that it will, for and on behalf of the SBA, fulfill and perform all of the requirements of the contract.

I.7 PAYMENT FOR OVERTIME PREMIUMS (FAR 52.222-2) (JUL 1990)

(a) The use of overtime is authorized under this contract if the overtime premium cost does not exceed _____ or the overtime premium is paid for work -

(1) Necessary to cope with emergencies such as those resulting from accidents, natural disasters, breakdowns of production equipment, or occasional production bottlenecks of a sporadic nature;

(2) By indirect-labor employees such as those performing duties in connection with administration, protection, transportation, maintenance, standby plant protection, operation of utilities, or accounting;

(3) To perform tests, industrial processes, laboratory procedures, loading or unloading of transportation conveyances, and operations in flight or afloat that are continuous in nature and cannot reasonably be interrupted or completed otherwise; or

(4) That will result in lower overall costs to the Government.

(b) Any request for estimated overtime premiums that exceeds the amount specified above shall include all estimated overtime for contract completion and shall -

(1) Identify the work unit; e.g., department or section in which the requested overtime will be used, together with present workload, staffing, and other data of the affected unit sufficient to permit the Contracting Officer to evaluate the necessity for the overtime;

(2) Demonstrate the effect that denial of the request will have on the contract delivery or performance schedule;

(3) Identify the extent to which approval of overtime would affect the performance or payments in connection with other Government contracts, together with identification of each affected contract; and

(4) Provide reasons why the required work cannot be performed by using multishift operations or by employing additional personnel.

I.8 SERVICE CONTRACT ACT OF 1965, AS AMENDED (FAR 52.222-41) (MAY 1989)

(a) **Definitions.** "Act," as used in this clause, means the Service Contract Act of 1965, as amended (41 U.S.C. 351, et seq.).

"Contractor," as used in this clause or in any subcontract, shall be deemed to refer to the subcontractor, except in the term "Government Prime Contractor."

"Service employee," as used in this clause, means any person engaged in the performance of this contract other than any person employed in a bona fide executive, administrative, or professional capacity, as these terms are defined in Part 541 of Title 29, Code of Federal Regulations, as revised. It includes all such persons regardless of any contractual relationship that may be alleged to exist between a Contractor or subcontractor and such persons.

(b) **Applicability.** This contract is subject to the following provisions and to all other applicable provisions of the Act and regulations of the Secretary of Labor (29 CFR Part 4). This clause does not apply to contracts or subcontracts administratively exempted by the Secretary of Labor or exempted by 41 U.S.C. 356, as interpreted in Subpart C of 29 CFR Part 4.

(c) **Compensation.**

(1) Each service employee employed in the performance of this contract by the Contractor or any subcontractor shall be paid not less than the minimum monetary wages and shall be furnished fringe benefits in accordance with the wages

and fringe benefits determined by the Secretary of Labor, or authorized representative, as specified in any wage determination attached to this contract.

(2) (i) If a wage determination is attached to this contract, the Contractor shall classify any class of service employee which is not listed therein and which is to be employed under this contract (i.e., the work to be performed is not performed by any classification listed in the wage determination) so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed class of employees shall be paid the monetary wages and furnished the fringe benefits as are determined pursuant to the procedures in this paragraph (c).

(ii) This conforming procedure shall be initiated by the Contractor prior to the performance of contract work by the unlisted class of employee. The Contractor shall submit Standard Form (SF) 1444, Request For Authorization of Additional Classification and Rate, to the Contracting Officer no later than 30 days after the unlisted class of employee performs any contract work. The Contracting Officer shall review the proposed classification and rate and promptly submit the completed SF 1444 (which must include information regarding the agreement or disagreement of the employees' authorized representatives or the employees themselves together with the agency recommendation), and all pertinent information to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor. The Wage and Hour Division will approve, modify, or disapprove the action or render a final determination in the event of disagreement within 30 days of receipt or will notify the Contracting Officer within 30 days of receipt that additional time is necessary.

(iii) The final determination of the conformance action by the Wage and Hour Division shall be transmitted to the Contracting Officer who shall promptly notify the Contractor of the action taken. Each affected employee shall be furnished by the Contractor with a written copy of such determination or it shall be posted as a part of the wage determination.

(iv) (A) The process of establishing wage and fringe benefit rates that bear a reasonable relationship to those listed in a wage determination cannot be reduced to any single formula. The approach used may vary from wage determination to wage determination depending on the circumstances. Standard wage and salary administration practices which rank various job classifications by pay grade pursuant to point schemes or other job factors may, for example, be relied upon. Guidance may also be obtained from the way different jobs are rated under Federal pay systems (Federal Wage Board Pay System and the General Schedule) or from other wage determinations issued in the same locality. Basic to the establishment of any conformable wage rate(s) is the concept that a pay relationship should be maintained between job classifications based on the skill required and the duties performed.

(B) In the case of a contract modification, an exercise of an option, or extension of an existing contract, or in any other case where a Contractor succeeds a contract under which the classification in question was previously conformed pursuant to paragraph (c) of this clause, a new conformed wage rate and fringe benefits may be assigned to the conformed classification by indexing (i.e., adjusting) the previous conformed rate and fringe benefits by an amount equal to the average (mean) percentage increase (or decrease, where appropriate) between the wages and fringe benefits specified for all classifications to be used on the contract which are listed in the current wage

determination, and those specified for the corresponding classifications in the previously applicable wage determination. Where conforming actions are accomplished in accordance with this paragraph prior to the performance of contract work by the unlisted class of employees, the Contractor shall advise the Contracting Officer of the action taken but the other procedures in subdivision (c)(ii) of this clause need not be followed.

(C) No employee engaged in performing work on this contract shall in any event be paid less than the currently applicable minimum wage specified under section 6(a)(1) of the Fair Labor Standards Act of 1938, as amended.

(v) The wage rate and fringe benefits finally determined under this subparagraph (c)(2) of this clause shall be paid to all employees performing in the classification from the first day on which contract work is performed by them in the classification. Failure to pay the unlisted employees the compensation agreed upon by the interested parties and/or finally determined by the Wage and Hour Division retroactive to the date such class of employees commenced contract work shall be a violation of the Act and this contract.

(vi) Upon discovery of failure to comply with subparagraph (c)(2) of this clause, the Wage and Hour Division shall make a final determination of conformed classification, wage rate, and/or fringe benefits which shall be retroactive to the date such class or classes of employees commenced contract work.

(3) **Adjustment of Compensation.** If the term of this contract is more than 1 year, the minimum monetary wages and fringe benefits required to be paid or furnished thereunder to service employees under this contract shall be subject to adjustment after 1 year and not less often than once every 2 years, under wage determinations issued by the Wage and Hour Division.

(d) **Obligation to Furnish Fringe Benefits.** The Contractor or subcontractor may discharge the obligation to furnish fringe benefits specified in the attachment or determined under subparagraph (c)(2) of this clause by furnishing equivalent combinations of bona fide fringe benefits, or by making equivalent or differential cash payments, only in accordance with Subpart D of 29 CFR Part 4.

(e) **Minimum Wage.** In the absence of a minimum wage attachment for this contract, neither the Contractor nor any subcontractor under this contract shall pay any person performing work under this contract (regardless of whether the person is a service employee) less than the minimum wage specified by section 6(a)(1) of the Fair Labor Standards Act of 1938. Nothing in this clause shall relieve the Contractor or any subcontractor of any other obligation under law or contract for the payment of a higher wage to any employee.

(f) **Successor Contracts.** If this contract succeeds a contract subject to the Act under which substantially the same services were furnished in the same locality and service employees were paid wages and fringe benefits provided for in a collective bargaining agreement, in the absence of the minimum wage attachment for this contract setting forth such collectively bargained wage rates and fringe benefits, neither the Contractor nor any subcontractor under this contract shall pay any service employee performing any of the contract work (regardless of whether or not such employee was employed under the predecessor contract), less than the wages and fringe benefits provided for in such collective bargaining agreement, to which such employee would have been entitled if employed under the predecessor contract, including accrued wages and fringe benefits and any prospective increases in wages and fringe benefits provided for under such agreement. No Contractor or subcontractor under this contract may be relieved of

the foregoing obligation unless the limitations of 29 CFR 4.1b(b) apply or unless the Secretary of Labor or the Secretary's authorized representative finds, after a hearing as provided in 29 CFR 4.10 that the wages and/or fringe benefits provided for in such agreement are substantially at variance with those which prevail for services of a character similar in the locality, or determines, as provided in 29 CFR 4.11, that the collective bargaining agreement applicable to service employees employed under the predecessor contract was not entered into as a result of arm's length negotiations. Where it is found in accordance with the review procedures provided in 29 CFR 4.10 and/or 4.11 and Parts 6 and 8 that some or all of the wages and/or fringe benefits contained in a predecessor Contractor's collective bargaining agreement are substantially at variance with those which prevail for services of a character similar in the locality, and/or that the collective bargaining agreement applicable to service employees employed under the predecessor contract was not entered into as a result of arm's length negotiations, the Department will issue a new or revised wage determination setting forth the applicable wage rates and fringe benefits. Such determination shall be made part of the contract or subcontract, in accordance with the decision of the Administrator, the Administrative Law Judge, or the Board of Service Contract Appeals, as the case may be, irrespective of whether such issuance occurs prior to or after the award of a contract or subcontract (53 Comp. Gen. 401 (1973)). In the case of a wage determination issued solely as a result of a finding of substantial variance, such determination shall be effective as of the date of the final administrative decision.

(g) **Notification to Employees.** The Contractor and any subcontractor under this contract shall notify each service employee commencing work on this contract of the minimum monetary wage and any fringe benefits required to be paid pursuant to this contract, or shall post the wage determination attached to this contract. The poster provided by the Department of Labor (Publication WH 1313) shall be posted in a prominent and accessible place at the worksite. Failure to comply with this requirement is a violation of Section 2(a)(4) of the Act and of this contract.

(h) **Safe and Sanitary Working Conditions.** The Contractor or subcontractor shall not permit any part of the services called for by this contract to be performed in buildings or surroundings or under working conditions provided by or under the control or supervision of the Contractor or subcontractor which are unsanitary, hazardous, or dangerous to the health or safety of the service employees. The Contractor or subcontractor shall comply with the safety and health standards applied under 29 CFR Part 1925.

(i) **Records.** (1) The Contractor and each subcontractor performing work subject to the Act shall make and maintain for 3 years from the completion of the work, and make them available for inspection and transcription by authorized representatives of the Wage and Hour Division, Employment Standards Administration, a record of the following:

- (i) For each employee subject to the Act -
 - (A) Name and address and social security number;
 - (B) Correct work classification or classifications, rate or rates of monetary wages paid and fringe benefits provided, rate or rates of payments in lieu of fringe benefits, and total daily and weekly compensation;
 - (C) Daily and weekly hours worked by each employee; and
 - (D) Any deductions, rebates, or refunds from the total daily or weekly compensation of each employee.

(ii) For those classes of service employees not included in any wage determination attached to this contract, wage rates or fringe benefits determined by the interested parties or by the Administrator or authorized representative, under the terms of paragraph (c) of this clause. A copy of the report required by subdivision (c)(2)(ii) of this clause will fulfill this requirement.

(iii) Any list of the predecessor Contractor's employees which had been furnished to the Contractor as prescribed by paragraph (n) of this clause.

(2) The Contractor shall also make available a copy of this contract for inspection or transcription by authorized representatives of the Wage and Hour Division.

(3) Failure to make and maintain or to make available these records for inspection and transcription shall be a violation of the regulations and this contract, and in the case of failure to produce these records, the Contracting Officer, upon direction of the Department of Labor and notification to the Contractor, shall take action to cause suspension of any further payment or advance of funds until such violation ceases.

(4) The Contractor shall permit authorized representatives of the Wage and Hour Division to conduct interviews with employees at the worksite during normal working hours.

(j) **Pay Periods.** The Contractor shall unconditionally pay to each employee subject to the Act all wages due free and clear and without subsequent deduction (except as otherwise provided by law or Regulations, 29 CFR Part 4), rebate, or kickback on any account. These payments shall be made no later than one pay period following the end of the regular pay period in which the wages were earned or accrued. A pay period under this Act may not be of any duration longer than semi-monthly.

(k) **Withholding of Payment and Termination of Contract.** The Contracting Officer shall withhold or cause to be withheld from the Government Prime Contractor under this or any other Government contract with the Prime Contractor such sums as an appropriate official of the Department of Labor requests or such sums as the Contracting Officer decides may be necessary to pay underpaid employees employed by the Contractor or subcontractor. In the event of failure to pay any employees subject to the Act all or part of the wages or fringe benefits due under the Act, the Contracting Officer may, after authorization or by direction of the Department of Labor and written notification to the Contractor, take action to cause suspension of any further payment or advance of funds until such violations have ceased. Additionally, any failure to comply with the requirements of this clause may be grounds for termination of the right to proceed with the contract work. In such event, the Government may enter into other contracts or arrangements for completion of the work, charging the Contractor in default with any additional cost.

(l) **Subcontracts.** The Contractor agrees to insert this clause in all subcontracts subject to the Act.

(m) **Collective Bargaining Agreements Applicable to Service Employees.** If wages to be paid or fringe benefits to be furnished any service employees employed by the Government Prime Contractor or any subcontractor under the contract are provided for in a collective bargaining agreement which is or will be effective during any period in which the contract is being performed, the Government Prime Contractor shall report this fact to the Contracting Officer, together with full information as to the application and accrual of such wages and fringe benefits, including any prospective increases, to service employees engaged in work on the

contract, and a copy of the collective bargaining agreement. Such report shall be made upon commencing performance of the contract, in the case of collective bargaining agreements effective at such time, and in the case of such agreements or provisions or amendments thereof effective at a later time during the period of contract performance such agreements shall be reported promptly after negotiation thereof.

(n) **Seniority List.** Not less than 10 days prior to completion of any contract being performed at a Federal facility where service employees may be retained in the performance of the succeeding contract and subject to a wage determination which contains vacation or other benefit provisions based upon length of service with a Contractor (predecessor) or successor (29 CFR Part 4.173), the incumbent Prime Contractor shall furnish the Contracting Officer a certified list of the names of all service employees on the Contractor's or subcontractor's payroll during the last month of contract performance. Such list shall also contain anniversary dates of employment on the contract either with the current or predecessor Contractors of each such service employee. The Contracting Officer shall turn over such list to the successor Contractor at the commencement of the succeeding contract.

(o) **Rulings and Interpretations.** Rulings and interpretations of the Act are contained in Regulations, 29 CFR Part 4.

(p) **Contractor's Certification.**

(1) By entering into this contract, the Contractor (and officials thereof) certifies that neither it (nor he or she) nor any person or firm who has substantial interest in the Contractor's firm is a person or firm ineligible to be awarded Government contracts by virtue of the sanctions imposed under section 5 of the Act.

(2) No part of this contract shall be subcontracted to any person or firm ineligible for award of a Government contract under section 5 of the Act.

(3) The penalty for making false statements is prescribed in the U.S. Criminal Code, 18 U.S.C. 1001.

(q) **Variations, Tolerances, and Exemptions Involving Employment.**

Notwithstanding any of the provisions in paragraphs (b) through (o) of this clause, the following employees may be employed in accordance with the following variations, tolerances, and exemptions, which the Secretary of Labor, pursuant to section 4(b) of the Act prior to its amendment by Public L. 92-473, found to be necessary and proper in the public interest or to avoid serious impairment of the conduct of Government business.

(1) Apprentices, student-learners, and workers whose earning capacity is impaired by age, physical or mental deficiency, or injury may be employed at wages lower than the minimum wages otherwise required by section 2(a)(1) or 2(b)(1) of the Act without diminishing any fringe benefits or cash payments in lieu thereof required under section 2(a)(2) of the Act, in accordance with the conditions and procedures prescribed for the employment of apprentices, student-learners, handicapped persons, and handicapped clients of sheltered workshops under Section 14 of the Fair Labor Standards Act of 1938, in the regulations issued by the Administrator (29 CFR Parts 520, 521, 524, and 525).

(2) The Administrator will issue certificates under the Act for the employment of apprentices, student-learners, handicapped persons, or handicapped clients of sheltered workshops not subject to the Fair Labor Standards Act of 1938, or subject to different minimum rates of pay under the two acts, authorizing appropriate rates of minimum wages (but without changing requirements concerning fringe benefits or supplementary cash payments in lieu thereof), applying

procedures prescribed by the applicable regulations issued under the Fair Labor Standards Act of 1938 (29 CFR Parts 520, 521, 524, and 525).

(3) The Administrator will also withdraw, annul, or cancel such certificates in accordance with the regulations in 29 CFR Parts 525 and 528.

(r) **Apprentices.** Apprentices will be permitted to work at less than the predetermined rate for the work they perform when they are employed and individually registered in a bona fide apprenticeship program registered with a State Apprenticeship Agency which is recognized by the U.S. Department of Labor, or if no such recognized agency exists in a State, under a program registered with the Bureau of Apprenticeship and Training, Employment and Training Administration, U.S. Department of Labor. Any employee who is not registered as an apprentice in an approved program shall be paid the wage rate and fringe benefits contained in the applicable wage determination for the journeyman classification of work actually performed. The wage rates paid apprentices shall not be less than the wage rate for their level of progress set forth in the registered program, expressed as the appropriate percentage of the journeyman's rate contained in the applicable wage determination. The allowable ratio of apprentices to journeymen employed on the contract work in any craft classification shall not be greater than the ratio permitted to the Contractor as to his entire work force under the registered program.

(s) **Tips.** An employee engaged in an occupation in which the employee customarily and regularly receives more than \$30 a month in tips may have the amount of tips credited by the employer against the minimum wage required by section 2(a)(1) or section 2(b)(1) of the Act, in accordance with section 3(m) of the Fair Labor Standards Act and Regulations 29 CFR Part 531. However, that the amount of credit shall not exceed \$1.34 per hour beginning January 1, 1981. To use this provision -

(1) The employer must inform tipped employees about this tip credit allowance before the credit is utilized;

(2) The employees must be allowed to retain all tips (individually or through a pooling arrangement and regardless of whether the employer elects to take a credit for tips received);

(3) The employer must be able to show by records that the employee receives at least the applicable Service Contract Act minimum wage through the combination of direct wages and tip credit; and

(4) The use of such tip credit must have been permitted under any predecessor collective bargaining agreement applicable by virtue of section 4(c) of the Act.

(t) **Disputes Concerning Labor Standards.** The U.S. Department of Labor has set forth in 29 CFR Parts 4, 6, and 8 procedures for resolving disputes concerning labor standards requirements. Such disputes shall be resolved in accordance with those procedures and not the Disputes clause of this contract. Disputes within the meaning of this clause include disputes between the Contractor (or any of its subcontractors) and the contracting agency, the U.S. Department of Labor, or the employees or their representatives.

I.9 BUY AMERICAN ACT - SUPPLIES (FAR 52.225-3) (JAN 1994)

(a) The Buy American Act (41 U.S.C. 10) provides that the Government give preference to domestic end products.

"Components," as used in this clause, means those articles, materials, and supplies incorporated directly into the end products.

"Domestic end product," as used in this clause, means (1) an unmanufactured end product mined or produced in the United States, or (2) an end product manufactured in the United States, if the cost of its components mined, produced, or manufactured in the United States exceeds 50 percent of the cost of all its components. Components of foreign origin of the same class or kind as the products referred to in subparagraphs (b)(2) or (3) of this clause shall be treated as domestic. Scrap generated, collected, and prepared for processing in the United States is considered domestic. "End products," as used in this clause, means those articles, materials, and supplies to be acquired for public use under this contract.

(b) The Contractor shall deliver only domestic end products, except those -

(1) For use outside the United States;

(2) That the Government determines are not mined, produced, or manufactured in the United States in sufficient and reasonably available commercial quantities of a satisfactory quality;

(3) For which the agency determines that domestic preference would be inconsistent with the public interest; or

(4) For which the agency determines the cost to be unreasonable (see Section 25.105 of the Federal Acquisition Regulation).

I.10 PROMPT PAYMENT (FAR 52.232-25) (MAR 1994)

Notwithstanding any other payment clause in this contract, the Government will make invoice payments and contract financing payments under the terms and conditions specified in this clause. Payment shall be considered as being made on the day a check is dated or an electronic funds transfer is made. Definitions of pertinent terms are set forth in 32.902. All days referred to in this clause are calendar days, unless otherwise specified.

(a) *Invoice Payments.*

(1) For purposes of this clause, "invoice payment" means a Government disbursement of monies to a Contractor under a contract or other authorization for supplies or services accepted by the Government. This includes payments for partial deliveries that have been accepted by the Government and final cost or fee payments where amounts owed have been settled between the Government and the Contractor.

(2) Except as indicated in subparagraph (a)(3) and paragraph (c) of this clause, the due date for making invoice payments by the designated payment office shall be the later of the following two events:

(i) The 30th day after the designated billing office has received a proper invoice from the Contractor.

(ii) The 30th day after Government acceptance of supplies delivered or services performed by the Contractor. On a final invoice where the payment amount is subject to contract settlement actions, acceptance shall be deemed to have occurred on the effective date of the contract settlement. However, if the designated billing office fails to annotate the invoice with the actual date of receipt, the invoice payment due date shall be deemed to be the 30th day after the date the Contractor's invoice is dated, provided a proper invoice is received and there is no disagreement over quantity, quality, or Contractor compliance with contract requirements.

(3) The due date on contracts for meat, meat food products, or fish; contracts for perishable agricultural commodities, contracts for dairy products,

edible fats or oils, and food products prepared from edible fats or oils, and contracts not requiring submission of an invoice shall be as follows:

(i) The due date for meat and meat food products, as defined in Section 2(a)(3) of the Packers and Stockyard Act of 1921 (7 U.S.C. 182(3)) and further defined in Pub. L. 98-181 to include any edible fresh or frozen poultry meat, any perishable poultry meat food product, fresh eggs, and any perishable egg product, will be as close as possible to, but not later than, the 7th day after product delivery.

(ii) The due date for fresh or frozen fish, as defined in Section 204(3) of the Fish and Seafood Promotion Act of 1986 (16 U.S.C. 4003(3)), will be as close as possible to, but not later than, the seventh day after product delivery.

(iii) The due date for perishable agricultural commodities, as defined in section 1(4) of the Perishable Agricultural Commodities Act of 1930 (7 U.S.C. 499a(44)), will be as close as possible to, but not later than, the 10th day after product delivery, unless another date is specified in the contract.

(iv) The due date for dairy products, as defined in section 111(e) of the Dairy Production Stabilization Act of 1983 (7 U.S.C. 4502(e)), edible fats or oils, and food products prepared from edible fats or oils, will be as close as possible to, but not later than, the 10th day after the date on which a proper invoice has been received.

(v) If the contract does not require submission of an invoice for payment (e.g., periodic lease payments), the due date will be as specified in the contract.

(4) An invoice is the Contractor's bill or written request for payment under the contract for supplies delivered or services performed. An invoice shall be prepared and submitted to the designated billing office specified in the contract. A proper invoice must include the items listed in subdivisions (a)(4)(i) through (a)(4)(viii) of this clause. If the invoice does not comply with these requirements, then the Contractor will be notified of the defect within 7 days after receipt of the invoice at the designated billing office (3 days for meat, meat food products, or fish, and 5 days for perishable agricultural commodities, edible fats or oils, and food products prepared from edible fats or oils). Untimely notification will be taken into account in the computation of any interest penalty owed the Contractor in the manner described in subparagraph (a)(6) of this clause.

(i) Name and address of the Contractor.

(ii) Invoice date.

(iii) Contract number or other authorization for supplies delivered or services performed (including order number and contract line item number).

(iv) Description, quantity, unit of measure, unit price, and extended price of supplies delivered or services performed.

(v) Shipping and payment terms (e.g., shipment number and date of shipment, prompt payment discount terms). Bill of lading number and weight of shipment will be shown for shipments on Government bills of lading.

(vi) Name and address of Contractor official to whom payment is to be sent (must be the same as that in the contract or in a proper notice of assignment).

(vii) Name (where practicable), title, phone number and mailing address of person to be notified in event of a defective invoice.

(viii) Any other information or documentation required by other requirements of the contract (such as evidence of shipment).

(5) An interest penalty shall be paid automatically by the Government, without request from the Contractor, if payment is not made by the due date and the conditions listed in subdivisions (a)(5)(i) through (a)(5)(iii) of this clause are met, if applicable.

(i) A proper invoice was received by the designated billing office.

(ii) A receiving report or other Government documentation authorizing payment was processed and there was no disagreement over quantity, quality, or Contractor compliance with any contract term or condition.

(iii) In the case of a final invoice for any balance of funds due the Contractor for supplies delivered or services performed, the amount was not subject to further contract settlement actions between the Government and the Contractor.

(6) The interest penalty shall be at the rate established by the Secretary of the Treasury under section 12 of the Contract Disputes Act of 1978 (41 U.S.C. 611) that is in effect on the day after the due date, except where the interest penalty is prescribed by other governmental authority. This rate is referred to as the "Renegotiation Board Interest Rate," and it is published in the *Federal Register* semiannually on or about January 1 and July 1. The interest penalty shall accrue daily on the invoice payment amount approved by the Government and be compounded in 30-day increments inclusive from the first day after the due date through the payment date. That is, interest accrued at the end of any 30-day period will be added to the approved invoice payment amount and be subject to interest penalties if not paid in the succeeding 30-day period. If the designated billing office failed to notify the Contractor of a defective invoice within the periods prescribed in paragraph (a)(4) of this clause, then the due date on the corrected invoice will be adjusted by subtracting the number of days taken beyond the prescribed notification of defects period. Any interest penalty owed the Contractor will be based on this adjusted due date. Adjustments will be made by the designated payment office for errors in calculating interest penalties, if requested by the Contractor.

(i) For the sole purpose of computing an interest penalty that might be due the Contractor, Government acceptance shall be deemed to have occurred constructively on the 7th day (unless otherwise specified in this contract) after the Contractor delivered the supplies or performed the services in accordance with the terms and conditions of the contract, unless there is a disagreement over quantity, quality, or contractor compliance with a contract provision. In the event that actual acceptance occurs within the constructive acceptance period, the determination of an interest penalty shall be based on the actual date of acceptance. The constructive acceptance requirement does not, however, compel Government officials to accept supplies or services, perform contract administration functions, or make payment prior to fulfilling their responsibilities.

(ii) The following periods of time will not be included in the determination of an interest penalty:

(A) The period taken to notify the Contractor of defects in invoices submitted to the Government, but this may not exceed 7 days (3 days for meat, meat food products, or fish, and 5 days for perishable agricultural commodities, dairy products, edible fats or oils, and food products prepared from edible fats or oils).

(B) The period between the defects notice and resubmission of the corrected invoice by the Contractor.

(iii) Interest penalties will not continue to accrue after the filing of a claim for such penalties under the clause at 52.233-1, Disputes, or for more than 1 year. Interest penalties of less than \$1.00 need not be paid.

(iv) Interest penalties are not required on payment delays due to disagreement between the Government and Contractor over the payment amount or other issues involving contract compliance or on amounts temporarily withheld or retained in accordance with the terms of the contract. Claims involving disputes, and any interest that may be payable, will be resolved in accordance with the clause at 52.233-1, Disputes.

(7) An interest penalty shall also be paid automatically by the designated payment office, without request from the Contractor, if a discount for prompt payment is taken improperly. The interest penalty will be calculated as described in subparagraph (a)(6) of this clause on the amount of discount taken for the period beginning with the first day after the end of the discount period through the date when the Contractor is paid.

(8) If this contract was awarded on or after October 1, 1989, a penalty amount, calculated in accordance with regulations issued by the Office of Management and Budget, shall be paid in addition to the interest penalty amount if the Contractor -

(i) Is owed an interest penalty;

(ii) Is not paid the interest penalty within 10 days after the date the invoice amount is paid; and

(iii) Makes a written demand, not later than 40 days after the date the invoice amount is paid, that the agency pay such a penalty.

(b) *Contract Financing Payments.*

(1) For purposes of this clause, "contract financing payment" means a Government disbursement of monies to a Contractor under a contract clause or other authorization prior to acceptance of supplies or services by the Government. Contract financing payments include advance payments, progress payments based on cost under the clause at 52.232-16, Progress Payments, progress payments based on a percentage or stage of completion (32.102(e)(1)) other than those made under the clause at 52.232-5, Payments Under Fixed-Price Construction Contracts, or the clause at 52.232-10, Payments Under Fixed-Price Architect-Engineer Contracts, and interim payments on cost type contracts.

(2) For contracts that provide for contract financing, requests for payment shall be submitted to the designated billing office as specified in this contract or as directed by the Contracting Officer. Contract financing payments shall be made on the 30th day after receipt of a proper contract financing request by the designated billing office. In the event that an audit or other review of a specific financing request is required to ensure compliance with the terms and conditions of the contract, the designated payment office is not compelled to make payment by the due date specified.

(3) For advance payments, loans, or other arrangements that do not involve recurrent submissions of contract financing requests, payment shall be made in accordance with the corresponding contract terms or as directed by the Contracting Officer.

(4) Contract financing payments shall not be assessed an interest penalty for payment delays.

(c) If this contract contains the clause at 52.213-1, Fast Payment Procedure, payments will be made within 15 days after the date of receipt of the invoice.

I.11 BANKRUPTCY (FAR 52.242-13) (JUL 1995)

In the event the Contractor enters into proceedings relating to bankruptcy, whether voluntary or involuntary, the Contractor agrees to furnish, by certified mail or electronic commerce method authorized by the contract, written notification of the bankruptcy to the Contracting Officer responsible for administering the contract. This notification shall be furnished within five days of the initiation of the proceedings relating to bankruptcy filing. This notification shall include the date on which the bankruptcy petition was filed, the identity of the court in which the bankruptcy petition was filed, and a listing of Government contract numbers and contracting offices for all Government contracts against which final payment has not been made. This obligation remains in effect until final payment under this contract.

I.12 AUTHORIZED DEVIATIONS IN CLAUSES (FAR 52.252-6) (APR 1984)

- (a) The use in this solicitation or contract of any Federal Acquisition Regulation (48 CFR Chapter 1) clause with an authorized deviation is indicated by the addition of "(DEVIATION)" after the date of the clause.
- (b) The use in this solicitation or contract of any NASA/FAR Supplement (48 CFR Chapter 18) clause with an authorized deviation is indicated by the addition of "(DEVIATION)" after the name of the regulation.

I.13 SECURITY CLASSIFICATION REQUIREMENTS (NASA 18-52.204-75)
(SEP 1989)

Performance under this contract will involve access to and/or generation of classified information, work in a security area, or both, up to the level of top secret. See Federal Acquisition Regulation clause 52.204-2 in this contract and DD Form 254, Contract Security Classification Specification, Exhibit D.

I.14 AWARD FEE FOR SERVICE CONTRACTS (NASA 18-52.216-76) (SEP 1993)

- (a) The Contractor can earn award fee from a minimum of zero dollars to the maximum stated in NASA FAR Supplement Clause 18-52.216-85, "Estimated Cost and Award Fee" in this contract.
- (b) Beginning six months after the effective date of this contract, the Government shall evaluate the Contractor's performance every six months to determine the amount of award fee earned by the Contractor during the period. The Contractor may submit a self-evaluation of performance for each evaluation period under consideration. These self-evaluations will be considered by the Government in its evaluation. The Government's Fee Determination Official (FDO) will determine the award fee amounts based on the Contractor's performance in accordance with _____. The plan may be revised unilaterally by the Government prior to the beginning of any rating period to redirect emphasis.
- (c) The Government will advise the Contractor in writing of the evaluation results. The Contracting Officer will issue a unilateral modification to the contract that will recognize the award fee earned. The Contractor is not required to submit a separate voucher for earned award fee. The _____ will make payment based on the unilateral modification.

(d) The amount of award fee which can be awarded in each evaluation period is limited to the amounts set forth at _____. Award fee which is not earned in an evaluation period cannot be reallocated to future evaluation periods.

(e) Award fee determinations made by the Government under this contract are not subject to the Disputes clause.

I.15 FINANCIAL REPORTING OF GOVERNMENT-OWNED/CONTRACTOR-HELD PROPERTY
(NASA 18-52.245-73) (JUL 1994)

(a) The Contractor shall prepare and submit annually a NASA Form 1018, Report of Government-Owned/Contractor-Held Property, in accordance with 18-45.505-14 and the instructions on the form and in Section 18-45.7101 of the NASA FAR Supplement, except that the reporting of space hardware shall be required only as directed in clause 18-52.245-78, Space Hardware Reporting, of this contract, if applicable.

(b) If administration of this contract has been delegated to the Department of Defense, the original of NASA Form 1018 shall be submitted to the NASA installation Financial Management Officer and three copies shall be sent concurrently through the DOD Property Administrator to the NASA office identified below. If the contract is administered by NASA, the original of NASA Form 1018 shall be submitted to the installation Financial Management Officer and three copies shall be sent concurrently to the following NASA office:

ATTN INDUSTRIAL PROPERTY OFFICE
NASA LANGLEY RESEARCH CENTER
MAIL STOP 377
HAMPTON VA 23681-0001

(c) The annual reporting period shall be from October 1 of each year to September 30 of the following year. The report shall be submitted by October 31.

(d) The Contractor agrees to insert the reporting requirement in all first-tier subcontracts, except that the requirement shall provide for the submission of the subcontractors' reports to the Contractor, not to the Government. The Contractor shall require the subcontractors' reports to be submitted in sufficient time to meet the reporting date in paragraph (c) above.

(e) The Contractor's report shall consist of a consolidation of the subcontractors' reports and the Contractor's own report.

PART III - LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACHMENTS

SECTION J - LIST OF ATTACHMENTS

- Exhibit A Contract Documentation Requirements, 6 pages
- Exhibit B Register of Wage Determination and Fringe Benefits, 9 pages
- Exhibit C Collective Bargaining Agreements
 - International Union, United Plant Guard Workers of America (UPGWA) and its Amalgamated Local No. 451, 39 pages
 - District Lodge 74 International Association of Machinists and Aerospace Workers Local 2531, 32 pages
- Exhibit D Contract Security Classification Specification, DD Form 254, 2 page
- Exhibit E Installation-Provided Government Property, 81 pages
- Exhibit F Acquisition Division Word Processing/Clerical Support Equipment, 3 pages
- Exhibit G Security Personnel Qualifications, 1 page
- Exhibit H Security Uniform and Equipment Requirements, 1 page
- Exhibit I Security Firearm Requirements, 1 page
- Exhibit J Security Training Requirements, 1 page
- Exhibit K Security Physical Fitness Requirements, 1 page

The following are located after the last section of this solicitation:

- Attachment 1 Certificate of Current Cost or Pricing Data, Form PROC./P-281, May 1986, 1 page
- Attachment 2 Contract Pricing Proposal Cover Sheet, Standard Form 1411, July 1987 with instructions, 5 pages
- Attachment 3 Representative Cost Forms with Instructions, 9 pages
- Attachment 4 FAR Provision 52.203-8, Requirement for Certificate of Procurement Integrity (NOV 1990) Alternate I (SEP 1990), 2 pages
- Attachment 5 Bidder's Library Index, 6 pages
- Attachment 6 Relevant Experience and Past Performance Evaluation Instructions/Questionnaire (Form REPP), 9 pages
- Attachment 7 Small Disadvantaged Business Concern Representation (FEB 1990), 1 page , TO BE SUBMITTED WITH PROPOSAL

EXHIBIT A - CONTRACT DOCUMENTATION REQUIREMENTS

I. DOCUMENTATION PREPARATION/SUBMISSION INSTRUCTIONS

A. Financial Management Reports--The Contractor shall comply with the Section I clause of this contract entitled "NASA Contractor Financial Management Reporting" by monthly submission of NASA Form 533M. The form shall be prepared and submitted in accordance with the instructions set forth on the reverse side of the form and NASA Handbook "Procedures for Contractor Reporting of Correlated Cost and Performance Data" (NHB 9501.2B) as further definitized below.

1. Due not later than the 10th operating day following the close of the Contractor's accounting period being reported.

2. Columns 7.b. and d. shall be completed using the time-phased financial baseline plan.

3. Columns 8.a. and b. shall be completed using estimates (forecasts) for the succeeding two months.

4. Minimum reporting categories:*

Labor Hours

Hours:
Direct Labor
Overtime
Subtotal Direct Labor

Costs

Labor:
Direct Labor
Overtime
Subtotal Direct Labor
Total Labor Costs:
Overhead(s)
ODC's Subject to Limitation:
Travel
Other ODC's
Material Supplies
Equipment
Computing
Training
Subcontracts
Total Other ODC's
Subtotal
G&A
Total Cost
Award Fee
Cost-Plus-Award-Fee (CPAF)
Fixed Price
CPAF/FP

*The categories may be changed depending on the accounting system of the selected offeror.

5. A summary 533M report shall be required detailing hours and dollars for the total contract. A 533M report detailing hours and dollars shall be required for each of the following four task areas: Logistics (excluding Carpet Installation), Administrative, Classified Information Technology (CIT), Programmatic Security and Scientific Information Services. The sum of total hours and dollars of the above four task area 533M reports shall equal the total hours and dollars shown in the summary 533M report for the total contract.

6. Each 533M shall include a narrative explanation for variances exceeding 10 percent between planned hours and dollars and actual hours and dollars for each reporting category.

B. Quarterly Financial Management Report--The Contractor shall submit a quarterly financial report detailed by categories specified in A.4 above on NASA Form 533Q at times and in accordance with the instructions contained on the reverse side of the form. The initial 533Q shall be submitted within 10 operating days after award of the contract.

C. Disabled Employee Hiring Policies and Procedures--Within 15 business days after the effective date of the contract, the Contractor shall submit for the Contracting Officer's approval his/her company's policies and procedures for recruiting, hiring, training and career development of disabled persons.

D. Timekeeping Policies and Procedures--Within 15 business days after the effective date of the contract, the Contractor shall submit company timekeeping policies and practices. Include policies and procedures for notifying employees and for reporting time and attendance during Center closings (e.g., inclement weather and executive orders).

E. Financial Baseline Plan--Within 15 business days after the effective date of the contract, the Contractor shall submit a time-phased financial baseline plan, detailing your planned monthly costs for the initial 12-month contract period and for each option year. The total estimated cost for each contract year shall reflect the negotiated value. The plan shall include subtotals for each six month period to coincide with the award fee evaluation periods. The plan shall be revised each time a contract modification is executed that increases or decreases the contract estimated cost. The plan shall not be revised to include overrun costs. The revised plan shall be submitted within 10 business days of the effective date of the contract modification. The plan shall be prepared using the categories specified in A.4.

F. Safety and Health Plan--Prior to contract award, the Contractor shall submit a detailed safety and health plan showing how the Contractor intends to protect the life, health, and well being of NASA and Contractor employees as well as property and equipment. This plan, as approved by the Contracting Officer, should contain, as a minimum the following:

1. Points of Contact and Responsibility--Organizational flow chart and description of responsibilities of each employee in your organization for safety.

2. Employee Safety Training, Certification and Programs--Detailed information on type of training required, parties responsible for certification,

and outline of applicable regulations. Detail company programs which emphasize personal safety and motivate employees to be safety conscious.

3. LaRC Safety Policies/Procedures--Recognition of applicable LaRC safety policies and procedures such as Langley Handbook 1710.10, LaRC Red Tag System.

4. Accident Investigation and Reporting--Procedures for investigating and reporting accidents/incidents including immediate notification to the NASA LaRC Safety Manager of all injuries and damage to equipment or facilities.

5. Hazardous Operations--

(a) Description of hazardous operations involved in contract performance.

(b) Plans for apprising employees of all hazards to which they may be exposed.

(c) Proper conditions and precautions for safe use and exposure to hazardous operations. Include recognition of LHB 1710.12, Potentially Hazardous Materials.

6. People with Disabilities--In accordance with the Americans with Disabilities Act, the plans should specify that prior to assigning a person with disabilities to this contract, the Contractor shall contact the Disability Program Manager at (804) 864-7718.

7. Other Safety Considerations--Any other safety considerations unique to your operation.

G. Biweekly Progress Report--The Contractor shall submit a biweekly progress report summarizing work progress. The report shall be submitted within six operating days following the end of the reporting period.

H. Quarterly Accident/Injury Report--The Contractor shall submit a Quarterly Accident/Injury Report within 10 operating days after the end of each quarter.

I. Conformable Wage Rate Agreement--Within 15 operating days after the effective date of the contract, the Contractor shall submit a report confirming conformable wage rate agreement as this subject is addressed in the Section I clause entitled "Service Contract Act of 1965," for those individuals employed by the Contractor who are covered by the Service Contract Act, but are not listed in Exhibit B.

J. Collective Bargaining Agreements--The Contractor shall provide the Contracting Officer with copies of any collective bargaining agreements, and amendments thereto, which arise during the course of the contract and which apply to Contractor employees assigned to the contract.

K. Report of Government-Owned/Contractor Held Property (NASA FORM 1018)--The Contractor shall submit the NASA Form 1018 no later than October 31 of each year in accordance with the Section I clause entitled "Financial Reporting of Government-owned/Contractor-held Property."

L. Documentation for Transferring Property to the Government--In accordance with the Installation-Provided Government Property clause of this contract, accountability for that property which is acquired for the Government under this contract shall be passed to the Government using the following procedure:

The transfer of accountability shall be initiated by the Contractor submitting a Requisition and Invoice/Shipping Document, DD Form 1149, accompanied by a copy of the Contractor's applicable purchasing and receipt document for the property. The Contractor shall insert both the Contractor's Subcontract/ Purchase Order number and the Government contract number on the DD Form 1149 under the "Federal Stock Number, Description, and Coding of Material and/or Services" block. For purchases of supplies and materials, this document shall be submitted within 30 days after the end of each calendar-year quarter (that is, not later than January 30, April 30, July 30, and October 30). For equipment purchases, this document shall be submitted within five workdays after acceptance of each item of equipment by the Contractor. Receipt by the Contractor of a copy of the DD Form 1149 signed by the Government relieves the Contractor of accountability for the property specified on that form.

M. Federal Contractor Veterans Employment Report--In compliance with Clause 52.222-37, Employment Reports on Special Disabled Veterans and Veterans of the Vietnam Era, the Contractor shall submit the Federal Contractor Veterans Employment Reports (VETS-100) as required by this clause.

N. Evidence of Insurance--The Contractor shall submit evidence of the insurance coverage, required by the NASA Clause 18-52.228-75 in Section I entitled "Minimum Insurance Coverage" (i.e., a Certificate of Insurance or other confirmation), to the Contracting Officer prior to performing under this contract. In the event the Government exercises its options to extend the term of the contract, the Contractor shall also present such evidence to the Contracting Officer prior to commencement of performance under the extension.

O. Virginia and Local Sales Taxes--In accordance with Section H.11, you are required to submit a copy of the letter sent to the Virginia Tax Commission and a copy of the subsequent response.

P. Non-disclosure Statement--Prior to any Contractor having access to sensitive data, a non-disclosure statement similar to that required for NASA employees, students and university employees shall be executed and maintained by the Contractor.

II. DOCUMENT DISTRIBUTION REQUIREMENTS

A. Unless otherwise specified elsewhere in this contract, reports and other documentation shall be submitted F.O.B. destination as specified below, addressed as follows:

National Aeronautics and Space Administration
 Langley Research Center
 Attn: _____, Mail Stop ____
 Contract NAS1-
 Hampton, VA 23681-0001

B. The following letter codes designate the recipients of reports and other documentation which are required to be delivered prepaid to Langley Research Center by the Contractor:

A--Contract Specialist, Mail Stop 126

B--Contracting Officer Technical Representative, Mail Stop 123

C--Cost Accounting, Mail Stop 135

D--Safety Manager, Mail Stop 429

E--Industry Relations Office, Mail Stop 144

F--Programs and Resources Division, Mail Stop 104

G--Industrial Property Office, Mail Stop 377

C. The following are the distribution requirements for reports and other documentation required with the numeral following the letter code specifying the number of copies to be provided:

<u>DOCUMENT</u>	<u>LETTER CODE AND DISTRIBUTION</u>
Financial Management Report (NASA Forms 533M and 533Q)	A-1, B-3, C-2, F-1
Financial Baseline Plan	A-2, B-1
Disabled Employee Hiring Policies and Procedures	A-1, E-1
Timekeeping Policies and Procedures	A-1, B-1
Safety and Health Plan	A-1, B-1, D-1
Biweekly Progress Report	A-1, B-5
Quarterly Accident/Injury Report	A-1, B-5, D-1
Conformable Wage Rate Agreement	A-1, B-1, E-1
Collective Bargaining Agreement	A-1, B-1, E-1
Report of Government-Owned/Contractor Held Property (NASA Form 1018)	A-1, B-1, G-4

Evidence of Insurance	A-1
Requisition and Invoice/Shipping Document (DD Form 1149)	G-1
Federal Contractor Veterans Employment Report (VETS-100)	E-1
Virginia and Local Sales Tax Correspondence	A-1, B-1

D. When the Contract Administrator (A) is not designated above to receive a copy of a report or document, the Contractor shall furnish a copy of the report/document transmittal letter to the Contract Administrator. The Contractor shall also furnish a copy of the transmittal letter and a copy of each Financial Management Report to the delegated Administrative Contracting Officer of the cognizant DoD (or other agency) contract administrative services component.

REGISTER OF WAGE DETERMINATIONS UNDER
THE SERVICE CONTRACT ACT
By direction of the Secretary of Labor

Alan L. Moss
Director

Division of
Wage Determinations

U.S. DEPARTMENT OF LABOR
EMPLOYMENT STANDARDS ADMINISTRATION
WAGE AND HOUR DIVISION
WASHINGTON, D.C. 20210

Wage Determination No.: 94-2544
Revision No.: 6
Date of Last Revision: 06/20/1995

State(s): North Carolina, Virginia

Area: NORTH CAROLINA COUNTIES OF CAMDEN, CHOWAN, CURRITUCK, GATES,
PASQUOTANK, PERQUIMANS.
VIRGINIA COUNTIES OF CHESAPEAKE, GLOUCESTER, HAMPTON, ISLE OF WIGHT,
JAMES CITY, MATHEWS, NEWPORT NEWS, NORFOLK, POQUOSON, PORTSMOUTH,
SOUTHAMPTON, SUFFOLK, SURRY, VIRGINIA BEACH, WILLIAMSBURG, YORK.

** Fringe Benefits Required For All Occupations Included In
This Wage Determination Follow The Occupational Listing **

OCCUPATION CODE AND TITLE	MINIMUM HOURLY WAGE
ADMINISTRATIVE SUPPORT AND CLERICAL:	
01011 Accounting Clerk I	\$ 6.75
01012 Accounting Clerk II	\$ 8.52
01013 Accounting Clerk III	\$ 9.95
01014 Accounting Clerk IV	\$ 10.75
01030 Court Reporter	\$ 9.81
01050 Dispatcher, Motor Vehicle	\$ 8.03
01060 Document Preparation Clerk	\$ 8.08
01090 Duplicating Machine Operator	\$ 8.08
01110 Film/Tape Librarian	\$ 8.46
01115 General Clerk I	\$ 6.02
01116 General Clerk II	\$ 7.42
01117 General Clerk III	\$ 8.54
01118 General Clerk IV	\$ 9.58
01120 Housing Referral Assistant	\$ 10.42
01131 Key Entry Operator I	\$ 7.32
01132 Key Entry Operator II	\$ 9.24
01191 Order Clerk I	\$ 7.32
01192 Order Clerk II	\$ 9.59
01220 Order Filler	\$ 8.46
01261 Personnel Assistant (Employment) I	\$ 8.65
01262 Personnel Assistant (Employment) II	\$ 10.03
01263 Personnel Assistant (Employment) III	\$ 10.75
01264 Personnel Assistant (Employment) IV	\$ 12.06
01270 Production Control Clerk	\$ 10.42
01290 Rental Clerk	\$ 8.46
01300 Scheduler, Maintenance	\$ 8.46
01311 Secretary I	\$ 8.46
01312 Secretary II	\$ 9.81
01313 Secretary III	\$ 10.42
01314 Secretary IV	\$ 11.41
01315 Secretary V	\$ 11.96
01320 Service Order Dispatcher	\$ 8.46
01341 Stenographer I	\$ 8.78

01342 Stenographer II	\$ 9.86
01400 Supply Technician	\$ 10.00
01420 Survey Worker(Interviewer)	\$ 9.81
01460 Switchboard Operator- Receptionist	\$ 8.08
01531 Travel Clerk I	\$ 6.31
01532 Travel Clerk II	\$ 6.69
01533 Travel Clerk III	\$ 7.06
01551 Typist I	\$ 7.42
01552 Typist II	\$ 8.92
01611 Word Processor I	\$ 8.73
01612 Word Processor II	\$ 9.80
01613 Word Processor III	\$ 10.97

AUTOMATIC DATA PROCESSING:

03010 Computer Data Librarian	\$ 8.26
03041 Computer Operator I	\$ 8.26
03042 Computer Operator II	\$ 9.58
03043 Computer Operator III	\$ 11.83
03044 Computer Operator IV	\$ 13.70
03045 Computer Operator V	\$ 14.56
03071 Computer Programmer I 1/	\$ 11.02
03072 Computer Programmer II 1/	\$ 13.62
03073 Computer Programmer III 1/	\$ 16.20
03074 Computer Programmer IV 1/	\$ 19.39
03101 Computer Systems Analyst I 1/	\$ 17.62
03102 Computer Systems Analyst II 1/	\$ 20.28
03103 Computer Systems Analyst III 1/	\$ 23.23
03160 Peripheral Equipment Operator	\$ 8.26

AUTOMOTIVE SERVICE:

05005 Automobile Body Repairer, Fiberglass	\$ 14.05
05010 Automotive Glass Installer	\$ 12.82
05040 Automotive Worker	\$ 12.82
05070 Electrician, Automotive	\$ 13.42
05100 Mobile Equipment Servicer	\$ 11.59
05130 Motor Equipment Metal Mechanic	\$ 14.05
05160 Motor Equipment Metal Worker	\$ 12.82
05190 Motor Vehicle Mechanic	\$ 14.05
05220 Motor Vehicle Mechanic Helper	\$ 10.95
05250 Motor Vehicle Upholstery Worker	\$ 12.82
05280 Motor Vehicle Wrecker	\$ 12.82
05310 Painter, Automotive	\$ 13.42
05340 Radiator Repair Specialist	\$ 12.82
05370 Tire Repairer	\$ 11.59
05400 Transmission Repair Specialist	\$ 14.05

FOOD PREPARATION AND SERVICE:

07010 Baker	\$ 8.68
07041 Cook I	\$ 7.85
07042 Cook II	\$ 8.68
07070 Dishwasher	\$ 6.05
07100 Food Service Worker	\$ 6.05
07130 Meat Cutter	\$ 8.68
07250 Waiter/Waitress	\$ 6.58

FURNITURE MAINTENANCE AND REPAIR:

09010 Electrostatic Spray Painter	\$ 13.42
09040 Furniture Handler	\$ 10.95
09070 Furniture Refinisher	\$ 13.42
09100 Furniture Refinisher Helper	\$ 10.95
09110 Furniture Repairer, Minor	\$ 12.19
09130 Upholsterer	\$ 13.42

GENERAL SERVICES AND SUPPORT:

11030 Cleaner, Vehicles	\$ 6.05
11060 Elevator Operator	\$ 6.05
11090 Gardener	\$ 7.75
11121 Housekeeping Aide I	\$ 5.93
11122 Housekeeping Aide II	\$ 6.49
11150 Janitor	\$ 6.05
11180 Laborer	\$ 9.68
11210 Laborer, Grounds Maintenance	\$ 6.58
11240 Maid or Houseman	\$ 5.52
11270 Pest Controller	\$ 8.25
11300 Refuse Collector	\$ 6.05
11360 Window Cleaner	\$ 6.58

HEALTH:

12010 Ambulance Driver	\$ 8.75
12040 Emergency Medical Technician	\$ 9.13
12070 Licensed Practical Nurse	\$ 8.82
12100 Medical Assistant	\$ 7.88
12130 Medical Laboratory Technician	\$ 7.88
12160 Medical Record Clerk	\$ 7.88
12190 Medical Record Technician	\$ 10.92
12220 Nursing Assistant	\$ 7.02
12250 Pharmacy Technician	\$ 9.83
12280 Phlebotomist	\$ 7.88
12311 Registered Nurse I	\$ 10.92
12312 Registered Nurse II	\$ 13.36
12313 Registered Nurse II, Specialist	\$ 13.36
12314 Registered Nurse III	\$ 16.16
12315 Registered Nurse III, Anesthetist	\$ 16.16
12316 Registered Nurse IV	\$ 19.37

INFORMATION AND ARTS:

13002 Audiovisual Librarian	\$ 14.56
13011 Exhibits Specialist I	\$ 13.06
13012 Exhibits Specialist II	\$ 15.87
13013 Exhibits Specialist III	\$ 17.63
13041 Illustrator I	\$ 13.06
13042 Illustrator II	\$ 15.87
13043 Illustrator III	\$ 17.63
13050 Library Technician	\$ 11.02
13071 Photographer I	\$ 10.40
13072 Photographer II	\$ 13.06
13073 Photographer III	\$ 15.87
13074 Photographer IV	\$ 17.63
13075 Photographer V	\$ 21.32

LAUNDRY, DRY CLEANING, PRESSING:

15010 Assembler	\$ 5.18
15030 Counter Attendant	\$ 5.18
15040 Dry Cleaner	\$ 6.30
15070 Finisher, Flatwork, Machine	\$ 5.18
15090 Presser, Hand	\$ 5.18
15100 Presser, Machine, Dry Cleaning	\$ 5.18
15130 Presser, Machine, Shirts	\$ 5.18
15160 Presser, Machine, Wearing Apparel, Laundry	\$ 5.18
15190 Sewing Machine Operator	\$ 6.71
15220 Tailor	\$ 7.11
15250 Washer, Machine	\$ 5.57

MACHINE TOOL OPERATION AND REPAIR:

19010 Machine-tool Operator (Toolroom)	\$ 14.05
19040 Tool and Die Maker	\$ 15.57

MATERIALS HANDLING AND PACKING:

21010 Fuel Distribution System Operator	\$ 12.82
21020 Material Coordinator	\$ 12.19
21030 Material Expediter	\$ 12.19
21040 Material Handling Laborer	\$ 7.44
21071 Forklift Operator	\$ 9.05
21100 Shipping/Receiving Clerk	\$ 8.85
21130 Shipping Packer	\$ 8.85
21150 Stock Clerk	\$ 8.85
21210 Tools and Parts Attendant	\$ 10.95
21400 Warehouse Specialist	\$ 10.54

MECHANICS AND MAINTENANCE AND REPAIR:

23010 Aircraft Mechanic	\$ 14.05
23040 Aircraft Mechanic Helper	\$ 10.95
23060 Aircraft Servicer	\$ 12.19
23070 Aircraft Worker	\$ 12.82
23100 Appliance Mechanic	\$ 13.42
23120 Bicycle Repairer	\$ 11.59
23125 Cable Splicer	\$ 14.05
23130 Carpenter, Maintenance	\$ 13.42
23140 Carpet Layer	\$ 13.42
23160 Electrician, Maintenance	\$ 15.57
23181 Electronics Technician, Maintenance I	\$ 13.99
23182 Electronics Technician, Maintenance II	\$ 14.31
23183 Electronics Technician, Maintenance III	\$ 15.33
23260 Fabric Worker	\$ 12.19
23290 Fire Alarm System Mechanic	\$ 14.05
23310 Fire Extinguisher Repairer	\$ 11.59
23340 Fuel Distribution System Mechanic	\$ 14.05
23370 General Maintenance Worker	\$ 8.75
23400 Heating, Refrigeration and Air Conditioning Mechanic	\$ 14.05

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23430 Heavy Equipment Mechanic	\$ 14.05
23460 Instrument Mechanic	\$ 14.05
23500 Locksmith	\$ 13.42
23530 Machinery Maintenance Mechanic	\$ 14.05
23550 Machinist, Maintenance	\$ 14.05
23580 Maintenance Trades Helper	\$ 10.95
23640 Millwright	\$ 14.05
23700 Office Appliance Repairer	\$ 13.42
23740 Painter, Aircraft	\$ 13.42
23760 Painter, Maintenance	\$ 13.42
23790 Pipefitter, Maintenance	\$ 14.05
23800 Plumber, Maintenance	\$ 13.42
23820 Pneudraulic Systems Mechanic	\$ 14.05
23850 Rigger	\$ 14.05
23870 Scale Mechanic	\$ 12.82
23890 Sheet-metal Worker, Maintenance	\$ 14.05
23910 Small Engine Mechanic	\$ 12.82
23930 Telecommunications Mechanic I	\$ 14.05
23940 Telecommunications Mechanic II	\$ 15.22
23950 Telephone Lineman	\$ 14.05
23960 Welder, Combination, Maintenance	\$ 14.05
23965 Well Driller	\$ 14.05
23970 Woodcraft Worker	\$ 14.05
23980 Woodworker	\$ 12.22

PERSONAL NEEDS:

24570 Child Care Attendant	\$ 6.01
24600 Chore Aide	\$ 4.91
24630 Homemaker	\$ 8.33

PLANT AND SYSTEM OPERATION:

25010 Boiler Tender	\$ 14.05
25040 Sewage Plant Operator	\$ 13.42
25070 Stationary Engineer	\$ 14.05
25190 Ventilation Equipment Tender	\$ 10.95
25210 Water Treatment Plant Operator	\$ 13.42

PROTECTIVE SERVICE:

27004 Alarm Monitor	\$ 7.21
27010 Court Security Officer	\$ 9.68
27040 Detention Officer	\$ 9.68
27070 Firefighter	\$ 10.50
27101 Guard I	\$ 6.03
27102 Guard II	\$ 7.21
27130 Police Officer	\$ 12.28

TECHNICAL:

29010 Air Traffic Control 2/ Specialist, Center	\$ 21.67
29011 Air Traffic Control 2/ Specialist, Station	\$ 14.94
29012 Air Traffic Control 2/ Specialist, Terminal	\$ 16.46
29020 Archeological Technician	\$ 15.87
29030 Cartographic Technician	\$ 15.87
29040 Civil Engineering Technician	\$ 15.87

29061 Drafter I	\$ 9.24
29062 Drafter II	\$ 10.40
29063 Drafter III	\$ 13.06
29064 Drafter IV	\$ 15.87
29070 Embalmer	\$ 17.63
29081 Engineering Technician I	\$ 10.36
29082 Engineering Technician II	\$ 11.63
29083 Engineering Technician III	\$ 13.02
29084 Engineering Technician IV	\$ 16.12
29085 Engineering Technician V	\$ 19.72
29086 Engineering Technician VI	\$ 23.86
29090 Environmental Technician	\$ 15.87
29210 Laboratory Technician	\$ 11.83
29240 Mathematical Technician	\$ 15.87
29330 Mortician	\$ 17.63
29390 Photooptics Technician	\$ 15.87
29480 Technical Writer	\$ 15.02
29620 Weather Observer, Senior 3/	\$ 12.80
29621 Weather Observer, Combined 3/ Upper Air and Surface Programs	\$ 11.83
29622 Weather Observer, Upper Air 3/	\$ 11.83

**TRANSPORTATION/MOBILE EQUIPMENT
OPERATION:**

31030 Bus Driver	\$ 9.15
31100 Driver Messenger	\$ 8.70
31200 Heavy Equipment Operator	\$ 14.05
31290 Shuttle Bus Driver	\$ 8.75
31300 Taxi Driver	\$ 7.29
31361 Truckdriver, Light Truck	\$ 8.75
31362 Truckdriver, Medium Truck	\$ 9.15
31363 Truckdriver, Heavy Truck	\$ 9.65
36364 Truckdriver, Tractor-Trailer	\$ 10.15

MISCELLANEOUS:

99005 Aircraft Quality Control Inspector	\$ 15.22
99020 Animal Caretaker	\$ 7.00
99030 Cashier	\$ 5.93
99040 Child Care Center Clerk	\$ 7.50
99050 Desk Clerk	\$ 7.00
99260 Instructor	\$ 17.63
99300 Lifeguard	\$ 5.36
99350 Park Attendant (Aide)	\$ 6.73
99400 Photofinishing Worker	\$ 6.01
99500 Recreation Specialist	\$ 13.04
99510 Recycling Worker	\$ 7.41
99610 Sales Clerk	\$ 5.36
99630 Sports Official	\$ 5.36
99658 Survey Party Chief	\$ 7.85
99659 Surveying Technician	\$ 7.50
99660 Surveying Aide	\$ 4.91
99690 Swimming Pool Operator	\$ 8.68
99720 Vending Machine Attendant	\$ 7.41
99730 Vending Machine Repairer	\$ 8.68
99740 Vending Machine Repairer Helper	\$ 7.41

**** Fringe Benefits Required For All Occupations Included In
This Wage Determination ****

HEALTH & WELFARE: Life, accident, and health insurance plans, sick leave, pension plans, civic and personal leave, and savings and thrift plans. Minimum employer contributions costing an average of \$2.56 per hour computed on the basis of all hours worked by service employees employed on the contract. May include such benefits as severance pay.

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 10 years; 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 4.173)

HOLIDAYS: Minimum of ten paid holidays per year: New Year's Day, Martin Luther King Jr.'s Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

1/

Does not apply to employees employed in a bona fide executive, administrative, or professional capacity as defined and delineated in 29 CFR 541. (See 29 CFR 4.156)

2/

NIGHT DIFFERENTIAL: An employee is entitled to pay for all work performed between the hours of 6:00 P.M. and 6:00 A.M. at the rate of basic pay plus a night pay differential amounting to 10 percent of the rate of basic pay.

3/

APPLICABLE TO WEATHER OBSERVERS ONLY - NIGHT PAY & SUNDAY PAY: If you work at night as a part of a regular tour of duty, you will earn a NIGHT DIFFERENTIAL and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employee (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

**** UNIFORM ALLOWANCE ****

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all

employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$4.25 per week (or \$.85 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

**** NOTES APPLYING TO THIS WAGE DETERMINATION ****

Source of Occupational Titles and Descriptions:

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations," Fourth Edition, January 1993, as amended by First Supplement December 1993, unless otherwise indicated. This publication may be obtained from the Superintendent of Documents, at 202-783-3238, or by writing to the Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402. Copies of specific job descriptions may also be obtained from the appropriate contracting officer.

REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE
(Standard Form 1444 (SF 1444))

Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall be retroactive to the commencement date of the contract. (See Section 4.6 (C)(vi)) When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).

2) After contract award, the contractor prepares a written report listing in order proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.

3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, for review. (See section 4.6(b)(2) of Regulations 29 CFR Part 4).

4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.

5) The contracting officer transmits the Wage and Hour decision to the contractor.

6) The contractor informs the affected employees.

Information required by the Regulations must be submitted on SF 1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be used to compare job definitions to insure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination.

AGREEMENT BETWEEN
MASON & HANGER SERVICES INC.
and
INTERNATIONAL UNION,
UNITED PLANT GUARD WORKERS
OF AMERICA (UPGWA)
and its
AMALGAMATED LOCAL NO. 451

July 1, 1994 through November 28, 1997

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PREAMBLE

This Agreement is entered into with an effective date of the 1st day of July, 1994 between MASON & HANGER SERVICES INC., hereinafter referred to as "Employer", and the INTERNATIONAL UNION, UNITED PLANT GUARD WORKERS OF AMERICA (UPGWA) and its AMALGAMATED LOCAL UNION NO. 451, hereinafter jointly referred to as the "Union".

ARTICLE 1**PURPOSE AND SCOPE OF AGREEMENT**

- A. It is the intent and the purpose of the parties hereto to set forth herein the basic agreement covering wages, hours of work, and conditions of employment to be observed between the parties hereto, and to provide a procedure for prompt, peaceful adjustment or settlement of alleged grievances to the end that there shall be no interruptions or impeding of work, work stoppages, strikes or lockouts during the term of this agreement.
- B. This Agreement shall apply to the Employees, as defined in Article II of this Agreement, who are now employed or who are hereafter employed by the Employer at the Employer's operation at the NASA Langley Research Center in Hampton, Virginia.

ARTICLE 2**RECOGNITION**

The Employer hereby recognizes the Union as the exclusive bargaining representative with respect to rates of pay, hours of work, and other conditions of employment for the following bargaining unit as certified by the National Labor Relations Board in Case No. 5-RC-12048: All full-time and regular part-time Security Guards as defined in Section 9(b)(3) of the National Labor Relations Act, as amended, including sergeants and dispatchers employed by the Employer at its Langley Research Center, Hampton, Virginia location, but excluding all Badge and Pass employees, lieutenants, office clerical employees, and supervisors as defined in the Act.

ARTICLE 3**PROBATIONARY PERIOD**

Section 1: An employee shall be a probationary employee until he has worked for the Employer on the site for ninety (90) calendar days. After he has worked such a period, the employee, if full-time, shall gain seniority status and his seniority date shall revert to the first day the employee earns wages from the Employer for employment at this site.

Section 2: During the probationary period, the employee may be disciplined, laid off, transferred, discharged or subject to any other action by the Employer with cause and without resort to the grievance and arbitration procedures by the employee or the Union on his behalf.

ARTICLE 4

EMPLOYEE DEFINITION

Section 1: A full-time employee shall be defined as an employee hired with the understanding that he/she will be regularly scheduled to work 40 hours a week.

Section 2: A part-time employee shall be defined as an employee hired with the understanding that he/she will be assigned work when work is available. The work shall be assigned based upon the length of continuous service with the Employer or the Employer's predecessor(s) at Langley Research Center.

Section 3: The parties recognize that in the administration of this article the intent will be, where practicable, to give consideration to an employee's seniority.

Section 4: Part-time employees will be assigned work to permit full-time employees to work a schedule which is as reasonable and predictable as possible. Part-time employees will not be assigned work for the sole purpose of reducing overtime of the full-time employee.

Section 5: Nothing in this Agreement shall be construed as a guarantee of any number of hours of work.

ARTICLE 5

AUTHORIZED PAYROLL DEDUCTION

Section 1: The Employer agrees, subject to the provisions and definitions contained in this Agreement, to deduct Union dues, initiation fees, and/or other authorized deductions from the wages of employees.

Section 2: The Union agrees to furnish to the Employer authorization for payroll deduction, signed by the bargaining unit employee.

Section 3: All present employees who are members of the union on the effective date of this Agreement shall remain members of the Union in good standing or pay an amount equivalent to the Union dues. Present employees who are not members of the Union and/or employees who are hired hereafter, shall become and remain members in good standing in the Union or pay an amount equivalent to the Union dues at the close of the last pay period in each month. This money is to pay the Union's cost of representing employees for the purpose of collective bargaining and this authorization is not conditioned on present or future membership in the Union.

Section 4: Dues and other deductions from bargaining unit employees' pay shall be monthly forwarded to the Local Union No. 451 along with a list of the names, the amount deducted from each employee, and the total amount forwarded. The monthly deductions shall be forwarded to the local Union no later than fifteen (15) days after the end of the month for which the sums were collected. The check shall be made out to the Local Union 451, United Plant Guard Workers of America, and sent to its named address.

Section 5: Full-time employees shall have deducted the equivalent of two (2) hours straight time pay per month for Union dues.

Section 6: Part-time employees shall have deducted the equivalent of one (1) hour straight time pay per month for Union dues. However, should a part-time employee work 160 hours or more in any one month, for this month he/she shall have deducted the equivalent of two (2) hours straight time pay for Union dues.

Section 7: When an employee's earnings are insufficient to cover the authorized deduction, the deduction shall be made in the next payroll period in which sufficient earnings are available.

Section 8: The Union agrees to indemnify the Employer and hold it harmless against any and all suits, claims, demands, and liabilities including monetary damages, back pay or penalties for which the Employer is held liable by a judgement in a court of competent jurisdiction as a result of the Employer's compliance with the foregoing provisions of this Article and for attorney's fees and court costs incurred by the Employer in connection therewith.

ARTICLE 6**MANAGEMENT RIGHTS**

Section 1: Except as expressly modified elsewhere in this Agreement, management of the business and direction of the security forces are exclusively the right of Management. Those rights include, but are not limited to, the rights to:

- (a) Hire;
- (b) Determine the number, location, and type of guard posts and guards;
- (c) Assign work;
- (d) Discontinue, temporarily or permanently, any posts;
- (e) Promote, demote, transfer, discharge, discipline, or suspend for just cause;
- (f) Maintain order and efficiency of operations;
- (g) Determine the number of shifts and the starting and quitting times of each shift;
- (h) Require employees to obey Employer rules and regulations relating to the operation of the company at the site and to acceptable employee conduct as are presently in effect or which may be changed or modified from time to time by Employer;
- (i) Decide on the supplies, equipment, or weapons to be used;
- (j) Determine the size of the work force, including the number of employees assigned to any particular shift;
- (k) Determine when overtime shall be worked;
- (l) Establish hours of work;
- (m) Lay off employees or relieve them from duty for lack of work or other reasons and to recall employees.

Section 2: The above rights of management are not all inclusive but indicate the type of matters or rights which belong to and are inherent to management.

Any of the rights, power, or authority the Employer had prior to the signing of this Agreement are retained by the Employer except those specifically abridged or modified by this Agreement and any supplemental agreements that may hereafter be made. The Employer's failure to exercise any function reserved to it shall not be deemed a waiver of any such right.

ARTICLE 7

UNION REPRESENTATION

Section 1: The Union's Local President and/or International Representative or their designees may be permitted access to the Employer's offices at the site at mutually agreeable times upon reasonable prior notification to the employer for the sole purpose of considering matters covered by this Agreement. The Union's business representative shall not engage in any activities which interfere with the work of any employee covered by this agreement.

Section 2: There shall be no Union business and no solicitation of any nature on behalf of the Union during an employee's working time except in accordance with the grievance and arbitration procedures.

ARTICLE 8

UNION STEWARDS

Section 1: The Union shall be entitled to be represented by not more than one steward on each shift. The Union is responsible for notifying the Employer, in writing, as to the individuals officially designated to act as shift stewards. An employee shall not be permitted to engage in steward duties until such notification is received. Each shift shall have an alternate steward; he shall handle grievances only when the regular shift steward is not at work.

Section 2: A steward, in addition to performing his assigned work, may be permitted, during working hours to the extent practicable, based on Employer's business needs, to assist in the settlement of grievances in accordance with the grievance and arbitration procedures of this Agreement. The steward shall not abuse his office and shall perform his steward duties as expeditiously as possible with a reasonable amount of time for the performance of such duties being approved by the Employer, when

practicable. A steward shall not leave his duty assignment or post on any Union business without first obtaining approval of the shift supervisor. Upon returning to his duty assignment or post, the steward shall immediately notify the shift supervisor. In no case shall a steward interfere with the orderly operation of Employer's work.

*

ARTICLE 9

HOURS OF WORK

Section 1: The normal work day of security coverage at the work site shall be from 12:15 a.m. to 12:15 a.m. the following day. The normal work week of security coverage at the work site shall be from Sunday, 12:15 a.m. to the following Sunday, 12:15 a.m.

Section 2: The normal work day for an employee shall consist of eight (8) hours. The normal work week for an employee shall be forty (40) hours.

Section 3: Standard work shifts shall be as follows:

- A. The first shift commences at 12:15 a.m. and ends at 8:15 a.m.
- B. The second shift commences at 8:15 a.m. and ends at 4:15 p.m.
- C. The third shift commences at 4:15 p.m. and ends at 12:15 a.m.

Section 4: Normal work schedules will be prepared and posted weekly for the following fourteen-day (14-day) period. Changes to the normal work schedule may be made due to an emergency or changed work conditions. A copy of the work schedule shall be posted at a place convenient to security personnel.

Section 5: Nothing in this Agreement shall be construed as a guarantee of any number of hours of work per day or per week.

Section 6: Full-time employees shall have as predictable a work schedule as possible to accommodate their desire to be off two (2) consecutive days.

*

ARTICLE 10**OVERTIME**

Section 1: Employees will be paid an overtime rate of one and one half (1.5) times their base wage rate for hours worked in excess of forty (40) hours in any one work week.

Section 2: Employees will be paid a rate of two (2) times their base wage rate for work performed on the seventh (7th) and eighth (8th) consecutive workdays.

Section 3: There shall be no pyramiding of overtime pay. Neither time and one half or double time shall be paid more than once for the same hours worked.

Section 4: No full-time employee's regular work schedule shall be reduced solely for the purpose of avoiding overtime for consecutive hours or days worked within the regular work week.

Section 5: The Employer has the right to require an employee to work beyond his normal eight (8) hour shift or beyond his normal forty (40) hour week. The Employer shall first seek volunteers to work the additional hours, if the number of volunteers fail to cover the jobs then the part-time employees shall be assigned the overtime work after prior notice, if the number of aforementioned employees fail to cover the jobs the full-time employees will be assigned to the jobs based on the employee with the less seniority on that shift.

Section 6: The Employer shall equalize all overtime work. Employees offered overtime or having the opportunity to work overtime but refuse, it shall be credited with having worked the overtime for purposes of equalization for the pay overtime records.

Section 7: A written record of overtime worked by the employees on each shift will be maintained by the Security Branch Manager's office. The overtime record will indicate the date and amount of overtime being credited to the employee. Employees will be credited with overtime worked by recording the number of actual overtime hours worked. Employees unable to work overtime, when requested, shall be deemed to have worked the hours asked to work. The Union shall be entitled to review employee overtime records on a periodic basis.

Section 8: It shall be clearly understood by the parties that in scheduling overtime, the Employer will give as much advance notice to the employee as possible, and where possible will give three (3) days notice.

*

ARTICLE 11

HOLIDAYS

Section 1: Full-time employees shall receive ten (10) paid holidays per year. Holiday pay shall be eight (8) hours of straight hourly rate. Holidays to be observed are New Year's Day, Martin Luther King's Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veteran's Day, Thanksgiving Day, and Christmas Day.

Section 2: Part-time employees and probationary employees will not receive paid holidays, but will be paid holiday overtime when working one of the named holidays at the rate prescribed below.

Section 3: The named holidays will not be observed as non-work days. However, full-time employees working on those holidays will receive the same pay rate as they would normally receive on a regular work day in addition to the eight (8) hours pay for the holiday. Part-time employees and probationary employees will be paid at a rate of two (2) times their base hourly rate for hours worked on a named holiday.

Section 4: An employee who is absent without an acceptable excuse on the work day immediately preceding or the work day immediately following a holiday shall forfeit his/her right to be paid for such holiday. Absence due to sickness shall constitute an acceptable excuse. The Employer reserves the right to require a doctor's certificate in cases where absence is repeated or otherwise appears suspicious.

Section 5: An employee scheduled to work on a holiday who fails to work his/her complete tour of duty shall not receive holiday pay, except for good cause.

Section 6: An employee on layoff shall not be entitled to any holiday pay for holidays falling during the layoff.

★

ARTICLE 12

VACATION

Section 1: Full-time employees shall accrue vacation leave in accordance with the following schedule:

1. Full-time employees with less than one (1) year of active service with the Company shall accrue .0385 hours for every one (1) hour worked. On a 40-hour work week this would equal 1.54 hours of vacation (80 hours annually).
2. Full-time employees with less than ten (10) years and greater than one (1) year of continuous service with the Company shall accrue .05775 hours for every one (1) hour worked. On a 40-hour work week this would equal 2.31 hours of vacation (120 hours annually).
3. Full-time employees with greater than fifteen (15) years of continuous service with the company shall accrue .0769 hours for every one (1) hour worked. On a 40-hour work week this would equal 3.08 hours of vacation (160 hours annually).

Continuous service is defined as the period of uninterrupted employment with the Employer and/or with the Employer's predecessors at the NASA Langley Research Center in Hampton, Virginia.

Section 2: Each full-time employee will accrue vacation time weekly while in pay status, not to exceed 40 hours. Vacations must be scheduled in advance and approved by the Employer in order to schedule vacations without severe impact on the work, but the Employer will make every effort to honor the employee's requested time of vacation.

Section 3: Full-time employees taking an earned and approved vacation shall be paid for the vacation in accordance with the normal company payroll schedule. This schedule is payment of wages due five (5) work days following the end of the pay period. However, should the employee desire payment of vacation time prior to beginning the vacation he/she must submit the proper company paperwork to Payroll two (2) weeks prior to the first day of scheduled time off. Advance vacation pay will only be granted in 40-hour increments. Vacation pay shall be at the employee's rate of pay at the time of beginning the vacation.

Section 4: Vacations may be accumulated and carried over from one year to another, not to exceed 240 hours (30 days). All vacations, except day-at-a-time casual vacations (8 hours) shall commence on the first work day of the work week. Bargaining unit employees may utilize earned vacation on a daily basis provided one (1) day's notification is given to the company before a vacation is taken, unless the absence is due to illness and the affected employee has exhausted his/her sick leave entitlement.

Section 5: Granted vacations will be scheduled so as not to interfere with the efficient operation of the Employer. The Employer shall determine the number of employees who may be scheduled for vacation at any period of time. In determining vacation schedules, the Employer shall give preference to employees with greater seniority within job classifications when there is a choice to be made between employees requesting the same vacation period, provided that the more senior employee made timely application for the vacation period. Employees will be notified as soon as possible if requested time off is to be granted.

Section 6: A part-time employee who becomes full-time shall start accruing vacation time on the first work day as a full-time employee.

Section 7: Once a vacation has been approved and the employee notified, it shall not be revoked except in case of any emergency, as determined by the Employer.

Section 8: Probationary employees will begin accruing vacation on their first day worked. Employees with earned vacation time shall be paid for all time accrued upon leaving the employment of the Company. The vacation pay-out will be paid in the next pay period following completion of the pay week of departure.

Section 9: Employees are required to submit vacation requests in writing to the shift supervisor at least fourteen (14) calendar days prior to the requested vacation.

Section 10: If a holiday occurs during a vacation the employee will be paid for said holiday and the holiday will not be counted as a vacation day.

Section 11: Absence with pay (holidays, vacation, sick leave, jury duty, or any NASA-directed shutdown when work is denied employees) shall count in accrual of vacation time, as specified in Section 1 of this article.

ARTICLE 13

CALL-IN AND REPORTING PAY

Section 1: Employees are required to report for work at their schedule starting times. An employee shall notify the on-duty shift supervisor at least three (3) hours prior to his scheduled starting time if he is unable to report to work. In those cases where an emergency arises within three (3) hours of the employee's starting time, or an occasion such as employee illness develops within three (3) hours of the employee's starting time, the employee or a family member shall notify the shift supervisor as soon as possible.

Section 2: An employee needing to be absent from work due to personal injury, illness, or death in the immediate family will notify the designated agents per Section 1 at least three (3) hours before the starting time of the scheduled work shift.

Section 3: An employee who reports for work at his regular starting time or has been called in to work and has not been advised, either orally or in writing, not to report shall receive a minimum of four (4) hours work or four (4) hours pay at his regular straight-time hourly rate, provided that the employee is regularly scheduled to work at least four (4) hours.

Section 4: The provisions of Section 3 above shall not apply if the Employer is unable to advise the employee not to report, or to provide the work because of Acts of God or other conditions or causes beyond the control of the Employer.

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ARTICLE 14

FAIR EMPLOYMENT PRACTICES

Section 1: Employment Practices

The Company and the Union agree that no person employed or seeking employment shall be discriminated against by reason of race, religion, color, sex, or national origin. Such action shall include, but not be limited to, the following: employment, promotion, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation and selection for training, including apprenticeship.

Section 2: Age Provisions

No person employed or seeking employment shall be discriminated against by reason of age, except on the basis of a Bona Fide Occupational Qualification, retirement plan, or statutory requirement.

Section 3: Compliance with Laws and Regulations

The parties agree to comply with all applicable Federal laws and executive orders pertaining to nondiscrimination and equal opportunity in employment, including all orders issued by the Office of Federal Contract Compliance and any orders which are applicable to Government contract operations conducted by the Company at NASA Langley Research Center.

Section 4: Affirmative Action Plan

The parties recognize the requirement that the Company, as a Federal government contractor, adopt an affirmative action plan which includes goals, objectives and timetables for the recruitment, employment, training and upgrading of minority employees, female employees, handicapped employees, disabled veterans and veterans of the Vietnam Era employees. The Union agrees to support the Company's Affirmative Action Plan and will assist in the achievement of established goals and objectives within the bargaining unit covered by this Agreement.

Section 5: American with Disabilities Act (ADA)

The Union and the Company will comply with the provisions of the Americans with Disabilities Act.

Section 6: Special Provision

The provisions of this Article will not operate to invalidate any other term or condition of this Agreement.

Section 7: Federal Family Medical Leave Act

The Company and the Union agree to comply with the Federal Family and Medical Leave Act.

ARTICLE 15

GRIEVANCE PROCEDURE

Section 1: For the purpose of this Agreement, the word "grievance" means any dispute as to the meaning, application, or interpretation of the terms of this Agreement. Probationary employees shall not have any rights under the grievance procedure.

Section 2: In order to be processed, all grievances must be presented at the first step within five (5) working days of the event giving rise to the grievance. In the case of a discharge, the parties agree to proceed directly to the Step 3 meeting within five (5) working days after a timely written grievance is submitted to the Employer.

Section 3: A grievance shall be processed pursuant to the following procedure:

Step 1. The employee, with or without his steward, shall meet with his shift supervisor to discuss the grievance within five (5) working days of the event which is the subject of the grievance. If the grievance is not resolved within three (3) calendar days of the meeting, it may be processed in accordance with Step 2.

Step 2. The grievance shall be reduced to writing on prescribed forms provided by the Union, dated, and signed by the aggrieved party and presented to the Security Branch Manager within five (5) working days of the Step 1 meeting.

The written grievance shall specify the contractual provision(s) allegedly violated and the relief requested. A meeting shall be arranged within five (5) working days after the Employer's receipt of the written grievance. The meeting shall be attended by the grievant, the Union steward, the Security Branch Manager. The Employer shall give a written response to the grievance within five (5) working days after the Step 2 meeting. If the matter is not resolved at Step 2, it may be referred to Step 3.

Step 3. A meeting shall take place within seven (7) working days after the Employer's response to the Step 2 meeting. The meeting shall be attended by the grievant, steward, Local President, and/or International Representative of the Union or their designee(s), the Security Branch Manager, and the Contract Manager. In the event the grievance is not satisfactorily

settled within seven (7) work days after the Step 3 meeting, it may be submitted to an impartial arbitrator in accordance with the arbitration procedure. Also, it is understood that the Employer may submit to arbitration any matter concerning the interpretation or application of a specific provision of this Agreement.

Step 4. Should the grievance remain unsettled after the Step 3 hearing and receipt of the Employer's answer, the Union may, by written request, refer the grievance to arbitration. The written request must be received by the Employer within twenty (20) working days after the Step 3 answer in order to be timely submitted to arbitration.

Section 4: It is the intention of the parties that the time limitations and the requirements of the grievance procedure be rigidly followed, and that no grievance may be processed outside the stated limit except that if an answer is not given by the Employer within the time limits prescribed by any of the steps, the Union may appeal the grievance to the subsequent step. An untimely grievance shall not be considered by an arbitrator unless both parties agree to the hearing.

Section 5: For the purpose of the time limitations of this Article, a work day is defined as Monday through Friday. Time limits may be extended by mutual written agreement of the parties. Holidays are also excluded from the time limit count.

ARTICLE 16

ARBITRATION PROCEDURE

Section 1: The parties shall attempt to choose an arbitrator by mutual agreement within fifteen (15) calendar days from the date of the Employer's receipt of the Union's written appeal to arbitration. If the parties are unable to agree, then the Union or Employer may file for arbitration with the Federal Mediation and Conciliation Service.

Section 2: The arbitration case, when filed with the Federal Mediation and Conciliation Service, shall be handled in accordance with their rules and procedures.

Section 3: The arbitrator shall have no power to add to, or subtract from, or amend or modify any of the terms of this Agreement or any Supplementary

Agreement nor to rule on any matter except while this Agreement is in full force and effect. The arbitrator's decision shall be based exclusively on evidence presented at the arbitration hearing. The arbitrator's decision shall demonstrate that he has thoroughly considered the arguments advanced by each party and cite the provisions of the Agreement serving as the basis for the decision.

Section 4: The arbitrator shall have no power to establish or change wage or wage scales.

Section 5: The decision of the arbitrator shall be issued as promptly as possible. His decision shall be final and binding upon the Employer, the Union, and the grievant.

Section 6: The compensation of the arbitrator and his expenses incidental to the arbitration shall be borne equally. Each party shall bear the expense of preparing its case and shall make arrangements for the pay and expenses of witnesses called by them.

Section 7: All awards of back wages shall be limited to the amount of wages and benefits the employee would otherwise have earned from his straight-time employment with the Employer less any unemployment compensation.

Section 8: Unless the parties agree in writing to the contrary, an arbitrator may hear only one (1) grievance.

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ARTICLE 17

TRAINING

Section 1: The Employer shall provide reasonable training and instruction for all bargaining unit employees. The Union agrees to support all reasonable efforts to train employees.

Section 2: The Employer shall continue to train and qualify bargaining unit employees without causing the employee to suffer any lost wages.

Section 3: An employee attending scheduled training when not otherwise working shall be compensated a minimum of four (4) hours pay at his regular straight time hourly rate.

Section 4: The Company shall provide all necessary equipment, materials, weapons, locations and personnel as needed in the training and re-

qualification courses that are required by the Commonwealth of Virginia and NASA. Without cost to the bargaining unit employee. This includes the cost of weapons permits.

Section 5: Every guard will be required to successfully pass both a written and firing requalification examination twice each year. If a guard fails to pass the individual firearms qualification/requalification, he/she will be given the opportunity to retake the firearm test within the following ten (10) calendar days. If the employee should fail the second test the employee will be given a third opportunity to retake the test within the following five (5) days. Failure to pass on the third opportunity will be considered just cause for discharge of the employee.

Section 6: The Employer shall provide fifty (50) to sixty (60) rounds of ammunition to fire for sight adjustment and/or warm-up.

Section 7: The Union shall be notified the same day that the bargaining unit employee/employees fail(s) the firearms/written qualifications.

ARTICLE 18

PHYSICAL EXAMINATIONS & DRUG TESTING

Section 1: The Union recognizes the Employer's obligation to its NASA client to provide a physically fit, mentally alert, and drug-free security force.

Section 2: Each employee will be required to undergo a medical physical examination and a reasonable agility test once each year, and to be drug tested on a scheduled basis.

Section 3: The Employer will schedule an annual physical examination for each employee, and the employee will be advised of the time and date of the examination at least two (2) weeks in advance. The physical examination shall be administered by a NASA physician at the NASA Clinic at Langley Research Center.

Section 4: Should the employee fail to pass the NASA-administered test, the employee shall have the option of scheduling and undergoing a repeat of the examination by his personal physician or a physician of his choice. For this retest, the Company will pay the employee a one-time payment of Fifty Dollars (\$50.00). The employee will pay any charge over this amount.

Section 5: The written professional opinion of the employee's personal physician or the physician of his choice, shall prevail over the professional opinion of the NASA physician. Should the employee's physician declare the employee physically fit to fulfill his/her job duties, the Employer will accept that opinion. Should the employee's physician declare that the employee has a correctable, or controllable, physical condition and that the employee is on a medical corrective program, and that the employee may immediately or within a reasonable time resume duties, that opinion shall be accepted by the Employer.

Section 6: Should the physical examination reveal a medical problem, all expenses associated with correcting the malady, including further medical testing or expenses, shall be borne by the employee.

Section 7: Each employee shall be subjected to scheduled drug screening tests. The cost of drug testing and screening shall be borne by the Employer.

ARTICLE 19

SENIORITY

Section 1:

- A. Seniority shall be defined as the length of time a full-time employee has continuously been employed by the Employer or its predecessor^s in the collective bargaining unit.
- B. A seniority list shall be maintained by the Employer for operations covered by this Agreement. A separate seniority list shall be maintained for part-time employees.
- C. Seniority for employees hired on the same date shall be determined alphabetically.
- D. An employee's seniority as a full-time employee shall commence after the completion of his probationary period and shall be retroactive to the date of hire.

Section 2: Seniority shall terminate if:

- A. An employee is discharged for just cause.
- B. An employee voluntarily quits.
- C. An employee is laid off for more than twelve (12) months.

Section 3: Seniority will continue to accrue during a layoff up to 12 months and during approved leaves of absence.

Section 4: Seniority shall apply only to those provisions of this Agreement regarding layoff and recall, provided that the employee is qualified. The Employer shall determine qualifications based upon relative skills, ability, and performance of the employees.

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ARTICLE 20

LAYOFFS

Section 1: When a reduction-in-force is contemplated, the following (in the following order) shall apply:

- 1. Probationary employees shall be laid off first.
- 2. Full-time employees shall be laid off on the basis of the employee(s) with the least seniority if, an additional Employee(s) is to be reduced from the work force.

Section 2: Full-time employee(s) will be afforded an opportunity to be reclassified as a part-time employee and retain full seniority and seniority rights over any part-time employee(s).

Part-time guard(s) are primarily used to cover absences of full-time guards short-notice special projects, and other unforeseen circumstances where additional guards are required. It is not the intent of the Company to utilize part-time guards to replace full-time guards.

Section 3: The Employer shall recall affected employee(s) on the basis of seniority, providing they are qualified to perform bargaining unit work.

Section 4: Employee(s) shall continue to retain recall rights for a 12-month period commencing from the date of the layoff.

Section 5: When the Employer determines that a reduction in force is necessary, the members of the Grievance Committee, Local President, Vice President, Secretary-Treasurer, and Recording Secretary shall be retained under the superseniority clause. The intent of this provision is to retain an active employment union representative(s) for administration of this Agreement.

ARTICLE 21

PROMOTIONS

Section 1: In cases of promotion, the Employer will consider the seniority of the employees; however, the Employer reserves the right to make its selection based upon the relative skills, ability and performance of the employees, as determined by the Employer. When skills, ability and performance are equal, seniority will control.

Section 2: The Employer's policy is, to the extent possible, to promote from within. However, the Union recognizes it is the sole prerogative of the Employer to determine qualification requirements for a particular job and to assess the qualifications of individuals, and to make the selection for a particular job. Additionally, the Union recognizes that security positions often require special State certifications or other specialized qualifications.

Nevertheless, the Employer will, to the full extent practical, post job openings and upcoming promotions on the Security Branch bulletin board. Any employee will be permitted to apply for any posted job opening.

ARTICLE 22

UNIFORMS

Section 1: The Employer shall furnish sufficient uniform articles to permit the employees to maintain uniforms in a clean and presentable condition. Employees are responsible for always reporting to work in a clean and well-kept appearance.

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ARTICLE 23

LEAVES OF ABSENCE

Section 1: Non-probationary full-time employees shall be eligible for the following leaves in accordance with the procedures set forth below. All leaves shall be in writing and signed by the Employer and the employee receiving same.

A. Military Leave

1. An employee who is a member of a Reserve unit or National Guard member shall be granted a leave of absence and be paid the difference between the amount of pay he/she received from the Federal or State government and his/her regular weekly pay for such duty up to a maximum of two weeks (80 hours) per year (when ordered for annual training). Such items as subsistence, rental, and travel allowance shall not be included in determining pay received from the Government.
2. It is understood that the Company is not obligated to approve a request for a leave of absence for an individual to attend volunteer military training.

B. Union Business

An unpaid Union leave for up to five (5) work days may be granted to an employee to attend International Constitutional Conventions, regional and/or state conferences, etc., provided that no more than one (1) employee shall be granted this type of leave at any time.

C. Medical Leave

Each full-time employee will accumulate paid sick leave at the rate of five (5) days per year. Sick leave will accumulate from year to year so long as the employee is employed by the Employer. Sick leave will be paid at the employee's current straight time hourly rate. Unpaid medical leave of absence, including pregnancy, may be granted should an employee exhaust his/her earned sick leave, for a period of up to 90 days. Unpaid medical leave for Workers Compensation disabilities may be granted for a period of up to fifteen (15) months. Inability to work for medical reasons must be verified by a doctor's certificate. The Employer has the right to verify the reason for the

employee's absence; and, prior to returning to work, the Employer may require that the employee be certified as being physically able to return to work.

D. Emergency Leave

An unpaid leave of absence, not to exceed one (1) month, may be granted under emergency or other situations at the sole discretion of the Employer.

Section 2: Employees returning from an unpaid leave of absence who have not scheduled a specific date on which they are to return must notify the security administrator, in writing, as least fourteen (14) calendar days before they intend to return to work.

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ARTICLE 24

BEREAVEMENT LEAVE

Section 1: In the case of the death of an employee's spouse, child, (natural, adopted or step), mother, father, sister or brother, grandparent, grandchild, present mother-in-law or father-in-law, such employee shall be allowed not more than three (3) days off with pay between the date of death and up to and including the day after the funeral for actual time lost from work because of the death. Bereavement leave shall not be used to compensate an employee for a day on which the employee is not scheduled to work, including vacation periods, leaves of absence, disability and Workers Compensation leaves.

Section 2: In order to receive bereavement leave pay, a death notice or other satisfactory proof of death must be submitted to the Employer. The employee must also furnish satisfactory proof of the relationship with the deceased. The employee must notify and advise the shift supervisor that he/she will be unable to attend work because of the death.

Section 3: A day's pay is defined as eight (8) hours pay at the employee's regular straight-time rate. In the event the employee is working a regularly scheduled ten-hour (10) shift, bereavement leave pay shall be equal to ten (10) hours.

Section 4: The employee must have completed his/her probationary period before being eligible for the bereavement leave pay. A probationary employee shall be granted an excused, unpaid leave of absence for

bereavement purposes, the duration of which shall be measured by the criteria set forth in Section 1.

ARTICLE 25

BARGAINING UNIT WORK

Employees outside the bargaining unit, including supervisors, shall not perform work on a job normally performed by an employee in the bargaining unit. This provision shall not be construed to prohibit such non-bargaining unit employees, including supervisors from performing the following types of work:

- A. Experimental work.
- B. Demonstration work performed for the purpose of instructing and training employees.
- C. Work required by emergency conditions or due to employee absence.
- D. Work of a de minimus nature.

ARTICLE 26

SUPERVISORS & TEMPORARY SUPERVISORS

Section 1: The Employer may assign an employee to perform as a temporary supervisor when the need arises due to short-term absences of a permanent supervisor due to illness, jury duty, vacation, or other circumstances, or when there is a short-term need for an increased number of supervisors due to an increase in operating requirements (work load). An employee will not be assigned as a temporary supervisor for more than 120 days in a calendar year.

Section 2: An employee will not be assigned as a temporary supervisor solely to avoid a layoff called for by his/her seniority or to effectuate his/her recall from layoff despite lack of sufficient seniority. An employee assigned as a temporary supervisor shall remain an employee covered by this Agreement.

Section 3: An employee who accepts an appointment to a supervisory position shall retain his seniority for a period of one year (12 months) in the event he/she should return to the bargaining unit.

ARTICLE 27

BREAKS & RELIEF

The Company shall make best efforts to provide relief for guards on a post when they need to use bathroom facilities. If possible and practicable relief breaks shall be granted to guards on outdoor posts in cases of extreme weather conditions.

ARTICLE 28

PLANT RULES

Section 1: Both the Union and the Employer understand and agree that the work performed under this contract is on the government-owned NASA Langley Research Center and, therefore, both the Union and the Employer are subject to government plant rules that exist, or may be implemented in the future.

Section 2: The Union agrees the Employer may establish reasonable plant rules not inconsistent with the terms of this Agreement. The reasonableness and application of any such rule may be challenged through the grievance procedure.

ARTICLE 29

DISCIPLINE & DISCHARGE

Section 1: The Employer has the right to discipline or discharge an employee for just cause.

Section 2: An employee shall not be disciplined, suspended, or discharged without good cause. If an employee feels he/she has been unjustly dealt with, he/she may request his/her Union Representative to discuss the nature of a suspension or discharge with the Employer. The Employer will advise the employee and the Union Representative of the reason for the

disciplinary action, and will furnish a written copy of the discharge/suspension notice and a written statement describing the misconduct with which he/she is charged.

Section 3: Written notice, one (1) copy to the affected employee and two (2) copies to the union Representative, shall be furnished for disciplinary action except for routine, verbal correction of minor infractions.

Section 4: In imposing any disciplinary action on a current charge, the Employer will not take into account any prior infractions which occurred more than one year (12 months) previously.

Section 5: During his/her probationary period, an employee may be discharged or disciplined by the Company at the Employer's option without recourse by the employee or the Union to the grievance procedure.

Section 6: The Union recognizes the Employer has certain obligations in its contract with its NASA client pertaining to security clearances, and the Union agrees that nothing in this Agreement is intended to place the Employer in violation of its security agreement with its client. Therefore, in the event any governmental agency advises the Employer that an employee covered by this Agreement is restricted from work in certain areas, or prohibited access to classified information or material, the Union will not contest discharge for good cause of the employee by the Company.

ARTICLE 30

BULLETIN BOARD

Section 1: The Employer shall provide space for one bulletin board, paid for by the Union, for exclusive Union business with the understanding that the Union shall neither post nor distribute any letters, handbills or notices elsewhere on the site.

Section 2: Bulletin board notices shall be restricted to:

- A. Notices of Union recreational and social affairs;
- B. Notices of Union elections;
- C. Notices of Union appointments and results of Union elections;
- D. Notices of Union meetings;

- E. Other notices concerning Union affairs which are not political or controversial in nature.

Material to be placed on the board must be seen and approved by the Employer.

ARTICLE 31

GENERAL PROVISIONS

Section 1: Notices

The Employer and the Union shall keep each other advised, in writing, of the names of the authorized representatives.

Section 2: Employee Address and Telephone Number

Each employee is at all times responsible for having a correct address and telephone number on file with the Employer. All written notices shall be deemed to be properly filed if sent to the employee's last address on file.

Section 3: Gender

Pronouns of either gender used in this Agreement are equally applicable to the masculine and feminine genders.

Section 4: Union Cooperation

The Union agrees to cooperate with and assist the Employer to attain the best efficiency possible, and shall support the Employer's efforts to introduce and improve its method of operation.

Section 5: Paychecks

Employees are responsible for their paychecks after they have been issued. Checks lost or otherwise missing should be reported to the Shift Supervisor. The Employer agrees to issue paychecks in accordance with the practice in existence as of the effective date of this Agreement.

Section 6: Grooming

Employees are required to report to work clean, well-groomed, and with a neat appearance.

Section 7: Sanitation

The Employer will utilize its best efforts to ensure that employees are afforded access to sanitary facilities.

Section 8: Safety and Health

The Employer shall make best efforts to provide for the safety and health of the employees during the hours of their employment.

Section 9: Seniority List

The Employer shall send to the Union an updated seniority list on a monthly basis.

Section 10: Jury Duty Pay

Any employee unable to work his/her regular schedule due to being called for jury duty shall be paid by the company his regular pay for the time missed, less any jury pay received, up to a maximum of five (5) working days each calendar year. The Company may require the employee to provide proof of jury duty service.

Section 11: Witness Pay

Any employee called to serve as a witness in a court proceeding due to his job function shall receive his regular rate of pay while serving in that capacity.

Section 12: Light Duty

Employees who have become physically incapacitated, either through injury or illness, to the extent that they are unable to perform their regular job tasks, shall be given preference for any light duty work available, and necessary, which they are able to perform. Such employees shall be paid the established rate for the job which they perform while on light duty. Any such assignment shall not be used to displace any employee senior to the affected employee. Nothing herein shall obligate the company to create a new job.

Section 13: Pay on Day of an Accident

Should an employee suffer an accident while on duty and be sent to the NASA Clinic and/or a hospital and return to work, or should the Clinic or hospital send the employee home, the Employer shall pay the employee as though he/she had worked the entire regular shift. Should the employee be in overtime status at the time of injury, he/she will be paid only for the actual hours worked.

ARTICLE 32**NO STRIKES OR LOCKOUTS****A. No Strikes**

For the duration of this Agreement, the Union, its officers, agents, representatives, stewards, members, and the employees covered by this Agreement, shall not in any way, directly or indirectly, individually or concertedly, authorize, cause, assist, encourage, participate in, ratify, or condone any strike, sympathy strike, sit-down, sit-in, slowdown, sick-out, cessation or stoppage of work, boycott, picketing, or other interference with or interruption of the Employer's operations. Any employee engaging in such activity shall be subject to discipline including suspension and discharge, within the sole discretion of the Employer. In addition to any other liability, remedy, or right provided by applicable law or statute should such activity occur, the Union shall immediately upon learning of such activity:

1. Publicly disavow such action by the Employees;
2. Advise the Employer by telegram and in writing that such action by employees has not been called or sanctioned by the Union; and
3. Notify the employees orally, by telegram and by letter of its disapproval of such action and instruct such employees to cease such action and return to work immediately.

B. No Lockouts

The Employer agrees that it shall not lockout its employees for the duration of this Agreement.

ARTICLE 33

DUTY OF FAIR REPRESENTATION

The Union agrees to fulfill its duty to fairly represent all employees in the bargaining unit regardless of Union membership. The union further agrees to indemnify and hold harmless the Company from any and all liability, including monetary damages and attorneys' fees and costs resulting from any failure on the part of the Union to fulfill its duty of fair representation.

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ARTICLE 34

WAGE RATES

Employees' basic hourly wage rates shall be as follows:

<u>Position</u>	<u>7/1/94</u>	<u>7/1/95</u>	<u>7/1/96</u>
Full-Time Guards (Officers)	8.72	9.03	9.28
Sergeants/Dispatchers	9.12	9.43	9.68
Part-Time Guards (Officers)	8.50	8.75	9.00

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ARTICLE 35

BENEFITS

Section 1: Effective September 11, 1994 the employer shall contribute (6.1%) of full-time employees base pay rate for each hour paid, not to exceed forty (40) hours in any one work week, to the Mason & Hanger - Silas Mason Co., Inc. 401(K) Plan for Bargaining Employees.

Employees on payroll as of September 11, 1994 will be 100% vested. Any employee hired after September 11, 1994 will follow the vesting schedule as outlined in the Plan.

Section 2: Employees will be paid twenty-four cents (\$0.24) per mile when using his/her personal vehicle for official duty. Use of personal vehicle for duty purposes must have the prior approval of the Employer.

ARTICLE 36**CONFLICT WITH ANY STATE OR FEDERAL LAW**

Where any provision of this Agreement conflicts with any State or Federal law operative or hereinafter to become operative, the latter shall take precedence hereunder. This provision shall not affect the validity and enforceability of any other provisions contained herein.

ARTICLE 37**ENTIRE AGREEMENT**

Section 1: The parties acknowledge that during the negotiations which resulted in this Agreement each had the unlimited right and opportunity to make demands and proposals with respect to any subject or matter within collective bargaining, and that the understandings arrived at after the exercise of that right are set forth in this Agreement. Therefore, the Company and the Union for the life of this Agreement each voluntarily waives the right to bargain collectively with respect to any subject or matter referred to or covered in this Agreement, or with respect to any subject or matter not specifically referred to or covered in this Agreement. The express provisions of this Agreement for its duration, therefore, constitute the complete and total contract between the Company and the Union with respect to rates of pay, wages, hours of work, and other conditions of employment. It is further agreed that this Agreement can only be added to, detracted from, altered, amended or modified by a document in writing, signed on behalf of the parties hereto by their duly authorized officers and representatives.

Section 2: All rights and privileges not expressly given up by the terms of this Agreement are retained by the Employer.

ARTICLE 38**DURATION OF AGREEMENT**

- A.** This Agreement shall be effective as of July 1, 1994 and remain in effect up to and including November 28, 1997 and thereafter from year to year unless notice is given, in writing, as least sixty (60) days prior to the expiration of this Agreement by either party to the other that it desires to modify or terminate said Agreement.
- B.** It is agreed that the Employer's obligations under this Agreement will terminate upon termination of its government contract covering the bargaining unit, or upon the date the Agreement expires, whichever comes first.
- C.** It is agreed that the Employer is not liable for any successor's conduct or for any obligations of any successor under this Agreement.

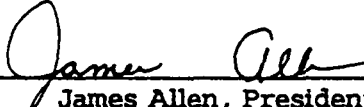
SIGNATURES TO THE AGREEMENT

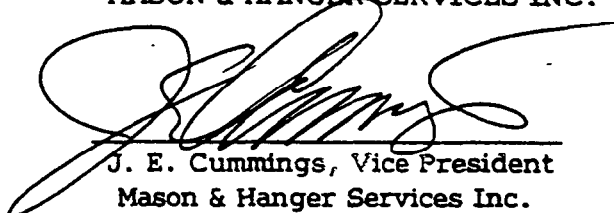
By signature, each party pledges to abide by the provisions of this Agreement and, furthermore, pledges to strive to achieve a harmonious working relationship between the Union and the Employer.

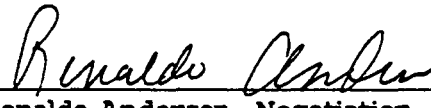
INTERNATIONAL UNION, UNITED PLANT
GUARD WORKERS OF AMERICA (UPGWA),
AND ITS AMALGAMATED LOCAL UNION

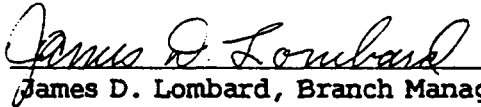
NO. 451:


MASON & HANGER SERVICES INC.


James Allen, President
Local 451, UPGWA


J. E. Cummings, Vice President
Mason & Hanger Services Inc.


Renaldo Anderson, Negotiation
Committeeman, Local 451, UPGWA


James D. Lombard, Branch Manager
Mason & Hanger Services Inc.


William Eason, Negotiation
Committeeman, Local 451, UPGWA


Susan C. Hughes, Branch Manager
Mason & Hanger Services Inc.

ARTICLE 12

VACATIONAMENDMENT

Section 1: Full-time employees shall accrue vacation leave in accordance with the following schedule:

1. Full-time employees with less than five (5) years of active service with the company accrue .0385 hours for every one (1) hour worked. On a 40-hour work week this would equal 1.54 hours of vacation (80 hours annually).
2. Full-time employees with less than twelve (12) years and greater than five (5) years of continuous service with the Company shall accrue .05775 hours for every one (1) hour worked. On a 40-hour work week this would equal 2.31 hours of vacation (120 hours annually).
3. Full-time employees with greater than twelve (12) years of continuous service with the Company shall accrue .0769 hours for every (1) hour worked. On a 40-hour work week this would equal 3.08 hours of vacation (160 hours annually).

Continuous service is defined as the period of uninterrupted employment with the Employer and/or with the Employer's predecessors at the NASA Langley Research Center in Hampton, Virginia.

SIGNATURE TO THE AMENDMENT

International Union, United
Plant Guard Workers of America
(UPGWA), and its Amalgamated
local Union No. 451


James Allen, President


Renaldo Anderson,
Negotiation Committeeman


William Eason,
Negotiation Committeeman

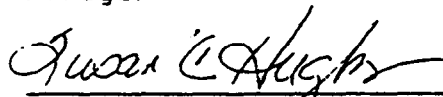
Date Agreed To:

February 8 1995

Mason & Hanger Service Inc.


Gary Pool, Contract Manager


James D. Lombard, Branch
Manager


Susan B. Hughes, Branch
Manager

Date Agreed To:

February 8 1995

ARTICLE 31

GENERAL PROVISION

AMENDMENT:

Section 5: Paychecks

Employees are responsible for their paychecks after they have been issue. Checks lost or otherwise missing should be reported to the Shift Supervisor. Employees shall be paid biweekly but no later than Thursday for work that was performed during the previous two weeks.

SIGNATURE TO THE AMENDMENT

International Union, United
Plant Guard Workers of America
(UPGWA), and its Amalgamated
Local Union No. 451

Mason & Hanger Service Inc.

James Allen
James Allen, President

Gary Pool
Gary Pool, Contract Manager

Renaldo Anderson
Renaldo Anderson,
Negotiation Committeeman

James D. Lombard
James D. Lombard, Branch
Manager

William B. Eason
William Eason,
Negotiation Committeeman

Susan E. Hughes
Susan E. Hughes, Branch
Manager

DATE AGREED TO: _____

DATE AGREED TO: _____

February 8 1995

February 8 1995

AGREEMENT BETWEEN
MASON & HANGER SERVICES INC.
and
DISTRICT LODGE 74
INTERNATIONAL ASSOCIATION OF MACHINISTS
AND
AEROSPACE WORKERS
LOCAL 2531

This Contract is Effective from October 29, 1994 through October 28, 1997.

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PREAMBLE

This Agreement is made and entered into on this 29th day of October 1994, by and between Mason and Hanger Services Inc., its successors and assigns, hereinafter referred to as the "Company" or "Employer", and the District Lodge No. 74 and International Association of Machinists and Aerospace Workers, its successors and assigns, hereinafter referred to as the "Union".

WITNESSETH

It is the intent and purpose of the parties to this Agreement to promote and improve all industrial and economic relations between the Company and the employees covered by this Agreement, and as set forth in the entire Agreement covering rates of pay, hours of work, and conditions of employment to be observed.

ARTICLE I RECOGNITION

The Employer recognizes the International Association of Machinists and Aerospace Workers, AFL-CIO, and its District Lodge No. 74, hereinafter collectively referred to as the "Union", its successors and assigns, as the sole and exclusive collective bargaining representative of its employees certified by the National Labor Relations Board in Case No. 5-RC-8191.

ARTICLE II HIRING

During new employee orientation, the Company will provide a copy of the Union contract to the new employee and have the employee's supervisor introduce the new employee to the appropriate Union steward within the first two work weeks.

ARTICLE III NON-DISCRIMINATION

The Company and the Union mutually agree that there shall be no discrimination against any employee because of age, race, creed, color, handicap, sex, or national origin in violation of the provisions of the Civil Rights Act of 1964, as amended, or the Age Discrimination Act of 1967.

ARTICLE IV MANAGEMENT RIGHTS

Section 1. Except to the extent expressly abridged by a specific provision of this Agreement, Management of the Company is vested solely and exclusively in the Company, and the Company reserves and retains all of its inherent rights, including but not limited to, method of production; the introduction of new equipment, machinery or processes; the change or elimination of existing equipment, machinery or processes; and discontinuance, temporarily or permanently, in whole or in part, of the conduct of any of the business or operations of the Company; the selection, size, direction, and control of the working forces in connection with the requirements to be determined by the Company; the right to transfer, promote, demote, layoff, or otherwise relieve employees from duty for lack of work or other legitimate reason consistent with the terms of this Agreement; the right to terminate discharge or discipline employees for just cause. For good and sufficient reasons, the Company reserves the right to abolish or change existing rules or to establish reasonable rules and regulations not in conflict with the express terms of this Agreement governing employment and working conditions. The Management, not limited by the clear and explicit language of a clause of this Agreement, should be conclusively presumed to be authorized hereby. Any dispute between the parties arising from this Article shall be subject to the grievance and arbitration procedures.

Section 2. The Company agrees not to subcontract exclusive bargaining unit work that will directly cause the termination of bargaining unit employees or inhibit bargaining unit growth. The Company may, however, subcontract where necessary due to a lack of plant or equipment capacity, equipment breakdown, fire, flood, or similar cause.

Section 3. The Company may require an employee to take a drug screening test for any on the job accident where property damage exceeds \$100. Further, the Company may utilize reasonable suspicion testing for drug use if an employee is observed by Company officials to be impaired on the job. The Company may also test an individual that has been observed using illegal drugs on the job. There shall be no random drug testing of unit employees. Drug test process used will be to HHS standards or equivalent.

ARTICLE V CHECK-OFF

Section 1. The Company agrees, subject to the provisions hereof, to deduct Union dues, initiation fees and/or other deductions from the wages of the employees so authorizing the same, in the manner and at such times as hereinafter provided.

Section 2. The Union agrees to furnish to the Company authorization duly signed by the employees so authorizing the deduction and properly witnessed. The check-off authorization shall read as follows:

I hereby voluntarily assign to District Lodge 74; International Association of Machinists and Aerospace Workers, or in lieu of thereof, a subordinate Local Lodge designated by District Lodge 74; from any wages earned, or to be earned by me, initiation fees and the amount of my regular monthly membership dues or an equivalent amount in said Union.

I authorize and direct my Employer to deduct said monthly membership dues or the equivalent amount from my pay each month, and to remit the same to the order of officer or official designated by the Union, said authorization and direction to be subject to all the terms and conditions contained in the collective bargaining agreement in existence between my Employer and the Union.

This check-off authorization shall remain in effect until revoked by me and shall be irrevocable for a period of one (1) year from the date of execution of such authorization of this Agreement between my Employer and the Union; and I further agree and direct that this assignment shall be irrevocable for the period of each succeeding applicable collective bargaining agreement between my Employer and the Union.

This authorization shall be automatically renewed and irrevocable for successive periods of one (1) year, unless written notice of cancellation is given by me to the Company and the Union, said notice to be forwarded by registered or certified U.S. mail, not more than seventy-five (75) days and not less than sixty (60) days prior to the expiration of each term of one (1) year, or prior to the termination of the collective bargaining agreement between my Employer and the Union, whichever occurs sooner.

THIS AUTHORIZATION IS VOLUNTARILY MADE IN ORDER TO PAY MY FAIR SHARE OF THE UNION'S COST REPRESENTING ME FOR THE PURPOSE OF COLLECTIVE BARGAINING AND THIS AUTHORIZATION IS NOT CONDITIONED ON MY PRESENT OR FUTURE MEMBERSHIP IN THE UNION.

Print Name

Sign Name

Date

Section 3. The Union shall certify to the Company in writing each month a list of such employees who have made such assignments, together with an itemized statement of the initiation fees, dues, and other deductions to be deducted from the pay of such employees, and the Company agrees to deduct in the amount so certified in respect to each such member from the first such certification or statement, and shall make such remittance to the Union in one lump sum within ten (10) days after said deduction is made.

Section 4. All present employees who are members of the Union on the effective date of this Agreement shall remain members of the Union in good standing or pay an amount equivalent to the Union dues. Present employees who are not members of the Union and/or employees who are hired hereafter, shall become and remain members in good standing in the Union or pay an amount equivalent to the Union dues on and after the 31st day following the effective date of this Agreement, whichever is the latter. This money is to pay the Union's cost of representing employees for the purpose of collective bargaining and this authorization is not conditioned on present or future membership in the Union.

Section 5. The Union agrees to indemnify and hold the Company harmless against any and all claims, demands, suits, costs, and/or other forms of liability and expenses that shall arise out of or by reason of action taken or not taken by the Company for the purpose of complying with any provisions of this Article or in reliance upon any list, notice, or assignment furnished by the Union under such provision.

Section 6. The Company will provide each newly hired employee a copy of the current collective bargaining agreement. As a part of their job indoctrination each new or transferred employee will be introduced to the appropriate shop steward.

ARTICLE VI HOURS OF WORK

Section 1. It is recognized and agreed that the standard work week shall be from Sunday 12:01 a.m. to Saturday midnight. It is further agreed and understood that the normal workday shall consist of eight (8) hours per day and the normal work week shall consist of forty (40) hours of work per week, Monday through Friday, inclusive.

Section 2. Upon reasonable advance notice to the Union or appropriate Union Steward, the Company may for good and sufficient cause (to include NASA requirements) change the starting time of the work shift and/or the scheduled thirty (30) minute lunch period, except the Supply area, which has a scheduled 45-minute lunch period. If necessary, the Company may require the employee to work through their regular scheduled lunch period. In such instances, the affected employee will not receive overtime rate, and the employee will be provided a lunch break within one hour of normal lunch time or overtime will be paid.

Section 3. It is recognized and agreed from time to time overtime work may be necessary, and except for emergencies or unforeseen circumstances beyond the control of the Company, any known overtime assignments shall be posted as soon as possible after notification from NASA: not later than the end of the regular shift on the day preceding the day on which the overtime is to be worked when the overtime involves the extension of a shift. Such assignments are to be made in a fair and equitable manner, based on the employee's classification.

The Company agrees to maintain records of all overtime worked. Overtime records shall be made available to the Union or a representative designated in writing by the Union for inspections to resolve specific complaints with respect thereto.

Overtime shall be posted on bulletin boards designated for this purpose. The posting of overtime shall constitute notice to employees within an organizational element. Employees desiring to work overtime shall sign their names on the posting and assignments will be made in accordance with the order in which employees have signed the posting. If overtime work is not available for an employee who signs the overtime posting, such employee shall receive priority for the next available overtime in the organizational unit. An employee entitled to such priority who declines to work the next available overtime for reasons other than absence due to illness, shall lose his priority status.

The Company and Union recognize that past practice of assigning overtime by organizational elements within a classification, i.e., library aides and voucher aides, etc., and nothing herein is intended to preclude a continuation of this practice. Should an overtime assignment arise when there are not enough volunteers, assignment shall be based on seniority (i.e., the least senior qualified employee within the classification will be required to work).

Section 4. Overtime paid at one and one-half (1-1/2) times the regular straight-time hourly rate shall be paid for all hours worked by an employee in excess of eight (8) hours per day or forty (40) hours per week. Work performed on Saturday or Sunday shall be paid for at the rate of one and one-half (1-1/2); provided, however, that the Company shall not pay an employee Saturday or Sunday premiums who is not in pay status for two or more days during the normal work week when any such employee is assigned to work on said Saturday or Sunday.

Section 5. There shall be no duplicating or pyramiding of overtime or premium pay under the provisions of this Agreement; any such hours compensable under two or more provisions of this Agreement shall be paid at the higher premium rate of the two.

Section 6. In the event it is necessary to call out a regular employee to work, Employer agrees that such called out regular employee shall receive a minimum of four (4) hours of work or four (4) hours of pay at the applicable rate of pay.

Section 7. In the event a regular employee reports for work at his scheduled starting time and no work is available, the employee shall be entitled to receive four (4) hours show up time pay, to be paid at his regular straight-time hourly rate of pay. It is expressly understood and agreed, however, that this Section shall not be applicable in the event the employee is notified at least one (1) hour prior to his normal starting time, or the lack of work is caused by an act of God or other cause beyond the control of the employer.

The Company will not be liable for the payment of show up time in instances where the employee reports for work more than fifteen (15) minutes after the start of the shift, and does not call in prior to the beginning of the shift. In addition thereto, the Company will not be liable for show up time in any instance where the employee reports to work later than forty-five (45) minutes after the beginning of the shift and will be subject to being sent home the balance of that work day.

Section 8. Employees volunteering to perform work in a classification lower (determined by pay level) than their regular rate of pay, and accepted for such assignments by the Employer, shall be compensated at the rate currently being paid for work in a lower classification. (This section will not apply to employees directed to work by the Company).

ARTICLE VII SENIORITY

Section 1. Seniority for purposes of vacation shall be defined as the length of cumulative employment with the Company. Otherwise, seniority shall be defined as the length of continuous service, whether employed by the Company or his predecessor, from the employee's latest date of hire as an employee in the bargaining unit, and shall be recognized on a bargaining unit-wide basis.

Section 2. The Company shall furnish the Union every six (6) months with an accurate seniority list of all employees in the bargaining unit. Such list is to include name, classification, latest date of hire, wage rate and home address of record of each employee.

Section 3. All employees including relief employees hired as full-time employees shall be considered probationary employees for the first forty-five (45) days of work as a full time employee. Any decision of the Company to terminate or otherwise discipline a probationary employee shall be final and not subject to the Grievance and Arbitration provisions of this Agreement. Upon satisfactory completion of the probationary period the employee shall become a regular employee with seniority dating from the date of hire as a full-time employee. Probationary employees shall receive all fringe benefits of the contract except insurance. Insurance will become effective upon completion of probation.

Relief employees hired as permanent employees shall, upon satisfactory completion of the above probation period, be credited with seniority on the basis of one month seniority for each full six months employed as a relief employee.

Section 4. Classification seniority shall mean the length of accumulated service within a classification.

Section 5. In administering this Agreement, the principle of seniority based on employment within the bargaining unit exclusively, unless otherwise provided elsewhere in this Agreement, shall be the determining factor in effecting layoff, recall promotions, demotions, shift starting time and in respect to other working conditions where specifically stated in the Agreement.

Exceptions to the principle of seniority shall be made only where a less senior employee is clearly better qualified than the senior employee in relation to skill and ability (including physical and prior experience). The Company agrees in making an evaluation of skills and ability (including physical ability), only objective factors shall be considered and in no instance shall the Company be unreasonable or arbitrary in the application. Experience, as used in the context of this Section, is intended to apply to specialized situations and is not to be used as a means of circumventing seniority where the other factors listed above are substantially equal.

Section 6. Seniority shall be canceled and terminated upon the happening of any of the following events:

- (a) An employee quits.
- (b) An employee is discharged.
- (c) An employee fails to return to work within five (5) days of notice of recall given by the Company by registered or certified mail.
- (d) An employee is absent for three (3) days without previously notifying the Company except in cases of extenuating circumstances.
- (e) An employee overstays a leave of absence without notifying the Company, except in cases of extenuating circumstances.
- (f) An employee engages in other employment during a leave of absence without obtaining prior permission of the Company.
- (g) An employee gives false reasons for obtaining a leave of absence.
- (h) Settlement has been made for total disability.
- (i) An employee has retired.
- (j) An employee has been in layoff status or is absent because of sickness or injury or similar cause for more than eight (8) months. Employee upon request of the Company shall give written authorization for release of medical records concerning an extended illness.

Section 7. It is recognized that the Company has the right to assign work to its employees, and classification seniority shall not, nor shall anything contained in this Agreement, be construed to restrict the Company in requiring an employee in one classification from doing any work temporarily in any other classification, and although employees may usually expect their work assignment to be in keeping with their regular job classification, the Union expressly recognizes the need for flexibility in the work force and agrees that an employee in one classification shall not be restricted from temporarily doing the work normally done by an employee in another classification.

In the event an employee is temporarily assigned to work in a classification for which the normal rate of pay is higher than the rate of pay received by the employee in his/her normal classification, he shall receive the higher rate of pay for all hours worked in the temporary assignment in excess of one (1) hour. In the event an employee is temporarily assigned work in a classification lower than his normal classification, he shall receive his regular rate of pay. The provisions of this Article shall not apply to work assignments made for job training purposes.

Section 8. A temporary assignment is defined as one not exceeding ten (10) days. Assignments which exceed ten (10) days are defined as temporary transfers and will be accomplished by following the provisions of Section 5 of this Article. It is further agreed that in effecting temporary assignments or transfers, nothing herein shall be applied in such a manner that results in circumventing the posting of permanent job vacancies, nor will temporary work assignments be rotated to avoid effecting a temporary transfer.

Section 9. In making assignments to a permanent job vacancy or new job, the Company shall consider the desires of the employees. In the event that a position becomes vacant, the Company will either post the job within five (5) work days or inform the Union of its present intent not to fill the job. A notice of any such vacancy or new job shall be posted on the bulletin board for three (3) days (during which time the vacancy shall be considered temporary). The Company, at the end of such time period, shall consider those employees who have submitted a bid notice (the form and content of which the parties shall mutually agree upon) and consistent with the needs of the Company, shall within ten (10) work days assign the senior qualified employee consistent with the needs of the principles set forth above in Section 5. Qualified, as used in the context of this Section, shall be interpreted to mean the employee has the background, experience, and ability to perform the work in a satisfactory manner after normal indoctrination and familiarization instructions on the new job. The Employer agrees that in imposing qualifications for a job opening, all qualification criteria will be equally applied to applicants, whether within the unit or outside the unit. Applicants will be interviewed starting with the most senior employee to sign the bid list until the most qualified senior employee is selected for the job.

Section 10. In the event no qualified employee signs such a bid notice for a job opening, it is agreed and understood that the Company may hire a new employee for such job. The Company will use the same basic qualification requirements for evaluating potential new hires. If no qualified applicant is found, the Company will select and train the most qualified senior employee that applied for this position.

Section 11. Employees assigned or transferred pursuant to this Article shall be given thirty (30) days in which to prove they are capable of performing the duties of the new job in a satisfactory manner. In the event such employees do not satisfactorily meet the requirements of the new job, they shall be returned to their prior position or its equivalent without prejudice. Any employee, upon request, shall be advised in the presence of his Union representative of the specific reasons for not meeting the requirements of the job and disputes arising therefrom shall be subject to grievance procedure.

Section 12. Normally, successful bidders will not be permitted to bid on another job opening for a period of six months from the date of assignment to the new position.

Section 13. When a reduction in the force becomes necessary in the Company's judgement, the employee(s) laid off shall be the employee within the affected classification with the least seniority in the classification. Employees affected by the layoff shall have the right to return to any lateral position previously held, or to bump the least senior employee in any classification below the position from which laid off, whichever results in the least inequity on the affected employee, based on bargaining unit seniority. It is agreed and understood that in order to displace an employee, as provided herein, the displacing employee must be qualified to perform the work. Employees affected by a layoff shall have three (3) work days, following receipt of written notice of layoff, to serve notice in writing to the Company of their intent to exercise return or bumping rights.

Section 14. In effecting promotions within a departmental segment of the unit, i.e., Transportation, Supply, Reproduction, Mail Service, etc., first consideration shall be given to job bidders within the specific departmental segment. In this connection, departmental seniority shall determine the awarding of the bid except where departmental seniority is equal among prospective bidders. In such cases bargaining unit seniority shall prevail. Provided no employee within the affected departmental segment bids the vacant position, the position shall be posted bargaining unit-wide and the job awarded on the basis of bargaining unit seniority.

ARTICLE VIII RELIEF EMPLOYEES

Section 1. Relief employees shall be subject to the provisions of the Union Security provisions, as defined in Section 4, Article V (Union Security).

Section 2. The employer agrees that the services of relief employees will not be utilized to inhibit or diminish bargaining unit growth, nor will relief employees be employed while permanent employees are on layoff or are qualified and willing to do the work in a relief capacity.

Section 3. Relief employees who perform work in the bargaining unit will pay a \$5.00 fee per month provided they are employed and/or paid for any part of the month not exceeding a cumulative total of forty (40) hours in any payroll month. Relief employees working and/or paid for cumulative total of forty (40) hours or more in any payroll month will pay dues in the regular amount paid by permanent employees in the bargaining unit. The dues of relief employees will be deducted in the same manner, and at the same time, as permanent employees.

Section 4. In the event a vacancy occurs in a permanent position which is not filled by bid procedure within the unit by permanent employees, such vacancy shall be offered to the senior qualified relief employee.

ARTICLE IX DISCIPLINARY ACTION

Section 1. Disciplinary action shall be initiated by the Company only for just and sufficient cause and any penalty imposed shall be consistent with proven offenses. It is agreed and understood by the parties that the concept of disciplinary action is to first correct the offending employee and all discipline imposed shall be consistent with the offense committed. In this regard, where it is reasonable to assume that a letter of reprimand will correct the offending employee, such course of action will be followed by the Employer.

Section 2. There shall be a one (1) year reckoning period for any disciplinary action taken after which all reference to the matter shall be removed from the employee's record. It is further agreed that in order to consider that an employee has been disciplined, he shall be furnished a duplicate copy of any disciplinary matter inserted in his personnel file.

Section 3. Prior to taking disciplinary action (letter of reprimand, suspension, or discharge) against any employee in the unit, the affected employee will be advised of his right to Union representation in the presence of his Shop Steward.

Section 4. Disciplinary action in any form imposed by the Employer shall automatically be subject to the grievance and arbitration procedure.

ARTICLE X GRIEVANCE AND ARBITRATION

Section 1. It is the intent of this Article to establish means for prompt adjustment of working problems and personal grievances at the job level by a conference between the immediate supervisor and the employee involved, provided a Union representative has been given an opportunity to be present. If not resolved in this informal level, a formal written grievance shall be filed and processed in accordance with the steps and time limits mutually agreed upon extensions specified.

Section 2. Except for payroll adjustments, no grievance shall be filed or processed based on facts, or events, or omissions within the employee's knowledge, which have occurred more than ten (10) working days before such grievance is filed. Both parties agree to exert an earnest effort to settle such grievances promptly through the following steps:

STEP 1:

The employee involved shall first confer with the Supervisor and/or Department Head in order to amicably settle the matter, provided a Union representative has been given an opportunity to be present. Any and all grievances shall be handled during normal working hours without any unnecessary interruption of work.

STEP 2:

Should the grievance not be satisfactorily settled by the discussion outlined in Step 1 above, the Union shall submit the grievance in writing to the Project Manager or his designee within five (5) work days thereafter, and this written grievance thus presented must contain the complete factual basis of the complaint including the Article and Section violated, and the corrective action desired. Within five (5) work days from the time the Union submits the written grievance, the Project Manager or his designee shall either grant the corrective action desired, or meet with the grievant, Shop Steward, and Chief Steward, and they shall make every effort to settle the dispute. If no satisfactory agreement is reached between the parties, the Project Manager or other appropriate Company official shall within five (5) work days, produce the Company's answer in written form and forward to the Chief Steward. In responding to the grievance, the Project Manager or his designee shall set forth in specific detail the basis of his denial, answering each point or allegation as set forth in the grievance.

A representative of the Union may visit the Company's offices to represent and confer with the Company's employees. A representative of the Union shall make prior arrangements with Management to confer with the Company's employees and shall observe all Company rules during such visits.

STEP 3:

If the above procedure has been followed and the parties are still unable to settle the grievance, the party initiating the grievance may within thirty (30) work days, request the Federal Mediation and Conciliation Service to submit a list of five (5) arbitrators from which the Company and the Union shall choose an impartial arbitrator to decide the controversy by the responding party striking one (1) name and the grieving party striking one (1) name and after repeating this procedure until the last remaining name shall be the chosen arbitrator. The arbitrator shall not have the authority to alter, amend, or change the terms or provisions of this Agreement, and his decision shall be limited to the particular grievance in question. The arbitration decision shall be final and binding on both parties.

Section 3. The Union and the Company shall equally share the expenses and fee of the neutral arbitrator. Each party shall make all arrangements, including pay and/or expenses of any witnesses called or other representatives or persons requested to attend any arbitration case.

Section 4. All time limits prescribed herein may be extended by mutual agreement by the Company and the employee. Failure of the Company to respond shall result in the granting of the relief sought in the grievance. Failure of the Union or employee to present the grievance to the next step within the time limits, shall constitute a basis for the Company denying the grievance.

Section 5. In any case involving discharge or discipline imposed by the Company, back wages, if any are awarded, shall be limited to the amount of wages that the employee would otherwise have earned, less any unemployment compensation or substitute earnings during the period of discharge or suspension.

ARTICLE XI LEAVES OF ABSENCE

Section 1. When it is necessary for employees to leave their duty for the purpose of attending to their personal business, and provided that reasonable notice has been given the Company, employees will be granted leaves of absence without pay, provided the absences do not interfere with the efficient operation of the Company. Such leave shall not exceed thirty (30) days but may be extended for additional time upon written request to the Company, if in the Company's judgement such further leave is feasible. The Company shall be under no obligations to an employee on leave of absence and the employee shall not be entitled to the benefits of the Agreement, except to return to work in accordance with the employee's seniority.

Section 2. An employee who is summoned for jury duty or subpoenaed to appear as a witness on behalf of the Company, local, state, or federal government in any court and who actually responds to said summons or subpoena will be paid the difference between the amount of money he actually earned had he worked for the Company during the time he was absent due to jury or witness duty, computed at the employee's regular straight-time rate for an eight hour day, five days per week. It is understood and agreed that the Company has the right to require satisfactory proof that an employee actually served on the jury panel and the number of days served. An employee released from jury service before the completion of a scheduled workday shall report to the Company by telephone or in person as soon as possible. An employee summoned for jury duty shall promptly notify the Company promptly upon his receiving such summons. Failure of an employee to give the Company prompt notice of receipt of a jury summons or to return to work after release from jury service and being requested to do so by the Company, may, at the option of the Company, result in forfeiture of any benefits under this provision. The Company will not be obligated to pay the above when said subpoena is caused by an employee's employment outside of Mason & Hanger Services Inc.

Section 3. The parties recognize and agree that all provisions of the Family Medical Leave Act shall apply, as stated in the Company policy except in any instance where the collective bargaining agreement provides for a more favorable benefit.

Section 4. In the event of a death of a member of an employee's immediate family (defined as spouse, children, mother, father, brother, sister, grandparent or grandchildren), such employee shall be granted a maximum of three (3) consecutive days off with straight-time pay (for an eight (8) hour day) to attend the funeral and/or to attend to administrative details connected with the death of the employee's relative.

It is further agreed that in the event of the death of an employee's mother-in-law or father-in-law, such employee shall be granted a maximum of three (3) days off with straight-time pay (for an eight (8) hour day) at attend the funeral and/or to attend to administrative details connected with the death of the employee's relative.

Section 5. Any employee in military service under the provisions of federal and/or state law shall be returned to his job in accordance with those laws, and shall retain his seniority in accordance with those laws.

Section 6. When it is necessary for employees to leave their duty for the purpose of attending Union business other than organizational activities, and providing reasonable notice has been given to the Company, employees may be granted leave of absence without pay. Such leave of absence shall not exceed thirty (30) days, but may be extended for additional time upon written request to the Company if further such leave is feasible. The Company may grant such leaves for up to five (5) employees at one time, provided the employees do not come from the same work unit, no more than twice a year, and such absence does not interfere with the operation of the Company.

ARTICLE XII BULLETIN BOARD

The Company agrees to furnish a bulletin board located in the work area where employees normally check in and check out for the use of the Union for posting of matters relating to Union meetings and other Union matters of a noncontroversial, nonpolitical nature only. All such notices as posted by the Union shall be signed by an authorized Union representative.

ARTICLE XIII SAFETY, HEALTH AND SANITATION

Section 1. Any protective devices or other safety equipment necessary to protect employees from injury will be provided by the Company without cost and shall be worn and/or utilized by the employee in the performance of their job tasks. In this connection, the Company will welcome suggestions from employees, or the Union, regarding the need for additional safety equipment, but in view of the Company's responsibility to provide safe working conditions, the Company reserves the right to make a final decision regarding the addition or elimination of safety equipment.

Section 2. The Company shall maintain adequate first aid facilities at all times. The present procedure of using NASA facilities satisfies this requirement. In the event an employee suffers an injury on the job in the course of his employment and is required to leave work to go to the doctor, he shall be paid for the balance of his shift on the day such injury occurs. If the employee is able to return to work after visiting the doctor, he shall do so and shall be compensated for the time spent at the doctor.

Section 3. The Company and the Union agree to recognize that employees from time to time may have meritorious suggestions for improvement of safety conditions in the Company's operations. Therefore, the Company and the Union encourage employees to produce any such safety suggestion to writing and submit it to the Company for consideration. It is further recognized and agreed that the Company may, from time to time, schedule safety meetings and require attendance by employees. Attendance of employees at any such safety meeting which is scheduled with required attendance shall be compensated for the time actually spent incidental to such safety meeting at the employee's applicable rate of pay.

Section 4. The Company shall furnish and maintain clean and adequate washroom facilities for employees. It is recognized and agreed that it is the responsibility of each employee to maintain these facilities in a clean and neat fashion.

Section 5. In the event the Company determines that it is necessary to clean and/or otherwise maintain a piece of equipment, sufficient time will be provided employees during working hours to perform the necessary cleaning and/or normal maintenance work. In this regard, past practice shall prevail.

Section 6. A Joint Safety and Health Committee shall be established for the purpose of making constructive recommendations to the Company. Minutes shall be recorded and copies furnished to the members of the Committee.

Section 7. Should a walk-around safety inspection of the Company's premises be conducted pursuant to the provisions of OSHA, the two (2) members of the Safety Committee designated by the Union shall have the right to accompany the inspection team during regular duty hours without loss of pay.

Section 8. The Company will pay the sum of \$70 for the purchase of safety shoes for all employees, including relief employees required to wear safety shoes in the performance of their job, limited to no more than one (1) pair per year. This Section shall become effective October 29, 1994, and will be reviewed by the Company and the Union each year of the Contract, and where necessary, adjust safety shoe payment to meet changed conditions.

ARTICLE XIV HOLIDAYS

Section 1. The following days shall be observed as holidays under this Agreement:

New Year's Day	Labor Day
Martin Luther King, Jr. Day	Columbus Day
Presidential Day/Washington's Birthday	Veteran's Day
Memorial Day	Thanksgiving Day
Independence Day	Christmas Day

Section 2. A regular employee who is in a pay status of the Company on a holiday recognized herein and who works his assigned schedule during that work week, except for being absent without a legitimate reason, shall receive holiday pay at his straight time pay rate. If an employee is scheduled or requested to work on a holiday, but fails to do so, he will receive no holiday pay unless he has a legitimate reason for not working.

Section 3. An employee who works on one of the above listed holidays shall be paid at time and one-half his straight time base pay for all hours worked on that holiday, in addition to any holiday pay for which he may be qualified.

Section 4. Holiday pay shall be included in computation of weekly overtime.

Section 5. On days which are not recognized as holidays under Section 1 above, but where the Government, because of special events and occasions, substantially reduces the normal activity at the Center and allows reimbursement to the Company, the following provisions shall apply:

- (a) Those employees who are required to work will be paid at their straight-time hourly rate; and
- (b) Those employees who are not required to work will receive pay at their regular straight-time hourly rate.

ARTICLE XV VACATIONS

Section 1. Regular employees shall earn paid annual leave (vacation) as follows:

- (a) Regular employees with less than one (1) year of active service with the Company shall earn one (1) hour annual paid leave per year for every 21.6 man-hours worked.
- (b) Regular employees with more than one and less than seven (7) years of active service with the Company shall earn (1) hour annual paid leave per year for every 15.3 man- hours worked.
- (c) Regular employees with over seven (7) years of active service with the Company shall earn (1) hour annual paid leave per year for every 11.8 man-hours worked.

Section 2. Every three (3) months the Company shall ascertain the desires of eligible employees relative to vacation dates within the following three (3) month period. The Company will give consideration to the personal desires of employees for vacation schedules dependent upon the needs of the Company. However, in the event of a conflict between two (2) or more employees regarding preference for a specific vacation period, such conflict will be resolved finally by granting preference on the basis of classification seniority. All other vacations will be granted on a first come first served basis.

Section 3. Employees who schedule vacations of one (1) week or more in advance of the vacation starting time, will be paid vacation allowance prior to the end of the work shift on the last workday preceding the vacation schedule (including casual days), provided a manual check or additional payroll run is not required.

Section 4. Vacations may be accumulated and carried over from one vacation year to another, not to exceed 240 hours (30 days). All vacations, except day-at-a-time casual vacations (eight (8) hours), shall commence on the first work day of the work week. Bargaining unit employees may utilize earned vacation on a daily basis provided one (1) day's notification (prior to 9:00 a.m. on the preceding workday) is given to the Company office before a vacation is taken, unless the absence is due to illness and the affected employee has exhausted his sick leave entitlement. In cases of absence due to illness, the employee must notify the Company office of the nature of the illness and the desire to take a day of vacation to cover the same as soon as possible, but no later than thirty (30) minutes prior to the beginning of his work shift on the day of vacation. Any employee guilty of claiming illness to avoid giving one (1) day's notice shall be subject to disciplinary action. Employees successfully completing their probationary period, who leave the Company, shall be paid for accumulated earned vacation. It is understood that employees who give less than two (2) weeks notice of intent to leave the Company's employment will be paid vacation pay due at the convenience of the Company.

Section 5. Employees having vacation leave accrued will be granted vacation leave in increments of tenths of an hour on the following basis.

- (a) Notice is given to Employer not later than 9:00 a.m. on the day preceding the day on which the vacation leave is requested.
- (b) The reason for the requested absence must be legitimate. The supervisor, in the absence of compelling work commitments will grant such requests. The supervisor will make a reasonable effort to arrange a replacement where compelling work commitments exist.
- (c) Legitimate, as used in the context of this Section, shall be interpreted to mean that denial of the requests would impose an unreasonable hardship on the requesting employee.

- (d) Employees having legitimate emergencies will be granted vacation leave. When such occurrences arise, the Supervisor shall be notified and no other advance notice shall be required. Emergencies, as used in this context, shall be defined as any unforeseen circumstances beyond the control of the employee. Supervisors retain the right to approve all vacation requests.
- (e) All employees in the bargaining unit shall be treated fairly and equitably in respect to the provisions of this Section.

Section 6. Absence with pay (holidays, vacations, sick leave, any NASA directed shutdowns where work is denied employee) shall count in accrual of vacation time as specified in Section 1 of this Article. In addition thereto, Union leave of absence, not exceeding ten (10) days duration by affected employees within any one (1) year period, shall also be counted as time worked in accrual of vacation time as specified in this Section.

ARTICLE XVI STRIKE - NO LOCKOUT

The Company agrees that during the term of this Agreement it will not engage in a lockout of its employees. The Union agrees that during the term of this Agreement that there shall be no strikes, sitdowns, slowdowns, work stoppages, boycotts, sympathy strikes*, picketing or any other interference with the operations of the Company, directly or indirectly for any reason, and that no officer, agent or representative, or member of the Union shall ever authorize, call, instigate, aid, condone or acquiesce in any of such action and that no employee covered by this Agreement shall participate in any of such actions.

*In the event of a work stoppage at a NASA installation, employees covered by this Contract will not be required to enter or exit gates where pickets are posted.

ARTICLE XVII UNION REPRESENTATION

Section 1. Upon prior notice to the Project Manager or his designated representative, authorized agents of the Union shall have access to the Employer's establishment during working hours for the purpose of adjusting disputes, investigating working conditions, and ascertaining that the Agreement is being adhered to. It is expressly agreed that the Employer is hereby released from any and all liability for any injury of any kind to such agent occurring while he is on the premises of the Employer.

Section 2. The Company will recognize four (4) Shop Stewards, one (1) Chief Steward, and one (1) Alternate Shop Steward for each Shop Steward designated by the Union to the Company in writing. The Chief Steward and all Shop Stewards shall be allowed reasonable time during working hours to investigate complaints, process grievances and attend meetings with the Company in connection with their collective bargaining responsibility. Alternate Shop Stewards shall act only in the absence of the Steward for which designated as the Alternate. In the absence of the Chief Steward, a Shop Steward shall be designated by the Union in writing to act for the Chief Steward.

Section 3. The Company agrees that unit employees who file a complaint or grievance with the Company will not be questioned, in respect hereto, without advising the employee in the presence of a recognized Steward of his rights to Union representation.

Section 4. In exercising their responsibilities to bargaining unit employees, the Chief Steward and/or Shop Stewards shall guard against the use of excessive or unnecessary work time and will not unduly interfere with the operations of the Company.

Section 5. Chief Stewards and Stewards shall be granted preferential seniority and will be retained without regard to their seniority, as long as the Company has work for which they are qualified to perform. In the event a recognized Union representative is laid off or terminated (for lack of work he is qualified to perform) he shall be the first recalled when work he is qualified to perform becomes available.

Section 6. Nothing in this Article shall be construed as the right to deny the International Representative or Business Agent the privilege of processing a grievance on behalf of a unit employee, or to participate in a grievance meeting conducted in accordance with the Grievance Procedure.

Section 7. The Union shall be free to withdraw a grievance at any step of the Grievance Procedure, without prejudice.

Section 8. Except for compelling or unusual circumstances, employees in the unit will not be suspended or discharged, without first being given the opportunity for a hearing with the Project Manager. Such employee shall be afforded the right to be accompanied and represented by the Union during said hearing.

**ARTICLE XVIII
NON-BARGAINING UNIT EMPLOYEES
PERFORMING BARGAINING UNIT WORK**

Section 1. Employees of the Company who are excluded from the Bargaining Unit by National Labor Relations Board Certification No. 5-RC-8191, will be permitted to perform work normally performed by the bargaining unit employees for the following reasons only:

- (a) When instructing or training employees;
- (b) When situations arise in a Department and it is necessary for the individual to act for the safety of equipment and personnel;
- (c) When testing operations and equipment; and
- (d) During an emergency or to cover a short period of time when there are no bargaining unit employees, including relief employees, available to do the work and the work cannot be performed on an overtime basis.

In this regard, the Company shall make every reasonable effort to limit such assignments to a minimum, providing qualified employees can be obtained. Nothing herein shall be construed as authorizing any assignment of unit work to excluded employees which results in the layoff of a bargaining unit employee and/or inhibiting the growth of the bargaining unit.

Section 2. It is agreed and understood that the utilization of the position of Leader will be solely at the discretion of the Company, including the determination of the need, number, and employee selected. Any employee assigned as a lead will receive \$.50 hour differential while so assigned and in a pay status. In this connection, Leaders will not assign work, impose discipline, evaluate performance, or effectively recommend to Management any action in respect to the aforementioned area of employment. In lieu of any of the above, Leaders will designate and coordinate work tasks of other employees in their respective work segments, relay orders of supervision, monitor attendance cards, train new employees, and assume responsibility for the overall performance of group tasks assigned by supervision. The Company will be responsible for insuring that all Leaders understand and comply with the provisions of this Agreement.

ARTICLE XIX HEALTH AND WELFARE

Section 1. The Company agrees that Health, Life, Accidental Death & Dismemberment, and Disability insurance will be continued for eligible employees and their dependents for the life of this agreement. Relief workers shall not be eligible for this coverage.

Section 2. The Company shall have the right to change insurance coverage, provided all benefits are equal to or better than what is currently provided. The Company will notify the Union of any anticipated changes and will afford the Union the opportunity to review and compare the benefits of the new carrier.

Section 3. There shall be no pyramiding of benefits (i.e., sick leave and vacation hours shall not be used to supplement any disability benefits) except the use of sick leave or vacation to cover the interim period prior to commencement of disability benefits as noted in Section 4, which follows.

Section 4. The Company will insure employees who qualify for disability income do not suffer any loss of pay during the interim period between the beginning of disability and commencement of disability insurance payments. In this connection, employees who have sick leave accrued will be granted paid sick leave; employees who do not have sufficient sick leave to cover the interim eight (8) day waiting period will be paid their regular rate of pay for all hours not covered by accrued sick leave, not to exceed five (5) work days. This provision will be limited to not more than one (1) occurrence each calendar year, except in those cases where the affected employee has sufficient sick leave accrued to cover the waiting period or chooses to utilize accrued vacation for this purpose. There will be no limitation on the use of vacation or sick leave to cover the waiting period.

In the event there is an increase in insurance premium during the life of this agreement, such increase will be borne by the employees or the medical insurance coverage will be adjusted to absorb the increase in cost. In such cases the Union and Company will determine which option to exercise by mutual agreement. In the event of any such increase, the affected employees shall be notified of the increase and the reasons therefore, thirty (30) days in advance of the effective date of the increase. It is further agreed that no adjustment in the insurance rate shall be made except on the anniversary dates of the signing of the agreement.

Effective on the date of ratification of this Agreement all employees not presently exercising the option to have insurance coverage, shall be afforded thirty (30) calendar days to exercise this option. In addition thereto, there shall be additional option periods of thirty calendar days each year of the Agreement. Employees who do not exercise the right to enroll in the insurance program during the option period, will not be permitted to enroll at any other time. It is further agreed that employees who opt for insurance coverage must accept complete coverage.

ARTICLE XX SICK LEAVE

Section 1. It is understood and agreed that upon the effective date of this Agreement, employees of the Company shall be allowed to accrue five (5) days sick leave (1 hour sick leave for every 52 hours worked). Newly hired employees shall be allowed the right to accrue sick leave in the same manner as regular employees of the Company. However, new hires will not be allowed to utilize sick leave until the completion of their probationary period.

Section 2. Sick leave not used during the employee's year of service for which it was allocated, shall be deemed to be fully earned and may be carried over from year to year.

Section 3. Sick leave will be retained, but will not accrue during layoff or LWOP, provided said layoff or LWOP does not exceed eight (8) months.

Section 4. Sick leave by employees shall normally be utilized in increments of eight (8) hours to cover absences, during the work week, when employees of the Company are unable to report to work because of illness or accident. Sick leave shall be granted on the following basis:

- (a) Notice is given to employer on the day preceding the day on which the sick leave for a doctor's appointment is requested and 30 minutes prior to their shift start for all other sick leave.

- (b) The reason for the requested absence must be explained to the Supervisor, who will in the absence of the compelling commitments, grant such requests. The Supervisor will make a reasonable effort to arrange a replacement where compelling work commitments exist.
- (c) Sick leave may be utilized in increments of tenths of an hour for doctor's appointments, provided advance notification is given.
- (d) All employees within the bargaining unit shall be treated fairly and equitably in respect to the provisions of this Section.

Section 5. Normally a doctor's excuse will not be needed unless the sick leave absence is greater than three (3) work days. If a pattern of abusive sick leave is documented by the Company, the employee may be issued a "Letter of Requirement" ---This letter will require an employee to cover each absence with a doctor's certification. Letters of Requirement will remain in effect for a period of twelve (12) months. If an employee fails to cover an absence with a doctor's certification or continues to abuse sick leave, they shall be subject to discipline. The Company will review the employee's record after six months. At the discretion of Company, "Letter of Requirement" restriction may be removed.

ARTICLE XXI WAGES AND CLASSIFICATIONS

Section 1. The rates of pay for employees within the bargaining unit shall be those specified in Appendix "A", which is attached hereto and made a part hereof.

Section 2. The manning needs of any classification covered by this Agreement shall be determined solely by the Company. Nothing contained in this Agreement shall constitute a guarantee of any particular job or jobs within any particular classification, nor shall it constitute a guarantee of any particular duties as a part of any particular job. However, in assigning new duties from a classification, the principle of equal pay for substantially equal work shall apply, as it shall also apply to all employees within a classification.

Section 3. The Company may implement new classifications in light of changed conditions and the Company shall have, after negotiations with the Union business representative, the right to propose a wage rate acceptable to NASA for any such new classification.

ARTICLE XXII INVALIDITY

If any Article or Section of this Agreement should be held invalid by operation of law, or by any legal tribunal of competent jurisdiction, or if compliance with or enforcement of any Article or Section should be restrained by such tribunal pending a final determination as to its validity, the remainder of this Agreement shall not be affected thereby and shall continue in full force and effect. Upon request of either party, the parties shall meet to negotiate a satisfactory replacement for such invalid provision.

**ARTICLE XXIII
SUPERSEDING EFFECT OF AGREEMENT**

It is expressly agreed and understood that the wages, working conditions and fringe benefits provided in this Agreement are in lieu of any and all working conditions and fringe benefits of any kind previously provided by the Company or its predecessor for employees within the bargaining unit.

**ARTICLE XXIV
MACHINIST NON-PARTISAN POLITICAL LEAGUE**

Section 1. The Company agrees to make payroll deductions available to employees who voluntarily elect to contribute to the Machinist Non-Partisan Political League (MNPL). Employees will not enter or re-enter the MNPL check-off more often than once a year.

Section 2. Upon receipt of a signed appropriate payroll deduction authorization form, the Company, shall make the indicated weekly deductions and supply a single monthly check to a location designated by the Union along with an itemized list of individual employees and amounts that make up the total.

Section 3. The Union agrees to indemnify and hold the Company harmless against any and all claims, demands, suites, costs and/or other forms of liability that shall arise out of or by reason of action taken or not taken by the Company relative to this service.

Section 4. The Company's sole liability is limited to the accuracy of the names and amounts of payroll deductions indicated on the sheets that accompany the total check.

MACHINISTS NON-PARTISAN POLITICAL LEAGUE CHECK-OFF

Date

I, _____
Name of Employee

Clock No. _____, hereby authorize and direct

Name of Employer

to deduct weekly from my wages the sum of \$ _____,

and forward this amount monthly to the Treasurer of the Machinists Non-Partisan Political League at 1300 Connecticut Avenue N.W., Washington, DC 20036. I hereby authorize that the above amount be deducted each week from my pay check.

I have executed this wage deduction authorization voluntarily without any coercion, duress, or intimidation and none of the monies deducted are a part of my dues or membership fees to the local union. This authorization and the making of payments to MNPL are not conditions of membership in the Union or of employment with the Company and I understand that the money will be used by the MNPL to make contributions and expenditures in connection with federal elections.

Signature of Employee

**ARTICLE XXV
GENERAL PROVISIONS**

Section 1. The Company agrees to pay the full cost for all new or renewal license, tests, or examinations required in the performance of work except for state vehicle operator and chauffeur's license.

Section 2. It is understood and agreed that when employees of the Company are required to take job related courses applying to their current or future job classification, those employees will be reimbursed by the Company for all related application, tuition, and required textbook expenses.

Section 3. The Company will make available specialized tools necessary for the automotive/truck maintenance technicians to perform work. Normal basic hand tools will be provided by the employee.

ARTICLE XXVI PENSION

Section 1. The Employer shall contribute to the I.A.M. National Pension Fund, Plan A, benefits as follows for each 40 hour work week for which employees in all job classifications covered by this Agreement are entitled to receive pay under this Agreement as follows:

\$.65 per hour effective 01 October 1993

\$.75 per hour effective 29 October 1995

\$.90 per hour effective 29 October 1996

Section 2. The Employer shall continue contributions based on a forty (40) hour work week while an employee is off work due to paid vacations or paid holidays. Contributions shall be excluded for any hours the employee is not on the active payroll.

Section 3. Contributions shall begin at the completion of the employee's probationary period, but not later than sixty (60) calendar days after date of hire in the case of permanent employees. Temporary/Part-time/Relief employees shall be excluded for a period of ninety (90) days.

Section 4. The I.A.M. Lodge and the Employer adopt and agree to be bound by, and hereby assent to, the Trust Agreement, dated May 1, 1960, as amended, creating the I.A.M. National Pension Fund and the Plan rules adopted by the Trustees of the I.A.M. National Pension Fund in establishing and administering the foregoing Plan pursuant to the said Trust Agreement, as currently in effect and as the Trust and Plan may be amended from time to time.

Section 5. The parties acknowledge that the Trustees of the I.A.M. National Pension Fund may terminate the participation of the employees and the Employer in the Plan if the successor collective bargaining agreement fails to renew the provisions of this pension Article, other than to increase the contribution rate or to add job classifications or categories of hours for which contributions are paid.

Section 6. This Article contains the entire agreement between the parties regarding pensions and retirement under this Plan and any contrary provision in this Agreement shall be void. No oral or written modification of this Agreement shall be binding upon the Trustees of the I.A.M. National Pension Fund. No grievance procedure, settlement or arbitration decision with respect to the obligation to contribute shall be binding upon the Trustees of the said Pension Fund.

ARTICLE XXVII
DURATION

Section 1. This Agreement shall become effective October 29, 1994 and shall remain in full force and effect until October 28, 1997 and from year to year thereafter unless either party shall, no more than ninety (90) days and at least sixty (60) days prior to any anniversary hereof, notify the other party of a desire to amend or terminate this Agreement. In the event such notice is given, the parties shall meet not later than fifteen (15) days after receipt of such notice for the purpose of negotiating a new Agreement.

Section 2. No Agreement, waiver, alteration, understanding, variation or modification of any terms or conditions contained herein shall be made by any employee, or group of employees, with the Company, and in no case shall it be binding upon the parties hereto unless such Agreement is made and executed in writing between the parties hereto, and the same has been ratified by the Union.

Section 3. The waiver of, or any breach of conditions of this Agreement, by either party, shall not constitute a precedent in the future enforcement of all the terms and conditions herein.

IN WITNESS WHEREOF the parties hereto have executed this Agreement,

this 29th day of October 1994
Date

MASON & HANGER SERVICES INC.

DISTRICT LODGE 74, AND
INTERNATIONAL ASSOCIATION OF
MACHINISTS & AEROSPACE
WORKERS

Robert N. Hess
Larry E. Pool
Gordon C. Hughes
David W. Funk
Karla A. Pruder

Allen Rotella
Cynthia Darleen Darden
Roger J. King
John J. Gault
Alfred J. Smith
Lawrence Coleman
Shawn Philip

APPENDIX A
WAGE SCHEDULE

Section 1. The Company agrees to pay the following hourly rates for the classifications listed immediately below:

DEPARTMENT & CLASSIFICATION	Effective Date 10/29/94	Effective Date 10/29/95	Effective Date 10/29/96
Truck Driver/Medium	8.65	8.94	9.23
Truck Driver/Heavy	9.07	9.37	9.67
Truck Driver/Furniture (Work Leader)	9.30	9.61	9.93
Truck Driver/Heavy/Tractor-Trailer	9.86	10.19	10.53
Laborer, Truck Helper (furniture)	8.65	8.94	9.23
Laborer, Truck Helper (material handling)	8.51	8.79	9.08
Relief, Transportation	8.05	8.32	8.59
Bus Operator	10.38	10.72	11.08
Automotive/Truck Maintenance Technician	12.52	12.94	13.36
Automotive Parts Clerk	8.65	8.94	9.23
Vehicle Controller	9.07	9.37	9.67
Automotive Worker	8.65	8.94	9.23
Relief, Vehicle Maintenance	8.45	8.72	9.01
Freight Traffic Specialist	10.76	11.12	11.49
Receiving Clerk	8.97	9.27	9.58
Supply Cataloger	9.63	9.94	10.27
Storekeeper	8.91	9.21	9.51
Forklift Operator/Warehouseman	8.91	9.21	9.51
Packer/Shipper	8.91	9.21	9.51
Clerk Property Management	9.11	9.41	9.72
Item Manager	10.33	10.67	11.02
Tool Crib Attendant (Machine Shop)	11.03	11.40	11.77

DEPARTMENT & CLASSIFICATION	Effective Date 10/29/94	Effective Date 10/29/95	Effective Date 10/29/96
Relief, Supply	8.40	8.68	8.97
Metal Burner	9.83	10.16	10.49
Metal Cutter	9.56	9.88	10.20
Supply Demand Processing Clerk	8.91	9.21	9.51
Senior Supply Cataloger	10.33	10.67	11.02
Sr. Purchase Request Process Clerk	10.33	10.67	11.02
Senior Storekeeper	9.33	9.63	9.95
Aircraft Parts Clerk	9.43	9.74	10.06
Senior Receiving Clerk	9.37	9.68	10.00
Disposal Warehouseman	8.91	9.21	9.51
Mail Clerk, Primary	8.48	8.76	9.05
Messenger/Mail Clerk/Carrier	8.48	8.76	9.05
Relief, Mail Service	8.27	8.54	8.82
CRMS Clerk	7.86	8.11	8.38
Mail Truck Driver*	9.17	9.47	9.79
Procurement Clerk Aide	8.61	8.90	9.19
Data Entry Clerk	7.86	8.11	8.38
Word Processors	8.98	9.28	9.59
Distribution Operator	8.83	9.12	9.42
Reproduction Operator	8.71	9.00	9.30
Baumfolder Operator	10.40	10.75	11.10
Bindery Operator	11.75	12.13	12.54
Relief Photo Lab	8.27	8.54	8.82
Relief Photo Lab	8.66	8.95	9.24

* In case of a layoff or reduction in force, the Mail Truck Driver will be considered the same as a Medium Truck Driver

Relief Photo Lab	9.18	9.48	9.80
Offset Press & Bindery Operator	9.88	10.21	10.55
Offset Press & Bindery Operator Tech.	10.61	10.96	11.32
Editorial Clerk	9.42	9.73	10.05
Communications Clerk	8.48	8.76	9.05
Library Assistant	8.61	8.90	9.19
Book Cataloging Assistant	8.61	8.90	9.19
Voucher Aide	8.48	8.76	9.05
Personnel Clerk	8.53	8.81	9.10
Micrographic Clerk	8.71	9.00	9.30
Relief, Administrative Support	8.27	8.54	8.82
Telephone Operator	8.23	8.50	8.78
Badge & Pass Relief	8.27	8.54	8.82
Visitor Control Clerk	8.23	8.50	8.78
Personnel Security Clerk	8.53	8.81	9.10
Photo Lab Technician	9.60	9.92	10.25
Work Control Clerk	9.60	9.92	10.25
Quality Control Chemist	9.86	10.19	10.53

The Dispatcher rate of pay will be the Truck Driver/Heavy rate plus 15 cents per hour.

Section 2. The Relief rate above is inclusive of all fringe benefits, except pension. Relief employees are included in the I.A.M. National Pension fund, Plan A, the same as all other employees based on their hours worked as provided for in the Plan.

Section 3. All new employees hired after October 1, 1991 shall receive \$.50 per hour less than the above rates for six months and \$.25 per hour less for an additional six months and cannot bid into another classification until reaching the full rate (unless this requirement is waived by Management).

It should be noted that all wage increases shall be effective on the beginning pay period nearest the date such increase is due. (Sunday through Wednesday due date will be effective on the current pay period; Wednesday through Saturday due date will be effective on the following pay period.)

When a regular full-time employee bids into a higher paying classification, the employee shall remain at the same rate of pay for the previous held classification for a period of six (6) months or until the employee has been fully and successfully trained and signed off on all applicable training documentation for the higher classification. If the bidding, regular employee has been previously trained signed off on all training documentation, that employee will enter the higher classification at the top pay rate of the classification.

#

AMENDMENT TO ARTICLES OF AGREEMENT
BETWEEN
MASON & HANGER SERVICES INC.
AND
DISTRICT LODGE 74
INTERNATIONAL ASSOCIATION OF MACHINISTS AND AEROSPACE WORKERS
LOCAL LODGE 2531

This amendment is entered into and agreed to on 2 June 1995 by and between Mason & Hanger Services Inc., hereinafter referred to as the Company and the District Lodge 74, International Association of Machinists and Aerospace Workers, Local Lodge 2531, hereinafter referred to as the Union.

The current job classifications are being abolished:

Distribution Operator
Reproduction Operator
Baumfolder Operator
Bindery Operator
Offset Press & Bindery Operator
Offset Press & Bindery Operator Technician
Special Multiple Equipment Operator

The job duties and requirements have been revised and the new positions are to be called:

Duplicating Facility Operator I
Duplicating Facility Operator II

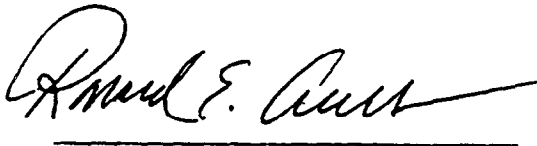
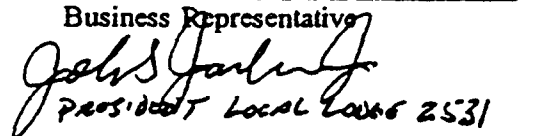
It is the intent of this agreement to establish the above job classifications within the IAM&AW collective bargaining unit. The Company agrees to pay the following hourly rates for the new classifications.

	<u>7/1/95</u>	<u>10/29/95</u>	<u>10/29/96</u>
Duplicating Facility Operator I	9.88	10.21	10.55
Duplicating Facility Operator II	10.38	10.71	11.05

This agreement supercedes any previous agreement with the Company or any predecessor and the preceding terms have been mutually agreed to by the Company and the Union.

DISTRICT LODGE 74, INTERNATIONAL
ASSOCIATION OF MACHINISTS &
AEROSPACE WORKERS

MASON & HANGER-SILAS MASON
CO., INC. dba MASON & HANGER
SERVICES INC.


Business Representative

PRESIDENT LOCAL LODGE 2531

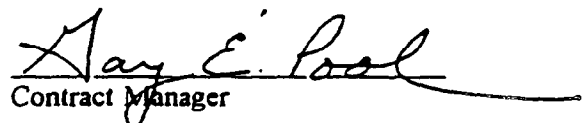


Contract Manager

EXHIBIT D

DEPARTMENT OF DEFENSE CONTRACT SECURITY CLASSIFICATION SPECIFICATION <i>(The requirements of the DoD Industrial Security Manual apply to all security aspects of this effort.)</i>		1. CLEARANCE AND SAFEGUARDING a. FACILITY CLEARANCE REQUIRED TOP SECRET	
		b. LEVEL OF SAFEGUARDING REQUIRED NONE	
2. THIS SPECIFICATION IS FOR: <i>(X and complete as applicable)</i>		3. THIS SPECIFICATION IS: <i>(X and complete as applicable)</i>	
a. PRIME CONTRACT NUMBER X	b. SUBCONTRACT NUMBER	a. ORIGINAL <i>(Complete data in all cases)</i> X	Date (YYMMDD) 95-9-15
c. SOLICITATION OR OTHER NUMBER X 1-120-GC.1260	Due Date (YYMMDD)	b. REVISED <i>(Supersedes all previous specs)</i> Revision No.	Date (YYMMDD)
4. IS THIS A FOLLOW-ON CONTRACT? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO If Yes, complete the following: Classified material received or generated under <u>NAS1-19150</u> <i>(Preceding Contract Number)</i> is transferred to the follow-on contract.		5. IS THIS A FINAL DD FORM 254? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If Yes, complete the following: In response to the contractor's request dated _____, retention of the identified classified material is authorized for the period of _____.	
6. CONTRACTOR <i>(Include Commercial and Government Entity (CAGE) Code)</i>			
a. NAME, ADDRESS, AND ZIP CODE		b. CAGE CODE	c. COGNIZANT SECURITY OFFICE <i>(Name, Address, and Zip Code)</i>
7. SUBCONTRACTOR			
a. NAME, ADDRESS, AND ZIP CODE		b. CAGE CODE	c. COGNIZANT SECURITY OFFICE <i>(Name, Address, and Zip Code)</i>
8. ACTUAL PERFORMANCE			
a. LOCATION NASA LANGLEY RESEARCH CENTER HAMPTON, VA. 23681-0001		b. CAGE CODE	c. COGNIZANT SECURITY OFFICE <i>(Name, Address, and Zip Code)</i>
9. GENERAL IDENTIFICATION OF THIS PROCUREMENT PROVIDE SERVICES IN THE TASK AREAS OF LOGISTICS, SECURITY, ADMINISTRATIVE AND SCIENTIFIC TECHNICAL INFORMATION.			
10. THIS CONTRACT WILL REQUIRE ACCESS TO:		11. IN PERFORMING THIS CONTRACT, THE CONTRACTOR WILL:	
a. COMMUNICATIONS SECURITY (COMSEC) INFORMATION X	YES NO X	a. HAVE ACCESS TO CLASSIFIED INFORMATION ONLY AT ANOTHER CONTRACTOR'S FACILITY OR A GOVERNMENT ACTIVITY X	YES NO X
b. RESTRICTED DATA X	YES NO X	b. RECEIVE CLASSIFIED DOCUMENTS ONLY X	YES NO X
c. CRITICAL NUCLEAR WEAPON DESIGN INFORMATION X	YES NO X	c. RECEIVE AND GENERATE CLASSIFIED MATERIAL X	YES NO X
d. FORMERLY RESTRICTED DATA X	YES NO X	d. FABRICATE, MODIFY, OR STORE CLASSIFIED HARDWARE X	YES NO X
e. INTELLIGENCE INFORMATION: (1) Sensitive Compartmented Information (SCI) X (2) Non-SCI X	YES NO X X	e. PERFORM SERVICES ONLY X	YES NO X
f. SPECIAL ACCESS INFORMATION X	YES NO X	f. HAVE ACCESS TO U.S. CLASSIFIED INFORMATION OUTSIDE THE U.S., EXCEPT TO U.S. POSSESSIONS AND TRUST TERRITORIES X	YES NO X
g. NATO INFORMATION X	YES NO X	g. BE AUTHORIZED TO USE THE SERVICES OF DEFENSE TECHNICAL INFORMATION CENTER (DTIC) OR OTHER RECORD AND DISTRIBUTION CENTER X	YES NO X
h. FOREIGN GOVERNMENT INFORMATION X	YES NO X	h. REQUIRE A COMSEC ACCOUNT X	YES NO X
i. LIMITED DISSEMINATION INFORMATION X	YES NO X	i. HAVE TIGHTEST REQUIREMENTS X	YES NO X
j. FOREIGN GOVERNMENT INFORMATION X	YES NO X	j. HAVE OPERATIONS SECURITY (OPSEC) REQUIREMENTS X	YES NO X
k. FOR OFFICIAL USE ONLY INFORMATION X	YES NO X	k. BE AUTHORIZED TO USE THE DEFENSE COURIER SERVICE X	YES NO X
l. OTHER <i>(Specify)</i> N/A	YES NO X	l. OTHER <i>(Specify)</i> N/A	YES NO X

EXHIBIT D

<p>12. PUBLIC RELEASE. Any information (classified or unclassified) pertaining to this contract shall not be released for public dissemination except as provided by the Industrial Security Manual or unless it has been approved for public release by appropriate U.S. Government authority. Proposed public release shall be submitted for approval.</p> <p><input type="checkbox"/> Direct <input type="checkbox"/> Through (Specify):</p> <p>NO PUBLIC RELEASE AUTHORIZED</p> <p>to the Directorate for Freedom of Information and Security Review, Office of the Assistant Secretary of Defense (Public Affairs)* for review. *In the case of non-DOD User Agencies, requests for disclosure shall be submitted by that agency.</p>		
<p>13. SECURITY GUIDANCE. The security classification guidance needed for the classified effort is identified below. If any difficulty is encountered in applying this guidance or if any other contributing factor indicates a need for changes in this guidance, the contractor is authorized and encouraged to provide recommended changes; to challenge the guidance of the classification assigned to any information or material furnished or generated under this contract; and to submit any questions for interpretation of this guidance to the official identified below. Pending final decision, the information involved shall be handled and protected at the highest level of classification assigned or recommended. (Fill in as appropriate for the classified effort. Attach or forward under separate correspondence, any documents/guides/extracts referenced herein. Add additional pages as needed to provide complete guidance.)</p> <p>ALL WORK ON THIS CONTRACT WILL BE PERFORMED AT GOVERNMENT FACILITIES WHERE CLASSIFICATION GUIDANCE WILL BE PROVIDED AS NECESSARY.</p> <p>THE CONTRACTOR WILL BE PROVIDING SUPPORT PERSONNEL FOR ONGOING RESEARCH AND DEVELOPMENT PROGRAMS THAT WILL REQUIRE INDIVIDUALS DESIGNATED BY GOVERNMENT, TO HAVE A TOP SECRET SECURITY CLEARANCE.</p>		
<p>14. ADDITIONAL SECURITY REQUIREMENTS. Requirements, in addition to ISM requirements, are established for this contract. (If yes, identify the pertinent contractual clauses in the contract document itself, or provide an appropriate statement which identifies additional requirements. Provide a copy of the requirements to the cognizant security office. Use item 13 if additional space is needed.)</p> <p>YES <input type="checkbox"/> NO <input checked="" type="checkbox"/></p>		
<p>15. INSPECTIONS. Elements of this contract are outside the inspection responsibility of the cognizant security office. (If Yes, explain and identify specific areas or elements carved out and the activity responsible for inspections. Use item 13 if additional space is needed.)</p> <p>YES <input type="checkbox"/> NO <input checked="" type="checkbox"/></p>		
<p>16. CERTIFICATION AND SIGNATURE. Security requirements stated herein are complete and adequate for safeguarding the classified information to be released or generated under this classified effort. All questions shall be referred to the official named below.</p>		
a. TYPED NAME OF CERTIFYING OFFICIAL	b. TITLE	c. TELEPHONE (Include Area Code)
SAM A. HARVEY	PROGRAM SECURITY TEAM LEADER	804-864-6507
d. ADDRESS (Include Zip Code)	17. REQUIRED DISTRIBUTION	
NASA LANGLEY RESEARCH CENTER M/S 182 HAMPTON VA. 23681-0001	<input checked="" type="checkbox"/> a. CONTRACTOR <input type="checkbox"/> b. SUBCONTRACTOR <input checked="" type="checkbox"/> c. COGNIZANT SECURITY OFFICE FOR PRIME AND SUBCONTRACTOR <input type="checkbox"/> d. U. S. ACTIVITY RESPONSIBLE FOR OVERSEAS SECURITY ADMINISTRATION <input checked="" type="checkbox"/> e. ADMINISTRATIVE CONTRACTING OFFICER <input checked="" type="checkbox"/> f. OTHERS AS NECESSARY	
e. SIGNATURE		
		

DD Form 254 Reverse, DEC 90

EXHIBIT D

LARC EMS REPORT IPGPLIST
 DATA AS OF 08/22/85

EQUIPMENT ASSIGNED TO ON SITE CONTRACTORS (NAS 1 19150)

PROCESS DATE 08/22/85
 PAGE NUMBER 1

NEW	OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
0052877		DISK DRIVE UNIT INTERNATIONAL BUSINESS MACHINE	102489 4869-001	L 28374C 87/11/25	1206 285.
0058221		COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	6018022 8580111	L 39937C 88/07/05	1206 5,887.
0061537		FACSIMILE SET SHARP ELECTRONICS CORP	94109324 F0550	L 60533C 88/09/11	1206 1,543.
1087205		DISPLAY UNIT COMPUADD	10801305 51091	L 00298D 91/07/30	1206 417.
1258850		PRINTER, ADP CANON INC	SHB31941 K10110A	L 38414D 93/09/10	1206 319.
1258711		CAMERA, STILL PICTURE OLYMPUS CP SCIENTIFIC PROD'S	5057482 230	NAS 1 19150 93/05/01	HOME 219.
1264324		TYPEWRITER, ELECTRIC LEXMARK INTL INC	11MG132 WHEELWRITER1500	L 55184D 94/10/05	1206 597.
1422514		COMPUTER, MICRO AST RESEARCH INC	TW5G002698 SME488	NAS 1 19150 94/10/13	HOME 800.
0058252		SCANNER, COMPUTER HOWTEK INC	80100836 SCANMASTER	L 40317C 88/07/07	1163T 6,521.
0803334		TABLET, DIGITIZING WACOM PRODUCTS INC	3K1JB0879-00 UD0808A	L 45837D 94/03/15	1163T 285.
1091559		DISK DRIVE UNIT SYQUEST TECHNOLOGY	413589 SYQUEST44MEG	L 11466D 92/03/27	1163T 479.
1091560		DISK DRIVE UNIT SYQUEST TECHNOLOGY	413585 SYQUEST44MEG	L 11466D 92/03/27	1163T 479.
1092534		COMPUTER, MICRO APPLE COMPUTER INC	F121400FC81 MACINTOSH700	L 13051D 92/05/07	1163T 5,328.

E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
1180288	DISPLAY UNIT NEC AMERICA INC BROADCASTING	28D00298A JC1741UMA	L 28016D 93/03/16	1163T 1,279.
1255758	DISK DRIVE UNIT SONY CORP	810034 RMO-S350	L 34077D 93/06/04	1163T 1,489.
1258263	SCANNER, COMPUTER EPSON AMERICA INC	5870003380 G530A	L 42590D 93/12/22	1163T 1,210.
1281315	DISPLAY UNIT NEC CORP	3202878CA JC1741UMA	L 46841D 94/03/29	1163T 1,299.
1281893	COMPUTER, MICRO APPLE COMPUTER INC	FC4080702D8 M2118	L 48955D 94/04/29	1163T 2,582.
0059941	PRINTER, ADP APPLE COMPUTER INC	CA837QLL M6000	L 47887C 88/12/08	1208 3,219.
1089125	DISK DRIVE UNIT APPLE COMPUTER INC	SS139053 M3021	L 99786C 91/10/24	1208 618.
1281358	TRANSCIEIVER, RADIO MOTOROLA COMMUNICATIONS GROUP	174TUA8358 P83YPC20A2AA	L 46521D 94/03/31	1240 558.
G074475	DISK DRIVE UNIT IOMEGA	4250150024 B244XAPLS	L 74907C 90/04/30	1299 1,994.
G074581	SCANNER, COMPUTER MICROTEK LAB INC MICROTEK GOVE	S022405299 MSF300Z	L 72005C 90/05/07	1299 1,420.
G074592	INTERFACE, SCANNER MICROTEK LAB INC MICROTEK GOVE	0019307883 MS-SCSI/G	L 72005C 90/05/07	1299 500.
0021892	DISK DRIVE UNIT PROCOM TECHNOLOGY, INC.	10683 200	L 8451D 92/01/27	1299 879.
0056129	PRINTER, ADP APPLE COMPUTER INC	CA8141ZWB M6000	L 39206C 88/08/28	1289 3,452.

E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	E C N	
					NEW	OLD
0058348	SCANNER, COMPUTER CANNON INSTRUMENT CO	115571 1X12F	L 40430C 88/07/13	1289		1,735.
1085160	COMPUTER, MICRO APPLE COMPUTER INC	EO4816LM0442LL/ LC	L 93613C 91/04/17	1289		1,626.
1085161	DISPLAY UNIT APPLE COMPUTER INC	EO486GLM0298LL/ M1050	L 93613C 91/04/17	1289		400.
1089699	DISK DRIVE UNIT MAXTOR CORP	NONE XT87805	L 4277D 91/11/22	1289		1,618.
1254534	COMPUTER, MICRO APPLE COMPUTER INC	F3028SHB72 M4300	L 29017D 93/03/22	1289		5,689.
1254535	DISPLAY UNIT RADIUS INC	WT252A10129 O350	L 28017D 93/03/22	1289		2,039.
1257730	PRINTER, ADP TEKTRONIX INC	JP3720VT 4684	L 43335D 94/01/13	1289		8,060.
1281045	TABLET, DIGITIZING WACOM CO LTD	4A4JB2092-SOA UD1212R	L 47477D 94/03/30	1289		499.
6078674	DISPLAY UNIT SIGMA DESIGNS INC	201043S SVM00-210V	L 76727C 80/06/13	1300		2,039.
6075870	DISK DRIVE UNIT MASS MICROSYSTEMS INC	113884 DATAPAK	L 76726C 80/06/28	1300		1,919.
0080832	COMPUTER, MICRO APPLE COMPUTER INC	F845HP3 M5000	L 51208C 89/03/17	1300		6,759.
0847367	SCANNER, COMPUTER SHARP ELECTRONICS CORP	8210020X JX300	L 61827C 89/09/28	1300		3,595.
1256744	PRINTER, ADP APPLE COMPUTER INC	F13300ZC108 M5890	L 38893D 93/10/27	1300		2,222.

NEW	E C N	OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
1257019			COMPUTER, MICRO APPLE COMPUTER INC	XB331HCM M1208	L 38232D 93/08/02	1300 8,813.
1257602			DISK DRIVE UNIT PINNACLE MICRO INC	110010333 PM0850	L 39892D 93/10/20	1300 2,649.
1257610			PRINTER, ADP TEKTRONIX INC	JP3A11B 4684	L 39892D 93/10/20	1300 9,788.
G078673			SCANNER, COMPUTER HEWLETT-PACKARD CO	2812J59845 9195A	L 84558C 90/10/09	1300 1,034.
1085054			TRANSCIEIVER, RADIO MOTOROLA INC	651ARG1425 H43SVU7120BN	L 92383C 91/04/09	1240 883.
0848884			TRANSCIEIVER, RADIO MOTOROLA COMMUNICATIONS GROUP	792FQA3324 H43RFU7120BN	L 67352C 90/01/18	1208 670.
1085083			TERMINAL, DATA PROCESSING INTERNATIONAL BUSINESS MACHINE	23NW009/88AW747 3472-4	L 90873C 91/04/10	1208 1,279.
G075338			DISPLAY UNIT APPLE COMPUTER INC	5338292 M0401	L 76893C 90/05/30	1201T 658.
0057841			COMPUTER, MICRO APPLE COMPUTER INC	F836425 M5000	L 44653C 88/09/26	1201T 4,088.
0057844			PRINTER, ADP APPLE COMPUTER INC	CAB326U4% M6000	L 44653C 88/09/26	1201T 3,124.
1087736			RECORDER, CASSETTE, VIDEO MATSUSHITA ELEC INDUS CO	F1MD00389 AG2510	L 2394D 91/09/10	1201T 420.
1087740			MONITOR, TELEVISION SONY CORP	2033582-9 PVM1910	L 2391D 91/09/11	1155 654.
1087743			MONITOR, TELEVISION SONY CORP	2033589-G PVM1910	L 2391D 91/09/11	1201T 654.

E C N	NEW	OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
1254885			COMPUTER, MICRO APPLE COMPUTER INC	F131263D385 M1350	L 31782D 93/04/27	1201T 1,550.
1254886			DISPLAY UNIT APPLE COMPUTER INC	SG314L7WE04 M1212	L 31782D 93/04/27	1201T 480.
1284307			TYPEWRITER, ELECTRIC LEXMARK INTL INC	11MG155 WHEELWRITER1500	L 55184D 94/10/05	1145 597.
** 0138530			PRINTER, ADP EPSON AMERICA INC	11014056 LQ2500	L 12081C 87/04/07	1228 1,132.
** 0144227			PRINTER, ADP NEC INFORMATION SYSTEMS INC	580167133 PINWRITER P8	L 26409C 87/11/02	1228 474.
** 1084418			DISPLAY UNIT COMPUADD	O1102470 51086	L 91467C 91/03/06	1228 400.
** 1258408			DISPLAY UNIT MITSUBISHI ELECTRIC CORP	108005818 FA3425L9ATK	L 35604D 94/01/03	1228 1,000.
0055067			SCANNER, COMPUTER CANNON INSTRUMENT CO	115178 IX12F	L 35886C 88/04/22	1183 1,735.
0143384			PRINTER, ADP APPLE COMPUTER INC	F735012 MO198	L 25339C 87/09/15	1183 3,800.
0259591			TABLE, DRAFTING MAYLINE CO INC	T1234 8594LT	L 7639C 88/09/12	1183 1,950.
1158902			DISPLAY UNIT NEC TECHNOLOGIES INC DIV OF NE	25D23009B JC1741UMA	L 21051D 92/09/14	1183 1,328.
1160118			SCANNER, COMPUTER MICROTEK INTERNATIONAL INC	32G4800005 MRS600GS	L 27020D 93/02/25	1183 772.
1160215			COMPUTER, MICRO APPLE COMPUTER INC	F3082PNB72 M4300	NAS 1 19468 93/03/03	1183 8,166.

** Asterisk items are applicable only to the Firm Fixed Price Security Support
Services effort of this contract.

E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT		BLDG COST
			ACQ DATE		
0258107	TERMINAL, DATA PROCESSING DIGITAL EQUIPMENT CORP	TA55115 VT22082	L 997828	1130T	833.
0281053	TERMINAL, DATA PROCESSING DIGITAL EQUIPMENT CORP	TA17847 VT220C	L 815928	1130T	980.
0058318	SWEEPER, POWER ELGEET	8328 532G	L 44807C	1248	1,195.
0258895	DISPLAY UNIT INTERNATIONAL BUSINESS MACHINE	0139380 5154001	NA91059-1S 91/02/28	1240	555.
0281642	COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	0072948 5170-099	L 74886B	1240	5,205.
0421299	ROOM, PORTABLE, ACOUSTICAL INDUSTRIAL ACOUSTICS CO INC	3885 APR446	L 12386A	1248	2,974.
0430207	TYPEWRITER INTERNATIONAL BUSINESS MACHINE	3108382 895	L 46980A	1240	693.
0804117	TRANSCEIVER, RADIO MOTOROLA COMMUNICATIONS GROUP	174FUQK607 P93YPC20A2AA	L 51699D	1240	572.
1088717	COMPUTER, MICRO SUN MICROSYSTEMS INC	123F3272 47	NAS 1 18544 91/10/23	1192T	7,196.
1088718	DISPLAY UNIT SUN MICROSYSTEMS INC	9118DN1250 GDM1662B	NAS 1 18544 91/10/23	1192T	600.
G073602	MONITOR, TELEVISION SONY CORP	2001787 PVM1341	L 69296C	1163	699.
1083799	DISK DRIVE UNIT EHMAN ENGINEERING INC	203888 ZFPHDD	L 69001C	1163T	749.
1084084	DISK DRIVE UNIT LACIE LTD	027723 ZFP170MBQ	L 94438C	1163T	1,099.

E C N	NEW	OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
1088819			RECORDER, CASSETTE, VIDEO NEC INFORMATION SYSTEMS INC	COX00479 PV588A	L 4524D 81/10/18	1163T 1,925.
1092362			TABLET, DIGITIZING WACOM PRODUCTS INC	2B2J80438-07 SD510C	L 11448D 92/04/13	1163T 580.
1180287			DISPLAY UNIT NEC AMERICA INC BROADCASTING	26D00296D JC1741UMA	L 29018D 93/03/16	1163T 1,279.
1254742			COMPUTER, MICRO APPLE COMPUTER INC	F13081W4 M1350	L 27172D 93/03/15	1163T 5,742.
1259264			SCANNER, COMPUTER EPSON AMERICA INC	5670002728 G530A	L 42590D 93/12/22	1163T 1,210.
1261021			DISK DRIVE UNIT PERIPHERAL LAND INC	840308010 003-9100-00	L 46700D 94/03/18	1163T 1,075.
1261773			DISPLAY UNIT NEC TECHNOLOGIES INC DIV OF NE	4103153DB JC1741UMA3	NAS 1 20005 94/04/20	1183 1,324.
1261774			DISPLAY UNIT NEC TECHNOLOGIES INC DIV OF NE	3Z01558DA JC1741UMA3	NAS 1 20005 94/04/20	1183 1,324.
1085052			TRANSCEIVER, RADIO MOTOROLA INC	651ARG1423 H43SVU71208N	L 92363C 91/04/08	1171 883.
1089658			MACHINE, REEL TO COIL REEL-O-MATIC SYSTEMS INC	1-105-6L2 MINIPENT	L 5277D 91/11/05	1174 5,287.
0055372	115607		DRILL PRESS, FLOOR TYPE KEARNEY & TRECKER F-GORTON	30C-978 1 1/2CAP	NS12434 83/03/01	1245 8,975.
0424683	168750		WELDER, HELIARC LINCOLN ELECTRIC CO	AC-317114 K1240C	L 98633 73/11/01	1245 1,172.
0424684	182953		BURNER, PLASMA THERMAL DYNAMICS CORP	L81906A176824 PAK44	L 96675A 79/06/22	1245 9,255.

NEW	OLD	E C N	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
0424885	178482		CUTTING MACHINE, FLAME UNION CARBIDE CORP LINDE DIV	428 CMS0CD	NAS 1 14257 76/01/22	1245 10,180.
1259078			SAW, BAND MARVEL MFG CO	E-077013-W 13A	NAS 1 20110 93/11/23	1245 22,300.
1262840	185818		BURNER, PLASMA THERMAL DYNAMICS CORP	O11628439 PCMB8	L 8639B 80/04/11	1245 1,077.
1262841	186362		SCALE, PLATFORM COLT IND FAIRBANKS MORSE DIV	G882914NB 22-6105	L 23316B 81/04/28	1245 4,898.
0848524			DISPLAY UNIT SONY CORP	106295 GPM1950	L 66057C 89/11/21	1230 3,151.
1084238			PRINTER, ADP QMS INC	NONE CSC100	L 90133C 91/02/25	1230 7,074.
1084239			CONTROLLER, PRINTER QMS INC	0002640 CSC100	L 80133C 91/02/25	1230 7,000.
1085645			SCANNER, IMAGE LACIE LTD	30N000685 G520A	L 98285C 91/05/24	1230 1,999.
1258248			COMPUTER, MICRO APPLE COMPUTER INC	F13257Q7CAB M1205	L 33357D 93/07/02	1230 2,770.
1262893			PRINTER, ADP TEKTRONIX INC	JP47309 4684	L 51600D 94/07/26	1230 6,037.
1423203			PRINTER, ADP APPLE COMPUTER INC	BG44612P1A8 M2008	NAS 1 2000B 94/12/07	1230 1,351.
G075732			SLIDE MOUNTER PAKO CORP	TM-2119 AM301	L 76798C 90/08/20	1155 3,708.
G075961			ENLARGER, CONTROLLER OMEGA ENGINEERING INC	058183 D5500	L 76584C 90/07/02	1155 1,100.

E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
G075962	ENLARGER, CONTROLLER OMEGA ENGINEERING INC	056184 D5500	L 76584C 90/07/02	1155 1,100.
G076228	PRINTER, ADP APPLE COMPUTER INC	CA017G39 M8000	L 75585C 90/07/26	1155 2,910.
G076229	COMPUTER, MICRO APPLE COMPUTER INC	E0230L9 M5119	L 75585C 90/07/26	1155 2,454.
G076230	COMPUTER, MICRO APPLE COMPUTER INC	E02303H M5119	L 75585C 90/07/26	1155 2,454.
G076232	COMPUTER, MICRO APPLE COMPUTER INC	E0230L1 M5119	L 75585C 90/07/26	1155 2,454.
G076233	COMPUTER, MICRO APPLE COMPUTER INC	E024053 M5119	L 75585C 90/07/26	1155 2,454.
G076234	COMPUTER, MICRO APPLE COMPUTER INC	E0230L2 M5119	L 75585C 90/07/26	1155 2,454.
G076235	COMPUTER, MICRO APPLE COMPUTER INC	E02300Q M5119	L 75585C 90/07/26	1155 2,454.
G076318	COMPUTER, MICRO APPLE COMPUTER INC	F3023M79 M5525	L 75585C 90/08/01	1155 8,172.
0020885	CAMERA, STILL PICTURE NIKON INC	1884408 F3	L 77440C 90/08/21	1155 759.
0053789	PROCESSOR, PHOTOGRAPHIC, COLOR ILFORD INC	118-00341 CC12172	L 35458C 88/04/21	1155 63,185.
0055307	DENSITOMETER ESECQ-SPEEDMASTER / ELECTRONIC	TLC3381 TLC90S	L 37344C 88/05/11	1155 3,112.
0055308	ANALYZER, COLOR, DIGITAL, PHOT ESECQ-SPEEDMASTER / ELECTRONIC	SM-15100 SM1400	L 37344C 88/05/11	1155 1,511.

NEW	OLD	E C N	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
0055309			ANALYZER, COLOR, DIGITAL, PHOT SM-15101 ESECO-SPEEDMASTER / ELECTRONIC SM1400		L 37344C 88/05/11	1155 1,511.
0056228			PROCESSOR, FILM JAMIESON FILM CO EQUIPMENT DIV 25A	2491	L 38403C 88/07/18	1155 18,963.
0059513			CUTTER, PAPER BROOKE ENGINEERING	8351 BP1200CCFP	L 51404C 89/02/23	1155 8,410.
0060584			DENSITOMETER ESECO-SPEEDMASTER / ELECTRONIC TLC90S	TLC-3094	L 53525C 89/03/18	1155 3,112.
0061097			PRINTER, COLOR EASTMAN KODAK CO	522 312	L 44830C 89/03/23	1155 42,670.
0139759			ANALYZER, COLOR, DIGITAL, PHOT SM1495B ESECO-SPEEDMASTER / ELECTRONIC SM1400		L 17230C 87/03/30	1155 1,571.
0139760			ANALYZER, COLOR, DIGITAL, PHOT SM14960 ESECO-SPEEDMASTER / ELECTRONIC SM1400		L 17230C 87/03/30	1155 1,571.
0140133			NUMBERING MACHINE, PHOTO NEGTV NONE VEACH DEVELOPMENT CO	GS703	L 19064C 87/08/04	1155 1,200.
0473288	180813		CAMERA, SLIDE/STRIP FOROX CORP	SS028310 SS	L 69309A 78/02/27	1155 11,842.
0473289	194192		POWER SUPPLY SYSTEM, PHOTO BRON ELECTRONICS INC	031793 L3310/2	L 52660B 83/05/12	1155 2,242.
0473296	182788		SLIDE MOUNTER PAKO CORP	062605 20-282	L 86194A 79/02/28	1155 5,487.
0473297	190840		ENLARGER EPSON CORP HEAD OFFICE	K10-2356 ACS505	NAS 1 18929 82/04/21	1155 15,392.
0473299	175808		DENSITOMETER MACBETH DIV OF KOLLMORGEN CORP TD504	19873	L 28896A 75/07/23	1155 1,875.

NEW	OLD	E C N	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
0473310	178187		PRINTER, CONTACT, VACUUM DOUTHITT CORP THE	34416 A	L 63889A 77/06/08	1155 1,375.
0473311	174912		ENLARGER COLORTRAN INC	121195 404-081MODIFIED	L 27187A 75/06/03	1155 1,440.
0473313	075178		ENLARGER SALTZMAN JOS AND CO	18 A 18 M86A	NA12558 55/09/01	1155 3,830.
0473314	178614		CAMERA, STILL PICTURE PRINCETON APPLIED RESEARCH	1073-4 KE63A	LX 7600189 78/11/03	1155 2,450.
0473325	131739		CAMERA, STILL PICTURE, VIEW TELEX COMM F-RADIANT F-SINGER	486704 PACEMAKER4X5INC	L 74043 95/10/01	1155 236.
0520837			PROCESSING MACHINE/PHOTO FILM EASTMAN KODAK CO	00007902 11CM	MISC 91/05/14	1155 20,525.
0549737			ENLARGER OMEGA ENGINEERING INC	136267 D5500	L 63973B 84/04/24	1155 1,707.
0549738			ENLARGER OMEGA ENGINEERING INC	136251 D5500	L 63973B 84/04/24	1155 1,707.
0549739			ENLARGER OMEGA ENGINEERING INC	136268 D5500	L 63973B 84/04/24	1155 1,707.
0549740			ENLARGER OMEGA ENGINEERING INC	136268 D5500	L 63973B 84/04/24	1155 1,707.
0801345			ENLARGER OMEGA ENGINEERING INC	45851 D5500	L 11636D 92/03/24	1255 1,874.
0801346			ENLARGER OMEGA ENGINEERING INC	45848 D5500	L 11636D 92/03/24	1255 1,874.
0847708			PROCESSOR, FILM KREONITE INC	7751 KM3-2014EB	L 61092C 89/11/07	1155 37,384.

NEW	OLD	E C N	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
0847934			PROCESSOR COLENTA AMERICA CORP	301-830 30RTBW	L 99733B 86/06/24	1155 12,860.
1083898			CUTTER, PAPER PHOTO DESIGN OF ARIZONA	8446 BP1200	L 91584C 91/03/11	1155 7,425.
1086139			PRINTER, ADP, LABEL SEIKO INSTRUMENTS USA	M925184290 SLP1000	L 97117C 91/08/20	1155 174.
1086257			STILL, SINGLE, GLASS THERMOLYNE CORP	90-08-009 A56228	L 93611C 91/07/26	1255 3,995.
1086832			PLOTTER GRAPHTEC CORP	0115739 MP4200	L 99353C 91/07/08	1155 3,695.
1081424			PROCESSOR, PRINT, B/W ILFORD INC	23809 2240	L 9282D 92/03/13	1155 12,732.
1156240			DISPLAY UNIT SANYO ELECTRIC CO LTD	12542769 VM4509	L 19504D 92/08/17	1155 1,250.
1158356			PROCESSOR, COLOR PRINT KREONITE INC	RRJ92111 KM4-4243-RA4	L 21088D 92/10/16	1155 27,582.
1158362			METER, PH DENVER INSTR CO AINSWORTH DIV	C0003500 25	L 23274D 92/10/20	1155 1,010.
1255338			PRINTER, COLOR EASTMAN KODAK CO	393 312	L 37121D WYLE 93/07/22	1155 20,000.
1256417			PROCESSOR, PHOTOGRAPHIC, COLOR ILFORD INC	NONE CC1217	L 35218D 93/07/19	1155 27,895.
1256618			POWER SUPPLY NORMAN ENTERPRISES	138782 2000PS	L 38374D 93/08/19	1255 1,020.
1257053			PROCESSOR, COLOR PRINT KREONITE INC	RRT92095 KM4-4243-RA4	L 21663D 92/10/19	1155 27,582.

NEW	OLD	E C N	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
1257054			PROCESSOR, COLOR PRINT KREONITE INC	RRJ92112 KM4-4243-RA4	L 21663D 92/10/19	1155 27,582.
1257276			MIXER-DISTRIBUTOR, PHOTO CHEMI ILFORD INC	183 CIBACOPY CPMU	L 35657D 93/08/24	1155 8,784.
1257277			EASEL, PROJECTION PRINTING ILFORD INC	NONE CIBACOPY VCX	L 35657D 93/08/24	1155 3,715.
1260433			VIEWER, INFRARED ELECTROPHYSICS CORP	NONE 6100M	L 46338D 94/03/24	1155 1,495.
1260434			INTENSIFIER, IMAGE ELECTROPHYSICS CORP	13278 EF850	L 46338D 94/03/24	1155 1,000.
G074670			PRINTER, ADP HEWLETT-PACKARD CO	3008A16309 2278A	L 73450C 90/05/16	1169 533.
G076015			DISPLAY UNIT NEC INFORMATION SYSTEMS INC	03D00890A JC1601VMA	L 78865C 90/07/10	1169 1,100.
G085991			OPTICAL READER, DATA ENTRY TELXON CORP	895504 PTC730	MISC-HQDS 94/08/10	1169 1,000.
G086008			OPTICAL READER, DATA ENTRY TELXON CORP	895497 PTC730	NAS W 4441 88/10/17	1169 1,262.
G086009			OPTICAL READER, DATA ENTRY TELXON CORP	895508 PTC730	NAS W 4441 88/10/17	1169 1,262.
G086010			OPTICAL READER, DATA ENTRY TELXON CORP	895508 PTC730	NAS W 4441 88/10/17	1169 1,262.
G086011			OPTICAL READER, DATA ENTRY TELXON CORP	895495 PTC730	NAS W 4441 88/10/17	1169 1,262.
G086209			LASER SCANNER PHOTOGRAPHIC SCIENCES CORP	219 PSC4100	NAS W 4441 89/10/17	1169 762.

NEW	OLD	E C N	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
G088210			LASER SCANNER PHOTOGRAPHIC SCIENCES CORP	240 PSC4100	NAS W 4441 89/10/17	1169 782.
G088211			LASER SCANNER PHOTOGRAPHIC SCIENCES CORP	223 PSC4100	NAS W 4441 89/10/17	1169 782.
G088212			LASER SCANNER PHOTOGRAPHIC SCIENCES CORP	248 PSC4100	NAS W 4441 89/10/17	1169 782.
0035701			OPTICAL READER, DATA ENTRY TELXON CORP	002224461 860II	L 1501 95/07/10	1169 1,425.
0035702			OPTICAL READER, DATA ENTRY TELXON CORP	002224462 860II	L 1501 95/07/10	1169 1,425.
0035703			OPTICAL READER, DATA ENTRY TELXON CORP	002224463 860II	L 1501 95/07/10	1169 1,425.
0035704			OPTICAL READER, DATA ENTRY TELXON CORP	002224484 860II	L 1501 95/07/10	1169 1,425.
0056562			TYPEWRITER, ELECTRIC MATSUSHITA ELEC INDUS CO	8EM29B16933 KX-E400	L 40051C 88/07/07	1169 365.
0058058			COMPUTER, MICRO COMPUADD	30250 286	L 45128C 88/10/04	1169 1,105.
0058802			COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	7015084 8570E61	L 48117C 88/11/04	1169 4,043.
0059010			DISK DRIVE UNIT SYSGEN INC	43-82478 5.25BRIDGE DISK	L 44487C 88/11/25	1169 320.
0080650			COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	8015850 8570A21	L 51964C 89/03/20	1169 7,016.
0259828			PRINTER, ADP EPSON AMERICA INC	08070888 FX85	MISC 93/06/22	1169 368.

E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
0259915	TERMINAL, DATA PROCESSING INTERNATIONAL BUSINESS MACHINE	DC582 3180	L 4574C 86/07/28	1169 1,257.
0420365	CALCULATOR, ELECTRONIC SHARP ELECTRONICS CORP	13012178 QS1183	L 34592B 94/02/07	1169 128.
1084263	DISPLAY UNIT COMPUADD	01007846 51086	L 91159C 91/02/26	1169 418.
1261670	DISPLAY UNIT INTERNATIONAL BUSINESS MACHINE	23-V1889 8513001	L 46117C 88/11/04	1169 432.
1262668	PRINTER, ADP CANON INC	SJN32985 K1011A	L 51682D 94/07/21	1169 285.
1395652	LASER SCANNER PHOTOGRAPHIC SCIENCES CORP	246 PSC4100	MISC-HQDS 94/08/01	1169 762.
1395654	LASER SCANNER PHOTOGRAPHIC SCIENCES CORP	239 PSC4100	MISC-HQDS 94/08/01	1169 762.
1395655	LASER SCANNER PHOTOGRAPHIC SCIENCES CORP	241 PSC4100	MISC-HQDS 94/08/01	1169 762.
1395657	LASER SCANNER PHOTOGRAPHIC SCIENCES CORP	247 PSC4100	MISC-HQDS 94/08/01	1169 762.
0849105	TERMINAL, DATA PROCESSING DIGITAL EQUIPMENT CORP	TA38581 VT220A	1 18000 85/11/19	1130T 1,274.
0059430	TRUCK, FORK LIFT CLARK EQUIPMENT CO	TM247-0318-7105 TM20	L 45224C 89/01/30	1240 18,695.
0142654	CONTAINER, SHIPPING VIRGINIA WELDING CORP	NONE NONE	L 24885C 87/08/14	1206 1,375.
0219984	CONTAINER, SHIPPING STRICK TRAILER CO	B24790 0400SA7LW	L 94771B 85/12/18	1170 1,400.

E C N	NEW	OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
0219995			CONTAINER, SHIPPING STRICK TRAILER CO	B-447780 0400SA7LW	L 94771B 85/12/18	1208 1,400.
0259583			CONTAINER, STORAGE EASTERN SURVEYING CORP	202448 NONE	L 8649C 88/08/10	1208 1,250.
0280684			CONTAINER, STORAGE UNKNOWN (VERIFIED)	412-337-0 NONE	L 78355B 85/01/25	1208 1,200.
0281783			DISPLAY UNIT INTERNATIONAL BUSINESS MACHINE	0340992 5153-001	L 82582B 85/04/12	1240 478.
0420297	195538		PRINTER, ADP EPSON AMERICA INC	400500 MX100III	L 53570B 83/08/24	1240 803.
0486490	175755		ERASER, MAGNETIC BELL & HOWELL CO	7305 TD2903-4B	L 28383A 75/07/01	1208 1,073.
0532612	181984		ERASER, MAGNETIC BELL & HOWELL CO	4035 TD2903-4B	L 70751 83/01/12	1240 965.
0548792			ERASER, MAGNETIC BELL & HOWELL CO	1197 TD500	L 72610B 84/08/15	1240 3,905.
0848913			CALCULATOR, ELECTRONIC TEXAS INSTRUMENTS INC CONTROL	112128 T15330	L 68979C 90/01/22	1240 125.
1085056			TRANSCIEIVER, RADIO MOTOROLA INC	651ARG1427 H43SVU7120BN	L 92363C 81/04/08	1240 863.
1262530			TRUCK, FORK LIFT TOYO UMPANKI CO LTD	72A00403 FTB15B2	L 49893D 94/07/05	1245 18,332.
1263803			HOPPER, TRASH DISPOSAL UNKNOWN (VERIFIED)	NONE (VERIFIED) NONE (VERIFIED)	LX 94002 94/08/02	1240 2,000.
1263804			HOPPER, TRASH DISPOSAL UNKNOWN (VERIFIED)	NONE (VERIFIED) NONE (VERIFIED)	LX 94002 94/08/02	1240 2,000.

E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO		ACQ DOCUMENT ACQ DATE	BLDG COST
		MODEL NO	MODEL NO		
1263805	HOPPER, TRASH DISPOSAL UNKNOWN (VERIFIED)	NONE (VERIFIED)	NONE (VERIFIED)	LX 94002 94/08/02	1240 2,000.
1263806	HOPPER, TRASH DISPOSAL UNKNOWN (VERIFIED)	NONE (VERIFIED)	NONE (VERIFIED)	LX 94002 94/08/02	1240 2,000.
0144285	PHOTOCOPY MACHINE MINOLTA CORP	1611750 EP410Z	L	23088C 87/08/27	1240 3,073.
6078735	TRANSPORT, MAGNETIC TAPE MASS MICROSYSTEMS INC	131221 DATAPAK	L	84252C 90/10/11	1232 857.
6079348	COMPUTER, MICRO APPLE COMPUTER INC	F3040N2UC41 M52511FX	L	85728C 90/11/19	1232 9,508.
6079349	DISPLAY UNIT SONY CORP	2324026 GDM1950	L	85728C 80/11/19	1232 2,759.
1086652	PRINTER, ADP APPLE COMPUTER INC	CA051BKR M6000	L	98163C 91/06/28	1232 3,386.
1157483	SCANNER, COMPUTER APPLE COMPUTER INC	TF22607B222 M1381	L	22067D 92/09/30	1232 904.
1158430	RECORDER, HARD COPY TEKTRONIX INC	8030851 4693DX	L	54398C 89/04/18	1232 12,848.
1255804	DISK DRIVE UNIT INTRONL CORP	1938 51024-2-10	L	33708D 93/06/11	1232 3,985.
1257382	DISPLAY UNIT RADIUS INC	SSG328A10149 0381	L	28588D 93/08/26	1232 2,428.
1257384	PRINTER, ADP APPLE COMPUTER INC	F1327275108 M5890	L	28588D 93/08/26	1232 2,140.
1262328	SCANNER, COMPUTER EPSON AMERICA INC	5670007404 G530A	L	48673D 94/05/05	1232 1,280.

NEW	E C N OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
0058208		PRINTER, ADP EPSON AMERICA INC	001118033 LX800	NAS 1 18150 88/09/30	1244 228.
0058210		COMPUTER, MICRO SUPREME MFG CO	0017465 288/10	NAS 1 18150 88/09/30	1244 1,050.
0281787		DISPLAY UNIT INTERNATIONAL BUSINESS MACHINE	0340750 5153-001	L 82582B 85/04/12	1244 478.
0052586		DISPLAY UNIT MITSUBISHI ELECTRIC CORP	4329599 XC1430C	L 26929C 87/11/02	1208 500.
0429713		CALCULATOR, ELECTRONIC CANNON INSTRUMENT CO	709220 CP1216D	L 42592B 84/02/24	1208 286.
0485078	169828	TYPEWRITER INTERNATIONAL BUSINESS MACHINE	2311208 895	L 95896 73/12/01	1208 670.
1262689		PRINTER, ADP CANDON INC	SJN33241 K1011A	L 51662D 94/07/21	1208 285.
0258356		PRINTER, ADP NEC INFORMATION SYSTEMS INC	580007696 PINWRITER P8	L 99377B 86/08/01	1152 424.
1158280		MACHINE, MAILING ASCAM HASLER MAILING SYSTEM	NONE 320	L 19514D 92/10/20	1152 3,272.
1258425		SCALE, POSTAL ASCAM HASLER MAILING SYSTEM	SC1678 THE CHAMP	L 37575D 93/08/30	1152 4,119.
1258426		COMPUTER, MICRO DTK CO INC F-VELTRI F & SONS	0134773 KEEN4035	L 37575D 93/08/30	1152 2,500.
1258458		DISPLAY UNIT SAMSUNG ELECTRONICS	H8YC112605 MA2565	L 37575D 93/08/30	1152 200.
G074837		TYPEWRITER, ELECTRIC INTERNATIONAL BUSINESS MACHINE	0137841 WHEELWRITER8	L 75115C 90/08/01	1195B 876.

E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
G078445	COMPUTER, MICRO DELL COMPUTER CORP F-PC'S LTD	08BMA 310	L 83809C 80/09/28	1195B 2,400.
G078834	DISPLAY UNIT J4 INDUSTRIES INC.	9317873 PVM14VC+	L 82847C 80/10/18	1195B 400.
0060178	READER/PRINTER, MICROFICHE CANON USA MICROGRAPHICS DIV	33109874 PC80	L 50212C 89/02/10	1195A 3,508.
0281729	TYPEWRITER INTERNATIONAL BUSINESS MACHINE	6191652 6705B01	L 83532B 85/04/30	1195B 575.
0848470	DISPLAY UNIT PC'S LIMITED SEE DEL COMPUTERS	80202201 VC2	L 44740C 88/10/27	1195B 400.
0847498	PRINTER, ADP HEWLETT-PACKARD CO	2830J83262 33447A	L 64010C 89/10/04	1195B 3,985.
1090051	COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	23KYT20 8580-081	L 3735D 91/11/26	1195A 4,482.
1091201	WORK STATION, OFFICE DATUM FILING SYSTEMS INC	NONE NONE	L 4876D 92/03/08	1195A 1,398.
1091202	WORK STATION, OFFICE DATUM FILING SYSTEMS INC	NONE NONE	L 4876D 92/03/08	1195A 1,398.
1091203	WORK STATION, OFFICE DATUM FILING SYSTEMS INC	NONE NONE	L 4876D 92/03/08	1195A 1,398.
1091204	WORK STATION, OFFICE DATUM FILING SYSTEMS INC	NONE NONE	L 4876D 92/03/08	1195A 1,398.
1091205	WORK STATION, OFFICE DATUM FILING SYSTEMS INC	NONE NONE	L 4876D 92/03/08	1195A 2,170.
0035344	RECEIVER, RADIO, BEEPER MOTOROLA INC AUTOMOTIVE PROD	348BVC2CBQ A03CJC2468AA	L 54763D 95/02/27	1224T 228.

E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
0062442	COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	72-6067818 8580-111	L 52586C 89/08/13	1224T 5,400.
6079012	DISPLAY UNIT APPLE COMPUTER INC	5478887 M0401	L 82828C 90/10/25	1183 630.
0143381	COMPUTER, MICRO APPLE COMPUTER INC	F733JAV M5000	L 25339C 87/08/15	1183 4,195.
0846111	PRINTER, ADP HEWLETT-PACKARD CO	2805A92842 33440A	L 57412C 89/08/23	1195B 2,510.
1085339	DISPLAY UNIT RASTEROPS CORP	04100293 1902	L 94432C 91/04/30	1183 1,131.
1085340	COMPUTER, MICRO APPLE COMPUTER INC	F3114MYT M5525(11FX)	L 94432C 91/04/30	1183 4,638.
1087477	COMPUTER, MICRO SUN MICROSYSTEMS INC	118F0395 47	L 1056D 91/08/20	1183 4,886.
1255548	DISPLAY UNIT SONY CORP	9251DY1332 GDM1862B	L 33573D 93/05/20	1183 1,250.
1260365	PRINTER, ADP TEXAS INSTRUMENTS INC CONTROL	07397400804 3206	L 44018D 94/03/02	1183 810.
0420230 179761	CALCULATOR, ELECTRONIC TEXAS INSTRUMENTS INC CONTROL	4204317 T15040	L 64381A 77/06/07	1195B 123.
0054950	DISPLAY UNIT INTERNATIONAL BUSINESS MACHINE	2353879 8513001	L 35702C 88/04/18	1195 432.
0058119	PRINTER, ADP APPLE COMPUTER INC	CA83235Z M6000	L 45436C 88/10/06	1195 3,219.
0847571	PRINTER, ADP HEWLETT-PACKARD CO	2814A94194 33440A	L 64189C 89/10/10	1195 1,635.

E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
0848159	DISPLAY UNIT APPLE COMPUTER INC	5258188 M0401	L 64196C 89/10/17	1195 659.
0848213	COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	23-8040505 8570A21	L 63884C 89/10/19	1195 5,600.
1422848	DISPLAY UNIT APPLE COMPUTER INC	S44351P31XY M1823	NAS 1 20008 94/10/27	1195 1,866.
1422884	COMPUTER, MICRO APPLE COMPUTER INC	XC44500L M4300	NAS 1 20008 94/11/17	1195 3,088.
G077288	AMPLIFIER, AUDIO MCINTOSH LABORATORY INC	BX8578 M8200	L 80410C 90/08/22	1155 1,700.
G078423	OSCILLOSCOPE, PORTABLE TEKTRONIX INC	B060353 24458	L 82235C 90/09/28	1145 3,658.
0020437	MONITOR, TELEVISION SONY CORP	2000515 BVM1310	L 56397C 89/07/28	1201T 4,900.
0021292	PROBE IKEGAMI ELECTRONIC US INC	AEH 40288 ASP15C	L 96078C 91/06/19	1145 1,280.
0021601	SYNCHRONIZER EVERTZ	08919085 7000N-DSP	L 97398C 91/07/11	1155 2,700.
0053241	RECORDER, CASSETTE, VIDEO SONY CORP	14789 EV-S700U	L 26994C 88/01/14	1155 865.
0081578	RECORDER-REPRODUCER SET, SOUND AMPEX CORP F-INVAR ELECTR CORP	50488 CVR70	L 56397C 89/07/26	1145 23,940.
0141804	TIME BASE CORRECTOR, VIDEO MICROTIME INC	2017N TX2D	L 21208C 87/07/08	1201T 11,735.
0144111	LENS, ZOOM FUJINON INC	313116 A12X98	NAS 1 14360 87/10/16	1145 2,025.

NEW	OLD	E C N	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
0144122			LENS, ZOOM FUJINON INC	316337 A12X9B	NAS 1 14360 87/10/16	1201T 1,088.
0144147			CAMERA, TELEVISION, COLOR SONY CORP	13262 DXC-M3	NAS 1 14360 87/10/16	1201T 7,440.
0144153			MONITOR, TELEVISION MATSUSHITA ELEC INDUS CO	FJ5420298 BTS1300N	NAS 1 14360 87/10/16	1155 510.
0144156			RECORDER, CASSETTE, VIDEO J V C NIVICO VICTOR CO LTD	11013284 BR8800U	NAS 1 14360 87/10/16	1155 1,912.
0144173			MIXER, TELECONFERENCE EXPANSIO SHURE BROS INC	851500130 ST6008	NAS 1 14360 87/10/16	1155 3,750.
0144196			MULTIMETER, DIGITAL BECKMAN INDUSTRIAL CORP	01111489 310	NAS 1 14360 87/10/16	1145 140.
0144223			RECORDER, CASSETTE, VIDEO J V C NIVICO VICTOR CO LTD	11013275 BR8800U	NAS 1 14360 87/10/16	1201T 1,912.
0144546			MULTIMETER, DIGITAL FLUKE JOHN MFG CO INC	4135018 8021B	NAS 1 14360 87/10/16	1145 159.
0258824			CAMERA, TELEVISION SONY CORP	80138 DXC-M3AK	L 99578B 86/05/01	1201T 6,780.
0260265			MONITOR, TELEVISION J V C NIVICO VICTOR CO LTD	07009497 TM22U	L 7027C 86/08/27	1201T 356.
0404157	404157		RECEIVER, RADIO MOTOROLA INC AUTOMOTIVE PROD	259AJA1263 A03FNC2468C	L 82187B 84/02/06	1201T 323.
0472662	179887		CAMERA, MOTION PICTURE ARRIFLEX CORP OF AMERICA	60402 16SR	NAS 1 15048 77/08/01	1155 18,426.
0473266	LG0072		SOUND BLIMP ARRIFLEX CORP OF AMERICA	528 4A310	L 990 74/06/30	1155 1,823.

NEW	OLD	E C N	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
0473288	138535		CAMERA, MOTION PICTURE ARRIFLEX CORP OF AMERICA	NONE 16BL	NS16878 87/01/01	1155 3,363.
0473289	138536		LENS, CAMERA, MOTION PICTURE ANGENIEUX /ETS P/ SA	1167628 12-120	NAS 1 6878 75/07/08	1155 1,628.
0473273	178496		LENS, CAMERA, MOTION PICTURE ANGENIEUX /ETS P/ SA	1370890 12-120	L 51114A 76/09/17	1145 2,285.
0548721			RECORDER, TAPE, VIDEO SONY CORP	17954 V05800	NAS 1 14360 87/10/16	1155 3,286.
0548722			RECORDER, CASSETTE, VIDEO SONY CORP	21392 V05850	NAS 1 14360 87/10/16	1201T 5,447.
0549220			MONITOR, TELEVISION, COLOR SONY CORP	502459 PVM8000	L 69827B 84/08/29	1201T 828.
0802846			RECORDER/PLAYER, AUDIO TASCAM	55036931 122MK2	NAS 1 19150 93/05/01	1145 956.
0803036			SWITCHER, VIDEO VIDEOTEK INC	12930882 RS10A	NAS 1 19150 94/01/04	1201T 1,019.
0803846			AUDIO PATCH BAY ADC TELECOM F-ADC MAGNETIC	114 BUF407-4MKII	NAS 1 19150 94/05/23	1201T 1,100.
1086182			MONITOR, TELEVISION SONY CORP	2005313-0 PVM1220	L 98609C 91/06/25	1155 1,775.
1086183			MONITOR, TELEVISION SONY CORP	2005320-+ PVM1220	L 98609C 91/06/25	1155 1,775.
1086186			MONITOR, TELEVISION SONY CORP	5022454-8 PVM8220	L 96609C 91/06/25	1145 505.
1087726			RECORDER, CASSETTE, VIDEO MATSUSHITA ELEC INDUS CO	F1MDO0384 AG2510	L 2394D 91/09/10	1201T 420.

E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
1158292	MONITOR, TELEVISION JVC PROFESSIONAL PRODUCTS	13713991 TM2080SU	L 23280D 92/10/23	1155 424.
1158804	PROJECTOR, MOTION PICTURE RCA CORP GVMT & COMMERCIAL SYS TP86	3187	NAS 1 18648 93/02/11	1201T 350.
1258707	RECORDER, CASSETTE, VIDEO SONY CORP	0014893 SV01610	L 38233D 93/09/30	1201T 550.
1258708	RECORDER, CASSETTE, VIDEO SONY CORP	0015044 SV01610	L 38233D 93/09/30	1201T 550.
1258709	RECORDER, CASSETTE, VIDEO SONY CORP	0014958 SV01610	L 38233D 93/09/30	1201T 550.
1258710	RECORDER, CASSETTE, VIDEO SONY CORP	0015049 SV01610	L 38233D 93/09/30	1201T 550.
1258711	RECORDER, CASSETTE, VIDEO SONY CORP	0014800 SV01610	L 38233D 93/09/30	1201T 550.
1258712	RECORDER, CASSETTE, VIDEO SONY CORP	0015124 SV01610	L 38233D 93/09/30	1201T 550.
1258713	RECORDER, CASSETTE, VIDEO SONY CORP	0014998 SV01610	L 38233D 93/09/30	1201T 550.
1258714	RECORDER, CASSETTE, VIDEO SONY CORP	0015058 SV01610	L 38233D 93/09/30	1201T 550.
1258715	RECORDER, CASSETTE, VIDEO SONY CORP	0014862 SV01610	L 38233D 93/09/30	1201T 550.
1258716	RECORDER, CASSETTE, VIDEO SONY CORP	0014868 SV01610	L 38233D 93/09/30	1201T 550.
1258717	RECORDER, CASSETTE, VIDEO SONY CORP	0015092 SV01610	L 38233D 93/09/30	1201T 550.

E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
1258718	RECORDER, CASSETTE, VIDEO SONY CORP	0015148 SV01610	L 38233D 93/09/30	1201T 550.
1257981	DISPLAY UNIT IKEGAMA TSUSHINKI CO LTD	F0087 TM2017R	L 38788D 93/08/21	1145 2,029.
1257992	DISPLAY UNIT IKEGAMA TSUSHINKI CO LTD	F0091 TM2017R	L 38788D 93/08/21	1145 2,029.
1257993	DISPLAY UNIT IKEGAMA TSUSHINKI CO LTD	F0094 TM2017R	L 38788D 93/08/21	1145 2,029.
1258597	MONITOR, TELEVISION SONY CORP	2008940 PVM1344Q	NAS 1 19150 93/05/01	1201T 919.
1258780	MONITOR, TELEVISION MATSUSHITA ELEC INDUS CO	EH3453175 CT300T	NAS 1 14360 87/10/16	1145 460.
1280039	POWER SUPPLY BEST POWER TECHNOLOGY INC	3KB08821 LI1.3KVAB	32000001 93/08/13	1145 1,349.
1261029	RECORDER, CASSETTE, VIDEO SONY CORP	0010722 UVW1800	L 47012D 94/03/28	1201T 7,794.
0062078	TERMINAL, DATA PROCESSING INTERNATIONAL BUSINESS MACHINE	88A8835 8457150(3192)	L 54717C 89/05/17	1208 942.
0138786	DISPLAY UNIT NEC INFORMATION SYSTEMS INC	6XC12284C JC1401P3A	L 15082C 87/03/27	1208 595.
0141759	COMPUTER, MICRO COMPUADD	160571 286	L 21917C 87/07/08	1208 1,749.
1085214	READER, BAR CODE INTERNATIONAL BUSINESS MACHINE	27-CV493 7695	L 92817C 91/04/22	1208 471.
1262667	PRINTER, ADP CANON INC	SUN38275 K1011A	L 51662D 94/07/21	1208 285.

NEW	OLD	E C N	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
0532614	175644		YARDRAMP, PORTABLE EQUIPMENT CO OF AMERICA	5061030 YRA-AG208436LO/	L 288 10A 75/08/07	1171 6,969.
1085051			TRANSCEIVER, RADIO MOTOROLA INC	651ARG1422 H43SVU7120BN	L 92383C 91/04/08	1171 863.
6079651			WORK STATION, OFFICE CENTER CORE INC	NONE NONE	L 82633C 90/11/03	1183 2,048.
1087478			COMPUTER, MICRO SUN MICROSYSTEMS INC	118F0816 47	L 1056D 91/08/20	1183 4,886.
1255545			DISPLAY UNIT SONY CORP	9251DY1324 GDM1662B	L 33573D 93/05/20	1183 1,250.
0463426	177664		TYPEWRITER INTERNATIONAL BUSINESS MACHINE	3074330 885	L 45238A 76/08/08	1177 693.
1158225			SCALE, POSTAL ASCOM HASLER MAILING SYSTEM	SC1078 NONE	L 16515D 92/07/13	1177 2,325.
1158226			COMPUTER, MICRO ASCOM HASLER MAILING SYSTEM	601222 600	L 16515D 92/07/13	1177 3,000.
1158227			DISPLAY UNIT SAMSUNG ELECTRONICS	U10908088 MA2565	L 16515D 92/07/13	1177 220.
1158228			METER, POSTAGE ASCOM HASLER MAILING SYSTEM	NONE HASLER335	L 16514D 92/07/13	1177 4,904.
1158229			PRINTER, ADP ASCOM HASLER MAILING SYSTEM	0251 KXP118-OI	L 16515D 92/07/13	1177 695.
0259912			TERMINAL, DATA PROCESSING INTERNATIONAL BUSINESS MACHINE	DB854 3180	L 4574C 86/07/28	1169 1,257.
** 0021480			TRANSCEIVER, RADIO MOTOROLA INC AUTOMOTIVE PROD	232265 H38BU3123AN(MT	L 73153B 84/10/16	1224T 1,301.

** Asterisk items are applicable only to the Firm Fixed Price Security Support Services effort of this contract.

NEW	OLD	E C N	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
**	0081034		TRANSCEIVER, RADIO MOTOROLA INC AUTOMOTIVE PROD	428FPL0083 D43MJA7304BK	L 53021C 89/04/20	1224T 413.
**	0801750		RECEIVER, RADIO, BEEPER MOTOROLA COMMUNICATIONS GROUP	348BS25TF A03CJC2488AA	L 21021D 92/09/10	1224T 227.
**	0057865		PRINTER, ADP EPSON AMERICA INC	14462 P88MA	L 43805C 88/09/08	1224T 604.
**	0281100		COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	0073083 5170-089	L 76592B 85/04/26	1224T 4,524.
**	0548989		DISPLAY UNIT INTERNATIONAL BUSINESS MACHINE	0317786 5153-001	L 654408 84/05/25	1224T 478.
**	0062074		TERMINAL, DATA PROCESSING INTERNATIONAL BUSINESS MACHINE	88CE766 6457150(3192)	L 54717C 89/05/17	1206 942.
	1260487		PRINTER, ADP INTERNATIONAL BUSINESS MACHINE	01-MN718 4224E2	L 46874D 94/04/12	1206 4,977.
	0141634		RECEIVER, RADIO MOTOROLA COMMUNICATIONS GROUP	413BML0838 A03TNC2468C	L 19788C 87/06/23	1169 319.
	1089662		DISPLAY UNIT CTX INTL	CE-13602629 CVP5468A	L 5303D 91/10/30	1195A 825.
	1080039		COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	23P69228580 8580-081	L 3735D 91/11/28	1195A 4,452.
	1157532		PRINTER, ADP HEWLETT-PACKARD CO	3211J49989 33491A	NAS 1 18468 92/10/02	1195A 4,552.
	0062087		COMPUTER, MICRO APPLE COMPUTER INC	F91748G M5650	L 56148C 89/05/19	1195C 3,544.
	0062088		DISPLAY UNIT APPLE COMPUTER INC	5172951 M0401	L 56148C 89/05/19	1195C 659.

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Services effort of this contract.

E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
1156720	PRINTER, ADP VARIETRONIC SYSTEMS INC	41405617 POSTER PRINTER	L 21727D 92/09/16	1195C 2,545.
G074825	DISPLAY UNIT NEC INFORMATION SYSTEMS INC	04L08704H JC1403HMA	L 7367BC 90/05/01	1194 527.
G075280	COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	23-8080398 8570-081	L 73678C 90/05/25	1194 3,561.
G076089	PRINTER, ADP NEC INFORMATION SYSTEMS INC	603158284 P8200	L 78290C 90/07/12	1194 524.
G076090	PRINTER, ADP NEC INFORMATION SYSTEMS INC	603157170 P5200	L 78290C 90/07/12	1194 524.
G076438	PRINTER, ADP NEC INFORMATION SYSTEMS INC	603157233 P5200	L 78290C 90/08/08	1194 524.
G077881	READER/PRINTER, MICROFICHE CANON USA MICROGRAPHICS DIV	33313228 PC-P70	L 82210C 90/08/27	1194 1,785.
G078028	RECORDER, CASSETTE, VIDEO SHARP ELECTRONICS CORP	008320616 XA310	L 82811C 90/08/07	1194 418.
G078027	RECORDER, CASSETTE, VIDEO SHARP ELECTRONICS CORP	008320608 XA310	L 82811C 90/09/07	1194 418.
G078028	MONITOR, TELEVISION SHARP ELECTRONICS CORP	312455 XM2001	L 82811C 90/09/07	1194 471.
G078783	COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	235022803 8580A21	L 83547C 90/10/15	1194 7,087.
L018525	MODEM, COMMUNICATIONS DOUTY COMM INC FRMLY CASE/	012683460 4586FP	L 56277D 88/04/14	1194 300.
0058574	PRINTER, ADP NEC INFORMATION SYSTEMS INC	603089139 P5200	L 44720C 88/10/14	1194 519.

NEW	OLD	E C N	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
0081290			FILING SYSTEM KARDEX SYSTEMS INC	18804 LK-S80M	L 54294C 89/05/24	1194 19,020.
0258448			FILING SYSTEM KARDEX SYSTEMS INC	12301 LK580M	L 99508B 86/04/28	1194 14,788.
0420715	188282		CALCULATOR, ELECTRONIC CANNON INSTRUMENT CO	425328 CP1202D	L 21165B 81/02/23	1194 233.
0420727	184114		FILING SYSTEM KARDEX SYSTEMS INC	E3492 2075502-001	L 1701B 79/11/13	1194 11,488.
0420737	181981		FILING SYSTEM SPERRY CP DEFENSE PRODUCTS GP	E1984 2075502-001	L 84084A 78/11/30	1194 10,991.
0423111	184167		TYPEWRITER INTERNATIONAL BUSINESS MACHINE	8522332 895	L 628B 80/01/04	1194 810.
0425713	189873		TYPEWRITER, ELECTRIC REMINGTON RAND OFFICE MACHINE	1471825 SR101ECF	L 29739B 81/11/10	1194 820.
0429759	180149		TYPEWRITER INTERNATIONAL BUSINESS MACHINE	3613990 895	L 69448A 77/11/28	1194 747.
0648760			INSPECTING UNIT, FILM RESEARCH TECHN INT'L F-HARWALD	14781 PULSAR2800	L 71752B 84/08/07	1194 14,710.
0847295			PRINTER, ADP NEC INFORMATION SYSTEMS INC	58797 P5200	L 62598C 89/09/25	1194 532.
0849450			READER/PRINTER, MICROFORM MINOLTA CORP	4888-00244 DUPLIMATIC105	L 71705C 90/03/09	1194 5,110.
1085426			PRINTER, ADP NEC INFORMATION SYSTEMS INC	558013289LX P6200	L 93686C 91/05/16	1194 487.
1085430			PRINTER, ADP NEC INFORMATION SYSTEMS INC	559014987LX P6200	L 93686C 91/05/16	1194 487.

NEW	OLD	E C N	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
1085431			DISPLAY UNIT NEC INFORMATION SYSTEMS INC	13K21232F JC1403HMA	L 93886C 91/05/16	1194 475.
1085432			DISPLAY UNIT NEC INFORMATION SYSTEMS INC	13L06575C JC1403HMA	L 93886C 91/05/16	1194 475.
1085949			COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	81028088570 70(8570)	L 94816C 91/05/31	1194 2,630.
1085953			COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	81027788570 70(8570)	L 94816C 91/05/31	1194 2,630.
1087419			DISPLAY UNIT NEC INFORMATION SYSTEMS INC	16K44401D JC1403HMA	L 99570C 91/08/15	1194 415.
1087420			DISPLAY UNIT NEC INFORMATION SYSTEMS INC	16K44402D JC1403HMA	L 99570C 91/08/15	1194 415.
1087425			DISPLAY UNIT NEC INFORMATION SYSTEMS INC	16K44397D JC1403HMA	L 99570C 91/08/15	1194 415.
1088799			PRINTER, ADP NEC INFORMATION SYSTEMS INC	559020268LX PB200	L 4890D 91/10/08	1194 425.
1155711			COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	23KRNGA8570 70/386	L 18213D 92/07/20	1194 2,206.
1155712			COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	23KRNBA8570 70/386	L 18213D 92/07/20	1194 2,206.
1155714			COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	23KRNHX8570 70/386	L 18213D 92/07/20	1194 2,206.
1155717			COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	23KRNHZ8570 70/386	L 18213D 92/07/20	1194 2,206.
1155719			COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	23KRNGG8570 70/386	L 18213D 92/07/20	1194 2,206.

NEW	OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
1155720		COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	23KRKKB8570 70/386	L 18213D 92/07/20	1194 2,208.
1155728		DISPLAY UNIT NEC AMERICA INC BROADCASTING	25K66138D JC1403HMA	L 18213D 92/07/20	1194 404.
1155730		DISPLAY UNIT NEC AMERICA INC BROADCASTING	24L07803D JC1403HMA	L 18213D 92/07/20	1194 404.
1155731		DISPLAY UNIT NEC AMERICA INC BROADCASTING	24L07805D JC1403HMA	L 18213D 92/07/20	1194 404.
1155732		DISPLAY UNIT NEC AMERICA INC BROADCASTING	24L07804D JC1403HMA	L 18213D 92/07/20	1194 404.
1155733		DISPLAY UNIT NEC AMERICA INC BROADCASTING	24L07800D JC1403HMA	L 18213D 92/07/20	1194 404.
1156225		PRINTER, ADP NEC AMERICA INC BROADCASTING	020587 P6200	L 18214D 92/08/19	1194 404.
1156226		PRINTER, ADP NEC AMERICA INC BROADCASTING	016678 P6200	L 18214D 92/08/19	1194 404.
1156228		PRINTER, ADP NEC AMERICA INC BROADCASTING	020194 P6200	L 18214D 92/08/19	1194 404.
1156229		PRINTER, ADP NEC AMERICA INC BROADCASTING	021093 P6200	L 18214D 92/08/19	1194 404.
1156232		PRINTER, ADP NEC AMERICA INC BROADCASTING	020105 P6200	L 18214D 92/08/19	1194 404.
1156233		PRINTER, ADP NEC AMERICA INC BROADCASTING	021009 P6200	L 18214D 92/08/19	1194 404.
1156284		PRINTER, ADP NEC AMERICA INC BROADCASTING	022237 P6200	L 18214D 92/08/19	1194 404.

NEW	OLD	E C N	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
1156286			PRINTER, ADP NEC AMERICA INC BROADCASTING	021073 P6200	L 18214D 92/08/19	1194 404.
1156287			PRINTER, ADP NEC AMERICA INC BROADCASTING	020913 P6200	L 18214D 92/08/19	1194 404.
1156288			PRINTER, ADP NEC AMERICA INC BROADCASTING	020949 P6200	L 18214D 92/08/19	1194 404.
1156531			TESTER, TAPE, VIDEO RESEARCH TECHN INT'L F-HARWALD	0816 470	L 21024D 92/09/02	1194 4,800.
1156851			PRINTER, ADP NEC INFORMATION SYSTEMS INC	558021743 P6200	L 19884D 92/09/09	1194 404.
1156862			DISPLAY UNIT COMPUADD	H5NB601957 51109	L 21725D 92/09/14	1194 500.
1156867			DISPLAY UNIT COMPUADD	H5NB601583 51109	L 21725D 92/09/14	1194 500.
1156869			DISPLAY UNIT COMPUADD	H5NB601542 51109	L 21725D 92/09/14	1194 500.
1156871			COMPUTER, MICRO COMPUADD	615925 A000	L 21725D 92/09/14	1194 1,386.
1156872			COMPUTER, MICRO COMPUADD	615921 A000	L 21725D 92/09/14	1194 1,396.
1156874			COMPUTER, MICRO COMPUADD	615924 A000	L 21725D 92/09/14	1194 1,388.
1156214			SCANNER, HAND HELD LOGITECH INC	LU338200238 256	NAS 1 19488 92/10/14	1194 325.
1257350			COMPUTER, MICRO GOVERNMENT MICRO RESOURCES	GM9308016005 EXPERT486/50	NAS 1 19488 93/09/01	1194 2,079.

NEW	OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
1257371		COMPUTER, MICRO GOVERNMENT MICRO RESOURCES	GM9308016003 EXPERT488/50	NAS 1 19488 93/09/01	1194 2,079.
1257378		DISPLAY UNIT CTX INTL	K40-30202282 CVP5488A	NAS 1 19488 93/09/01	1194 299.
1257377		DISPLAY UNIT CTX INTL	K40-30202282 CVP5488A	NAS 1 19488 93/09/01	1194 299.
0058211		PRINTER, ADP EPSON AMERICA INC	0011118005 LX800	NAS 1 18150 88/09/30	1189 226.
0141778		COMPUTER, MICRO PC'S LIMITED SEE DEL COMPUTERS AT110	S025039	L 22300C 87/07/07	1169 2,662.
0259913		TERMINAL, DATA PROCESSING INTERNATIONAL BUSINESS MACHINE 3180	DC248	L 4574C 86/07/28	1169 1,257.
0404129	404129	DISPLAY UNIT INTERNATIONAL BUSINESS MACHINE 5153	0163418	L 588288 84/01/31	1169 476.
0801835		DISK DRIVE UNIT SONY CORP	809582 CDU8251	80330121830 92/07/15	1169 600.
1158444		DISK DRIVE UNIT SONY CORP	817289 CDU8250	80330121830 93/01/22	1169 592.
0143310		MODEM, COMMUNICATIONS HAYES MICROCOMPUTER PRODUCTS	A32700153692 1200	L 26124C 87/09/11	1208T 287.
1158255		DISPLAY UNIT GATEWAY 2000	T89D30372 PMV1448NI	L 24286D 92/10/14	1208T 400.
1158321		COMPUTER, MICRO GATEWAY 2000	0760792 SLIMLINE	L 24286D 92/10/14	1208T 1,140.
1258654		PRINTER, ADP CANON INC	SGS89360 K10110A	L 38414D 93/08/10	1208T 319.

NEW	OLD	E C N	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
G074758			TERMINAL, DATA PROCESSING DIGITAL EQUIPMENT CORP	HK72647272 VT220F2	L 31132C 88/01/07	1130T 195.
G074858			FILING SYSTEM KARDEX SYSTEMS INC	NONE SERIES80	L 73805C 90/05/14	1130T 14,087.
G078055			FILING SYSTEM KARDEX SYSTEMS INC	18577 LKS80M	L 79358C 90/08/29	1130T 13,879.
0058205			COMPUTER, MICRO SUPREME MFG CO	0017672 288/10	NAS 1 18150 88/08/30	1130T 1,050.
0058368			CONTAINER, STORAGE KAWASAKI FUJI SEIKI CO	SD204398 KCD10-2	L 45407C 88/10/28	1130T 2,190.
0058419			CONTAINER, STORAGE UNKNOWN (VERIFIED)	NONE NONE	L 45407C 88/11/07	1130T 2,190.
0058420			CONTAINER, STORAGE TOKYIE CAR CORPORATION	O-259658 DAA158BS	L 45407C 88/11/07	1130T 2,990.
0059425			MICRO AUTO FILLER MINOLTA CORP	418808 1503	L 45509C 89/01/24	1130T 3,525.
0258472			PRINTER, ADP EPSON AMERICA INC	004002587 P10FB-FX185	NAS 1 18150 86/08/04	1130T 899.
0259821			TERMINAL, DATA PROCESSING DIGITAL EQUIPMENT CORP	T688827 VT220B2	L 3088C 86/07/03	1130T 633.
0283994			DISPLAY UNIT INTERNATIONAL BUSINESS MACHINE	928305 5153-001	L 89588B 85/09/05	1130T 482.
0848196			READER/PRINTER, MICROFICHE CANON USA MICROGRAPHICS DIV	32300749 NP780	L 83302C 89/10/19	1130T 11,508.
0848197			AUTOCARRIER CANON USA MICROGRAPHICS DIV	NONE 100C	L 83302C 89/10/19	1130T 2,021.

NEW	OLD	E C N	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
1085416			COMPUTER, MICRO GATEWAY 2000	188899 386/25	L 94671C 91/05/03	1258 2,745.
1085417			DISPLAY UNIT NANA0-USA	35443011 9070U	L 94671C 91/05/03	1258 400.
1087714			CUTTER, MICROFISHE HOUSTON FEARLESS 76 INC	02-2229 1200	L 1828D 91/09/11	1130T 1,274.
1087806			PRINTER, ADP MATSHITA ELEC INDUS CO	1FMBCCF24805 KX-P11241	L 298D 91/08/29	1130T 293.
1280987			CONTAINER, STORAGE DEPT OF ARMY US ARMY GENERAL M	NONE (VERIFIED) NONE (VERIFIED)	LX 94014 94/03/24	1130T 5,000.
1280988			CONTAINER, STORAGE DEPT OF ARMY US ARMY GENERAL M	NONE (VERIFIED) NONE (VERIFIED)	LX 94014 94/03/24	1130T 5,000.
1280989			CONTAINER, STORAGE DEPT OF ARMY US ARMY GENERAL M	NONE (VERIFIED) HFT047/A	LX 94014 94/03/24	1130T 5,000.
1282133			PROCESSOR, FILM HOUSTON FEARLESS 76 INC	9315 MLM	L 48923D 94/06/03	1130T 3,771.
1282814			CONTAINER, STORAGE ALNACO CO	INBU268144 CD9-23	L 45407C 88/10/28	1130T 2,190.
1282815			CONTAINER, STORAGE UNKNOWN (VERIFIED)	NONE NONE	L 45407C 88/11/07	1130T 2,190.
1282816			CONTAINER, SHIPPING VIRGINIA WELDING CORP	NONE NONE	L 24885C 87/08/14	1130T 1,375.
1282817			CONTAINER, SHIPPING UNKNOWN (VERIFIED)	2681245 NONE	L 94771B 85/12/18	1130T 1,000.
1282842			CONTAINER, STORAGE DEPT OF ARMY US ARMY GENERAL M	NONE (VERIFIED) NONE (VERIFIED)	LX 94014 94/03/24	1130T 5,000.

NEW	E C N	OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
1158259			COMPUTER, MICRO GATEWAY 2000	0780795 SLIMLINE	L 24288D 92/10/14	1206T 1,140.
1255328			DISPLAY UNIT GATEWAY 2000	T89A03142 PMV1448NI	L 24288D 92/10/14	1206T 400.
1282802			PRINTER, ADP CANON INC	SMS09929 K10110A	L 50847D 84/07/07	1206T 308.
10815082			TERMINAL, DATA PROCESSING INTERNATIONAL BUSINESS MACHINE	23N005/88CK272 3472-4	L 90873C 81/04/10	1206 1,279.
G074836			TYPEWRITER, ELECTRIC INTERNATIONAL BUSINESS MACHINE	0137858 WHEELWRITER8	L 75115C 90/08/01	1195B 876.
0848086			COMPUTER, MICRO APPLE COMPUTER INC	F9173D1 M5650	L 57408C 89/08/21	1195B 3,542.
0848087			DISPLAY UNIT APPLE COMPUTER INC	5184017 M0401	L 57409C 89/08/21	1195B 858.
G078159			TRUCK, FORKLIFT CROWN INDUSTRIAL PRODUCTS CO	1A106338 20MT	L 83046C 90/10/17	1206 6,050.
0137573			TERMINAL, DATA PROCESSING INTERNATIONAL BUSINESS MACHINE	E4827 3180	L 8635C 88/11/04	1206 1,377.
0138598			COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	7263153 5170-339	L 15291C 87/03/18	1206 3,441.
0142335			DISPLAY UNIT INTERNATIONAL BUSINESS MACHINE	278253 5154-001	MISC 93/08/22	1206 408.
0282861			CONTAINER, SHIPPING UNKNOWN (VERIFIED)	875988 8FTX8FTX40FT	L 87801B 85/08/25	1206 1,400.
0282862			CONTAINER, SHIPPING UNKNOWN (VERIFIED)	414765-9 8FTX8FTX40FT	L 87801B 85/08/25	1206 1,400.

E C N	NEW	OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
1087204			PRINTER, ADP MATSUSHITA ELEC INDUS CO	1EM8CCF82226 KX-P11241	L 00298D 91/07/30	1206 293.
1425088			CART, SECURITY TECHNO PRODUCTS INC.	NONE (VERIFIED) C120	LX 95046 95/05/23	1245 1,051.
1157210			COMPUTER, MICRO APPLE COMPUTER INC	F123500 V744 M5780	L 22088D 92/09/24	1183 3,050.
1261744			COMPUTER, MICRO APPLE COMPUTER INC	CK3485D51LZ M2118	NAS 1 20005 94/04/19	1183 2,316.
1424034			DISPLAY UNIT APPLE COMPUTER INC	S445106J1XY M1823	NAS 1 20006 95/01/25	1244 1,866.
1424200			COMPUTER, MICRO APPLE COMPUTER INC	XB5050PP45B M1688	NAS 1 20008 95/02/24	1244 4,839.
0035281			DISK DRIVE UNIT IOMEGA	M515010246 B1230T	L 95/01/18	380 1244 412.
1258785			PRINTER, ADP DATA PRODUCTS CO INC	10193 1560	L 38728D 93/10/18	1244 4,761.
1423879			SCANNER, COMPUTER MICROTEK INTERNATIONAL INC	S45870220Z MRS1200F36	L 380 95/01/18	1244 2,399.
1423174			PRINTER, ADP EASTMAN KODAK CO	24654616 XL7720	L 56994D 94/12/09	1244 17,170.
0082023			DISPLAY UNIT SONY CORP	12225 GDM1601	L 55137C 89/05/15	1244 3,389.
1088000			COMPUTER, MICRO APPLE COMPUTER INC	F3133MDT M5525(11FX)	L 374D 91/09/13	1244 5,475.
0282717			COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	O160821 5170-099	L 865308 85/06/25	1240 7,530.

E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	E C N	
					NEW	OLD
0423115	190047	TRANSCEIVER, RADIO MOTOROLA INC AUTOMOTIVE PROD	230AFU0911 H3388U1113N	L 29681B 81/10/05	1206	1,297.
1091488		DISPLAY UNIT NETWORK COMPUTING DEVICES INC	208AA124 17C	L 11435D 92/03/10	1183	800.
1091513		COMPUTER, MICRO NETWORK COMPUTING DEVICES INC	0292C007980 17CP3	L 11435D 92/03/10	1183	2,317.
0259599		SAW, BAND DOALL CO	356-87251 TF2525	NAS 1 18359 86/09/03	1245	75,610.
0424887	018928	SHEARS, GAP SQUARING CINCINNATI INC F-CINCINNATI	308087 2508	NAW1501 74/08/30	1245	6,188.
0426343	034070	SAW, BAND ARMSTRONG-BLUM MFG CO	542159 MARVEL8	L999999999 74/08/30	1245	1,493.
0426349	114875	SAW, CUTOFF PANGBORN F-TY SA MAN MACHINE	1118D83700 1118D	NS12429 63/03/01	1245	35,715.
0141088		DISPLAY UNIT INTERNATIONAL BUSINESS MACHINE	0117855 5154-001	L 99292B 86/04/29	1206	577.
0279833		COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	02883885170 5170	LX 92018 92/07/23	1208	3,938.
6079220		TRANSCEIVER, RADIO MOTOROLA COMMUNICATIONS GROUP	792FQJ7116 H43RFU71208N	L 82259C 90/11/06	1177	780.
0137568		TERMINAL, DATA PROCESSING INTERNATIONAL BUSINESS MACHINE	EA530 3180	L 8635C 86/11/04	1195B	1,377.
0419048	184189	TYPEWRITER INTERNATIONAL BUSINESS MACHINE	8522330 895	L 828B 80/01/04	1195B	810.
0142228		TERMINAL, DATA PROCESSING INTERNATIONAL BUSINESS MACHINE	11413 6457150(3192)	L 23602C 87/08/03	1195A	947.

E C N	NEW	OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
0426327		192397	TYPEWRITER INTERNATIONAL BUSINESS MACHINE	4851801 6705	L 42595B 82/12/30	1195A 670.
0061597			HANDLER, DRUM, HYD W/ DUMPER VALLEY CRAFT INC	NONE 6149	NAS 1 18150 89/10/02	1171 2,037.
0284680		184718	HOPPER, TRASH DISPOSAL MCCULLOCH CORP F--MC CULLOCH	1010 4.0CU YD	EMS MEMO 80/01/03	1283 1,165.
0284646		184719	HOPPER, TRASH DISPOSAL MCCULLOCH CORP F--MC CULLOCH	1011 4.0CU YD	EMS MEMO 80/01/03	1284 1,165.
0284849		184717	HOPPER, TRASH DISPOSAL MCCULLOCH CORP F--MC CULLOCH	1009 4.0CU YD	EMS MEMO 80/01/03	1292 1,165.
0284850		184712	HOPPER, TRASH DISPOSAL MCCULLOCH CORP F--MC CULLOCH	1004 4.0CU YD	EMS MEMO 80/01/03	1283 1,165.
0426370		184711	HOPPER, TRASH DISPOSAL MCCULLOCH CORP F--MC CULLOCH	1003 4.0CU YD	EMS MEMO 80/01/03	1240 1,165.
0426377		184714	HOPPER, TRASH DISPOSAL MCCULLOCH CORP F--MC CULLOCH	1006 4.0CU YD	EMS MEMO 80/01/03	1225 1,165.
0426378		184713	HOPPER, TRASH DISPOSAL MCCULLOCH CORP F--MC CULLOCH	1005 4.0CU YD	EMS MEMO 80/01/03	1238 1,165.
0426398		184716	HOPPER, TRASH DISPOSAL MCCULLOCH CORP F--MC CULLOCH	1008 4.0CU YD	EMS MEMO 80/01/03	1240 1,165.
1085053			TRANSCIEVER, RADIO MOTOROLA INC	651ARG1424 H43SVU7120BN	L 92363C 91/04/09	1240 863.
1260228		184715	HOPPER, TRASH DISPOSAL MCCULLOCH CORP F--MC CULLOCH	1007 4.0CU YD	EMS MEMO 80/01/03	1251 1,165.
6074461			DISK DRIVE UNIT CUTTING EDGE INC.	19008A CD-HDD	L 73783C 80/04/26	1221 775.

NEW	OLD	E C N	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
0259547			SAFE MOSLER SAFE CO	145111 7110 00 920 934	L 5560C 86/08/28	1221 1,125.
0259551			CABINET, FILE, SECURITY MOSLER SAFE CO	6140225 7110 01 028 558	L 5560C 86/08/28	1221 1,861.
1087776			PRINTER, ADP QMS INC	00016253 CSC110	L 99580C 91/08/22	1221 8,092.
1256582			COMPUTER, MICRO APPLE COMPUTER INC	F3313HHHCC8 M1206	NAS 1 19468 93/07/30	1221 4,667.
1257009			SCANNER, COMPUTER LACIE LTD	126158 SILVERSCANNERII	L 35632D 93/08/02	1221 1,999.
1257097			PRINTER, ADP APPLE COMPUTER INC	F13270ZL M5890	L 36649D 93/08/06	1221 2,259.
1257098			DISPLAY UNIT NEC CORP	36D00498A JC1741UMA	L 36649D 93/08/06	1221 1,365.
1261521			TABLET, DIGITIZING WACOM CO LTD	312JB0835-00 UD0608A	L 47183D 94/04/27	1221 298.
1156234			PRINTER, ADP NEC AMERICA INC BROADCASTING	020563 P8200	L 18214D 92/08/19	1194 404.
0142217			TERMINAL, DATA PROCESSING INTERNATIONAL BUSINESS MACHINE	16348 6457150(3192)	L 23602C 87/08/03	1206 947.
0801437			DISK DRIVE UNIT PINNACLE MICRO INC	2853 RED130S	L 17842D 92/07/09	1182T 1,696.
1160090			TABLE, DRAFTING MAYLINE CO INC	34469 11120XXX	L 26671D 93/01/14	1182T 1,565.
1264390			DISPLAY UNIT APPLE COMPUTER INC	S44310TF1XY M1823	NAS 1 20006 94/10/12	1192T 1,866.

E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	E C N	
					NEW	OLD
0035173	PRINTER, ADP APPLE COMPUTER INC	D54480K5 M2880	NAS 1 20008 94/12/21	1148		2,166.
0056347	PRINTER, ADP APPLE COMPUTER INC	CAB1420SE M8000	L 38478C 88/07/07	1148		4,889.
0847534	RECORDER, HARD COPY MITSUBISHI ELECTRIC CORP	M11886 G850-105	L 63864C 89/10/08	1148		8,000.
0847535	CONTROLLER, HARD COPY MITSUBISHI ELECTRIC CORP	O1027 CSC100	L 63864C 89/10/08	1148		6,715.
1087636	COMPUTER, MICRO APPLE COMPUTER INC	BS27419 MACZ205ZFP111	L 87597C 91/08/28	1148		4,085.
1254815	DISK DRIVE UNIT NUDESIGN ENGINEERING INC	O33021202789 128MEG OPTICAL	B1200.1048 93/04/14	1148		1,098.
1254844	PRINTER, ADP TEKTRONIX INC	JP12568 4684	L 30425D 93/04/28	1148		14,680.
1256080	SCANNER, COMPUTER MICROTEK LAB INC MICROTEK GOVE	S275701924 MRS6002S	L 15727D 92/07/07	1148		1,524.
1256455	COMPUTER, MICRO APPLE COMPUTER INC	X830RE7PCC8 M1206	L 34027D 93/07/22	1148		6,778.
1256458	DISPLAY UNIT APPLE COMPUTER INC	S43230FND07 M1298	L 34027D 93/07/22	1148		1,098.
1424250	COMPUTER, MICRO APPLE COMPUTER INC	X850708L3VX M1888	NAS 1 20006 95/02/24	1148		7,549.
1424273	DISPLAY UNIT APPLE COMPUTER INC	S444638Q1XY M1823	NAS 1 20006 95/02/24	1148		1,866.
G074843	TYPEWRITER, ELECTRIC INTERNATIONAL BUSINESS MACHINE	0137708 WHEELWRITER8	L 75115C 90/06/01	1151		676.

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E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	E C N	
					NEW	OLD
** 0078253	TYPEWRITER, ELECTRIC INTERNATIONAL BUSINESS MACHINE	11-11CMKW8 WHEELWRITER6	L 84704C 90/11/08	1151 878.		
** 0058015	COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	7040577 8550031	L 44868C 88/09/30	1151 2,821.		
** 0080501	DISK DRIVE UNIT SYSGEN INC	43-88588 5.25BRIDGE DISK	L 51947C 89/03/08	1151 284.		
** 0138355	MODEM, COMMUNICATIONS HAYES MICROCOMPUTER PRODUCTS	A29000153358 1200	L 13309C 87/01/09	1151 424.		
** 0141949	PRINTER, ADP NEC INFORMATION SYSTEMS INC	58018B408 PINWRITER P6	L 22298C 87/07/20	1151 459.		
** 0258728	PRINTER, ADP NEC INFORMATION SYSTEMS INC	5810017558 PINWRITER P7	L 98377B 88/05/07	1151 548.		
** 1080748	DISPLAY UNIT NEC INFORMATION SYSTEMS INC	12M02808F JC1403HMA	NAS 1 19427 92/02/14	1151 500.		
** 1256652	PRINTER, ADP CANON INC	SGY76394 K10110A	L 38414D 93/09/10	1151 319.		
** 1257571	DISK DRIVE UNIT SYSGEN INC	43-17045 5.25	F05 88/09/30	1151 200.		
0144186	RECORDER, TAPE, VIDEO SONY CORP	10753 V05800	NAS 1 14360 87/10/16	1201T 3,510.		
0527638	MONITOR, TELEVISION SONY CORP	2014798 PVM1910	L 8459C 88/08/22	1201T 802.		
1086344	RECORDER, CASSETTE, VIDEO SONY CORP	S01-0010728-5 EV09800A	L 97397C 91/07/30	1201T 3,840.		
1067753	PRINTER, ADP HEWLETT-PACKARD CO	1781020 RGT-1394	L 2245D 91/09/19	1201T 1,405.		

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EQUIPMENT ASSIGNED TO ON SITE CONTRACTORS (NAS 1 19150)

E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
1087754	DISPLAY UNIT INTERNATIONAL BUSINESS MACHINE	C5F7NF13CM14 8512-001	L 2245D 91/09/19	1201T 405.
1087755	COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	23ACVT6 8540-045	L 2245D 91/09/19	1201T 2,478.
** G078990	TRANSCEIVER, RADIO MOTOROLA INC AUTOMOTIVE PROD	232281 H33BBU3123AN(MT	L 73153B 84/10/18	1224T 1,301.
** G078845	TRANSCEIVER, RADIO MOTOROLA COMMUNICATIONS GROUP	651AQM683 H43SVU718BN	L 83927C 90/10/05	1224T 552.
** G078846	TRANSCEIVER, RADIO MOTOROLA COMMUNICATIONS GROUP	651AQM682 H43SVU718BN	L 83927C 90/10/05	1224T 552.
** G078847	TRANSCEIVER, RADIO MOTOROLA COMMUNICATIONS GROUP	651AQM680 H43SVU718BN	L 83927C 90/10/05	1224T 552.
** G078848	TRANSCEIVER, RADIO MOTOROLA COMMUNICATIONS GROUP	651AQM681 H43SVU718BN	L 83927C 90/10/05	1224T 552.
** G078922	TRANSCEIVER, RADIO MOTOROLA COMMUNICATIONS GROUP	428AQU4758 D43MJA73A5CK	L 84851C 90/10/22	1224T 448.
** 0021481	PISTOL, .357 CALIBER SMITH AND WESSON OF LEAR	BJF2889 65-4	NAS 1 19150 93/02/03	1224T 274.
** 0021482	PISTOL, .357 CALIBER SMITH AND WESSON OF LEAR	BBM4917 65-4	NAS 1 19150 93/02/03	1224T 274.
** 0021483	PISTOL, .357 CALIBER SMITH AND WESSON OF LEAR	BEV1446 65-4	NAS 1 19150 93/02/03	1224T 274.
** 0021484	PISTOL, .357 CALIBER SMITH AND WESSON OF LEAR	BFF9033 65-4	NAS 1 19150 93/02/03	1224T 274.
** 0021485	PISTOL, .357 CALIBER SMITH AND WESSON OF LEAR	BFF9079 65-4	NAS 1 19150 93/02/03	1224T 274.

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NEW	E C N	OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
**	0021486		PISTOL, .357 CALIBER SMITH AND WESSON OF LEAR	BFF9104 65-4	NAS 1 19150 93/02/03	1224T 274.
**	0021487		PISTOL, .357 CALIBER SMITH AND WESSON OF LEAR	BFF9129 65-4	NAS 1 19150 93/02/03	1224T 274.
**	0021489		PISTOL, .357 CALIBER SMITH AND WESSON OF LEAR	BFF9144 65-4	NAS 1 19150 93/02/03	1224T 274.
**	0021490		PISTOL, .357 CALIBER SMITH AND WESSON OF LEAR	BFJ2929 65-4	NAS 1 19150 93/02/03	1224T 274.
**	0021491		PISTOL, .357 CALIBER SMITH AND WESSON OF LEAR	BFF8976 65-4	NAS 1 19150 93/02/03	1224T 274.
**	0021492		PISTOL, .357 CALIBER SMITH AND WESSON OF LEAR	BFJ2875 65-4	NAS 1 19150 93/02/03	1224T 274.
**	0021493		PISTOL, .357 CALIBER SMITH AND WESSON OF LEAR	BFF9004 65-4	NAS 1 19150 93/02/03	1224T 274.
**	0021494		PISTOL, .357 CALIBER SMITH AND WESSON OF LEAR	BFF9155 65-4	NAS 1 19150 93/02/03	1224T 274.
**	0021495		PISTOL, .357 CALIBER SMITH AND WESSON OF LEAR	D801812 65-3	NAS 1 19150 93/02/03	1224T 251.
**	0021496		PISTOL, .357 CALIBER SMITH AND WESSON OF LEAR	ADM1285 65-3	NAS 1 19150 93/02/03	1224T 251.
**	0021497		PISTOL, .357 CALIBER SMITH AND WESSON OF LEAR	D802284 65-3	NAS 1 19150 93/02/03	1224T 251.
**	0021498		PISTOL, .357 CALIBER SMITH AND WESSON OF LEAR	D801697 65-3	NAS 1 19150 93/02/03	1224T 251.
**	0021499		PISTOL, .357 CALIBER SMITH AND WESSON OF LEAR	ADY1229 65-3	NAS 1 19150 93/02/03	1224T 251.

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EQUIPMENT ASSIGNED TO ON SITE CONTRACTORS (NAS 1 19150)

NEW	E C N	OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
**	0021500		PISTOL, .357 CALIBER SMITH AND WESSON OF LEAR	ADM1155 65-3	NAS 1 19150 93/02/03	1224T 251.
**	0021501		PISTOL, .357 CALIBER SMITH AND WESSON OF LEAR	BEV9289 65-4	NAS 1 19150 93/02/03	1224T 274.
**	0021502		PISTOL, .357 CALIBER SMITH AND WESSON OF LEAR	BFJ2817 65-4	NAS 1 19150 93/02/03	1224T 274.
**	0021503		PISTOL, .357 CALIBER SMITH AND WESSON OF LEAR	BES9335 65-4	NAS 1 19150 93/02/03	1224T 274.
**	0021505		PISTOL, .357 CALIBER SMITH AND WESSON OF LEAR	ADY0984 65-3	NAS 1 19150 93/02/03	1224T 251.
**	0021508		PISTOL, .357 CALIBER SMITH AND WESSON OF LEAR	BFJ2732 65-4	NAS 1 19150 93/02/03	1224T 274.
**	0053710		TYPEWRITER, ELECTRIC MATSUSHITA ELEC INDUS CO	8BM29A10519 KX-E400	L 34341C 88/04/01	1228 333.
**	0053711		TYPEWRITER, ELECTRIC MATSUSHITA ELEC INDUS CO	8BM29A10491 KX-E400	L 34341C 88/04/01	1228 333.
**	0053714		TYPEWRITER, ELECTRIC MATSUSHITA ELEC INDUS CO	8BM29A10508 KX-E400	L 34341C 88/04/01	1228 333.
**	0053716		TYPEWRITER, ELECTRIC MATSUSHITA ELEC INDUS CO	8BM29A10489 KX-E400	L 34341C 88/04/01	1224T 333.
**	0055320		DISPLAY UNIT APPLE COMPUTER INC	5088614 M0401	MISC-A/FORC 95/07/07	1299T 889.
**	0055321		COMPUTER, MICRO APPLE COMPUTER INC	F8184CH M5000	MISC-A/FORC 95/07/07	1298T 4,211.
**	0059940		RADAR SET M P H INDUSTRIES INC	34933 K15K	L 47243C 89/01/13	1224T 1,188.

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E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
** 0059941	RADAR SET M P H INDUSTRIES INC	34949 K15K	L 47243C 89/01/13	1224T 1,188.
** 0080821	RADAR, AUTOMOBILE SPEED MPH INDUSTRIES INC	38287 12SC	L 47243C 89/03/09	1224T 1,015.
** 0080522	RADAR, AUTOMOBILE SPEED MPH INDUSTRIES INC	38288 12SC	L 47243C 89/03/09	1224T 1,015.
** 0080893	TRANSCEIVER, RADIO MOTOROLA INC AUTOMOTIVE PROD	651APG1358 HT600	L 53021C 89/04/06	1224T 808.
** 0080894	TRANSCEIVER, RADIO MOTOROLA INC AUTOMOTIVE PROD	651APG1357 HT600	L 53021C 89/04/06	1224T 808.
** 0080895	TRANSCEIVER, RADIO MOTOROLA INC AUTOMOTIVE PROD	651APG1358 HT600	L 53021C 89/04/06	1224T 808.
** 0081033	TRANSCEIVER, RADIO MOTOROLA INC AUTOMOTIVE PROD	428FFLO082 D43MJA7304BK	L 53021C 89/04/20	1224T 413.
** 0081035	TRANSCEIVER, RADIO MOTOROLA INC AUTOMOTIVE PROD	428FFLO084 D43MJA7304BK	L 53021C 89/04/20	1224T 413.
** 0081038	TRANSCEIVER, RADIO MOTOROLA INC AUTOMOTIVE PROD	428FFLO085 D43MJA7304BK	L 53021C 89/04/20	1224T 413.
** 0137708	RADAR SET M P H INDUSTRIES INC	11237 K15	L 9807C 88/11/28	1224T 2,180.
** 0138004	COMPOSING MACHINE MERLIN MACHINE CORP	512110 35-00	L 12478C 86/12/12	1228 1,528.
** 0144063	RECORDER, CASSETTE, VIDEO SHARP ELECTRONICS CORP	313248 XA120	NAS 1 17222 87/11/10	1224T 640.
** 0257320	PRINTER, ADP APPLE COMPUTER INC	0359419 M0310	L 8188C 88/08/08	1224T 441.

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NEW	OLD	E C N	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
**	0281967		PRINTER, ADP INTERNATIONAL BUSINESS MACHINE	41-P9785 3287-002	L 80757B 85/05/01	1228 3,551.
**	0425720	189871	TYPEWRITER, ELECTRIC REMINGTON RAND OFFICE MACHINE	1474141 SR101ECF	L 297398 81/11/10	1224T 820.
**	0485032	167801	TYPEWRITER INTERNATIONAL BUSINESS MACHINE	2218955 885	L 91137 73/06/01	1224T 821.
**	0532024	181388	RADAR SET, HAND HELD KUSTOM QUALITY ELECTRONICS INC	N-2974 HR8	L 78508A 78/04/18	1224T 1,303.
**	0548204		TRANSCEIVER, RADIO MOTOROLA INC AUTOMOTIVE PROD	420AJS0228 H43SSU3140AN	L 73153B 84/10/04	1224T 2,034.
**	0548208		TRANSCEIVER, RADIO MOTOROLA INC AUTOMOTIVE PROD	420AJS0230 H43SSU3140AN	L 73153B 84/10/04	1224T 2,034.
**	0548223		TRANSCEIVER, RADIO MOTOROLA INC AUTOMOTIVE PROD	232283 H388BU3123AN(MT)	L 73153B 84/10/16	1224T 1,301.
**	0548224		TRANSCEIVER, RADIO MOTOROLA INC AUTOMOTIVE PROD	232259 H388BU3123AN(MT)	L 73153B 84/10/16	1224T 1,301.
**	0548227		TRANSCEIVER, RADIO MOTOROLA INC AUTOMOTIVE PROD	232260 H388BU3123AN(MT)	L 73153B 84/10/16	1224T 1,301.
**	0548228		TRANSCEIVER, RADIO MOTOROLA INC AUTOMOTIVE PROD	232282 H388BU3123AN(MT)	L 73153B 84/10/16	1224T 1,301.
**	0549455		CAMERA, STILL PICTURE STIK/STRIP INC	315176 124	L 68258B 84/05/22	1228 871.
**	0549670		CAMERA, STILL PICTURE STIK/STRIP INC	345264 124	L 68258B 84/05/11	1228 871.
**	0801753		RECEIVER, RADIO, BEEPER MOTOROLA COMMUNICATIONS GROUP	3488SS25TG A03CJC2488AA	L 21021D 92/09/10	1224T 227.

** Asterisk items are applicable only to the Firm Fixed Price Security Support
 Services effort of this contract.

E C N	NEW	OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
**	0802737		PISTOL, .357 CALIBER SMITH AND WESSON OF LEAR	BFJ2688 65-4	NAS 1 19150 93/02/03	1224T 274.
**	0846520		TRANSCEIVER, RADIO MOTOROLA COMMUNICATIONS GROUP	651APN5037 H43SVU7180N	L 59377C 88/07/25	1224T 608.
**	0846521		TRANSCEIVER, RADIO MOTOROLA COMMUNICATIONS GROUP	651APN5038 H43SVU7180N	L 59377C 88/07/25	1224T 608.
**	0846522		TRANSCEIVER, RADIO MOTOROLA COMMUNICATIONS GROUP	651APN5039 H43SVU7180N	L 59377C 88/07/25	1224T 608.
**	0846550		TRANSCEIVER, RADIO MOTOROLA COMMUNICATIONS GROUP	428FP50046 D43MJA7304K	L 58579C 88/08/04	1224T 413.
**	1085567		PRINTER, ADP INTERNATIONAL BUSINESS MACHINE	01-LH926 4224E2	L 93331C 91/05/17	1228 4,503.
**	1089736		SAFE MOSLER SAFE CO	7990307 7110-00-931-077	L 93589C 91/11/12	1224T 3,874.
**	0058052		COMPUTER, MICRO COMPUADD	30452 286	L 44722C 88/10/04	1229B 1,165.
**	0428510	177866	TYPEWRITER INTERNATIONAL BUSINESS MACHINE	3074333 895	L 45238A 76/08/09	1229B 693.
**	0802887		DRILL, HARDENED STEEL, SAFE LOCKMASTERS INC	NONE (VERIFIED) NONE (VERIFIED)	30050002 92/12/01	1229B 1,360.
**	1084415		DISPLAY UNIT COMPUADD	01102483 51089	L 91465C 91/03/08	1229B 400.
**	0058055		COMPUTER, MICRO COMPUADD	30002 286	L 45128C 88/10/04	1224T 1,105.
**	0142083		DISPLAY UNIT NEC INFORMATION SYSTEMS INC	72C08616C JC1401P3A	L 23653C 87/07/29	1224T 589.

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EQUIPMENT ASSIGNED TO ON SITE CONTRACTORS (NAS 1 19150)

LARC EMS REPORT IPGPLIST
DATA AS OF 08/22/95

E C N	DESCRIPTION	SERIAL NO	ACQ DOCUMENT	BLDG
NEW	MANUFACTURER	MODEL NO	ACQ DATE	COST
** 1262668	PRINTER, ADP CANON INC	SJN38280 K1011A	L 51662D 94/07/21	1224T 285.
0847625	DESK MAYLINE CO INC	NONE 30JB51C7	L 63762C 89/10/08	1163T 1,200.
1092215	PRINTER, ADP APPLE COMPUTER INC	CA102E48 M8000	L 14389D 92/05/12	1163T 3,200.
1257855	DISPLAY UNIT NEC AMERICA INC BROADCASTING	34C02525A JC2141UMA	L 38781D 93/08/15	1163T 2,472.
1261039	SCANNER, COMPUTER SEIKO EPSON CORP	5670007557 G530A	L 46841D 94/03/28	1163T 1,265.
1261912	COMPUTER, MICRO APPLE COMPUTER INC	FC40907F2D8 M2118	L 48955D 94/04/29	1163T 2,582.
0281354	TERMINAL, DATA PROCESSING INTERNATIONAL BUSINESS MACHINE	D2815 3180	L 79639B 85/03/25	1169 1,377.
1084868	DISPLAY UNIT APPLE COMPUTER INC	7016639 M0401	L 92597C 91/03/28	1195B 858.
1084870	COMPUTER, MICRO APPLE COMPUTER INC	F104931Q M5650(11CX)	L 92597C 91/03/28	1195B 2,217.
1085081	TERMINAL, DATA PROCESSING INTERNATIONAL BUSINESS MACHINE	23NW002/88AW588 3472-4	L 90873C 91/04/10	1206 1,279.
G075347	PRINTER/PLOTTER OCE BUSINESS SYSTEMS	51190893 CTP12G5232	L 75593C 90/05/30	1202 8,972.
G075348	CONTROLLER, PRINTER/PLOTTER OCE BUSINESS SYSTEMS	80217 984200-01	L 75593C 90/05/30	1202 4,619.
G075353	SCANNER, COMPUTER SHARP ELECTRONICS CORP	80100694 JX450	L 76461C 90/05/30	1202 5,351.

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NEW	E C N	OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
0075696			PRINTER, ADP APPLE COMPUTER INC	CA00844F%MB000 MB000	L 76483C 90/06/18	1202 4,467.
0057407			COMPUTER, MICRO APPLE COMPUTER INC	F83248Z M5000	L 41835C 88/08/23	1202 4,588.
0057409			DISPLAY UNIT SONY CORP OF AMERICA	200707B PCPC II (GDM195	L 41835C 88/08/23	1202 3,682.
0284397			COMPOSING MACHINE VARITRONIC SYSTEMS INC	507883 100	L 95727B 85/12/13	1202 1,542.
1425151			COMPUTER, MICRO APPLE COMPUTER INC	X8518082877 M4300	NAS 1 20006 95/05/25	1202 3,589.
0142601			COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	9011360 8580071(60)	L 23594C 87/08/20	1206 3,786.
0143427			PRINTER, ADP EPSON AMERICA INC	19014022 P88EA(LQ800)	L 26101C 87/09/21	1206 411.
0847577			DISPLAY UNIT PC'S LIMITED SEE DEL COMPUTERS VC2	90815697	L 84007C 89/10/10	1206 400.
1084922			COMPUTER, MICRO NORTHGATE COMPUTER SYSTEMS	220340 386	L 92225C 91/04/02	1206 3,412.
1425496			BOARD/COPIER, PRESENTATION BURROUGHS CORP OFFICE PRODUCTS	332605856 31171002	LX 95081 95/07/14	1208 1,500.
0803405			TRANSPORT, MAGNETIC TAPE GATEWAY 2000	286343TA JT20C4	L 48341D 94/04/28	1199 289.
0258505			PRINTER, ADP NIPPON ELECTRIC CO LTD	581001198 P7	L 3801C 86/08/06	1199 721.
0055418	182853		LATHE, DISC, BRAKE DRUM AMCO TOOLS INC	65046 4100	L 87659A 79/03/29	1199 2,928.

E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
0058217	CHANGER, TIRE COATS CO INC (DISCONTINUED)	2507835 RC15A	L 45220C 88/09/28	1199 2,545.
0058533	COMPUTER, MICRO PC'S LIMITED SEE DEL COMPUTERS 310	006404	L 43789C 88/10/11	1199 4,581.
0058834	DISPLAY UNIT PC'S LIMITED SEE DEL COMPUTERS VC2	80710782	L 43789C 88/10/11	1199 400.
0081833	GENERATOR, GASOLINE, PORTABLE HONDA MOTOR CO LTD	GC04-1288000 EM3500X	L 83907C 89/10/04	1199 1,231.
0143189	TERMINAL, DATA PROCESSING TEXAS INSTRUMENT DIGITAL SYS	3670370114 703KSR	NAS 1 18150 87/10/01	1199 680.
0280185	ANALYZER, AUTOMOTIVE BEAR AUTOMOTIVE INC	12D286 40-950	L 78248B 85/02/08	1199 18,225.
0282859	CONTAINER, SHIPPING UNKNOWN (VERIFIED)	267-312-6 8FTX8FTX20FT	L 87801B 85/05/25	1199 1,000.
0282889	COMPRESSOR, AIR SANBORN MFG CO	F1750667 11GE22-30H	L 86804B 85/07/05	1199 1,480.
0283910	BALANCER, VEHICLE WHEEL HOFFMANN CORP	85020189 1200	L 90778B 85/08/30	1199 3,316.
0423131	EMBOSSING MACHINE PITNEY-BOWES INC	1198 7899	L 93989 75/07/14	1199 1,284.
0429668	CALCULATOR, ELECTRONIC CANNON INSTRUMENT CO	721984 CP1218D	L 57541B 83/08/31	1199 280.
0431035	TYPEWRITER, ELECTRIC REMINGTON RAND OFFICE MACHINE	2160-11 SR101ECF	L 69877A 78/01/16	1199 734.
0470878	TRANSCEIVER, RADIO MOTOROLA INC AUTOMOTIVE PROD	T22Z8H H43AAU1120N	L 59796A 77/05/09	1199 1,058.

E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
0470683 192488	LIFT, VEHICLE WALKER DIV BUTLER MFG	L892J27112 83682	L 50821B 83/03/23	1199 1,651.
0470710 187300	WELDER, ELECTRIC LINCOLN ELECTRIC CO	A-714730 SA200F163	OL92884 73/05/01	1199 1,225.
0529835 180897	TRANSCEIVER, RADIO MOTOROLA INC AUTOMOTIVE PROD	278ACC4197 H43AAU1120N	L 75265A 78/05/04	1199 1,058.
0532170	PRESS, HYDRAULIC JET EQUIPMENT & TOOLS	NONE HP35	L 9575C 86/10/02	1199 1,550.
0547892	PRINTER, ADP EPSON AMERICA INC	024726 LQ1500	L 74076B 84/10/04	1199 1,422.
0549720	LIFT, VEHICLE GRAY AUTOMOTIVE PRODUCTS	NONE TNT550	L 65863B 84/04/04	1199 1,285.
0549721	LIFT, VEHICLE GRAY AUTOMOTIVE PRODUCTS	NONE TNT550	L 65863B 84/04/04	1199 1,285.
0551002	PRINTER, ADP EPSON AMERICA INC	071751 P10FA(FX100)	NAS 1 16500 85/02/28	1199 192.
0801265	TELEPHONE, AUTOMOBILE MOTOROLA INC	472EQYY391 F09LFD8458CG	L 5489D 91/10/24	1199 217.
0801266	TELEPHONE, AUTOMOBILE MOTOROLA INC	472EQYY414 F09LFD8458CG	L 5489D 91/10/24	1199 217.
0803237	RECEIVER, RADIO, BEEPER MOTOROLA INC AUTOMOTIVE PROD	337BUC233F A03EBB7468AA	L 45317D 94/02/24	1199 296.
0803704	TRANSCEIVER, RADIO MOTOROLA INC AUTOMOTIVE PROD	402AUL6225 H01KDC9AA1AN	L 40908D 84/06/24	1206T 559.
1087202	PRINTER, ADP MATSUSHITA ELEC INDUS CO	1EMATJ82055 KX-P1624	L 00298D 91/07/30	1199 379.

E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	PROCESS DATE	
					08/22/95	08/22/95
1088580	TESTER, HEADLIGHT DOVER CORP ROTARY LIFT DIV	801 WX45A	L 2587D 91/09/19	1199 1,000.		
1158328	DISPLAY UNIT GATEWAY 2000	T89D25535 PMV1448NI	L 21220D 92/10/15	1199 400.		
1158330	COMPUTER, MICRO GATEWAY 2000	0771420 SLIMLINE	L 21220D 92/10/15	1199 1,040.		
1158343	MACHINE, FUEL INJECTION INJECTORTEST	NONE IJ3	L 23769D 92/10/23	1199 1,695.		
1158344	SYSTEM, INTAKE CLEANING INJECTORTEST	9210001 IC700	L 23769D 92/10/23	1199 1,704.		
1188598	FACSIMILE SET HEWLETT-PACKARD CO	3124J09528 C1740A	LX 84012 94/02/23	1237T 807.		
1255770	RECYCLING UNIT, ANTIFREEZE HI-TECH INDUSTRIES INC	NONE NONE	L 33495D 93/08/07	1199 1,696.		
1258432	CHARGER, BATTERY SNAP-ON TOOLS CORP	18833001 MT1580B	L 34751D 93/07/23	1199 2,000.		
1258464	WELDER, ELECTRIC MILLER ELECTRIC MFG CO	KD410824 MILLERMATIC250	L 36304D 93/07/23	1199 2,147.		
1257252	WASHER, PRESSURE BETTER ENGINEERING MFG INC	9886 IMPULSE	L 36771D 93/08/23	1199 3,146.		
1257253	WASHER, PRESSURE BETTER ENGINEERING MFG INC	9885 200P	L 36771D 93/08/23	1199 8,548.		
1258503	GENERATOR, GASOLINE, PORTABLE HONDA MOTOR CO LTD	1065189 ES6500	L 41004D 93/10/12	1203 2,848.		
1258505	GENERATOR, GASOLINE, PORTABLE HONDA MOTOR CO LTD	1065171 ES6500	L 41004D 93/10/12	1203 2,849.		

E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	E C N	
					NEW	OLD
1258668	DISPLAY UNIT GATEWAY 2000	TB1833032529 CS1024NI2G	L 37751D 93/10/21	1199 400.		
1258670	COMPUTER, MICRO GATEWAY 2000	1830818 MINIDESKTOP	L 37751D 93/10/21	1199 1,760.		
1260803	GENERATOR, GASOLINE, PORTABLE HONDA MOTOR CO LTD	3108485 EB3500 XK1	NAS 1 19150 94/02/23	1199 1,375.		
1261883	COMPUTER, MICRO GATEWAY 2000	2184733 MINI DESKTOP	L 48341D 94/04/28	1199 1,410.		
1261886	DISPLAY UNIT GATEWAY 2000	TB1834071884 CS1024NI2G	L 48341D 94/04/28	1199 400.		
1422482	TRANSCIEVER, RADIO, BASE STATI MOTOROLA INC	740CUN7772 L1475A	L 55419A 94/10/19	1238 508.		
1425087	CART, SECURITY TECHNO PRODUCTS INC.	NONE (VERIFIED) C120	LX 95046 95/05/23	1199 1,051.		
** 0142207	TERMINAL, DATA PROCESSING INTERNATIONAL BUSINESS MACHINE	18332 6457150(3192)	L 23602C 87/08/03	1213 847.		
** 0426316	TYPEWRITER INTERNATIONAL BUSINESS MACHINE	4651498 6705	L 42595B 82/12/30	1213 670.		
1158257	DISPLAY UNIT GATEWAY 2000	TB9D30026 PMV1448NI	L 24288D 92/10/14	1206T 400.		
1158258	COMPUTER, MICRO GATEWAY 2000	0760793 SLIMLINE	L 24286D 92/10/14	1206T 1,140.		
1256648	PRINTER, ADP CANON USA INC	SGY76391 BJC200	L 38414D 93/09/10	1206T 319.		
G073982	DISK DRIVE UNIT IOMEGA	4250090008 B244X-ADLS	L 71819C 90/03/27	843 1,931.		

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E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
0802948	DISK DRIVE UNIT FUJITSU LTD	527836 M2894ESA	L 39240D 93/10/25	643 1,112.
0803278	DISK DRIVE UNIT IOMEGA	JN54040025 B2150A-UNI	L 44978D 94/02/22	643 948.
1085414	PRINTER, ADP QMS INC	00007692 100/301A(CSC140	L 91853C 91/05/03	643 10,386.
1088484	COMPUTER, MICRO APPLE COMPUTER INC	F3135M8FC40 M5525	L 2077D 91/10/15	643 5,200.
1088485	DISPLAY UNIT RASTEROPS CORP	002450 CM2086A3UX	L 2077D 91/10/15	643 2,828.
1089258	SCANNER, COMPUTER ABATON TECHNOLOGY	14100004 EX002286ND	L 2077D 91/10/15	643 988.
1255205	PRINTER, ADP KODAK CANADA LTD	14856012 XL7700	L 30552D 93/05/27	643 15,060.
0056542	TYPEWRITER, ELECTRIC MATSUSHITA ELEC INDUS CO	8EM28B18B51 KX-E400	L 40051C 88/07/07	1130T 385.
0058770	CAMERA, MICROFILM EASTMAN KODAK CO	53609 RV3	L 44895C 88/12/18	1130T 1,804.
0143460	READER/PRINTER, MICROFICHE CANON USA MICROGRAPHICS DIV	33105843 PC-P80	L 26305C 87/08/22	1130T 4,228.
0258602	COMPOSING MACHINE KROY INC F-GRAPHIC SYS DIV	29343 80K	L 8806C 86/08/22	1130T 1,456.
0282186	CAMERA, MICROFILM EASTMAN KODAK CO	52131 RV3	L 80777B 85/05/28	1130T 3,886.
0282860	CONTAINER, SHIPPING UNKNOWN (VERIFIED)	267-020-9 8FTX8FTX20FT	L 87801B 85/05/25	1130T 1,000.

NEW	OLD	E C N	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
0283220			READER/PRINTER, MICROFILM MINN MINING & MFG	312018 2438AS	L 88433B 85/07/25	1130T 32,200.
0410319	184989		TYPEWRITER INTERNATIONAL BUSINESS MACHINE 896	2229175	L 98871 73/09/01	1130T 653.
0425982	181805		READER/FILLER, MICROFICHE BELL & HOWELL CO	162223 ABR400	L 82749A 78/08/18	1130T 1,847.
0425983	195298		CARD MOUNTER MINN MINING & MFG ADHESIVES	187425 39DA	L 55132B 83/07/01	1130T 8,979.
0425984	183170		PROCESSOR, MICROFORM BELL & HOWELL CO	466573 ABR505	L 82749A 78/10/12	1130T 2,823.
0425985	181874		PROCESSOR, MICROFORM BELL & HOWELL CO	409215 ABR504	L 82749A 78/10/12	1130T 2,444.
0425989	182810		VIEWER, STILL PICTURE BELL & HOWELL CO	198946 AII	L 82749A 79/01/23	1130T 2,223.
0425983	182414		DENSITOMETER MACBETH DIV OF KOLLMORGEN CORP	1882A TD528	L 86291A 79/01/04	1130T 2,240.
0425984	182809		CAMERA, STILL PICTURE BELL & HOWELL CO	214136 101340	L 82749A 79/01/23	1130T 5,060.
0428325	192395		TYPEWRITER INTERNATIONAL BUSINESS MACHINE 6705	4651436	L 42595B 82/12/30	1130T 670.
0482254	188046		PRINTER/PLOTTER PRINTRONIX INC	A18993 P300	NAS 1 16400 81/02/25	1130T 8,500.
G078855			COMPUTER, MICRO APPLE COMPUTER INC	F103709M M5780	L 84081C 90/10/09	1195C 4,250.
G079354			PRINTER, ADP APPLE COMPUTER INC	181800249 A8M0340	L 84475C 90/09/28	1195C 1,015.

NEW	OLD	E C N	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
0082102			DISPLAY UNIT SONY CORP	2017471 GDM1952PCPC	L 54702C 1195C 89/05/19	2,828.
0142074			COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	9011819 8580071(80)	L 22808C 1184 87/07/27	4,112.
1259504			PRINTER, ADP SEIKO EPSON CORP	1DS0123408 L160A	NAS 1 19150 1224T 94/01/10	700.
0055127			DISPLAY UNIT MITSUBISHI ELECTRIC CORP	U141004228 XC1410C	L 29738C 1224T 88/04/27	489.
0058888			COMPUTER, MICRO DELL COMPUTER CORP F-PC'S LTD	26730 SYS200	L 41717C 1224T 88/07/29	3,258.
0140741			PRINTER, ADP NEC INFORMATION SYSTEMS INC	581137831 PINWRITER P7	L 19883C 1224T 87/05/11	627.
0259317			RECEIVER, RADIO MOTOROLA INC AUTOMOTIVE PROD	259AFQ2009 A03FNC2488A	LX 86061 1224T 88/06/25	308.
1255847			COMPUTER, MICRO COMPAQ COMPUTER CORP	3317HCG30159 2820A	L 31340D 1206 93/05/25	1,583.
G075027			RECEIVER, TELEVISION SONY CORP	2017063 CVM1271	L 80411C 1245 90/08/09	783.
G077744			COMPUTER, MICRO GATEWAY 2000	98252 AF224R	L 79088C 1224T 90/10/09	2,000.
G079334			DISPLAY UNIT GATEWAY 2000	T9300912 PMV14VC+	L 79088C 1224T 90/10/09	420.
0035347			CAMERA, B/W CCD WATEC AMERICA CORP	43984 WAT802	NAS 1 20008 1245 95/03/14	2,485.
0059487			THREAD GAGING SYSTEM JOHNSON GAGE CO	NONE 900	L 53518C 1245 89/04/04	2,335.

EQUIPMENT ASSIGNED TO ON SITE CONTRACTORS (NAS 1 19150)

E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
0283400	RECORDER, TAPE, VIDEO SONY CORP	258211 V05850	L 89457B 85/07/31	1245 5,800.
0424631	MICROSCOPE UNITRON INSTRUMENTS INC	730 DMRE	L 1861 67/03/01	1245 593.
0425368	MICROSCOPE AMERICAN OPTICAL CO	NONE 59M	L265242 74/02/01	1245 547.
0426348	SCALE, PLATFORM, DIGITAL COLT IND FAIRBANKS MORSE DIV	G895829TN H90-3007	L 27051B 81/07/28	1245 2,084.
0533569	PLOTTER, GRAPHICS HEWLETT-PACKARD CO	2325A62973 7475A	L 76641B 84/11/16	1245 1,345.
0802984	SCANNER, HAND HELD LOGITECH INC	LU499202234 25B	NAS 1 19150 93/10/13	1245 175.
0803480	EXTENSOMETER, BOLT TESTING TINIUS OLSEN TESTING MACHINE	164542 SB200	NAS 1 19150 92/05/31	1245 3,495.
1091691	TESTER, HARDNESS NEWAGE INDUSTRIES INC	91818 NI100C	NAS 1 19150 93/01/11	1245 7,250.
1091692	SURFACE PLATE, GRANITE OTTAVINO A CORP	30189 NONE	NAS 1 19150 93/01/11	1245 3,959.
1091693	POLISHING/GRINDING MACHINE BUEHLER LTD	451-E3G-1264 48-1750-180	NAS 1 19150 93/01/11	1245 5,918.
1091694	SPECIMEN MOUNT PRESS BUEHLER LTD	453-PNN-01875 20-1390-115	NAS 1 19150 93/01/11	1245 2,965.
1091695	ABRASION CUTTER BUEHLER LTD	441MSAC037 85C1820-260	NAS 1 19150 93/01/11	1245 9,720.
1091696	X-RAY ANALYZER PHILIPS ELECTRONIC INSTRUMENTS	HX858-01 PV9814	NAS 1 19150 93/01/12	1245 18,000.

E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
1091701	PLOTTER, GRAPHICS HEWLETT-PACKARD CO	2807V98569 PV8258	NAS 1 19150 93/01/12	1245 2,380.
1091703	DISPLAY UNIT TATUNG CO	90160288 CN1498T	NAS 1-19150 92/01/08	1245 500.
1091704	COMPUTER, MICRO ADVANCED LOGIC RESEARCH INC	192285 4D	NAS 1 19150 93/01/11	1245 3,284.
1091705	PRINTER, ADP HEWLETT-PACKARD CO	3126A83978 LASERJETIII	NAS 1 19150 93/01/11	1245 1,559.
1258204	MARKER/MEASURING SYSTEM, VIDEO BOECKELER INSTRU DIV OF IKL	4620K VIA150K	32290008 93/09/27	1245 3,495.
1258707	TESTER TINIUS OLSEN TESTING MACHINE	NONE (VERIFIED) NONE (VERIFIED)	NAS 1 19150 92/05/31	1245 23,025.
1258708	RECORDER, X-Y TINIUS OLSEN TESTING MACHINE	11483 AD	NAS 1 19150 92/05/31	1245 3,105.
1258709	READOUT, DIGITAL TINIUS OLSEN TESTING MACHINE	NONE (VERIFIED) 290	NAS 1 19150 92/05/31	1245 1,240.
1258710	COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	23-BABWS 8535-043	NAS 1 19150 93/03/24	1245 7,000.
1258712	DISPLAY UNIT INTERNATIONAL BUSINESS MACHINE	72-4028561 8512-001	NAS 1 19150 93/03/24	1245 2,000.
1258713	PRINTER, ADP OKIDATA CORP	201C0852730 GE5253A	NAS 1 19150 93/03/24	1245 1,000.
1258714	MULTIMETER, DIGITAL FLUKE JOHN MFG CO INC	5381036 8840A	30050003 92/12/09	1245 1,095.
1258715	OSCILLOSCOPE, PORTABLE PRO-TEK	211824 P2520	NAS 1 19150 92/12/09	1245 489.

NEW	OLD	E C N	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
1258716			CAMERA, STILL PICTURE POLAROID CORP	8A513738446 SLR8805SE	NAS 1 19150 93/10/22	1245 100.
1258717			TESTER, HARDNESS SHIMADZU SEISAKUSHO	3008688 HMV2000	NAS 1 19150 93/10/22	1245 14,700.
1258720			RECORDER, CASSETTE, VIDEO EMERSON ELEC F-BORG-WARNER CTL	161-30210724 VCR3001	NAS 1 19150 93/09/30	1245 180.
1258721			WATER FILTERING SYSTEM MAGNAFLUX CORP	EPT9150223 518719	NAS 1 19150 94/03/24	1245 5,800.
1258722			MULTIMETER, DIGITAL BECKMAN INDUSTRIAL CORP	11224028 HD110T	NAS 1 19150 93/11/01	1245 229.
1258723			ZYGLO PENETRANT INSP UNIT MAGNAFLUX CORP	92006 ZA28W	NAS 1 19150 92/02/26	1245 9,850.
1259119			DISPLAY UNIT SONY CORP	5028383 CPD1730	NAS 1 19150 93/11/24	1245 1,000.
1259120			ANALYZER EDAX INT'L F-NUCLEAR DIODES	HX388/01 DX4	NAS 1 19150 93/11/24	1245 11,870.
1259121			PRINTER, ADP HEWLETT-PACKARD CO	3308504286 550C	NAS 1 19150 93/11/24	1245 500.
1260142			CLEANER, ULTRASONIC BUEHLER LTD	455-85C-00240 751930115	NAS 1 19150 94/03/24	1245 1,080.
1260143			POLISHING/GRINDING MACHINE BUEHLER LTD	460-E3G-1516 49-1750-180	NAS 1 19150 92/08/30	1245 6,395.
1260189			METALLOGRAPH UNITRON INSTRUMENTS INC	NMR-1017 VERSAMET3	22590001 92/10/01	1245 11,845.
1260190			CAMERA, TELEVISION CONU INC ELECTR DV F-KIN TEL	188758 8215-2000/0000	22590001 92/10/01	1245 1,260.

NEW	OLD	E C N	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
1260191			MICROSCOPE, STEREO UNITRON INSTRUMENTS INC	921531 Z8T	22590001 92/10/01	1245 5,000.
1260192			PRINTER, VIDEO SONY CORP	14326 UP3000	22590001 92/10/01	1245 3,895.
1261094			CABINET, MEDICAL BLICKMAN S INC CHANGED TO BLIC	NONE (VERIFIED) NONE (VERIFIED)	LX 94001 94/03/31	1245 1,280.
1261095			CABINET, MEDICAL BLICKMAN S INC CHANGED TO BLIC	NONE (VERIFIED) NONE (VERIFIED)	LX 94001 94/03/31	1245 1,280.
1262314			LATHE, JEWELERS LEVIN LOUIS AND SON INC	920202-3 1212-02	LX 94003 94/06/15	1245 4,208.
1422868			PRINTER, ADP HEWLETT-PACKARD CO	USCC153058 C2003A	NAS 1 19150 94/11/15	1245 642.
1422869			COMPUTER, MICRO PC EXPRESS	214424 NONE (VERIFIED)	NAS 1 19150 94/11/15	1245 3,000.
1422870			STAND, ELECTRONIC APEIRON INC	101-1194-001 LTMS-SP/SPI	NAS 1 19150 94/11/15	1245 2,000.
1422871			DISPLAY UNIT CTX INTL	K48-40801531 CVP5488A	NAS 1 19150 94/11/15	1245 625.
1422872			LASER APEIRON INC	101-1194-001 LTMS-SP/SPI	NAS 1 19150 94/11/15	1245 90,852.
1423152			FLARING MACHINE OLSEN MFG CO	1518 50P	LX 94045 94/12/05	1245 1,862.
1424323			COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	23WVG03 K50	NAS 1 20006 95/03/14	1245 3,100.
1424324			DISPLAY UNIT COMPUDYNE	1240808341 MD141V	NAS 1 20006 95/03/14	1245 400.

NEW	E C N OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
1425241		SANDER, BELT BUEHLER LTD	497NDMT1517 18-1290-180	NAS 1 19150 95/08/08	1245 4,980.
0058722		DISPLAY UNIT APPLE COMPUTER INC	5088671 M0401	L 46123C 88/10/28	1185C 714.
0426329	192399	TYPEWRITER INTERNATIONAL BUSINESS MACHINE	4651588 6705	L 42585B 82/12/30	1185C 670.
1087209		COMPUTER, MICRO APPLE COMPUTER INC	F3039N12 M5840	L 1049D 91/08/09	1185C 2,500.
0062075		TERMINAL, DATA PROCESSING INTERNATIONAL BUSINESS MACHINE	88AB283 6457150(3192)	L 54717C 89/05/17	1208 842.
0803333		TABLET, DIGITIZING WACOM PRODUCTS INC	3K1JB0878-00 UD0608A	L 45937D 94/03/15	1183T 285.
1255642		DISPLAY UNIT NEC AMERICA INC BROADCASTING	34L16473B JC1741UMA	L 34086D 93/05/28	1163T 1,279.
1261892		COMPUTER, MICRO APPLE COMPUTER INC	FC4090812D8 M2118	L 48955D 94/04/29	1163T 2,582.
0143363		DISPLAY UNIT APPLE COMPUTER INC	5002013 M0400	L 25339C 87/09/15	1183 295.
1084464		COMPUTER, MINI SUN MICROSYSTEMS INC	043G0895 4/20FMB	L 91471C 91/03/11	1183 4,353.
1157152		WORK STATION, OFFICE CENTER CORE INC	NONE 2417A	L 20271D 92/09/23	1183 2,108.
0058058		PRINTER, ADP EPSON AMERICA INC	11099974 P70RA	L 45128C 88/10/04	1208 300.
0428652		CALCULATOR, ELECTRONIC CANNON INSTRUMENT CO	721971 CP1216D	L 57541B 84/02/24	1208 260.

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NEW	OLD	E C N	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
1084284			DISPLAY UNIT COMPUADD	01010970 51086	L 91159C 91/02/26	1208 416.
1084414			COMPUTER, MICRO COMPUADD	380984 A000(325)	L 91465C 91/03/06	1208 1,666.
0282638			READER/PRINTER, MICROFICHE CANON USA MICROGRAPHICS DIV	53106205 PC70	L 86329B 85/08/14	1194 2,679.
1158414			WORK STATION, OFFICE CENTER CORE INC	NONE 2417A	L 20271D 92/09/23	1183 2,108.
1255872			COMPUTER, MICRO SUN MICROSYSTEMS INC	035F0764 147B	L 33573D 93/05/24	1183 2,545.
1255873			DISPLAY UNIT SONY CORP	9241DY0115 GDM1662B	L 33573D 93/05/24	1195B 1,250.
0141601			COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	7290792 5170-339	L 21524C 87/06/22	1208 3,952.
0220277			DISPLAY UNIT INTERNATIONAL BUSINESS MACHINE	104040 5154-001	L 95033B 85/12/18	1208 577.
0403636	403636		PRINTER, ADP INTEGRAL DATA SYSTEMS INC	025198 PRISM132	MISC HQ 83/09/27	10 1208 1,410.
0058051			COMPUTER, MICRO COMPUADD	30453 286	L 44722C 88/10/04	1240 1,165.
0142095			DISPLAY UNIT NEC INFORMATION SYSTEMS INC	73H14465A JC1401P3A	L 23653C 87/07/29	1240 589.
0282728			PRINTER, ADP HEWLETT-PACKARD CO	2424J60333 2686A	L 87103B 85/06/25	1240 2,306.
0425708	188712		TRANSCEIVER, RADIO MOTOROLA INC AUTOMOTIVE PROD	278AFE3094 H43AAU1110BN	L 22003B 81/04/02	1240 1,265.

NEW	OLD	E C N	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
0847013			PRINTER, ADP EPSON AMERICA INC	50472 LQ1050	L 61866C 89/08/29	1240 749.
1180199			PRINTER, ADP, LABEL SEIKO INSTRUMENTS USA	I9428750412 SLP1000P	L 25791D 93/02/19	1240 225.
6075508			COMPUTER, MICRO APPLE COMPUTER INC	F10187X1M5815 M5850	L 75884C 80/06/01	1195C 4,142.
0058718			DISPLAY UNIT APPLE COMPUTER INC	5098678 M0401	L 46123C 88/10/28	1195C 714.
0281734			TYPEWRITER INTERNATIONAL BUSINESS MACHINE	6181658 6705801	L 83532B 85/04/30	1195C 575.
0052772			DISPLAY UNIT MITSUBISHI ELECTRIC CORP	4324743 XC1430C	NAS 1 18588 88/08/05	1206 500.
0055517			DISPLAY UNIT INTERNATIONAL BUSINESS MACHINE	204198 5154-001	L 9288C 86/11/14	1206 552.
0058057			PRINTER, ADP EPSON AMERICA INC	1109981 P70RA	L 45128C 88/10/04	1206 300.
0058213			PRINTER, ADP EPSON AMERICA INC	001119050 LX800	NAS 1 18150 88/09/30	1206 228.
0259962			COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	7078058 5170	L 5284C 86/07/31	1206 4,629.
0282093			CALCULATOR, ELECTRONIC CANNON INSTRUMENT CO	713448 CP1218D	L 84705B 85/05/09	1206 211.
0802027			DISK DRIVE UNIT SONY CORP	818129 CDU6251	80330122930 93/03/23	1206 599.
0802233			DISK DRIVE UNIT SONY CORP	812414 CDU6251A	80330130840 93/05/26	1206 592.

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E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
0848315	COMPUTER, MICRO EVERGREEN WEIGH INC	809218 EX02801C00	L 63389C 89/10/27	1208 6,205.
0141838	RECEIVER, RADIO MOTOROLA COMMUNICATIONS GROUP	4138MLO840 A03TNC2488C	L 19788C 87/08/23	1175 319.
0141835	RECEIVER, RADIO MOTOROLA COMMUNICATIONS GROUP	4138MLO839 A03TNC2488C	L 19788C 87/08/23	1189 319.
G077421	STAND, COPY CAMERA BENCHER INC	NONE M3	L 81583C 90/08/30	1145 1,799.
G078288	MONITOR, TELEVISION SONY CORP	2010833-3 PVM1342Q	L 83080C 90/11/18	1145 1,018.
0019875	RECEIVER, WIRELESS VEGA ELECTRONICS	2818 QR1	NAS 1 14380 87/10/18	1201T 537.
0019880	RECEIVER, WIRELESS VEGA ELECTRONICS	3001 QR1	NAS 1 14380 87/10/18	1201T 537.
0019888	TRANSMITTER, RADIO(WIRELESS) VEGA ELECTRONICS	2845 QT1	NAS 1 14380 87/10/18	1201T 495.
0019888	TRANSMITTER, RADIO(WIRELESS) VEGA ELECTRONICS	2272 QT1	NAS 1 14380 87/10/18	1201T 495.
0021023	RECORDER-REPRODUCER SET, SOUND AMPEX CORP F-INVAR ELECTR CORP	50078 CVR35	L 82125C 89/10/08	1201T 13,000.
0021028	CAMERA, TELEVISION SONY CORP	10718 BVW550	L 64037C 89/10/28	1201T 25,805.
0021599	CAMERA, TELEVISION, COLOR J V C NIVICO VICTOR CO LTD	14550583 KY17U	L 98052C 91/08/28	1145 4,459.
0053240	CAMERA, TELEVISION, COLOR SONY CORP	227117 CCD-V110	L 26994C 88/01/14	1201T 1,620.

E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
0055595	TRANSMITTER, RADIO VEGA ELECTRONICS	4889 77C	L 37810C 88/05/24	1201T 885.
0055596	RECEIVER, RADIO VEGA ELECTRONICS	5837 67B	L 37810C 88/05/24	1145 1,230.
0081583	RECORDER, CASSETTE, VIDEO AMPEX CORP F-INVAR ELECTR CORP CBR35	10508	L 56397C 89/07/26	1201T 9,782.
0081584	CAMERA AMPEX CORP F-INVAR ELECTR CORP CVC50	50031	L 56397C 89/07/26	1201T 20,000.
0081585	RECORDER-REPRODUCER SET, SOUND AMPEX CORP F-INVAR ELECTR CORP CVR5	50148	L 56397C 89/07/26	1145 5,828.
0081586	LENS, ZOOM FUJINON INC	760275 14X	L 56397C 89/07/26	1201T 5,338.
0144121	LENS, ZOOM FUJINON INC	316337 A12X8B	NAS 1 14360 87/10/16	1145 1,088.
0472660 181697	RECORDER, TAPE, AUDIO FIDELITY MFG CO	261310 C1085SUPERSCOPE	L 82375A 78/07/31	1201T 252.
0801275	LENS, CAMERA, STILL PICTURE NIKON INC F-EHRENRIECH PHOTO-TV-NIKKOR	600058	L 2418D 91/10/25	1201T 9,855.
0801689	REMOTE CONTROL NIKON INC	29000 TZ-D2	L 22553D 92/10/06	1201T 1,804.
0801686	LENS, ZOOM, MOTORIZED CANON CAMERA CO INC	22890 J14X8.5B	MISC-MARITA 92/11/12	1201T 15,000.
1086188	MONITOR, TELEVISION SONY CORP	5019444-D PVM8020	L 98609C 91/08/25	1201T 570.
1086189	MONITOR, TELEVISION SONY CORP	5019445-E PVM8020	L 98609C 91/08/25	1201T 570.

NEW	OLD	E C N	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
1087728			RECORDER, CASSETTE, VIDEO MATSUSHITA ELEC INDUS CO	F1MD00471 AG2510	L 2394D 91/09/10	1201T 420.
1088165			CHARGER, BATTERY GENERAL RESEARCH LABORATORIES	021475 6000SM	L 2581D 91/09/18	1201T 1,590.
1088632			TRIPOD, CAMERA VINTEN W LTD	2731-10159 20VISION	L 2413D 91/10/01	1201T 5,600.
1156096			MONITOR, TELEVISION SONY CORP	2020434 PMV1342Q	L 16886D 92/08/07	1145 891.
1254670			CAMERA, RECORDING, VIDEO SONY CORP	11302 EVW300	L 31635D 93/04/20	1201T 6,094.
G079652			WORK STATION, OFFICE CENTER CORE INC	NONE NONE	L 82632C 90/11/03	1183 2,048.
1084460			COMPUTER, MINI SUN MICROSYSTEMS INC	043G0090 4/20FM8	L 91471C 91/03/11	1183 4,353.
1284278			LASER SCANNER, DIGITAL, DATA HAND HELD PRODUCTS INC	LWH/10759 NONE (VERIFIED)	L 53233D 94/09/30	1206 2,500.
0052578			COMPUTER, MICRO COMPAQ COMPUTER CORP	4743AJ580200 2570	L 24124C 87/11/02	1206 4,544.
0282745			CALCULATOR, ELECTRONIC SHARP ELECTRONICS CORP	58017465 CS2680	L 88427B 85/06/28	1206 167.
0423121	182231		SCALE, PLATFORM, DIGITAL GARLOCK OF CANADA F-COLT	G835841FT/G8362 22-6107/90-7300	L 86538A 78/11/08	1206 4,697.
0803860			TRANSPORT, MAGNETIC TAPE COLORADO MEMORY SYSTEM INC	C0973630A JT20C4	L 51672D 84/07/22	1206 299.
0848316			DISPLAY UNIT PRINCETON GRAPHIC SYSTEMS	TW009100922 ULTRA16	L 63369C 89/10/27	1206 845.

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E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
1087703	TYPEWRITER INTERNATIONAL BUSINESS MACHINE	11-11Z0327 WHEELWRITER 15	L 1584D 91/09/08	1208 577.
1092889	PRINTER, ADP HEWLETT-PACKARD CO	3220A21915 C2108A500	L 16550D 92/08/24	1208 382.
1257854	DISPLAY UNIT NEC AMERICA INC BROADCASTING	37L238698 JC1741UMA	L 3878 1D 93/09/15	1163T 1,350.
1259262	SCANNER, COMPUTER EPSON AMERICA INC	587002827 G530A	L 42590D 93/12/22	1163T 1,210.
1261894	COMPUTER, MICRO APPLE COMPUTER INC	FC40807J208 M2118	L 48955D 94/04/29	1163T 2,582.

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NEW	OLD	E C N	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
1262564			COMPUTER, MICRO APPLE COMPUTER INC	CK4171631HO M1688	L 48681D 94/06/30	1250T 5,398.
1262565			DISPLAY UNIT NEC TECHNOLOGIES INC DIV OF NE	4552244LR JC1731VMA3	L 48681D 94/06/30	1250T 1,042.
1262566			DISK DRIVE UNIT SONY CORP	810524 RMD-S350	L 48681D 94/06/30	1250T 1,251.
1262703			PRINTER, ADP QMS INC	Q0078985 860-1	L 52514D 94/08/08	1250T 3,543.
1262989			SCANNER, COMPUTER SEIKO EPSON CORP	5670007582 G530A	L 48681D 94/07/18	1250T 1,301.
0078302			PRINTER, ADP APPLE COMPUTER INC	CA0311DJ M6000	L 83176C 90/09/24	1205 3,838.
0053480			COMPUTER, MICRO APPLE COMPUTER INC	F73478U M5000	L 32861C 88/02/11	1205 7,388.
0846159			DISPLAY UNIT SONY CORP	102254 GDM1950	L 56775C 89/06/27	1205 3,247.

NEW	OLD	E C N	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
0848918			PRINTER/PLOTTER MITSUBISHI ELECTRIC CORP	M12328 G850-10S	L 88185C 90/01/22	1205 8,901.
0848919			CONTROLLER, PRINTER MITSUBISHI ELECTRIC CORP	0000474 CSC100	L 88185C 90/01/22	1205 7,174.
1088572			SCANNER, IMAGE LACIE LTD	30N0001067 G520A	L 3844D 91/08/24	1205 1,800.
1089724			DISK DRIVE UNIT PINNACLE MICRO INC	D5535 RE0850	L 4266D 91/11/19	1205 2,851.
1090491			DISK DRIVE UNIT APS TECHNOLOGIES	NONE WREN RUNNER I17	L 3239D 91/09/25	1205 2,049.
1255213			PRINTER, ADP TEKTRONIX INC	JP3544K 4684	L 34042D 93/08/08	1205 10,158.
1262087			SCANNER, COMPUTER SEIKO EPSON CORP	5670007072 G530A	L 49852D 94/05/25	1205 1,289.
1263134			COMPUTER, MICRO APPLE COMPUTER INC	FC4040H32D8 M2118	L 50191D 94/08/01	1205 5,388.
1263135			DISPLAY UNIT NEC TECHNOLOGIES INC DIV OF NE	3Y24814DA JC2141UMA3	L 50191D 94/08/01	1205 2,135.
1263136			TRANSPORT, MAGNETIC TAPE FMB INC	G011278F4 HAMMERDAT2000	L 50191D 94/08/01	1205 1,248.
1263137			PRINTER, ADP APPLE COMPUTER INC	CA415JNQ1GJ M2179	L 50191D 94/08/01	1205 804.
1263140			COMPUTER, MICRO APPLE COMPUTER INC	FC4170841M1 M2118	L 50191D 94/08/01	1205 5,208.
0035320			DISK DRIVE UNIT OMEGA	JXB5010025 B1150T	NAS 1 20008 95/01/28	1251 458.

NEW	OLD	E C N	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
0057928			COMPUTER, MICRO APPLE COMPUTER INC	F826083 M5000	L 43042C 88/09/28	1232 6,278.
1282188			DISPLAY UNIT NEC AMERICA INC BROADCASTING	4320332DA JC2141UMA3	L 49776D 94/08/01	1232 1,874.
1423930			DISPLAY UNIT APPLE COMPUTER INC	CJ4507U739X M2943	NAS 1 20008 95/01/28	1251 455.
1424237			COMPUTER, MICRO APPLE COMPUTER INC	XB50500745B M1888	NAS 1 20008 95/02/24	1251 3,911.
0080537			PRINTER, ADP APPLE COMPUTER INC	CA8418GV M8000	L 50309C 89/03/09	1251 4,819.
1157393			DISK DRIVE UNIT DYNAMIC COMPUTER PRODUCTS	F14586 ROS600SX	L 22073D 92/08/28	1251 2,732.
1157481			TABLET, DIGITIZING WACOM PRODUCTS INC	2E6JB1422-07 SD510C	L 22087D 92/08/30	1251 508.
1157482			SCANNER, COMPUTER APPLE COMPUTER INC	TF22807Y222 M1381	L 22087D 92/08/30	1251 904.
1280905			SCANNER, COMPUTER SEIKO EPSON CORP	5670008011 G530A	L 44642D 94/03/08	1251 1,290.
0803345			REMOTE CONTROL UNIT MOTOROLA INC	177SUE0041 T5601A	L 45986D 94/03/24	1299T 1,467.
0848965			PRINTER, ADP HEWLETT-PACKARD CO	2935A72903 33440A	L 69217C 90/01/29	1237T 1,629.
G074838			TYPEWRITER, ELECTRIC INTERNATIONAL BUSINESS MACHINE	0137573 WHEELWRITERB	L 75115C 90/06/01	1195C 678.
1083716			DISPLAY UNIT APPLE COMPUTER INC	7006649 M0401	L 89338C 91/02/04	1195C 621.

NEW	OLD	E C N	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
1084864			COMPUTER, MICRO APPLE COMPUTER INC	F104935Q M5650(11CX)	L 92597C 91/03/28	1195C 2,413.
0078147			COPIER, ENGINEERING OCE BUSINESS SYSTEMS	750031709 75005	L 81798C 90/10/09	1152 106,553.
0053964			STITCHING MACHINE ACME STRAPPING INC	1109 P	L 38291C 88/06/21	1152 4,370.
0056680			STAPLER, PAPER, ELECTRIC SALSCO INC	86138 344	L 41413C 88/07/26	1152 1,800.
0056681			STAPLER, PAPER, ELECTRIC SALSCO INC	86145 344	L 41413C 88/07/26	1152 1,800.
0061594			COPIER, COLOR, LASER CANON USA INC	CGLO3588 CLC	L 62422C 89/09/19	1152 34,387.
0141110			SCALE, MAIL PITNEY-BOWES INC	43483 EMS15	L 20238C 87/06/29	1152 1,492.
0220034			FOLDING MACHINE BAUMFOLDER CORP	85J212 714	L 91258B 85/12/27	1152 3,370.
0258482			LABELING MACHINE AUTOMECHA LTD	1547 ACCUFAST	L 2745C 88/06/02	1152 4,775.
0284308			CUTTER, PAPER CHALLENGE MACHINERY CO THE	153 MPS	L 89420B 85/10/09	1152 31,437.
0416428	184001		SHOP LIFT CROWN CONTROLS CORP	29866 TPH15B3979	L 86514A 79/08/03	1152 1,406.
0428541	136186		TRUCK, FORK LIFT BIG JOE MFG CO	NONE PSH20-66	L 85535 88/07/01	1152 2,248.
0428552	119278		TRUCK, FORK LIFT CLARK EQUIPMENT CO	P30-125-544 P30	L 26577 83/08/01	1152 1,900.

E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
0428565 131235	PAPER DRILLING MACH LAWSON CO	B3108 B	L 71245 65/09/01	1152 3,140.
0428929 184140	TRUCK, FORK LIFT BIG JOE MFG CO	92880 PDH25-60	L 1277B 79/12/12	1152 6,295.
1086438	PUNCH MACHINE HOP INDUSTRIES CORP	7910833 HEP280	L 288D 91/08/05	1152 1,800.
1092102	PHOTOCOPY MACHINE, DRAWING OCE-INDUSTRIES INC	710052961 7100	L 81795C 91/01/22	1152 12,995.
1156533	STITCHING MACHINE INTERLAKE INC	107072-00 N3B2-2/1	LX 92021 92/08/31	1152 9,708.
1158967	TERMINAL, DATA PROCESSING WYSE TECHNOLOGY	01C12708695 WY80	L 21771D 92/11/13	1152 430.
1158970	TERMINAL, DATA PROCESSING WYSE TECHNOLOGY	01C1289954 WY80	L 21771D 92/11/13	1152 430.
1158973	TERMINAL, DATA PROCESSING WYSE TECHNOLOGY	01C1278693 WY80	L 21771D 92/11/13	1152 430.
1158974	TERMINAL, DATA PROCESSING WYSE TECHNOLOGY	01C1278701 WY80	L 21771D 92/11/13	1152 430.
1159299	PHOTOCOPY MACHINE XEROX CORP	W81083230 5090	L 69718C 90/04/28	1152 97,930.
1258622	LABELING MACHINE AUTOMECHA LTD	17934 ACCUFAST ST	L 40687D 93/11/02	1152 2,455.
1258623	TABBING MACHINE AUTOMECHA LTD	140058 ACCUFAST QT	L 40687D 93/11/02	1152 1,788.
1258883	COPIER, COLOR, LASER CANON USA INC	NRYO1095 550	L 40368D 93/10/28	1152 28,205.

NEW	OLD	E C N	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
1268884			DISPLAY UNIT SAMTRON	9327052751 SM470	L 40368D 93/10/28	1152 3,500.
1268885			COMPUTER, MICRO ELECTRONICS FOR IMAGING INC	007914 FC02	L 40368D 93/10/28	1152 22,295.
1268978			BINDING MACHINE STANDARD DUPLICATING MACHINES	13498 BINFFAST 5	L 40744D 93/11/12	1152 4,085.
1262198			PHOTOCOPY MACHINE XEROX CORP	52K312872 5100	L 50103D 94/05/31	1152 63,026.
1262854			PRINTER, ADP HEWLETT-PACKARD CO	JPFK001570 C2037A	L 50558D 94/07/15	1152 1,708.
1263188			DISPLAY UNIT INTERNATIONAL BUSINESS MACHINE	23-00450 8318011	L 51242D 94/08/11	1152 400.
1263984			COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	23DXCGW 8492L5F	L 51242D 94/09/12	1152 2,875.
1422865			LABELING MACHINE, MAIL CHESHIRE INC	41495 595	L 54521D 94/10/28	1152 24,227.
0832243			PRINTER, ADP NEC INFORMATION SYSTEMS INC	580037899 PINWRITER P8	L 9725C 88/10/08	1224T 581.
0053558			RECORDER, TAPE, VIDEO SHARP ELECTRONICS CORP	312425 XA120	L 30495C 88/02/19	1194 600.
0053559			RECORDER, TAPE, VIDEO SHARP ELECTRONICS CORP	312319 XA120	L 30495C 88/02/19	1194 600.
0056008			COMPUTER, MINI SUN MICROSYSTEMS INC	824F0871 247(3/80M4)	NAS 1 18544 88/06/20	1194 4,882.
0056034			DISK DRIVE UNIT SUN MICROSYSTEMS INC	821AA0828 M	NAS 1 18544 88/06/20	1194 800.

E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
0069518	MONITOR, TELEVISION, RECORDER MATSUSHITA ELEC INDUS CO	I8MD00093 AG500R	L 51790C 89/03/02	1194 832.
0060347	TRANSPORT, MAGNETIC TAPE ARTECON INC	2213 DSU1-341A	L 50117C 88/02/21	1194 6,199.
0061600	MONITOR, TELEVISION, RECORDER MATSUSHITA ELEC INDUS CO	E8MD00933 AG500R	L 61425C 89/08/18	1194 775.
0138107	MONITOR, TELEVISION MATSUSHITA ELEC INDUS CO	KA6820662 CT1010M	L 13260C 87/02/06	1194 320.
0142076	DISPLAY UNIT INTERNATIONAL BUSINESS MACHINE	100905 8513001	L 22808C 87/09/16	1194 432.
0143262	PROJECTOR, TELEVISION SAVA INDUSTRIES INC	VR6430149 BT-P4500D	L 25566C 87/09/08	1194 4,150.
0220521	REPRODUCER, TAPE, AUDIO TELEX COMM F-RADIANT F-SINGER	0011971 COPYETTE	L 96180B 86/01/29	1194 395.
0278775	RECORDER, CASSETTE, VIDEO RCA CORP GVMT & COMMERCIAL SYS	632660388 VMT285	MISC-GODDAR 86/10/15	1194 288.
0282385	PRINTER, ADP HEWLETT-PACKARD CO	2515540155 2225C	L 85318B 85/05/28	1194 326.
0352532	RECORDER, TAPE, VIDEO SONY CORP	63055 VP5000	MISC 86/11/24	1194 995.
0403914 403914	PROJECTOR, SLIDE EASTMAN KODAK CO	74706 480	L 58823B 83/10/11	1194 498.
0404191 404191	MONITOR, TELEVISION, COLOR MATSUSHITA ELEC INDUS CO	KA3421233 CT1010M	L 58378B 83/11/02	1194 320.
0404207 404207	MONITOR, TELEVISION, COLOR MATSUSHITA ELEC INDUS CO	KA3421235 CT1010M	L 58820B 83/11/04	1194 320.

E C N	NEW	OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
0420744	180354		PROJECTOR, MOTION PICTURE SINGER CD F-SINGER-METRICS DV	44588C 2120	L 69881A 77/10/12	1194A 460.
0420767	184852		MONITOR, TELEVISION SONY CORP	022313 CVM1250	L 1521B 79/11/02	1194 638.
0420768	192194		RECORDER, TAPE, VIDEO SONY CORP	13763 VP5000	L 43292B 82/09/22	1194 985.
0420769	192195		RECORDER, TAPE, VIDEO SONY CORP	13766 VP5000	L 43292B 82/09/22	1194 985.
0420801	198938		RECORDER, TAPE, VIDEO SONY CORP	23995 VP5000	L 57941B 83/08/31	1194 985.
0420811	177517		PROJECTOR, MOTION PICTURE TELEX COMM F-RADIANT F-SINGER	03065B 1020	L 41257A 76/02/19	1194A 432.
0548540			MONITOR, TELEVISION, COLOR MATSUSHITA ELEC INDUS CO	KA4150888 CT1010M	L 73719B 84/09/28	1194 320.
0548679			RECORDER, TAPE, VIDEO SONY CORP	27585 V05800	L 64407B 84/07/25	1194 1,833.
1084353			DISPLAY UNIT SONY CORP	2017538 GDM1950	L 90692C 91/03/01	1194 1,985.
1084868			COMPUTER, MICRO APPLE COMPUTER INC	F1048230 M5650(11CX)	L 92597C 91/03/28	1194 2,413.
1084869			DISPLAY UNIT APPLE COMPUTER INC	7016836 M0401	L 92597C 91/03/28	1194 656.
1087682			RECORDER, CASSETTE, VIDEO SHARP ELECTRONICS CORP	006320201 XA310	L 2408D 91/09/05	1194 418.
1087683			RECORDER, CASSETTE, VIDEO SHARP ELECTRONICS CORP	006322057 XA310	L 2408D 91/09/05	1194 418.

E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
1089634	PRINTER, ADP QMS INC	H0032124 PS410	L 4943D 1194 91/10/29	1,678.
1089665	DISPLAY UNIT NEC INFORMATION SYSTEMS INC	9YM41287J JC1403HMA	L 4938D 1194 91/11/01	455.
1089668	COMPUTER, MICRO COMPUADD	458928 A000/325	L 4938D 1194 91/11/01	1,584.
1089726	COMPUTER, MICRO APPLE COMPUTER INC	F1142783724 MAC II CI	L 5864D 1194 91/11/05	3,710.
1254691	RECORDER, CASSETTE, VIDEO SHARP ELECTRONICS CORP	212713199 XA410	L 27765D 1194 93/03/30	418.
1256521	COMPUTER, MICRO GATEWAY 2000	1476642 DESKTOP	L 35600D 1194 93/07/21	1,165.
1256524	COMPUTER, MICRO GATEWAY 2000	1476638 DESKTOP	L 35600D 1194 93/07/21	1,165.
1256525	DISPLAY UNIT GATEWAY 2000	T89F37642 PMV1448NI	L 35600D 1194 93/07/21	400.
1256526	DISPLAY UNIT GATEWAY 2000	T89F37528 PMV1448NI	L 35600D 1194 93/07/21	400.
1422731	DISPLAY UNIT INTERNATIONAL BUSINESS MACHINE	88MV153 16F1200/39F7573	L 93331C 1194 91/04/26	823.
G073959	COMPUTER, MICRO COMPUADD	NONE 320A000	L 72901C 1224T 90/03/22	2,944.
G073969	DISPLAY UNIT COMPUADD	00201491 51086	L 72902C 1224T 90/03/22	400.
0053715	TYPEWRITER, ELECTRIC MATSUSHITA ELEC INDUS CO	88M29A10567 KX-E400	L 34341C 1224T 88/04/01	333.

EQUIPMENT ASSIGNED TO ON SITE CONTRACTORS (NAS 1 19150)

E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
0847460	PRINTER, ADP HEWLETT-PACKARD CO	2933A11141 2277A	L 63897C 89/10/03	1224T 658.
0057018	PRINTER, ADP APPLE COMPUTER INC	CAB17272F M8000	L 41242C 88/07/29	1195B 3,219.
0060292	PRINTER, ADP INTERNATIONAL BUSINESS MACHINE	41-49378 3268-002C	L 12052C 85/03/27	1195B 4,260.
0260225	PRINTER, ADP INTERNATIONAL BUSINESS MACHINE	41-88894 3268-002	L 4574C 88/08/25	1195B 4,260.
1084583	COMPUTER, MICRO APPLE COMPUTER INC	F10391GD M5650	L 92860C 91/03/20	1195B 2,217.
1084586	DISPLAY UNIT APPLE COMPUTER INC	7016355 M0401	L 92860C 91/03/20	1195B 656.
1085314	DISPLAY UNIT INTERNATIONAL BUSINESS MACHINE	88DG344 16F1200/39F7573	L 93331C 91/04/26	1195B 823.
1158407	READER/TRANSLATOR, OPTICAL SCANTRON	J-F01710 8400	L 23010D 92/10/23	1195B 5,756.
** G073732	DISK DRIVE UNIT COMPUTERLAND	BDM0104889 DP2	L 89225C 90/08/04	1251 700.
** 0021566	DISK DRIVE UNIT MEGA DRIVE SYSTEMS INC	469569104 MDSP120	L 94205C 91/04/26	1251 1,399.
** 0021567	DISK DRIVE UNIT MEGA DRIVE SYSTEMS INC	469459104 MDSP120	L 94205C 91/04/26	1251 1,399.
** 0059450	COMPOSING MACHINE VARITRONIC SYSTEMS INC	N805-30747 MERLIN EXPRESS	L 48555C 88/12/14	1251 1,346.
** 0059791	COMPUTER, MICRO APPLE COMPUTER INC	F850516 M5000	L 44176C 88/12/21	1251 6,670.

** Asterisk items are applicable only to the Firm Fixed Price Security Support Services effort of this contract.

NEW	OLD	E C N	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
**	0080153		DEVELOPER, PRINT, B/W ILFORD INC	22970 2240RC	L 49071C 89/02/08 1251	10,861.
**	0080407		PROCESSOR, FILM KING CONCEPT CORP	1187008 8700	L 49837C 89/02/28 1251	6,695.
**	0080408		DRYER, FILM KING CONCEPT CORP	01955 40028	L 49937C 89/02/28 1251	1,385.
**	0081457		PRINTER/PLOTTER MITSUBISHI ELECTRIC CORP	M11593 6650-10S	L 58489C 89/08/03 1251	8,000.
**	0081458		PROCESSOR, PRINTER QMS INC	0000707 CSR100	L 59489C 89/08/03 1251	9,795.
**	0139171		ENLARGER, SLIDE VISUAL GRAPHICS CORP	00858 30-00051-204	L 16219C 87/03/03 1251	1,702.
**	0140863		DISK DRIVE UNIT APPLE COMPUTER INC	F6100MSM0135 HARD DISK20SC M	L 20531C 87/06/02 1251	947.
**	0259427		CAMERA, PHOTOCOPY VISUAL GRAPHICS CORP	1321603 TC-II	L 1595C 86/05/05 1251	17,774.
**	0801276		DISK DRIVE UNIT OMEGA	9311430049 B290X-UNI	L 3882D 91/11/08 1251	1,200.
**	0802051		CAMERA, DIGITIZING CANON USA INC	20005246 RC570	L 29021D 93/02/25 1251	2,940.
**	0802185		CAMERA-RECORDER, VIDEO CANON CAMERA CO INC	2610400016 LX100A	L 32016D 93/04/30 1251	1,381.
**	0802186		LENS, ZOOM CANON CAMERA CO INC	NONE CL8-120MM	L 32016D 93/04/30 1251	1,000.
**	0802786		MONITOR, TELEVISION MATSUSHITA ELEC INDUS CO	M820220598 CT1382VY	L 39349D 93/08/17 1251	308.

** Asterisk items are applicable only to the Firm Fixed Price Security Support Services effort of this contract.

LARC EMS REPORT IPGPLIST
DATA AS OF 09/22/85

EQUIPMENT ASSIGNED TO ON SITE CONTRACTORS (NAS 1 19150)

PROCESS DATE 09/22/85
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E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST
** 0803981	CAMERA, DIGITAL EASTMAN KODAK CO	4201312 DCS420C	L 52972D 94/08/30	1251 9,688.
** 0848314	OPTICAL READER, DATA ENTRY HEWLETT-PACKARD CO	2812J08371 9195A	L 58784C 89/07/05	1251 1,088.
** 1084329	SCANNER, COMPUTER HOWTEK INC	1713 SM3	L 88012C 91/03/01	1251 6,475.
** 1085875	DISK DRIVE UNIT MEGA DRIVE SYSTEMS INC	72834 P84	L 98038C 91/06/17	1251 988.
** 1158983	MONITOR, TELEVISION, RECORDER SYMPHONIC CORP	V38213689 TVCR18B1	L 26283D 92/12/18	1251 584.
** 1159088	DISPLAY UNIT SONY CORP	2007799 STD8751	L 24297D 93/01/04	1251 2,408.
** 1180323	PRINTER, ADP TEKTRONIX INC	JP11788 4689	L 29031D 93/03/19	1251 9,725.
** 1255772	RECORDER, CASSETTE, VIDEO J V C NIVICO VICTOR CO LTD	09810789 BR-S605UB	L 34355D 93/06/02	1251 1,916.
** 1255879	COMPUTER, MICRO APPLE COMPUTER INC	F330415L M4300	L 33355D 93/06/22	1251 4,888.
** 1284305	RECORDER, CASSETTE, VIDEO JVC CO OF AMERICA	10912068 BRS605UB	L 55558D 94/10/07	1251 2,054.

*** TOTAL NUMBER OF ITEMS ASSIGNED TO CONTRACT NAS 1 19150 1050 VALUE OF EQUIPMENT IS 3,582,321.

** Asterisk items are applicable only to the Firm Fixed Price Security Support
Services effort of this contract.

FIRM FIXED PRICE - SECURITY SUPPORT SERVICES
NONCONTROLLED GOVERNMENT PROVIDED PROPERTY

<u>Description</u>	<u>Qty</u>
Gas Generator	1
Vehicle Light Bars	4
Cushman Scotter	1
Portable Light Bars	3
Slide Projector	1
View Graph	1
Traffic Cones	12
Radar Battery Pack	1
Portable Lanterns	11
Portable Heaters	2
Flood Lights	3
Halogen Lamps, for remote badging	2
Tripods	3
Umbrella Lights	2
Laminator	2
Badge Cutters	2
Unlimited Power Surge Unit	1
Grinder 1/2 H.P.	1
Drill Press	1
Key Machine Manual	2
Safe, 2 Door (Key Locker)	1
Safe, 2 Drawer	1
Code Books (Set)	1
Drill, 3/8", Battery Kit	1
Drill, 1/2", Electric	2
Bandsaw (12")	1
Boring Jig, Lockset	1
Speed Mortiser	1
Misc. Hand Tools (fully equipped tool boxes)	2

ACQUISITION DIVISION WORD PROCESSING/CLERICAL SUPPORT EQUIPMENT

The contractor is required to furnish computer equipment to provide word processing and clerical support. This is to provide the service described in paragraph 2.5 of the Statement of Work.

A description of the capabilities required are provided below. Offerors should use this information to propose computers and software to utilize with the existing government Novell network.

Current Word Processing Configuration

Word processing support is currently provided using a Syntrex-Lanier 4300 network. There are approximately 3500 word processing files (50 mb of data) in WordPerfect 5.1 for DOS format that must be transferred to the existing Novell 3.11 network maintained by the government in the Acquisition Division. Extensive macro and high-level formatting features have been utilized. Offerors should propose a method of transfer to the Novell network to Word 6.0 for Windows that will require minimal effort.

New System Requirements

The Acquisition Division Computer Support Branch currently operates a Novell 3.11 network for Division administrative support. All employees except the contractor staff are currently connected to and utilizing the network. It is currently and will continue to be maintained by the government staff. The offeror will provide equipment with the ability to connect to the existing Novell network and interface with all division workstations. There are currently both MAC and IBM compatible computers connected to the network. The Novell network will be loaded with the word processing software that the government wishes the word processing support staff to utilize. A summary of the contractor provided items and requirements follows:

- Computers with the current industry standard minimum of 8mb memory and capable of expansion, hard drive storage sufficient to accommodate stand-alone versions of Windows or Windows 95 and all administrative software applications, diskette drives capable of transferring files from the MAC and IBM computers, communications and printers ports, internal slots sufficient to allow installation of a network card and allow for future expansion, CD ROM feature for installation of software.
- Computers must be fully compatible with Windows 3.1 and sufficiently configured to support Windows 95.

- Computers must be fully compatible with 3COM network cards and Novell networks. Novell 3.11 is currently in place, with upgrade to 4.x anticipated during 1995.
- The contractor must utilize network cards and the communications backbone provided by NASA. We currently use 3COM 3c503 network cards and an ethernet network. This in turn will allow connection to the Novell network once specific drivers are loaded. Interface between the contractor computer support person and the division network administrator will be required to accomplish this.
- TCP/IP will be provided by the government along with the above network card and connection.
- The contractor shall furnish the operating system, Windows, and screen saver software for the computers.
- The contractor shall furnish a copy of word processing software for each workstation that is the same type and release number as that on the Novell network. The workstation copy will be utilized whenever the network is down.
- Communication software shall be provided by the contractor to allow a minimum of 9600 baud transmission.
- The contractor will furnish software to access the Internet and provide the ability to upload and download files in addition to retrieving information.

Backup / Security

Backup and security procedures must provide the following capabilities:

- Full or selected backup of the files created and maintained on the network by the contractor. Full system backups of the Novell server will be performed by the government staff.
- Backup of data files maintained on local drives.
- Password protection available for the system, directories, and files. User security will be established and maintained by the government.
- Screen savers with passwords.
- Unattended access denied.

Print

- Laser printers with Postscript and PCL support, automatic switching between PCL and postscript, Graphics capability, envelope feeder, letter and legal size paper trays, a speed sufficient to accommodate high-volume quality printing in a production word-processing environment
- Operators must have the capability to route to other laser printers on the Novell network.
- Ability to print labels, post cards, forms

Communications

- Must be able to utilize TCP/IP provided by the government. Version 2.3 is the current release being utilized.
- Data and phone capability will be furnished by the government utilizing a ROLM phone system..
- Must be able to utilize the electronic mail capability provided at Langley. This is accessed using TCP/IP. A specific software package for mail may be required at a later date.

File Transfer/Exchange

The contractor shall provide file exchange with minimal loss of file attributes. WordPerfect 5.1 and Word for Windows 6.0 are currently used within the Acquisition Division for word processing. Files sent from other organizations are generated on a variety of equipment. Data files are received from Apple, Sun and IBM main-frame equipment. The offeror shall propose software that will meet this requirement.

Computer Support

The operators will utilize an existing Novell network and will not be responsible for upgrades on the network. The government will not provide operator support, design or analysis services, computer repair or troubleshooting. Installation and maintenance of the contractor-provided equipment and workstation software is to be provided by the contractor. Hardware upgrades for the workstations as required over the life of the contract must also be provided. Down time on workstations can not exceed four hours.

Future Considerations

Due to the length of the contract, future upgrades and enhancements must be taken into consideration. These items should be reviewed with the Acquisition Division personnel at time of award. The following are anticipated requirements but without specific details such as software product or version number:

- Update on all of the above
- Forms generation capability for items such as modification forms
- Mail capability
- Graphics capability
- FAX capability
- Ability to upgrade to newer operating systems

Exhibit G

Security Personnel Qualifications

1. General

All security task personnel shall be functionally literate, demonstrate their ability to write reports and to assimilate information contained in the Bidders Library documents, as applies to each task. They must be proficient in reading and understanding written regulations and orders, and be able to compile reports which convey factual information. Personnel must possess good judgment, alertness, tact, self-reliance and the ability to effectively interface with the public. They must project a positive attitude and present a professional image at all times.

2. Security Requirements

- A. All personnel shall not have been convicted of any felony offense.
- B. The contractor shall be required to accomplish a thorough pre-employment investigation on all employees prior to selection of the employee to work on this contract. All employees must be able to obtain at least a SECRET security clearance. A TOP SECRET security clearance is required for positions so identified. The contractor must comply with the provisions of the National Industrial Security Program Manual. Upon favorable completion of the investigation and receipt of the DISCO Form 560, Letter of Consent, the contractor shall submit a clearance visitation letter to the COTR indicating the employee's security clearance level. Upon receipt of the clearance verification, the employee will be eligible to perform on this contract and a duty entry date may be established.
- C. The contractor shall provide LaRC with company drug testing policy, if one exists.

3. Standards of Conduct

The contractor shall be responsible for maintaining satisfactory standards of employee competency, conduct, appearance, and integrity.

Exhibit H

Security Uniform and Equipment Requirements

The contractor shall furnish and maintain in acceptable condition, all items of uniform and equipment necessary to perform work required by the contract, as discussed in these paragraphs.

1. Equipment: The contractor shall furnish each officer law enforcement grade equipment or equipment which meets or exceeds military standards (MILSPEC).

2. Uniforms: The contractor shall furnish complete uniforms for each officer and shift supervisor. The contractor will ensure each officer and shift supervisor is in proper uniform while on duty. The uniform for officers and supervisor will be standardized as listed below. The locksmith will wear industrial clothing suitable for performing assigned duties. The uniform for security officers and shift supervisors will consist of the following:

- A. Shirt, long sleeve, white, plain
- B. Shirt, short sleeve, white, plain
- C. Slacks, dark blue
- D. Jacket, dark blue with removable liner
- E. NASA logo nameplates
- F. Tie, plain dark blue
- G. Belt, black leather 1"
- H. Belt, utility either web or leather 2"
- I. Shoes, black leather low quarter w/black laces
- J. Shoes, black leather high top w/black laces (utility)
- K. Socks, black
- L. Overshoes, black rubber
- M. Coat, black, heavyweight all weather
- N. Flashlight, black metal
- O. Misc. attachments to utility belt to hold radio, etc.
- P. Headwear; dark blue, summer and winter.
- Q. Gloves, black leather

Badge and Pass Office and Security Education employees will wear blazers and slacks or skirts that conform with standards and usage prescribed and in effect for similar positions in industry and in conformance with guidelines set forth above. No employee may enter on duty without approved apparel and accessories.

3. Standards of Dress

- A. All Security Services' personnel are expected to keep their uniforms, accessories and equipment clean and in good repair.
- B. Name plate shall be worn on the left pocket of the outermost garment. The name plate shall clearly state the individual's name and duty position.
- C. Uniforms shall be properly tailored, if necessary, to ensure proper fit and appearance.

Exhibit I

Security Firearm Requirements

1. The contractor shall provide firearms, not less than 9mm nor greater than .357 magnum caliber. Standard, commercially manufactured ammunitions will be appropriate to the firearm. Firearms should be manufactured in the U.S.A., however, the use of foreign manufactured firearms of high quality may be authorized by the COTR.
2. The use of personal weapons is prohibited. The use of weapons other than those described above (automatic rifles, shotguns, etc.) must be justified on a case by case basis and must be approved by the Chief of Security for LaRC. A 12 gage, slide action shotgun is authorized for animal control (rabid animals).
3. Firearms shall be periodically inspected and kept in good working order by a qualified gunsmith. In addition, ammunition holsters and related equipment are periodically inspected for deterioration and maintained in good working order.

Exhibit J

Security Training Requirements

1. Training Requirements

The contractor shall provide each employee with eighty (80) hours of specialized and Center unique initial training (See paragraph 2 below). Additional specialized training will be required as listed below:

A. Forty (40) hours of Emergency Services Control Center Training will be required for personnel prior to assuming the position of an Emergency Services Control Center Operator.

B. Sixteen (16) hours annual in-service classroom training for all Security Officers.

C. Four (4) hours semi-annual training for weapons proficiency and qualification.

2. Training Program

All contractor personnel must successfully complete an eighty (80) hour course of basic qualification training prior to being assigned initial duty. Qualification training shall include, but not limited to, the following subjects:

- A. General orientation
- B. Purpose and Principles of the NASA Security System
- C. NASA Security as it applies to LaRC
- D. Organization and functions of NASA, LaRC and the contractor
- E. Briefings on major security disciplines: Information Security, Physical Security, Technical Security, Information Security, Personnel Security and Communications Security
- F. Specific duties of the contractor force including general orders, special and specific orders and individual post orders.
- G. Discipline and adherence to orders
- H. Employee and public relations, TQM and customer satisfaction
- I. NASA, LaRC and contractor communication procedures
- J. Operation and care of all security equipment
- K. Use of Force, limitations and legal implications on misuse of force
- L. First aid and CPR training

Prior to contract personnel being assigned fully independent duties, they must be tested and certified by the contractor. Certification will require that the results of all testing be in writing for examination by the NASA COTR during security survey reviews.

Exhibit K

Security Physical Fitness Requirements

1. Security Officer Requirements

Personnel providing support to the Center's physical security program are required to perform duties involving moderate to arduous physical exertion and must be able to withstand exposure to unusual and/or inclement weather conditions. To safely meet these tasks, minimum physical and mental standards have been established. These standards must be verified by a medical exam initially and annually thereafter. The following is a list of minimum physical and mental standards:

- A. Able to lift 40 pounds to waist height
- B. Run 100 yards in 40 seconds
- C. Climb a 15 foot ladder
- D. Possess eyesight that is correctable to at least 20/40 (Snellen) in each eye
- E. Normal field of vision in each eye, good depth perception, and ability to distinguish basic colors
- F. Close vision correctable to Jaeger Number 4 type test for both eyes
- G. Hearing loss shall be correctable to the following limitations:
 - (a) In the 1,000 to 3,000 hertz range, no more than 30 decibels loss in one ear with allowable greater loss in the other ear not to exceed 45 decibels.
 - (b) In the 4,000 to 6,000 hertz range, no more than 45 decibels loss in one ear with no limitation on the poorer ear.
- H. Be able to work long hours in difficult conditions, without relief, during times of emergencies.
- I. Have no impairment that would preclude the individual from carrying and using a firearm in their daily working environment or passing regularly scheduled firearm qualification testing.

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PART IV - REPRESENTATIONS AND INSTRUCTIONS

SECTION K - REPRESENTATIONS, CERTIFICATIONS AND OTHER STATEMENTS OF OFFERORS

The standard Representations, Certifications, and Other Statements of Offerors shall be required from the successful offeror.

SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS

L.1 LISTING OF PROVISIONS INCORPORATED BY REFERENCE

NOTICE: The following provisions are pertinent to this solicitation and are hereby incorporated by reference.

FEDERAL ACQUISITION REGULATION (48 CFR CHAPTER 1) CLAUSES

<u>CLAUSE NUMBER</u>	<u>TITLE AND DATE</u>
52.209-7	Organizational Conflicts of Interest Certificate--Marketing Consultants (NOV 1991)
52.215-5	Definitions Solicitation (JUL 1987)
52.215-7	Unnecessarily Elaborate Proposals or Quotations (APR 1984)
52.215-8	Amendments to Solicitations (DEC 1989)
52.215-9	Submission of Offers (JUL 1995)
52.215-10	Late Submissions, Modifications, and Withdrawals of Proposals (JUL 1995)
52.215-13	Preparation of Offers (APR 1984)
52.215-14	Explanation to Prospective Offerors (APR 1984)
52.215-15	Failure to Submit Offer (JUL 1995)
52.215-30	Facilities Capital Cost of Money (SEP 1987)
52.222-24	Preaward On-Site Equal Opportunity Compliance Review (APR 1984)
52.227-6	Royalty Information (APR 1984)

NASA FAR SUPPLEMENT (48 CFR CHAPTER 18) PROVISIONS

<u>PROVISION NUMBER</u>	<u>TITLE AND DATE</u>
18-52.204-77	Submission Of Security Plan For Unclassified Federal Computer Systems (SEP 1993)
18-52.215-70	Increases in Estimated Costs (DEC 1988)
18-52.215-72	Restriction On Use and Disclosure of Proposal/Quotation Information (DATA) (DEC 1984)
18-52.215-75	Expenses Related to Offeror Submissions (DEC 1988)
18-52.215-76	False Statements (DEC 1988)
18-52.215-80	Disposal Of Unsuccessful Proposals (DEC 1988)
18-52.223-73	Safety and Health Plan (DEC 1988) Alternate I (DEC 1988)

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L.2 NOTICE OF PRIORITY RATING FOR NATIONAL DEFENSE USE (FAR 52.212-7)
(SEP 1990)

Any contract awarded as a result of this solicitation will be a D0 rated order certified for national defense use under the Defense Priorities and Allocations System (DPAS) (15 CFR 700), and the Contractor will be required to follow all of the requirements of this regulation.

L.3 TYPE OF CONTRACT (FAR 52.216-1) (APR 1984)

The Government contemplates award of a cost-plus-award fee contract resulting from this solicitation. However, Security Services, excluding Programmatic Security and Classified Information Technology Security will be provided on a firm-fixed-price basis.

L.4 SIC CODE AND SMALL BUSINESS SIZE STANDARD (FAR 52.219-22)
(JAN 1991)

(a) The standard industrial classification (SIC) code for this acquisition is 8744.

(b)(1) The small business size standard is \$20,000,000.

(2) The small business size standard for a concern which submits an offer in its own name, other than on a construction or service contract, but which proposes to furnish a product which it did not itself manufacture, is 500 employees.

L.5 PRE-PROPOSAL/PRE-BID CONFERENCE (NASA 18-52.215-77) (DEC 1988)

A pre-proposal/pre-bid conference will be held as indicated below:

Date: November 8, 1995
Time: 8:00 AM - 12:30 PM
Location: NASA LaRC, Pearl Young Theatre,
5A North Dryden Street, Building 1202A

For planning your itinerary, the following is a tentative agenda for the conference:

Registration	8:00 AM - 8:30 AM
Opening Remarks	8:30 AM - 8:45 AM
LaRC Presentations	8:45 AM - 9:45 AM
Break	9:45 AM - 10:00 AM
Facilities Tour	10:00 AM - 12:00 NOON
Questions and Answers	12:00 NOON - 12:30 PM

Attendance will be limited to a maximum of three representatives per offeror. The briefing will be unclassified. If you desire to attend the conference, you should so indicate by letter or facsimile transmission to the attention of the individual specified in L.6 no later than November 3, 1995. After the briefing, you are requested to advise this same individual, in writing, if you intend to submit a proposal.

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In order that as many questions as possible may be answered at the NASA presentations during the briefing, written questions must be submitted to the contact listed in L.6 no later than November 3, 1995. You may send questions via facsimile transmission or E-Mail. A limited time may be available for answering questions submitted on the day of the conference.

Attendance at the pre-proposal/pre-bid conference is recommended; however, attendance is neither required nor a prerequisite for proposal/bid submission, and will not be considered in the evaluation.

L.6 COMMUNICATIONS REGARDING THIS SOLICITATION (LaRC 52.204-95)
(OCT 1993)

Any communications in reference to this solicitation shall cite the solicitation number and be directed to the following Government representative:

Name: Tracy M. Spruill
 Phone: (804) 864-2538 (COLLECT CALLS NOT ACCEPTED)
 Facsimile: 804-864-7709
 E-Mail Address: t.m.spruill@larc.nasa.gov
 Address: National Aeronautics and Space Administration
 Langley Research Center
 Attn: Tracy M. Spruill, Mail Code 126
 Hampton, VA 23681-0001

Any written communications must include the mail code on the envelope or on the telex.

L.7 BIDDER'S LIBRARY

A bidder's library has been established and is located at LaRC in the Technical Library, 2 West Durand Street (Building 1194), Room 310. Information regarding the contents of the library is included in Attachment 5, CLASSIC Bidder's Library Index. The hours of operation are from 8:00 a.m. to 4:00 p.m. Monday through Friday, excluding Government holidays. The bidder's library will be open for visitation through the proposal due date. If you wish to visit the bidder's library you should contact Susan Campbell at (804) 864-3569 to schedule an appointment. You must have a proper NASA Visitor Badge, which may be obtained from the NASA Langley Badge and Pass Office located at the Main Gate (1 Langley Boulevard), telephone (804) 864-2790. Limited copying support will be provided for materials in the bidder's library. The maximum number of pages (single side, one copy each side) which may be copied per offeror per visit is 25 pages. The bidder's library contains instructional and reference material that is too voluminous to include with the RFP. You are encouraged to use the library, although a visit is neither required nor a prerequisite for proposal/bid submission.

L.8 CERTIFICATE OF PROCUREMENT INTEGRITY - OFFERS (LaRC 52.203-90) (OCT 1992)

The certificate required by Federal Acquisition Regulation (FAR) provision 52.203-8, Requirement for Certificate of Procurement Integrity, Alternate I, is attached to this solicitation. In accordance with FAR 3.104-9, the officer or

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employee responsible for your offer for this procurement must execute this certificate after negotiation of the contract and prior to award. Do not submit the certificate with your proposal.

L.9 SMALL DISADVANTAGED BUSINESS CONCERN REPRESENTATION (FAR 52.219-2)
(FEB 1990)

To be eligible for award, you must represent that you are a small disadvantaged business concern. The form is Attachment 7 of this solicitation and must be submitted with your proposal.

L.10 CERTIFICATION OF COST OR PRICING DATA (LaRC 52.215-97) (JUN 1988)[†]

Pursuant to 10 U.S.C. 2306(a) and 41 U.S.C. 254(d), the Contractor will be required to certify, except where the price is based on adequate price competition as determined by the Contracting Officer, or established catalog or market prices of commercial items, or prices set by law or regulation, that the cost of pricing data submitted or identified on Standard Form 1411 are accurate, complete, and current. The attached certificate (NASA Langley Form PROC/P-281), as set forth in FAR 15.804.4, shall be properly executed after negotiation and prior to contract award.

L.11 FACSIMILE TRANSMISSION--BIDS OR PROPOSALS (LaRC 52.204-100) (OCT 1992)

(a) Definition. "Facsimile transmission," as used in this solicitation, means a submittal, via electronic equipment that communicates and reproduces both printed and handwritten material, for a modification of a bid or proposal or withdrawal of a bid or proposal that is submitted to and received by the Government, or an acknowledgment of amendment(s) to the solicitation.

(b) OFFERORS MAY NOT SUBMIT FACSIMILE BIDS OR PROPOSALS AS RESPONSES TO THIS SOLICITATION. Facsimile bids or proposals will not be considered.

(c) Facsimile transmissions must contain the required signatures.

(d) Facsimile receiving data and compatibility characteristics are as follows:

Telephone: 804-864-7898

Make and Model: Pitney-Bowes Model 9720

Receiving Speed: Variable

NOTE: This facsimile number is reserved for modifications and withdrawals of offers and acknowledgment of amendments only. Other facsimile communication should be sent to the number listed elsewhere in this section of the solicitation.

(e) If the bidder chooses to reply by facsimile transmission, the Government will not be responsible for any failure attributable to the

[†]Pursuant to FAR 15.804-1 (FAC 90-32), only cost or pricing information is required at this time. If, however, the Contracting Officer determines cost or pricing data is required, certification of the cost and pricing input will become mandatory.

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transmission or receipt of the facsimile transmission including, but not limited to, the following:

- (1) Receipt of garbled or incomplete transmission.
- (2) Availability or condition of the receiving facsimile equipment.
- (3) Incompatibility between the sending and receiving equipment.
- (4) Delay in transmission or receipt of transmission.
- (5) Failure of the bidder to properly identify the transmission.
- (6) Illegibility of transmission.

L.12 DETERMINATION OF RESPONSIBILITY

As prescribed in FAR 9.104-1, the apparently successful offeror, and as appropriate, subcontractors and/or teaming partners must be determined to be responsible before contract award. If responsibility cannot be determined from the relevant experience and past performance information received or from other sources available to the Government, the selected offeror shall be required to provide additional information that adequately demonstrates responsibility. Failure to demonstrate responsibility in any area set forth in FAR 9.104-1 may result in the Government selecting the offeror with the second-best-valued proposal with which to conduct negotiations.

L.13 EVALUATION OF COMPENSATION FOR PROFESSIONAL EMPLOYEES
(FAR 52.222-46) (FEB 1993)

(a) Recompensation of service contracts may in some cases result in lowering the compensation (salaries and fringe benefits) paid or furnished professional employees. This lowering can be detrimental in obtaining the quality of professional services needed for adequate contract performance. It is therefore in the Government's best interest that professional employees, as defined in 29 CFR 541, be properly and fairly compensated. As a part of their proposals, offerors will submit a total compensation plan setting forth salaries and fringe benefits proposed for the professional employees who will work under the contract. The Government will evaluate the plan to assure that it reflects a sound management approach and understanding of the contract requirements. This evaluation will include an assessment of the offeror's ability to provide uninterrupted high-quality work. The professional compensation proposed will be considered in terms of its impact upon recruiting and retention, its realism, and its consistency with a total plan for compensation. Supporting information will include data, such as recognized national and regional compensation surveys and studies of professional, public and private organizations, used in establishing the total compensation structure.

(b) The compensation levels proposed should reflect a clear understanding of work to be performed and should indicate the capability of the proposed compensation structure to obtain and keep suitably qualified personnel to meet mission objectives. The salary rates or ranges must take into account differences in skills, the complexity of various disciplines, and professional job difficulty. Additionally, proposals envisioning compensation levels lower than those of predecessor Contractors for the same work will be evaluated on the basis of maintaining program continuity, uninterrupted high-quality work, and availability of required competent professional service employees. Offerors are cautioned that lowered compensation for essentially the same professional work may indicate lack of sound management judgment and lack of understanding of the requirement.

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(c) The Government is concerned with the quality and stability of the work force to be employed on this contract. Professional compensation that is unrealistically low or not in reasonable relationship to the various job categories, since it may impair the Contractor's ability to attract and retain competent professional service employees, may be viewed as evidence of failure to comprehend the complexity of the contract requirements.

(d) Failure to comply with these provisions may constitute sufficient cause to justify rejection of a proposal.

L.14 DETERMINATION OF COMPENSATION REASONABLENESS (NASA 18-52.231.71)
(MARCH 1994)

(a) The proposal shall include a total compensation plan. This plan shall address all proposed labor categories, including those personnel subject to union agreements, the Service Contract Act, and those exempt from both of the above. The total compensation plan shall include the salaries/wages, fringe benefits and leave programs proposed for each of these categories of labor. The plan also shall include a discussion of the consistency of the plan among the categories of labor being proposed. Differences between benefits offered professional and non-professional employees shall be highlighted. The requirements of this plan may be combined with that required by the clause at (FAR) 48 CFR 52.222-46, "Evaluation of Compensation for Professional Employees."

(b) The offeror shall provide written support to demonstrate that its proposed compensation is reasonable.

(c) The offeror shall include the rationale for any conformance procedures used or those Service Contract Act employees proposed that do not fall within the scope of any classification listed in the applicable wage determination.

(d) The offeror shall require all service subcontractors (1) with proposed cost reimbursement or non-competitive fixed-price type subcontracts having a total potential value in excess of \$500,000 and (2) the cumulative value of all their service subcontracts under the proposed prime contract in excess of 10 percent of the prime contract's total potential value, provide as part of their proposals the information identified in (a) through (c) of this provision.

L.15 NOTIFICATION OF COMPETITION LIMITED TO ELIGIBLE 8(a) CONCERNS
(FAR 52.219-18) (FEB 1990)

(a) Offers are solicited only from small business concerns expressly certified by the Small Business Administration (SBA) for participation in the SBA's 8(a) Program and which meet the following criteria at the time of submission of offer--

(1) SIC code 8744 is specifically included in the Offeror's approved business plan;

(2) The Offeror is in conformance with the 8(a) support limitation set forth in its approved business plan; and

(3) The Offeror is in conformance with the Business Activity Targets set forth in its approved business plan or any remedial action directed by the SBA.

(b) By submission of its offer, the Offeror certifies that it meets all of the criteria set forth in paragraph (a) of this clause.

(c) Any award resulting from this solicitation will be made to the Small Business Administration, which will subcontract performance to the successful 8(a) offeror selected through the evaluation criteria set forth in this solicitation.

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(d)(1) Agreement. A manufacturer or regular dealer submitting an offer in its own name agrees to furnish, in performing the contract, only end items manufactured or produced by small business concerns inside the United States, its territories or possessions, the Commonwealth of Puerto Rico, or the Trust Territory of the Pacific Islands. However, this requirement does not apply in connection with construction or service contracts.

(2) The _____ (insert name of SBA's contractor) will notify the NASA Langley Research Center Contracting Officer in writing immediately upon entering an agreement (either oral or written) to transfer all or part of its stock or other ownership interest to any other party.

L.16 USE OF GOVERNMENT SUPPLY SOURCES

You may assume for proposal preparation purposes that use of Government sources such as GSA will be authorized. Reference FAR Clause 52.251-1.

L.17 IDENTIFICATION OF UNCOMPENSATED OVERTIME (NFS 18-52.237-72) (April 1995)

The use of uncompensated overtime is neither encouraged nor discouraged. When the proposed uncompensated overtime is consistent with an offeror's written policies and practices, NASA will consider it in proposal evaluation, including the evaluation of cost and of professional compensation (see 48 CFR (FAR) subpart 22.11).

(a) Definitions. As used in this provision:

"Uncompensated overtime" means the hours worked in excess of an average of 40 hours per week, by direct charge employees who are exempt from the Fair Labor Standards Act (FLSA) without additional compensation. Compensated personal absences, such as holidays, vacations, and sick leave shall be included in the normal work week for purposes of computing uncompensated overtime hours.

"Effective hourly rate" is the rate that results from multiplying the hourly rate for a 40-hour work week by 40, and then dividing by the proposed hours per week. For example, 45 hours proposed on a 40-hour work week basis at \$20.00 per hour would be converted to an effective hourly rate of \$17.78 per hour ($\20.00×40 divided by 45 = \$17.78).

(b) For any hours proposed against which an effective hourly rate is applied, the Offeror shall identify in its proposal the hours in excess of an average of 40 hours per week, at the same level of detail as compensated hours, and the effective hourly rate, whether at the prime or subcontract level. This includes uncompensated overtime hours that are in indirect cost pools for personnel whose regular hours are normally charged direct. The proposal shall include the rationale and methodology used to estimate the proposed amount of uncompensated overtime.

(c) The Offeror's accounting practices used to estimate uncompensated overtime must be consistent with its cost accounting practices used to accumulate and report uncompensated overtime hours.

(d) Proposals that include unrealistically low labor rates, or that do not otherwise demonstrate cost realism, will be considered in a technical and cost risk assessment and evaluated for award in accordance with that assessment.

(e) The Offeror shall include with its proposal a copy of its policy addressing uncompensated overtime, a description of the timekeeping and accounting systems used to record all hours worked by FLSA-exempt employees, and the historical basis for the uncompensated overtime hours proposed.

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L.18 TEST OF SOURCE SELECTION PROCEDURES

The Government intends to award the contract resulting from this solicitation without discussions (see Section L clause entitled Contract Award, FAR 52.215-16 (OCT 1995)--Alternate II (OCT 1995). In the event that the Government later determines that discussions are necessary, a test of source selection procedures will be used. A deviation has been granted by the NASA Associate Administrator for Procurement which applies to this solicitation. The limited discussion procedures set forth in NASA Federal Acquisition Supplement (NFS) 18-15.613(b)(5) will not be utilized for this acquisition. Instead, the provisions of FAR 15.610(c)(2) shall apply. In accordance with FAR 15.610(c)(2), offerors within the competitive range will be advised of deficiencies and uncertainties identified in their proposals and allowed a reasonable opportunity to satisfy the solicitation requirements. As stipulated in FAR 15.611, at the conclusion of discussions, a Best and Final Offer (BAFO) will be requested from all offerors still within the competitive range. This BAFO shall be submitted in the form of a contractual document which has been executed by an individual with the authority to contractually bind the offeror. Selection will be made in accordance with the evaluation criteria set forth in Section M of this solicitation. Contract award will be made WITHOUT SUBSEQUENT DISCUSSIONS OR NEGOTIATIONS and will be evidenced by the Contracting Officer's signature on the BAFO submitted by the successful offeror. A deviation has also been granted to NFS 18-15.1003-4(c)(1); debriefing of unsuccessful offerors will occur after contract award.

L.19 CONTRACT AWARD (FAR 52.215-16) (OCT 1995) -- Alternate II (OCT 1995)

(a) The Government will award a contract resulting from this solicitation to the responsible offeror whose offer conforming to the solicitation will be most advantageous to the Government, cost or price and other factors, specified elsewhere in this solicitation, considered.

(b) The Government may (1) reject any or all offers if such action is in the public interest, (2) accept other than the lowest offer, and (3) waive informalities and minor irregularities in offers received.

(c) The Government intends to evaluate proposals and award a contract without discussions with offerors (except communications conducted for the purpose of minor clarification). Therefore, each initial offer should contain the offeror's best terms from a cost or price and technical standpoint. However, the Government reserves the right to conduct discussions if later determined by the Contracting Officer to be necessary.

(d) The Government may accept any item or group of items of an offer, unless the offeror qualifies the offer by specific limitations. Unless otherwise provided in the Schedule, offers may be submitted for quantities less than those specified. The Government reserves the right to make an award on any item for a quantity less than the quantity offered, at the unit cost or prices offered, unless the offeror specifies otherwise in the offer.

(e) A written award or acceptance of offer mailed or otherwise furnished to the successful offeror within the time for acceptance specified in the offer shall result in a binding contract without further action by either party. Before the offer's specified expiration time, the Government may accept an offer (or part of an offer, as provided in paragraph (d) above), whether or not there are negotiations after its receipt, unless a written notice of withdrawal is received

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before award. Negotiations conducted after receipt of an offer do not constitute a rejection or counteroffer by the Government.

(f) Neither financial data submitted with an offer, nor representations concerning facilities or financing, will form a part of the resulting contract. However, if the resulting contract contains a clause providing for price reduction for defective cost or pricing data, the contract price will be subject to reduction if cost or pricing data furnished is incomplete, inaccurate, or not current.

(g) The Government may determine that an offer is unacceptable if the prices proposed are materially unbalanced between line items or subline items. An offer is materially unbalanced when it is based on prices significantly less than cost for some work and prices which are significantly overstated in relation to cost for other work, and if there is a reasonable doubt that the offer will result in the lowest overall cost to the Government, even though it may be the low evaluated offer, or it is so unbalanced as to be tantamount to allowing an advance payment.

(h) The Government may disclose the following information in post-award debriefings to other offerors: (1) the overall evaluated cost or price and technical rating of the successful offeror; (2) the overall ranking of all offerors, when any ranking was developed by the agency during source selection; (3) a summary of the rationale for award; and (4) for acquisitions of commercial end items, the make and model of the item to be delivered by the successful offeror.

L.20 SERVICE OF PROTEST (FAR 52.233-2) (NOV 1988)

(a) Protests, as defined in section 33.101 of the Federal Acquisition Regulation, that are filed directly with an agency, and copies of any protests that are filed with the General Accounting Office (GAO) or the General Services Administration Board of Contract Appeals (GSBCA), shall be served on the Contracting Officer (addressed as follows) by obtaining written and dated acknowledgment of receipt from Head, Grants & Services Contracts Branch.

(b) The copy of any protest shall be received in the office designated above on the same day a protest is filed with the GSBCA or within one day of filing a protest with the GAO.

L.21 PROPOSAL PREPARATION AND SUBMISSION--SPECIAL INSTRUCTIONS

A. Number of Proposals, Time and Place of Submission

Proposals must be submitted in two volumes: Volume 1, Technical Proposal, and Volume 2, Business Proposal (which shall be limited to a cost proposal, a discussion of relevant experience and past performance, and as applicable a discussion of any proposed exceptions or additions to the contract terms and conditions). You shall submit the original and 12 copies of each volume to the address shown in Block 8 of the Standard Form (SF) 33 or if hand carried, to the depository listed in Block 9 of the SF 33. Offers must be received at the place indicated on or before the date and hour shown in Block 9 of the SF 33. The original of each volume must be designated as such, and the remaining copies of both volumes shall be numbered, 1 through 12, on the outside cover.

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B. Proposal Clarity

Your proposal should be specific, complete, and concise. You are urged to examine this solicitation in its entirety and to assure that your proposal contains all the necessary information, provides all required documentation and is complete in all respects since evaluation of the proposal will be based on the actual material presented and not on the basis of what is implied. You should ensure that your cost proposal is consistent with your technical proposal in all respects since the cost proposal may be used as an aid to determine your understanding of the technical requirements. Discrepancies may be viewed as a lack of understanding.

C. Requested Page Limitation

Based upon our experience with procurements of this size and complexity, the items to be addressed in your technical proposal can be covered in **75 pages**, exclusive of cover page, table of contents, title pages, list of figures, and dividers. The Government, therefore, requests that you limit the technical proposal to a total of **75 pages**. Each "page" is one side of one sheet, 8-1/2" by 11" with at least one-inch margins on all sides. Foldouts count as an equivalent number of 8-1/2" by 11" pages. The metric standard format most closely approximating the described standard 8-1/2" by 11" size may be used. Narrative text should be 12 point type size with double-spacing between lines. Type size and spacing between lines for table of contents, list of figures, charts, graphs, figures, illustrations, diagrams, photographs, and tables may be smaller/less, but should be easily readable. The business proposal is not page limited; however, it should be limited to information pertaining to cost, relevant experience and past performance information, and any proposed exceptions or additions to the contract terms and conditions. All pages of both volumes shall be numbered.

D. Security Requirements

FOR INFORMATION PURPOSES ONLY, it is expected that within the first year of the contract the Center may attain Federal Arrest Authority (FAA). A modification will be issued per the changes clause when this effort is required. Do not propose any cost at this time.

E. Installation Provided Property Replacement Costs

NASA LaRC will provide existing facilities and services as identified in Section G and Exhibit E. Existing noncontrolled property will also be provided. Noncontrolled property is equipment not designated as sensitive which has an acquisition cost of less than \$1,000. This includes property such as calculators, certain stationary tools, handtools, handtrucks, and reference materials. When any of the facilities reach the end of its useful life or is beyond economical repair you will be required to replace it with company owned property. However, this requirement does not apply to Government owned equipment identified in the Statement of Work.

The Government estimates a replacement cost of \$125,000 for each contract year. Supplies other than general office supplies will be issued from Government stores stock for a limited time under this contract. Thereafter, as

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existing supplies are depleted the Contractor shall furnish all supplies required in the performance of this contract. In no event shall the Contractor be allowed to draw stock 3 months after the effective date of the contract. It is further anticipated that sufficient Government furniture will be available for Contractor use during contract performance. This information is to be considered for purposes of submitting your cost proposal.

Your attention is directed to Section H.14 of this contract. Note that this clause is a part of the current CLASSIC contract NAS1-19150.

F. Technical Proposal (Volume 1) Instructions

You shall propose your approach for satisfying the Government's technical requirements as set forth in Section C, Statement of Work. Your technical approach shall be structured to specifically address the seven (7) Qualitative Evaluation Criteria (QEC) listed below. The QEC's will be used by the Government to evaluate the qualitative merit of your technical proposal.

1. Your approach to ensuring uninterrupted and flexible contract operations from phase-in, through contract life, and potential phase-out in an environment characterized by shrinking budgetary resources. Include your approach for integrating any proposed subcontract/teaming arrangements.

2. Your approach to providing timely and responsive customer support.

3. Your approach to providing continual improvement in CLASSIC operations.

4. Your use of innovative approaches in performing the effort required by the Statement of Work. For Firm Fixed Price Security Support Services provide your approach for encouraging peak performance and discouraging nonperformance.

5. Your approach to developing and implementing effective safety procedures and practices, and ensuring that all contract tasks are performed in accordance with an approved Safety and Health Plan (Ref. Exh. A, Para. F).

6. Your approach for providing a professional and nonprofessional compensation plan (including use of uncompensated overtime by professionals) that promotes workforce continuity.

7. Your understanding of the requisite personnel qualifications and skills essential to the performance of all contract activities, and your approach to recruiting and retaining qualified and skilled personnel at all levels.

G. Business Proposal (Volume 2) Instructions

1. Cost Proposal Instructions

a. Under requirements of the Federal Acquisition Regulation (FAR), the Contracting Officer is responsible for determining reasonableness of pricing. To assist in determining whether the prices proposed in your offer under this solicitation are fair and reasonable, you are required to submit cost or pricing information with your proposal pursuant to FAR 15.804.

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b. You are required to submit cost proposals using Standard Form (SF) 1411, Contract Pricing Proposal Cover Sheet, a copy of which is included as Attachment 2. You shall fully comply with the requirements of Table 15-2, Instructions for Submission of a Contract Pricing Proposal, which begins on Page 2 of the SF 1411. Provide supporting information for each cost element as required by Table 15-2. Include a chart of all rates and factors, as well as the application bases, used to derive your costs. You shall also provide Cost Forms as specified in Attachment 3, on diskette as well as in your written proposals, to aid the Government evaluation team in comparing the proposed costs. Under Block 6 of the SF 1411, identify the fixed price portion of your proposed cost as "D", specify the applicable price, and include it in "C Total." SF 1411's and Cost Forms shall be provided as follows:

	<u>Forms</u>	<u>Period</u>
Phase-In	SF 1411	Prior to 03/29/96
Initial Contract Period	SF 1411	03/29/96 - 03/31/97
First Option to Extend	SF 1411	04/01/97 - 03/31/98
Second Option to Extend	SF 1411	04/01/98 - 03/31/99
Third Option to Extend	SF 1411	04/01/99 - 03/31/00
Fourth Option to Extend	SF 1411	04/01/00 - 03/31/01
Total, Init. Contr. and Options to Ext. 1 - 4	SF 1411, B-B3	03/29/96 - 03/31/01
Options to Extend 5 - 10 (One Mo. Each)	SF 1411, C,C1,B2,B3	04/01/01 - 09/30/01
Total, Phase-In, Init. Contr. and All Opts.	SF 1411, A,A1	Phs. In - 09/30/01

If your proposed costs for the six one-month extension options will be the same for each of the months, you may submit one SF 1411; otherwise submit one SF 1411 for each month. Cost Forms must be completed as spreadsheets, saved under one file name, and submitted as part of your proposal. A high density diskette containing the Cost Forms in a Lotus 1-2-3, Release 4 spreadsheet file will be provided to you upon request. When requesting a diskette, specify diskette size (3-1/2 or 5-1/4). Cost Forms must also be submitted on paper, and a complete paper set will be provided to offerors with the diskette if requested. The forms included in Attachment 3 were printed from Lotus 1-2-3 for Windows Release 4. The paper forms you submit with your proposal may be printed from your completed spreadsheets; they need not have the same appearance as the examples in Attachment 3 as long as they are readable. You may change column widths, formats, fonts, etc., but DO NOT MOVE CELLS and DO NOT INSERT OR DELETE ROWS OR COLUMNS. Submit two copies of your diskette(s). In the event of any inconsistency between the diskettes and the paper forms, the paper forms will be considered the intended version. Any questions related to the computerized cost proposal shall be directed to Jeanne Covington (804) 864-2545.

You are encouraged, but not required, to prepare your entire cost proposal using a spreadsheet program and to connect the proposal to the NASA forms with spreadsheet formulas. Provide all data under one file name. All absolute values proposed must be explained and supported.

Your cost proposal as represented by the Standard Form 1411's must be prepared in accordance with your accounting system and your Cost Accounting Standards Disclosure Statement, if applicable.

c. Instructions for Cost Forms A through C.

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(1) Complete the Cost Forms in accordance with the following instructions, even though the resulting cost classifications may differ from your accounting system and practices. If these cost classifications differ from your established classification system, identify, reconcile and explain the differences.

(2) Amounts proposed for each cost element must be separately supported by an explanation of the method by which the amount was determined. Insert "N/A" where cost elements on the forms do not apply. To support the fixed price cost element, complete Cost Forms A1, B1, B2, B3, and C1 in accordance with the instructions for Cost Forms A-C.

(3) If escalation of salaries and wages or any other cost elements is proposed, discuss the rationale and provide your escalation history for the past three years.

(4) Instructions for specific items on the forms follow.

(a) Labor - You must propose the labor hours necessary to provide the services set forth in Section C, Statement of Work, except C.1.5 and C.3.9. Show the hours and costs by labor classification. Any composite hourly rates must be explained. If any of the positions are split between the CPAF and FFP efforts or are classified by your accounting system as other than direct labor, or if you propose to subcontract any of the positions, so indicate. Enter the totals for hours and costs in the appropriate spaces in Cost Forms.

A copy of each of the Register of Wage Determinations (WD) and Fringe Benefits issued by the Department of Labor and Collective Bargaining Agreements for employees under this proposed contract is included in Exhibits B and C, respectively. It should be noted that the wage rates specified therein are minimum rates. It should also be noted that the wage determination may not list all labor classes to be employed under this contract. Paragraph (a) of the Section I clause entitled "Service Contract Act of 1965" states that in this event, conformable rates must be established for those service employees to be employed under the contract but not listed on the wage determination. These conformable wage rates will be the result of a three-party agreement between the employees, Contractor and the Government.

If you propose to subcontract any part of the required labor, have the prospective subcontractor complete separate SF 1411's and Cost Forms. (The prospective subcontractor shall complete the forms as if it is a prime contract proposer.) The item "Subcontract Direct Labor" on the prime proposer's Cost Forms series should include the subcontractor's overtime and premium costs, as well as its straight-time labor costs. If a subcontractor considers the cost details company proprietary and will not provide them to the prime, (even in a sealed envelope) these details must be submitted directly to NASA Langley not later than the date specified for receipt of proposal.

(b) Fringes and Payroll Taxes - Enter the fringe benefits and payroll tax costs applicable to direct labor costs. Spreadsheets shall delineate bases, rates, and calculations. Written discussions must provide details to allow analysis and comparison to the professional compensation plan and

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WD requirements. Fringe benefits and payroll taxes applicable to subcontracts for labor should be included by the prime proposer in "Profit and Costs Other than Labor, in Direct Labor Subcontracts."

If it is your normal practice to account for fringe benefits and payroll taxes as direct costs, or if you intend to include these costs in a fringe benefit or overhead pool dedicated to the proposed contract only, estimate the costs for each element and enter on the forms. If these costs are part of a fringe benefit or overhead pool that will allocate to other cost objectives as well as to the proposed contract, and you normally estimate such costs by projecting a fringe benefit or overhead rate to be applied to a base such as direct labor cost, estimate the costs according to the normal practice and divide the costs among the various individual elements in a logical manner. Explain the basis for your estimating.

(c) Profit and Costs Other than Labor in Direct Labor Subcontracts - Enter, and provide details in supporting data, all of your direct labor subcontractors' costs except the labor costs entered under "Subcontract Direct Labor," including the profits or fees you expect to negotiate with the subcontractors. As noted previously, any such subcontractors shall complete separate Cost Forms.

(d) Allocated Labor Other than G&A - Enter any non-G&A labor costs that will be allocated to the proposed contract through an indirect cost pool other than one entirely dedicated to the proposed contract.

(e) Supplies/Material and Equipment - Fully explain and support the costs and provide rationale for the methods of acquisition selected.

(f) Travel - In addition to the annual \$50,000 (\$25,000 in the fifth option period) for NASA Excess Property Screening Support and Programmatic Security, include any other travel costs that will be direct charged in support of this effort. Provide support and rationale for all non-programmatic security costs.

(g) City/County Business License Tax - Consult applicable local jurisdictions to determine any applicable business license taxes and enter your estimates. Consult the City of Hampton regarding personnel to be housed at LaRC even if your facility will not be located in Hampton.

(h) Costs not Shown Elsewhere - Enter any costs not covered by one of the preceding cost elements, facilities capital cost of money, or G&A.

(i) G&A - Enter G&A costs and identify separately the rates used to determine the costs. Provide the composition of the G&A pool costs and allocation bases upon which the rates were determined. Provide G&A rate history for the preceding three fiscal years.

(j) Facilities Capital Cost of Money (FCCOM) - Enter FCCOM if you choose to include it in your proposal (ref. FAR 52.215-30). If you do not propose FCCOM, Clause 52.215-31, Waiver of Facilities Capital Cost of Money

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(SEPT 1987) will be included in the contract. As required by NASA FAR Supplement 18-15.970-3, when facilities capital cost of money is included as an item of cost in the Contractor's proposal, a reduction in the profit objective shall be made in an amount equal to the amount of facilities capital cost of money allowed in accordance with FAR 31.205-10(a).

(k) Award Fee, and Fixed Fee, and Profit - Enter the amounts of award fee for the initial contract and first four options to extend, the fixed fees for the six one-month options to extend, and the profit for all fixed price security support effort. Provide your rationale for determining the proposed amounts.

(l) Phase-In - If phase-in costs are proposed, they shall be itemized on Cost Form A. Support shall be provided pursuant to Paragraph L.21.G.1.

(m) Special Ordering of Security Services (Ref. C.3.9) - This effort shall be priced at \$20,000 annually. However, an annual fully burdened fixed price hourly rate must be proposed for each category. If the rate for each of the six monthly options is not the same, use a composite rate and show its derivation. Support shall be provided pursuant to Paragraph L.21.G.1 and shown on Cost Form B2. Subcontracted effort shall be entered as "Subcontract Hourly Rate".

(n) Carpet Installation (Ref. C.1.5) - This effort shall be priced at \$75,000 annually. However, an annual fully burdened fixed price square yard rate must be proposed for carpet removal and carpet installation and a fully burdened fixed price linear foot rate must be proposed for molding installation. If the rate for each of the six monthly options is not the same, use a composite rate and show its derivation. Costs for all material and supplies associated with removal and installation, except the Government furnished carpet, shall be included. Support shall be provided pursuant to Paragraph L.21.G.1 and shown on Cost Form B3. Subcontracted effort shall be entered as "Subcontract SY (or LF) Rate."

2. Relevant Experience and Past Performance Instructions (REPP)

a. You will be evaluated on your relevant experience and past performance, and that of significant subcontractors and/or teaming partners, if any, under existing or prior contracts for similar products or services. Past performance information will be used in making responsibility determinations and to assess the capabilities of offerors. The Government will focus on information that demonstrates the quality of performance relative to the size, content, and complexity of the requirements for this procurement. Relevant experience is the accomplishment of work which is comparable or related to the work or effort required by this RFP. This factor includes the evaluation of overall corporate or offeror experience and past performance, but not the experience and performance of individuals who are proposed to be involved with work pursuant to this RFP. For newly-formed businesses having little or no company experience, the relevant experience and past performance of a predecessor firm, the company's principal owner(s), or corporate officer(s) will be considered. You are cautioned that

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omissions or an inaccurate or inadequate response to this evaluation factor will have a negative effect on your overall evaluation.

b. The Relevant Experience and Past Performance Form (Form REPP), included as Attachment 6 to this RFP, will be used to collect information as to the quality of your past performance and that of any significant subcontractor and/or teaming partner. You shall select three of your customers, for which you have performed relevant work within the past three years and forward copies of the Form REPP to those agencies and/or firms for completion and submission to the Contract Specialist for this solicitation. The forms shall be returned or faxed to the Contract Specialist no later than the closing date of the solicitation. The address and fax number are listed at the bottom of the first page of the Form REPP.

c. If a significant portion of work to be performed is proposed to be accomplished by subcontractor(s) and/or teaming partner(s), three Form REPP's shall be submitted by customers of each proposed subcontractor and/or teaming partner. You shall include in your proposal the written consent of your subcontractor(s) and/or teaming partner(s) to allow the Government to discuss the subcontractors'/teaming partners' past performance evaluation with the offeror during any discussions that are held for this procurement.

d. You shall include with your business proposal a list of the firms that will submit evaluation forms. You shall also include a list of all other contracts you have held and any significant subcontractors and/or teaming partners have held within the past five years for requirements similar to those being solicited in this acquisition and that are valued at over \$100,000. Other references, aside from those provided by the offeror, may be contacted and their comments considered during the source selection process. The information submitted may be verified by the Government through discussions with the references provided. While the Government may elect to consider data obtained from other sources, the burden of providing relevant references that the Government can readily contact rests with the offeror.

e. You shall prepare a short narrative explanation on each contract listed or for which a Form REPP will be received that identifies its customer and briefly describes the contract, including the objectives achieved and any cost growth or schedule delays encountered. Your summary shall include the following for each related contract:

- (1) Contract Number
- (2) Contracting Agency
- (3) Points of contact in the program and contracting offices, including telephone numbers
- (4) Contract type
- (5) Contract beginning and end dates

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(6) Description of the contract work and explanation of its relevance to this solicitation

(7) Description of the original cost/price and delivery terms in the contract and the cost/price and delivery actually experienced, and explain any differences.

(8) For award fee contracts, separately state in dollars the base fee and award fee available and the award fee actually received, on a contract year basis.

SECTION M - METHOD OF EVALUATION

M.1 BEST VALUE SELECTION

The proposals submitted in response to this RFP will be evaluated using Best Value Selection procedures. The offeror(s) that is(are) selected for negotiations will be the one(s) whose proposal is determined to provide the best combination of cost, qualitative merit, and relevant experience and past performance. Qualitative merit relative to the offeror's technical proposal will be determined by evaluating the degree to which the objectives of the Qualitative Evaluation Criteria (QEC's) listed in L.21.F are met or exceeded. Best Value Selection is based on the premise that, if all offerors are of approximately equal qualitative merit and relevant experience and past performance, award will be made to the one with the lowest proposed cost or Government-determined most probable cost. However, the Government may award to an offeror with higher cost if the offeror has higher rated qualitative merit and/or relevant experience and past performance, provided the cost differential is commensurate with the added value. Conversely, the Government may award to an offeror whose proposal has lower rated qualitative merit and/or relevant experience and past performance, if the cost differential between it and other proposals warrants doing so.

M.2 SUMMARY OF EVALUATION PROCEDURES

1. Initially, all members of the evaluation team will review each technical and business proposal in sufficient depth to identify any proposals that are patently unacceptable, as defined in NASA FAR Supplement 18-15.613. The offerors submitting proposals that are determined to be unacceptable will be notified and will be eliminated from further evaluation.

2. Each team member will review in depth each technical proposal, documenting strengths and weaknesses associated with each proposal including their impact on the QEC's. Each team member will assign a rating from M.3 to each QEC for each offeror.

3. Upon completion of the individual proposal review, the evaluation team will convene and collectively discuss in depth each technical proposal. A team consensus on the proposal strengths and weaknesses will be developed for each offeror. A consensus rating from M.3 will be assigned to each QEC for each offeror.

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4. The evaluation team will conduct an analysis of each offeror's cost proposal to determine its reasonableness, its acceptability, and the extent to which it reflects performance addressed in the technical proposal. The cost proposal may be used as an aid in substantiating that the objectives of the QEC's will be met. If the cost analysis impacts the assigned ratings for any of the offeror's QEC's, the reason for the change will be documented by the evaluation team.

5. The information provided by the Contractor regarding relevant experience and past performance will be assessed to determine the extent to which contract objectives (including technical, management, schedule, and cost) have been achieved on related efforts. For newly-formed businesses having little or no company experience, the relevant experience and past performance of a predecessor firm, the company's principal owner(s), or corporate officer(s) will be evaluated. Independent verification will be made as needed. The evaluation team will assign one of the following ratings for relevant experience and past performance: excellent, satisfactory, or less-than-satisfactory. The definitions for the relevant experience and past performance ratings are included on page one of Attachment 6.

6. At the completion of the foregoing, the evaluation team will present their findings to the Selection Official. The evaluation team's documentation will include a summary of the ratings assigned to each QEC and to relevant experience and past performance, and the proposed cost. Based on the findings presented, the Selection Official may elect to do any one of the following:

a. Conduct parallel negotiations of complete contracts with all acceptable offerors.

b. Select the successful offeror(s) in accordance with M.1 without further discussions with any offeror, provided that it can be clearly demonstrated that (1) selection of an initial offer will result in the best value for the Government, considering cost, qualitative merit, and relevant experience and past performance data and (2) discussions with other acceptable offerors are not anticipated to change the outcome of the initial evaluation relative to the offeror deemed to offer the best value. The Government may conduct negotiations with the successful offeror to resolve any open issues necessary to effect a binding contract.

c. Select a group of finalists, limited to the top three offerors having the greatest chance of being selected for award, with which to (1) conduct parallel negotiations of complete contracts or (2) conduct written and/or oral discussions. The purpose of discussions, if held, will be to assist the evaluation team in fully understanding each finalist's proposal and to assure that the intent and the points of emphasis of the RFP provisions have been adequately conveyed to the finalists so that all are competing equally on the basis intended by the Government. Any discussions that are conducted will be in accordance with NASA FAR Supplement 18-15.613-71(b)(5). The evaluation team will develop a probable cost for each finalist. The evaluation team will document the basis for the selection of finalists, limited to one-quarter page for each finalist. The names of offerors determined to be finalists, the names of offerors selected for parallel negotiations, and/or the name of the offeror selected for award will be

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electronically transmitted to all offerors. This will serve as notification to those offerors that were not selected for further evaluation.

7. When parallel negotiations are conducted and after negotiations are completed, the acceptable offeror(s) or finalists will be permitted to submit a revised cost proposal (in full or amended) reflecting the results of the negotiations, and including the offeror's signature on the negotiated contract. A common cutoff date will be established for submission of the revised cost proposals.

8. When discussions are conducted, each finalist will be afforded an equal opportunity to revise his/her proposal. A common cutoff date will be established for submission of the revised proposals. The evaluation team will reconvene to determine if changes need to be made to the evaluation team's probable costs or assigned ratings. The basis for any changes will be documented. The evaluation team will update and resubmit the documentation initially presented to the Selection Official. The Selection Official will then select the successful offeror from the group of finalists in accordance with M.1.

9. The rationale for selection of the successful offeror will be recorded in a selection statement that sufficiently records the basis upon which selection was made. The name of the offeror selected for award and the selection statement will be electronically transmitted to all offerors. This will serve as notification to those offerors that were not selected.

10. The evaluation team will debrief any unsuccessful offeror submitting a written request. The debriefing will concentrate on the reasons why the successful offeror was selected.

M.3 RATING SYSTEM

Each QEC for each offeror will be assigned one of the following ratings:

Adjective Definitions:

Exceeds Requirement :

A proposal that meets all essential requirements and gives the Government a greater value than required by the Statement of Work. Technical superiority is clearly demonstrated. The proposal may be accepted on its present terms.

Meets Requirement:

A proposal that addresses and demonstrates an understanding and feasible approach to all the requirements of the Statement of Work without any significant value improvements. Some discussions of minor deficiencies may be desirable.

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Does Not Meet Requirements:

A proposal that contains deficiencies in both approach and understanding, and does not address all the essential requirements of the Statement of Work. This includes approaches that are not technically feasible to perform, or could not be acceptable without substantial rewriting or submission of a new technical approach.

M.4 RELATIVE IMPORTANCE OF COST, QUALITATIVE MERIT, AND REPP

Overall, in the selection of an offeror for negotiations leading to contract award, cost, qualitative merit, and relevant experience and past performance will be of essentially equal importance.

NATIONAL AERONAUTICS AND SPACE ADMINISTRATION
 LANGLEY RESEARCH CENTER
 HAMPTON, VIRGINIA 23665-5225

CERTIFICATE OF CURRENT COST OR PRICING DATA

This is to certify that, to the best of my knowledge and belief, the cost or pricing data (as defined in Section 15.801 of the Federal Acquisition Regulation (FAR) and required under FAR Subsection 15.804-2) submitted, either actually or by specific identification in writing, to the Contracting Officer or the Contracting Officer's representative in support of _____ are accurate, complete, and current as of _____^{**}
 day . month year

This certification includes the cost or pricing data supporting any advance agreements and forward pricing rate agreements between the offeror and the Government that are part of the proposal.

FIRM _____

NAME _____

TITLE _____

_____^{***}
 Date of Execution

*Identify the proposal, quotation, request for price adjustment, or other submission involved, giving the appropriate identifying number (e.g., RFP No.).

**Insert the day, month, and year when price negotiations were concluded and the price agreement was reached.

***Insert the day, month, and year of signing, which should be as close as practicable to the date when the price negotiations were concluded and the contract price was agreed to.

CONTRACT PRICING PROPOSAL COVER SHEET		1. SOLICITATION/CONTRACT/MODIFICATION NO.	FORM APPROVED OMB NO. 9000-0013	
NOTE: This form is used in contract actions if submission of cost or pricing data is required. (See FAR 15.804-6(b))				
2. NAME AND ADDRESS OF OFFEROR (Include ZIP Code)		3A. NAME AND TITLE OF OFFEROR'S POINT OF CONTACT		3B. TELEPHONE NO.
4. TYPE OF CONTRACT ACTION (Check)				
<input type="checkbox"/> A. NEW CONTRACT		<input type="checkbox"/> D. LETTER CONTRACT		
<input type="checkbox"/> B. CHANGE ORDER		<input type="checkbox"/> E. UNPRICED ORDER		
<input type="checkbox"/> C. PRICE REVISION/ REDETERMINATION		<input type="checkbox"/> F. OTHER (Specify)		
5. TYPE OF CONTRACT (Check)		6. PROPOSED COST (A+B+C)		
<input type="checkbox"/> FFP <input type="checkbox"/> CPFF <input type="checkbox"/> CPIF <input type="checkbox"/> CPAF <input type="checkbox"/> FPI <input type="checkbox"/> OTHER (Specify)		A. COST	B. PROFIT/FEE	C. TOTAL
7. PLACE(S) AND PERIOD(S) OF PERFORMANCE		\$	\$	\$
8. List and reference the identification, quantity and total price proposed for each contract line item. A line item cost breakdown supporting this recap is required unless otherwise specified by the Contracting Officer. (Continue on reverse, and then on plain paper, if necessary. Use some heading.)				
A. LINE ITEM NO.	B. IDENTIFICATION	C. QUANTITY	D. TOTAL PRICE	E. REF.
9. PROVIDE NAME, ADDRESS, AND TELEPHONE NUMBER FOR THE FOLLOWING (If available)				
A. CONTRACT ADMINISTRATION OFFICE		B. AUDIT OFFICE		
10. WILL YOU REQUIRE THE USE OF ANY GOVERNMENT PROPERTY IN THE PERFORMANCE OF THIS WORK? (If "Yes," identify)		11A. DO YOU REQUIRE GOVERNMENT CONTRACT FINANCING TO PERFORM THIS PROPOSED CONTRACT? (If "Yes," complete Item 11B)		11B. TYPE OF FINANCING (if one)
<input type="checkbox"/> YES <input type="checkbox"/> NO		<input type="checkbox"/> YES <input type="checkbox"/> NO		<input type="checkbox"/> ADVANCE PAYMENTS <input type="checkbox"/> PROGRESS PAYMENTS <input type="checkbox"/> GUARANTEED LOANS
12. HAVE YOU BEEN AWARDED ANY CONTRACTS OR SUBCONTRACTS FOR THE SAME OR SIMILAR ITEMS WITHIN THE PAST 3 YEARS? (If "Yes," identify item(s), customer(s) and contract number(s))		13. IS THIS PROPOSAL CONSISTENT WITH YOUR ESTABLISHED ESTIMATING AND ACCOUNTING PRACTICES AND PROCEDURES AND FAR PART 31 COST PRINCIPLES? (If "No," explain)		
<input type="checkbox"/> YES <input type="checkbox"/> NO		<input type="checkbox"/> YES <input type="checkbox"/> NO		
14. COST ACCOUNTING STANDARDS BOARD (CASB) DATA (Public Law 91-379 as amended and FAR PART 30)				
A. WILL THIS CONTRACT ACTION BE SUBJECT TO CASB REGULATIONS? (If "No," explain in proposal)		B. HAVE YOU SUBMITTED A CASB DISCLOSURE STATEMENT (CASB DS-1 or 2)? (If "Yes," specify in proposal the office to which submitted and if determined to be adequate)		
<input type="checkbox"/> YES <input type="checkbox"/> NO		<input type="checkbox"/> YES <input type="checkbox"/> NO		
C. HAVE YOU BEEN NOTIFIED THAT YOU ARE OR MAY BE IN NON-COMPLIANCE WITH YOUR DISCLOSURE STATEMENT OR COST ACCOUNTING STANDARDS? (If "Yes," explain in proposal)		D. IS ANY ASPECT OF THIS PROPOSAL INCONSISTENT WITH YOUR DISCLOSED PRACTICES OR APPLICABLE COST ACCOUNTING STANDARDS? (If "Yes," explain in proposal)		
<input type="checkbox"/> YES <input type="checkbox"/> NO		<input type="checkbox"/> YES <input type="checkbox"/> NO		
This proposal is submitted in response to the RFP, contract, modification, etc. in Item 1 and reflects our best estimates and/or actual costs as of this date and conforms with the instructions in FAR 15.804-6(b) (2), Table 15-2. By submitting this proposal, the offeror, if selected for negotiation, grants the contracting officer or an authorized representative the right to examine, at any time before award, those books, records, documents and other types of factual information, regardless of form or whether such supporting information is specifically referenced or included in the proposal as the basis for pricing, that will permit an adequate evaluation of the proposed price.				
15. NAME AND TITLE (Type)		16. NAME OF FIRM		
17. SIGNATURE			18. DATE OF SUBMISSION	

TABLE 15-2 INSTRUCTIONS FOR SUBMISSION OF A CONTRACT PRICING PROPOSAL*

1. SF 1411 provides a vehicle for the offeror to submit to the Government a pricing proposal of estimated and/or incurred costs by contract line item with supporting information, adequately cross-referenced, suitable for detailed analysis. A cost-element breakdown, using the applicable format prescribed in 8A, B, or C below, shall be attached for each proposed line item and must reflect any specific requirements established by the contracting officer. Supporting breakdowns must be furnished for each cost element, consistent with offeror's cost accounting system. When more than one contract line item is proposed, summary total amounts covering all line items must be furnished for each cost element. If agreement has been reached with Government representatives on use of forward pricing rates/factors, identify the agreement, include a copy, and describe its nature. Depending on offeror's system, breakdowns shall be provided for the following basic elements of cost, as applicable:

Materials—Provide a consolidated price summary of individual material quantities included in the various tasks, orders, or contract line items being proposed and the basis for pricing (vendor quotes, invoice prices, etc). Include raw materials, parts, components, assemblies, and services to be produced or performed by others. For all items proposed, identify the item and show the source, quantity, and price.

Competitive Methods—For those acquisitions (e.g., subcontracts, purchase orders, material orders, etc.) over \$500,000 priced on a competitive basis, also provide data showing degree of competition, and the basis for establishing the source and reasonableness of price. For interorganizational transfers priced at other than cost of the comparable competitive commercial work of the division, subsidiary, or affiliate of the contractor, explain the pricing method (see 31.205-26(e)).

Established Catalog or Market Prices/Prices Set by Law or Regulation—When an exemption from the requirement to submit cost or pricing data is claimed, whether the item was produced by others or by the offeror, provide justification for the exemption as required by 15.804-3(e).

Noncompetitive Methods—For those acquisitions (e.g., subcontracts, purchase orders, material orders, etc.) over \$500,000 priced on a noncompetitive basis, also provide data showing the basis for establishing source and reasonableness of price. For standard commercial items fabricated by the offeror that are generally stocked in inventory, provide a separate cost breakdown if priced based on cost. For interorganizational transfers priced at cost, provide a separate breakdown of cost by elements. As required by 15.806-2(a), provide a copy of cost or pricing data submitted by the prospective source in support of each subcontract, or purchase order that is either (i) \$1,000,000 or more, or (ii) both more than \$500,000 and more than 10 percent of the prime contractor's proposed price. The contracting officer may require submission of cost or pricing data in support of proposals in lower amounts. Submit the results of the analysis of the prospective source's proposal as required by 15.806. When the submission of a prospective source's cost or pricing data is required as described above, it shall be included as part of the offeror's initial pricing proposal.

Direct Labor—Provide a time-phased (e.g., monthly, quarterly, etc.) breakdown of labor hours, rates, and cost by appropriate category, and furnish bases for estimates.

Indirect Costs—Indicate how offeror has computed and applied offeror's indirect costs, including cost breakdowns, and showing trends and budgetary data, to provide a basis for evaluating the reasonableness of proposed rates. Indicate the rates used and provide an appropriate explanation.

Other Costs—List all other costs not otherwise included in the categories described above (e.g., special tooling, travel, computer and consultant services, preservation, packaging and packing, spoilage and rework, and Federal excise tax on furnished articles) and provide bases for pricing.

*Federal Acquisition Regulation, paragraph 15.804-6(b).

Royalties--If more than \$250, provide the following information on a separate page for each separate royalty or license fee: name and address of licensor; date of license agreement; patent numbers, patent application serial numbers, or other basis on which the royalty is payable; brief description (including any part or model numbers of each contract item or component on which the royalty is payable); percentage or dollar rate of royalty per unit; unit price of contract item; number of units; and total dollar amount of royalties. In addition, if specifically requested by the contracting officer, provide a copy of the current license agreement and identification of applicable claims of specific patents. (See FAR 27.204 and 31.205-37).

Facilities Capital Cost of Money--When the offeror elects to claim facilities capital cost of money as an allowable cost, the offeror must submit Form CASB-CMB and show the calculation of the proposed amount (see FAR 31.205-10).

2. As part of the specific information required, the offeror must submit with offeror's proposal, and clearly identify as such, cost or pricing data (that is, data that are verifiable and factual and otherwise as defined at FAR 15.801). In addition, submit with offeror's proposal any information reasonably required to explain offeror's estimating process, including--

a. The judgmental factors applied and the mathematical or other methods used in the estimate, including those used in projecting from known data; and

b. The nature and amount of any contingencies included in the proposed price.

3. Whenever the offeror has incurred costs for work performed before submission of proposal, those costs must be identified in the offeror's cost/price proposal.

4. There is a clear distinction between submitting cost or pricing data and merely making available books, records, and other documents without identification. The requirement for submission of cost or pricing data is met when all accurate cost or pricing data reasonably available to the offeror have been submitted, either actually or by specific identification, to the contracting officer or an authorized representative. As later information comes into the offeror's possession, it should be promptly submitted to the contracting officer. The requirement for submission of cost or pricing data continues up to the time of final agreement on price.

5. In submitting offeror's proposal, offeror must include an index, appropriately referenced, of all the cost or pricing data and information accompanying or identified in the proposal. In addition, any future additions and/or revisions, up to the date of agreement on price, must be annotated on a supplemental index.

6. By submitting offeror's proposal, the offeror, if selected for negotiation, grants the contracting officer or an authorized representative the right to examine, at any time before award, those books, records, documents, and other types of factual information, regardless of form or whether such supporting information is specifically referenced or included in the proposal as the basis for pricing, that will permit an adequate evaluation of the proposed price.

7. As soon as practicable after final agreement on price, but before the award resulting from the proposal, the offeror shall, under the conditions stated in FAR 15.804-4, submit a Certificate of Current Cost or Pricing Data.

8. HEADINGS FOR SUBMISSION OF LINE-ITEM SUMMARIES:

A. New Contracts (including Letter contracts).

COST ELEMENTS	PROPOSED CONTRACT ESTIMATE-TOTAL COST	PROPOSED CONTRACT ESTIMATE-UNIT COST	REFERENCE
(1)	(2)	(3)	(4)

Under Column (1)—Enter appropriate cost elements.

Under Column (2)—Enter those necessary and reasonable costs that in offeror's judgment will properly be incurred in efficient contract performance. When any of the costs in this column have already been incurred (e.g., under a letter contract or unpriced order), describe them on an attached supporting schedule. When preproduction or startup costs are significant, or when specifically requested to do so by the contracting officer, provide a full identification and explanation of them.

Under Column (3)—Optional, unless required by the contracting officer.

Under Column (4)—Identify the attachment in which the information supporting the specific cost element may be found. Attach separate pages as necessary.

B. Change Orders Modifications, and Claims.

COST ELEMENTS	ESTIMATED COST OF ALL WORK DELETED	COST OF DELETED WORK ALREADY PERFORMED	NET COST TO BE DELETED	COST OF WORK ADDED	NET COST OF CHANGE	REFERENCE
(1)	(2)	(3)	(4)	(5)	(6)	(7)

Under Column (1)—Enter appropriate cost elements.

Under Column (2)—Include (i) current estimates of what the cost would have been to complete deleted work not yet performed, and (ii) the cost of deleted work already performed.

Under Column (3)—Include the incurred cost of deleted work already performed, actually computed if possible, or estimated in the contractor's accounting records. Attach a detailed inventory of work, materials, parts, components, and hardware already purchased, manufactured, or performed and deleted by the change, indicating the cost and proposed disposition of each line item. Also, if offeror desires to retain these items or any portion of them, indicate the amount offered for them.

Under Column (4)—Enter the net cost to be deleted which is the estimated cost of all deleted work less the cost of deleted work already performed. Column (2) less Column (3) = Column (4).

Under Column (5)—Enter the offeror's estimate for cost of work added by the change. When nonrecurring costs are significant, or when specifically requested to do so by the contracting officer, provide a full identification and explanation of them. When any of the costs in this column have already been incurred, describe them on an attached supporting schedule.

Under Column (6)—Enter the net cost of change which is the cost of work added, less the net cost to be deleted. When this result is negative, place the amount in parentheses. Column (4) less Column (5) = Column (6).

Under Column (7)—Identify the attachment in which the information supporting the specific cost element may be found. Attach separate pages as necessary.

C. Price Revision/Redetermination

CUTOFF DATE	NUMBER OF UNITS COMPLETED	NUMBER OF UNITS TO BE COMPLETED	CONTRACT AMOUNT	REDETERMINATION PROPOSAL AMOUNT	DIFFERENCE	
(1)	(2)	(3)	(4)	(5)	(6)	
COST ELEMENTS	INCURRED COST PREPRODUCTION	INCURRED COST-COMPLETED UNITS	INCURRED COST-WORK IN PROGRESS	TOTAL INCURRED COST	ESTIMATED COST TO COMPLETE	ESTIMATED TOTAL COST REFERENCE
(7)	(8)	(9)	(10)	(11)	(12)	(13) (14)

Under Column (1)--Enter the cutoff date required by the contract if applicable.

Under Column (2)--Enter the number of units completed during the period for which experienced costs of production are being submitted.

Under Column (3)--Enter the number of units remaining to be completed under the contract.

Under Column (4)--Enter the cumulative contract amount.

Under Column (5)--Enter the offeror's redetermination proposal amount.

Under Column (6)--Enter the difference between the contract amount and the redetermination proposal amount. When this result is negative, place the amount in parenthesis. Column (4) less Column (5) = Column (6).

Under Column (7)--Enter appropriate cost elements. When residual inventory exists, the final costs established under fixed-price-incentive and fixed-price-redeterminable arrangements should be net of the fair market value of such inventory. In support of subcontract costs, submit a listing of all subcontracts subject to repricing action, annotated as to their status.

Under Column (8)--Enter all costs incurred under the contract before starting production and other nonrecurring costs (usually referred to as startup costs) from offeror's books and records as of the cutoff date. These include such costs as preproduction engineering, special plant rearrangement, training program, and any identifiable nonrecurring costs such as initial rework, spoilage, pilot runs, etc. In the event the amounts are not segregated in or otherwise available from offeror's records, enter in this column offeror's best estimates. Explain the basis for each estimate and how the costs are charged on offeror's accounting records (e.g., included in production costs as direct engineering labor, charged to manufacturing overhead, etc.). Also show how the costs would be allocated to the units at their various stages of contract completion.

Under Columns (9) and (10)--Enter in Column (9) the production costs from offeror's books and records (exclusive of preproduction costs reported in Column (8)) of the units completed as of the cutoff date. Enter in Column (10) the costs of work in process as determined from offeror's records or inventories at the cutoff date. When the amounts for work in process are not available in contractor's records but reliable estimates for them can be made, enter the estimated amounts in Column (10) and enter in Column (9) the differences between the total incurred costs (exclusive of preproduction costs) as of the cutoff date and these estimates. Explain the basis for the estimates, including identification of any provision for experienced or anticipated allowances, such as shrinkage, rework, design changes, etc. Furnish experienced unit or lot costs (or labor hours) from inception of contract to the cutoff date, improvement curves, and any other available production cost history pertaining to the item(s) to which offeror's proposal relates.

Under Column (11)--Enter total incurred costs (Total of Columns (8), (9), and (10)).

Under Column (12)--Enter those necessary and reasonable costs that in contractor's judgment will properly be incurred in completing the remaining work to be performed under the contract with respect to the item(s) to which contractor's proposal relates.

Under Column (13)--Enter total estimated cost (Total of Columns (11) and (12)).

Under Column (14)--Identify the attachment in which the information supporting the specific cost element may be found. Attach separate pages as necessary.

DISKETTE INSTRUCTIONS FOR FORMS A-C

INTRODUCTION

NASA Langley Research Center thanks you for your interest in this procurement. We, like all organizations, are finding ways to improve efficiency. Although your cost proposal must be submitted on a SF 1411 and supported as required by Table 15-2, we now require "selected" cost information (Cost Forms A-C) to be submitted in a NASA designated format. This reduces duplication of effort, minimizes errors, and allows a consistent evaluation of all proposals. Your help in this matter is extremely important. Following the instructions found in Section L.21.G. of the RFP and those below will help insure a timely and fair evaluation.

Submit all Cost Forms A-C, along with supporting rates and factor data, under a single file name. This allows data produced by formulas, referenced cells, etc. to "flow" through the applicable portions of all Cost Forms.

Identify, explain, and reconcile any differences between Cost Form classifications and/or rates and those classifications and/or rates in your established accounting system. This establishes an audit trail from the Cost Forms to DCAA approved rates and factors.

Do not move cells and do not insert or delete rows or columns. This makes your proposal data on the Cost Forms compatible with our evaluation software. However, you may change column widths, formats, fonts, etc.

Provide two copies of your diskette(s) to allow evaluation in the event one is damaged.

Your diskettes shall be true self-calculating, i.e., including all rates, factors, and formulas used to derive your costs. If possible, do not use absolute values; however, if absolute values are used they must be explained and their values supported. This allows for verification of formulas and lets changes "flow" through the Cost Forms.

END

BEFORE YOU SUBMIT THIS COST PROPOSAL, be sure you have complied with the instruction provided in Section L.21.G. of the RFP and in this diskette.

Are all Cost Forms and supporting data under a single file name?
Are the cell contents showing formulas rather than absolute values?
Have all categories and elements been addressed?

FORM A PROPOSED COSTS TOTAL SUMMARY Solicitation 1-120-GC.1260 - CLASSIC				
PROPOSER: _____				
	TOTAL EFFORT	PHASE-IN	FIVE-YEAR EFFORT	SIX MONTH OPTIONS
DIRECT LABOR HOURS:				
Straight Time				
Overtime				
Subcontract				
Total Direct Labor Hours				
DIRECT LABOR COSTS:				
Straight Time				
Overtime Excluding Premium				
Overtime Premium				
Subcontract				
Total Direct Labor Costs				
FRINGES AND PAYROLL TAXES:				
FICA				
FUI				
SUI				
Worker's Compensation				
General Liability Insurance				
Medical/Dental Insurance				
Paid Absence				
Other Fringes (Specify)				
Other Fringes (Specify)				
Other Fringes *				
Total Fringes and Payroll Taxes				
OTHER:				
Profit and Costs Other than Labor in Direct Labor Subcontracts				
Allocated Labor Other than G&A				
Supplies/Material Costs				
Equipment Costs				
Travel **				
Business License Tax				
Costs not Shown Elsewhere *				
Total ODC				
G&A				
FCCOM				
TOTAL COST				
FEE				
COST PLUS FEE				
FIXED PRICE ***				
TOTAL PRICE				
* Itemize separately or provide details ** Include annual limitation for Programmatic Security & NASA Excess Property Screening Support *** Support with Form A1				

FORM B
PROPOSED COSTS FOR FIVE-YEAR EFFORT
 Solicitation 1-120-GC.1260 - CLASSIC

PROPOSER: _____

	FIVE-YEAR TOTAL	INITIAL PERIOD (Year 1)	FIRST OPTION (Year 2)	SECOND OPTION (Year 3)	THIRD OPTION (Year 4)	FOURTH OPTION (Year 5)
DIRECT LABOR HOURS:						
Straight Time						
Overtime						
Subcontract						
Total Direct Labor Hours						
DIRECT LABOR COSTS:						
Straight Time						
Overtime Excluding Premium						
Overtime Premium						
Subcontract						
Total Direct Labor Costs						
FRINGES AND PAYROLL TAXES:						
FICA						
FUI						
SUI						
Worker's Compensation						
General Liability Insurance						
Medical/Dental Insurance						
Paid Absence						
Other Fringes (Specify)						
Other Fringes (Specify)						
Other Fringes *						
Total Fringes and Payroll Taxes						
OTHER:						
Profit and Costs Other than Labor in Direct Labor Subcontracts						
Allocated Labor Other than G&A						
Supplies/Material Costs						
Equipment Costs						
Travel **						
Business License Tax						
Costs not Shown Elsewhere *						
Total ODC						
G&A						
FCCOM						
TOTAL COST						
FEE						
COST PLUS FEE						
FIXED PRICE ***						
TOTAL PRICE						

* Itemize separately or provide details
 ** Include \$50,000 annual limitation for Programmatic Security & NASA Excess Property Screening Support
 *** Support with Form B1

FORM C
PROPOSED COSTS FOR SIX MONTHLY OPTIONS FOR EXTENDED SERVICES
 Solicitation 1-120-GC.1260 - CLASSIC

PROPOSER: _____

	TOTAL OPT 5-10	FIFTH OPTION (Month 1)	SIXTH OPTION (Month 2)	SEVENTH OPTION (Month 3)	EIGHTH OPTION (Month 4)	NINTH OPTION (Month 5)	TENTH OPTION (Month 6)
DIRECT LABOR HOURS:							
Straight Time							
Overtime							
Subcontract							
Total Direct Labor Hours							
DIRECT LABOR COSTS:							
Straight Time							
Overtime Excluding Premium							
Overtime Premium							
Subcontract							
Total Direct Labor Costs							
FRINGES AND PAYROLL TAXES:							
FICA							
FUI							
SUI							
Worker's Compensation							
General Liability Insurance							
Medical/Dental Insurance							
Paid Absence							
Other Fringes (Specify)							
Other Fringes (Specify)							
Other Fringes *							
Total Fringes and Payroll Taxes							
OTHER:							
Profit and Costs Other than Labor in Direct Labor Subcontracts							
Allocated Labor Other than G&A							
Supplies/Material Costs							
Equipment Costs							
Travel **							
Business License Tax							
Costs not Shown Elsewhere *							
Total ODC							
G&A							
FCCOM							
TOTAL COST							
FEE							
COST PLUS FEE							
FIXED PRICE ***							
TOTAL PRICE							

* Itemize separately or provide details
 ** Include \$25,000 limitation for Programmatic Security and NASA Excess Property Screening Support in the Fifth Period
 *** Support with Form C1

FORM A1 PROPOSED COSTS TOTAL SUMMARY - FIXED PRICE Solicitation 1-120-GC.1260 - CLASSIC				
PROPOSER: _____				
	TOTAL EFFORT	PHASE-IN	FIVE-YEAR EFFORT	SIX MONTH OPTIONS
DIRECT LABOR HOURS:				
Straight Time				
Overtime				
Subcontract				
Total Direct Labor Hours				
DIRECT LABOR COSTS:				
Straight Time				
Overtime Excluding Premium				
Overtime Premium				
Subcontract				
Total Direct Labor Costs				
FRINGES AND PAYROLL TAXES:				
FICA				
FUI				
SUI				
Worker's Compensation				
General Liability Insurance				
Medical/Dental Insurance				
Paid Absence				
Other Fringes (Specify)				
Other Fringes (Specify)				
Other Fringes *				
Total Fringes and Payroll Taxes				
OTHER:				
Profit and Costs Other than Labor in Direct Labor Subcontracts				
Allocated Labor Other than G&A				
Supplies/Material Costs				
Equipment Costs				
Travel				
Business License Tax				
Costs not Shown Elsewhere *				
Total ODC				
G&A				
FCCOM				
TOTAL COST				
PROFIT				
PRICE (C.3.1-8)				
SPECIAL ORDERING (C.3.9)	\$110,000	0	\$100,000	\$10,000
SPECIAL ORDERING (C.1.5)	\$412,500	0	\$375,000	\$37,500
TOTAL FIXED PRICE				
* Itemize separately or provide details				

FORM B1
PROPOSED COSTS FOR FIVE-YEAR EFFORT – FIXED PRICE
 Solicitation 1-120-GC.1260 - CLASSIC

PROPOSER: _____

	FIVE-YEAR TOTAL	INITIAL PERIOD (Year 1)	FIRST OPTION (Year 2)	SECOND OPTION (Year 3)	THIRD OPTION (Year 4)	FOURTH OPTION (Year 5)
DIRECT LABOR HOURS:						
Straight Time						
Overtime						
Subcontract						
Total Direct Labor Hours						
DIRECT LABOR COSTS:						
Straight Time						
Overtime Excluding Premium						
Overtime Premium						
Subcontract						
Total Direct Labor Costs						
FRINGES AND PAYROLL TAXES:						
FICA						
FUI						
SUI						
Worker's Compensation						
General Liability Insurance						
Medical/Dental Insurance						
Paid Absence						
Other Fringes (Specify)						
Other Fringes (Specify)						
Other Fringes *						
Total Fringes and Payroll Taxes						
OTHER:						
Profit and Costs Other than Labor in Direct Labor Subcontracts						
Allocated Labor Other than G&A						
Supplies/Material Costs						
Equipment Costs						
Travel						
Business License Tax						
Costs not Shown Elsewhere *						
Total ODC						
G&A						
FCCOM						
TOTAL COST						
PROFIT						
PRICE (C.3.1-8)						
SPECIAL ORDERING (C.3.9) **	\$100,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
SPECIAL ORDERING (C.1.5) **	\$375,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000
TOTAL FIXED PRICE						

* Itemize separately or provide details

** These are not to exceed price limitations. Show unit price derivations on Cost Forms B2 and B3.

FORM C1
PROPOSED COSTS FOR SIX MONTHLY OPTIONS FOR EXTENDED SERVICES -- FIXED PRICE
Solicitation 1-120-GC.1260 - CLASSIC

PROPOSER: _____

	TOTAL OPT 5-10	FIFTH OPTION (Month 1)	SIXTH OPTION (Month 2)	SEVENTH OPTION (Month 3)	EIGHTH OPTION (Month 4)	NINTH OPTION (Month 5)	TENTH OPTION (Month 6)
DIRECT LABOR HOURS:							
Straight Time							
Overtime							
Subcontract							
Total Direct Labor Hours							
DIRECT LABOR COSTS:							
Straight Time							
Overtime Excluding Premium							
Overtime Premium							
Subcontract							
Total Direct Labor Costs							
FRINGES AND PAYROLL TAXES:							
FICA							
FUI							
SUI							
Worker's Compensation							
General Liability Insurance							
Medical/Dental Insurance							
Paid Absence							
Other Fringes (Specify)							
Other Fringes (Specify)							
Other Fringes *							
Total Fringes and Payroll Taxes							
OTHER:							
Profit and Costs Other than Labor in Direct Labor Subcontracts							
Allocated Labor Other than G&A							
Supplies/Material Costs							
Equipment Costs							
Travel							
Business License Tax							
Costs not Shown Elsewhere *							
Total ODC							
G&A							
FCCOM							
TOTAL COST							
PROFIT							
PRICE (C.3.1-8)							
SPECIAL ORDERING (C.3.9) **	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$0
SPECIAL ORDERING (C.1.5) **	\$37,500	\$37,500	\$0	\$0	\$0	\$0	\$0
TOTAL FIXED PRICE							

* Itemize separately or provide details

** These are not to exceed price limitations. Show unit price derivations on Cost Forms B2 and B3.

FORM B2
DEVELOPMENT OF FULLY BURDENED FIXED HOURLY RATE FOR SIX PERIODS
SPECIAL ORDERING OF SECURITY SUPPORT (C.3.9)
Solicitation 1-120-GC.1260 - CLASSIC

PROPOSER: _____

	FIVE-YEAR TOTAL	INITIAL PERIOD (Year 1)	FIRST OPTION (Year 2)	SECOND OPTION (Year 3)	THIRD OPTION (Year 4)	FOURTH OPTION (Year 5)	FIFTH OPTION (Year 6) *
SPONSORED EVENTS - ARMED SECURITY OFFICER							
DIRECT LABOR RATE **							
FRINGES AND PAYROLL TAXES:							
FICA							
FUI							
SUI							
Worker's Compensation							
General Liability Insurance							
Medical/Dental Insurance							
Paid Absence							
Other Fringes (Specify)							
Other Fringes (Specify)							
Other Fringes ***							
Total Fringes and Payroll Taxes							
SUBCONTRACT HOURLY RATE							
COSTS NOT SHOWN ELSEWHERE ***							
G&A							
FCCOM							
TOTAL COST							
PROFIT							
FIXED HOURLY RATE							

EMERGENCY RESPONSE - ARMED SECURITY OFFICER							
DIRECT LABOR RATE **							
FRINGES AND PAYROLL TAXES:							
FICA							
FUI							
SUI							
Worker's Compensation							
General Liability Insurance							
Medical/Dental Insurance							
Paid Absence							
Other Fringes (Specify)							
Other Fringes (Specify)							
Other Fringes ***							
Total Fringes and Payroll Taxes							
SUBCONTRACT HOURLY RATE							
COSTS NOT SHOWN ELSEWHERE ***							
G&A							
FCCOM							
TOTAL COST							
PROFIT							
FIXED HOURLY RATE							

* Year 6 is the 6 1-month options. If the hourly rate for each of the six months is not the same, use a composite and show its derivation elsewhere.
 ** If this is a composite rate, explain
 *** Itemize separately or provide details

FORM B3
DEVELOPMENT OF FULLY BURDENED FIXED RATE FOR SIX PERIODS
SPECIAL ORDERING OF CARPET INSTALLATION (C.1.5)
Solicitation 1-120-GC.1260 - CLASSIC

PROPOSER: _____

	FIVE-YEAR TOTAL	INITIAL PERIOD (Year 1)	FIRST OPTION (Year 2)	SECOND OPTION (Year 3)	THIRD OPTION (Year 4)	FOURTH OPTION (Year 5)	FIFTH OPTION (Year 6) *
CARPET REMOVAL							
DIRECT LABOR RATE **							
FRINGES AND PAYROLL TAXES:							
FICA							
FUI							
SUI							
Worker's Compensation							
General Liability Insurance							
Medical/Dental Insurance							
Paid Absence							
Other Fringes (Specify)							
Other Fringes (Specify)							
Other Fringes ***							
Total Fringes and Payroll Taxes							
MATERIALS & SUPPLIES ***							
COSTS NOT SHOWN ELSEWHERE ****							
G&A							
FCCOM							
TOTAL COST							
PROFIT							
HOURLY RATE							
SQUARE YARD (SY) RATE							
SUBCONTRACT SY RATE							
TOTAL SQUARE YARD RATE							
CARPET INSTALLATION							
DIRECT LABOR RATE **							
FRINGES AND PAYROLL TAXES ****							
MATERIALS & SUPPLIES ***							
COSTS NOT SHOWN ELSEWHERE ****							
G&A							
FCCOM							
TOTAL COST							
PROFIT							
HOURLY RATE							
SQUARE YARD (SY) RATE							
SUBCONTRACT SY RATE							
TOTAL SQUARE YARD RATE							
MOLDING INSTALLATION							
DIRECT LABOR RATE **							
FRINGES AND PAYROLL TAXES ****							
MATERIALS & SUPPLIES ***							
COSTS NOT SHOWN ELSEWHERE ****							
G&A							
FCCOM							
TOTAL COST							
PROFIT							
HOURLY RATE							
LINEAR FOOT RATE (LF) RATE							
SUBCONTRACT LF RATE							
TOTAL LINEAR FOOT RATE							

* Year 6 is the 6 1-month options. If the hourly rate for each of the six months is not the same, use a composite and show its derivation elsewhere.
 ** If this is a composite rate, explain
 *** Itemize separately or provide details
 **** If this rate differs from that previously detailed on this form, explain and provide derivation details.

REQUIREMENT FOR CERTIFICATE OF PROCUREMENT INTEGRITY
(FAR 52.203-8) (NOV 1990) ALTERNATE I (SEP 1990)

(a) Definitions. The definitions at FAR 3.104-4 are hereby incorporated in this provision.

(b) Certifications. As required in paragraph (c) of this provision, the officer or employee responsible for this offer shall execute the following certification:

CERTIFICATE OF PROCUREMENT INTEGRITY

(1) I, _____
[Name of certifier]

am the officer or employee responsible for the preparation of this offer and hereby certify that, to the best of my knowledge and belief, with the exception of any information described in this certificate, I have no information concerning a violation or possible violation of subsections 27(a), (b), (d), or (f) of the Office of Federal Procurement Policy Act, as amended* (41 U.S.C. 423), (hereinafter referred to as "the Act"), as implemented in the FAR, occurring during the conduct of this procurement

(solicitation number)

(2) As required by subsection 27(e)(1)(B) of the Act, I further certify that, to the best of my knowledge and belief, each officer, employee, agent, representative, and consultant of _____

[Name of offeror]

who has participated personally and substantially in the preparation or submission of this offer has certified that he or she is familiar with, and will comply with, the requirements of subsection 27(a) of the Act, as implemented in the FAR, and will report immediately to me any information concerning a violation or possible violation of subsection 27(a), (b), (d), or (f) of the Act, as implemented in the FAR, pertaining to this procurement.

(3) Violations or possible violations: (Continue on plain bond paper if necessary and label Certificate of Procurement Integrity (Continuation Sheet), ENTER NONE IF NONE EXIST) _____

(4) I agree that, if awarded a contract under this solicitation, the certifications required by subsection 27(e)(1)(B) of the Act shall be maintained in accordance with paragraph (f) of this provision.

[Signature of the officer or employee responsible for the offer and date]

[Typed name of the officer or employee responsible for the offer]

*Subsections 27(a), (b), and (d) are effective on December 1, 1990.
Subsection 27(f) is effective on June 1, 1991.

THIS CERTIFICATION CONCERNS A MATTER WITHIN THE JURISDICTION OF AN AGENCY OF THE UNITED STATES AND THE MAKING OF A FALSE, FICTITIOUS, OR FRAUDULENT CERTIFICATION MAY RENDER THE MAKER SUBJECT TO PROSECUTION UNDER TITLE 18, UNITED STATES CODE, SECTION 1001.

(End of certification)

Continued on reverse

(c) For procurements, including contract modifications, in excess of \$100,000 made using procedures other than sealed bidding, the signed certifications shall be submitted by the successful Offeror to the Contracting Officer within the time period specified by the Contracting Officer when requesting the certificates except as provided in subparagraphs (c)(1) through (c)(5) of this clause. In no event shall the certificate be submitted subsequent to award of a contract or execution of a contract modification:

(1) For letter contracts, other unpriced contracts, or unpriced contract modifications, whether or not the unpriced contract or modification contains a maximum or not to exceed price, the signed certifications shall be submitted prior to the award of the letter contract, unpriced contract, or unpriced contract modification, and prior to the definitization of the letter contract or the establishment of the price of the unpriced contract or unpriced contract modification. The second certification shall apply only to the period between award of the letter contract and execution of the document definitizing the letter contract, or award of the unpriced contract or unpriced contract modification and execution of the document establishing the definitive price of such unpriced contract or unpriced contract modification.

(2) For basic ordering agreements, prior to the execution of a priced order; prior to the execution of an unpriced order, whether or not the unpriced order contains a maximum or not to exceed price; and, prior to establishing the price of an unpriced order. The second certificate to be submitted for unpriced orders shall apply only to the period between award of the unpriced order and execution of the document establishing the definitive price for such order.

(3) A certificate is not required for indefinite delivery contracts (see Subpart 16.5) unless the total estimated value of all orders eventually to be placed under the contract is expected to exceed \$100,000.

(4) For contracts and contract modifications which include options, a certificate is required when the aggregate value of the contract or contract modification and all options (see 3.104-4(e)) exceeds \$100,000.

(5) For purposes of contracts entered into under section 8(a) of the SBA, the business entity with whom the SBA contracts, and not the SBA, shall be required to comply with the certification requirements of subsection 27(e). The SBA shall obtain the signed certificate from the business entity and forward the certificate to the Contracting Officer prior to the award of a contract to the SBA.

(6) Failure of an Offeror to submit the signed certificate within the time prescribed by the Contracting Officer shall cause the offer to be rejected.

(d) Pursuant to FAR 3.104-9(d), the Offeror may be requested to execute additional certifications at the request of the Government. Failure of an Offeror to submit the additional certifications shall cause its offer to be rejected.

(e) A certification containing a disclosure of a violation or possible violation will not necessarily result in the withholding of award under this solicitation. However, the Government, after evaluation of the disclosure, may cancel this procurement or take any other appropriate actions in the interests of the Government, such as disqualification of the Offeror.

(f) In making the certification in paragraph (2) of the certificate, the officer or employee of the competing contractor responsible for the offer may rely upon a onetime certification from each individual required to submit a certification to the competing Contractor, supplemented by periodic training. These certifications shall be obtained at the earliest possible date after an individual required to certify begins employment or association with the contractor. If a contractor decides to rely on a certification executed prior to suspension of Section 27 (i.e., prior to December 1, 1989), the contractor shall ensure that an individual who has so certified is notified that Section 27 is reinstated. These certifications shall be maintained by the Contractor for 6 years from the date a certifying employee's employment with the company ends or, for an agent, representative, or consultant, 6 years from the date such individual ceases to act on behalf of the Contractor.

(g) The certifications in paragraphs (b) and (d) of this provision are a material representation of fact upon which reliance will be placed in awarding a contract.

Attachment 5

CLASSIC CONTRACT BIDDER'S LIBRARY
BUILDING 1194, ROOM 310
2 WEST DURAND STREET

INDEX OF REFERENCE DOCUMENTATION

Acquisition Regulations

- NHB 9501.2B ... Procedures for Contractor Reporting of
Correlated Cost and Performance Data
(533M's and 533Q's)
- ... Overview of Course "Financial Management Reporting for
Contractors"

Safety Regulations

- LHB 1710.10 ... LaRC Red Tag System
- LHB 1710.12 ... Potentially Hazardous Materials
- LHB 1740.1 ... Training and Certification of Operators and Riggers to
Perform Lifting Operations at LaRC
- LHB 1740.2 ... Facility Safety Requirements
- LMI 5300.1 ... Program Assurance

Other Documentation

- LaRC Organizational Chart
- LaRC Map
- Current Contract Task Orders
- MISB User Guide (September 12, 1994)
- CLASSIC Contract Bidder's List
- NAS1-19150 Request for Proposal

Logistics

- NMI 1450.11E ... NASA Mail Management Program
- LMI 1500.4 ... Mail Processing

LMI 1700.6 ... Control of Hazardous Materials

NMI 4020.2A ... Personal Property Reporting Requirements

LMI 4100.1 ... Materials Inventory Management Program

NHB 4100.1C ... NASA Materials Inventory Management Manual

LMI 4200.1 ... Equipment Management Program

NHB 4200.1D ... NASA Equipment Management Manual

NHB 4200.2A ... Equipment Management Users Handbook for Property Custodians

LMI 4200.3 ... Property Management--Research Instrumentation

LMI 4200.6 ... Management and Accountability of Special Equipment Which Does Not Meet the Criteria for Control

LMI 4220.1 ... Standards for Office Furniture and Furnishings

NHB 4300.1 ... NASA Personal Property Diposal Manual

LMI 4300.2 ... Recovery of Precious Metals and Strategic and Critical Materials

NHB 4410.1E ... Utilization and Maintenance of the Federal Catalog System (FCS)

NHB 5320 ... Threaded Fastener Management and Control

NMI 5320.7 ... Basic Policy for Mechanical Parts Control

LMI 6000.1 ... Transportation Services

LMI 6000.2 ... Incoming and Outgoing Shipments

LMI 6000.3 ... Motor Vehicle Management

NMI 6000.5A ... Transportation Management

LMI 9700.1 ... Travel Regulations

AIM-NSMS-DID-19 NASA Supply Management System (NSMS) User & Operations Guide for the Supply Management System

--- ... Public Law 101-592

--- ... Decision Trees and Quick Service Guides to U.S. Postal Services

--- ... LaRC Stores Stock Catalog

- ... Code of Federal Regulations 41-Federal Property Management Regulations (Supply; Transportation & Motor Vehicles; Utilization and Disposal)
- ... Program Stock Management System (PSMS) User's Guide
- ... Receiving & Inspection Quality Assurance Laboratory Specifications
- ... NASA Property Disposal Management System User & Operations Guide
- ... NASA Langley Form 55, LaRC Stock Issue & Turn-In Slip
- ... Current List of Vehicles Requiring Maintenance
- ... Checklist for Locating Lost Mail and Packages

Administrative Services

- LMI 1440.6 ... Records Management Program
- NMI 1440.6D ... NASA Records Management Program
- NHB 1441.1B ... NASA Records Retention Schedule
- LMI 2314.2 ... Micrographics Program
- NMI 2314.2 ... NASA Micrographics Management
- NMI 2540.1C ... Use of Government Telephones
- LHB 7100.1 ... Research and Development Program Management Procedures (Budget and Resources Management)
- LHB 7320.1 ... Engineering Drawing System
- ... High-Speed Research Technology Transfer Control Handbook
- ... Data & Documentation Control Guidelines for the General Aviation/Commuter Element of the Advanced Subsonic Technology Program
- ... Internal Operating Procedures--Correspondence and Records Management
- ... Telephone Office Operating Procedures

Security Services

- LaRC Emergency Plan Handbook:
- LHB 1047.1 ... Disaster Control Data--Hurricanes and High Tides

LaRC Facilities and Equipment

LHB 1040.2 ... NASA Langley Duty Officer's Handbook

LHB 1040.4 ... Emergency Equipment List

LHB 1046.1 ... Langley Research Center Emergency Plan

NMI 1120.7 ... Roles & Responsibilities of Program Office Security Officials

LMI 1300.5 ... Technical Conferences, Special Events, Technical Briefings, Guest Visits & Tours

NMI 1371.3B ... Coordination & Authorization of Foreign Visits to NASA Facilities

NMI 1371.4A ... Guidelines for Access to NASA Installations by Nationals of the USSR, China, & Designated Areas

LHB 1450.1 ... Excerpt Relative to LaRC Security functions

NMI 1590.2E ... Notification & Alert System for NASA Officials During Nonduty Hours

LMI 1600.1 ... Physical Security

NMI 1600.2 ... NASA Security Program

LMI 1600.2 ... Access to Langley Research Center

NMI 1600.3A ... Arrest Authority & Use of Force by NASA Security Force Personnel

LMI 1600.3 ... LaRC Security Program

NMI 1600.4A ... NASA Badging System

NMI 1600.5 ... Special Access Programs

NHB 1600.6 ... NASA Communications Security (COMSEC) Manual

NMI 1610.3C ... Suspension, Revocation & Denial of NASA Personnel Security Clearances

NHB 1620.3C ... NASA Security Handbook

LMI 1640.4 ... Information Security Program

LMI 1650.1 ... Industrial Security Program

LMI 1700.4 ... Reporting Accidents, Injuries, Illnesses, Motor Vehicle Accidents, and Potential Violations of Occupational Safety/Health Standards

LMI 1700.7 ... Traffic Regulations

LMI 1700.8 ... Parking Regulations

NMI 2410.7C ... Assuring the Security & Integrity of NASA Automated Information Resources

LMI 2410.7 ... Computer Security Program

LMI 2410.8 ... Roles & Respons. for AIS Management at LaRC

NHB 2410.9A ... NASA Automated Information Security Handbook

LMI 3296.1 ... Clearance Procedures for Employees Terminating Employment

State of Virginia Criminal Justice Services Board, "Regulations Relating to Private Security Services"

Code of Virginia, Chapter 27, Article 2, Title 9, Dept. of Criminal Justice Services, "Compulsory Training Standards for Private Security Services Personnel"

EO 12829 ... National Industrial Security Program

EO 12958 ... Classified National Security Information Program

DOD 5220.22-M National Industrial Security Program Operating Manual (NISPOM)

Scientific and Technical Information Support Services

NMI 1383.1 ... Approval, Production, Distribution, and Management of Audiovisual Products and Services

NMI 1490.1D ... NASA Printing, Duplicating, and Copying Management Program

NHB 1490.5 ... NASA Printing, Duplication, and Copying Management Handbook

NHB 1620.3C ... NASA Security Handbook

NHB 2200.2 ... NASA Scientific and Technical Information Handbook: Documentation, Approval, and Dissemination

LMI 2200.4 ... NASA Langley Research Center High-Numbered Technical Memorandums

LHB 2220.5 ... LaRC Scientific and Technical Information Handbook

LMI 2220.5 ... Langley Research Center Scientific and Technical Information Program

NMI 2220.5D ... NASA Scientific and Technical Information Program

- II 2230.1 ... Review and Approval of Publications or Dissemination of
 Information Derived from Contracts, Grants or Cooperative
 Agreements
- II 2230.2 ... LaRC Guidelines for the Transfer of Scientific and Technical
 Information
- MI 2240.1 ... LaRC Technical Library
- NASA SP-7047 ... NASA Publications Guide
- NASA SP-7084 ... Grammar, Punctuation, and Capitalization
- ... Technical Publications Procedures--A Quick Reference Guide
- ... Government Printing and Binding Regulations
- ... Copyright Basics
- ... Preparation of Artwork for Slides and Viewgraphs
- ... Library Cataloging Manual
- ... U.S. Postal Service Domestic Mail Manual
- ... Technical Library Fact Sheet
- ... SIRSI on UNIX Brochure
- ... Government Paper Specification Standards

formation, services, and procedures available online via World Wide Web at
 the following URL's:

- | | |
|---|--|
| tp://sti.larc.nasa.gov/teb.html | Research Publishing and Printing
Branch |
| tp://library-www.larc.nasa.gov/ | Technical Library Branch |
| tp://sti.larc.nasa.gov/STID/Visual.html | Visual Imaging Branch |

Attachment 6

**RELEVANT EXPERIENCE AND PAST PERFORMANCE
EVALUATION INSTRUCTIONS**

Page one, sections I through III, of the REPP form provides for contractually related descriptive information and identification of the evaluator.

Section IV lists the major work elements within our Statement of Work (SOW). We have attached a brief summary description of the Consolidated Logistics, Administrative, Security and Scientific Information Contract (CLASSIC) environment. Please provide your assessment of the extent of relevant experience associated with our SOW evidenced within the contract for which you are a reference. "Significant experience" means that a full range of experience was routinely performed by the contractor. "Moderate experience" describes a contractor who has experience in several aspects of a work element, even though the experience may not have been on a continuous basis. "Minimal experience" means that, although at least some aspects of the work may have been performed, such performance was limited in scope or frequency. If the work element was not performed under the contract, so indicate in the "Didn't Perform" column.

Section V is a form to evaluate the contractor's technical performance, while section VI is to evaluate factors associated with their business management. Space is provided for comments (additional pages may be used if desired); comments would be particularly appreciated concerning excellent and less than satisfactory performance. The following definitions are offered for your use in assigning a performance level for each of the factors in sections V and VI:

- Excellent - Performance which, in addition to fully satisfying contract and/or customer requirements, features above-average innovation and efficiency and rare or nonexistent deficiencies.
- Satisfactory - Effective performance which is fully responsive to contract and/or customer requirements; identified deficiencies do not affect overall performance.
- Less Than Satisfactory - Performance which frequently fails to meet contract requirements and/or customer expectations, and which includes deficiencies that impact other areas of work performance.

Section VII provides for evaluation of the contractor's management of cost and award fee history.

Please send the completed form to the address listed at the bottom of page 1.

Consolidated Logistics, Administrative, Security, and
Scientific Information Contract (CLASSIC)

The following narrative describes the environment within which the prospective offeror is being considered relative to their relevant experience/past performance.

The CLASSIC is envisioned to be a relatively large and diverse support services contract supporting the needs of NASA's Langley Research Center in Hampton, Virginia. The Center performs highly sophisticated aerospace research and occupies approximately 800 acres adjacent to Langley Air Force Base. It employs a mix of approximately 5,000 civil service and contractor personnel who are "housed" in approximately 235 on-site and 20 near-site facilities.

The contract includes four task areas as the title implies and it will be performance-based. Implementation of the performance-based contracting philosophy reflects a significant departure from the Center's current mode of doing business, and significant changes in philosophy and approach will be required of the Government and contractor alike. Whereas the existing contract is a cost reimbursable level-of-effort type contract, the follow-on contract will reflect a combination of cost reimbursable and firm-fixed-price provisions. The contractor will be expected to determine the resources (including appropriate staffing levels and skill mix) necessary to satisfy the Government requirement, and manage all aspects of contract performance. This will be extremely difficult in an austere budgetary environment, and the contractor will need to demonstrate a high degree of resourcefulness and innovation in order to satisfy customer expectations.

FORM REPP - RELEVANT EXPERIENCE AND PAST PERFORMANCE

Solicitation No. 1-120-GC.1260

I CONTRACT INFORMATION:

A. Name of Company Being Evaluated: _____

B. Address: _____

C. Contract Number: _____ D. Contract Type: _____

E. Contract Value: _____ F. Period of Performance: _____ to _____

II DESCRIPTION OF CONTRACT: _____

During the contract performance being evaluated, this firm was the:

Prime Contractor; Significant Subcontractor; Team Member; Other (Describe)

Does a corporate relationship exist between the firm being evaluated and your organization, such as a subsidiary, teaming arrangement? Yes No If so, please describe: _____

III EVALUATOR:

Name: _____

Title: _____

Organization: _____

Address: _____

Telephone No.: _____ Fax No.: _____

**SEND TO: NASA LANGLEY RESEARCH CENTER
ATTN: 126/TRACY M. SPRUILL
9A LANGLEY BOULEVARD
HAMPTON, VA 23681-0001
TELEPHONE: 804-864-2538
FAX: 804-864-7898**

FORM REPP - RELEVANT EXPERIENCE AND PAST PERFORMANCE

Solicitation No. 1-120-GC.1260

IV RELEVANT EXPERIENCE

WORK ELEMENT	RELEVANT EXPERIENCE			
	Significant	Moderate	Minimal	Didn't Perform
LOGISTICS				
General Transportation and Delivery Services				
Vehicle Maintenance and Control				
Mail Operations				
Moving Services				
Carpet Installation				
Stockroom Operations				
Metal Cutting and Burning				
Inventory Management				
Aircraft Program Stock Operations				
Tool Crib Support				
Purchase Request Processing				
Supply Cataloging				
Supply Inventory				
Supply Document Control				
Property Storage				
Property Utilization and Disposal				
Scrap/Waste Pick-up and Disposal				
Receiving				
Shipping Operations				
Equipment Management				
Receiving Inspection Quality Assurance				
Excess Property Screening				

Comments:

This form contains Source Selection Information when completed. See FAR 3.104

FORM REPP - RELEVANT EXPERIENCE AND PAST PERFORMANCE

Solicitation No. 1-120-GC.1260

IV RELEVANT EXPERIENCE

WORK ELEMENT	RELEVANT EXPERIENCE			
	Significant	Moderate	Minimal	Didn't Perform
ADMINISTRATION				
Correspondence and Records Management				
Telephone Operations				
Engineering Drawing Files/Micrographics				
SECURITY SERVICES				
Armed Security Officer Services				
Federal Arrest Authority				
Programmatic (Industrial and Information) Security				
Emergency Services (Dispatch) Support				
Locksmith Services				
Visitor Control				
Security Education and Awareness				
Personnel Security				
Information Technology Security				
SCIENTIFIC INFORMATION				
Technical Editing				
Technical Publication Graphics				
Editorial Assistance				
Electronic Publishing				
Library Acquisitions				
Library Cataloging				
Library Circulation				
Library Document Scanning and Transmission				
Library Journal and Bindery Support				
Photographic Quality Control and Assurance				
Photographic Film Processing				
Photographic Laboratory Services				
Photographic Archiving				
Document Reproduction				
Document Bindery				

Comments:

This form contains Source Selection Information when completed. See FAR 3.104

FORM REPP - RELEVANT EXPERIENCE AND PAST PERFORMANCE

Solicitation No. 1-120-GC.1260

IV RELEVANT EXPERIENCE

WORK ELEMENT	RELEVANT EXPERIENCE			
	Significant	Moderate	Minimal	Didn't Perform
Document Distribution				
Technical Graphics Services				
Video Production & Post Production and Duplication				
Video Archiving				
Video Engineering				
GENERAL				
Data Gathering, Entry, Maintenance and Reporting				
Clerical Support and General Office Support				
Development and Maintenance of Internal Operating Processes and Systems				
Customer Support				

Comments:

This form contains Source Selection Information when completed. See FAR 3.104

FORM REPP - RELEVANT EXPERIENCE AND PAST PERFORMANCE

Solicitation No. 1-120-GC.1260

V TECHNICAL PERFORMANCE EVALUATION

TECHNICAL PERFORMANCE FACTOR	PERFORMANCE LEVEL		
	Excellent	Satisfactory	Less Than Satisfactory
Effectiveness of technical leadership/management			
Effectiveness of meeting customer expectations			
Quality of technical performance (conformance to specifications and standards of good workmanship)			
Effectiveness of work control and scheduling			
Timeliness of technical performance (schedule compliance)			
Effectiveness of technical problem identification and resolution			
Use of appropriate tools, equipment, methodologies, information, and materials			
Degree of cooperation and effectiveness of working relationships with the users/customers			
Ability to match personnel skills with task requirements			
Effectiveness of handling priorities, emergencies, changes, and other unexpected situations			
<i>Overall Technical Performance</i>			

Comments:

FORM REPP - RELEVANT EXPERIENCE AND PAST PERFORMANCE

Solicitation No. 1-120-GC.1260

VI BUSINESS PERFORMANCE EVALUATION

BUSINESS MANAGEMENT FACTOR	PERFORMANCE LEVEL		
	Excellent	Satisfactory	Less Than Satisfactory
Personnel management; e.g., ability to recruit/retain highly skilled and key personnel, training programs, employee motivation, and rewards			
Personnel utilization; e.g., application and cross training of personnel, ability to handle fluctuating workloads			
Effectiveness of Labor Management Relations			
Adequacy and effectiveness of the Contractor's management systems; e.g., time keeping, subcontracting, purchasing			
Timeliness, quality, adequacy of reporting including financial reporting			
Problem identification and resolution; initiative and innovation in accomplishing requirements			
Effectiveness of the EEO program			
Effectiveness of the safety program			
Compliance with contractual terms and conditions			
Total Quality Management (TQM)/continuous improvement program			
Autonomy of the local contract manager			
<i>Overall Business Management Performance</i>			

Comments:

This form contains Source Selection Information when completed. See FAR 3.104

FORM REPP - RELEVANT EXPERIENCE AND PAST PERFORMANCE

Solicitation No. 1-120-GC.1260

VII COST MANAGEMENT/AWARD FEE

1. Evaluate the Contractor's overall cost management performance; provide comments as applicable. Excellent Very Good Average Marginal Poor

Comments: _____

2. Did the Contractor experience any cost overruns or underruns? Please indicate amounts.

- Contractor successfully met cost objectives.
- Overrun amount _____ \$ _____
 Amount of overrun within Contractor's control ___ \$ _____
 Amount of overrun outside Contractor's control ___ \$ _____
- Underrun amount _____ \$ _____
 Cause of overrun or underrun _____

What was the impact of any overrun or underrun on customer programs? _____

3. If this contract is an award or incentive fee contract, please indicate the available award fee pool, the amount awarded, and the percentage for the last three (3) award periods.

Award Fee Period (Most recent first)	Available Award Fee Pool	Amount Awarded	Award Fee Percentage
From _____ To _____			
From _____ To _____			
From _____ To _____			

This form contains Source Selection Information when completed. See FAR 3.104

SMALL DISADVANTAGED BUSINESS CONCERN REPRESENTATION (FAR 52.219-2) (FEB 1990)

(a) Representation. The offeror represents that it () is, () is not a small disadvantaged business concern.

(b) Definitions.

"Asian-Pacific Americans," as used in this provision, means United States citizens whose origins are in Japan, China, the Philippines, Vietnam, Korea, Samoa, Guam, the U.S. Trust Territory of the Pacific Islands (Republic of Palau), the Northern Mariana Islands, Laos, Kampuchea (Cambodia), Taiwan, Burma, Thailand, Malaysia, Indonesia, Singapore, Brunei, Republic of the Marshall Islands, or the Federated States of Micronesia.

"Indian tribe," as used in this provision, means any Indian tribe, band, nation, or other organized group or community of Indians, including any Alaska Native Corporation as defined in 13 CFR 124.100 which is recognized as eligible for the special programs and services provided by the U.S. to Indians because of their status as Indians, or which is recognized as such by the State in which such tribe, band, nation, group, or community resides.

"Native Americans," as used in this provision, means American Indians, Eskimos, Aleuts, and native Hawaiians.

"Native Hawaiian Organization," as used in this provision, means any community service organization serving Native Hawaiians in, and chartered as a not-for-profit organization by, the State of Hawaii, which is controlled by Native Hawaiians, and whose business activities will principally benefit such Native Hawaiians.

"Small business concern," as used in this provision, means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the criteria and size standards in 13 CFR 121.

"Small disadvantaged business concern," as used in this provision, means a small business concern that (a) is at least 51 percent unconditionally owned by one or more individuals who are both socially and economically disadvantaged, or a publicly owned business having at least 51 percent of its stock unconditionally owned by one or more socially and economically disadvantaged individuals and (b) has its management and daily business controlled by one or more such individuals. This term also means a small business concern that is at least 51 percent unconditionally owned by an economically disadvantaged Indian tribe or Native Hawaiian Organization, or a publicly owned business having at least 51 percent of its stock unconditionally owned by one of these entities which has its management and daily business controlled by members of an economically disadvantaged Indian tribe or Native Hawaiian Organization, and which meets the requirements of 13 CFR 124.

"Subcontinent Asian Americans," as used in this provision, means United States citizens whose origins are in India, Pakistan, Bangladesh, Sri Lanka, Bhutan, or Nepal.

(c) Qualified groups. The offeror shall presume that socially and economically disadvantaged individuals include Black Americans, Hispanic Americans, Native Americans, Asian-Pacific Americans, Subcontinent Asian Americans, and other individuals found to be qualified by SBA under 13 CFR 124. The offeror shall also presume that socially and economically disadvantaged entities also include Indian tribes and Native Hawaiian Organizations.

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE	PAGE 1 OF 2 PAGES
2. AMENDMENT/MODIFICATION NO. 1	3. EFFECTIVE DATE OCT 31 1995	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)	
6. ISSUED BY National Aeronautics and Space Administration Langley Research Center Hampton, VA 23681-0001		7. ADMINISTERED BY (If other than Item 6)		
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) TO ALL CONCERNED		(√)	9A. AMENDMENT OF SOLICITATION NO. 1-120-GC.1260	
		√	9B. DATED (SEE ITEM 11) OCT 23 1995	
			10A. MODIFICATION OF CONTRACT/ORDER NO.	
			10B. DATED (SEE ITEM 13)	
CODE	FACILITY CODE			
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS				
<input checked="" type="checkbox"/> The above number solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended, <input checked="" type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.				
12. ACCOUNTING AND APPROPRIATION DATA (If Required)				
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS.				
(√)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO (Specify Authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT/ORDER NO. IN ITEM 10A.			
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).			
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:			
	D. OTHER (Specify type of modification and authority)			
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return ___ copies to the issuing office.				
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible) SUBJECT: NASA Request for Proposal 1-120-GC.1260 Consolidated Logistics, Administration, Security and Scientific Information Contract (CLASSIC) The purposes of the amendment are to: (1) revise Section C. Statement of Work (SOW); (2) revise Exhibit E; and (3) revise Section L.21.E. (CONTINUED ON ATTACHED PAGES)				
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.				
15A. NAME AND TITLE OF SIGNER (Type or Print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or Print) PANICE H. CLARK		
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA BY <i>Panice H. Clark</i> (Signature of Contracting Officer)	16C. DATE SIGNED 10/26/95	

Revisions to RFP 1-120-GC.1260

The following changes or corrections are made:

I. Section C, Statement of Work (SOW), is deleted in its entirety and replaced with the attached Enclosure 1. The revisions to the SOW are noted in bold italics.

II. Section J, Exhibit E, Installation Provided Government Property, is deleted in its entirety and replaced with the attached Enclosure 2. Exhibit E is revised to identify the property items with the associated Statement of Work areas and those property items that are part of a Government equipped facility. Items identified as being part of a Government equipped facility are considered to be Government owned equipment and are not to be replaced by the Contractor.

III. Exhibit I, Security Firearm Requirements (page 239), paragraph 1., the first sentence is deleted in its entirety and replaced with the following:

“The Government will provide firearms at contract award. When required, the contractor shall replace these firearms with similar models not less than 9mm nor greater than .357 magnum caliber.”

IV. Section L.21.E, Installation Provided Property Replacement Costs (page 251), second paragraph, the first line is deleted in its entirety and replaced with the following:

“The Government estimates that the majority of these facilities will remain in good physical condition for the duration of the contract, including all options.”

V. Attachment 5, CLASSIC Bidder’s Library, Scientific and Technical Information Support Services (page 283), add the following reference documents:

“JCP Form No. 1 ... Printing Plant Report
JCP Form No. 2 ... Commercial Printing Report
JCP Form No. 5 ... Annual Plant Inventory”

ENCLOSURE 1
REVISIONS TO SOW

SECTION C - DESCRIPTION/SPECIFICATIONS/WORK STATEMENT

STATEMENT OF WORK - CONSOLIDATED LOGISTICS, ADMINISTRATIVE, SECURITY AND SCIENTIFIC INFORMATION CONTRACT (CLASSIC)

INTRODUCTION:

This Statement of Work (SOW) covers the general requirements for Logistics, Administrative, Security, and Scientific Information support services at NASA Langley Research Center (LaRC). The Contractor shall provide all resources (except as may be expressly stated in this contract as furnished by the Government) necessary and/or incidental to the performance of the four functional work areas identified below.

1.0 LOGISTICS

The Contractor shall provide a comprehensive logistics program covering all aspects of transportation, supply, and equipment management. All activities shall be performed in accordance with applicable federal, state, and local regulations. In addition to satisfying the technical requirements associated with the program, the Contractor shall also perform all related functions such as work control and scheduling, customer support, development and maintenance of internal operating procedures and systems, data gathering, records maintenance, report preparation, and problem follow-up and resolution. Specific services include the following:

1.1 General Transportation and Delivery Services: Provide complete transportation and delivery services consisting of daily (Monday - Friday) round-trip shuttle bus service between Langley Research Center (LaRC), NASA Headquarters and Goddard Space Flight Center *utilizing a Government provided shuttle bus* departing LaRC at 6:30 a.m. and NASA Headquarters at 3:30 p.m.; approximately 175 on call local area shuttle bus service trips annually; daily pick-up and delivery of material, equipment, and supplies (some may be of a hazardous nature), sensitive instruments, classified materials, financial data, and computer printouts to and between 235 on-site facilities and 20 near-site locations for an estimated total of 105,000 annual deliveries. The maximum weight of deliverables typically shall not exceed 40 pounds with 75 percent of all deliverables weighing 5 pounds or less. Relocate on-site approximately 60 office, cargo and gas trailers annually. An additional 300 annual tractor-trailer movements including scheduled trips to Wallops Flight Facility and other local government facilities shall be required. Driver may be required to assist in loading and off-loading activities.

1.2 Vehicle Maintenance and Control: Provide complete preventative maintenance (PM) and repair according to manufacturers specifications to approximately 700 general purpose and special purpose Government-owned and Contractor-owned vehicles (other than those provided under this contract) including sedans, pickups, vans, stake-body trucks/step vans, riding lawnmowers, scooters, aircraft "tugs", forklifts, and miscellaneous types including trailers, pumps, and generators *using a Government equipped facility*. The number of Contractor-owned vehicles requiring maintenance will decline over the life of this contract and ultimately 550 Government-owned vehicles shall constitute the service base. Services include vehicle operations of Virginia state inspection station No. 345 and periodic reporting, vehicle cleaning, automotive parts procurement, minor (i.e., wheel alignments and tune-ups) and major repairs (i.e., engine and transmission overhauls), and automotive body repair and painting. Routine maintenance on approximately 350 bicycles shall also be included. All vehicles submitted for repair will be initially evaluated within 8 working hours of receipt.

The Contractor shall provide a complete Government-Owned vehicle control operation that includes scheduling and issuing approximately 20 vehicles for an annual average of 2,000 trips; dispatching approximately 975 on and near-site service calls per year within 2 working hours of receipt of call; maintaining approximately 700 PM schedules; ordering and dispensing approximately 140,000 gallons of fuels annually and operating the Gas Boy system; tracking fuel utilization and vehicle repair costs; and maintaining an LaRC unique fleet management database system. The quantity of fuels provided on an annual basis shall decline to 80,000 gallons over the life of this contract.

1.3 Mail Operations: Provide for the complete operation of the LaRC mail processing and distribution program. Perform one daily (Monday - Friday) scheduled mail/package pick-up and delivery to the U.S. Postal Service and to approximately 300 on-site and 20 near-site mail stops. Approximately 300,000 pieces of incoming mail, internal mail associated with a Center complement of approximately 5,000 personnel, and approximately 60,000 pieces of outgoing mail shall be processed on-site per year. All mail shall be processed within 8 working hours.

1.4 Moving Services: Provide moving services between rooms, buildings, and facilities of the LaRC complex for the relocation of approximately 1,000 people and their associated furnishings per year according to Government schedule. Pick up and delivery of approximately 1,800 additional pieces of furniture (primarily originating in the furniture warehouse) shall be required and excess furniture shall be picked up and returned to the furniture warehouse. New furniture shall be uncrated and assembled prior to delivery. Minor adjustments or repairs and cleaning of used furniture may be required. Furniture shall be transported from Franconia, VA to LaRC per Government schedule.

1.5 Carpet Installation: In response to Government issued delivery orders (see Section G-3 Delivery Orders), the Contractor shall provide complete warehousing, removal, repair, installation services and material of Government furnished carpet according to Government schedule. Installation requirements vary significantly from 400 to 1,300 square yards of carpet and 500 to 5,000 linear feet of base molding per month. Base molding shall be provided by the Contractor. Approximately 10 delivery orders are issued on a monthly basis for installation and removal to include removal of molding. Repair and installation services shall begin within 8 working hours after receipt of delivery order. Carpet removed from facilities shall be properly disposed of on-site. Carpet services may have to be performed after normal working hours.

1.6 Stockroom Operations: Provide for operation of the LaRC Stockroom on 9 hours per day (7:00 a.m. to 4:00 p.m.), 5 days per week basis consisting of approximately 7,000 line items. Receive, bin, warehouse, maintain, and issue approximately 75,000 stock items annually; manage the shelf-life program for approximately 250 items; perform special tasks related to stock management; manage the logistics distribution for liquid nitrogen and cylinders; and conduct inventory and validation in accordance with applicable regulations. The NASA Supply Management System (NSMS) shall be utilized to support these functions. The time between request acceptance to time of issue shall not exceed 3 working days for regular issues, 4 working hours for urgent issues, and .5 working hours for work stoppage issues.

1.6.1 Metal Cutting and Burning: Perform metal cutting and burning operations in a Government equipped facility involving approximately 800 line items. Provide rough cuts of stock metal based on requester's written dimensions, sketches, or drawings; set up and operate equipment including mobile and fixed lifting devices necessary to position heavy plate metal; and make final cuts in accordance with specifications. Process approximately 850 metals receipts annually. Individual receipts shall be processed within 2 working days. Issue approximately 14,000 items annually using the same issue criteria set forth in section 1.6 above.

1.6.2 Supply Demand Processing: Input data related to stock issue into the NSMS totaling approximately 90,000 entries per year based on the priority of the request. Services include processing forms utilizing NSMS; ensuring necessary authorizations have been secured for issuance of special items such as safety related or those requiring functional or supervisory approval; coordinating excess quantity requests with Inventory Management; freezing item records with out-of-balance stock and notifying requesters when items are out-of-stock; coordinating delivery of gas cylinders; and notifying the Metal Cutting and Burning Facility of work stoppage requests for metal.

1.6.3 Inventory Management: Utilize the NSMS and other automated systems such as Federal Logistics Data on Compact Disc (FEDLOG) and Federal Logistics Information System (FLIS) to accomplish services related to inventory management of approximately 7,000 line items including generating purchase requests for replenishment of stores and standby stock; maintaining optimum stockage levels; managing Federal Standard Requisitioning and Issue Procedures (FEDSTRIP), Military Standard Requisitioning and Issue Procedures (MILSTRIP), and commercial acquisitions; and processing inventory adjustments. An inventory shall be maintained that will fill 96 percent of all requests for stock issue.

1.7 Tool Crib Support: Provide for the complete operation of a Machine Shop tool crib on 8 hours per day (7:00 a.m. to 3:30 p.m.), 5 days per week basis consisting of approximately 1,000 line items. Issue or accept for turn-in approximately 50 items per day. Maintain tool catalogs, stay current with advancing tool technology and development, and assist NASA personnel in identifying tool requirements. Order, receive, bin, and maintain approximately 2,000 items annually from the LaRC Stockroom. Calibrate precision hand tools. Maintain automated and manual records systems. Perform inventory and validation over the life of the contract on a proportional annual basis.

1.8 Supply Support: Provide supply support in four areas as follows:

1.8.1 Purchase Request Processing: Screen approximately 1,000 purchase requests per month within 4 working hours of receipt against existing Federal systems to assess accuracy of description and availability from Federal sources. Assign proper codings and ensure management reviews. Assign source of supply, national stock number, unit of issue, and pricing data on all Fed/Mil purchases and effect approximately 500 Fed/Mil direct-buy requisitions per month using the NSMS within 8 working hours of receipt.

1.8.2 Supply Cataloging: Process approximately 100 NSMS catalog input transactions per month and maintain LaRC as an active participant in the Federal Cataloging Program. Maintain and issue the LaRC Stores Stock Catalog and amendments. Interact with the General Services Administration (GSA) and/or the Defense Logistics Agency (DLA) regarding approximately 100 registration and withdrawal actions, collaborations, and item reduction studies per month. Input approximately 1,500 commercial direct-buy functions per month using NSMS. Annually screen LaRC's Stores Stock Catalog specifications against the Defense Logistics Services Center's file.

1.8.3 Supply Inventory: Schedule and perform annual, complete, sample, and special inventories (approximately 11 inventories for an average of 250 line items per month) utilizing the NSMS and PSMS. Analyze results and recommend/effect corrective action as appropriate. Review all "frozen" assets in the NSMS resulting from warehouse denials and determine cause and effect.

1.8.4 Supply Document Control: Maintain hardcopy files of approximately 250 LaRC Purchase Requests/Purchase Orders for non-stock Fed/Mil orders and approximately 500 Issue Release/Receipt Documents for all Fed/Mil orders per month. Manage the supply and equipment rejection process involving approximately 100 rejections per month within 8 working hours of notification of the reject with applicable personnel.

1.9 Property Storage and Disposal: Provide complete storage and disposal support including receipt and inspection, storage, warehousing, retrieval and issuance, inventory control, and housekeeping in three areas as follows:

1.9.1 Property Storage: Provide on-site storage support for approximately 30,000 square feet of materials, supplies, and equipment including those of a hazardous, or potentially hazardous nature such as ethyl alcohol and sodium metal (approximately 100 line items). Approximately 14,000 storage transactions are processed in the Storage System annually relating to the storage or release of materials, supplies, or equipment. Transactions shall occur within 3 working days of receipt.

1.9.2 Property Utilization and Disposal: Process approximately 5,000 line items annually of idle/excess LaRC. All items shall be processed within 2 working days of receipt. Separate and process idle/excess property based on reutilization potential (i.e., property that may be of use by eligible school districts or other Government activities), exchange (trade-in) or open-market sale potential, or property that should be transferred to the DRMO or GSA activity utilizing the NASA Property Disposal Management System (NPDMS).

1.9.3 Scrap/Waste Pick-up and Disposal: Deliver and retrieve approximately 20 dumpsters used for on-site collection of non-toxic scrap waste and scrap metals. Collect approximately 50 tons of scrap waste and approximately 15 tons of scrap metal per month for final disposition. Pick-up and deliver approximately 15 silver recovery cartridges monthly to a designated holding area within the LaRC warehouse complex.

1.10 Receiving: Offload, inspect, receive, and distribute within 2 working days all in-bound shipments of stock and non-stock supplies, materials, and equipment totaling approximately 2,000 line items per month. May necessitate occasional trips within local area to coordinate receipts with U.S. Customs Service. Verify compliance with purchase order/contract specifications and prepare all documentation related to acceptance or rejection.

1.11 Shipping Operations: Provide complete out-bound domestic and foreign shipping services. Approximately 6,300 items are shipped by air and 1,900 items by motor freight annually. May necessitate occasional trips within local area to coordinate shipments with U.S. Customs Service. Shipments shall normally occur within 8 working hours of receipt. Some shipments may consist of hazardous materials. Gas cylinder demurrage shall be verified and approximately 10 shipping documents shall be prepared per month for return of gas cylinders.

1.12 Equipment Management: Provide management support for a 60,000 item pool of controlled equipment. Services include scheduling, coordinating, and conducting approximately 340 complete inventories and 225 partial inventories annually. Provide receiving support for approximately 10,000 incoming controlled items per year with an average 3-day turnaround including equipment tagging and problem resolution. Process approximately 35,000 transactions per year related to property custodian and user changes such as cannibalizations, equipment found-on-station, and property survey reports using the NASA Equipment Management System (NEMS).

1.13 Receipt Inspection Quality Assurance Laboratory: A Government equipped RI/QA facility will be furnished. Perform receipt verification services to ensure incoming supplies and materials comply with applicable specifications and standards prior to the items being offered for distribution at the Center. Verification services shall include (1) hardware purchased to standards and/or material to be held in bonded or controlled storage, and (2) materials/supplies in Object codes 2603, 2604, 2609, 2611, 2615, or contained in NASA's Mechanical Parts Management Plan. *Provide technical support and guidance to line item managers in the area of material/specification changes and updates.* Periodically conduct inspections of currently existing material in the stockroom until such time as the existing stock is fully characterized. Inspection testing shall be conducted in accordance with a c=0 sampling criteria and recommend acceptance or rejection of items. Perform approximately 2,500 inspections per year. The performance standard for this service is 5 working days from receipt. The Contractor shall perform mechanical testing, chemical analysis, microscope examination, non-destructive and destructive testing, and electrical and electronic component inspections as required to verify individual shipments. Typically tests include: tensile testing on specimens and fasteners, hardness testing of a standard, superficial, and micro-hardness nature, x-ray fluorescence, micro-photography, metallographic analysis, fluorescent penetrate inspection, visual inspections, dimensional inspections, voltage, resistance, mechanical, and assembly. Additionally, the contractor shall perform tests on materials or equipment not intended for stock issue to support weld procedure certification(s), witness and verify tests performed by technical organizations personnel, and assess damage, review documentation, verify hardware, perform detail inspections and functional verification. *Functions not intended for stock issuance are approximately 15 percent of the 2,500 inspections per year.*

The Contractor shall provide monthly metric data in specified formats and detail analysis of indicators of success for processes and results relating to performance of activity. The information shall be maintained in spreadsheet format and in specified formats, bar and line graphs, or in such other formats as specified by the Government. Information shall be developed and maintained on a software package compatible with Microsoft Office. Information of the following type will be required to be maintained:

On Incoming Supplies

- Number of line items inspected
- Number of line items defective
- Dollar value of inspected items
- Dollar value of defective items
- Number of items inspected from commercial sources
- Number of items rejected from commercial sources
- Dollar value of items inspected from commercial sources
- Dollar value of items rejected from commercial sources
- Number of items inspected from government sources
- Number of items rejected from government sources
- Dollar value of items inspected from government sources
- Dollar value of items rejected from government sources
- Number of special tests performed
- Number of inspection from Credit Card purchases
- Number of rejections from Credit Card purchases

- Federal Stock Numbers
- Object Class
- Other Defense Logistics Agency and Commercial Identifications
- Other metrics as may, from time to time, be deemed necessary to fully assess performance of the Laboratory and impact of quality improvement programs

Inspections on Existing Stock

- Number of items pulled from stock from government for inspection
- Number of defective government items pulled from stock for inspection
- Number of items pulled from stock from commercial for inspection
- Number of defective commercial items pulled from stock for inspection
- Number of items pulled from stock from unknown sources for inspection
- Number of defective items pulled from stock from unknown sources
- Other metrics as may, from time to time, be deemed necessary to fully assess performance of the Laboratory and impact of quality improvement programs

1.14 NASA Excess Property Screening Support: Provide Agency-wide support by assessing and maintaining a "Want List" of NASA requirements, determining the availability of idle/excess property, "freezing" such property, preparing required documentation, and coordinating physical transfer. Visit approximately 200 sites per year to include various NASA installations, Defense Reutilization and Marketing Offices, and other Federal installations nationwide.

2.0 ADMINISTRATION

The Contractor shall provide administrative support services to include word processing, copying, data entry, filing, and assorted other clerical functions. All activities shall be performed in accordance with applicable federal, state, and local regulations. In addition to satisfying the functional requirements, the Contractor shall also perform all related functions such as work control and scheduling, customer support, development and maintenance of internal operating procedures and systems, data gathering, records maintenance, report preparation, and problem follow-up and resolution. Specific services shall include the following:

2.1 Correspondence and Records Management: Provide clerical support and data entry to LaRC's centralized correspondence and records management operation. Process all incoming and outgoing correspondence making proper distribution and disposition as appropriate. An LaRC unique automated filing system shall be used in document retrieval and control. Approximately 1,800 pieces of correspondence shall be filed each month in the active files or prepared for microfilming. Process approximately 150 pieces of special courier mail such as Federal Express and Overnight, and approximately 100 TWX's and datafaxed messages weekly processed within 4 working hours of receipt. Maintain a daily record of all incoming monies for audit purposes. Operate a variety of communications terminals and equipment to transmit and receive single and multiple address messages. Process approximately 80 incoming and 125 outgoing facsimile messages monthly *using a Government provided facsimile machine*. All incoming/outgoing documentation shall be processed within 4 working hours of receipt.

2.2 Telephone Operations: Provide telephone operator assistance and locator information *on a Government provided communication network* during normal working hours to approximately 300 callers per month, and assist in placing approximately 25 conference calls and 40 international calls per month.

2.3 Budget Support: Provide data entry and clerical support through the entering, retrieving, and manipulating of budget and resource data relating to LaRC programs and projects. Run and distribute approximately 50 weekly and 100 monthly computerized reports, and provide graphics support in the preparation of budget charts, exhibits, and reports. Normal response time shall be 8 working hours, however, urgent requirements may necessitate immediate action. Modification to regular work shift is occasionally required.

2.4 Financial Management Support: Maintain contract/purchase order and travel files. Process approximately 250 new contracts/purchase orders, 1,000 contractual funding obligations, 3,000 invoices, 1,000 receipt and inspection (R&I) reports, 100 rejection reports, and 750 travel vouchers, plus associated correspondence per month. Enter invoice/payment data, and travel voucher/payment data into LaRC unique automated systems. Normal response time shall be 8 working hours; however, urgent requirements may necessitate immediate action.

2.5 Acquisition Support: Maintain approximately 5,000 active contract, grant, and purchase order; and, 8,500 inactive hardcopy and microfilm files. Pick-up and distribute internal correspondence and contractual documentation daily. Make approximately 30,000 copies per month and operate *a Government provided* facsimile equipment as required. Provide word processing services to include typing approximately 5,200 pages per month of correspondence and contractual documentation. Maintain bidders' lists, mail out solicitations, coordinate and schedule bid openings, maintain bid opening logs, and respond to requests for telephone and door bids. Perform data entry for approximately 2,400 entries per month into the Acquisition Management Computer System. See Exhibit F, Acquisition Division Word Processing/Clerical Support Equipment for a description of the required computer compatibility. Processing times shall vary depending upon the nature of the requirement. For example, word processing shall be performed within 3 working days of receipt. Some requirements may necessitate immediate action.

2.6 Projects Controls Support: Develop, maintain and implement database management systems for all correspondence, documentation, contract deliverables, and presentation materials for approximately 18 projects. Maintain suspense files on configuration management and data management action items. Process all project related mail for a complement of approximately 40 personnel and maintain approximately 50 project-unique electronic document distribution lists. Incoming mail shall be distributed within 2 working hours of receipt and outgoing mail shall be processed for daily scheduled pick-up. Distribution lists shall be maintained within a 1 percent error rate. Maintain both hard copy and electronic files for approximately 18 projects. Requests for files shall be fulfilled within 4 working hours of request. Provide editing support for approximately two projects with an average first pass error rate of 2 errors per page. Second pass edits shall be error free. Provide administrative support including the making of approximately 60,000 copies per month. Presentation materials shall be made available within 4 working hours of request. Facsimile transmissions shall be performed within 1 working hour of receipt *using a Government provided facsimile equipment*.

2.7 Office of Human Resources Support: Maintain approximately 3,000 civil service personnel folders. Prepare Government forms and correspondence related to a variety of personnel actions to include hiring, reassignment, promotion, separation, and retirement. Assist in setting up, procuring, scheduling, offering, and enrolling personnel in in-house courses. Enter and maintain employee training data and files covering approximately 6,000 short-term and 200 long-term employee training instances per year. Publicize approximately 900 media-based training and

continuing education courses through a course catalog published annually, and facilitate approximately 200 media-based training and continuing education courses monthly. *Set-up and operate Government provided* audio-visual, video, and computer equipment. Assist in processing approximately 825 employee accomplishment awards, 625 long service awards, and 375 quality step increases per year. Maintain the Employee Suggestion Program processing approximately 120 suggestions per year. Assist in processing approximately 400 tour-of-duty requests, advanced sick leave requests and extended leave-without-pay requests, and approximately 400 voluntary leave transfer forms per year. Process approximately 350 health benefits documentation actions per year. Process approximately 500 changes to the Government's Thrift Savings Plan per year. Provide approximately 75 annuity estimates and assist in processing approximately 80 personnel retirements per year. Processing times shall vary depending upon the nature of the requirement. Urgent requirements may necessitate immediate response.

2.8 Engineering Drawing Files/Micrographics Support: Process approximately 750 LaRC generated drawings per month to include: receipt, indexing, and data input into an LaRC unique computerized retrieval system and submission to an outside contractor for filming. Assure archival quality of all microfilm. Monitor for correctness and adherence to DOD-STD-100 standards. File and retrieve approximately 2,500 hard copy drawings and aperture cards per month and reproduce and distribute as required. Serve as representative to NASA Engineering Drawing System Committee.

Perform limited in-house micrographic services with regard to sensitive materials such as employee health and retirement records. Perform minor maintenance of equipment as required. Prepare approximately 600,000 units per year for delivery to outside contractor for microfilming. Perform necessary document preparation and completed microfilm quality inspection. Receive, store, and retrieve LaRC records pending transfer to Federal Records Center or destruction. Normal response time shall be 8 working hours; however, urgent requirements may necessitate immediate responses.

3.0 SECURITY SERVICES

The Contractor shall provide services to support the Center's implementation of NASA's Security Program. This support includes armed uniformed security officer services, operation of the emergency services control center, locksmith services, badge and pass office and reception center services, security education and awareness, personnel security support, and Classified Information Technology Security (ITS) Program support.

The Contractor shall furnish management, supervision, staff, training, uniforms, badges, equipment, vehicles, materials, and supplies necessary to provide the services as defined below. This includes replacement or substitute equipment and staffing to continue full services required and stipulated. The Contractor is assigned full responsibility for quality performance. Performance standards, success indicators and methods of surveillance are identified. Successful completion of the tasks required, in accordance with the standards provided, constitutes successful contract completion for Government acceptance of security services.

3.1 Background: LaRC occupies approximately 800 acres primarily located within the jurisdiction of Hampton, Virginia. The Center is comprised of approximately 235 buildings, consisting primarily of brick and mortar construction. All buildings are three floors or less. While small segments of the Center population, 50 persons or less in each segment, are resident on LaRC and originate from Department of Defense and other federal agencies, the majority of the LaRC population is divided as follows; 2500 Civil Service and 2500 support service contractors. In addition, some LaRC facilities are located on Langley Air Force Base (LAFB), which adjoins LaRC.

3.1.1 Perimeter Security: LaRC is protected on the North, South and West perimeters by 8' chain link fence topped with barbed wire strands. Perimeter patrols are accomplished by driving public off-center roads. A northeast perimeter is bordered by marshlands. No perimeter roads exist at that perimeter. The east perimeter adjoins LAFB and with minor exception, no barriers exist between LaRC and LAFB. USAF and LaRC motorized patrols conduct random perimeter patrols and inspections. Security lighting is employed only at facilities located at perimeter boundaries. Building perimeter doors are equipped with locking hardware. Parking areas are interspersed among LaRC facilities, many of which are located immediately adjacent to critical facilities and buildings. Closed circuit television is employed on a limited number of critical facilities, however, monitoring is conducted locally as opposed to a central monitoring facility.

3.1.2 Entry Security: The LaRC perimeter is equipped with 5 entry gates, one of which is unattended and provides access/egress to LAFB; two gates are closed except in unusual or emergency situations; one gate is open and staffed 24 hours per day, 7 days per week and one gate is open and staffed 12 hours per day 5 days per week. Armed Security Officers control access at the gates. During periods when the level of security is not elevated to a Threatcon level, LaRC vehicle decals and badges are used to obtain Center access. Vendor access to the Center is limited to known sources with random GBL and vehicle inspections at gates.

3.1.3 Interior Security: Employees, civil service and contractor, are issued identification badges. Center policy requires civil service employees to wear their ID badge and a contract clause requires the same for contractors. All other visitors (vendors, construction contractors, etc.) and other persons requiring access to LaRC or LAFB must display appropriate credentials.

Electrical substations are appropriately fenced and provide service redundancy in all but the most severe source interruptions. Emergency power is provided to the *Government provided Intrusion Detection Monitoring Systems and other* critical alarm monitoring systems through battery and emergency power generation sources. Utility tunnels access doors are fitted with locking hardware. Center emergency action plans are periodically updated. The LaRC Child Development Center is a standalone facility located approximately 100 yards from the closest operational facility. In addition, a credit union is located on-site at the Center.

3.2 Mandatory Directives: In performing the security services required under this contract, the Contractor is assigned the full responsibility for its familiarity and compliance with the following directives:

LaRC Emergency Plan Handbook:

LHB 1047.1 Disaster Control Data--Hurricanes and High Tides LaRC Facilities and Equipment
 LHB 1040.2 NASA Langley Duty Officer's Handbook
 LHB 1040.4 Emergency Equipment List
 LHB 1046.1 Langley Research Center Emergency Plan

NMI 1120.7 Roles & Responsibilities of Program Office Security Officials

LMI 1300.5 Technical Conferences, Special Events, Technical Briefings, Guest Visits & Tours

NMI 1371.3B Coordination & Authorization of Foreign Visits to NASA Facilities

NMI 1371.4A Guidelines for Access to NASA Installations by Nationals of the USSR, China,

& Designated Areas

LHB 1450.1	Excerpt Relative to LaRC Security functions
NMI 1590.2E	Notification & Alert System for NASA Officials During Nonduty Hours
LMI 1600.1	Physical Security
NMI 1600.2	NASA Security Program
LMI 1600.2	Access to LaRC
NMI 1600.3A	Arrest Authority & Use of Force by NASA Security Force Personnel
LMI 1600.3	LaRC Security Program
NMI 1600.4A	NASA Badging System
NMI 1600.5	Special Access Programs
NHB 1600.6	NASA Communications Security (COMSEC) Manual
NMI 1610.3C	Suspension, Revocation & Denial of NASA Personnel Security Clearances
NHB 1620.3C	NASA Security Handbook
LMI 1640.4	Information Security Program
LMI 1650.1	Industrial Security Program
LMI 1700.4	Reporting Accidents, Injuries, Illnesses, Motor Vehicle Accidents, and Potential Violations of Occupational Safety/Health Standards
LMI 1700.7	Traffic Regulations
LMI 1700.8	Parking Regulations
NMI 2410.7C	Assuring the Security & Integrity of NASA Automated Information Systems
LMI 2410.7	Computer Security Program
LMI 2410.8	Roles & Response. for AIS Management at LaRC
NHB 2410.9A	NASA Automated Information Security Handbook
LMI 3296.1	Clearance Procedures for Employees Terminating Employment

State of Virginia Criminal Justice Services Board, "Regulations
Relating to Private Security Services

Code of Virginia, Chapter 27, Article 2, Title 9, Dept. of Criminal Justice Services, "Compulsory
Training Standards for Private Security Services Personnel"

EO 12829 National Industrial Security Program

EO 12958 Classified National Security Information Program

DOD 5220.22-M National Industrial Security Program Operating Manual (NISPOM)

3.3 Armed Security Officer Services: The Contractor shall protect personnel and property, provide traffic control and direction, support crime prevention programs, and provide patrol services. The Contractor shall provide qualified, armed, uniformed/equipped Security Officers (See Exhibit G for Qualifications), (See Exhibit H for Uniforms and Equipment Requirements), who are adequately trained (See Exhibit J for Training Requirements) and physically fit (See Exhibit K for Physical Fitness Standards). Each Security Officer shall have a secret clearance. The Government will provide the communications system that will provide the Contractor a means of immediately contacting guards on patrol and a link to local community personnel. In performing this service, the Contractor shall:

- Submit to the Government for approval, General, Post, and Special Orders that outline policies and procedures for all tasks within 30 days of contract award.
- Notify NASA immediately of any major incidents occurring on the Center as defined in NHB 1620.3.
- Provide physical security coverage 24 hours per day, 7 days per week.
- Conduct random inspections and observations in and about all Center buildings and facilities using foot patrols and vehicle security patrols and document anomalies. Base patrol priorities on risk, threat, vulnerability and experience requirements.
- Inspect and check all security containers, secured areas and doors to ensure they are locked in accordance with current procedures for protecting classified and sensitive unclassified information and material. Inspect premises for improperly secured classified and controlled information or material.
- Conduct at least three (3) random internal checks and inspections per shift in and about approximately 30 designated critical facilities, including 3 designated NASA Resource Protection facilities.
- Respond to reported criminal incidents, legitimate requests for security force services, duress alarms, calls for assistance and all intrusion detection alarms.
- Exercise the authority assigned as security officers, consistent with prevailing law, regulation and policy.
- Respond to incidents within 5 minutes on Langley Research Center and 12 minutes to NASA facility incidents on Langley Air Force Base.

- Direct and control vehicle entry and monitor vehicle exit from Langley Research Center at the Main Gate 24 hours per day, 7 days per week and at the Wythe Creek Gate Monday through Friday, excluding holidays, during the hours of 5:45 a.m. to 6:15 p.m. and direct traffic at the Durand Street gate only as directed. The Contractor shall ensure an expeditious entrance flow during peak traffic.
- Direct traffic as needed Monday through Friday at the Langley Boulevard and Durand Street intersection during the hours of 6:30 a.m. through 8:15 a.m. and at the Langley Boulevard and Dryden Street intersection during the hours of 3:30 p.m. and 5:15 p.m.
- Enforce LaRC vehicle traffic safety policy, including investigating and documenting motor vehicle accidents.
- Inspect vehicles and persons entering or departing Langley Research Center in accordance with Agency and Center policy when authorized to do so by the Installation Chief of Security.
- Conduct and document first response incident investigations as directed by NASA.
- Provide officers who conduct themselves in a professional manner, using tact, courtesy and diplomacy at all times.
- Require written reports to document all shift activities.
- Ensure the integrity of the work areas is not violated, such as disturbing papers on desks, opening desk drawers or cabinets, or using Government telephones, except as authorized for official business.

Performance Indicators: Shift Reports, Response Times, Customer Feedback

Performance Standards: Center-wide Patrol coverage, Response time of 5 minutes on-site/12 minutes LAFB, Minimal insignificant feedback.

Surveillance Technique: Monthly review of shift reports; unannounced response test; compilation of feedback

3.4 Emergency Services Control Center Support: The Contractor shall provide 24 hour continuous qualified and suitable (See Exhibit G for Qualifications) surveillance of the Government-furnished communications equipment for the purpose of dispatching response personnel to Center emergencies. Dispatch personnel shall possess a SECRET security clearance. Dispatchers shall operate communications networks for required services while maintaining continuous and direct communications with Hampton Fire Department and appropriate on-Center personnel. The contractor shall:

- Monitor all alarm notification annunciation systems and respond by dispatching appropriate response personnel within 35 seconds of receiving the alarm notification.

- Monitor the Center telephone switchboard after normal duty hours for emergency services and respond accordingly.
- Initiate emergency recall procedures as directed by the Center Emergency Preparedness Officer or designee.
- Maintain a log and/or incident reports of Control Center activities.
- Coordinate and request repair services for failed Control Center monitoring and operations equipment.
- Monitor and coordinate the installation of intrusion detection and other dispatch related systems.
- Manage the preventive maintenance schedule for intrusion systems to facilitate a complete and timely accomplishment of services.
- Maintain intrusion detection systems data through local terminals .
- Receive and store classified material as required during non-standard duty hours.
- Authenticate Center access credentials for unbadged employees and visitors.

Performance Indicators: Communications Log, Response Time

Performance Standard: 35 sec. notice

Surveillance: Monthly Review of Logs and unannounced response drill.

3.5 Locksmith Services: The Contractor shall provide all the necessary resources to provide locksmith services and maintain the key control program. The Government is furnishing an on-site fixed location for this service. - The Contractor shall provide qualified and skilled personnel with TOP SECRET security clearances for this service. In accordance with G 5&6, the Contractor is responsible for the replacement of Government furnished equipment, upon the expiration of its useful life. In performing this service, the Contractor shall:

- Manage the Center lock system using Center unique Best locking system cores and associated hardware.
- Provide core installation, inspections, repair, rekeying, and related services to all LaRC locks, safes, and vaults.
- Maintain an LaRC unique automated records system containing combination lock issuance and return, combination change data and requirements, security container accountability, and key issuance and accountability.

- Normal customer response time shall be 8 working hours; however, urgent requirements may necessitate immediate response during non-standard times.
- Provide an on-site mobile service.

Performance Indicator: Service Log, Response Time, Regulatory Compliance

Performance Standards: Scheduled inspections, service requests satisfied In 8 hours

Surveillance Method: Review of Log

3.6 Badge, Pass and Reception Center Services: The Contractor shall provide a professional and courteous staff to maintain continuous operation of the Center's Badge and Pass and Reception Center from 6:30 a.m. to 4:30 p.m. Monday through Friday, excluding holidays. The Contractor shall implement NASA policy for the issuance, control, and accountability of NASA Badges. Badge and Pass personnel shall possess SECRET clearances. NASA Badges are not classified material. The Contractor shall perform data entry in to the Government provided NASA Badge System computers, software, and data bases for the management of security clearance and access data, visitor registration information, employee badge, vehicle data, traffic citation data, and locator systems data. The Contractor shall store its stock of blank credentials and badges as sensitive-unclassified material. The Contractor shall:

- Issue NASA, contractor, and foreign and domestic visitor ID badges.
- Issue vehicle decals and passes.
- Process fingerprint cards.
- Process LaRC civil service employee security clearance certifications for visits to other locations.
- Process visit requests to LaRC.

The Contractor shall process all walk-in/walk-through requirements immediately. All other requirements shall be processed by close of business day of receipt.

Performance Indicators: Customer Feedback, Volume of issuances, Processing Time, Accuracy

Performance Standards: Minimal, Walk-ins immediately and COB for others, Minimal Errors

Method of Surveillance: Periodic inspection of workload and output

3.7 Security Education and Awareness: The Contractor shall provide qualified personnel with a SECRET clearance to conduct effective security indoctrination briefings prior to the receipt of a security clearance and orientation briefings for civil servant and contractor personnel to ensure familiarity with responsibilities to protect personal and Government property from theft, loss, or damage. The Contractor shall establish a feedback mechanism for the briefing participants and provide the results to the Task Area Manager upon receipt and evaluation. Training support shall be provided to LaRC as in service training, contractor and civilian security education and awareness. The Contractor shall conduct firearm training and certification for the Security Patrol and the LaRC Security Civil Service staff.

Performance Indicators: Instructor's feedback results

Performance Standards: 95 percent favorable

Method of Surveillance: Instructor's feedback

3.8 Personnel Security: The Contractor shall provide qualified and suitable administrative personnel (See Exhibit G for Qualifications) with SECRET clearances to support the Center's Personnel Security Program from 8:00-4:30 p.m. Monday-Friday, excluding holidays. The contractor's performance shall be subject to unannounced surveys by the Government to ensure that the Civilian and Contractor customers personnel security matters are processed promptly, expeditiously, and the rights of the individual protected. The Contractor shall:

- Process all forms and correspondence associated with personnel security and suitability investigations for both civil service and contractor personnel within 5 working days of receipt.
- Review completed forms and documentation for accuracy in accordance with applicable policy and guidelines.
- Prepare and submit documentation to the investigating agency for initiation of Suitability and Security Investigations.
- Conduct credit checks and National Agency checks.
- Maintain an investigations tracking and suspense system to facilitate process and budget audit requirements.
- Summarize issues noted in completed reports of investigation and submit case files within 10 working days of receipt to the LaRC adjudication official for resolution.
- Maintain personnel security files in accordance with applicable directives.
- Coordinate reprinting and submission of unclassifiable fingerprints.
- Prepare notifications concerning contractor eligibility for ADP after hours access and Personnel Reliability Program (suitability) access.
- Maintain personnel security records using a Government -provided LaRC unique automated system.
- Input personnel security records into the NASA Badge System server and mainframe.

Performance Indicators: Timeliness and Accuracy

Performance Standards: 5 working days for processing of investigations, 10 days for completed investigation reports; minimal errors.

Method of surveillance: Monthly inspection

3.9 SPECIAL ORDERING OF SECURITY OFFICERS SERVICES: In response to Government issued delivery orders(See Section G-3 Delivery Orders), the Contractor shall provide security officer services for sponsored events and emergency response situations. This

additional support includes physical security and access control for classified and sensitive unclassified meetings, symposia, and special research activities, program and Center sponsored events. The Government shall provide within 3 hours of notification security patrol personnel for emergency response periods. The Contractor shall designate a lead point of contact that can be notified on a 24 hour period of time. The Contractor will accept verbal orders for emergency situations from the Installation Chief of Security. Written directions will be provided within 3 working days.

3.10 Classified Information Technology Security (ITS) Program Support:

Develop approximately 20 System Security Plans per year, each within 10 working days of the identification of the requirement. Coordinate the Designated Approving Authority (DAA) and rectification processes through the Center Classified ITS Manager for each system for which classified processing is a requirement. Upon completion of DAA certification, prepare within 5 working days all required instructions and procedures. Conduct approximately 50 periodic evaluations and audits, in conjunction with the system administrator or designee, to ensure specified levels of security are maintained. Coordinate corrective actions with the Data Processing Installation Information Technology Security Officer and Classified System Security Managers to correct deficiencies discovered during DPI inspections. Serve as the primary or as an alternate LaRC Communication Security (COMSEC) Custodian ensuring that approximately 200 accountable COMSEC items are protected in accordance with National Security Agency, NASA and LaRC policy; receive, issue, store and destroy COMSEC materials; conduct inventories, transfer, and ship COMSEC materials; and conduct in and out COMSEC briefings. Ensure the proper destruction/sanitization of classified magnetic media to include floppy disks, internal and external hard drives and tapes. Inspect or otherwise ensure that equipment used for processing classified information is purged of all classified information or otherwise disposed of in accordance with NSA standards.

3.11 Programmatic Security Support: Provide a broad range of Physical, Industrial and Information security support services to selected Aeronautics Program Group organizations. Support a satellite security support office managed by Office of Security Services personnel. Conduct all security tasks in accordance with current NASA and DoD governing directives. Review, prepare and submit to the Task Area Manager, inventory inspection reports, transmittal receipts, processed technical reports and monthly activity letter reports. Receive, control, and maintain classified material from on-site and off-site sources and maintain accountability using SIMS (Security Information Management System), transferring controlled items between program participants. The SIMS shall be backed up daily. Inventory of all program information and material and ensure 100 percent accountability. Process program visit requests with the Badge and Pass Office and program officials. Develop and prepare material for classified presentations. Prepare classified items for shipment and transport to appropriate vendors. Operate electronic communications devices (facsimile, data and voice) to meet program requirements. A storage and archive facility shall be maintained and administered. Classified waste shall be destroyed in an on-site LaRC approved facility. Standard Practices Procedures and Facility Security Operations Plans shall be reviewed for adequacy and accuracy in support of classified research activities. Travel plans, courier operations and operations plans shall be evaluated for content, validity and completeness. Provide security support to NASA security inspectors at approximately 20 contractor locations nationwide.

**WORKLOAD ANALYSIS FOR
SECURITY SUPPORT SERVICES**

<u>SERVICE</u>	<u>ANNUAL HISTORICAL WORKLOAD</u>
Security Officer response (Intrusion & Fire)	500
Emergency Dispatch Calls	800
Locksmith Services:	
combination lock changes on ~650 security containers	1,000
safe repairs	100
lock changes/repairs	2,000
make keys	1,200
Process and Issue:	
badges	30,000
vehicle decals/passes	25,000
fingerprint cards	1,000
employee security clearances certifications	500
Clearance and Orientation Briefings	70
National Agency Checks	1,000
Background Investigations	125
Electronic Credit Checks	1,200
FBI Name Checks	1,200
Personnel Security Files	6,500

4.0 SCIENTIFIC INFORMATION

The Contractor shall provide technical and administrative services in support of a comprehensive scientific information program. All activities shall be performed in accordance with applicable federal, state, and local regulations. This support includes technical publications support; Technical Library support; photographic laboratory support and archival services; duplicating facility support; graphics services; and video production and archival services. In addition, the Contractor shall also perform all related functions such as work control and scheduling, customer support, development and maintenance of internal operating procedures and systems, data gathering, records maintenance, report preparation, and problem follow-up and resolution. Specific services include the following:

4.1 Technical Publications Support: Provide technical editing, typesetting, manuscript preparation, figure preparation and manipulation, and information management services for personnel authoring technical reports, journal articles, and meeting presentations. Work shall be performed in on-site centralized and satellite locations as required.

4.1.1 Technical Editing: Review, edit, rewrite, and prepare for publication manuscripts dealing with advanced technical subject matter in the areas of aeronautical or physical science, mathematical theory, engineering disciplines, and computer science. Ensure reports comply with applicable standards, policies, and procedures. Coordinate all aspects of manuscript production (on-line and hard copy), resolve all questions arising from author review and proofreading, and ensure that printing and distribution requirements are met. The yearly anticipated workload is 70 technical reports (5,700 pages of text and graphics) and 120 journal articles and meeting presentations (3,400 pages of text and graphics). The technical reports must be finished within 10 percent of an estimated time that averages 1 hour per page, and the proof copy must contain no more than 2 editor-caused errors. The journal articles and meeting presentations must all be completed on schedule (often as short as a 4 working hour turnaround time) and must contain no editor-caused errors.

4.1.2 Publication Graphics: Produce photographs, illustrations, and drawings appearing in formal NASA reports, journal articles, and meeting presentations. Facilitate production and integration of figures into reports during all phases of report preparation. Create professional quality technical art, scientific figures containing Greek and mathematical notations, and mechanical art for high-resolution color and black & white photographs and illustrations. Multimedia graphics are required for some document projects. Work shall conform to applicable graphics and printing standards. Maintain familiarity with computer graphics software and hardware being used by authors to originate figures; develop capability on software in widest use (three to five illustration programs); convert author-supplied electronic graphics files into formats that can be modified and/or integrated into electronic documents using electronic publishing system. The yearly anticipated workload is 11,600 graphics and the turnaround time is 10 working days, although there is occasional need for immediate response. A maximum of 5 percent of the work may contain errors at the proof stage. Finished work shall contain no errors.

4.1.3 Editorial Assistance: Process incoming drafts and electronic files from authors for editing and manuscript preparation. All required files shall be in place and ready for use by editors within 5 working days of receipt of report. After publication, archive and prepare files for further electronic distribution. Check reference citations for accuracy and maintain electronic file. Reference lists shall be verified within 20 working days of receipt of report. Total annual volume processed approximates 180 text files, 9,600 graphics files, and 3,500 reference checks.

4.1.4 Research Information: Provide information management services for the Scientific and Technical Publication Program in compliance with applicable standards. Design, code, test, and document database programs in Fourth Generation Application Development Language (4GL) and Structured Query Language (SQL). Produce on-line products from database records for electronic distribution and print-on-demand processing. Automate document and forms processing, and design and maintain multiple databases for various applications. Respond to approximately 15 daily phone and e-mail inquiries and requests within 5 minutes. Enter database information within 8 working hours of receipt, with no errors. Assist authors in making their publications available for electronic dissemination. Maintain bibliographic data and publication records for approximately 1,800 documents annually.

4.1.5 Electronic Publishing: Provide electronic publishing support for various research documents such as NASA scientific and technical reports, journal articles, and meeting papers. Document preparation stages range from rough draft to final camera-ready copy and/or electronic file for on-line dissemination and printing on electronic publishing print-on-demand system. Very precise instructions from numerous journal publishers shall be followed. Electronic publishing software packages used include FrameMaker, TeX, Microsoft Word, and WordPerfect on both Unix and Macintosh platforms. Computer files shall be created, modified, transferred, converted, and saved in proper formats on appropriate platforms to allow integration into electronic documents. Maintain proficiency in electronic publishing and typesetting standards and principles. Ensure that the final output meets publication requirements and is error-free. New work shall be completed within 10 working days following receipt; revisions to work shall be complete within 5 working days following receipt. A total of approximately 800 highly technical documents in various stages of preparation are processed annually with a total page volume of approximately 17,600.

4.2 Technical Library: Provide comprehensive clerical and professional support to a Government equipped facility in the areas of library materials acquisitions, cataloging, database maintenance/enhancement, circulation, material request processing and image production and transmission, data conversion, journal and bindery support, and hypersonics collection support. All work shall be performed in accordance with applicable American Library Association, Library of Congress, Committee on Scientific and Technical Information (COSATI), and NASA and LaRC library practices. Also, the Scientific and Technical Information Library Automation System (STILAS) and other NASA and LaRC unique systems shall be used where applicable.

4.2.1 Acquisitions: Provide all aspects of acquiring approximately 8,000 Government selected Library materials annually. Purchase domestic and foreign books, documents (primarily from Government sources), microforms, audiovisual materials, maps, CD-ROMs, and other electronic materials. This activity is subject to yearly audits by the LaRC's Acquisition Division. Verify compliance with purchase order specifications and prepare all documentation related to acceptance or rejection. All incoming brochures, publishers' catalogs, and announcements for purchasable books and documents shall be disseminated on a daily basis; rush orders shall be processed within 4 working hours and regular orders within 2 working days; claims for undelivered shipments shall be initiated within 20 working days from order date; incoming shipments shall be processed within 2 working days; and prepayment invoices shall be processed immediately and all other invoices within 5 working days of receipt.

4.2.2 Cataloging: Provide highly specialized descriptive and subject cataloging of approximately 7,000 titles annually *using STILAS automated system*. Materials to be cataloged include books, journals, documents, videotapes, video disks, computer software, CD-ROMs, maps, manuscripts, theses, Internet resources, and ephemeral materials. Maintain a physical shelf list of all Library holdings. Cataloging shall include 80 percent original and 20 percent copy cataloging from on-line sources. *Reconcile any database errors resulting from*

cataloging. Items shall be made "shelf ready" within 10 working days for original cataloging and 5 working days for copy cataloging. Bibliographic records shall be created with no errors.

4.2.3 Database Maintenance/Enhancement: Maintain a comprehensive bibliographic database consisting of approximately 500,000 titles. Approximately 5 percent of the records require correction annually.

4.2.4 Circulation: Perform circulation duties, stack maintenance, patron database maintenance, inventory control, inventory reshelving and shifting. Perform inventory of the entire collection over the life of the contract on a proportional annual basis. Support the implementation and operation of a library materials security system.

The annual volume of checkouts and check-ins is approximately 35,000 items, the annual volume of holds and recall transactions is approximately 10,000, and the annual volume of overdue and user-privilege-expiration notices is approximately 10,000. All transactions shall be processed within 8 working hours.

4.2.5 Material Request Processing and Image Production and Transmission: Process approximately 30,000 material requests annually. Sort requests and forward those requiring special attention to appropriate personnel. Provide help desk support for on-line users of Library remote information systems. Documents shall be image scanned into standard digital file format and transmitted electronically to requester. Hardcopies shall be used to fill some requests. Requested material shall be processed and sent within 8 working hours of request.

4.2.6 Data Conversion: Provide support to the conversion of the Library card files, project files, and special collections into the library database. Input and maintain digital graphical image databases and composite image/bibliographic/text databases as they are made accessible to users from remote computer sources. Approximately 20,000 items shall be entered annually.

4.2.7 Journal and Bindery Support: Acquire and maintain the Library's journal collection of approximately 1,200 titles. The total annual volume of incoming individual issues approximates 50,000 items. All check-ins of individual issues shall be performed no later than 8 working hours after receipt; all newspapers and journals shall be shelved within 8 working hours after receipt; and all claims shall be processed on a biweekly basis. Prepare and periodically ship for binding approximately 2,500 volumes per year.

4.2.8 Hypersonics Collection: Process and assign identification numbers to approximately 10,000 titles of classified and unclassified hypersonics documentation annually. Release material in accordance with applicable LaRC procedures. Maintain a follow-up system on all documents received which require Center action. Maintain hypersonics distribution list. Coordinate addressee's eligibility to receive material with appropriate LaRC security personnel. Downgrade and destroy selected items in accordance with regulations. Work is performed in a closed area requiring a Secret security clearance for access.

4.3 Photographic Laboratory Support and Archival Services: Provide comprehensive support in a Government equipped facility in the areas of quality control and assurance, film processing, laboratory services, and archiving supporting photographic documentation and data acquisition for events that are often one of a kind. Approximately 850 jobs are received monthly.

Mix multiple chemistries, perform chemical analyses of mixed replenishers and working processor solutions, monitor testing and evaluation equipment (i.e., densitometers, pH

meters, sensitometers), monitor 10 film and paper processors and take corrective action to ensure adherence to manufacturers' specifications, harvest silver from fixer and bleach/fix chemical effluents in accordance with Environmental Protection Agency (EPA) and Hampton Roads Sanitation District (HRSD) specifications, and order and maintain an inventory of chemical supplies that comply with manufacturers *and Government* specifications.

Process color negative film, B&W negative continuous tone film, color reversal movie film, and color transparency film. Annual production includes 15,000 feet and 4,000 sheets of color reversal film, 20,000 feet and 20,000 sheets of color negative film, 20,000 feet and 12,000 sheets of B&W film, and 20,000 feet of 16mm color motion picture film. For about 5 percent of work, processing parameters shall be customized to compensate for improper exposure conditions or unique test situations. All film processing shall be accomplished within 8 working hours.

Make inter-negatives and copy negatives to produce color and B&W contact prints and enlargements, color laser copies, color and B&W continuous tone slides and viewgraphs, and B&W line-work slides. Annual production includes approximately 150,000 color prints of various sizes, 30,000 B&W prints, 25,000 color viewgraphs, and 10,000 color slides. Approximately 65 percent shall be customized. Approximately 35 percent of color and B&W printing shall have a 2 workday turnaround, with the remainder averaging 5 working days. All slide and viewgraph work shall normally be processed within 8 working hours of receipt, however, urgent requirements require immediate action.

Catalog and enter descriptive data for approximately 14,000 numbered negatives annually. Reconcile and standardize all searchable terms within existing database of approximately 200,000 records. Make digitized images searchable and available at the user's desktop computer.

4.4 Duplicating Facility Support: Provide reproduction, bindery, and distribution services to produce finished documents totaling 600 jobs monthly. Incoming jobs are in one or more of the following forms: hardcopy, network electronic files, and removable electronic media such as floppy or optical disks. All work shall comply with NASA, Joint Committee on Printing (JCP), Government Printing Office, and U.S. Postal Office policies and procedures and with copyright laws. *Use Government supplied C-RAMIS database system to manage publication information and maintain records sufficient to respond to specific JCP reporting requirements.* Work is performed in a closed area requiring a Secret security clearance for access.

Operate Government supplied equipment according to manufacturers specifications including a DocuTech high-speed electronic print-on-demand system with Job Manager, Print Manager, and Booklet Maker features. Assist with hand folding large engineering drawings and maintain paper stocks that comply with JCP Paper Specification Standards. Approximately 30 percent of all work shall be performed while the customer waits or within same day. The average monthly volume of work for each machine is as follows: 120 DocuTech jobs totaling 1,050,000 units; 375 high-speed copier jobs totaling 660,000 units; 125 engineering copy machine jobs totaling 33,000 units; 10 color copier jobs totaling 11,500 units. The duplicating facility shall operate on a 12-hour day (6:00 a.m. to 6:00 p.m.) to allow for continuous operation of the DocuTech and high-speed copiers.

Operate and maintain Government supplied bindery equipment with production standards as follows: 4 books per minute on single-head stitcher (2 staples per book), 5 books per minute on multi-head stitcher, 15 75-page books or 7 300-page books per minute on 3-hole paper drill, 8 books per minute on table-top electric stapler, and 15,000 sheets of 11 x 17 inch paper (2 folds) or 18,000 sheets of 8 1/2 x 11 inch paper (letter fold) per hour on table top folder (15 minutes of set up time). The average workload approximates 87,000 units per month.

Assemble and package for distribution approximately 120,000 pieces of material, mostly in small lots. Some hand collating, stapling, and assembly shall be required.

4.5 Graphics Services: Provide design and production of art work for the visual communication of technical and scientific information. The primary tools for production are computer graphic applications. All products shall comply with Center, Agency, technical society, and professional quality graphic standards.

Provide general and specialized graphics in support of traditional and electronic mechanicals for printing, projected visuals, design of exhibits and display elements, multimedia interactive presentations, 3-D modeling, video titling and transitions, design of WWW home pages, and animated sequences. Production requires use of all types of output devices *and expertise in file transfer*. Annual production averages 8,800 items. Work shall be completed under strict deadlines and short turnaround times (2-4 working hours) while maintaining a minimum accuracy rate of 98 percent.

Provide concept, creation, and production of professional quality general and technical art and design products for inclusion in documents, presentations, and exhibits for approximately 12 individual Langley organizations. Annual production averages 27,000 items, and about 35 percent are speaker support visuals, 5 percent display components, and 40 percent technical figures. At least 50 percent of the technical figures are produced as projected visuals as well as print products. Work shall be completed under strict deadlines and short turnaround times (2-4 working hours) while maintaining a minimum accuracy rate of 98 percent. Top Secret tasks shall be performed in a separate location.

4.6 Video Production and Archival Services: Perform video production, post production, and duplication; archiving; and video engineering functions in a Government equipped facility that supports production of scientific and technical, public affairs, education, and training videos.

Write and develop scripts and shoot raw footage to create documentary, motivational, and informational video productions on Betacam SP format. Video post production includes editing of raw video footage and inclusion of music and voice track to create a finished video production. Video tape duplication, transfer, and editing includes tape conversion from National Television System Committee (NTSC) to Phase Alternating Line (PAL) and Sequential Contour avec Memoire (SECAM) formats and transfer of 16mm film to tape. Annual production includes approximately 55 titled productions, 95 untitled productions, and 2,400 tape duplication requests. The average video production is 15 minutes in length, includes narration and music, and is shot at the Center (20 percent is shot away from the Center). Average turnaround time for a titled production shall be 60 working days, 20 working days for untitled productions, and 5 working days for tape duplication. All video production, post-production, and duplication work must conform to Federal Communication Commission (FCC), Society of Motion Picture and Television Engineers (SMPTE), and NTSC rules, regulations, and broadcast standards.

Catalog and enter consistent descriptive data for approximately 1,500 video cassettes annually into an LaRC unique computer system. File and retrieve materials as appropriate.

Service and maintain approximately 60 pieces of video production equipment supporting a sophisticated broadcast video studio. Adjust video editing and duplication system timing for optimum video signal. Install and wire new equipment; evaluate functionality of proposed equipment purchases; and design audiovisual production and post-production devices and systems.

ENCLOSURE 2
REVISIONS TO EXHIBIT E

LARC EMS REPORT IPGLIST
DATA AS OF 09/22/95

EQUIPMENT ASSIGNED TO ON SITE CONTRACTORS (NAS 1 19150)

PROCESS DATE 09/22/95
PAGE NUMBER 1

NEW	OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW SECTION
0052877		DISK DRIVE UNIT INTERNATIONAL BUSINESS MACHINE	102489 4889-001	L 28374C 87/11/25	1206 295.	1.14
0056221		COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	6016022 8580111	L 39937C 88/07/05	1206 5,667.	1.14
0061537		FACSIMILE SET SHARP ELECTRONICS CORP	94109324 F0550	L 60533C 89/09/11	1206 1,543.	1.14
1087205		DISPLAY UNIT COMPUADD	10801305 51081	L 00298D 91/07/30	1206 417.	1.14
1256650		PRINTER, ADP CANON INC	SHB31941 K10110A	L 38414D 93/09/10	1206 319.	1.14
1258711		CAMERA, STILL PICTURE OLYMPUS CP SCIENTIFIC PROD'S	5057482 230	NAS 1 19150 93/05/01	HOME 219.	1.14
1284324		TYPEWRITER, ELECTRIC LEXMARK INTL INC	11MG132 WHEELWRITER1500	L 55184D 94/10/05	1206 587.	1.14
1422514		COMPUTER, MICRO AST RESEARCH INC	TW5G002698 SME488	NAS 1 19150 94/10/13	HOME 900.	1.14
0056252		SCANNER, COMPUTER HOWTEK INC	80100838 SCANMASTER	L 40317C 88/07/07	1163T 6,521.	4.5
0803334		TABLET, DIGITIZING WACOM PRODUCTS INC	3K1J80879-00 UD0808A	L 45937D 94/03/15	1163T 285.	4.5
1091559		DISK DRIVE UNIT SYQUEST TECHNOLOGY	413589 SYQUEST44MEG	L 11466D 92/03/27	1163T 479.	4.5
1091560		DISK DRIVE UNIT SYQUEST TECHNOLOGY	413585 SYQUEST44MEG	L 11466D 92/03/27	1163T 479.	4.5
1092534		COMPUTER, MICRO APPLE COMPUTER INC	F121400FCB1 MACINTOSH700	L 13051D 92/05/07	1163T 5,329.	4.5

* Asterisk items are part of a Government equipped facility, therefore, these items are not to be replaced by the Contractor.

NEW	OLD	E C N	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW SECTION
1160268			DISPLAY UNIT NEC AMERICA INC BROADCASTING	26D00298A JC1741UMA	L 29016D 93/03/16 1163T	1,279.	4.5
1255788			DISK DRIVE UNIT SONY CORP	810034 RMQ-S350	L 34077D 93/06/04 1163T	1,489.	4.5
1259263			SCANNER, COMPUTER EPSON AMERICA INC	5670003380 G530A	L 42590D 93/12/22 1163T	1,210.	4.5
1261316			DISPLAY UNIT NEC CORP	3202979CA JC1741UMA	L 46841D 94/03/28 1163T	1,299.	4.5
1261893			COMPUTER, MICRO APPLE COMPUTER INC	FC4090702D8 M2118	L 48955D 94/04/29 1163T	2,582.	4.5
0059641			PRINTER, ADP APPLE COMPUTER INC	CA837QLL M6000	L 47687C 88/12/08 1208	3,219.	4.5
1089125			DISK DRIVE UNIT APPLE COMPUTER INC	SS139053 M3021	L 99766C 91/10/24 1208	618.	4.5
1261356			TRANSCEIVER, RADIO MOTOROLA COMMUNICATIONS GROUP	174TUAB356 P93YPC20A2AA	L 48521D 94/03/31 1240	556.	1.9.2
6074475			DISK DRIVE UNIT IOMEGA	4250150024 B244XAPLS	L 74907C 90/04/30 1299	1,984.	4.5
6074591			SCANNER, COMPUTER MICROTEK LAB INC MICROTEK GOVE	S022405299 MSF300Z	L 72005C 90/05/07 1299	1,420.	4.5
6074592			INTERFACE, SCANNER MICROTEK LAB INC MICROTEK GOVE	0019307883 MS-SCSI/G	L 72005C 90/05/07 1299	500.	4.5
0021692			DISK DRIVE UNIT PROCOM TECHNOLOGY, INC.	10683 200	L 8451D 92/01/27 1299	879.	4.5
0056129			PRINTER, ADP APPLE COMPUTER INC	CA8141ZM6 M6000	L 39206C 88/06/28 1299	3,452.	4.5

NEW	E C N	OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW SECTION
0056348			SCANNER, COMPUTER CANNON INSTRUMENT CO	115571 1X12F	L 40430C 88/07/13	1299 1,735.	4.5
1085160			COMPUTER, MICRO APPLE COMPUTER INC	E04816LM0442LL/ LC	L 93613C 91/04/17	1299 1,628.	4.5
1085161			DISPLAY UNIT APPLE COMPUTER INC	E0486GLM0288LL/ M1050	L 93613C 91/04/17	1299 400.	4.5
1089699			DISK DRIVE UNIT MAXTOR CORP	NONE XT87605	L 4277D 91/11/22	1299 1,618.	4.5
1254534			COMPUTER, MICRO APPLE COMPUTER INC	F33028SH672 M4300	L 29017D 93/03/22	1299 5,699.	4.5
1254535			DISPLAY UNIT RADIUS INC	WTB252A10129 0350	L 29017D 93/03/22	1299 2,038.	4.5
1257730			PRINTER, ADP TEKTRONIX INC	JP3720VT 4684	L 4335D 94/01/13	1299 8,080.	4.5
1261045			TABLET, DIGITIZING WACOM CO LTD	4A4JB2092-S0A UD1212R	L 47477D 94/03/30	1299 499.	4.5
G075674			DISPLAY UNIT SIGMA DESIGNS INC	201043S SVM00-210V	L 76727C 90/08/13	1300 2,039.	4.5
G075670			DISK DRIVE UNIT MASS MICROSYSTEMS INC	113984 DATAPAK	L 76726C 90/06/26	1300 1,919.	4.5
0080632			COMPUTER, MICRO APPLE COMPUTER INC	F845HP3 M5000	L 51208C 89/03/17	1300 6,759.	4.5
0847367			SCANNER, COMPUTER SHARP ELECTRONICS CORP	8210020X JX300	L 61827C 89/09/28	1300 3,595.	4.5
1256744			PRINTER, ADP APPLE COMPUTER INC	F13300ZC108 M5890	L 39893D 93/10/27	1300 2,222.	4.5

NEW	OLD	DESCRIPTION	MANUFACTURER	SERIAL NO	MODEL NO	ACQ DATE	BLDG COST	SOW Section
1257019		COMPUTER, MICRO APPLE COMPUTER INC		X8331HCM M1206		L 36232D 93/08/02	1300 8,913.	4.5
1257602		DISK DRIVE UNIT PINNACLE MICRO INC		110010333 PM0850		L 39892D 93/10/20	1300 2,649.	4.5
1257610		PRINTER, ADP TEKTRONIX INC		JP3A11B 4884		L 39892D 93/10/20	1300 9,788.	4.5
G078673		SCANNER, COMPUTER HEWLETT-PACKARD CO		2812J58645 9195A		L 84556C 90/10/09	1300 1,034.	4.5
1085054		TRANSCEIVER, RADIO MOTOROLA INC		651ARG1425 H43SVU71208N		L 92363C 91/04/08	1240 863.	1.9.2
0848884		TRANSCEIVER, RADIO MOTOROLA COMMUNICATIONS GROUP		782FQA3324 H43RFU71208N		L 67352C 90/01/18	1208 670.	1.10
1085083		TERMINAL, DATA PROCESSING INTERNATIONAL BUSINESS MACHINE		23NWO8/88AW747 3472-4		L 90873C 91/04/10	1208 1,279.	1.10
G075336		DISPLAY UNIT APPLE COMPUTER INC		5338292 M0401		L 76893C 90/05/30	1201T 658.	4.6
0057941		COMPUTER, MICRO APPLE COMPUTER INC		F836425 M5000		L 44853C 88/08/28	1201T 4,068.	4.6
0057944		PRINTER, ADP APPLE COMPUTER INC		CA8326U4% M6000		L 44853C 88/08/28	1201T 3,124.	4.6
1087736		RECORDER, CASSETTE, VIDEO MATSUSHITA ELEC INDUS CO		F1MD00389 AG2510		L 2394D 91/08/10	1201T 420.	4.6
1087740		MONITOR, TELEVISION SONY CORP		2033582-9 PVM1910		L 2391D 91/08/11	1155 654.	4.6
1087743		MONITOR, TELEVISION SONY CORP		2033589-G PVM1910		L 2391D 91/08/11	1201T 654.	4.6

EQUIPMENT ASSIGNED TO ON SITE CONTRACTORS (NAS 1 19150)

E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW Section
1254985	COMPUTER, MICRO APPLE COMPUTER INC	F131263D3B5 M1350	L 31782D 93/04/27	1201T 1,550.	4.6
1254986	DISPLAY UNIT APPLE COMPUTER INC	SG314L7NE04 M1212	L 31782D 93/04/27	1201T 460.	4.6
1284307	TYPEWRITER, ELECTRIC LEXMARK INTL INC	11MG155 WHEELWRITER1500	L 55184D 94/10/05	1145 597.	4.6
0138530	PRINTER, ADP EPSON AMERICA INC	1101405B LQ2500	L 12081C 87/04/07	1228 1,132.	3.0
0144227	PRINTER, ADP NEC INFORMATION SYSTEMS INC	580167133 PINWRITER P6	L 26409C 87/11/02	1228 474.	3.0
1084418	DISPLAY UNIT COMPUADD	01102470 51086	L 91467C 91/03/06	1228 400.	3.0
1259408	DISPLAY UNIT MITSUBISHI ELECTRIC CORP	108005618 FA3425L9ATK	L 35804D 94/01/03	1228 1,000.	3.0
0055087	SCANNER, COMPUTER CANNON INSTRUMENT CO	115179 IX12F	L 35886C 88/04/22	1183 1,735.	4.1.2
0143384	PRINTER, ADP APPLE COMPUTER INC	F735012 M0188	L 25339C 87/09/15	1183 3,900.	4.1.2
0259591	TABLE, DRAFTING MAYLINE CO INC	T1234 8594LT	L 7839C 88/09/12	1183 1,950.	4.1.2
1156902	DISPLAY UNIT NEC TECHNOLOGIES INC DIV OF NE	25D23009B JC1741UMA	L 21051D 92/09/14	1183 1,329.	4.1.2
1160116	SCANNER, COMPUTER MICROTEK INTERNATIONAL INC	32G4800005 MRS600GS	L 27020D 93/02/25	1183 772.	4.1.2
1160215	COMPUTER, MICRO APPLE COMPUTER INC	F33082PN672 M4300	NAS 1 19468 93/03/03	1183 8,166.	4.1.2

E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW SECTION
0258107	TERMINAL, DATA PROCESSING DIGITAL EQUIPMENT CORP	TA55115 VT220B2	L 98782B 86/04/07	1130T 633.	2.8
0281053	TERMINAL, DATA PROCESSING DIGITAL EQUIPMENT CORP	TA17847 VT220C	L 81592B 85/03/06	1130T 880.	2.8
0058318	SWEeper, POWER ELGEET	8328 532G	L 44807C 88/11/01	1248 1,185.	1.9.2
0258885	DISPLAY UNIT INTERNATIONAL BUSINESS MACHINE	0139360 5154001	NA91059-1S 91/02/28	1240 555.	1.9.2
0281642	COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	0072948 5170-099	L 74886B 85/04/02	1240 5,205.	1.9.2
0421299 173885	ROOM, PORTABLE, ACOUSTICAL INDUSTRIAL ACOUSTICS CO INC	3685 APR446	L 12366A 75/02/24	1246 2,974.	1.9.2
0430207 178072	TYPEWRITER INTERNATIONAL BUSINESS MACHINE	3108382 895	L 46860A 76/07/12	1240 693.	1.9.2
0804117	TRANSCEIVER, RADIO MOTOROLA COMMUNICATIONS GROUP	174FUQK607 P83YPC20A2AA	L 51698D 94/10/07	1240 572.	1.9.2
1088717	COMPUTER, MICRO SUN MICROSYSTEMS INC	123F3272 47	NAS 1 18544 91/10/23	1182T 7,196.	4.1.1
1088718	DISPLAY UNIT SUN MICROSYSTEMS INC	9118DN1250 GDM1862B	NAS 1 18544 91/10/23	1192T 600.	4.1.1
0073602	MONITOR, TELEVISION SONY CORP	2001787 PVM1341	L 69286C 90/02/15	1163 699.	4.5
1083789	DISK DRIVE UNIT EHMAN ENGINEERING INC	203888 ZFPHDD	L 69001C 90/02/23	1163T 749.	4.5
1084084	DISK DRIVE UNIT LACIE LTD	027723 ZFP170MBQ	L 94438C 91/05/08	1163T 1,099.	4.5

NEW	OLD	E C N	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW Section
1088819			RECORDER, CASSETTE, VIDEO NEC INFORMATION SYSTEMS INC	COX00479 PV598A	L 4524D 91/10/18	1183T 1,925.	4.5
1082362			TABLET, DIGITIZING WACOM PRODUCTS INC	2B2J80438-07 SD510C	L 11448D 92/04/13	1183T 560.	4.5
1180267			DISPLAY UNIT NEC AMERICA INC BROADCASTING	28D00296D JC1741UMA	L 28018D 93/03/16	1183T 1,279.	4.5
1254742			COMPUTER, MICRO APPLE COMPUTER INC	F13091W4 M1350	L 27172D 93/03/15	1183T 5,742.	4.5
1259284			SCANNER, COMPUTER EPSON AMERICA INC	5870002728 G530A	L 42590D 93/12/22	1183T 1,210.	4.5
1261021			DISK DRIVE UNIT PERIPHERAL LAND INC	940308010 003-9100-00	L 46700D 94/03/18	1183T 1,075.	4.5
1261773			DISPLAY UNIT NEC TECHNOLOGIES INC DIV OF NE	4103153DB JC1741UMA3	NAS 1 20005 94/04/20	1183 1,324.	4.1.5
1261774			DISPLAY UNIT NEC TECHNOLOGIES INC DIV OF NE	3Z01558DA JC1741UMA3	NAS 1 20005 94/04/20	1183 1,324.	4.1.5
1085052			TRANSCEIVER, RADIO MOTOROLA INC	851ARG1423 H43SVU7120BN	L 92383C 91/04/08	1171 883.	1.9.1
1089858			MACHINE, REEL TO COIL REEL-O-MATIC SYSTEMS INC	1-105-8L2 MINIPENT	L 5277D 91/11/05	1174 5,287.	1.9.1
0055372	115607		DRILL PRESS, FLOOR TYPE KEARNEY & TRECKER F-GORTON	30C-978 1 1/2CAP	NS12434 83/03/01	1245 8,975.	1.6.1 *
0424683	168750		WELDER, HELIARC LINCORN ELECTRIC CO	AC-317114 K1240C	L 98633 73/11/01	1245 1,172.	1.6.1 *
0424684	182953		BURNER, PLASMA THERMAL DYNAMICS CORP	L81806A176824 PAK44	L 86675A 79/08/22	1245 9,255.	1.6.1 *

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E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW Section	*
0424685	176492 CUTTING MACHINE, FLAME UNION CARBIDE CORP LINDE DIV	426 CM50CD	NAS 1 14257 78/01/22	1245 10,180.	1.6.1	*
1259078	SAW, BAND MARVEL MFG CO	E-077013-W 13A	NAS 1 20110 93/11/23	1245 22,300.	1.6.1	*
1262840	185818 BURNER, PLASMA THERMAL DYNAMICS CORP	011628439 PCMBB	L 8639B 80/04/11	1245 1,077.	1.6.1	*
1262841	188362 SCALE, PLATFORM COLT IND FAIRBANKS MORSE DIV	G882914NB 22-6105	L 23316B 81/04/28	1245 4,888.	1.6.1	*
0848524	DISPLAY UNIT SONY CORP	108295 GPM1950	L 66057C 89/11/21	1230 3,151.	4.5	
1084238	PRINTER, ADP QMS INC	NONE CSC100	L 90133C 91/02/25	1230 7,074.	4.5	
1084239	CONTROLLER, PRINTER QMS INC	0002640 CSC100	L 90133C 91/02/25	1230 7,000.	4.5	
1085845	SCANNER, IMAGE LACIE LTD	30N000665 G520A	L 96285C 91/05/24	1230 1,999.	4.5	
1256248	COMPUTER, MICRO APPLE COMPUTER INC	F13257Q7CAB M1205	L 33357D 93/07/02	1230 2,770.	4.5	
1262693	PRINTER, ADP TEKTRONIX INC	JP47309 4684	L 51600D 94/07/26	1230 6,037.	4.5	
1423203	PRINTER, ADP APPLE COMPUTER INC	BG44612P1A8 M2008	NAS 1 20008 94/12/07	1230 1,351.	4.5	
G075732	SLIDE MOUNTER PAKO CORP	TM-2118 AM301	L 76798C 90/08/20	1155 3,708.	4.3	*
G075961	ENLARGER, CONTROLLER OMEGA ENGINEERING INC	056183 D5500	L 76584C 90/07/02	1155 1,100.	4.3	*

NEW	E C N	OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW Section
G075982			ENLARGER, CONTROLLER OMEGA ENGINEERING INC	056184 D5500	L 76584C 90/07/02	1155 1,100.	4.3 *
G076228			PRINTER, ADP APPLE COMPUTER INC	CA017G39 M8000	L 75585C 90/07/26	1155 2,910.	4.3
G076229			COMPUTER, MICRO APPLE COMPUTER INC	E0230L9 M5119	L 75585C 90/07/26	1155 2,454.	4.3
G076230			COMPUTER, MICRO APPLE COMPUTER INC	E02303H M5119	L 75585C 90/07/26	1155 2,454.	4.3
G076232			COMPUTER, MICRO APPLE COMPUTER INC	E0230L1 M5119	L 75585C 90/07/26	1155 2,454.	4.3
G076233			COMPUTER, MICRO APPLE COMPUTER INC	E024053 M5119	L 75585C 90/07/26	1155 2,454.	4.3
G076234			COMPUTER, MICRO APPLE COMPUTER INC	E0230L2 M5119	L 75585C 90/07/26	1155 2,454.	4.3
G076235			COMPUTER, MICRO APPLE COMPUTER INC	E02300Q M5119	L 75585C 90/07/26	1155 2,454.	4.3
G076319			COMPUTER, MICRO APPLE COMPUTER INC	F3023M79 M5525	L 75585C 90/08/01	1155 8,172.	4.3
0020885			CAMERA, STILL PICTURE NIKON INC	1884408 F3	L 77440C 90/06/21	1155 759.	4.3 *
0053799			PROCESSOR, PHOTOGRAPHIC, COLOR ILFORD INC	118-00341 CG12172	L 35458C 88/04/21	1155 63,165.	4.3 *
0085307			DENSITOMETER ESECO-SPEEDMASTER / ELECTRONIC	TLC3361 TLC90S	L 37344C 88/05/11	1155 3,112.	4.3 *
0055308			ANALYZER, COLOR, DIGITAL, PHOT ESECO-SPEEDMASTER / ELECTRONIC	SM-15100 SM1400	L 37344C 88/05/11	1155 1,511.	4.3 *

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0085309	ANALYZER, COLOR, DIGITAL, PHOT SM-15101 ESECO-SPEEDMASTER / ELECTRONIC SM1400		L 37344C 88/05/11	1155 1,511.	4.3	*
0086228	PROCESSOR, FILM JAMIESON FILM CO EQUIPMENT DIV 25A	2491	L 38403C 88/07/18	1155 18,983.	4.3	*
0088813	CUTTER, PAPER BROOKE ENGINEERING	8351 BP1200CCFP	L 51404C 89/02/23	1155 8,410.	4.3	*
0080584	DENSITOMETER ESECO-SPEEDMASTER / ELECTRONIC TLC80S	TLC-3094	L 53525C 89/03/16	1155 3,112.	4.3	*
0081097	PRINTER, COLOR EASTMAN KODAK CO	522 312	L 44830C 89/03/23	1155 42,870.	4.3	*
0139759	ANALYZER, COLOR, DIGITAL, PHOT SM1495B ESECO-SPEEDMASTER / ELECTRONIC SM1400		L 17230C 87/03/30	1155 1,571.	4.3	*
0139760	ANALYZER, COLOR, DIGITAL, PHOT SM14960 ESECO-SPEEDMASTER / ELECTRONIC SM1400		L 17230C 87/03/30	1155 1,571.	4.3	*
0140133	NUMBERING MACHINE, PHOTO NEGTV NONE VEACH DEVELOPMENT CO		L 19084C 87/08/04	1155 1,200.	4.3	*
0473288	CAMERA, SLIDE/STRIP FOROX CORP	SS028310 SS	L 89309A 78/02/27	1155 11,842.	4.3	*
0473289	POWER SUPPLY SYSTEM, PHOTO BRON ELECTRONICS INC	031793 L3310/2	L 52660B 83/05/12	1155 2,242.	4.3	*
0473296	SLIDE MOUNTER PAKO CORP	082605 20-282	L 86194A 79/02/26	1155 5,487.	4.3	*
0473297	ENLARGER EPSON CORP HEAD OFFICE	K10-2358 ACS505	NAS 1 16929 82/04/21	1155 15,392.	4.3	*
0473299	DENSITOMETER MACBETH DIV OF KOLLMORGEN CORP TD504	19873	L 28898A 75/07/23	1155 1,875.	4.3	*

E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW Section
0473310	179187 PRINTER, CONTACT, VACUUM DOUTHITT CORP THE	34418 A	L 63889A 77/08/08	1155 1,375.	4.3 *
0473311	174912 ENLARGER COLORTRAN INC	121195 404-081MODIFIED	L 27187A 75/08/03	1155 1,440.	4.3 *
0473313	075178 ENLARGER SALTZMAN JOS AND CO	18 A 18 MB8A	NA12558 55/08/01	1155 3,830.	4.3 *
0473314	178614 CAMERA, STILL PICTURE PRINCETON APPLIED RESEARCH	1073-4 KE83A	LX 7600199 76/11/03	1155 2,450.	4.3 *
0473325	131739 CAMERA, STILL PICTURE, VIEW TELEX COMM F-RADIANT F-SINGER	488704 PACEMAKER4X5INC	L 74043 65/10/01	1155 238.	4.3 *
0520837	PROCESSING MACHINE/PHOTO FILM EASTMAN KODAK CO	00007902 11CM	MISC 91/05/14	1155 20,525.	4.3 *
0549737	ENLARGER OMEGA ENGINEERING INC	136267 D5500	L 63973B 84/04/24	1155 1,707.	4.3 *
0549738	ENLARGER OMEGA ENGINEERING INC	136251 D5500	L 63973B 84/04/24	1155 1,707.	4.3 *
0549739	ENLARGER OMEGA ENGINEERING INC	136268 D5500	L 63973B 84/04/24	1155 1,707.	4.3 *
0549740	ENLARGER OMEGA ENGINEERING INC	136266 D5500	L 63973B 84/04/24	1155 1,707.	4.3 *
0801345	ENLARGER OMEGA ENGINEERING INC	45851 D5500	L 11636D 92/03/24	1255 1,874.	4.3 *
0801346	ENLARGER OMEGA ENGINEERING INC	45848 D5500	L 11636D 92/03/24	1255 1,874.	4.3 *
0847708	PROCESSOR, FILM KREONITE INC	7751 KN3-2014E6	L 81092C 89/11/07	1155 37,364.	4.3 *

E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW Section
0847934	PROCESSOR COLENTA AMERICA CORP	301-830 3ORTBW	L 99733B 86/08/24	1155 12,860.	4.3 *
1083898	CUTTER, PAPER PHOTO DESIGN OF ARIZONA	8448 BP1200	L 91594C 91/03/11	1155 7,425.	4.3 *
1086139	PRINTER, ADP, LABEL SEIKO INSTRUMENTS USA	M925184290 SLP1000	L 97117C 91/08/20	1155 174.	4.3 *
1086257	STILL, SINGLE, GLASS THERMOLYNE CORP	90-08-009 A58228	L 93811C 91/07/26	1255 3,995.	4.3 *
1086832	PLOTTER GRAPHTEC CORP	0115739 MP4200	L 99353C 91/07/08	1155 3,695.	4.3 *
1091424	PROCESSOR, PRINT, B/W ILFORD INC	23809 2240	L 9282D 92/03/13	1155 12,732.	4.3 *
1156240	DISPLAY UNIT SANYO ELECTRIC CO LTD	12542769 VM4508	L 19504D 92/08/17	1155 1,250.	4.3 *
1156358	PROCESSOR, COLOR PRINT KREONITE INC	RRJ82111 KM4-4243-RA4	L 21088D 92/10/16	1155 27,582.	4.3 *
1156362	METER, PH DENVER INSTR CO AINSWORTH DIV 25	C0003500	L 23274D 92/10/20	1155 1,010.	4.3 *
1255338	PRINTER, COLOR EASTMAN KODAK CO	393 312	L 37121D 93/07/22	WYLE 20,000.	4.3 *
1256417	PROCESSOR, PHOTOGRAPHIC, COLOR ILFORD INC	NONE CC1217	L 35218D 93/07/18	1155 27,895.	4.3 *
1256618	POWER SUPPLY NORMAN ENTERPRISES	138782 2000PS	L 38374D 93/08/19	1255 1,020.	4.3 *
1257053	PROCESSOR, COLOR PRINT KREONITE INC	RRT92085 KM4-4243-RA4	L 21663D 92/10/19	1155 27,582.	4.3 *

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E C N	NEW	OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW Section
1257054			PROCESSOR, COLOR PRINT KREONITE INC	RRJ92112 KM4-4243-RA4	L 21663D 92/10/19	1155 27,582.	4.3 *
1257276			MIXER-DISTRIBUTOR, PHOTO CHEMI ILFORD INC	183 CIBACOPY CPMJ	L 35657D 93/08/24	1155 6,784.	4.3 *
1257277			EASEL, PROJECTION PRINTING ILFORD INC	NONE CIBACOPY VCX	L 35657D 93/08/24	1155 3,715.	4.3 *
1260433			VIEWER, INFRARED ELECTROPHYSICS CORP	NONE 8100M	L 46338D 94/03/24	1155 1,495.	4.3 *
1260434			INTENSIFIER, IMAGE ELECTROPHYSICS CORP	13278 EF850	L 46338D 94/03/24	1155 1,000.	4.3 *
G074670			PRINTER, ADP HEWLETT-PACKARD CO	3008A18309 2278A	L 73450C 90/05/16	1169 533.	1.12
G076015			DISPLAY UNIT NEC INFORMATION SYSTEMS INC	03D00980A JC1601VMA	L 78865C 90/07/10	1169 1,100.	1.12
G085991			OPTICAL READER, DATA ENTRY TELXON CORP	895504 PTC730	MISC-HQDS 94/08/10	1169 1,000.	1.12
G086008			OPTICAL READER, DATA ENTRY TELXON CORP	895497 PTC730	NAS W 4441 88/10/17	1169 1,262.	1.12
G086009			OPTICAL READER, DATA ENTRY TELXON CORP	895508 PTC730	NAS W 4441 89/10/17	1169 1,262.	1.12
G086010			OPTICAL READER, DATA ENTRY TELXON CORP	895508 PTC730	NAS W 4441 89/10/17	1169 1,262.	1.12
G086011			OPTICAL READER, DATA ENTRY TELXON CORP	895495 PTC730	NAS W 4441 88/10/17	1169 1,262.	1.12
G086209			LASER SCANNER PHOTOGRAPHIC SCIENCES CORP	219 PSC4100	NAS W 4441 89/10/17	1169 762.	1.12

NEW	OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW Section
G08B210		LASER SCANNER PHOTOGRAPHIC SCIENCES CORP	240 PSC4100	NAS W 4441 89/10/17	1169 762.	1.12
G08B211		LASER SCANNER PHOTOGRAPHIC SCIENCES CORP	223 PSC4100	NAS W 4441 89/10/17	1169 762.	1.12
G08B212		LASER SCANNER PHOTOGRAPHIC SCIENCES CORP	248 PSC4100	NAS W 4441 89/10/17	1169 762.	1.12
0035701		OPTICAL READER, DATA ENTRY TELXON CORP	002224461 860II	L 1501 95/07/10	1169 1,425.	1.12
0035702		OPTICAL READER, DATA ENTRY TELXON CORP	002224462 860II	L 1501 95/07/10	1169 1,425.	1.12
0035703		OPTICAL READER, DATA ENTRY TELXON CORP	002224463 860II	L 1501 95/07/10	1169 1,425.	1.12
0035704		OPTICAL READER, DATA ENTRY TELXON CORP	002224464 860II	L 1501 95/07/10	1169 1,425.	1.12
0058562		TYPEWRITER, ELECTRIC MATSUSHITA ELEC INDUS CO	8EM29816933 KX-E400	L 40051C 88/07/07	1169 365.	1.12
0058056		COMPUTER, MICRO COMPUADD	30250 286	L 45128C 88/10/04	1169 1,105.	1.12
0058802		COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	7015064 8570E61	L 46117C 88/11/04	1169 4,043.	1.12
0059010		DISK DRIVE UNIT SYSGEN INC	43-62478 5.25BRIDGE DISK	L 44487C 88/11/25	1169 320.	1.12
0060650		COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	8015850 8570A21	L 51964C 89/03/20	1169 7,016.	1.12
0259826		PRINTER, ADP EPSON AMERICA INC	08070888 FX85	MISC 93/06/22	1169 368.	1.12

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E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW Section
0259915	TERMINAL, DATA PROCESSING INTERNATIONAL BUSINESS MACHINE 3180	DC582	L 4574C 86/07/28	1169 1,257.	1.12
0420365	CALCULATOR, ELECTRONIC SHARP ELECTRONICS CORP	13012178 QS1183	L 34592B 94/02/07	1169 128.	1.12
1084263	DISPLAY UNIT COMPUADD	01007846 51086	L 91159C 91/02/26	1169 418.	1.12
1261670	DISPLAY UNIT INTERNATIONAL BUSINESS MACHINE 8513001	23-V1889	L 46117C 88/11/04	1169 432.	1.12
1262666	PRINTER, ADP CANON INC	SJN32885 K1011A	L 51662D 94/07/21	1169 285.	1.12
1395652	LASER SCANNER PHOTOGRAPHIC SCIENCES CORP	248 PSC4100	MISC-HQDS 94/08/01	1169 762.	1.12
1395654	LASER SCANNER PHOTOGRAPHIC SCIENCES CORP	239 PSC4100	MISC-HQDS 94/08/01	1169 762.	1.12
1395655	LASER SCANNER PHOTOGRAPHIC SCIENCES CORP	241 PSC4100	MISC-HQDS 94/08/01	1169 762.	1.12
1395657	LASER SCANNER PHOTOGRAPHIC SCIENCES CORP	247 PSC4100	MISC-HQDS 94/08/01	1169 762.	1.12
0849105	TERMINAL, DATA PROCESSING DIGITAL EQUIPMENT CORP	TA38581 VT220A	1 18000 85/11/19	1130T 1,274.	2.8
0059430	TRUCK, FORK LIFT CLARK EQUIPMENT CO	TM247-0318-7105 TM20	L 45224C 89/01/30	1240 18,695.	1.9.2
0142854	CONTAINER, SHIPPING VIRGINIA WELDING CORP	NONE NONE	L 24885C 87/08/14	1208 1,375.	1.9.2
0219994	CONTAINER, SHIPPING STRICK TRAILER CO	B24790 0400SA7LW	L 94771E 85/12/18	1170 1,400.	1.9.2

E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW Section
0219995	CONTAINER, SHIPPING STRICK TRAILER CO	B-447780 0400SA7LW	L 94771B 85/12/18	1206 1,400.	1.9.2
0259583	CONTAINER, STORAGE EASTERN SURVEYING CORP	202449 NONE	L 8649C 86/08/10	1206 1,250.	1.9.2
0280984	CONTAINER, STORAGE UNKNOWN (VERIFIED)	412-337-0 NONE	L 78355B 85/01/25	1206 1,200.	1.9.2
0281783	DISPLAY UNIT INTERNATIONAL BUSINESS MACHINE	0340992 5153-001	L 82582B 85/04/12	1240 478.	1.9.2
0420297	195536 PRINTER, ADP EPSON AMERICA INC	400500 MX100111	L 53570B 83/08/24	1240 803.	1.9.2
0488490	175755 ERASER, MAGNETIC BELL & HOWELL CO	7305 TD2903-4B	L 28383A 75/07/01	1206 1,073.	1.9.2
0532612	161984 ERASER, MAGNETIC BELL & HOWELL CO	4035 TD2903-4B	L 70751 83/01/12	1240 985.	1.9.2
0548792	ERASER, MAGNETIC BELL & HOWELL CO	1167 TD500	L 72610B 84/08/15	1240 3,905.	1.9.2
0548913	CALCULATOR, ELECTRONIC TEXAS INSTRUMENTS INC CONTROL	112128 T15330	L 88979C 80/01/22	1240 125.	1.9.2
1085056	TRANSCEIVER, RADIO MOTOROLA INC	851ARG1427 H43SVU7120BN	L 82383C 91/04/09	1240 863.	1.9.2
1262530	TRUCK, FORK LIFT TOYO UMPANKI CO LTD	72A00403 FTB15B2	L 49893D 94/07/05	1245 18,332.	1.9.2
1263803	HOPPER, TRASH DISPOSAL UNKNOWN (VERIFIED)	NONE (VERIFIED) NONE (VERIFIED)	LX 94002 94/09/02	1240 2,000.	1.9.2
1263804	HOPPER, TRASH DISPOSAL UNKNOWN (VERIFIED)	NONE (VERIFIED) NONE (VERIFIED)	LX 94002 94/09/02	1240 2,000.	1.9.2

NEW	OLD	E C N	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDGG COST	SOW Section
1263805			HOPPER, TRASH DISPOSAL UNKNOWN (VERIFIED)	NONE (VERIFIED) NONE (VERIFIED)	LX 94002 94/08/02	1240 2,000.	1.9.2
1263806			HOPPER, TRASH DISPOSAL UNKNOWN (VERIFIED)	NONE (VERIFIED) NONE (VERIFIED)	LX 94002 94/08/02	1240 2,000.	1.9.2
0144265			PHOTOCOPY MACHINE MINOLTA CORP	1611750 EP410Z	L 23088C 87/08/27	1240 3,073.	1.9.2
G078735			TRANSPORT, MAGNETIC TAPE MASS MICROSYSTEMS INC	131221 DATAPAK	L 84252C 90/10/11	1232 857.	4.5
G079348			COMPUTER, MICRO APPLE COMPUTER INC	F3040N2UC41 M5251IFX	L 85728C 90/11/19	1232 9,509.	4.5
G079349			DISPLAY UNIT SONY CORP	2324026 GDM1950	L 85728C 90/11/19	1232 2,759.	4.5
1086652			PRINTER, ADP APPLE COMPUTER INC	CA0518KR M6000	L 98163C 91/06/28	1232 3,388.	4.5
1157483			SCANNER, COMPUTER APPLE COMPUTER INC	TF226078222 M1381	L 22087D 92/09/30	1232 904.	4.5
1158430			RECORDER, HARD COPY TEKTRONIX INC	8030951 4693DX	L 54398C 89/04/18	1232 12,648.	4.5
1255804			DISK DRIVE UNIT INTROL CORP	1939 51024-2-10	L 33708D 93/06/11	1232 3,995.	4.5
1257362			DISPLAY UNIT RADIUS INC	SSG329A10149 0381	L 28586D 93/08/26	1232 2,428.	4.5
1257384			PRINTER, ADP APPLE COMPUTER INC	F1327275108 M5890	L 28586D 93/08/26	1232 2,140.	4.5
1262328			SCANNER, COMPUTER EPSON AMERICA INC	5670007404 G530A	L 48673D 94/05/05	1232 1,290.	4.5

NEW	OLD	E C N	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW Section
0052586			DISPLAY UNIT MITSUBISHI ELECTRIC CORP	4329599 XC1430C	L 26929C 87/11/02	1208 500.	1.8.3
0429713			CALCULATOR, ELECTRONIC CANNON INSTRUMENT CO	708220 CP1216D	L 42582B 84/02/24	1208 286.	1.8.3
0465078	169828		TYPEWRITER INTERNATIONAL BUSINESS MACHINE	2311208 895	L 95686 73/12/01	1208 670.	1.8.3
1262668			PRINTER, ADP CANON INC	SJN33241 K1011A	L 51662D 94/07/21	1208 285.	1.8.3
0258356			PRINTER, ADP NEC INFORMATION SYSTEMS INC	580007696 PINWRITER P8	L 99377B 88/08/01	1152 424.	4.4
1158260			MACHINE, MAILING ASCOM HASLER MAILING SYSTEM	NONE 320	L 16514D 92/10/20	1152 3,272.	4.4 *
1258425			SCALE, POSTAL ASCOM HASLER MAILING SYSTEM	SC1679 THE CHAMP	L 37575D 93/08/30	1152 4,119.	4.4 *
1258428			COMPUTER, MICRO DTK CO INC F-VELTRI F & SONS	0134773 KEEN4035	L 37575D 93/08/30	1152 2,500.	4.4
1258458			DISPLAY UNIT SANSUNG ELECTRONICS	H8YC112605 MA2565	L 37575D 93/08/30	1152 200.	4.4
G074837			TYPEWRITER, ELECTRIC INTERNATIONAL BUSINESS MACHINE	0137841 WHEELWRITERB	L 75115C 90/06/01	11958 676.	2.5

NEW	E C N	DESCRIPTION	SERIAL NO	ACQ DOCUMENT	BLDG	SOW
OLD		MANUFACTURER	MODEL NO	ACQ DATE	COST	Section
G078445		COMPUTER, MICRO DELL COMPUTER CORP F-PC'S LTD	08BMA 310	L 83808C 90/09/28	1195B 2,400.	2.5
G078834		DISPLAY UNIT J4 INDUSTRIES INC.	9317973 PVM14VC+	L 82847C 90/10/18	1195B 400.	2.5
0060179		READER/PRINTER, MICROFICHE CANON USA MICROGRAPHICS DIV	33109874 PC80	L 50212C 89/02/10	1195A 3,508.	2.5
0281729		TYPEWRITER INTERNATIONAL BUSINESS MACHINE	6191652 8705B01	L 83532B 85/04/30	1195B 575.	2.5
0846470		DISPLAY UNIT PC'S LIMITED SEE DEL COMPUTERS VC2	90202201	L 44740C 88/10/27	1195B 400.	2.5
0847488		PRINTER, ADP HEWLETT-PACKARD CO	2830J83262 33447A	L 64010C 89/10/04	1195B 3,985.	2.5
1090051		COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	23KYT20 8580-081	L 3735D 81/11/26	1195A 4,452.	2.5
1091201		WORK STATION, OFFICE DATUM FILING SYSTEMS INC	NONE NONE	L 4876D 92/03/08	1195A 1,398.	2.5
1091202		WORK STATION, OFFICE DATUM FILING SYSTEMS INC	NONE NONE	L 4876D 92/03/08	1195A 1,398.	2.5
1091203		WORK STATION, OFFICE DATUM FILING SYSTEMS INC	NONE NONE	L 4876D 92/03/08	1195A 1,398.	2.5
1091204		WORK STATION, OFFICE DATUM FILING SYSTEMS INC	NONE NONE	L 4876D 92/03/08	1195A 1,398.	2.5
1091205		WORK STATION, OFFICE DATUM FILING SYSTEMS INC	NONE NONE	L 4876D 92/03/08	1195A 2,170.	2.5
0035344		RECEIVER, RADIO, BEEPER MOTOROLA INC AUTOMOTIVE PROD	348BVC2CBQ A03CJC2468AA	L 54763D 95/02/27	1224T 228.	Contract Manager

E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW Section
0082442	COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	72-6067816 8580-111	L 52588C 89/08/13	1224T 5,400.	Contract Manager
6079012	DISPLAY UNIT APPLE COMPUTER INC	5479887 M0401	L 82826C 90/10/25	1183 630.	4.1.3
0143361	COMPUTER, MICRO APPLE COMPUTER INC	F733JAV M5000	L 25339C 87/09/15	1183 4,195.	4.1.3
0846111	PRINTER, ADP HEWLETT-PACKARD CO	2805A92842 33440A	L 57412C 89/08/23	1195B 2,510.	4.1.3
1085339	DISPLAY UNIT RASTEROPS CORP	04100293 1902	L 94432C 91/04/30	1183 1,131.	4.1.3
1085340	COMPUTER, MICRO APPLE COMPUTER INC	F3114MYT M5525(11FX)	L 94432C 91/04/30	1183 4,638.	4.1.3
1087477	COMPUTER, MICRO SUN MICROSYSTEMS INC	118F0295 47	L 1056D 91/08/20	1183 4,886.	4.1.3
1255546	DISPLAY UNIT SONY CORP	9251DY1332 GDM1662B	L 33573D 93/05/20	1183 1,250.	4.1.3
1260365	PRINTER, ADP TEXAS INSTRUMENTS INC CONTROL	07397400804 3208	L 44016D 94/03/02	1183 810.	4.1.3
0420230 179781	CALCULATOR, ELECTRONIC TEXAS INSTRUMENTS INC CONTROL	4204317 TI5040	L 64381A 77/08/07	1195B 123.	4.1.3
0054950	DISPLAY UNIT INTERNATIONAL BUSINESS MACHINE	2353879 8513001	L 35702C 88/04/18	1195 432.	2.3
0058119	PRINTER, ADP APPLE COMPUTER INC	CA83235Z M8000	L 45436C 88/10/06	1195 3,219.	2.3
0847571	PRINTER, ADP HEWLETT-PACKARD CO	2914A94194 33440A	L 64185C 89/10/10	1195 1,635.	2.3

E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW Section
0848159	DISPLAY UNIT APPLE COMPUTER INC	5258186 M0401	L 64198C 89/10/17	1195 658.	2.3
0848213	COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	23-6040505 8870A21	L 63884C 89/10/19	1195 5,600.	2.3
1422846	DISPLAY UNIT APPLE COMPUTER INC	S44351P31XY M1823	NAS 1 20008 94/10/27	1195 1,866.	2.3
1422984	COMPUTER, MICRO APPLE COMPUTER INC	XC44500L M4300	NAS 1 20008 94/11/17	1195 3,088.	2.3
G077288	AMPLIFIER, AUDIO MCINTOSH LABORATORY INC	BX8579 MAG200	L 80410C 90/08/22	1155 1,700.	4.6 *
G078423	OSCILLOSCOPE, PORTABLE TEKTRONIX INC	8080353 2445B	L 82235C 90/09/28	1145 3,856.	4.6 *
0020437	MONITOR, TELEVISION SONY CORP	2000515 BVM1310	L 56397C 89/07/28	1201T 4,900.	4.6 *
0021292	PROBE IKEGAMI ELECTRONIC US INC	AEH 40268 ASP15C	L 98078C 91/06/19	1145 1,280.	4.6 *
0021801	SYNCHRONIZER EVERTZ	06919065 7000N-DSP	L 97398C 91/07/11	1155 2,700.	4.6 *
0053241	RECORDER, CASSETTE, VIDEO SONY CORP	14799 EV-S700U	L 26984C 88/01/14	1155 865.	4.6 *
0061678	RECORDER-REPRODUCER SET, SOUND AMPEX CORP F-INVAR ELECTR CORP	50486 CVR70	L 56397C 89/07/28	1145 23,940.	4.6 *
0141804	TIME BASE CORRECTOR, VIDEO MICROTIME INC	2017N TX2D	L 21208C 87/07/08	1201T 11,735.	4.6 *
0144111	LENS, ZOOM FUJINON INC	313118 A12X9B	NAS 1 14380 87/10/16	1145 2,025.	4.6 *

NEW	OLD	E C N	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW Section
0144122			LENS, ZOOM FUJINON INC	316337 A12X9B	NAS 1 14380 87/10/16	1201T 1,098.	4.6 *
0144147			CAMERA, TELEVISION, COLOR SONY CORP	13262 DXC-M3	NAS 1 14380 87/10/16	1201T 7,440.	4.6 *
0144153			MONITOR, TELEVISION MATSUSHITA ELEC INDUS CO	FJ5420296 BTS1300N	NAS 1 14380 87/10/16	1155 510.	4.6 *
0144156			RECORDER, CASSETTE, VIDEO J V C NIVICO VICTOR CO LTD	11013264 BR8600U	NAS 1 14380 87/10/16	1155 1,912.	4.6 *
0144173			MIXER, TELECONFERENCE EXPANSIO SHURE BROS INC	851500130 ST6008	NAS 1 14380 87/10/16	1155 3,750.	4.6 *
0144196			MULTIMETER, DIGITAL BECKMAN INDUSTRIAL CORP	01111489 310	NAS 1 14380 87/10/16	1145 140.	4.6 *
0144223			RECORDER, CASSETTE, VIDEO J V C NIVICO VICTOR CO LTD	11013275 BR8600U	NAS 1 14380 87/10/16	1201T 1,912.	4.6 *
0144546			MULTIMETER, DIGITAL FLUKE JOHN MFG CO INC	4135018 8021B	NAS 1 14380 87/10/16	1145 159.	4.6 *
0258824			CAMERA, TELEVISION SONY CORP	90138 DXC-M3AK	L 995788 86/05/01	1201T 6,780.	4.6 *
0280265			MONITOR, TELEVISION J V C NIVICO VICTOR CO LTD	07009497 TN22U	L 7027C 86/08/27	1201T 358.	4.6 *
0404157	404157		RECEIVER, RADIO MOTOROLA INC AUTOMOTIVE PROD	258AJA1263 A03FNC2468C	L 62187B 84/02/06	1201T 323.	4.6 *
0472662	179887		CAMERA, MOTION PICTURE ARRIFLEX CORP OF AMERICA	60402 16SR	NAS 1 15048 77/08/01	1155 16,426.	4.6 *
0473266	LG0072		SOUND BLIMP ARRIFLEX CORP OF AMERICA	528 4A310	L 990 74/06/30	1155 1,823.	4.6 *

NEW	E C N OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW	
						Section	
0473288	138535	CAMERA, MOTION PICTURE ARRIFLEX CORP OF AMERICA	NONE 168L	NS16878 87/01/01	1155 3,383.	4.6	*
0473289	138536	LENS, CAMERA, MOTION PICTURE ANGENIEUX /ETS P/ SA	1167628 12-120	NAS 1 8878 75/07/08	1155 1,628.	4.6	*
0473273	178498	LENS, CAMERA, MOTION PICTURE ANGENIEUX /ETS P/ SA	1370890 12-120	L 51114A 76/09/17	1145 2,295.	4.6	*
0548721		RECORDER, TAPE, VIDEO SONY CORP	17954 V05800	NAS 1 14380 87/10/16	1155 3,298.	4.6	*
0548722		RECORDER, CASSETTE, VIDEO SONY CORP	21392 V05850	NAS 1 14380 87/10/16	1201T 5,447.	4.6	*
0549220		MONITOR, TELEVISION, COLOR SONY CORP	502459 PVM8000	L 68827B 84/06/28	1201T 628.	4.6	*
0802846		RECORDER/PLAYER, AUDIO TASCAM	550386931 122MK2	NAS 1 19150 93/05/01	1145 858.	4.6	*
0803036		SWITCHER, VIDEO VIDEOTEK INC	12930882 RS10A	NAS 1 19150 94/01/04	1201T 1,019.	4.6	*
0803648		AUDIO PATCH BAY ADC TELECOM F-ADC MAGNETIC	114 BJF407-4MK11	NAS 1 19150 94/05/23	1201T 1,100.	4.6	*
1086182		MONITOR, TELEVISION SONY CORP	2005313-0 PVM1220	L 98609C 91/06/25	1155 1,775.	4.6	*
1086183		MONITOR, TELEVISION SONY CORP	2005320-+ PVM1220	L 98609C 91/06/25	1155 1,775.	4.6	*
1086186		MONITOR, TELEVISION SONY CORP	5022454-8 PVM8220	L 98609C 91/06/25	1145 505.	4.6	*
1087726		RECORDER, CASSETTE, VIDEO MATSUSHITA ELEC INDUS CO	F1MD00384 AG2510	L 2394D 91/09/10	1201T 420.	4.6	*

E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW Section	*
1158282	MONITOR, TELEVISION JVC PROFESSIONAL PRODUCTS	13713991 TN2080SU	L 23280D 92/10/23	1155 424.	4.6	*
1158604	PROJECTOR, MOTION PICTURE RCA CORP GVMT & COMMERCIAL SYS TP86	3187	NAS 1 18648 93/02/11	1201T 350.	4.6	*
1258707	RECORDER, CASSETTE, VIDEO SONY CORP	0014893 SV01610	L 38233D 93/08/30	1201T 550.	4.6	*
1258708	RECORDER, CASSETTE, VIDEO SONY CORP	0015044 SV01610	L 38233D 93/08/30	1201T 550.	4.6	*
1258709	RECORDER, CASSETTE, VIDEO SONY CORP	0014958 SV01610	L 38233D 93/08/30	1201T 550.	4.6	*
1258710	RECORDER, CASSETTE, VIDEO SONY CORP	0015048 SV01610	L 38233D 93/08/30	1201T 550.	4.6	*
1258711	RECORDER, CASSETTE, VIDEO SONY CORP	0014800 SV01610	L 38233D 93/08/30	1201T 550.	4.6	*
1258712	RECORDER, CASSETTE, VIDEO SONY CORP	0015124 SV01610	L 38233D 93/08/30	1201T 550.	4.6	*
1258713	RECORDER, CASSETTE, VIDEO SONY CORP	0014988 SV01610	L 38233D 93/08/30	1201T 550.	4.6	*
1258714	RECORDER, CASSETTE, VIDEO SONY CORP	0015058 SV01610	L 38233D 93/08/30	1201T 550.	4.6	*
1258715	RECORDER, CASSETTE, VIDEO SONY CORP	0014862 SV01610	L 38233D 93/08/30	1201T 550.	4.6	*
1258716	RECORDER, CASSETTE, VIDEO SONY CORP	0014888 SV01610	L 38233D 93/08/30	1201T 550.	4.6	*
1258717	RECORDER, CASSETTE, VIDEO SONY CORP	0015092 SV01610	L 38233D 93/08/30	1201T 550.	4.6	*

E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW Section	
1256718	RECORDER, CASSETTE, VIDEO SONY CORP	0015148 SVO1610	L 38233D 93/09/30	1201T 550.	4.6	*
1257991	DISPLAY UNIT IKEGAMA TSUSHINKI CO LTD	FO087 TM2017R	L 38788D 93/08/21	1145 2,029.	4.6	*
1257992	DISPLAY UNIT IKEGAMA TSUSHINKI CO LTD	FO081 TM2017R	L 38788D 93/08/21	1145 2,029.	4.6	*
1257993	DISPLAY UNIT IKEGAMA TSUSHINKI CO LTD	FO094 TM2017R	L 38788D 93/08/21	1145 2,029.	4.6	*
1258597	MONITOR, TELEVISION SONY CORP	2008940 PVM1344Q	NAS 1 19150 93/05/01	1201T 919.	4.6	*
1258780	MONITOR, TELEVISION MATSUSHITA ELEC INDUS CO	EH3453175 CT300T	NAS 1 14360 87/10/16	1145 460.	4.6	*
1260039	POWER SUPPLY BEST POWER TECHNOLOGY INC	3KB08821 LI1.3KVAB	3200001 93/09/13	1145 1,348.	4.6	*
1261029	RECORDER, CASSETTE, VIDEO SONY CORP	0010722 UVW1600	L 47012D 94/03/28	1201T 7,794.	4.6	*
0082078	TERMINAL, DATA PROCESSING INTERNATIONAL BUSINESS MACHINE	88AB835 6467150(3192)	L 54717C 89/05/17	1206 942.	1.10	
0139788	DISPLAY UNIT NEC INFORMATION SYSTEMS INC	6XC12284C JC140IP3A	L 15092C 87/03/27	1206 595.	1.10	
0141759	COMPUTER, MICRO COMPUADD	180571 288	L 21917C 87/07/06	1206 1,748.	1.10	
1085214	READER, BAR CODE INTERNATIONAL BUSINESS MACHINE	27-CV483 7895	L 92817C 91/04/22	1206 471.	1.10	
1282667	PRINTER, ADP CANON INC	SJN38275 K1011A	L 51862D 94/07/21	1206 285.	1.10	

NEW	E C N	OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW Section
0532614	175844		YARDRAMP, PORTABLE EQUIPMENT CO OF AMERICA	5061030 YRA-AG208436LO/	L 28810A 75/08/07	1171 6,889.	1.6
1085051			TRANSCEIVER, RADIO MOTOROLA INC	851ARG1422 H43SVU7120BN	L 92363C 91/04/09	1171 863.	1.6
6079851			WORK STATION, OFFICE CENTER CORE INC	NONE NONE	L 82633C 90/11/03	1183 2,048.	4.1.5
1087478			COMPUTER, MICRO SUN MICROSYSTEMS INC	118F0818 47	L 1056D 91/08/20	1183 4,888.	4.1.5
1255545			DISPLAY UNIT SONY CORP	9251DY1324 GDM1682B	L 33573D 93/05/20	1183 1,250.	4.1.5
0483426	177664		TYPEWRITER INTERNATIONAL BUSINESS MACHINE	3074330 895	L 45238A 76/06/09	1177 693.	1.3
1158225			SCALE, POSTAL ASCOM HASLER MAILING SYSTEM	SC1078 NONE	L 16515D 92/07/13	1177 2,325.	1.3
1158226			COMPUTER, MICRO ASCOM HASLER MAILING SYSTEM	601222 600	L 16515D 92/07/13	1177 3,000.	1.3
1158227			DISPLAY UNIT SAMSUNG ELECTRONICS	U10908088 MA2565	L 16515D 92/07/13	1177 220.	1.3
1158228			METER, POSTAGE ASCOM HASLER MAILING SYSTEM	NONE HASLER335	L 16514D 92/07/13	1177 4,904.	1.3
1158229			PRINTER, ADP ASCOM HASLER MAILING SYSTEM	0251 KXP118-OI	L 16515D 92/07/13	1177 695.	1.3
0259912			TERMINAL, DATA PROCESSING INTERNATIONAL BUSINESS MACHINE	DB854 3180	L 4574C 86/07/28	1169 1,257.	1.12
0021480			TRANSCEIVER, RADIO MOTOROLA INC AUTOMOTIVE PROD	232265 H33BBU3123AN(MT	L 73153B 84/10/16	1224T 1,301.	3.0

E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW Section
0081034	TRANSEIVER, RADIO MOTOROLA INC AUTOMOTIVE PROD	428FPL0083 D43MJA7304BK	L 53021C 89/04/20	1224T 413.	3.0 *
0801750	RECEIVER, RADIO, BEEPER MOTOROLA COMMUNICATIONS GROUP	348BS25TF A03CJC2468AA	L 21021D 92/08/10	1224T 227.	3.0
0057885	PRINTER, ADP EPSON AMERICA INC	144B2 P88MA	L 43805C 88/08/08	1224T 604.	3.0
0281100	COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	0073063 5170-099	L 78592B 85/04/28	1224T 4,524.	3.0
0548989	DISPLAY UNIT INTERNATIONAL BUSINESS MACHINE	0317798 5153-001	L 65440B 84/05/25	1224T 478.	3.0
0062074	TERMINAL, DATA PROCESSING INTERNATIONAL BUSINESS MACHINE	88CE766 8457150(3192)	L 54717C 89/05/17	1206 842.	1.10
1280487	PRINTER, ADP INTERNATIONAL BUSINESS MACHINE	01-MN716 4224E2	L 46874D 84/04/12	1206 4,977.	1.10
0141834	RECEIVER, RADIO MOTOROLA COMMUNICATIONS GROUP	413BML0838 A03TNC2468C	L 19788C 87/06/23	1188 319.	1.12
1088662	DISPLAY UNIT CTX INTL	CE-13802829 CVP5488A	L 5303D 91/10/30	1185A 825.	2.5
1090039	COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	23P68228580 8580-081	L 3735D 91/11/28	1195A 4,452.	2.5
1187532	PRINTER, ADP HEWLETT-PACKARD CO	3211J49989 33491A	NAS 1 19468 92/10/02	1195A 4,552.	2.5
0062087	COMPUTER, MICRO APPLE COMPUTER INC	F91748G M5850	L 58148C 89/05/19	1185C 3,544.	2.7
0062088	DISPLAY UNIT APPLE COMPUTER INC	5172951 M0401	L 58148C 89/05/19	1185C 859.	2.7

E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW Section
1158720	PRINTER, ADP VARITRONIC SYSTEMS INC	41405817 POSTER PRINTER	L 21727D 92/08/16	1185C 2,545.	2.7
G074525	DISPLAY UNIT NEC INFORMATION SYSTEMS INC	04L08704H JC1403HMA	L 73875C 90/05/01	1194 527.	4.2
G075280	COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	23-8080398 8570-081	L 73876C 90/05/25	1194 3,561.	4.2
G078089	PRINTER, ADP NEC INFORMATION SYSTEMS INC	603158284 P5200	L 78290C 90/07/12	1194 524.	4.2
G078090	PRINTER, ADP NEC INFORMATION SYSTEMS INC	603157170 P5200	L 78290C 90/07/12	1194 524.	4.2
G078438	PRINTER, ADP NEC INFORMATION SYSTEMS INC	603157233 P5200	L 78290C 90/08/08	1194 524.	4.2
G077991	READER/PRINTER, MICROFICHE CANON USA MICROGRAPHICS DIV	33313228 PC-P70	L 82210C 90/08/27	1194 1,785.	4.2 *
G078026	RECORDER, CASSETTE, VIDEO SHARP ELECTRONICS CORP	006320618 XA310	L 82811C 90/08/07	1194 418.	4.2
G078027	RECORDER, CASSETTE, VIDEO SHARP ELECTRONICS CORP	006320608 XA310	L 82811C 90/08/07	1194 418.	4.2
G078028	MONITOR, TELEVISION SHARP ELECTRONICS CORP	312455 XM2001	L 82811C 90/08/07	1194 471.	4.2
G078783	COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	235022803 8580A21	L 83547C 90/10/15	1194 7,087.	4.2
L018525	MODEM, COMMUNICATIONS DOUTY COMM INC FRMLY CASE/	012683480 4596FP	L 56277D 88/04/14	1184 300.	4.2
0058574	PRINTER, ADP NEC INFORMATION SYSTEMS INC	603089139 P5200	L 44720C 88/10/14	1194 519.	4.2

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0081280	FILING SYSTEM KARDEX SYSTEMS INC	16804 LK-S80M	L 54294C 89/05/24	1194 19,020.	4.2 *
0258448	FILING SYSTEM KARDEX SYSTEMS INC	12301 LK580M	L 99508B 86/04/28	1194 14,788.	4.2 *
0420715 188282	CALCULATOR, ELECTRONIC CANNON INSTRUMENT CO	425328 CP1202D	L 21165B 81/02/23	1194 233.	4.2
0420727 184114	FILING SYSTEM KARDEX SYSTEMS INC	E3492 2075502-001	L 1701B 79/11/13	1194 11,488.	4.2 *
0420737 181961	FILING SYSTEM SPERRY CP DEFENSE PRODUCTS GP	E1884 2075502-001	L 84084A 78/11/30	1194 10,991.	4.2 *
0423111 184167	TYPEWRITER INTERNATIONAL BUSINESS MACHINE	8522332 885	L 628B 80/01/04	1194 810.	4.2
0425713 189873	TYPEWRITER, ELECTRIC REMINGTON RAND OFFICE MACHINE	1471825 SR101ECF	L 29739B 81/11/10	1194 820.	4.2
0428759 180149	TYPEWRITER INTERNATIONAL BUSINESS MACHINE	3813980 885	L 69448A 77/11/29	1194 747.	4.2
0548780	INSPECTING UNIT, FILM RESEARCH TECHN INT'L F-HARWALD	14791 PULSAR2800	L 71752B 84/08/07	1194 14,710.	4.2 *
0847295	PRINTER, ADP NEC INFORMATION SYSTEMS INC	58797 P5200	L 62598C 89/09/25	1194 532.	4.2
0849450	READER/PRINTER, MICROFORM MINOLTA CORP	4998-00244 DUPLIMATIC105	L 71705C 90/03/08	1194 5,110.	4.2 *
1085428	PRINTER, ADP NEC INFORMATION SYSTEMS INC	559013289LX P8200	L 93686C 91/05/16	1194 487.	4.2
1085430	PRINTER, ADP NEC INFORMATION SYSTEMS INC	559014987LX P8200	L 93686C 91/05/16	1194 487.	4.2

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1085431	DISPLAY UNIT NEC INFORMATION SYSTEMS INC	13K21232F JC1403HMA	L 93886C 91/05/16	1194 475.	4.2
1085432	DISPLAY UNIT NEC INFORMATION SYSTEMS INC	13L08575C JC1403HMA	L 93886C 91/05/16	1194 475.	4.2
1085849	COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	81029088570 70(8570)	L 94816C 91/05/31	1194 2,630.	4.2
1085853	COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	81027788570 70(8570)	L 94816C 91/05/31	1194 2,630.	4.2
1087418	DISPLAY UNIT NEC INFORMATION SYSTEMS INC	16K44401D JC1403HMA	L 99570C 91/08/15	1194 415.	4.2
1087420	DISPLAY UNIT NEC INFORMATION SYSTEMS INC	16K44402D JC1403HMA	L 99570C 91/08/15	1194 415.	4.2
1087425	DISPLAY UNIT NEC INFORMATION SYSTEMS INC	16K44397D JC1403HMA	L 99570C 91/08/15	1194 415.	4.2
1088788	PRINTER, ADP NEC INFORMATION SYSTEMS INC	559020268LX P6200	L 4890D 91/10/08	1194 425.	4.2
1155711	COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	23KRNGB8570 70/386	L 18213D 92/07/20	1194 2,208.	4.2
1155712	COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	23KRNBAB8570 70/386	L 18213D 92/07/20	1194 2,208.	4.2
1155714	COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	23KRNHX8570 70/386	L 18213D 92/07/20	1194 2,208.	4.2
1155717	COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	23KRNIW8570 70/386	L 18213D 92/07/20	1194 2,208.	4.2
1155719	COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	23KRNGG8570 70/386	L 18213D 92/07/20	1194 2,208.	4.2

NEW	E C N	OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW Section
1155720			COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE 70/386	23KRNK8570	L 18213D 92/07/20	1194 2,208.	4.2
1155728			DISPLAY UNIT NEC AMERICA INC BROADCASTING	25K66138D JC1403HMA	L 18213D 92/07/20	1194 404.	4.2
1155730			DISPLAY UNIT NEC AMERICA INC BROADCASTING	24L07603D JC1403HMA	L 18213D 92/07/20	1194 404.	4.2
1155731			DISPLAY UNIT NEC AMERICA INC BROADCASTING	24L07605D JC1403HMA	L 18213D 92/07/20	1194 404.	4.2
1155732			DISPLAY UNIT NEC AMERICA INC BROADCASTING	24L07604D JC1403HMA	L 18213D 92/07/20	1194 404.	4.2
1155733			DISPLAY UNIT NEC AMERICA INC BROADCASTING	24L07600D JC1403HMA	L 18213D 92/07/20	1194 404.	4.2
1155225			PRINTER, ADP NEC AMERICA INC BROADCASTING	020587 P8200	L 18214D 92/08/19	1194 404.	4.2
1155226			PRINTER, ADP NEC AMERICA INC BROADCASTING	019578 P8200	L 18214D 92/08/19	1194 404.	4.2
1155228			PRINTER, ADP NEC AMERICA INC BROADCASTING	020184 P8200	L 18214D 92/08/19	1194 404.	4.2
1155229			PRINTER, ADP NEC AMERICA INC BROADCASTING	021093 P8200	L 18214D 92/08/19	1194 404.	4.2
1155232			PRINTER, ADP NEC AMERICA INC BROADCASTING	020105 P8200	L 18214D 92/08/19	1194 404.	4.2
1155233			PRINTER, ADP NEC AMERICA INC BROADCASTING	021009 P8200	L 18214D 92/08/19	1194 404.	4.2
1155284			PRINTER, ADP NEC AMERICA INC BROADCASTING	022237 P8200	L 18214D 92/08/19	1194 404.	4.2

E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT		BLDG COST	SOW Section
			ACQ DATE	DOCUMENT		
1156286	PRINTER, ADP NEC AMERICA INC BROADCASTING	021073 P6200	L	18214D 92/08/19	1194 404.	4.2
1156287	PRINTER, ADP NEC AMERICA INC BROADCASTING	020913 P6200	L	18214D 92/08/19	1194 404.	4.2
1156288	PRINTER, ADP NEC AMERICA INC BROADCASTING	020949 P6200	L	18214D 92/08/19	1194 404.	4.2
1156531	TESTER, TAPE, VIDEO RESEARCH TECHN INT'L F-HARWALD	0816 470	L	21024D 92/09/02	1194 4,900.	4.2
1156651	PRINTER, ADP NEC INFORMATION SYSTEMS INC	558021743 P6200	L	19884D 92/09/08	1194 404.	4.2
1156682	DISPLAY UNIT COMPUADD	H5N8601857 51109	L	21725D 92/09/14	1194 500.	4.2
1156687	DISPLAY UNIT COMPUADD	H5N8601583 51109	L	21725D 92/08/14	1194 500.	4.2
1156689	DISPLAY UNIT COMPUADD	H5N8601542 51109	L	21725D 92/09/14	1194 500.	4.2
1156671	COMPUTER, MICRO COMPUADD	615925 A000	L	21725D 92/09/14	1194 1,398.	4.2
1156672	COMPUTER, MICRO COMPUADD	615921 A000	L	21725D 92/08/14	1194 1,398.	4.2
1156674	COMPUTER, MICRO COMPUADD	615924 A000	L	21725D 92/09/14	1194 1,398.	4.2
1156214	SCANNER, HAND HELD LOGITECH INC	LU339200238 258	NAS 1	19468 92/10/14	1194 325.	4.2
1257350	COMPUTER, MICRO GOVERNMENT MICRO RESOURCES	GM9306016005 EXPERT486/50	NAS 1	19468 93/09/01	1194 2,078.	4.2

NEW	OLD	E C N	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW Section
1257371			COMPUTER, MICRO GOVERNMENT MICRO RESOURCES	GM9308018003 EXPERT488/50	NAS 1 19488 93/09/01	1194 2,079.	4.2
1257376			DISPLAY UNIT CTX INTL	K40-30202282 CVP5468A	NAS 1 18488 93/09/01	1194 299.	4.2
1257377			DISPLAY UNIT CTX INTL	K40-30202282 CVP5468A	NAS 1 19488 93/09/01	1194 299.	4.2
0058211			PRINTER, ADP EPSON AMERICA INC	0011119005 LX800	NAS 1 18150 88/09/30	1189 226.	1.12
0141776			COMPUTER, MICRO PC'S LIMITED SEE DEL COMPUTERS AT110	S025039	L 22300C 87/07/07	1189 2,662.	1.12
0259913			TERMINAL, DATA PROCESSING INTERNATIONAL BUSINESS MACHINE	DC248 3180	L 4574C 86/07/28	1189 1,257.	1.12
0404129	404129		DISPLAY UNIT INTERNATIONAL BUSINESS MACHINE	0183418 51B3	L 58828B 84/01/31	1189 478.	1.12
0801835			DISK DRIVE UNIT SONY CORP	809582 CDJ6251	80330121830 92/07/15	1189 800.	1.12
1159444			DISK DRIVE UNIT SONY CORP	817289 CDJ6250	80330121830 93/01/22	1189 592.	1.12
0143310			MODEM, COMMUNICATIONS HAYES MICROCOMPUTER PRODUCTS	A32700153692 1200	L 26124C 87/09/11	1206T 287.	1.8
1158255			DISPLAY UNIT GATEWAY 2000	TB9D30372 PMV1448NI	L 24286D 92/10/14	1206T 400.	1.6.3
1158321			COMPUTER, MICRO GATEWAY 2000	0760792 SLIMLINE	L 24286D 92/10/14	1206T 1,140.	1.6.3
1256654			PRINTER, ADP CANON INC	SGS68360 K10110A	L 38414D 93/09/10	1206T 319.	1.6.3

NEW	OLD	E C N	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW Section
G074758			TERMINAL, DATA PROCESSING DIGITAL EQUIPMENT CORP	HK72847272 VT220F2	L 31132C 88/01/07	1130T 195.	2.8
G074856			FILING SYSTEM KARDEX SYSTEMS INC	NONE SERIES90	L 73805C 90/05/14	1130T 14,087.	2.8
G078055			FILING SYSTEM KARDEX SYSTEMS INC	18577 LKS80M	L 79358C 90/08/29	1130T 13,879.	2.8
0058205			COMPUTER, MICRO SUPREME MFG CO	0017672 288/10	NAS 1 18150 88/08/30	1130T 1,050.	2.8
0058388			CONTAINER, STORAGE KAWASAKI FUJI SEIKI CO	SD204398 KCD10-2	L 45407C 88/10/28	1130T 2,190.	2.8
0058419			CONTAINER, STORAGE UNKNOWN (VERIFIED)	NONE NONE	L 45407C 88/11/07	1130T 2,190.	2.8
0058420			CONTAINER, STORAGE TOKYIE CAR CORPORATION	0-259658 DAA158BS	L 45407C 88/11/07	1130T 2,990.	2.8
0059425			MICRO AUTO FILLER MINOLTA CORP	418808 1503	L 45508C 89/01/24	1130T 3,525.	2.8
0258472			PRINTER, ADP EPSON AMERICA INC	004002587 P10FB-FX185	NAS 1 18150 88/06/04	1130T 699.	2.8
0258621			TERMINAL, DATA PROCESSING DIGITAL EQUIPMENT CORP	TA69827 VT220B2	L 3098C 88/07/03	1130T 633.	2.8
0283994			DISPLAY UNIT INTERNATIONAL BUSINESS MACHINE	926305 5153-001	L 895888 85/08/05	1130T 462.	2.8
0848196			READER/PRINTER, MICROFICHE CANON USA MICROGRAPHICS DIV	32300749 NP780	L 63302C 89/10/19	1130T 11,508.	2.8
0848197			AUTOGRAPHIC CANON USA MICROGRAPHICS DIV	NONE 100C	L 63302C 89/10/19	1130T 2,021.	2.8

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1085416			COMPUTER, MICRO GATEWAY 2000	188899 388/25	L 94671C 91/05/03	1256 2,745.	2.8
1085417			DISPLAY UNIT NANAQ-USA	35443011 9070U	L 94671C 91/05/03	1256 400.	2.8
1087714			CUTTER, MICROFISHE HOUSTON FEARLESS 78 INC	02-2229 1200	L 1828D 91/09/11	1130T 1,274.	2.8
1087908			PRINTER, ADP MATSUSHITA ELEC INDUS CO	1FBCCF24905 KX-P1124I	L 298D 91/08/29	1130T 293.	2.8
1260987			CONTAINER, STORAGE DEPT OF ARMY US ARMY GENERAL M	NONE (VERIFIED) NONE (VERIFIED)	LX 94014 94/03/24	1130T 5,000.	2.8
1260988			CONTAINER, STORAGE DEPT OF ARMY US ARMY GENERAL M	NONE (VERIFIED) NONE (VERIFIED)	LX 94014 94/03/24	1130T 5,000.	2.8
1260989			CONTAINER, STORAGE DEPT OF ARMY US ARMY GENERAL M	NONE (VERIFIED) HFT047/A	LX 94014 94/03/24	1130T 5,000.	2.8
1262133			PROCESSOR, FILM HOUSTON FEARLESS 78 INC	9315 MLM	L 48923D 94/06/03	1130T 3,771.	2.8
1262814			CONTAINER, STORAGE ALNACO CO	INBU268144 CD5-23	L 45407C 88/10/28	1130T 2,190.	2.8
1262815			CONTAINER, STORAGE UNKNOWN (VERIFIED)	NONE NONE	L 45407C 88/11/07	1130T 2,190.	2.8
1262816			CONTAINER, SHIPPING VIRGINIA WELDING CORP	NONE NONE	L 24885C 87/08/14	1130T 1,375.	2.8
1262817			CONTAINER, SHIPPING UNKNOWN (VERIFIED)	2681245 NONE	L 94771B 85/12/18	1130T 1,000.	2.8
1262842			CONTAINER, STORAGE DEPT OF ARMY US ARMY GENERAL M	NONE (VERIFIED) NONE (VERIFIED)	LX 94014 94/03/24	1130T 5,000.	2.8

E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW Section
1158259	COMPUTER, MICRO GATEWAY 2000	0760795 SLIMLINE	L 24286D 92/10/14	1206T 1,140.	1.6.3
1255328	DISPLAY UNIT GATEWAY 2000	T89A03142 PMV1448NI	L 24286D 92/10/14	1206T 400.	1.6.3
1262602	PRINTER, ADP CANON INC	SMS08928 K10110A	L 50847D 94/07/07	1206T 308.	1.6.3
1085082	TERMINAL, DATA PROCESSING INTERNATIONAL BUSINESS MACHINE	23NH005/88CK272 3472-4	L 90873C 91/04/10	1206 1,278.	1.6.2
G074838	TYPEWRITER, ELECTRIC INTERNATIONAL BUSINESS MACHINE	0137658 WHEELWRITER8	L 75115C 90/08/01	1195B 678.	2.7
0846088	COMPUTER, MICRO APPLE COMPUTER INC	F9173D1 M5650	L 57408C 89/08/21	1195B 3,542.	2.7
0846087	DISPLAY UNIT APPLE COMPUTER INC	5164017 M0401	L 57409C 89/08/21	1195B 658.	2.7
G078159	TRUCK, FORKLIFT CROWN INDUSTRIAL PRODUCTS CO	1A108338 20MT	L 83048C 90/10/17	1206 6,050.	1.6
0137573	TERMINAL, DATA PROCESSING INTERNATIONAL BUSINESS MACHINE	E827 3180	L 8635C 86/11/04	1206 1,377.	1.6
0139598	COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	7283153 5170-338	L 15291C 87/03/16	1206 3,441.	1.6
0142335	DISPLAY UNIT INTERNATIONAL BUSINESS MACHINE	278253 5154-001	MISC 93/08/22	1206 408.	1.6
0282861	CONTAINER, SHIPPING UNKNOWN (VERIFIED)	875986 8FTX8FTX40FT	L 87801B 85/08/25	1206 1,400.	1.6
0282862	CONTAINER, SHIPPING UNKNOWN (VERIFIED)	414785-9 8FTX8FTX40FT	L 87801B 85/08/25	1206 1,400.	1.6

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1087204			PRINTER, ADP MATSUSHITA ELEC INDUS CO	1EMCCF82228 KX-P11241	L 00298D 91/07/30	1208 293.	1.6
1425088			CART, SECURITY TECHNO PRODUCTS INC.	NONE (VERIFIED) C120	LX 95048 95/05/23	1245 1,051.	1.6
1157210			COMPUTER, MICRO APPLE COMPUTER INC	F123500 V744 M5780	L 22088D 92/08/24	1183 3,050.	4.1.1.1
1261744			COMPUTER, MICRO APPLE COMPUTER INC	CK3485D51LZ M2118	NAS 1 20005 94/04/19	1183 2,318.	4.1.1.1
1424034			DISPLAY UNIT APPLE COMPUTER INC	S445106J1XY M1823	NAS 1 20006 95/01/25	1244 1,868.	4.5
1424200			COMPUTER, MICRO APPLE COMPUTER INC	XB5050PP45B M1888	NAS 1 20006 95/02/24	1244 4,839.	4.5
0038281			DISK DRIVE UNIT IOMEGA	M51501024B B1230T	L 380 95/01/18	1244 412.	4.5
1256765			PRINTER, ADP DATA PRODUCTS CO INC	10193 1560	L 38728D 93/10/18	1244 4,761.	4.5
1423879			SCANNER, COMPUTER MICROTEK INTERNATIONAL INC	S45670220Z MRS1200F36	L 380 95/01/18	1244 2,399.	4.5
1423174			PRINTER, ADP EASTMAN KODAK CO	24654616 XLT7720	L 56894D 94/12/09	1244 17,170.	4.5
0082023			DISPLAY UNIT SONY CORP	12225 GDM1801	L 55137C 89/05/15	1244 3,389.	4.5
1088000			COMPUTER, MICRO APPLE COMPUTER INC	F3133MDT M5525(11FX)	L 374D 91/09/13	1244 5,475.	4.5

E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW Section
0423115 190047	TRANSCEIVER, RADIO MOTOROLA INC AUTOMOTIVE PROD	230AFU0911 H338BU113N	L 296818 81/10/05	1208 1,297.	1.6
1091489	DISPLAY UNIT NETWORK COMPUTING DEVICES INC	208AA124 17C	L 11435D 92/03/10	1183 600.	4.1.5
1091513	COMPUTER, MICRO NETWORK COMPUTING DEVICES INC	0292C007880 17CP3	L 11435D 92/03/10	1183 2,317.	4.1.5
0259599	SAW, BAND DOALL CO	366-87251 TF2525	NAS 1 18359 88/09/03	1245 75,610.	1.6.1 *
0424667 019928	SHEARS, GAP SQUARING CINCINNATI INC F-CINCINNATI	306087 2508	NAV1501 74/06/30	1245 6,188.	1.6.1 *
0428343 034070	SAW, BAND ARMSTRONG-BLUM MFG CO	542159 MARVEL8	L9999999999 74/06/30	1245 1,483.	1.6.1 *
0428349 114675	SAW, CUTOFF PANGBORN F-TY SA MAN MACHINE	1118D63700 1118D	NS12429 83/03/01	1245 35,715.	1.6.1 *
0141088	DISPLAY UNIT INTERNATIONAL BUSINESS MACHINE	0117855 5154-001	L 99292B 86/04/29	1208 577.	1.6
0279633	COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	02883885170 5170	LX 92018 92/07/23	1208 3,938.	1.11
6079220	TRANSCEIVER, RADIO MOTOROLA COMMUNICATIONS GROUP	792FQJ7116 H43RFU7120BN	L 82259C 90/11/08	1177 780.	1.3
0137568	TERMINAL, DATA PROCESSING INTERNATIONAL BUSINESS MACHINE	EA530 3180	L 8635C 86/11/04	1185B 1,377.	2.5
0419048 184169	TYPEWRITER INTERNATIONAL BUSINESS MACHINE	6522330 895	L 628B 80/01/04	1195B 810.	2.5
0142228	TERMINAL, DATA PROCESSING INTERNATIONAL BUSINESS MACHINE	11413 6457150(3192)	L 23602C 87/08/03	1195A 947.	2.5

E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW Section
0426327	TYPEWRITER INTERNATIONAL BUSINESS MACHINE	4651801 6705	L 42595B 82/12/30	1195A 670.	2.5
0061597	HANDLER, DRUM, HYD W/ DUMPER VALLEY CRAFT INC	NONE 6149	NAS 1 18150 89/10/02	1171 2,037.	1.9.1
0284680	HOPPER, TRASH DISPOSAL MCCULLOCH CORP F-MC CULLOCH	1010 4.0CU YD	EMS MEMO 80/01/03	1283 1,165.	1.9.3
0284646	HOPPER, TRASH DISPOSAL MCCULLOCH CORP F-MC CULLOCH	1011 4.0CU YD	EMS MEMO 80/01/03	1284 1,165.	1.9.3
0284848	HOPPER, TRASH DISPOSAL MCCULLOCH CORP F-MC CULLOCH	1008 4.0CU YD	EMS MEMO 80/01/03	1292 1,165.	1.9.3
0284850	HOPPER, TRASH DISPOSAL MCCULLOCH CORP F-MC CULLOCH	1004 4.0CU YD	EMS MEMO 80/01/03	1283 1,165.	1.9.3
0426370	HOPPER, TRASH DISPOSAL MCCULLOCH CORP F-MC CULLOCH	1003 4.0CU YD	EMS MEMO 80/01/03	1240 1,165.	1.9.3
0426377	HOPPER, TRASH DISPOSAL MCCULLOCH CORP F-MC CULLOCH	1006 4.0CU YD	EMS MEMO 80/01/03	1225 1,165.	1.9.3
0426378	HOPPER, TRASH DISPOSAL MCCULLOCH CORP F-MC CULLOCH	1005 4.0CU YD	EMS MEMO 80/01/03	1238 1,165.	1.9.3
0426398	HOPPER, TRASH DISPOSAL MCCULLOCH CORP F-MC CULLOCH	1008 4.0CU YD	EMS MEMO 80/01/03	1240 1,165.	1.9.3
1085053	TRANSCEIVER, RADIO MOTOROLA INC	651ARG1424 H43SVU71208N	L 92363C 91/04/09	1240 863.	1.9.3
1260228	HOPPER, TRASH DISPOSAL MCCULLOCH CORP F-MC CULLOCH	1007 4.0CU YD	EMS MEMO 80/01/03	1251 1,165.	1.9.3
G074461	DISK DRIVE UNIT CUTTING EDGE INC.	19008A CD-HDD	L 73783C 90/04/26	1221 775.	4.5

E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW Section
0259547	SAFE MOSLER SAFE CO	145111 7110 00 920 934	L 5580C 88/08/28	1221 1,125.	4.5
0259551	CABINET, FILE, SECURITY MOSLER SAFE CO	6140225 7110 01 028 558	L 5580C 88/08/28	1221 1,881.	4.5
1087776	PRINTER, ADP QMS INC	Q0016253 CSC110	L 99580C 91/08/22	1221 6,082.	4.5
1266582	COMPUTER, MICRO APPLE COMPUTER INC	F3313HNHCC8 M1206	NAS 1 19468 93/07/30	1221 4,687.	4.5
1257008	SCANNER, COMPUTER LACIE LTD	126156 SILVERSCANNERII	L 35832D 93/08/02	1221 1,999.	4.5
1257087	PRINTER, ADP APPLE COMPUTER INC	F13270ZL M5890	L 36849D 93/08/06	1221 2,259.	4.5
1257088	DISPLAY UNIT NEC CORP	36D00498A JC1741UMA	L 36849D 93/08/06	1221 1,365.	4.5
1261521	TABLET, DIGITIZING WACOM CO LTD	312JB0835-00 UD0608A	L 47183D 94/04/27	1221 298.	4.5
1156234	PRINTER, ADP NEC AMERICA INC BROADCASTING	020583 P6200	L 18214D 92/08/19	1194 404.	4.2
0142217	TERMINAL, DATA PROCESSING INTERNATIONAL BUSINESS MACHINE	16348 8457150(3192)	L 23602C 87/08/03	1208 947.	1.6
0801437	DISK DRIVE UNIT PINNACLE MICRO INC	2853 RE0130S	L 17842D 92/07/09	1192T 1,688.	4.1.2
1160080	TABLE, DRAFTING MAYLINE CO INC	34469 11120XXX	L 26671D 93/01/14	1192T 1,565.	4.1.2
1264390	DISPLAY UNIT APPLE COMPUTER INC	S44310TF1XY M1823	NAS 1 20006 94/10/12	1192T 1,866.	4.1.2

NEW	OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW Section
0035173		PRINTER, ADP APPLE COMPUTER INC	D54480K5 M2680	NAS 1 20008 94/12/21	1148 2,166.	4.5
0086347		PRINTER, ADP APPLE COMPUTER INC	CAB1420SE M8000	L 38478C 88/07/07	1148 4,889.	4.5
0847534		RECORDER, HARD COPY MITSUBISHI ELECTRIC CORP	M11886 G850-105	L 63864C 89/10/08	1148 8,000.	4.5
0847535		CONTROLLER, HARD COPY MITSUBISHI ELECTRIC CORP	O1027 CSC100	L 63864C 89/10/08	1148 6,715.	4.5
1087638		COMPUTER, MICRO APPLE COMPUTER INC	BS27419 MAC2205ZFP111	L 97597C 91/08/26	1148 4,085.	4.5
1254815		DISK DRIVE UNIT NUDESIGN ENGINEERING INC	O33021202789 128MEG OPTICAL	B1200.1048 93/04/14	1148 1,098.	4.5
1254944		PRINTER, ADP TEKTRONIX INC	JP12866 4884	L 30425D 93/04/26	1148 14,680.	4.5
1256080		SCANNER, COMPUTER MICROTEK LAB INC MICROTEK GOVE	S275701924 MRS6002S	L 15727D 92/07/07	1148 1,524.	4.5
1256455		COMPUTER, MICRO APPLE COMPUTER INC	XB30RE7PCC8 M1206	L 34027D 93/07/22	1148 6,778.	4.5
1256458		DISPLAY UNIT APPLE COMPUTER INC	S43230FND07 M1298	L 34027D 93/07/22	1148 1,098.	4.5
1424250		COMPUTER, MICRO APPLE COMPUTER INC	XB50706L3VX M1688	NAS 1 20008 95/02/24	1148 7,549.	4.5
1424273		DISPLAY UNIT APPLE COMPUTER INC	S444838Q1XY M1823	NAS 1 20008 95/02/24	1148 1,866.	4.5
G074843		TYPEWRITER, ELECTRIC INTERNATIONAL BUSINESS MACHINE	O137708 WHEELWRITER8	L 75115C 90/06/01	1151 676.	3.0

E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW Section
6078253	TYPEWRITER, ELECTRIC INTERNATIONAL BUSINESS MACHINE	11-11CMKW8 WHEELWRITER8	L 84704C 90/11/08	1151 678.	3.0
0058015	COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	7040577 8550031	L 44688C 88/08/30	1151 2,621.	3.0
0080501	DISK DRIVE UNIT SYSGEN INC	43-86588 5.25BRIDGE DISK	L 51947C 89/03/08	1151 264.	3.0
0138385	MODEM, COMMUNICATIONS HAYES MICROCOMPUTER PRODUCTS	A29000153359 1200	L 13309C 87/01/08	1151 424.	3.0
0141949	PRINTER, ADP NEC INFORMATION SYSTEMS INC	58018B409 PINWRITER P8	L 22289C 87/07/20	1151 459.	3.0
0258728	PRINTER, ADP NEC INFORMATION SYSTEMS INC	5810017558 PINWRITER P7	L 99377B 86/05/07	1151 548.	3.0
1080746	DISPLAY UNIT NEC INFORMATION SYSTEMS INC	12M02809F JC1403HMA	NAS 1 19427 92/02/14	1151 500.	3.0
1258652	PRINTER, ADP CANON INC	SGY76394 K10110A	L 38414D 93/08/10	1151 319.	3.0
1257571	DISK DRIVE UNIT SYSGEN INC	43-17045 5.25	FDS 88/08/30	1151 200.	3.0
0144188	RECORDER, TAPE, VIDEO SONY CORP	10753 V05800	NAS 1 14360 87/10/16	1201T 3,510.	4.6 *
0527636	MONITOR, TELEVISION SONY CORP	2014798 PVM1910	L 8459C 86/08/22	1201T 602.	4.6 *
1086344	RECORDER, CASSETTE, VIDEO SONY CORP	S01-0010729-5 EV08800A	L 97387C 91/07/30	1201T 3,840.	4.6 *
1087753	PRINTER, ADP HEWLETT-PACKARD CO	1781020 RG1-1394	L 2245D 91/09/19	1201T 1,405.	4.6

E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW Section
1087754	DISPLAY UNIT INTERNATIONAL BUSINESS MACHINE	C5F7NF13CM14 8512-001	L 2245D 91/09/19	1201T 405.	4.6
1087755	COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	23ACYT6 8540-045	L 2245D 91/09/19	1201T 2,476.	4.6
G076990	TRANSCEIVER, RADIO MOTOROLA INC AUTOMOTIVE PROD	232261 H33BBU3123AN(MT	L 73153B 84/10/16	1224T 1,301.	3.0 *
G078645	TRANSCEIVER, RADIO MOTOROLA COMMUNICATIONS GROUP	651AQW683 H43SVU716BN	L 83927C 90/10/05	1224T 552.	3.0 *
G078646	TRANSCEIVER, RADIO MOTOROLA COMMUNICATIONS GROUP	651AQW682 H43SVU716BN	L 83927C 90/10/05	1224T 552.	3.0 *
G078647	TRANSCEIVER, RADIO MOTOROLA COMMUNICATIONS GROUP	651AQW680 H43SVU716BN	L 83927C 90/10/05	1224T 552.	3.0 *
G078648	TRANSCEIVER, RADIO MOTOROLA COMMUNICATIONS GROUP	651AQW681 H43SVU716BN	L 83927C 90/10/05	1224T 552.	3.0 *
G078922	TRANSCEIVER, RADIO MOTOROLA COMMUNICATIONS GROUP	428AQU4758 D43MJA73A5CK	L 84851C 90/10/22	1224T 448.	3.0 *
0021481	PISTOL, .357 CALIBER SMITH AND WESSON OF LEAR	BJF2698 65-4	NAS 1 19150 93/02/03	1224T 274.	3.0
0021482	PISTOL, .357 CALIBER SMITH AND WESSON OF LEAR	BBM4917 65-4	NAS 1 19150 93/02/03	1224T 274.	3.0
0021483	PISTOL, .357 CALIBER SMITH AND WESSON OF LEAR	BEV1446 65-4	NAS 1 19150 93/02/03	1224T 274.	3.0
0021484	PISTOL, .357 CALIBER SMITH AND WESSON OF LEAR	BFF9033 65-4	NAS 1 19150 93/02/03	1224T 274.	3.0
0021485	PISTOL, .357 CALIBER SMITH AND WESSON OF LEAR	BFF9078 65-4	NAS 1 19150 93/02/03	1224T 274.	3.0

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E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW Section
0021486	PISTOL, .357 CALIBER SMITH AND WESSON OF LEAR	BFF9104 65-4	NAS 1 19150 93/02/03	1224T 274.	3.0
0021487	PISTOL, .357 CALIBER SMITH AND WESSON OF LEAR	BFF9129 65-4	NAS 1 19150 93/02/03	1224T 274.	3.0
0021489	PISTOL, .357 CALIBER SMITH AND WESSON OF LEAR	BFF9144 65-4	NAS 1 19150 93/02/03	1224T 274.	3.0
0021490	PISTOL, .357 CALIBER SMITH AND WESSON OF LEAR	BFJ2929 65-4	NAS 1 19150 93/02/03	1224T 274.	3.0
0021491	PISTOL, .357 CALIBER SMITH AND WESSON OF LEAR	BFF9976 65-4	NAS 1 19150 93/02/03	1224T 274.	3.0
0021492	PISTOL, .357 CALIBER SMITH AND WESSON OF LEAR	BFJ2875 65-4	NAS 1 19150 93/02/03	1224T 274.	3.0
0021493	PISTOL, .357 CALIBER SMITH AND WESSON OF LEAR	BFF9004 65-4	NAS 1 19150 93/02/03	1224T 274.	3.0
0021494	PISTOL, .357 CALIBER SMITH AND WESSON OF LEAR	BFF9155 65-4	NAS 1 19150 93/02/03	1224T 274.	3.0
0021495	PISTOL, .357 CALIBER SMITH AND WESSON OF LEAR	D801812 65-3	NAS 1 19150 93/02/03	1224T 251.	3.0
0021496	PISTOL, .357 CALIBER SMITH AND WESSON OF LEAR	ADM1285 65-3	NAS 1 19150 93/02/03	1224T 251.	3.0
0021497	PISTOL, .357 CALIBER SMITH AND WESSON OF LEAR	D802284 65-3	NAS 1 19150 93/02/03	1224T 251.	3.0
0021498	PISTOL, .357 CALIBER SMITH AND WESSON OF LEAR	D801697 65-3	NAS 1 19150 93/02/03	1224T 251.	3.0
0021499	PISTOL, .357 CALIBER SMITH AND WESSON OF LEAR	ADY1229 65-3	NAS 1 19150 93/02/03	1224T 251.	3.0

E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW Section
0021500	PISTOL, .357 CALIBER SMITH AND WESSON OF LEAR	ADM1155 65-3	NAS 1 19150 93/02/03	1224T 251.	3.0
0021501	PISTOL, .357 CALIBER SMITH AND WESSON OF LEAR	BEV9289 65-4	NAS 1 19150 93/02/03	1224T 274.	3.0
0021502	PISTOL, .357 CALIBER SMITH AND WESSON OF LEAR	BFJ2817 65-4	NAS 1 19150 93/02/03	1224T 274.	3.0
0021503	PISTOL, .357 CALIBER SMITH AND WESSON OF LEAR	BES9335 65-4	NAS 1 19150 93/02/03	1224T 274.	3.0
0021505	PISTOL, .357 CALIBER SMITH AND WESSON OF LEAR	ADY0884 65-3	NAS 1 19150 93/02/03	1224T 251.	3.0
0021508	PISTOL, .357 CALIBER SMITH AND WESSON OF LEAR	BFJ2732 65-4	NAS 1 19150 93/02/03	1224T 274.	3.0
0053710	TYPEWRITER, ELECTRIC MATSUSHITA ELEC INDUS CO	8BM29A10519 KX-E400	L 34341C 88/04/01	1228 333.	3.0
0053711	TYPEWRITER, ELECTRIC MATSUSHITA ELEC INDUS CO	8BM29A10491 KX-E400	L 34341C 88/04/01	1228 333.	3.0
0053714	TYPEWRITER, ELECTRIC MATSUSHITA ELEC INDUS CO	8BM29A10508 KX-E400	L 34341C 88/04/01	1228 333.	3.0
0053716	TYPEWRITER, ELECTRIC MATSUSHITA ELEC INDUS CO	8BM29A10489 KX-E400	L 34341C 88/04/01	1224T 333.	3.0
0055320	DISPLAY UNIT APPLE COMPUTER INC	5069B14 M0401	MISC-A/FORC 95/07/07	1299T 699.	3.0
0055321	COMPUTER, MICRO APPLE COMPUTER INC	F8184CH M5000	MISC-A/FORC 95/07/07	1299T 4,211.	3.0
0055940	RADAR SET M P H INDUSTRIES INC	34933 K15K	L 47243C 88/01/13	1224T 1,188.	3.0 *

NEW	E C N	OLD	DESCRIPTION	MANUFACTURER	SERIAL NO	MODEL NO	ACQ DOCUMENT	ACQ DATE	BLDG	COST	SOW	Section
0059941			RADAR SET M P H INDUSTRIES INC		34949 K15K		L 47243C 89/01/13	1224T	1,188.	3.0	*	
0060521			RADAR, AUTOMOBILE SPEED MPH INDUSTRIES INC		38267 12SC		L 47243C 89/03/09	1224T	1,015.	3.0	*	
0060522			RADAR, AUTOMOBILE SPEED MPH INDUSTRIES INC		38268 12SC		L 47243C 89/03/09	1224T	1,015.	3.0	*	
0060893			TRANSCEIVER, RADIO MOTOROLA INC AUTOMOTIVE PROD		651APG1356 HT600		L 53021C 89/04/08	1224T	608.	3.0	*	
0060894			TRANSCEIVER, RADIO MOTOROLA INC AUTOMOTIVE PROD		651APG1357 HT600		L 53021C 89/04/08	1224T	608.	3.0	*	
0060895			TRANSCEIVER, RADIO MOTOROLA INC AUTOMOTIVE PROD		651APG1358 HT600		L 53021C 89/04/08	1224T	608.	3.0	*	
0061033			TRANSCEIVER, RADIO MOTOROLA INC AUTOMOTIVE PROD		428FPL0082 D43MJA7304BK		L 53021C 89/04/20	1224T	413.	3.0	*	
0061035			TRANSCEIVER, RADIO MOTOROLA INC AUTOMOTIVE PROD		428FPL0084 D43MJA7304BK		L 53021C 89/04/20	1224T	413.	3.0	*	
0061036			TRANSCEIVER, RADIO MOTOROLA INC AUTOMOTIVE PROD		428FPL0085 D43MJA7304BK		L 53021C 89/04/20	1224T	413.	3.0	*	
0137708			RADAR SET M P H INDUSTRIES INC		11237 K15		L 9807C 88/11/28	1224T	2,180.	3.0	*	
0138004			COMPOSING MACHINE MERLIN MACHINE CORP		512110 35-00		L 12476C 88/12/12	1228	1,526.	3.0	*	
0144063			RECORDER, CASSETTE, VIDEO SHARP ELECTRONICS CORP		313248 XA120		NAS 1 17222 87/11/10	1224T	640.	3.0	*	
0257320			PRINTER, ADP APPLE COMPUTER INC		0359419 M0310		L 8188C 88/09/08	1224T	441.	3.0	*	

NEW	OLD	E C N	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW Section
0281967			PRINTER, ADP INTERNATIONAL BUSINESS MACHINE	41-P9785 3287-002	L 80757B 85/05/01	1228 3,551.	3.0
0425720	189871		TYPEWRITER, ELECTRIC REMINGTON RAND OFFICE MACHINE	1474141 SR101ECF	L 297398 81/11/10	1224T 820.	3.0
0465032	167901		TYPEWRITER INTERNATIONAL BUSINESS MACHINE	2215955 895	L 91137 73/06/01	1224T 621.	3.0
0532024	181388		RADAR SET, HAND HELD KUSTOM QUALITY ELECTRONICS INC	N-2974 HR8	L 78508A 78/04/18	1224T 1,303.	3.0 *
0548204			TRANSCEIVER, RADIO MOTOROLA INC AUTOMOTIVE PROD	420AJS0228 H43SSU3140AN	L 73153B 84/10/04	1224T 2,034.	3.0 *
0548208			TRANSCEIVER, RADIO MOTOROLA INC AUTOMOTIVE PROD	420AJS0230 H43SSU3140AN	L 73153B 84/10/04	1224T 2,034.	3.0 *
0548223			TRANSCEIVER, RADIO MOTOROLA INC AUTOMOTIVE PROD	232263 H338BU3123AN(MT)	L 73153B 84/10/16	1224T 1,301.	3.0 *
0548224			TRANSCEIVER, RADIO MOTOROLA INC AUTOMOTIVE PROD	232259 H338BU3123AN(MT)	L 73153B 84/10/16	1224T 1,301.	3.0 *
0548227			TRANSCEIVER, RADIO MOTOROLA INC AUTOMOTIVE PROD	232260 H338BU3123AN(MT)	L 73153B 84/10/16	1224T 1,301.	3.0 *
0548228			TRANSCEIVER, RADIO MOTOROLA INC AUTOMOTIVE PROD	232262 H338BU3123AN(MT)	L 73153B 84/10/16	1224T 1,301.	3.0 *
0549455			CAMERA, STILL PICTURE STIK/STRIP INC	315176 124	L 68258B 84/05/22	1228 671.	3.0 *
0549670			CAMERA, STILL PICTURE STIK/STRIP INC	345264 124	L 68258B 84/05/11	1228 671.	3.0 *
0801753			RECEIVER, RADIO, BEEPER MOTOROLA COMMUNICATIONS GROUP	3488SS25TG A03CJC2468AA	L 21021D 92/09/10	1224T 227.	3.0

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NEW	E C N OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW Section
0802737		PISTOL, .357 CALIBER SMITH AND WESSON OF LEAR	BFJ2888 65-4	NAS 1 19150 93/02/03	1224T 274.	3.0
0848520		TRANSCIEVER, RADIO MOTOROLA COMMUNICATIONS GROUP	651APN5037 H43SVU7160N	L 59377C 89/07/25	1224T 608.	3.0 *
0848521		TRANSCIEVER, RADIO MOTOROLA COMMUNICATIONS GROUP	651APN5038 H43SVU7160N	L 59377C 89/07/25	1224T 608.	3.0 *
0848522		TRANSCIEVER, RADIO MOTOROLA COMMUNICATIONS GROUP	651APN5039 H43SVU7160N	L 59377C 89/07/25	1224T 608.	3.0 *
0848650		TRANSCIEVER, RADIO MOTOROLA COMMUNICATIONS GROUP	428FP50048 D43MJA7304K	L 58579C 89/08/04	1224T 413.	3.0 *
1085567		PRINTER, ADP INTERNATIONAL BUSINESS MACHINE	01-LH926 4224E2	L 93331C 91/05/17	1228 4,503.	3.0
1089736		SAFE MOSLER SAFE CO	7990307 7110-00-931-077	L 93588C 91/11/12	1224T 3,874.	3.0 *
0058052		COMPUTER, MICRO COMPUADD	30452 286	L 44722C 88/10/04	1229B 1,185.	3.0
0428510	177868	TYPEWRITER INTERNATIONAL BUSINESS MACHINE	3074333 895	L 45238A 76/06/09	1229B 893.	3.0
0802897		DRILL, HARDENED STEEL, SAFE LOCKMASTERS INC	NONE (VERIFIED) NONE (VERIFIED)	30050002 92/12/01	1229B 1,360.	3.0 *
1084415		DISPLAY UNIT COMPUADD	01102483 51089	L 91465C 91/03/06	1229B 400.	3.0
0058055		COMPUTER, MICRO COMPUADD	30002 286	L 45128C 88/10/04	1224T 1,105.	3.0
0142093		DISPLAY UNIT NEC INFORMATION SYSTEMS INC	72C08616C JC1401P3A	L 23653C 87/07/29	1224T 569.	3.0

NEW	OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW Section
1262668		PRINTER, ADP CANON INC	SJN38280 K1011A	L 51662D 94/07/21	1224T 285.	3.0
0847625		DESK MAYLINE CO INC	NONE 30J851C7	L 63762C 89/10/08	1163T 1,200.	4.5
1082215		PRINTER, ADP APPLE COMPUTER INC	CA102E48 M6000	L 14388D 92/05/12	1163T 3,200.	4.5
1257855		DISPLAY UNIT NEC AMERICA INC BROADCASTING	34C02525A JC2141UMA	L 38781D 93/09/15	1163T 2,472.	4.5
1261039		SCANNER, COMPUTER SEIKO EPSON CORP	5870007557 G530A	L 48841D 94/03/29	1163T 1,285.	4.5
1261912		COMPUTER, MICRO APPLE COMPUTER INC	FC40807F2D8 M2116	L 48855D 94/04/29	1163T 2,582.	4.5
0281354		TERMINAL, DATA PROCESSING INTERNATIONAL BUSINESS MACHINE	D2815 3180	L 79839B 85/03/25	1169 1,377.	1.12
1084888		DISPLAY UNIT APPLE COMPUTER INC	7018839 M0401	L 92597C 91/03/28	1195B 656.	2.7
1084870		COMPUTER, MICRO APPLE COMPUTER INC	F104831Q M5850(11CX)	L 92597C 91/03/28	1195B 2,217.	2.7
1085081		TERMINAL, DATA PROCESSING INTERNATIONAL BUSINESS MACHINE	23NW002/88AW588 3472-4	L 90873C 91/04/10	1206 1,279.	1.6.2
G075347		PRINTER/PLOTTER OCE BUSINESS SYSTEMS	51190893 CTP12G5232	L 75593C 90/05/30	1202 8,972.	4.5
G075348		CONTROLLER, PRINTER/PLOTTER OCE BUSINESS SYSTEMS	80217 984200-01	L 75593C 90/05/30	1202 4,619.	4.5
G075353		SCANNER, COMPUTER SHARP ELECTRONICS CORP	80100694 JX450	L 76461C 90/05/30	1202 5,351.	4.5

NEW	OLD	E C N	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW Section
G075886			PRINTER, ADP APPLE COMPUTER INC	CA00844F%M6000 M6000	L 76483C 90/08/18	1202 4,467.	4.5
0057407			COMPUTER, MICRO APPLE COMPUTER INC	F83248Z M5000	L 41835C 88/08/23	1202 4,568.	4.5
0057409			DISPLAY UNIT SONY CORP OF AMERICA	2007076 PCPC II (GDM195	L 41835C 88/08/23	1202 3,862.	4.5
0284397			COMPOSING MACHINE VARITRONIC SYSTEMS INC	507863 100	L 95727B 85/12/13	1202 1,542.	4.5
1425151			COMPUTER, MICRO APPLE COMPUTER INC	X8519082677 M4300	NAS 1 20008 95/05/25	1202 3,589.	4.5
0142801			COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	9011380 8580071(60)	L 23594C 87/08/20	1208 3,766.	1.0
0143427			PRINTER, ADP EPSON AMERICA INC	19014022 P88EA(LQ800)	L 26101C 87/09/21	1208 411.	1.0
0847577			DISPLAY UNIT PC'S LIMITED SEE DEL COMPUTERS VC2	90815697	L 64007C 89/10/10	1208 400.	1.0
1084922			COMPUTER, MICRO NORTHGATE COMPUTER SYSTEMS	220340 386	L 92225C 91/04/02	1208 3,412.	1.0
1425498			BOARD/COPIER, PRESENTATION BURROUGHS CORP OFFICE PRODUCTS	332605858 31171002	LX 95081 95/07/14	1208 1,500.	1.0
0803405			TRANSPORT, MAGNETIC TAPE GATEWAY 2000	286343TA JT20C4	L 48341D 94/04/28	1199 289.	1.2 *
0258505			PRINTER, ADP NIPPON ELECTRIC CO LTD	581001198 P7	L 3801C 86/06/08	1199 721.	1.2
0055418	182853		LATHE, DISC, BRAKE DRUM AMMCO TOOLS INC	65046 4100	L 87659A 79/03/29	1199 2,928.	1.2 *

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E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW Section
0058217	CHANGER, TIRE COATS CO INC (DISCONTINUED)	2507835 RC15A	L 45220C 88/09/28	1199 2,545.	1.2 *
0058533	COMPUTER, MICRO PC'S LIMITED SEE DEL COMPUTERS 310	008404 310	L 43789C 88/10/11	1199 4,591.	1.2
0058534	DISPLAY UNIT PC'S LIMITED SEE DEL COMPUTERS VC2	80710782 VC2	L 43789C 88/10/11	1199 400.	1.2
0061833	GENERATOR, GASOLINE, PORTABLE HONDA MOTOR CO LTD	GC04-1286000 EM3500X	L 63807C 89/10/04	1199 1,231.	1.2 *
0143199	TERMINAL, DATA PROCESSING TEXAS INSTRUMENT DIGITAL SYS	3870370114 703KSR	NAS 1 18150 87/10/01	1199 680.	1.2
0280195	ANALYZER, AUTOMOTIVE BEAR AUTOMOTIVE INC	12D288 40-850	L 78248B 85/02/08	1199 16,225.	1.2 *
0282859	CONTAINER, SHIPPING UNKNOWN (VERIFIED)	287-312-6 8FTX8FTX20FT	L 87801B 85/05/25	1199 1,000.	1.2 *
0282899	COMPRESSOR, AIR SAMBORN MFG CO	F1750867 11GE22-30H	L 88804B 85/07/05	1199 1,460.	1.2 *
0283910	BALANCER, VEHICLE WHEEL HOFFMANN CORP	85020189 1200	L 90778B 85/08/30	1199 3,316.	1.2 *
0423131 167461	EMBOSSING MACHINE PITNEY-BOWES INC	1198 7998	L 83889 75/07/14	1199 1,264.	1.2 *
0429888 195956	CALCULATOR, ELECTRONIC CANNON INSTRUMENT CO	721864 CP1216D	L 57541B 83/08/31	1199 260.	1.2
0431035 180242	TYPEWRITER, ELECTRIC REMINGTON RAND OFFICE MACHINE	2160-11 SR101ECF	L 69877A 78/01/16	1199 734.	1.2
0470678 179141	TRANSCEIVER, RADIO MOTOROLA INC AUTOMOTIVE PROD	T22Z8H H43AAU1120N	L 59796A 77/05/08	1199 1,058.	1.2

NEW	OLD	E C N	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW Section
0470883	192498		LIFT, VEHICLE WALKER DIV BUTLER MFG	L892J27112 93892	L 50821B 83/03/23	1199 1,651.	1.2 *
0470710	167300		WELDER, ELECTRIC LINCOLN ELECTRIC CO	A-714730 SA200F163	0L92884 73/05/01	1199 1,225.	1.2 *
0529635	180897		TRANSCEIVER, RADIO MOTOROLA INC AUTOMOTIVE PROD	278ACC4197 H43AAU1120N	L 75265A 78/05/04	1199 1,058.	1.2
0532170			PRESS, HYDRAULIC JET EQUIPMENT & TOOLS	NONE HP35	L 9575C 86/10/02	1199 1,550.	1.2 *
0547892			PRINTER, ADP EPSON AMERICA INC	024726 LQ1500	L 74078B 84/10/04	1199 1,422.	1.2
0549720			LIFT, VEHICLE GRAY AUTOMOTIVE PRODUCTS	NONE TNT550	L 65663B 84/04/04	1199 1,285.	1.2 *
0549721			LIFT, VEHICLE GRAY AUTOMOTIVE PRODUCTS	NONE TNT550	L 65663B 84/04/04	1199 1,285.	1.2 *
0551002			PRINTER, ADP EPSON AMERICA INC	071751 P10FA(FX100)	NAS 1 16500 85/02/28	1199 192.	1.2
0801265			TELEPHONE, AUTOMOBILE MOTOROLA INC	472EQY391 F09LFD8458CG	L 5469D 91/10/24	1199 217.	1.2
0801266			TELEPHONE, AUTOMOBILE MOTOROLA INC	472EQY414 F09LFD8458CG	L 5469D 91/10/24	1199 217.	1.2
0803237			RECEIVER, RADIO, BEEPER MOTOROLA INC AUTOMOTIVE PROD	3378UC233F A03EBB7468AA	L 45317D 94/02/24	1199 296.	1.2
0803704			TRANSCEIVER, RADIO MOTOROLA INC AUTOMOTIVE PROD	402AUL6225 HO1KDC9AA1AN	L 40808D 94/08/24	1206T 559.	1.2
1087202			PRINTER, ADP MATSUSHITA ELEC INDUS CO	1EMATJ92055 KX-P1624	L 00298D 91/07/30	1199 379.	1.2

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1088580		TESTER, HEADLIGHT DOVER CORP ROTARY LIFT DIV	801 WX45A	L 2567D 91/09/19	1199 1,000.	1.2 *
1158328		DISPLAY UNIT GATEWAY 2000	TB9D25535 PMV1448NI	L 21220D 92/10/15	1199 400.	1.2
1158330		COMPUTER, MICRO GATEWAY 2000	0771420 SLIMLINE	L 21220D 92/10/15	1199 1,040.	1.2
1158343		MACHINE, FUEL INJECTION INJECTORTEST	NONE IJ3	L 23769D 92/10/23	1199 1,695.	1.2 *
1158344		SYSTEM, INTAKE CLEANING INJECTORTEST	9210001 IC700	L 23769D 92/10/23	1199 1,704.	1.2 *
1186598		FACSIMILE SET HEWLETT-PACKARD CO	3124J09528 C1740A	LX 94012 94/02/23	1237T 907.	1.2
1255770		RECYCLING UNIT, ANTIFREEZE HI-TECH INDUSTRIES INC	NONE NONE	L 33495D 93/08/07	1199 1,696.	1.2 *
1258432		CHARGER, BATTERY SNAP-ON TOOLS CORP	18933001 MT1560B	L 34751D 93/07/23	1199 2,000.	1.2 *
1258464		WELDER, ELECTRIC MILLER ELECTRIC MFG CO	KD410824 MILLERMATIC250	L 36304D 93/07/23	1199 2,147.	1.2 *
1257252		WASHER, PRESSURE BETTER ENGINEERING MFG INC	9886 IMPULSE	L 36771D 93/08/23	1199 3,146.	1.2 *
1257253		WASHER, PRESSURE BETTER ENGINEERING MFG INC	9885 200P	L 36771D 93/08/23	1199 8,546.	1.2 *
1258503		GENERATOR, GASOLINE, PORTABLE HONDA MOTOR CO LTD	1085169 ES6500	L 41004D 93/10/12	1203 2,849.	1.2 *
1258505		GENERATOR, GASOLINE, PORTABLE HONDA MOTOR CO LTD	1085171 ES5500	L 41004D 93/10/12	1203 2,849.	1.2 *

E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW Section
1258668	DISPLAY UNIT GATEWAY 2000	TB1833032528 CS1024NI2G	L 37751D 93/10/21	1199 400.	1.2
1258670	COMPUTER, MICRO GATEWAY 2000	1830918 MINIDESKTOP	L 37751D 93/10/21	1199 1,760.	1.2
1280903	GENERATOR, GASOLINE, PORTABLE HONDA MOTOR CO LTD	3109485 EB3500 XK1	NAS 1 19150 94/02/23	1199 1,375.	1.2 *
1261883	COMPUTER, MICRO GATEWAY 2000	2184733 MINI DESKTOP	L 48341D 94/04/28	1199 1,410.	1.2
1261886	DISPLAY UNIT GATEWAY 2000	TB1834071884 CS1024NI2G	L 48341D 94/04/28	1199 400.	1.2
1422482	TRANSMITTER, RADIO, BASE STATI MOTOROLA INC	740CUN7772 L1475A	L 55418A 94/10/19	1238 509.	1.2
1425087	CART, SECURITY TECHNO PRODUCTS INC.	NONE (VERIFIED) C120	LX 85046 95/05/23	1199 1,051.	1.2
0142207	TERMINAL, DATA PROCESSING INTERNATIONAL BUSINESS MACHINE	18332 6457150(3192)	L 23602C 87/08/03	1213 847.	3.0
0426316 192380	TYPEWRITER INTERNATIONAL BUSINESS MACHINE	4651498 6705	L 42595B 82/12/30	1213 670.	3.0
1158257	DISPLAY UNIT GATEWAY 2000	T88D30026 PMV1448NI	L 24286D 92/10/14	1206T 400.	1.6.3
1158258	COMPUTER, MICRO GATEWAY 2000	0780793 SLIMLINE	L 24286D 92/10/14	1206T 1,140.	1.6.3
1258648	PRINTER, ADP CANON USA INC	SGY76391 BJC200	L 38414D 93/08/10	1206T 319.	1.6.3
G073982	DISK DRIVE UNIT OMEGA	425009006 B244X-ADLS	L 71818C 90/03/27	643 1,931.	4.5

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0802948		DISK DRIVE UNIT FUJITSU LTD	527638 M2684ESA	L 39240D 93/10/25	643 1,112.	4.5
0803278		DISK DRIVE UNIT IOMEGA	JN54040025 B2150A-UNI	L 44978D 94/02/22	643 948.	4.5
1085414		PRINTER, ADP QMS INC	00007692 100/301A(CSC140	L 91653C 91/05/03	643 10,388.	4.5
1088484		COMPUTER, MICRO APPLE COMPUTER INC	F3135M8FC40 M552B	L 2077D 91/10/15	643 5,200.	4.5
1088485		DISPLAY UNIT RASTEROPS CORP	002450 CM2086A3UX	L 2077D 91/10/15	643 2,828.	4.5
1089256		SCANNER, COMPUTER ABATON TECHNOLOGY	14100004 EX002286MD	L 2077D 91/10/15	643 969.	4.5
1255205		PRINTER, ADP KODAK CANADA LTD	14656012 XL7700	L 30552D 93/05/27	643 15,060.	4.5
0056542		TYPEWRITER, ELECTRIC MATSUSHITA ELEC INDUS CO	8EM29816851 KX-E400	L 40051C 88/07/07	1130T 385.	2.8
0059770		CAMERA, MICROFILM EASTMAN KODAK CO	53609 RV3	L 44895C 88/12/19	1130T 1,904.	2.8
0143460		READER/PRINTER, MICROFICHE CANON USA MICROGRAPHICS DIV	33105643 PC-P80	L 26305C 87/09/22	1130T 4,228.	2.8
0259802		COMPOSING MACHINE KROY INC F-GRAPHIC SYS DIV	29343 80K	L 8806C 86/08/22	1130T 1,458.	2.8
0282188		CAMERA, MICROFILM EASTMAN KODAK CO	52131 RV3	L 80777B 85/05/28	1130T 3,886.	2.8
0282860		CONTAINER, SHIPPING UNKNOWN (VERIFIED)	267-020-9 8FTX8FTX20FT	L 87801B 85/05/25	1130T 1,000.	2.8

E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW Section
0283220	READER/PRINTER, MICROFILM MINN MINING & MFG	312018 2436AS	L 884338 85/07/25	1130T 32,200.	2.8
0410319 164989	TYPEWRITER INTERNATIONAL BUSINESS MACHINE	2229175 895	L 98871 73/09/01	1130T 653.	2.8
0425962 181805	READER/FILLER, MICROFICHE BELL & HOWELL CO	182223 ABR400	L 82749A 78/08/18	1130T 1,847.	2.8
0425963 195298	CARD MOUNTER MINN MINING & MFG ADHESIVES	187425 39DA	L 55132B 83/07/01	1130T 8,979.	2.8
0425964 183170	PROCESSOR, MICROFORM BELL & HOWELL CO	468573 ABR505	L 82749A 78/10/12	1130T 2,823.	2.8
0425965 181874	PROCESSOR, MICROFORM BELL & HOWELL CO	409215 ABR504	L 82749A 78/10/12	1130T 2,444.	2.8
0425969 182810	VIEWER, STILL PICTURE BELL & HOWELL CO	198946 AII	L 82749A 79/01/23	1130T 2,223.	2.8
0425983 182414	DENSITOMETER MACBETH DIV OF KOLLMORGEN CORP	1882A TD528	L 88291A 79/01/04	1130T 2,240.	2.8
0425984 182809	CAMERA, STILL PICTURE BELL & HOWELL CO	214136 101340	L 82749A 79/01/23	1130T 5,060.	2.8
0426325 192395	TYPEWRITER INTERNATIONAL BUSINESS MACHINE	4651436 8705	L 42595B 82/12/30	1130T 870.	2.8
0482254 188046	PRINTER/PLOTTER PRINTRONIX INC	A18993 P300	NAS 1 18400 81/02/25	1130T 8,500.	2.8
G078655	COMPUTER, MICRO APPLE COMPUTER INC	F103709M M5780	L 84081C 90/10/09	1195C 4,250.	2.7
G079354	PRINTER, ADP APPLE COMPUTER INC	181800249 A8M0340	L 84475C 90/09/26	1195C 1,015.	2.7

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0062102		DISPLAY UNIT SONY CORP	2017471 GDM1852PCPC	L 54702C 89/05/18	1195C 2,826.	2.7
0142074		COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	9011819 8580071(60)	L 22608C 87/07/27	1194 4,112.	2.7
1269504		PRINTER, ADP SEIKO EPSON CORP	1DS0123408 L180A	NAS 1 19150 94/01/10	1224T 700.	Contract Manager
0055127		DISPLAY UNIT MITSUBISHI ELECTRIC CORP	U141004228 XC1410C	L 29738C 88/04/27	1224T 489.	Contract Manager
0056989		COMPUTER, MICRO DELL COMPUTER CORP F-PC'S LTD	26730 SYS200	L 41717C 88/07/29	1224T 3,258.	Contract Manager
0140741		PRINTER, ADP NEC INFORMATION SYSTEMS INC	581137931 PINWRITER P7	L 19663C 87/05/11	1224T 627.	Contract Manager
0259317		RECEIVER, RADIO MOTOROLA INC AUTOMOTIVE PROD	259AFQ2009 A03FNC2468A	LX 88061 86/08/25	1224T 306.	Contract Manager
1255647		COMPUTER, MICRO COMPAQ COMPUTER CORP	3317HCG30159 2820A	L 31340D 93/05/25	1208 1,583.	1.13
G075027		RECEIVER, TELEVISION SONY CORP	2017083 CVM1271	L 80411C 90/08/09	1245 783.	1.13
G077744		COMPUTER, MICRO GATEWAY 2000	96252 AF224R	L 79088C 90/10/09	1224T 2,000.	1.13
G079334		DISPLAY UNIT GATEWAY 2000	T9300912 PMV14VC+	L 79088C 90/10/09	1224T 420.	1.13
0035347		CAMERA, B/W CCD WATEC AMERICA CORP	43884 WAT902	NAS 1 20008 95/03/14	1245 2,485.	1.13 *
0059487		THREAD GAGING SYSTEM JOHNSON GAGE CO	NONE 900	L 53518C 88/04/04	1245 2,335.	1.13 *

NEW	E C N OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW Section	*
0283400		RECORDER, TAPE, VIDEO SONY CORP	258211 V05850	L 89457B 85/07/31	1245 5,800.	1.13	*
0424831	139488	MICROSCOPE UNITRON INSTRUMENTS INC	730 DMRE	L 1881 87/03/01	1245 593.	1.13	*
0425388	170141	MICROSCOPE AMERICAN OPTICAL CO	NONE 59M	L285242 74/02/01	1245 547.	1.13	*
0428348	188494	SCALE, PLATFORM, DIGITAL COLT IND FAIRBANKS MORSE DIV	G895828TN H80-3007	L 27051B 81/07/28	1245 2,084.	1.13	*
0533569		PLOTTER, GRAPHICS HEWLETT-PACKARD CO	2325A82973 7475A	L 78841B 84/11/16	1245 1,345.	1.13	*
0802984		SCANNER, HAND HELD LOGITECH INC	LU499202234 258	NAS 1 19150 93/10/13	1245 175.	1.13	*
0803480		EXTENSOMETER, BOLT TESTING TINIUS OLSEN TESTING MACHINE	184542 SB200	NAS 1 19150 92/05/31	1245 3,495.	1.13	*
1091881		TESTER, HARDNESS NEWAGE INDUSTRIES INC	91818 NI100C	NAS 1 19150 93/01/11	1245 7,250.	1.13	*
1091882		SURFACE PLATE, GRANITE OTTAVINO A CORP	30188 NONE	NAS 1 19150 93/01/11	1245 3,959.	1.13	*
1091883		POLISHING/GRINDING MACHINE BUEHLER LTD	451-E3G-1284 48-1750-180	NAS 1 19150 93/01/11	1245 5,918.	1.13	*
1091884		SPECIMEN MOUNT PRESS BUEHLER LTD	453-PNN-01975 20-1380-115	NAS 1 19150 93/01/11	1245 2,965.	1.13	*
1091885		ABRASION CUTTER BUEHLER LTD	441MSAC037 95C1820-280	NAS 1 19150 93/01/11	1245 9,720.	1.13	*
1091886		X-RAY ANALYZER PHILIPS ELECTRONIC INSTRUMENTS	HX858-01 PV8814	NAS 1 19150 93/01/12	1245 18,000.	1.13	*

NEW	OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW Section
1091701		PLOTTER, GRAPHICS HEWLETT-PACKARD CO	2807V86568 PV9258	NAS 1 19150 93/01/12	1245 2,380.	1.13 *
1091703		DISPLAY UNIT TATUNG CO	90180288 CM1498T	NAS 1-19150 92/01/08	1245 500.	1.13
1091704		COMPUTER, MICRO ADVANCED LOGIC RESEARCH INC	192285 4D	NAS 1 19150 93/01/11	1245 3,284.	1.13
1091705		PRINTER, ADP HEWLETT-PACKARD CO	3126A83878 LASERJETIII	NAS 1 19150 93/01/11	1245 1,558.	1.13
1258204		MARKER/MEASURING SYSTEM, VIDEO BOECKELER INSTRU DIV OF IKL	4620K VIA150K	32280008 93/08/27	1245 3,495.	1.13 *
1258707		TESTER TINIUS OLSEN TESTING MACHINE	NONE (VERIFIED) NONE (VERIFIED)	NAS 1 19150 92/05/31	1245 23,025.	1.13 *
1258708		RECORDER, X-Y TINIUS OLSEN TESTING MACHINE	11483 AD	NAS 1 19150 92/05/31	1245 3,105.	1.13 *
1258709		READOUT, DIGITAL TINIUS OLSEN TESTING MACHINE	NONE (VERIFIED) 290	NAS 1 19150 92/05/31	1245 1,240.	1.13 *
1258710		COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	23-BABWS 8535-043	NAS 1 19150 93/03/24	1245 7,000.	1.13
1258712		DISPLAY UNIT INTERNATIONAL BUSINESS MACHINE	72-4026561 8512-001	NAS 1 19150 93/03/24	1245 2,000.	1.13
1258713		PRINTER, ADP OKIDATA CORP	201C0852730 GE5253A	NAS 1 19150 93/03/24	1245 1,000.	1.13
1258714		MULTIMETER, DIGITAL FLUKE JOHN MFG CO INC	5381038 8840A	30050003 92/12/08	1245 1,085.	1.13 *
1258715		OSCILLOSCOPE, PORTABLE PRO-TEK	211824 P2520	NAS 1 19150 92/12/08	1245 489.	1.13 *

E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW Section	*
1258716	CAMERA, STILL PICTURE POLAROID CORP	8A513738446 SLR805SE	NAS 1 19150 93/10/22	1245 100.	1.13	*
1258717	TESTER, HARDNESS SHIMADZU SEISAKUSHO	3009888 HMV2000	NAS 1 19150 93/10/22	1245 14,700.	1.13	*
1258720	RECORDER, CASSETTE, VIDEO EMERSON ELEC F-BORG-WARNER CTL	161-30210724 VCR3001	NAS 1 19150 93/09/30	1245 160.	1.13	*
1258721	WATER FILTERING SYSTEM MAGNAFLUX CORP	EPT9150223 519719	NAS 1 19150 94/03/24	1245 5,800.	1.13	*
1258722	MULTIMETER, DIGITAL BECKMAN INDUSTRIAL CORP	11224028 HD110T	NAS 1 19150 93/11/01	1245 229.	1.13	*
1258723	ZYGLO PENETRANT INSP UNIT MAGNAFLUX CORP	92006 ZA28W	NAS 1 19150 92/02/28	1245 9,850.	1.13	*
1259119	DISPLAY UNIT SONY CORP	5028383 CPD1730	NAS 1 19150 93/11/24	1245 1,000.	1.13	*
1259120	ANALYZER EDAX INT'L F-NUCLEAR DIODES	HX388/01 DX4	NAS 1 19150 93/11/24	1245 11,870.	1.13	*
1259121	PRINTER, ADP HEWLETT-PACKARD CO	3306504286 550C	NAS 1 19150 93/11/24	1245 500.	1.13	*
1260142	CLEANER, ULTRASONIC BUEHLER LTD	455-B5C-00240 751930115	NAS 1 19150 94/03/24	1245 1,080.	1.13	*
1260143	POLISHING/GRINDING MACHINE BUEHLER LTD	460-E3G-1516 48-1750-160	NAS 1 19150 92/06/30	1245 6,385.	1.13	*
1260189	METALLOGRAPH UNITRON INSTRUMENTS INC	NMR-1017 VERSAMET3	22590001 92/10/01	1245 11,845.	1.13	*
1260190	CAMERA, TELEVISION COHU INC ELECTR DV F-KIN TEL	188758 8215-2000/0000	22590001 92/10/01	1245 1,260.	1.13	*

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1260191		MICROSCOPE, STEREO UNITRON INSTRUMENTS INC	921531 Z8T	22590001 92/10/01	1245 5,000.	1.13	*
1260192		PRINTER, VIDEO SONY CORP	14328 UP3000	22590001 92/10/01	1245 3,895.	1.13	*
1261094		CABINET, MEDICAL BLICKMAN S INC CHANGED TO BLIC	NONE (VERIFIED) NONE (VERIFIED)	LX 94001 94/03/31	1245 1,290.	1.13	*
1261085		CABINET, MEDICAL BLICKMAN S INC CHANGED TO BLIC	NONE (VERIFIED) NONE (VERIFIED)	LX 94001 94/03/31	1245 1,290.	1.13	*
1262314		LATHE, JEWELERS LEVIN LOUIS AND SON INC	920202-3 1212-02	LX 94003 94/06/15	1245 4,208.	1.13	*
1422868		PRINTER, ADP HEWLETT-PACKARD CO	USCC153058 C2003A	NAS 1 19150 94/11/15	1245 642.	1.13	*
1422869		COMPUTER, MICRO PC EXPRESS	214424 NONE (VERIFIED)	NAS 1 19150 94/11/15	1245 3,000.	1.13	*
1422870		STAND, ELECTRONIC APEIRON INC	101-1194-001 LTMS-SP/SPI	NAS 1 19150 94/11/15	1245 2,000.	1.13	*
1422871		DISPLAY UNIT CTX INTL	K48-40601531 CVP5468A	NAS 1 19150 94/11/15	1245 625.	1.13	*
1422872		LASER APEIRON INC	101-1194-001 LTMS-SP/SPI	NAS 1 19150 94/11/15	1245 90,852.	1.13	*
1423152		FLARING MACHINE OLSEN MFG CO	1518 50P	LX 94045 94/12/05	1245 1,862.	1.13	*
1424323		COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	23WVG03 K50	NAS 1 20006 95/03/14	1245 3,100.	1.13	*
1424324		DISPLAY UNIT COMPU DYNE	1240809341 MD141V	NAS 1 20006 95/03/14	1245 400.	1.13	*

NEW	E C N OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW Section
1425241		SANDER, BELT BUEHLER LTD	497NDMT1517 16-1280-180	NAS 1 19150 95/06/06	1245 4,980.	1.13 *
0056722		DISPLAY UNIT APPLE COMPUTER INC	5098671 M0401	L 46123C 88/10/28	1195C 714.	2.7
0426328	192389	TYPEWRITER INTERNATIONAL BUSINESS MACHINE	4651588 6705	L 42595B 82/12/30	1195C 670.	2.7
1087209		COMPUTER, MICRO APPLE COMPUTER INC	F3039N12 M5840	L 1049D 91/08/09	1195C 2,500.	2.7
0062075		TERMINAL, DATA PROCESSING INTERNATIONAL BUSINESS MACHINE	88AB283 6457150(3192)	L 54717C 89/05/17	1206 842.	1.10
0803333		TABLET, DIGITIZING WACOM PRODUCTS INC	3K1J08078-00 UD0608A	L 45937D 94/03/15	1183T 285.	4.5
1255642		DISPLAY UNIT NEC AMERICA INC BROADCASTING	34L16473B JC1741UMA	L 34086D 93/05/26	1183T 1,279.	4.5
1261682		COMPUTER, MICRO APPLE COMPUTER INC	FC4090812D8 M2118	L 48955D 94/04/29	1183T 2,582.	4.5
0143363		DISPLAY UNIT APPLE COMPUTER INC	5002013 M0400	L 25338C 87/09/15	1183 295.	4.1.4
1084464		COMPUTER, MINI SUN MICROSYSTEMS INC	043G0695 4/20FMB	L 91471C 91/03/11	1183 4,353.	4.1.4
1157152		WORK STATION, OFFICE CENTER CORE INC	NONE 2417A	L 20271D 92/09/23	1183 2,108.	4.1.4
0058058		PRINTER, ADP EPSON AMERICA INC	11099974 P70RA	L 45128C 88/10/04	1206 300.	1.8.1
0429652		CALCULATOR, ELECTRONIC CANNON INSTRUMENT CO	721971 CP1216D	L 57541B 84/02/24	1206 260.	1.8.1

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1084264			DISPLAY UNIT COMPUADD	01010970 51086	L 91159C 91/02/28	1208 418.	1.8.1
1084414			COMPUTER, MICRO COMPUADD	380894 A000(325)	L 91485C 91/03/06	1208 1,666.	1.8.1
0282638			READER/PRINTER, MICROFICHE CANON USA MICROGRAPHICS DIV	53106205 PC70	L 86329B 85/06/14	1194 2,678.	4.2 *
1156414			WORK STATION, OFFICE CENTER CORE INC	NONE 2417A	L 20271D 92/09/23	1183 2,108.	4.1.4
1255672			COMPUTER, MICRO SUN MICROSYSTEMS INC	035F0764 147B	L 33573D 93/05/24	1183 2,545.	4.1.4
1255673			DISPLAY UNIT SONY CORP	9241DY0115 GDM1662B	L 33573D 93/05/24	1195B 1,250.	2.5
0141601			COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	7290792 5170-339	L 21524C 87/06/22	1208 3,952.	1.8.4
0220277			DISPLAY UNIT INTERNATIONAL BUSINESS MACHINE	104040 5154-001	L 95033B 85/12/18	1208 577.	1.8.4
0403636	403636		PRINTER, ADP INTEGRAL DATA SYSTEMS INC	025198 PRISM132	MISC HQ 10 83/09/27	1208 1,410.	1.8.4
0058051			COMPUTER, MICRO COMPUADD	30453 286	L 44722C 88/10/04	1240 1,165.	1.9.2
0142095			DISPLAY UNIT NEC INFORMATION SYSTEMS INC	73H14485A JC1401P3A	L 23653C 87/07/28	1240 589.	1.9.2
0282728			PRINTER, ADP HEWLETT-PACKARD CO	2424J80333 2886A	L 87103B 85/06/25	1240 2,308.	1.9.2
0425709	188712		TRANSCEIVER, RADIO MOTOROLA INC AUTOMOTIVE PROD	278AFE3094 H43AAU1110BN	L 22003B 81/04/02	1240 1,265.	1.9.2

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0847013	PRINTER, ADP EPSON AMERICA INC	50472 LQ1050	L 61866C 89/08/29	1240 749.	1.9.2
1180189	PRINTER, ADP, LABEL SEIKO INSTRUMENTS USA	I9428750412 SLP1000P	L 25791D 93/02/19	1240 225.	1.9.2
G075508	COMPUTER, MICRO APPLE COMPUTER INC	F10187X1M5815 M5650	L 75884C 90/08/01	1195C 4,142.	2.7
0058718	DISPLAY UNIT APPLE COMPUTER INC	5098878 M0401	L 46123C 88/10/28	1185C 714.	2.7
0281734	TYPEWRITER INTERNATIONAL BUSINESS MACHINE	6191658 6705B01	L 83532B 85/04/30	1185C 575.	2.7
0052772	DISPLAY UNIT MITSUBISHI ELECTRIC CORP	4324743 XC1430C	NAS 1 18588 88/08/05	1208 500.	1.8.2
0055517	DISPLAY UNIT INTERNATIONAL BUSINESS MACHINE	204186 5154-001	L 9288C 86/11/14	1208 552.	1.8.2
0058057	PRINTER, ADP EPSON AMERICA INC	1108981 P70RA	L 45128C 88/10/04	1208 300.	1.8.2
0058213	PRINTER, ADP EPSON AMERICA INC	0011119050 LX800	NAS 1 18150 88/08/30	1208 228.	1.8.2
0259862	COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	7078066 5170	L 5264C 86/07/31	1208 4,629.	1.8.2
0282083	CALCULATOR, ELECTRONIC CANNON INSTRUMENT CO	713448 CP1218D	L 84705B 85/05/09	1208 211.	1.8.2
0802027	DISK DRIVE UNIT SONY CORP	819129 CDJ6251	80330122830 93/03/23	1208 599.	1.8.2
0802233	DISK DRIVE UNIT SONY CORP	812414 CDJ6251A	80330130840 93/05/28	1208 592.	1.8.2

NEW	E C N OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW Section	*
0848315		COMPUTER, MICRO EVERGREEN WEIGH INC	609218 EX02801C00	L 63369C 89/10/27	1208 6,205.	1.8.2	
0141636		RECEIVER, RADIO MOTOROLA COMMUNICATIONS GROUP	413BML0840 A03TNC2488C	L 19788C 87/06/23	1175 319.	1.10	
0141635		RECEIVER, RADIO MOTOROLA COMMUNICATIONS GROUP	413BML0839 A03TNC2488C	L 19788C 87/06/23	1169 319.	1.12	
G077421		STAND, COPY CAMERA BENCHER INC	NONE M3	L 81593C 90/06/30	1145 1,799.	4.6	*
G078268		MONITOR, TELEVISION SONY CORP	2010833-3 PVM1342Q	L 83090C 90/11/16	1145 1,016.	4.6	*
0019675		RECEIVER, WIRELESS VEGA ELECTRONICS	2616 QR1	NAS 1 14360 87/10/16	1201T 537.	4.6	*
0019680		RECEIVER, WIRELESS VEGA ELECTRONICS	3001 QR1	NAS 1 14360 87/10/16	1201T 537.	4.6	*
0019686		TRANSMITTER, RADIO(WIRELESS) VEGA ELECTRONICS	2845 QT1	NAS 1 14360 87/10/16	1201T 485.	4.6	*
0019688		TRANSMITTER, RADIO(WIRELESS) VEGA ELECTRONICS	2272 QT1	NAS 1 14360 87/10/16	1201T 485.	4.6	*
0021023		RECORDER-REPRODUCER SET, SOUND ANPEX CORP F-INVAR ELECTR CORP	50078 CVR35	L 62125C 89/10/06	1201T 13,000.	4.6	*
0021029		CAMERA, TELEVISION SONY CORP	10718 BVW550	L 64037C 88/10/26	1201T 25,805.	4.6	*
0021599		CAMERA, TELEVISION, COLOR J V C NIVICO VICTOR CO LTD	14550583 KY17U	L 98052C 91/06/26	1145 4,456.	4.6	*
0053240		CAMERA, TELEVISION, COLOR SONY CORP	227117 CCD-V110	L 26994C 88/01/14	1201T 1,620.	4.6	*

E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW Section
0055595	TRANSMITTER, RADIO VEGA ELECTRONICS	4689 77C	L 37810C 88/05/24	1201T 865.	4.6 *
0055596	RECEIVER, RADIO VEGA ELECTRONICS	5637 67B	L 37810C 88/05/24	1145 1,230.	4.6 *
0061563	RECORDER, CASSETTE, VIDEO AMPEX CORP F-INVAR ELECTR CORP	10508 C8R35	L 56397C 89/07/26	1201T 9,782.	4.6 *
0061564	CAMERA AMPEX CORP F-INVAR ELECTR CORP	50031 CVC50	L 56397C 89/07/26	1201T 20,000.	4.6 *
0061565	RECORDER-REPRODUCER SET, SOUND AMPEX CORP F-INVAR ELECTR CORP	50148 CVR5	L 56397C 89/07/26	1145 5,826.	4.6 *
0061566	LENS, ZOOM FUJINON INC	760275 14X	L 56397C 89/07/26	1201T 5,336.	4.6 *
0144121	LENS, ZOOM FUJINON INC	316337 A12X9B	NAS 1 14360 87/10/16	1145 1,098.	4.6 *
0472660 181697	RECORDER, TAPE, AUDIO FIDELITY MFG CO	261310 C105SUPERSCOPE	L 82375A 78/07/31	1201T 252.	4.6 *
0801275	LENS, CAMERA, STILL PICTURE NIKON INC F-EHRENRIECH PHOTO-	600058 TV-NIKKOR	L 2416D 91/10/25	1201T 9,855.	4.6 *
0801689	REMOTE CONTROL NIKON INC	29000 TZ-D2	L 22553D 92/10/06	1201T 1,804.	4.6 *
0801896	LENS, ZOOM, MOTORIZED CANON CAMERA CO INC	22690 J14X8.5B	MISC-MARITA 92/11/12	1201T 15,000.	4.6 *
1086188	MONITOR, TELEVISION SONY CORP	5019444-D PVM8020	L 96609C 91/08/25	1201T 570.	4.6 *
1086189	MONITOR, TELEVISION SONY CORP	5018445-E PVM8020	L 96609C 91/08/25	1201T 570.	4.6 *

E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW Section
1087728	RECORDER, CASSETTE, VIDEO MATSUSHITA ELEC INDUS CO	F1MD00471 AG2510	L 2394D 91/09/10	1201T 420.	4.6 *
1088165	CHARGER, BATTERY GENERAL RESEARCH LABORATORIES	021475 8000SM	L 2581D 91/09/18	1201T 1,590.	4.6 *
1088632	TRIPPOD, CAMERA VINTEN W LTD	2731-10159 20VISION	L 2413D 91/10/01	1201T 5,600.	4.6 *
1156096	MONITOR, TELEVISION SONY CORP	2020434 PMV1342Q	L 18886D 92/08/07	1145 891.	4.6 *
1254670	CAMERA, RECORDING, VIDEO SONY CORP	11302 EVM300	L 31635D 93/04/20	1201T 6,084.	4.6 *
G078652	WORK STATION, OFFICE CENTER CORE INC	NONE NONE	L 82632C 90/11/03	1183 2,048.	4.1.5
1084480	COMPUTER, MINI SUN MICROSYSTEMS INC	043G0090 4/20FM8	L 91471C 91/03/11	1183 4,353.	4.1.5
1284279	LASER SCANNER, DIGITAL, DATA HAND HELD PRODUCTS INC	LWH/10759 NONE (VERIFIED)	L 53233D 94/09/30	1206 2,500.	1.11
0052578	COMPUTER, MICRO COMPAQ COMPUTER CORP	4743AJ5B0200 2570	L 24124C 87/11/02	1206 4,544.	1.11
0282745	CALCULATOR, ELECTRONIC SHARP ELECTRONICS CORP	58017465 CS2880	L 88427B 85/06/26	1206 167.	1.11
0423121 182231	SCALE, PLATFORM, DIGITAL GARLOCK OF CANADA F-COLT	G835941FT/G8382 22-6107/90-7300	L 88538A 78/11/08	1206 4,697.	1.11 *
0803860	TRANSPORT, MAGNETIC TAPE COLORADO MEMORY SYSTEM INC	C0973630A JT20C4	L 51672D 94/07/22	1206 299.	1.11
0848316	DISPLAY UNIT PRINCETON GRAPHIC SYSTEMS	TW009100922 ULTRA16	L 83368C 89/10/27	1206 845.	1.11

E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW	
						Section
1087703	TYPEWRITER INTERNATIONAL BUSINESS MACHINE	11-1170327 WHEELWRITER 15	L 1584D 91/09/06	1208	577.	1.11
1082689	PRINTER, ADP HEWLETT-PACKARD CO	3220A21915 C2108A500	L 18550D 92/06/24	1208	382.	1.11
1257854	DISPLAY UNIT NEC AMERICA INC BROADCASTING	37L239698 JC1741UMA	L 38781D 93/08/15	1163T	1,350.	4.5
1259262	SCANNER, COMPUTER EPSON AMERICA INC	567002827 G530A	L 42590D 93/12/22	1163T	1,210.	4.5
1261894	COMPUTER, MICRO APPLE COMPUTER INC	FC40907J2D8 M2118	L 48955D 94/04/29	1163T	2,582.	4.5

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1262564			COMPUTER, MICRO APPLE COMPUTER INC	CK4171631HO M1688	L 4888 1D 94/06/30	1250T 5,388.	4.5
1262565			DISPLAY UNIT NEC TECHNOLOGIES INC DIV OF NE	4552244LR JC1731VMA3	L 4888 1D 94/06/30	1250T 1,042.	4.5
1262566			DISK DRIVE UNIT SONY CORP	810524 RMQ-S350	L 4888 1D 94/06/30	1250T 1,251.	4.5
1262703			PRINTER, ADP QMS INC	Q0078965 880-1	L 52514D 94/08/08	1250T 3,543.	4.5
1262989			SCANNER, COMPUTER SEIKO EPSON CORP	5670007582 G530A	L 4888 1D 94/07/18	1250T 1,301.	4.5
G078302			PRINTER, ADP APPLE COMPUTER INC	CA0311DJ M6000	L 83176C 90/09/24	1205 3,836.	4.5
0053480			COMPUTER, MICRO APPLE COMPUTER INC	F73476U M5000	L 32861C 88/02/11	1205 7,388.	4.5
0846159			DISPLAY UNIT SONY CORP	102254 GDM1950	L 56775C 89/06/27	1205 3,247.	4.5

E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW Section
0848918	PRINTER/PLOTTER MITSUBISHI ELECTRIC CORP	M12328 G850-10S	L 68185C 90/01/22	1205 6,901.	4.5
0848919	CONTROLLER, PRINTER MITSUBISHI ELECTRIC CORP	0000474 CSC100	L 68185C 90/01/22	1205 7,174.	4.5
1088572	SCANNER, IMAGE LACIE LTD	30N0001067 G520A	L 3844D 91/09/24	1205 1,800.	4.5
1088724	DISK DRIVE UNIT PINNACLE MICRO INC	D8535 RE0850	L 4286D 91/11/18	1205 2,851.	4.5
1080481	DISK DRIVE UNIT APS TECHNOLOGIES	NONE WREN RUNNER I17	L 3239D 91/09/25	1205 2,049.	4.5
1255213	PRINTER, ADP TEKTRONIX INC	JP3544K 4684	L 34042D 93/08/08	1205 10,158.	4.5
1262087	SCANNER, COMPUTER SEIKO EPSON CORP	5870007072 G530A	L 48852D 94/05/25	1205 1,289.	4.5
1263134	COMPUTER, MICRO APPLE COMPUTER INC	FC4040H32D8 M2118	L 50191D 94/08/01	1205 5,388.	4.5
1263135	DISPLAY UNIT NEC TECHNOLOGIES INC DIV OF NE	3Y24814DA JC2141UMA3	L 50191D 94/08/01	1205 2,135.	4.5
1263136	TRANSPORT, MAGNETIC TAPE FWB INC	G011278F4 HAMMERDAT2000	L 50191D 94/08/01	1205 1,248.	4.5
1263137	PRINTER, ADP APPLE COMPUTER INC	CA415JNQ1GU M2179	L 50191D 94/08/01	1205 804.	4.5
1263140	COMPUTER, MICRO APPLE COMPUTER INC	FC4170841M1 M2118	L 50191D 94/08/01	1205 5,206.	4.5
0035320	DISK DRIVE UNIT IOMEGA	JX85010025 B1150T	NAS 1 20008 95/01/28	1251 458.	4.5

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0057828	COMPUTER, MICRO APPLE COMPUTER INC	F826083 M5000	L 43042C 88/09/28	1232 8,278.	4.5
1262160	DISPLAY UNIT NEC AMERICA INC BROADCASTING	4320332DA JC214TUMA3	L 49776D 94/08/01	1232 1,974.	4.5
1423930	DISPLAY UNIT APPLE COMPUTER INC	CJ4507U739X M2943	NAS 1 20008 95/01/28	1251 455.	4.5
1424237	COMPUTER, MICRO APPLE COMPUTER INC	XB5050Q745B M1888	NAS 1 20008 95/02/24	1251 3,911.	4.5
0060537	PRINTER, ADP APPLE COMPUTER INC	CA8418GV M6000	L 50309C 89/03/08	1251 4,619.	4.5
1157393	DISK DRIVE UNIT DYNAMIC COMPUTER PRODUCTS	F14598 ROS600SX	L 22073D 92/09/28	1251 2,732.	4.5
1157481	TABLET, DIGITIZING WACOM PRODUCTS INC	2E8JB1422-07 SD510C	L 22087D 92/09/30	1251 508.	4.5
1157482	SCANNER, COMPUTER APPLE COMPUTER INC	TF22607Y222 M1381	L 22087D 92/09/30	1251 904.	4.5
1260905	SCANNER, COMPUTER SEIKO EPSON CORP	5670008011 G530A	L 44642D 94/03/08	1251 1,280.	4.5
0803345	REMOTE CONTROL UNIT MOTOROLA INC	177SUE0041 T5601A	L 45966D 94/03/24	1298T 1,467.	1.1
0848865	PRINTER, ADP HEWLETT-PACKARD CO	2935A72903 33440A	L 69217C 90/01/29	1237T 1,629.	1.1
6074838	TYPEWRITER, ELECTRIC INTERNATIONAL BUSINESS MACHINE	0137573 WHEELWRITER8	L 75115C 80/08/01	1195C 676.	2.7
1083716	DISPLAY UNIT APPLE COMPUTER INC	7008649 M0401	L 89339C 91/02/04	1195C 621.	2.7

E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW Section	
1084864	COMPUTER, MICRO APPLE COMPUTER INC	F104935Q M5650(11CX)	L 92597C 91/03/28	1195C 2,413.	2.7	
G078147	COPIER, ENGINEERING OCE BUSINESS SYSTEMS	750031708 7500S	L 81798C 90/10/09	1152 106,553.	4.4	*
0053964	STITCHING MACHINE ACME STRAPPING INC	1108 P	L 38291C 88/06/21	1152 4,370.	4.4	*
0056880	STAPLER, PAPER, ELECTRIC SALSCO INC	86138 344	L 41413C 88/07/26	1152 1,800.	4.4	*
0056881	STAPLER, PAPER, ELECTRIC SALSCO INC	86145 344	L 41413C 88/07/26	1152 1,800.	4.4	*
0061594	COPIER, COLOR, LASER CANON USA INC	CGLO3588 CLC	L 82422C 89/09/19	1152 34,387.	4.4	*
0141110	SCALE, MAIL PITNEY-BOWES INC	43483 EMS15	L 20238C 87/06/29	1152 1,492.	4.4	*
0220034	FOLDING MACHINE BAUMFOLDER CORP	85J212 714	L 91258B 85/12/27	1152 3,370.	4.4	*
0258482	LABELING MACHINE AUTOMECHA LTD	1547 ACCUFAST	L 2745C 86/06/02	1152 4,775.	4.4	*
0284308	CUTTER, PAPER CHALLENGE MACHINERY CO THE	153 MPS	L 89420B 85/10/08	1152 31,437.	4.4	*
0416428 184001	SHOP LIFT CROWN CONTROLS CORP	29886 TPH15B3879	L 86514A 78/08/03	1152 1,408.	4.4	*
0428541 136186	TRUCK, FORK LIFT BIG JOE MFG CO	NONE PSH20-88	L 85535 66/07/01	1152 2,248.	4.4	*
0428552 119278	TRUCK, FORK LIFT CLARK EQUIPMENT CO	P30-125-544 P30	L 26577 63/08/01	1152 1,900.	4.4	*

NEW	E C N OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW Section
0428585	131235	PAPER DRILLING MACH LAWSON CO	B3108 B	L 71245 65/09/01	1152 3,140.	4.4 *
0428929	184140	TRUCK, FORK LIFT BIG JOE MFG CO	92860 PDH25-60	L 1277B 79/12/12	1152 6,295.	4.4 *
1086438		PUNCH MACHINE HOP INDUSTRIES CORP	7810833 HEP280	L 288D 91/08/05	1152 1,800.	4.4 *
1082102		PHOTOCOPY MACHINE, DRAWING OCE-INDUSTRIES INC	710052881 7100	L 81795C 91/01/22	1152 12,995.	4.4 *
1158533		STITCHING MACHINE INTERLAKE INC	107072-00 N382-2/1	LX 92021 92/08/31	1152 9,708.	4.4 *
1158967		TERMINAL, DATA PROCESSING WYSE TECHNOLOGY	O1C12708895 WY60	L 21771D 92/11/13	1152 430.	4.4 *
1158970		TERMINAL, DATA PROCESSING WYSE TECHNOLOGY	O1C1289954 WY60	L 21771D 92/11/13	1152 430.	4.4 *
1158973		TERMINAL, DATA PROCESSING WYSE TECHNOLOGY	O1C1278893 WY60	L 21771D 92/11/13	1152 430.	4.4 *
1158974		TERMINAL, DATA PROCESSING WYSE TECHNOLOGY	O1C1278701 WY60	L 21771D 92/11/13	1152 430.	4.4 *
1159299		PHOTOCOPY MACHINE XEROX CORP	W81083230 5090	L 69718C 90/04/28	1152 97,930.	4.4 *
1258622		LABELING MACHINE AUTOMECHA LTD	17934 ACCUFAST ST	L 40887D 93/11/02	1152 2,455.	4.4 *
1258623		TABBING MACHINE AUTOMECHA LTD	140058 ACCUFAST QT	L 40887D 93/11/02	1152 1,789.	4.4 *
1258883		COPIER, COLOR, LASER CANON USA INC	NRV01095 550	L 40366D 93/10/28	1152 28,205.	4.4 *

E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW Section	*
1258884	DISPLAY UNIT SAMTRON	9327052751 SM470	L 40386D 93/10/28	1152 3,500.	4.4	*
1258885	COMPUTER, MICRO ELECTRONICS FOR IMAGING INC	007914 FC02	L 40386D 93/10/28	1152 22,295.	4.4	*
1258976	BINDING MACHINE STANDARD DUPLICATING MACHINES	13498 BINFFAST 5	L 40744D 83/11/12	1152 4,085.	4.4	*
1262198	PHOTOCOPY MACHINE XEROX CORP	52K312872 5100	L 50103D 94/05/31	1152 83,026.	4.4	*
1262664	PRINTER, ADP HEWLETT-PACKARD CO	JPFK001570 C2037A	L 50559D 94/07/15	1152 1,706.	4.4	*
1263186	DISPLAY UNIT INTERNATIONAL BUSINESS MACHINE	23-00450 6319011	L 51242D 94/08/11	1152 400.	4.4	*
1263864	COMPUTER, MICRO INTERNATIONAL BUSINESS MACHINE	23DXCGW 6482L5F	L 51242D 94/08/12	1152 2,675.	4.4	*
1422865	LABELING MACHINE, MAIL CHESHIRE INC	41495 595	L 54521D 94/10/28	1152 24,227.	4.4	*
0532243	PRINTER, ADP NEC INFORMATION SYSTEMS INC	580037899 PINWRITER P8	L 9725C 88/10/08	1224T 581.	Contract Manager	
0053558	RECORDER, TAPE, VIDEO SHARP ELECTRONICS CORP	312425 XA120	L 30495C 88/02/19	1194 600.	2.7	
0053559	RECORDER, TAPE, VIDEO SHARP ELECTRONICS CORP	312319 XA120	L 30495C 88/02/19	1194 600.	2.7	
0056008	COMPUTER, MINI SUN MICROSYSTEMS INC	824F0871 247(3/60M4)	NAS 1 18544 88/06/20	1194 4,982.	2.7	
0056034	DISPLAY UNIT SUN MICROSYSTEMS INC	821AA0628 M	NAS 1 18544 88/06/20	1194 800.	2.7	

NEW	OLD	E C N	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW Section
0059519			MONITOR, TELEVISION, RECORDER MATSUSHITA ELEC INDUS CO	18MD00093 AG500R	L 51790C 89/03/02	1194 832.	2.7
0060347			TRANSPORT, MAGNETIC TAPE ARTECON INC	2213 DSU1-341A	L 50117C 89/02/21	1194 8,199.	2.7
0081600			MONITOR, TELEVISION, RECORDER MATSUSHITA ELEC INDUS CO	EMD00933 AG500R	L 61425C 89/09/18	1194 775.	2.7
0138107			MONITOR, TELEVISION MATSUSHITA ELEC INDUS CO	K8620862 CT1010M	L 13260C 87/02/08	1194 320.	2.7
0142076			DISPLAY UNIT INTERNATIONAL BUSINESS MACHINE	100905 8513001	L 22808C 87/09/16	1194 432.	2.7
0143262			PROJECTOR, TELEVISION SAVA INDUSTRIES INC	VR8430149 BT-P4500D	L 25586C 87/09/08	1194 4,150.	2.7
0220521			REPRODUCER, TAPE, AUDIO TELEX COMM F-RADIANT F-SINGER	0011971 COPYETTE	L 96180B 88/01/29	1194 385.	2.7
0278775			RECORDER, CASSETTE, VIDEO RCA CORP GVMT & COMMERCIAL SYS	632680388 VMT285	MISC-GODDAR 88/10/15	1194 288.	2.7
0282395			PRINTER, ADP HEWLETT-PACKARD CO	2515S40155 2225C	L 85318B 85/05/28	1194 328.	2.7
0352532			RECORDER, TAPE, VIDEO SONY CORP	63055 VP5000	MISC 88/11/24	1194 995.	2.7
0403914	403914		PROJECTOR, SLIDE EASTMAN KODAK CO	74708 460	L 58823B 83/10/11	1194 488.	2.7
0404191	404191		MONITOR, TELEVISION, COLOR MATSUSHITA ELEC INDUS CO	KA3421233 CT1010M	L 58378B 83/11/02	1194 320.	2.7
0404207	404207		MONITOR, TELEVISION, COLOR MATSUSHITA ELEC INDUS CO	KA3421235 CT1010M	L 58820E 83/11/04	1194 320.	2.7

NEW	OLD	E C N	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW Section
0420744	180354		PROJECTOR, MOTION PICTURE SINGER CO F-SINGER-METRICS DV	44588C 2120	L 69881A 77/10/12	1194A 460.	2.7
0420767	184852		MONITOR, TELEVISION SONY CORP	022313 CVM1250	L 1521B 79/11/02	1194 638.	2.7
0420768	192194		RECORDER, TAPE, VIDEO SONY CORP	13763 VP5000	L 43292B 82/08/22	1194 985.	2.7
0420769	192195		RECORDER, TAPE, VIDEO SONY CORP	13766 VP5000	L 43292B 82/08/22	1194 985.	2.7
0420801	195938		RECORDER, TAPE, VIDEO SONY CORP	23995 VP5000	L 57941B 83/08/31	1194 985.	2.7
0420811	177517		PROJECTOR, MOTION PICTURE TELEX COMM F-RADIANT F-SINGER	03065B 1020	L 41257A 76/02/19	1194A 432.	2.7
0548540			MONITOR, TELEVISION, COLOR MATSUSHITA ELEC INDUS CO	KA4150888 CT1010M	L 73718B 84/08/28	1194 320.	2.7
0548679			RECORDER, TAPE, VIDEO SONY CORP	27585 V05800	L 64407B 84/07/25	1194 1,833.	2.7
1084353			DISPLAY UNIT SONY CORP	2017538 GDM1950	L 90692C 91/03/01	1194 1,995.	2.7
1084868			COMPUTER, MICRO APPLE COMPUTER INC	F1049230 M5550(11CX)	L 92597C 91/03/28	1194 2,413.	2.7
1084869			DISPLAY UNIT APPLE COMPUTER INC	7016638 M0401	L 92597C 91/03/28	1194 656.	2.7
1087682			RECORDER, CASSETTE, VIDEO SHARP ELECTRONICS CORP	006320201 XA310	L 2408D 91/09/05	1194 418.	2.7
1087683			RECORDER, CASSETTE, VIDEO SHARP ELECTRONICS CORP	008322057 XA310	L 2408D 91/08/05	1194 418.	2.7

NEW	OLD	E C N	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW Section
1089634			PRINTER, ADP QMS INC	H0032124 PS410	L 4943D 91/10/29	1194 1,878.	2.7
1089685			DISPLAY UNIT NEC INFORMATION SYSTEMS INC	9YM41287J JC1403HMA	L 4938D 91/11/01	1194 455.	2.7
1089686			COMPUTER, MICRO COMPUADD	458928 A000/325	L 4938D 91/11/01	1194 1,584.	2.7
1089726			COMPUTER, MICRO APPLE COMPUTER INC	F1142783724 MAC II CI	L 5884D 91/11/05	1194 3,710.	2.7
1254691			RECORDER, CASSETTE, VIDEO SHARP ELECTRONICS CORP	212713199 XA410	L 27765D 93/03/30	1194 418.	2.7
1256521			COMPUTER, MICRO GATEWAY 2000	1478642 DESKTOP	L 35600D 93/07/21	1194 1,165.	2.7
1256524			COMPUTER, MICRO GATEWAY 2000	1478638 DESKTOP	L 35600D 93/07/21	1194 1,165.	2.7
1256525			DISPLAY UNIT GATEWAY 2000	T89F37642 PMV1448NI	L 35600D 93/07/21	1194 400.	2.7
1256526			DISPLAY UNIT GATEWAY 2000	T89F37528 PMV1448NI	L 35600D 93/07/21	1194 400.	2.7
1422731			DISPLAY UNIT INTERNATIONAL BUSINESS MACHINE	88MV153 16F1200/39F7573	L 93331C 91/04/28	1194 823.	2.7
G073959			COMPUTER, MICRO COMPUADD	NONE 320A000	L 72901C 90/03/22	1224T 2,944.	Contract Manager
G073969			DISPLAY UNIT COMPUADD	00201491 51086	L 72902C 80/03/22	1224T 400.	Contract Manager
0053715			TYPEWRITER, ELECTRIC MATSUSHITA ELEC INDUS CO	8BM29A10567 KX-E400	L 34341C 88/04/01	1224T 333.	Contract Manager

NEW	OLD	E C N	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW Section
0847460			PRINTER, ADP HEWLETT-PACKARD CO	2933A11141 2277A	L 83897C 89/10/03	1224T 658.	2.7 Contract Manager
0057018			PRINTER, ADP APPLE COMPUTER INC	C817272F M8000	L 41242C 88/07/29	1195B 3,219.	2.7
0060292			PRINTER, ADP INTERNATIONAL BUSINESS MACHINE	41-49379 3268-002C	L 12082C 85/03/27	1195B 4,260.	2.7
0260225			PRINTER, ADP INTERNATIONAL BUSINESS MACHINE	41-68894 3268-002	L 4574C 86/08/25	1195B 4,260.	2.7
1084583			COMPUTER, MICRO APPLE COMPUTER INC	F 10391GD M5650	L 92680C 91/03/20	1195B 2,217.	2.7
1084588			DISPLAY UNIT APPLE COMPUTER INC	7016355 M0401	L 92680C 91/03/20	1195B 658.	2.7
1085214			DISPLAY UNIT	88DG344 489459704	L 93331C 91/04/28	1195B 1,399.	2.7
0021587			DISK DRIVE UNIT MEGA DRIVE SYSTEMS INC	MDSF120	L 48555C 88/12/14	1251 1,346.	4.5
0059450			COMPOSING MACHINE VARITRONIC SYSTEMS INC	N805-30747 MERLIN EXPRESS	L 44176C 88/12/21	1251 6,670.	4.5
0059791			COMPUTER, MICRO APPLE COMPUTER INC	F850516 M5000	L 44176C 88/12/21	1251 6,670.	4.5

E C N NEW OLD	DESCRIPTION MANUFACTURER	SERIAL NO MODEL NO	ACQ DOCUMENT ACQ DATE	BLDG COST	SOW Section
0080153	DEVELOPER, PRINT, B/W ILFORD INC	22970 2240RC	L 48071C 88/02/06	1251 10,861.	4.5
0080407	PROCESSOR, FILM KING CONCEPT CORP	1187008 8700	L 48937C 88/02/28	1251 6,695.	4.5
0080408	DRYER, FILM KING CONCEPT CORP	01955 40029	L 48937C 88/02/28	1251 1,395.	4.5
0081457	PRINTER/PLOTTER MITSUBISHI ELECTRIC CORP	M11583 G850-10S	L 59488C 88/08/03	1251 8,000.	4.5
0081458	PROCESSOR, PRINTER QMS INC	0000707 CSR100	L 59488C 88/08/03	1251 9,795.	4.5
0139171	ENLARGER, SLIDE VISUAL GRAPHICS CORP	00656 30-00051-204	L 16218C 87/03/03	1251 1,702.	4.5
0140863	DISK DRIVE UNIT APPLE COMPUTER INC	F8100MSM0135 HARD DISK20SC M	L 20531C 87/06/02	1251 947.	4.5
0259427	CAMERA, PHOTOCOPY VISUAL GRAPHICS CORP	1321803 TC-II	L 1595C 88/05/05	1251 17,774.	4.5
0801276	DISK DRIVE UNIT IOMEGA	9311430049 B290X-UNI	L 3682D 91/11/06	1251 1,200.	4.5
0802051	CAMERA, DIGITIZING CANON USA INC	20005246 RC570	L 29021D 93/02/25	1251 2,940.	4.5
0802185	CAMERA-RECORDER, VIDEO CANON CAMERA CO INC	2610400018 LX100A	L 32016D 93/04/30	1251 1,381.	4.5
0802186	LENS, ZOOM CANON CAMERA CO INC	NONE CL8-120MM	L 32016D 93/04/30	1251 1,000.	4.5
0802786	MONITOR, TELEVISION MATSUSHITA ELEC INDUS CO	M820220598 CT1382VY	L 39348D 93/09/17	1251 308.	4.5

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

2. AMENDMENT/MODIFICATION NO. 2		3. EFFECTIVE DATE NOV 28 1995		4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO. (If applicable)	
6. ISSUED BY CODE		7. ADMINISTERED BY (If other than Item 6) CODE					

National Aeronautics and Space Administration
Langley Research Center
Hampton, VA 23681-0001

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State, and Zip Code) TO ALL CONCERNED		(x)	9A. AMENDMENT OF SOLICITATION NO. 1-120-GC.1260
			9B. DATED (SEE ITEM 11) OCT 23, 1995
			10A. MODIFICATION OF CONTRACT/ORDER NO.
			10B. DATED (SEE ITEM 13)
CODE	FACILITY CODE		

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

X The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers **X** is extended, is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning 1 copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. **FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER.** If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(x)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor is not, is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)
SUBJECT: NASA Request for Proposal 1-120-GC.1260 Consolidated Logistics, Administration, Security and Scientific Information Contract (CLASSIC)

The purposes of the amendment are to: (1) extend the date specified for receipt of offers; (2) make revisions to the RFP; (3) provide questions and answers; (4) provide a list of attendees at the preproposal conference; and (5) provide information presented at the preproposal conference held on November 8, 1995.

NOTE: The date for receipt of proposals is hereby extended to December 21, 1995. Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) PANICE H. CLARK	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA BY <u>Panice H. Clark</u> (Signature of Contracting Officer)	16C. DATE SIGNED 11/28/95
(Signature of person authorized to sign)			

The following is provided for information and guidance:

- Enclosure 1: Revisions to RFP
- Enclosure 2: Questions and Answers
- Enclosure 3: Vehicle/Depreciation Schedule
- Enclosure 4: Revision to Exhibit E IPGP list
- Enclosure 5: Revision to Exhibit B
- Enclosure 6: Examples for Question #244 from Enclosure 2
(Samples of Database Citations from STILAS)
- Enclosure 7: List of Attendees at Preproposal Conference
- Enclosure 8: Copies of Preproposal Conference Visual Slides

ENCLOSURE 1
REVISIONS TO RFP

I. Standard Form 33, Block 9 (page 1), the date specified for receipt of offers is extended to December 21, 1995.

II. Section I. Contract Clauses (page 41), the section is revised to incorporate FAR Clause 52.222-43, Fair Labor Standards Act and Service Contract Act - Price Adjustment (Multiple Year and Option Contracts) (May 1989) for the Fixed Price portion of the contract.

III. Section C. 3.9 Special Ordering of Security Officers Services, the third sentence is replaced with the following:

“The Contractor shall provide within 3 hours of notification security patrol personnel for emergency response periods.”

IV. Section C.4.2.2 Cataloging, the fourth sentence is replaced with the following:

“Cataloging shall include 20 percent original and 80 percent copy cataloging from on-line sources.”

V. Section J, Exhibit B, Register of Wage Determination and Fringe Benefits, is revised to add Enclosure 5 - Wage Determination No.: 73-1265, Rev. No.: 15, Dated 3/10/95.

VI. Section J, Exhibit E, Installation Provided Government Property, is revised to add Pages 232 a & b, identifying Lektrievers as part of the Government provided facility. As stated in Exhibit E, Page 153, asterick items are part of a Government equipped facility; therefore, these items are not to be replaced by the Contractor.

VII. Attachment 5, CLASSIC Bidder's Library, Other Documentation (Page 279), add the following reference document:

“Report of Issues Made to User Organization”.

VII. Section L.21.G.1.b., Page 253, first paragraph, listing of required SF 1411's and cost forms, SF 1411 is deleted from line seven and is revised to read as follows:

“Total, Init. Contr. and Options to Ext. 1-4 B-B3 03/29/96-/3/31/01”

ENCLOSURE 2
QUESTIONS AND ANSWERS

1. What are the labor classifications for the personnel?
Most labor classifications employed under the current contract are reflected in the two CBA's included in the solicitation. Also, a number of non-union classifications are employed to include salaried manager and supervisor; NASA excess property screener; safety specialist; technical editor; video archivist, engineer, videographer, and tape editor; security training officer and ITS specialist; and librarian. Non-union hourly classifications include secretary; transportation dispatcher; RI&QA QA laboratory technician, mechanical inspector, and clerk/technician; printing clerk; editorial assistant, desktop publisher, database specialist, and illustrator; and locksmith. However, as the follow-on contract will be performance-based, offerors should propose those labor classifications they deem necessary to perform the effort required under this contract.
2. What is the current number of personnel working on the present CLASSIC contract?
Approximately 260; however, this number varies and may, or may not, accurately reflect future staffing requirements.
3. What is the number of personnel on the current contract broken down by individual service area...?
The bidders library contains a set of task orders that were issued under the current contract for the period ending September 30, 1995. They provided estimated staffing requirements which may, or may not, reflect realistic staffing levels required to perform the follow-on contract.
4. What is the breakout by functional area where they are employed?
Refer to Question #3 for the answer.
5. What is the current staffing level in each major area? (On the assumption that the incumbent contractor will re-propose as part of a team, this information is available to that company and should be available to all bidders.)
Refer to Question #3 for the answer.
6. Is there a recommended level of manning for this solicitation, or are we to use the proposers best estimate? In the past, NASA has always recommended staffing levels for service contracts.
There is no recommended level of staffing associated with this solicitation. Under the performance-based contracting concept offerors are to propose their best estimate of the staffing necessary to satisfy contractual requirements. Also, refer to Question #3.
7. Can you provide current contractor staffing levels for each of the SOW task areas?
Refer to Question #3 for the answer.
8. Can you provide a list of the current manning levels (by job title) for each tasking identified by paragraph/subparagraph in Section C of the solicitation.
Refer to Question #3 for the answer.
9. How many contractor personnel are in metal cutting?
Refer to Question #3 for the answer.
10. Anticipating the current contractor teaming with an 8(a) firm on this contract, will information on current contractors total man hours for the various task areas be made available to all bidders.

Refer to Question #3 for the answer.

11. Instructions for the Cost Proposal, paragraph (4) (a) states that the Contractor must propose the labor hours necessary to provide the services set forth in Section C, SOW. It is requested that the Government provide an estimated level of effort for each labor category for each year. It is felt that the incumbent's team will have a decisive advantage over other 8 (a) bidders.

Refer to Question #3 for the answer.

12. Is there a recommended level of manning for this solicitation, or are we to use the proposers best estimate? In the past, NASA has always recommended staffing levels for service contracts.

Refer to Question # 6 for the answer.

13. Given the Firm Fixed Price nature of the majority of Security Support Services required by the RFP, more information is needed. Please provide the actual direct productive labor hours which the incumbent realized in FY 95 for the following Security Services Support Elements identified in the SOW.

There is no recommended level of staffing associated with this solicitation. Under the performance-based contracting concept offerors are to propose their best estimate of the staffing necessary to satisfy contractual requirements. Also, refer to Question #3.

14. Section C sets forth specific detail on quantity and frequency of anticipated services. Please provide an estimate or actuals on current overtime usage in accomplishing scheduled tasks.

The overtime hours expended under the contract have totaled 37,460 hours for the first 5 years with annual expenditures as follows:

Year 1 -- 15,038

2 -- 7,170

3 -- 5,134

4 -- 5,605

5 -- 4,514

During the fifth contract year ending September 30, 1995, the Logistics Task expended 1,939 hours, Administrative Services 298, Security 882, and Scientific Information 1,395. It should be noted, however, that overtime usage has varied significantly from year to year and may, or may not, accurately reflect overtime requirements in the future.

15. What number of overtime hours did the incumbent realized during FY95 for Armed Security Officer Services?

Refer to Question # 14 for the answer.

16. How much overtime was utilized in each of the four areas during the current contract period of performance?

Refer to Question # 14 for the answer.

17. How much overtime was utilized in each of the four areas during the current contract period of performance?

Refer to Question # 14 for the answer.

18. Section L.17: This states that use of uncompensated overtime (UCOT) is acceptable. How will the government evaluate UCOT? What method will the Government use to normalize costs if UCOT is proposed?

As set forth in Section L.17, proposals that include unrealistically low labor rates, or that do not otherwise demonstrate cost realism, will be considered

in a technical and cost risk assessment and evaluated for award in accordance with that assessment. Also, refer to Section L.14 for further guidance. The Government will not normalize costs if a offeror chooses to propose UCOT.

19. Reference paragraph L.17 (page 248) - This paragraph requires copies of the offeror's policies addressing uncompensated overtime, a description of the timekeeping and accounting system used to record all hours worked, and the historical basis for the uncompensated overtime hours. Since most company policies and procedures can be extensive, are these policies included in the 75 page limit?

Your utilization of uncompensated overtime, if any, should be addressed in sufficient detail to provide a complete response to QEC #6 in the technical proposal, to which the 75 page limitation applies. Supporting information such as a description of the timekeeping and accounting used to record all hours worked may be provided in your business proposal as part of the required cost information.

20. Reference paragraph L.14 (page 247) - This paragraph states that the proposal will contain a total compensation plan. Is this plan included in the 75 page count limitation?

Your compensation plan should be addressed in sufficient detail to provide a complete response to QEC #6 in the technical proposal, to which the 75 page limitation applies. Information for your plan may be provided in your business proposal as part of the required cost information.

21. Please provide the 4c Wage Determinations that encompass the positions, pay levels, and fringe benefit costs for each current Collective Bargaining Agreement.

This was inadvertently omitted from the RFP and is added to Exhibit B of the RFP in this Amendment as Enclosure 5.

22. Page 28 of the Collective Bargaining Agreement (CBA) for Security Guards (UPGWA) (page 113 of the RFP), Article 35, Benefits does not appear to address a Group Health Plan. The SCA Wage Determination indicates a requirement for \$2.56 per hour for Health and Welfare (H&W). Does the Government intend for the offeror to bid the CBA rates in total, or to bid the SCA rates for those elements such as H&W that are not addressed in the CBA?

The SCA Wage Determination that you refer to does not apply to security guards. Propose according to applicable CBA.

23. In order to bid appropriate fringe benefit packages, request the following information be provided:

(a) What are the total number of full-time and part-time employees respectively associated with the current contract by labor category?

Most all employees (except for a small cadre of security officers) are full-time.

(b) How many employees under the current contract are members of the United Plant Guard Workers of America (UPGWA) Union and Local No. 451?

Approximately 30 employees are represented.

(c) How many employees under the current contract are members of District Lodge 74, International Association of Machinists and Aerospace Workers Local 2531?

Approximately 135 employees are represented.

(d) How many full-time (regular) employees, currently under this contract, are members of each respective union?

Approximately the same except for a small cadre of security officers.

(e) What percentage of UPGWA/Local No. 451 full-time employees working on the current contract have less than 5 years of active service with their company, less than 12 years, greater than 12 years?

Approximately 14%, 62%, and 24% respectively.

(f) What percentage of District Lodge 74/Local 2531 regular employees working on the current contract have less than 1 year of active service with their company, less than 7 years, over 7 years?

Approximately 2%, 54%, and 44% respectively.

24. We are confused over the number of current employees. We believe that during the question and answer session, a statement was made that currently the incumbent contractor has a total of approximately 260 employees with 160 to 165 being union personnel. If we are correct, this leaves 95 to 100 non-union personnel. Is this correct? If not, please advise numbers of incumbent personnel.

Yes, this is correct with the balance being salaried personnel and certain personnel covered by DOL wage determination.

25. Section J, IAM Collective Bargaining Agreement, Article XIX, Section I: The company must provide health and welfare benefits that "are equal or better than what is currently provided." Please provide Summary Plan Descriptions and supporting information regarding current coverage, plan costs, and employee contributions to provide a basis on which to price a competitive plan.

The current contractor offers two family health plan (Sentara Health and Accordia Health) free of charge to employees covered by the applicable IAMAW CBA. Essentially 100% of all eligible employees participate and the company cost is approximately \$300 per month per employee.

26. The solicitation contains the wage determination rates and current union contracts for numerous overlapping positions. Contract costs will be different depending which of these rates are in effect for specific positions. Would you identify which positions are covered by collective bargaining agreements?

Refer to Question #1 for the answer.

27. The current Collective Bargaining Agreements expire during the expected contract life. Should wage escalation for such contracts be forecast, or will an Economic Price Adjustment clause be provided in the contract?

Your proposal should include your forecast of proposed wage and fringe benefit escalation for all aspects of contract performance. If subsequent prevailing wage determinations and collective bargaining agreements are higher than the proposed escalation, then adjustments will need to be made in actual wages and fringe benefits.

28. How many union employees are currently in place?

Approximately 165 employees are represented by either the IAMAW (135) or the UPGWA (30).

29. Section 3, Article 18, page 101 of the RFP. Who pays for the physical examination administered by NASA physicians and what is the cost?

Physical examinations were an installation-provided service under the current contract; however, the follow-on contractor will be responsible for ensuring all required physical examinations are obtained in the future. Accordingly, Article 18 of the applicable UPGWA CBA will need to be revised.

30. What is the current status of incumbent employees union contracts involved with the contract. Do current union agreements remain in force through out the contract period.

The existing agreements will need to be renegotiated between the successor contractor and respective unions; however, the Service Contract Act requires the successor contractor to provide wages and fringe benefits for 1 year equal to, or greater than, those that would otherwise be paid by the incumbent. This provision protects the workforce from the practice of "wage busting."

31. Reference Exhibit C. Security Union Agreement. Article 35 of the Agreement provides for reimbursing employees for use of personal vehicles for duty. Please clarify under what circumstances an employee may be required to use his or her vehicle for official duties at the center.

The use of personal vehicles in the performance of official duties is exceedingly rare and discourages; however, the CBA provision covers these unusual occurrences.

32. Ref: Service Contract Act

Since there is a significant difference between DOL wage determination and CBA's, how does the Government intend the cost proposal be computed, since the individual union/non-union identity of the workforce, has not been provided.

The mix of union/non-union personnel has been provided in a previous answer (see Question # 1) and offerors should propose either wage determination, or CBA, wages and fringe benefits as appropriate for their proposed staffing.

33. Will NASA negotiate new rates for carpet installation when a new wage determination or CBA becomes effective changing labor rates? For Security?

Refer to Question # 57 for the answer.

34. In order for all bidders to have a level "playing field", please provide the rates of pay and seniority list for all incumbent personnel, so we may comply with paragraph I.8 (f) on Page 53.

The minimum rates of pay for those positions covered by the SCA are reflected in applicable wage determination (WD) and CBA's as contained in the RFP. Current salaries for exempt personnel will not be provided. A seniority breakdown for those employees covered by CBA have been provided in response to Question # 23. The approximate breakdown for WD covered (non-union) employees is as follows: 1 to 10 years - 25, 10 to 15 years - 10, and over 15 years - 5.

35. Does the ODC limitation apply itself only to travel costs?

Yes, Section B.3 Other Direct Cost (ODC) Limitation of the RFP only applies to the travel costs associated with Section C.1.14 and 3.11 of the Statement of Work.

36. Section B.3: The statement that "No other ODC's shall be applied toward the cost limitation" could be interpreted to mean that (1) no other ODC's will be allowed at all, or (2) other ODC's will be applied toward another cost limitation. Which, if either, interpretation is correct?

As set forth in Section B.3 ODC Limitation, the limitation is applicable only to travel costs for Section C.1.14 and 3.11 of the SOW. All other ODC's are company specific and not included under this limitation. There are no other ODC limitations in this contract.

37. Section B, paragraph B.1.C., page 2. Are bidders required to submit rates for security officer (sponsored events and emergency response); carpet removal and installation; and molding installation? If so, are these rates binding for the total contract and option year periods?

Refer to Question # 57 for the answer.

38. Section B, paragraph B.3, page 3. Is the \$50,000 ODC for excess property screening and programmatic security a normalized cost, for cost proposal preparation purposes? Are there any other ODC categories that should be included in the cost proposal?

The \$50,000 ODC limitation is to be used for cost proposal preparation purposes and will also apply to the resulting contract. Also, refer to Question # 36.

39. Section L.21.F.1: please provide the incumbent contractor's phase out plan.

The Government has never required the incumbent contractor to submit a phase out plan.

40. In order to plan phase-in period we need to know anticipated date of contractor selection. Do you have one?

The Government expects to award the follow-on contract by March 29,1995. It is anticipated at this time that selection will be made late February.

41. Reference L.21.G.1.b. Please define the expected start date for the phase-in period.

The Government is not going to specify any phase-in time, plan or cost. Offerors should propose whatever phase-in, if any, they feel is appropriate.

42. If phase-in costs are proposed, will those be used in the evaluation? If so, it is an advantage for the incumbent.

Phase-in costs will be considered if proposed. Phase-in costs are not mandatory.

43. Reference paragraph H.4 (page 37) - Is the Contract Manager the only Key Personnel required for this contract? Does the Government require resumes? If so, are they to be included in the 75 page count limitation?

The Contract Manager is the only Key Personnel under this contract. The Government does not require resumes. They will not be evaluated.

44. Are resumes desired or required for key personnel other than the Contract Manager? Do these resumes count against the 75 page limit of the Technical Volume?

No resumes are required.

45. Are H.4 (p.37) and F.7 (p.252) the only technical guidance given on key personnel and personnel staffing for use by evaluation of technical approach?

Yes, offerors are to propose the number and skill mix believed necessary to fulfill contractual requirements.

46. Is the contractor required to maintain an off-site office near the vicinity of LaRC?

No, the contractor will be provided on-site office space, work area space, utilities, and furniture for dedicated staff.

47. Will the Government provide the contractor's Program Manager facilities and property described in paragraph G.4(a) and Exhibit E?

Refer to Question #46 for the answer.

48. Work Element for Administration does not track with Section C.2.0 Administration. The following sections are missing from Form REPP; 2.3 Budget Support, 2.4 FMS, 2.5 Acquisition Support, 2.6 Projects Controls Support, and @.7 Office of HR Support.

The last section (General) on the REPP form should elicit responses sufficient to evaluate performance in a general clerical and administrative arena such as exists in the foregoing areas.

49. Paragraph L.21.G.2.e(3) indicates that we are to provide the names of points of contact in the program and contracting offices. Paragraph L.21.G.2.b merely states that the Form REPP is to be sent to the Contract Specialist of agencies and/or firms for whom we have provided relevant support. Should not the Form REPP be sent to points of contact in the program and contracting office to obtain ratings in technical performance as well as contractual performance?

Under paragraph b., the offeror is required to have three customers fill out the Form REPP and submit it to the Contract Specialist for this procurement. Paragraph e. is a separate requirement which the offeror is to submit.

50. The following questions are referenced to Attachment 6, REPP (pages 288-290)

(a) Work Element, Logistics section - Heading "Aircraft Program Stock Operations" is not addressed in the SOW. There is a paragraph heading in the SOW called "Supply Demand Processing" - Which is correct?

When the REPP form was developed it was envisioned that Aircraft Program Stock Operations would be included in the SOW. Therefore, this line on the REPP form is N/A.

(b) Work Element, Administration section - Does not include headings addressing SOW paragraphs 2.3 Budget Support, 2.4 Financial Management Support, 2.5 Acquisition Support, 2.6 Project Controls Support, and 2.7 Office of Human Resources Support. Were these left out of the REPP intentionally?

The last section (General) on the REPP form should elicit responses sufficient to evaluate performance in a general clerical and administrative arena such as exists in the foregoing areas.

(c) Work Element, Security Services Section - Heading "Federal Arrest Authority" is not addressed in the SOW, but is discussed in paragraph L.21.D. Should this heading still remain in the REPP.

Yes, because Federal Arrest Authority may be conferred upon the Center during the first year of the contract.

(d) Work Element, Scientific Information Research Information Section - This section does not include a heading addressing SOW paragraphs 4.2.3 Database Maintenance/Enhancement, 4.2.6 Data Conversion, and 4.2.8 Hypersonics Collection. Were these left out intentionally?

Yes. The rationale is similar to that expressed in answer (b) above.

51. What is the total cost per year for the current contract?

FY 1995 contract costs approximated \$9 million.

52. Please provide a copy of the current Section B, Pricing as it pertains to the last option period. Every contract there is a pricing page that includes the base period as well as the option periods. It may be called an estimated budget page, but it still contains the current pricing data for that contract. I am looking for the current (fiscal year) price for the contract.

Refer to Question # 51 for the answer.

53. Exhibit A - Safety/Health Plan. Do we present plan with proposal or at pre-award.

Per 18-52.223-73 Safety and Health Plan Alt. I, of Section L.1, the apparently successful offeror shall submit a detailed safety and health plan after notification of selection but before contract award.

54. Section L.21.E: States that "Supplies other than general office supplies will be issued from Government stores for a limited time..." Will general office supplies continue to be issued to the contractor after the first three months? For the life of the contract?

No general office supplies will be issued under this contract.

55. After 90 days, the contractor is responsible for supplies previously available through the NASA stock system. In order to have a fair and reasonable basis for bidding, please provide historical supply costs and usage data.

Supply drawn by Mason & Hanger for the past year is valued at approximately \$39,517. A listing of these supplies are added under this Amendment to the Bidders Library entitled "Report of Issues Made to User Organizations". This amount and list may be incomplete as NASA employees may have also drawn supplies for the incumbent.

56. Reference paragraph B.5. If the security services are to be FFP, why is security services singled out for incremental funding and what will be the minimum increments? Please clarify.

All aspects of contract performance, except for those fulfilled through delivery order, will be incrementally funded as Government funding becomes available. No established minimums exist in terms of absolute dollars; instead sufficient funds will be obligated for contract performance for specific periods of time.

57. Reference Section I. Section I. FAR 52.222-43 is applicable to fixed price contracts but is not included in the solicitation. How will price adjustments beyond the current term of the security bargaining agreement be handled? Please clarify.

This clause was inadvertently left out of the solicitation and is incorporated by this Amendment. Each offeror should propose their realistic forecast with regard to wage and fringe benefit escalation. If subsequent prevailing wage determination or collective bargaining agreements do not reflect the proposed escalation then adjustments will be made in applicable wages and fringe benefits to comply with the requirements of FAR 52.222-43.

58. Does the government expect a small business to outlay up to \$1 million at contract onset for the purchase of vehicles?

Refer to L.12 (page 246). Per FAR 9.104-1, a portion of the responsibility determination requires that an offeror have adequate financial resources to perform the contract or the ability to obtain them. Acceptable evidence normally consists of a commitment or explicit arrangement, that will be in existence at the time of contract award, to rent, purchase, or otherwise acquire the needed facilities, equipment, other resources, or personnel.

59. For cost proposal, there are 2 SF 1411's titled "TOTAL". Please differentiate. (i.e. 1st "TOTAL" includes Init. Period and 4 Options, 2nd "TOTAL" includes Phase-In, Initial Period and all options.)

This has been corrected by this Amendment. SF1411 is required for the total proposed effort (initial and all options).

60. Reference B.2. The government has entered an amount of \$0.00 for the fixed fee. Is the government precluding the offeror from proposing a fixed fee on this contract during all periods? Please clarify.

As stated at the bottom of page 3 of the RFP, \$0.00 represents a fixed fee amount which will be inserted if the Government exercises the one month options to extend the period of performance as set forth in Section H.1.B. Until such time, the fixed fee amount identified in B.2 will be reflected as \$0.00. For proposal purposes refer to L.21.G.1.c.(k), page 256. Fixed fee is proposed only for the six one month options, award fee for cost-reimbursement and profit for fixed price.

61. Recently the Small Business Administration has ruled that there is affiliation under the "ostensible subcontractor" rule when a large contractor and a small disadvantaged 8(a) firm have combined their skills to carry out a specific venture; there is no clear delineation of tasks or duties for each, although the ostensible subcontractor will perform many of the vital requirements of the contract; both parties will perform approximately equal portions of the contract; there is evidence of cooperation and collaboration between the prime contractor and its ostensible subcontractor on the preparation of the proposal; and the majority of the key employees will be employees of the subcontractor. Therefore, SBA has ruled the relationship will be regarded as a joint venture. With the number of large businesses and non-8(a) firms at the bidder's conference, it appears that many of the 8(a)'s are being used as "fronts" for large businesses. Therefore, how does NASA propose to evaluate the proposals whereas truly 8(a) companies that are not "fronts" for big businesses will be given a fair opportunity to be considered for award?

a) Will the prime contractor's 8(a) experience be given greater weight in the evaluation than the subcontractor's?

b) How will NASA ensure that this is truly an 8(a) competition?

The Federal Register 13 CFR Ch.1, 124.314 "Performance of work by the 8(a) concern." states the following: "(a) To assure the accomplishment of the purposes of the 8(a) program, each 8(a) subcontractor must perform work equivalent to the following percentages: (1) SERVICES (except construction). In the case of an 8(a) contract for professional and/or non-professional services (except construction), at least 50 percent of the cost of contract performance incurred for labor must be expended for employees at the 8(a) concern."

Based on this, 8(a) companies will not be "fronts" for big businesses. This will further ensure that this is truly be an 8(a) competition. There is no formula for evaluating the primes performance against the subcontractors. As set forth in L.21.G.2.a., "You will be evaluated on your relevant experience and past performance, and that of significant subcontractors and/or teaming partners, if any, under existing or prior contracts for similar products or services."

62. Will the successful Small Disadvantaged Business be allowed to invoice semi-monthly for services?

The RFP is currently structured to accommodate monthly invoicing. Refer to P-286 (cover page) identifying Important Notices. Since the Government intends to award the contract resulting from this solicitation without discussions, it is requested and strongly recommended that you bring to the Government's attention prior to the proposal due date any exceptions, questions, or additions you have to the proposed contract terms and conditions.

63. Is the contractor responsible for completion of Pages 32,33 and 34 under HIA at time of submissions?

No, the information required for on these pages will be completed at contract award. Refer to Section L.21G.1. for cost proposal instructions.

64. What are the logistics of the custodial services.

(a) How many personnel are presently employed for this service?

(b) How many square feet of space is presently addressed?

(c) Grounds maintenance services, how much equipment and square feet?

Neither custodial services nor ground maintenance services are covered under this procurement.

65. Who is the incumbent contractor?

Mason & Hanger Services, Inc.

66. Will the Government permit the installation of a telephone, datafax, and copying machine at LaRC paid for by the contractor for the sole use of the contractor?

Telephone and datafax capability will be provided by the Government. Copy machines will be furnished by the contractor.

67. Section 2.8, Engineering Drawing Files/Micrographics Support requires data input into a "LaRC unique computerized retrieval system..."

(a) Have provisions been made for operator training?

(b) Where can a contractor obtain training for his staff?

Not specifically; however, if the incumbent contractor is succeeded by a successor contractor it is envisioned the incumbent will assist in all phase-in/phase-out activities to ensure an orderly transition. This would include orientation training as necessary which could be mitigated depending upon the degree of incumbent personnel retention.

68. Reference Section C, Paragraph 2.8. Is the contractor responsible for payment of the outside contractor for filming? If so, who is the contractor?

No. the outside filming is accomplished under separate Government purchase orders.

69. Reference G.4. Who is responsible for maintaining, repairing and replacing government-furnished property? Please clarify.

The Government will maintain and repair all Installation-Provided Government Property as identified in the SOW, Exhibit E (see Amend 1), and G.4. Except for those items in Exhibit E denoted by an asterisk, the contractor will be required to replace any item of IPGP that reaches the end of its useful life or cannot be economically repaired. Once these items are replaced, it is the Contractor's responsibility to maintain and repair their own property. Those items denoted by an asterisk will be replaced by the Government.

70. Section G-4, G-5 does not address cost of ongoing repairs to government-furnished equipment (GFE). Only the incumbent has the repair cost history of this equipment which gives them an advantage. It is recommended that the government assign a fixed number to this cost for proposal purposes.

Refer to Question # 69 for the answer.

71. Please clarify what is meant by subparagraph E of Paragraph L.21. The first sentence states that NASA LaRC will provide existing facilities and services as identified in Section G and Exhibit E. This paragraph further states that the contractor will be required to replace this equipment when it reaches the end of its useful life. However, this doesn't apply to GFE identified in the SOW. Please clarify what is the contractor's responsibility for replacement of GFE.

Refer to Question # 69 for the answer.

72. Please clarify what is meant by subparagraph E of Paragraph L.21. The first sentence states that NASA LaRC will provide existing facilities and services as identified in Section G and Exhibit E. This paragraph further states that the contractor will be required to replace this

equipment when it reaches the end of its useful life. However, this doesn't apply to GFE identified in the SOW. Please clarify what is the contractor's responsibility for replacement of GFE.

Refer to Question # 69 for the answer.

73. Regarding replacement of equipment, please elaborate on the specific types of equipment that the contractor would be expected to replace. For example, color copiers are considered Government property and would be replaced by NASA. What about vehicles; will NASA replace those or would the contractor be expected to replace?

Refer to Question # 69 & 88 for the answer.

74. Can you identify by line item and/or category which Government owned must be replaced and/or repaired by the contractor? i.e., Lektrievers, forklifts, spectrometers, laser integrated measuring devices

Refer to Question # 69 for the answer.

75. What is the status of leased equipment currently used by the Government? Will the contractor be responsible for (a) renewal of lease (b) assumption of lease (c) initiation of new lease agreements?

There is no leased equipment being utilized by the Government.

76. Section 3.0 Security Services

The contractor is to provide vehicles. Is this in addition to those discussed in Section 1.2? What is the relationship between these two sections?

Yes, section 1.2 addresses vehicle maintenance and control with regard to Government owned vehicles and other LaRC contractors. The CLASSIC contractor will not provide on-site maintenance of its own vehicles. Security vehicles are to be contractor furnished and maintained off-site.

77. Section G.5.c: Who or what will determine when a facility has reached the end of it's "useful life"?

Since the facilities are Government owned, the Government, with the Contractor's input, will make the final decision on determining the useful life of any facilities.

78. Section L.21.E: Does the \$125,000 figure for each contract year apply to all non-sensitive equipment, general office supplies, and all other supplies? If not, what does the \$125,000 figure include?

This dollar amount was deleted under Amend. 1 of this RFP. It is not applicable.

79. Page 251, paragraph E. Is the \$125,000 a normalized number to be used by all bidders?

Refer to Question # 78 for the answer

80. Reference L.21.E. Is the recommended \$125,000 for replacement of non controlled property only. Please clarify.

Refer to Question # 78 for the answer.

81. Exhibit F, page 234. The RFP requires the contractor to provide an unspecified number of computer and associated software and ancillary equipment. Does the incumbent contractor currently provide this equipment? Are the costs of this equipment reimbursable? If the equipment costs are not reimbursable, are they included in the \$125,00 replacement costs of paragraph E. page 251?

Yes, the incumbent contractor does currently supply all the equipment in this area. The selected offeror will be expected to provide this equipment as set forth in G.4 (b) (2) "The Contractor shall not acquire property as a direct cost under this contract, unless expressly authorized by the Contracting Officer." The \$125,000 was deleted in Amend. 1 to this RFP. It is not applicable.

82. Reference paragraph E, page 251. The government's annual replacement cost estimate for installation-provided property is \$125,000. The estimated value of property as shown in Exhibit E is in excess of \$3,000,000. How do offerors price these costs, given that the incumbent is the only bidder with detailed information on the condition and life expectancy of the property? In order to ensure fairness it is recommended that the government assign a fixed number to this cost for proposal purposes?

The \$125,000 estimate was removed under Amend. 1 to the RFP and is not relevant for proposal preparation. As set forth in Amendment 1, the Government estimates that the majority of these facilities will remain in good physical condition for the duration of the contract, including all options. Exhibit E (see Amend 1) identifies the property acquisition date and value of purchase. For further guidance refer to Section L.21.E. of the RFP.

83. Paragraph 1.2, Section C, page 4. Please provide the quantity under the current contract of contractor provided vehicles by make, model, year, capacity (eg tons, cargo space, passengers). Can you also provide the contemplated phase-out schedule by type for these vehicles?

Vehicles to be maintained under Section C.1.2 are available in the Bidders Library. This section is applicable to Government owned vehicles and vehicles owned by other LaRC contractors. The CLASSIC contractor will not provide on-site maintenance of its own vehicles. See Question # 88 for guidance on vehicles to be provided under the contract by the Government.

84. SOW page 4, paragraph 1.2 uses the term "contractor-owned vehicles". Please explain. Is the contractor required to provide vehicles on the contract?

Refer to Question # 83 for the answer.

85. Section C.1.2: The number and types of vehicles that must be maintained is not provided. Please provide a detailed list of all vehicles that the contractor is required to maintain.

Refer to Question # 83 for the answer.

86. Reference Exhibit E. Is the property identified in Exhibit E considered controlled or noncontrolled property or both? Please clarify.

Exhibit E Installation-Provided Government Property, is controlled property except for page 233 which identifies noncontrolled property for security support services.

87. Is the contractor under the fixed price portion of the contract required to furnish vehicles for security personnel? If so, how many vehicles are currently being utilized for security?

The contractor is to supply vehicles for Security personnel. The current contractor utilizes four pickup trucks, one sedan, one van and one step van. However, as this will be a performance based contract the offeror should propose the number of vehicles he feels is appropriate to satisfy the Government's requirement. The currently utilized security vehicles will not be part of the vehicles that can be purchased from the incumbent contractor.

88. Section H.14: RFP Clause L.21.E notes that the current contract clause H.14, which states that the government may exercise one of four different options regarding the purchase of contractor vehicles and equipment, but that the government may exercise one of those options by "unilateral

modification issued to the contractor not later than 30 days after the end of the contract period of performance." The follow-on contractor will require vehicles and equipment during the first 30 to 60 days of the contract. In order to bid this contract, bidders need to know now which vehicles and equipment, if any, will be provided, and specifics regarding the items. Please state which option has been selected or indicate what assumptions offerors should make to price these costs. Specifically:

If the government intends to select an option, would the government please state what option and provide the quantity and description, purchase date, original price, useful life, depreciated value on 3/28/96, depreciated method, and operational condition of all relevant vehicles and equipment? If another method should be used, such as using government-provided cost estimates, please describe the method to use to assure no undue cost advantage to the incumbent?

The list of Contractor-furnished equipment consists of vehicles, forklifts, and word-processing equipment and is set forth in Enclosure 3. The residual value of this equipment is also included. The Government intends, for the most part, to exercise the option that requires the incumbent to sell the Contractor-owned equipment to the successful offeror at its depreciated value based on the Contractor's depreciation schedule. However, as this will be a performance-based contract, the offeror should propose whatever vehicles he feels are necessary to satisfy the Government requirement; it may or may not require all of the current Contractor-owned equipment set forth in Enclosure 3. In addition, those items denoted with an asterisk in Enclosure 3 will not be made available for sale to the successful offeror. Those items will be sold by the incumbent for fair market value within 120 days after the end of the period of performance and their sale price will be credited to the contract for the amount of any excess of the sale price minus the depreciated value and selling expenses.

89. Will NASA provide current contractor Furnished Equipment which new contractor must buy or replace?

Refer to Question # 88 for the answer.

90. What contractor owned items of equipment are being used on the current contract that are not owned/furnished by the Government?

Refer to Question # 88 for the answer.

91. Section C.1.2: The solicitation indicates that some vehicles are required in the successful performance of this contract. It is assumed that the incumbent already has such vehicles. How will the government evaluate proposals to compensate for the incumbent contractor's cost advantage in already having a fleet of vehicles in place?

Because this is an 8(a) set aside the incumbent cannot succeed itself. The incumbent will be required to sell those vehicles used in the performance of the current contract at depreciated value to the successful offeror. Those vehicles the successful offeror chooses not to purchase will be sold in accordance with H.14, Option 4.

92. Realizing that this procurement is set aside for 8(a) certified companies and also realizing that there will be extensive costs for purchasing vehicles, wouldn't it be to the government's advantage to allow the contractor to purchase the existing equipment at the depreciated value? In order to level the playing field, we request that the Government make the cost figure for vehicles a fixed number for proposal purposes.

Refer to Question # 88 for the answer.

93. Reference H.14. What are the government's plans for this procurement with respect to its options to purchase the incumbent's vehicle fleet? Please clarify.

Refer to Question # 88 for the answer.

94. Paragraph 4.4, page 41. Is the option to purchase contractor-provided vehicles and equipment in the RFP also contained in the current contract? If the answer to the foregoing question is yes, and there is a successor contractor for which Mason & Hanger is not a subcontractor, will the Government opt to have vehicles sold to the successor? What is the depreciated value of the current contractor-provided vehicles and equipment?

Refer to Question # 88 for the answer.

95. What word processing software packages (besides Word 6.0) will be installed on the LAN and workstations?

The Novell network file server is loaded with Word 6.0 for Windows and WordPerfect 5.1 for DOS. WordPerfect 5.1 for DOS is being phased out but is available for conversion purposes.

96. What is the volume size of the administrative software applications that will be installed on the workstations?

The local workstation will need sufficient capacity to load Windows 3.1, Word for Windows, a communications software package, a World Wide Web browser, screen saver software, virus protection, TCP/IP, DOS and any other packages deemed necessary as the requirements change. Known future requirements are the use of Windows 95 and upgrades to the initial software.

97. Are the workstations required to be IBM-PC or compatible machines, or can they be Macintosh Power PC?

Workstation should be IBM or IBM compatible.

98. Is the Internet access per workstation or accessed via the LAN?

Internet access is per workstation. Langley's network will enable the contractor to access the World Wide Web without securing external access thru an Internet provider.

99. Will any e-mail package that supports TCP/IP access the e-mail system at LaRC, or does it require a specific software package?

Langley has currently standardized on the commercial version of Eudora for e-mail on personal computers. The offeror should propose a package that has features comparable to this package. As a minimum, the software must be capable of encoding and decoding messages, provide spell-check capability, receipt acknowledgment, and establishment of mail groups.

100. On the exchange of data from other organizations, what file formats are being generated at the other sites and what file formats will the files have to be translated into?

Many different file formats are generated here at Langley. We are preparing instructions to send to folks here at the center that will request that anyone submitting documents to the word processing section use standard formats that we can receive. At this time, we will request Word 6.0 or compatible, Excel for spreadsheets, ASCII, or RTF format.

101. On the transfer of data from other organizations, what media is the data arriving on (4mm/8mm tape, 3 1/2 HDDS disks, etc)?

Data is received on 3.5" diskettes (MAC and PC) or via e-mail.

102. What is the current software that exists on the LAN that must be replicated on each workstation?

Each workstation will replicate Word 6.0 for Windows. Additional software may be required during the life of the contract.

103. Does the communication software package connect to a Government furnished modem on each individual workstation or to a modem bank access via the LAN?

The communications package will connect to a modem pool accessible thru the ROLM phone system. Custom scripts may be required due to the nature of the connection via the digital phones.

104. Does the current network have a tape backup unit in place that will support the selection of a specific group of files for backup and restoration?

There is a tape backup unit that is currently controlled by the network administrator that supports selection of a specific group of files or directories. The contractor should propose a separate additional backup system.

105. If a tape backup unit exists on the current LAN, is it compatible with Novell 3.11?

The tape backup unit is compatible with Novell 3.11. The offeror should propose an additional backup system that will be controlled by him.

106. Do the local drives have to provide protection of the system, directories, and files, or just the network drives?

Local drives should be protected in addition to networked drives.

107. Will the Contractor have access to Netware security features to create, establish, and maintain network security of contractor created directories and files stored on the network?

The contractor will have full authority on the network to create and maintain the directories and files established for him by the government network administrator. Only the network administrator will be allowed to change the contractor's overall security rights.

108. Will the contractor have access to the network functions in order to install, update, or maintain contractor software applications?

The contractor will have full access rights to the drive(s) and directories established for him. Additional rights can be established as needed.

109. How much hardware and software must the contractor provide?

The specific hardware and software is to be proposed by the contractor. A final meeting after award will determine the exact configuration. See the requirements in Exhibit F.

110. Does the contractor have to submit a cost estimate of the future consideration for the network?

No, there is no requirement to submit a future cost estimate.

111. Will the addition of the Contractor computers require any additional purchases of hubs or routers in order to attach to the existing network?

No additional hubs or routers need to be purchased or installed to meet the requirements.

112. Section F- Conversion of WordPerfect document to Novell. What is the timeframe or can we spread effort over the base year?

All work must continue to be completed on schedule. Transfer of documents to the Novell network should be completed within one month after contract award. Conversion of the approximately 3500 files from WordPerfect documents to Word for Windows should be completed within three months of successful installation and setup of new equipment and software. There are a number of complex WordPerfect macros that may necessitate additional effort. Note that the Work Processing System identified in Enclosure 3 will not be made available for sale to the successful offeror.

113. Exhibit F states that the contractor shall furnish computer equipment to provide work processing and clerical support, yet the list of Government equipment contains numerous computers. Please advise if this Government-furnished equipment is to be phased-out and if so, when?

Refer to Question # 112 for the Phase-out schedule of the Word-Processing System.

114. In order to interface to the existing Novell Network, please provide the detail description of the Novell Network configuration and current capacity. Please identify all components :file servers, routers, hub, gateways, etc.

The Novell network is located in the Acquisition Division building 1195B. It consists of a PS/2 model 95 server running Novell 3.11. A duplicate server running StandbyServer software allows for a duplicate setup in case of mechanical failure on the primary machine. Storage consists of 1 internal 300MB drive and 2 external 1 GB drives. Each server has 48K of memory. The storage capacity and memory are duplicated on the backup server.

We are connected via 3com boards installed in the server and each workstation. The offeror must use network card provided by or recommended by the NASA Langley network support office. They currently standardize on 8 or 16bit 3C503 cards. All connections will be made by the NASA Langley network support office. Their technician will install a board, load the Langley standard version of TCP/IP software and provide the connection to the hub. The offeror will not be required to do any wiring or installation of additional routers of hub.

115. Section C.1.1: Please specify the nature and frequency of hazardous material transportation and delivery.

Compressed gas cylinders make up 95% of the materials specified in C.1.1.

116. Section 1.1, General Transportation and Delivery services. Is the requirement only to provide drivers?

No, the contractor shall provide not only personnel, but all vehicles unless expressly stated as Government provided.

117. Reference Section C, Paragraph 1.1 Is the contractor responsible for providing all of the vehicles for local area shuttle bus, pickup and delivery, and annual tractor-trailer movements? If so, how many vehicles are currently used for this function?

The Government will provide the buses for local area shuttle, however, all other vehicles must be provided by the contractor.

118. How many shuttle buses, what types, what schedule?

There are three shuttle buses: One each Headquarters Shuttle with daily round-trip service departing LaRC at 6:30 am and NASA Headquarters at 3:30 p.m. Two each local shuttle buses making approximately 175 local area trips.

119. 1.1 General Transportation and Delivery Services

(a) Shuttle bus services - What size bus?

The shuttle bus is a 12 passenger bus

(b) What is the approximate time of one round trip bus ride between designated points?

*The bus departs LaRC at 6:30 a.m. and arrives at NASA HQ at 9:30 a.m.**The bus departs NASA HQ at 3:30 p.m. and arrives at LaRC at 6:30 p.m.*

(c) Will HAZMAT handlers have to be bonded? Specifically trained? If specifically trained, who is responsible to train them? Is this included in the contract cost?

HAZMAT handlers do not have to be bonded but they do need to be specifically trained. The contractor is responsible for this training which is to be included in the contract cost.

120. Section C.1.2: The number and types of vehicles that must be maintained is not provided. Please provide a detailed list of vehicles that the contractor is required to maintain.

This information is available in the bidders library.

121. Section C.1.2: Will the contractor have access to vehicle repair facilities, personnel, and replacement parts provided under this contractor to repair and maintain contractor provided vehicles used on this contract?

No, Classic contractor provided vehicles must be repaired off Center.

122. Section 1.2, Vehicle Maintenance and Control

(a) How many and what type of contractor-owned vehicles are envisioned?

Approximately 150 contractor owned vehicles shall be maintained at the outset of the CLASSIC follow-on and reduce to zero over the contract life and ultimately 550 Government owned vehicles shall constitute the service base. CLASSIC contractor owned vehicles are not covered under section 1.2.

(b) Can you give a better idea of the vehicle mix, e.g. how many sedans, pick-ups, state trucks, lawnmowers, etc. ?

The bidders library provides a current list of vehicles requiring maintenance.

(c) Is a diesel engine capability required?

Yes, diesel engine capability is required.

(d) Will the successful offeror be required to provide vehicles or only to service vehicles owned by other LaRC contractors?

Under Section 1.2, the contractor will be only servicing Government owned vehicles and other LaRC contractor owned vehicles.

123. Reference Section C, Paragraph 1.2 When does the Government expect the number of vehicles to be reduced from 700 to 550? Please provide schedule.

<u>DATE</u>	<u>QUANTITY</u>
<i>FY 96</i>	<i>49</i>
<i>97</i>	<i>18</i>
<i>98</i>	<i>21</i>
<i>99</i>	<i>103</i>

124. Reference Section C. Paragraph 1.2 Will the contractor be allowed to use the Government equipped facility to perform maintenance on their equipment?

The contractor will not be allowed to use the Government's facility to maintain their equipment.

125. Reference Section C, paragraph 1.2 Is the contractor responsible for payment of fuel? When does the annual consumption decrease from 140,000 gallons to 80,000 gallons?

The contractor will not pay for fuel.

126. Paragraph 1.2, Section C, Page 4. Please provide the quantity under the current contract of contractor provided vehicles by make, model, year, capacity (e.g., tons, cargo space, passengers). Can you also provide the contemplated phase-out schedule by type for these vehicles?

The vehicles to be maintained are in the Bidders Library. Refer to Question # 123 for the phase-out plan.

127. How many bicycles? Who uses the bicycles?

Per Section C.1.2 (p4). There are approximately 350 bicycles which are utilized by both civil servants and contractors.

128. 1.2 Vehicle Maintenance and Control

(a) What are the vehicles used for?

The vehicles are used for passenger and cargo carrying.

(b) How many of the 700 are vehicles and how many are scooter, tugs, forklifts, and other things?

This information is contained in the bidders library.

129. Ref: RFP Section C, page 4, paragraph 1.2 - Vehicle Maintenance and Control. The referenced paragraph states the contractor is to maintain 700 vehicles"(other than those provided under this contract)...."

(a) Where do the 700 vehicles come from (i.e. other NASA sites)? Is a density list of those vehicles available?

All 700 vehicles exist at LaRC. This information is available in the bidders library.

(b) Will the contractor be responsible for pickup and delivery of vehicles for PM and/or repair?

No, the customer will be responsible for drop off and pick up of vehicles for preventative maintenance and repair.

(c) Is emergency road service to be provided?

Service calls in the local area (50 miles) will be responded to.

(d) Please provide a list of vehicles to be provided under this contract. Is it correct to assume that the contractor will be responsible for PM and repair of those vehicles also?

The Government will provide 3 buses, 3 mail trucks, 2 tractors, and 2 service vehicles. PM and repair of these vehicles is covered by 1.2 of the SOW. All other vehicles under this contract will be contractor provided and not maintained under 1.2 of the SOW.

130. SOW page 4, Paragraph 1.2 uses the term "contractor owned vehicles". Please explain. Is the contractor required to provide vehicles on this contract.

Section 1.2 refers to Government-owned vehicles and other LaRC contractor owned vehicles. This section does not cover CLASSIC contractor vehicles which are to be maintained off-site. Yes, the contractor shall be required to furnish vehicles except as expressly stated as Government-provided.

131. How many of the vehicles are Government owned and how many are contractor owned?
We believe this question applies to 1.2 of the SOW. Approximately 550 vehicles are Government owned and 150 are contractor owned per section 1.2 of the SOW. This section does not include the vehicles under this contract.

132. Please provide the types and number of different vehicles.
We believe this question applies to 1.2 of the SOW. This information is available in the bidders library.

133. Will the Government please list the numbers and types of vehicles to be provided in support of the contract? Are these vehicles to be Government or contractor provided? Does paragraph H-14, page 41, apply to vehicles presently provided by the incumbent contractor?
Refer to Question #88 for the answer.

134. Will the contractor be required to provide all vehicles or will NASA continue to supplement the contractor with vehicles?
NASA LaRC will only provide 10 vehicles; three buses, three mail trucks, two tractors, and two Vehicle Maintenance Shop trucks. All other vehicles considered necessary to perform the services required by this solicitation will be contractor provided.

135. Section C.1.4: Is the furniture warehouse discussed in this section on-site at Langley or is it the Franconia Warehouse?
The furniture warehouse discussed in section C.1.4 is located at LaRC.

136. Reference Section C, Paragraph 1.4 Is the contractor responsible for furnishing the vehicles, dollies and other moving equipment support this effort? What is the Government anticipated schedule for transporting furniture from Franconia, VA to LaRC?
The contractor will provide all vehicles and equipment to support moving services. At present, there is no anticipated schedule for transporting furniture from Franconia, VA.

137. Reference Section C, Paragraph 1.5 Is the base molding included in the \$75,000 for carpet installation? If not, what is the linear footage of base molding anticipated?
The \$75,000 covers all carpet installation and related materials and services.

138. Section C.1.6.3: The contractor will maintain inventory. Will the contractor be responsible for ordering inventory items under company name and under the contract or will the contractor request that the Government order inventory items?
The contractor will request that the Government order inventory items in C.1.6.3.

139. Reference Section C, Paragraph 1.7 Is all equipment calibrated on site by contractor personnel? If not, what type of equipment is calibrated off-site?
The only equipment calibrated off-site will be torque wrenches.

140. Reference Section C, Paragraph 1.9.3 Is the contractor responsible for cost of scrap waste disposal?
The contractor will be responsible for the cost of scrap waste disposal.

141. Section 1.9.3 Scrap/Waste Pickup & Disposal

(a) Is the requirement only for drivers/haulage or must the contractor arrange for disposal and pay the associated fees?

The contractor must arrange for the disposal of scrap and waste and will pay costs associated with disposal.

(b) Who owns the scrap metal once it is picked up? Can the contractor sell it or is the Government doing that?

The Government owns the scrap metal and is currently selling it.

142. Item 1.9.3 Scrap/Waste Pick-up/Disposal

Will the contractor be required to sort scrap/waste or just collect/dispose of it?

The contractor will be required to collect and stage scrap waste for disposal. No sorting is required.

143. Trash & Waste Removal/20 dumpsters are presently on site. Is the refuse disposed of on site or offsite?

The refuse is disposed of offsite.

144. Where is the classified material, hazardous waste, and recycling program?

The classified shredding area is on-site; B-1152. The hazardous waste and recycling program is operated by the Office of Environmental Engineering in B-1181 and 1166.

145. Reference Section C, Paragraph 1.11 Is the contractor responsible for payment of all outbound domestic and foreign shipping services? If so, what has been the annual cost?

No, the contractor is not responsible for payment of shipping services.

146. Section 1.13 Receipt Inspection QA Laboratory Where/How is the format specified for the monthly metric data to be provided by the contractor? Can samples be provided?

In general top level data will be provided in line chart format (Software compatibility was specified in the RFP). In general lower level data will be bar chart format. However, there may be occasions to plot either top or lower level data in other standard formats which more accurately reflect the data being presented. In general only one item per chart is acceptable. Each chart will show the most recent month and each month for the two previous years (subject to availability of data). Top level data is considered to be that spelled out in the RFP. The top level data will then be broken down in vertical bar charts which indicated the composition of the top level data. These vertical bar charts will be plotted one level per chart and will be carried to the level necessary to determine actual cause of defects. For example:

Top Level: (Line Chart) Total number of defects

Next Level: (Vert. Bar Chart) Defects by Object Class

Next Level: (Vert. Bar Chart) By item (i.e. Fasteners) Within each Object Class

Next Level: (Vert. Bar Chart) By actual defect (Coating) for each item

Next Level: (Vert. Bar Chart If Necessary) Reason for defects.

In addition, other information that specifies the exact nature of the defect, its origin, and information necessary to assess performance of LaRC policies and procedures will be presented. For example:

Was the item from commercial or government sources?

What was the source?

How many previous defective items came from that source?

What was resolution of defect by source?

Is the defect reportable through GIDEP?

**What action has been taken by source to correct defective shipments?
What action is recommended on our part?
etc.**

147. How will Hazmat's be processed? Are container's for Hazmat's provided?
Hazmat is not requested on this solicitation.

148. Calibration of Equipment and test material. Who does calibration and where?
This is answered in Section C.1.13 of the Statement.

149. What percentage of material received at LaRC is project to inspection for the RI&QA Laboratory?

The number varies from month to month. While only about 10% of the items in the stock listing are subject to inspection by the Laboratory many of those items are not ordered on a frequency basis. The Laboratory inspects the most critical and active items in inventory. Therefore, the percentage of material inspected could run from a low of about 10% some months to as much as double that in other months.

150. What classes/types of materials are subject of inspection by RI&QA ?

Verification services shall include:

- 1. Hardware purchased to standards**
- 2. Material to be held in bonded or controlled storage.**
- 3. Materials/Supplies in object codes 2003, 2604, 2609, 2611, and 2615.**
- 4. All items in NASA's Mechanical Parts Management Plan.**

151. At the Receipt Inspection & Quality Assurance Lab, the NASA person mentioned that electrical testing would be expanded. Will this added testing be performed by NASA employees or contractor staff? Can you provide an estimate on the level of effort required?

The added testing will be performed by contractor staff. The changes will have a nominal impact on the existing Statement of Work area.

152. The Government is currently in the process of transferring the responsibility for equipment over to the contractor. Since contractors other than the incumbent have no access to detailed cost information, this gives the incumbent an unfair competition advantage. Therefore, the following questions need to be answered to level the playing field:

(a) What is the annualized fuel consumption for all vehicles and equipment?

The annual fuel consumption for all vehicles and equipment is 140,000 gallons. However, the only fuel costs to be proposed under this contract will that used by the contractor provided vehicles.

(b) What are the annual maintenance costs for all vehicles and equipment?

The annual maintenance cost for all vehicles and equipment is \$645K. (40% parts and 60% staffing). Listing of these vehicles are in the bidders library.

(c) What are the annual stores stock consumption costs?

The annual stores stock consumption cost is \$6M. However, these costs are not to be proposed under this contract, only the management of this area.

(d) What are the annual costs of photography supplies and materials?

The average annual cost of photography supplies and materials is \$175,000.

153. Are all these support functions currently being provided by contractors? If any or all are, who are the incumbents?

Mason and Hanger is the incumbent contractor for the services being provided under the current contract. All the services identified in the RFP are being provided under the current CLASSIC contract.

154. What is relationship of Supply Demand Processing under Stockroom Operations 1:6.2 and Supply document Control #18.4

Currently, there is no relationship between the two groups; they work independently of each other.

155. Supplies will be issued from Government stores stock for a limited time under the contract. However, after the stock is depleted or three (3) months after the effective date of the contract, the contractor will be required to furnish the supplies. In order to properly determine the requirements, we have the following questions:

(a) Is the contractor responsible for furnishing all supplies and inventory maintained in the supply warehouse?

No, the contractor is not responsible for furnishing any supplies or inventory in the supply warehouse.

(b) Is the contractor responsible for providing all vehicle parts and supplies?

Yes, the contractor is responsible for providing all parts and supplies.

(c) Is the contractor responsible for providing all paper for the computers?

The contractor will be responsible for paper for all contractor used computers.

(d) Is the contractor responsible for the replacement of Government vehicles used on this contract?

The contractor is not responsible for replacing Government owned vehicles. The contractor is to supply their own vehicles unless otherwise stated in the RFP.

(e) Who is responsible for the maintenance contracts on the duplicating equipment and automation equipment?

The Government is responsible for these contracts.

(f) If the contractor is responsible for any of the above, please provide historical information in order to facilitate accurate cost estimating.

The average cost for the past 2 years for contractor provided parts and supplies was \$258K per year.

156. Section C.3.0: What existing MOA/MOU's does the LaRC security department currently have with USAF security police or other external agencies?

A MOU exists between NASA LaRC and Langley Air Force Base. It addresses reciprocal services for perimeter control, Explosive Ordinance Disposal, K-9 support for explosives and drug detection, LaRC use of the LAFB Firing Range and similar reciprocal services.

157. Section C.3.0: Is the LaRC a Federal exclusive jurisdiction area or a concurrent jurisdictional installation with the city, county, or Commonwealth of Virginia?

Jurisdictions include proprietarial and exclusive.

158. (Ref 3.1.1) How many perimeter patrol units are required during each shift? Are patrols one person or two person units?

Perimeter patrols are accomplished during random route building checks and may occur one or more times each shift. All patrols are one-person units.

159. (Ref 3.1.1) If closed circuit TV's are monitored locally, are guards assigned to the monitoring stations? If so, how many stations are there and what is the duration of guard assignment at the station?

CCTV is periodically used in facilities in which security support is required and access control, intrusion detection systems are not employed and physical security is not adequate to protect the integrity of the test or research activity. The activity monitoring is accomplished during eight hour shifts and may be one shift, one shift daily or continuous for the duration of the activity.

200. Item 3.1.3 Interior Security

Incident response - If the contractor is "first response" to incidents, what will be their responsibilities when responding to incidents requiring medical attention?

They should call for emergency assistance which is provided under agreement with the City of Hampton on-site.

201. Section C, paragraph 3.1.3. Is there a requirement to provide security escorts to personnel carrying funds to and from the on-site credit union?

There is a present requirement to escort personnel carrying funds; however, future support is not specifically directed and may be negotiable, depending on frequency of support, availability of security personnel and other considerations.

202. Paragraph 3.3, Armed Security Officer Services, describes random inspections using foot patrols and mobile patrols, inspections and checks of security containers and secured areas, and random internal inspections and checks. However, the metrics regarding these roving patrols is somewhat vague with regard to the number of containers and doors to be checked, key boxes or check points involved or the length and duration of the patrols. Could the Government provide more definitive information with regard to roving patrols, both foot and mobile, that are required during the three shifts?

Patrols are specified as "Random Patrols" for foot and mobile patrols. Paragraph 3.1 references the scope of Center facilities, 800 acres and 235 buildings. Approximately 30 of the 235 buildings are critical facilities. There are approximately 900 security containers distributed among the 235 buildings. The Government does not expect total coverage of all buildings and each container on any patrol shift. Random patrols, with emphasis on critical facilities, is therefore necessary.

203. (Ref 3.3) Is "within 30 days of contract award" 30 days before or 30 days after contract award?

Thirty days after contract award.

204. Does a "random internal check" mean a facility walk through inspection?

The referenced bullet required 3 checks "in and about" 30 critical facilities each shift. It is expected that checks include a mix of internal and perimeter checks, using a combination of foot and motor patrols.

205. Must all security containers/areas be inspected after the normal workday, each day?

No. The completion of random inspections are indicated in Paragraph 3.3, bullet four. It is not expected that all of the approximately 650 containers could be inspected each day.

206. Item 3.4 (7th bullet), Who is responsible for the actual hands-on conduct of preventive maintenance?

The current vendor, Wells Fargo, performs preventive and corrective maintenance.

207. (Ref 3.4) Are all alarm panels located in the dispatch office?

All alarm panels are located in the dispatch office.

208. (Ref 3.4) How many duress and IDS alarms are located on the Center? Are JSIIDS alarms used at the Center?

Approximately 148 circuits report to a Wells Fargo CMP 2.

209. (Ref 3.4) Who is responsible for maintaining duress and IDS alarm systems?

Wells Fargo is responsible.

210. (Ref 3.4) Is the contractor responsible for preventive maintenance?

No. The contractor only ensures Wells Fargo completion of a predetermined preventive maintenance program.

211. (Ref 3.5) Is the contractor required to provide Best Lock parts and materials for locksmith service under the fixed price portion of the contract? If so, provide historical data.

The contractor is not required to provide Best Lock systems and components. However, the contractor will be required to purchase key blanks of all kinds and other miscellaneous items of relatively nominal value. Refer to Page 20 of the RFP for Locksmith annual historical workload data for further guidance.

212. (Ref 3.5) G4, 5 and 6 are not clear with respect to the types and amounts of equipment that the contractor may be required to replace.

Refer to p. 233 of Amendment 1 to the RFP which identifies items for Section C.3.5 that are being provided by the Government and are to be replaced by the contractor. The last twelve items identified on referenced page are applicable to Section C.3.5

213. (Ref 3.5) On an annual basis, how many urgent or emergency locksmith responses are required after normal hours?

Approximately 6 emergency responses per year are required.

214. Paragraph 3.5, page 16 of the indicates that the Locksmith should possess a TOP SECRET clearance. This is a rather unusual requirement not found in most NASA security service contracts. Would the Government confirm that a TOP SECRET clearance is mandatory, or will a SECRET clearance suffice?

Top Secret is required as stated in paragraph 3.5 of the RFP.

215. (Ref 3.7) Is there a pistol range at NASA or LAFB available for use in firearms qualification training?

A firearms range is available on LAFB; however, given the USAF training requirements, scheduling is often difficult to achieve.

216. Item 3.7. Is the contractor to provide ammunition for firearms training and qualification for NASA LaRC Security Civil Service Staff? If so, what type of ammunition is used by the Security Civil Service Staff?

No. The LaRC Security Staff purchases ammunition for their use.

217. (Ref 3.8) Please specify the number of personnel that the Government requires to process clearances.

Refer to Question # 3 for this answer.

218. (Ref 3.8) Are personnel who currently perform clearance processing members of the union?

Yes. Personnel security clerks are union members.

219. (Ref 3.8) National Agency Checks are normally performed by IDSCO. Please clarify contractor's responsibilities for performing National Agency Checks.

NASA routinely processes National Agency Check requests at a rate of approximately 1000 per year. Refer to page 20 of the RFP for further guidance on workload analysis for security support services on page 20.

220. Section 3.9 third sentence states:

—The Government shall provide within 3 hours of notification. Security patrol personnel for emergency response periods.

(a) Should Government be replaced with contractor?

Yes, this is being corrected per this amendment.

221. Item 3.9. Please provide an unclassified/nonsensitive list of planned or projected sponsored events for FY96. If not available, please provide, if possible, an unclassified/nonsensitive list from FY94 and FY95 with the staffing/level of effort provided by the incumbent.

A list of planned or projected sponsored events for FY 96 is not available. Historical data for FY 94 and FY 95 is not considered relevant since the RFP states a maximum requirement of \$20,000 in each year for the Special Ordering of Security Services.

222. Section C, paragraph 3.9. Please clarify the meaning of the third sentence. Should "Government" read "contractor"?

Yes, this is being corrected per this amendment.

223. What are the clearance requirements for subparagraphs 3.10 and 3.11?

Top Secret based on a SBI.

224. Sections C.3.10 and C.3.11: Does the execution of these tasks require a Top Secret or Top Secret/SBI?

TOP SECRET based on a SBI is required.

225. Section C.3.11: What type of support is expected in assisting the NASA Security Inspectors at the 20 contractor locations and where are these sites?

Traditional Industrial Security tasks are required at the contractor locations. Operations Security considerations dictate non-disclosure of specific locations.

226. Item 3.11. Please provide more specifics regarding tasks associated with the support to NASA security inspectors at 20 contractor locations nationwide. Does this involve travel to the 20 contractor locations? If so, what is the frequency, duration, and destination of each?

Operations Security considerations dictate non-disclosure of specific locations, however, the number and locations frequently change but remain relatively consistent with the number of trips (20) indicated. The travel costs

associated with this effort is covered by B.3, Other Direct Costs (ODC) Limitation.

227. What are the security clearance requirements for individuals bid against paragraph 3.10 and 3.11 of Section C?

Top Secret based on a SBI.

228. How many separate programs are envisioned to be supported under paragraph 3.11 of Section C?

Operational Security considerations preclude disclosure.

229. Page 233 of the RFP, "Firm Fixed Price-Security Support Services Noncontrolled Government Provided Property". Please explain what you mean by "remote badging".

"Remote badging" refers to badging accomplished in on-center locations other than the Badge Office.

230. Section J, Exhibit D: The DD254 requires "receipt and generation of classified material" and "have access ONLY to classified material at a Government facility" (emphasis added). Per NISPOM guidance, only one of these access requirements can be correct. Please clarify.

Classified material, whether received from external sources or generated on LaRC; is stored in LaRC containers in a LaRC facility; therefore the DD Form 254 is correct.

231. Must incumbent employees hired by the new contractor be re-fingerprinted and go through security clearance checks?

No, simply reinstated with the new contractor following close-out with the old.

232. Does the contractor provide dispatch and control of emergency personnel or does the contractor provide the trained persons and dispatch them?

The contractor provides trained security personnel and dispatches them as well as dispatching trained fire, EMT, and other personnel trained by non-contractor sources.

233. Are all guards/officers armed?

All are armed with the exception of the dispatchers.

What are entry procedures during Threatcon Alerts? Are additional personnel required at the access gates? How often is this expected to occur for actual or exercise alerts?

Threatcon procedures are addressed in NHB 1620.3 in the Chapter by that name. The number of security guard personnel required to establish required levels of security is not specified. LaRC has implemented threatcon requirements on two occasions during the past five years. Exercises are not practiced.

234. (Ref Exhibit I) Paragraph 1 requires contractor furnished firearms; however, there are 25 - .357 Smith and Wesson pistols listed as Government furnished equipment. Is the contractor required to provide firearms in addition to these?

It is anticipated that existing firearms will satisfy contract requirements. Should firearms fail to meet industry standards of operation, the failed firearm will be replaced by the contractor.

235. Will the incumbent sell security vehicles to the successor contractor or the Government?

Refer to Question # 88 for the answer.

236. Why 1 year Federal Arrest Authority - why not permanent?
If FAA is conferred, it will be permanent. If conferred, it will probably be during 1st year of the contract.
237. What gives offerors authority on public roads surrounding perimeter?
They do not/will not have FAA off-site.
238. Page 20 Workload Analysis
 (a) Is annual historical workload the annual hours serviced under each service?
Yes
- (b) Will a more detailed (e.g. daily hours to be serviced) list of required Security Service hours be put out?
No, the SOW delineates the required timeframes.
- (c) Will a detailed staffing list be put out?
No, each offeror is to propose the necessary staffing they deem necessary to meet contractual requirements.
239. Are there any responsibilities within the context of the Technical Publications Support (SOW 4.1) that have to do with the : NASA Technical Report Server or the LaRC Report Server?
The majority of the publications processed through this task will be served on LTRS and NTRS. Additionally, the Research Information area (SOW 4.1.4) will interface with authors publishing outside the NASA series to include those publications on LTRS.
240. Reference Section C, Paragraph 4.1.2. Is the contractor to furnish equipment (hardware and software) for graphics?
As outlined in Section G.4 and Exhibit E of the RFP, the Government will provide existing hardware and software for this area at contract initiation. The contractor shall be responsible for purchasing any upgrades to the software or replacement of hardware that may become necessary to meet the requirement over the course of the contract.
241. Section C.4.1.3: How large are the text files? Do they contain a large number of mathematical notations?
Incoming files average 500 kB to 1 MB apiece and usually contain a great deal of mathematical notation. Finished document files may be as large as 60 MB for the entire document.
242. Section C.4.1.4: Statistics are not provided for all activities associated with this functional area and therefore staffing cannot be adequately assessed. The following information is requested: 1) How many database programs would the contractor be required to design, code, test, and document per year? 2) What is the complexity of the programs (e.g., average number of lines of code per program)? 3) how many on-line products are expected to be produced annually from database records for electronic distribution and print-on-demand processing? 4) How many databases are maintained, and what is the current number of records added, modified, deleted per year? 5) What type of requests are handled in support of this activity? 6) What is the average length of time to respond to a request? 7) how many records are expected to be added annually to the databases? 8) how many times per year would staff be requested to assist authors in making their publications available? 9) What is the level of support required (e.g., just answering a question or fixing a problem with a file)?
1) Most of the programming is a modification or an enhancement to an established SQL database.

2) *Most of the programming is a modification or an enhancement to an established SQL database.*

3) *The number of on-line products that are expected to be produced annually from database records for electronic distribution and print-on-demand processing would be approximately 400.*

4) *One bibliographic database and one restricted distribution database are maintained. The number of records added, modified, or deleted per year on the bibliographic database are approximately 1,800 and approximately 400 on the restricted distribution database.*

5) *The types of requests that are handled in support of this activity are routine requests for any documented information on the following: statistics concerning the scientific and technical output of the Center, publishing of journal articles, and NASA reports. Any requests for information which is not documented should be referred to a NASA employee.*

6) *The average length of time required to respond to a request should be 5 minutes as stated in the statement of work.*

7) *1800 records are expected to be added to the bibliographic database as stated in the statement of work.*

8) *Daily.*

9) *This work is adequately described in the SOW.*

243. Section C.4.2.1: The contractor is required to "Purchase domestic and foreign books, documents..." Is the contractor to purchase the items under company name and under the contract or will the contractor request that the Government order these items? Also, what is the historical volume of purchases?

The contractor will purchase these items on behalf of the Government using the LaRC Purchase Request procedure. As per the SOW, annual volume of purchases is 8,000 items.

244. With reference to Statement of Work Section 4.2.3 Database Maintenance, what sources does the 500,000 titles include? Can you give examples of some citations? Are they citations from the NASA Aerospace Database or a commercial vendor or originally created citations?

The 500,000 titles include books, reports (mainly Government reports), and general reference materials that are part of the Library holdings. See Enclosure 6 of this Amendment for examples of citations from STILAS. Entries could come from all of these sources.

245. Section C.4.2.5: Please clarify the word "process" in the first sentence so that the complexity of the activity can be assessed?

Sort requests received by type of request, status of item, and material type, and effect transmission of material to requester.

246. Section C.4.2.5: What types of materials are being requested?

Requested materials are complete or partial books, reports, documents, etc., which are typical of a technical library.

247. Section C.4.2.5: Statistics are not provided for all activities associated with this functional area and therefore staffing cannot be adequately assessed. The following information is requested:

1) How many help desk requests are expected to be received each year? 2) What documents are scanned? 3) How many documents are expected to be scanned annually? 4) What is the average number of pages per document?

(1) This task is a new area for the library, so no historic data exist. (2) The documents to be scanned are any paper or microfiche document acquired by the

library. (3)The majority of the stated 30,000 materials will be scanned digitally rather than copied xerographically. (4)Documents may range in size from 1 page to book length, though most of the requests are expected to be in the 10- to 20-page range.

248. Section C.4.2.6: Are the card files, project files and special collections converted to digital images or is information entered as database records?

The information is entered as database records.

249. Section C.4.2.6: What is the average number of pages per item that is to be entered?

Length is about 1 page.

250. Section C.4.2.6: Does 20,000 items apply to the activity of inputting and maintaining digital graphic image databases and composite image/bibliographic/text databases? If not, please provide production statistics.

The 20,000 items do apply to the activity of inputting and maintaining digital graphic image databases and composite image/bibliographic/text databases.

251. Section C.4.2.8: How many updates are expected to be made annually to the follow-up system?

Follow up is expected to be performed on approximately 3000 circulating documents annually.

252. Section C.4.2.8: How many additions/modifications/deletions are expected to be made annually to the distribution list?

The average number of annual updates to the list is 40.

253. Section C.4.2.8: How many items are expected to be downgraded and destroyed annually?

This figure is expected to be small for the period covered under this contract and probably does not impact the workload to any great degree.

254. Reference Section C, Paragraph 4.3. Is the contractor responsible for providing any photographic equipment or supplies? If so, what?

The photographic laboratory is identified in the RFP as a "Government equipped facility," so the equipment used to process photographic materials will be provided by the Government through the life of the contract. This equipment is identified in Section E of the RFP, Amendment 1. The general office equipment used in the lab, to the extent that it exists at contract initiation, will also be furnished; however, the contractor shall be responsible for replacing that general purpose equipment when it is no longer functional. The contractor shall be responsible for providing all photographic supplies used in the lab; the cost of those supplies for the most recent year was approximately \$175,000.

255. Section C.4.3: Is automated film developing being performed rather than pan developing?

All film developing is automated.

256. Section C.4.3: What are the production throughput rates for the equipment used in the photographic laboratory?

The following are the throughput rates for the most heavily used equipment in the photographic laboratory:

<i>Equipment</i>	<i>Speed</i>	<i>Width of material</i>
<i>E 6 Kreonite film processor</i>	<i>14 in./min</i>	<i>20 in.</i>
<i>B&W Versamat film processor</i>	<i>7 ft/min</i>	<i>11 in.</i>
<i>Jamison 16 mm film processor</i>	<i>27 ft/min</i>	<i>16 mm, 1 strand</i>

C41 Kreonite film processor 10.3 in./min 10 in.
RA 4 Kreonite color paper proc. 43 in./min 40 in.
CibaCopy color copy system 50 sec/exp cycle
Ilford 2240 B&W paper proc. 32 in./min 16 in.
Colenta B&W paper proc. 32 in./min 30 in.

257. Section C.4.3: The last paragraph of this section has a requirement to "make digitized images searchable and available at the user's desktop computer." Please clarify the nature of this process (e.g., Does this mean creating search terms for the images or making changes to an image file?) How many images are expected to be processed annually?

It involves creating search terms and file structure to allow access to image files created elsewhere. Annually, about 14,000 images are processed, as noted in the SOW.

258. Section C.4.4: What are the throughput rates for the DocuTech high-speed electronic print-on-demand system, the high-speed copier(s), the engineering drawing copier and the color copiers?

DocuTech = 135pg./min. Color Copiers = 5 pg./min.
5090 = 135 pg./min. 7 pg./min.
5100 = 100 pg./min. Engineering Copier = 14-27 pg./min

259. Section C.4.4: What is the percentage of jobs handled by each piece of bindery equipment identified in the SOW?

The bindery equipment usage for in-house work is as follows: 13% on the single-head stitcher, 1% on the dual-head stitcher, 11% on the 3-hole drill, 1% on the tabletop staplers, and 2% on the tabletop folder. The remaining 72% of the in-house work is either bound on the DocuTech Bookmaker equipment or some other in-house bindery equipment or it is delivered unbound in bulk or as single sheets.

260. For Graphics Support (C.4.5), does the contractor perform Top Secret tasks even though they are conducted at a separate location?

The contractor does perform Top Secret tasks even if they are conducted at a separate location.

261. What are the annual costs of photography supplies and materials?

The average annual costs for photographic supplies is \$175,000.

262. How frequently does the library staff send documents to the duplicating center for binding?

The library sends serials to be bound off-site at the current Government Printing Office contractor 1 to 2 times per month.

263. Is the contractor responsible for the procurement of any library materials - i.e., books, journals reports for the collection? If yes, what is the historic budget and what was acquired? How many journal titles, book titles, copies of books, reports - please give this information for the last 3 years.

We feel all these questions are adequately covered in the SOW under sections 4.2.1 and 4.2.7. Please refer to these sections.

264. Who pays for paper for reproduction?

The contractor will purchase the paper for the reproduction function. The cost of paper for the most recent year was \$110,000.

265. On cataloging, how many books are copy cataloging? How many are originally cataloged? How many serial titles?

Of the approximately 7000 titles cataloged annually, 20% are cataloged originally and 80% copy cataloged, mostly from on-line sources. Approximately 1200 journal titles, with a total of about 50,000 items, are acquired annually.

266. What STILAS modules are being used by the library system?

The STILAS system currently is configured with the following modules: acquisition module, cataloging module, circulation module, report module, and workstation module.

ENCLOSURE 3
VEHICLE/DEPRECTION SCHEDULE

VEH #	DESCRIPTION	DATE OF PURCHASE	PURCHASE PRICE	DEPR THRU 3RD OPTION YR	FY 95 DEPR	TOTAL DEPR THRU 4TH OPTION	RESIDUAL VALUE
MH-1	SEDAN, FORD TEMPO	10/90	\$9,357.60	\$8,144.86	\$485.10	\$8,629.96	727.64
MH-2	SEDAN, FORD TEMPO	10/90	9,357.60	8,144.86	485.10	8,629.96	727.64
MH-3	SEDAN, FORD TEMPO	10/90	9,357.60	8,144.86	485.10	8,629.96	727.64
MH-4	VAN, FORD E-150	11/90	12,755.15	11,010.24	697.97	11,708.21	1,046.94
MH-5	VAN, FORD E-150	11/90	12,755.15	11,010.24	697.97	11,708.21	1,046.94
MH-6	VAN, FORD E-150	11/90	12,755.15	11,010.24	697.97	11,708.21	1,046.94
* MH-7	VAN, FORD, STEP UTILITY	11/90	21,303.10	18,388.83	1,165.71	19,554.54	1,748.56
MH-8	VAN, FORD, STEP UTILITY	11/90	21,303.10	18,388.83	1,165.70	19,554.53	1,748.57
MH-9	VAN, FORD, STEP UTILITY	11/90	21,303.10	18,388.83	1,165.71	19,554.54	1,748.56
MH-10	VAN, FORD, STEP UTILITY	12/90	21,303.10	18,388.83	1,165.71	19,554.54	1,748.56
MH-11	VAN, FORD, STEP UTILITY	11/90	21,303.10	18,397.85	1,162.10	19,559.95	1,743.15
	PADDING	3/91	4,885.75	4,111.84	309.57	4,421.41	464.34
MH-13	PICK UP, FORD RANGER	10/90	10,987.18	9,563.24	569.58	10,132.82	854.36
MH-14	PICK UP, FORD RANGER	10/90	10,987.18	9,563.24	569.58	10,132.82	854.36
MH-15	STAKE BODY, INT'L 4600	3/91	9,366.52	7,815.45	620.44	8,435.89	930.63
	CHASSIS	2/91	20,775.00	17,484.24	1,316.30	18,800.54	1,974.46
MH-16	STAKE BODY, INT'L 4600	3/91	9,366.52	7,815.45	620.44	8,435.89	930.63
	CHASSIS	2/91	20,775.00	17,484.24	1,316.30	18,800.54	1,974.46
MH-17	STAKE BODY, INT'L 4600	3/91	9,366.52	7,815.45	620.44	8,435.89	930.63
	CHASSIS	2/91	20,775.00	17,484.24	1,316.30	18,800.54	1,974.46
MH-18	STAKE BODY, INT'L 4600	3/91	14,433.73	12,043.52	956.08	12,999.60	1,434.13
	CHASSIS	2/91	20,775.00	17,484.24	1,316.30	18,800.54	1,974.46
MH-19	BOX BED, INT'L 4600	3/91	12,703.77	10,600.03	841.51	11,441.54	1,262.23
	CHASSIS	2/91	20,775.00	17,484.24	1,316.30	18,800.54	1,974.46
MH-20	BOX BED, INT'L 4600	3/91	12,703.77	10,600.03	841.51	11,441.54	1,262.23
	CHASSIS	2/91	24,984.00	21,026.54	1,582.97	22,609.51	2,374.49
MH-21	BOX BED, INT'L 4600	3/91	12,703.77	10,600.03	841.51	11,441.54	1,262.23
	CHASSIS	2/91	24,984.00	21,026.54	1,582.97	22,609.51	2,374.49
MH-22	TRACTOR, INT'L 8100	3/91	52,984.00	44,209.84	3,509.68	47,719.52	5,264.48
MH-35	PICK UP, FORD RANGER	10/90	10,368.85	9,025.05	537.42	9,562.47	806.38
MH-36	SEDAN, FORD TEMPO	10/90	9,357.60	8,144.86	485.10	8,629.96	727.64
MH-45	SEDAN, FORD TEMPO	10/90	9,357.60	8,144.86	485.10	8,629.96	727.64
MH-47	VAN, FORD, STEP UTILITY	11/90	21,303.10	18,388.83	1,165.71	19,554.54	1,748.56
* MH-50	SEDAN, FORD TEMPO	11/90	9,357.60	8,077.48	512.04	8,589.52	768.08
* MH-51	VAN, FORD E-150	10/90	13,229.60	11,515.06	685.82	12,200.88	1,028.72
* MH-52	PICK UP, CHEVY, 1/2 TON	10/90	11,708.93	10,191.45	606.99	10,798.44	910.49
* MH-53	PICK UP, CHEVY, 1/2 TON	10/90	11,708.93	10,191.45	606.99	10,798.44	910.49
* MH-54	PICK UP, CHEVY, 1/2 TON	10/90	11,708.93	10,191.45	606.99	10,798.44	910.49
* MH-55	PICK UP, CHEVY, 1/2 TON	10/90	11,708.93	10,191.45	606.99	10,798.44	910.49
	SUBTOTAL VEHICLES		606,995.53	517,692.81	35,721.07	553,413.88	53,581.65
MH-23	FORKLIFT, TCM/FD20	1/91	17,566.45	14,910.41	1,062.42	15,972.83	1,593.62
	CAB, METAL	3/91	3,061.34	2,455.78	242.23	2,698.01	363.33
MH-24	FORKLIFT, TCM/FHD36	10/90	24,797.64	21,583.87	1,285.51	22,869.38	1,928.26
	CAB, METAL	3/91	3,061.35	2,455.81	242.22	2,698.03	363.32
MH-37	FORKLIFT, TOYOTA FD30	10/90	24,984.91	21,746.87	1,295.22	23,042.09	1,942.82
MH-38	FORKLIFT, TOYOTA FD30	3/91	33,735.74	28,149.10	2,234.67	30,383.77	3,351.97
MH-39	FORKLIFT, TCM FTB15A	10/90	18,303.68	15,931.52	948.86	16,880.38	1,423.30
MH-40	FORKLIFT, TCM FTB15A	10/90	18,303.67	15,931.52	948.86	16,880.38	1,423.29
MH-41	FORKLIFT, TCM FHB20	2/91	21,473.73	19,584.01	1,738.56	21,322.57	151.16
	SUBTOTAL FORKLIFTS		165,288.51	142,748.89	9,998.55	152,747.44	12,541.07
* WORD PROCESSING SYSTEM		3/91	96,954.09	82,682.44	5,708.67	88,391.11	8,562.98
	SUBTOTAL OTHER		96,954.09	82,682.44	5,708.67	88,391.11	8,562.98
	TOTALS		\$869,238.13	\$743,124.14	\$51,428.29	\$794,552.43	\$74,685.70

*Items denoted with an asterick will not be made available to the successful offeror.

ENCLOSURE 6

EXAMPLES FOR QUESTION #244 FROM ENCLOSURE 2
(SAMPLES OF DATABASE CITATIONS FROM STILAS)

DISPLAY 01/2/5
 91A35096 ISSUE 14 PAGE 2278 CATEGORY 24 ISSN 0272-8397 91/04/00
 7 PAGES UNCLASSIFIED DOCUMENT COPYRIGHT

UTTL: Crosslinking-property relationships in PMR polyimide composites. I ---
 polymerization of monomer reactants
 AUTH: A/PATER, R. H.; B/WHITLEY, K.; C/MORGAN, C.; D/CHANG, A. PAA:
 B/(NASA, Langley Research Center, Hampton, VA); D/(PRC Kentron, Inc.,
 Hampton, VA)
 CORP: National Aeronautics and Space Administration. Langley Research Center,
 Hampton, VA.; PRC Kentron, Inc., Hampton, VA.
 CIO: UNITED STATES
 Polymer Composites (ISSN 0272-8397), vol. 12, April 1991, p. 126-132.
 NASA-supported research.,
 MAJS: /*FIBER COMPOSITES/*GRAPHITE-POLYIMIDE COMPOSITES/*MONOMERS/*POLYIMIDE
 RESINS/*POLYMERIZATION
 MINS: / BISMALIMIDE/ CROSSLINKING/ EPOXY RESINS/ GLASS TRANSITION TEMPERATURE/
 MODULUS OF ELASTICITY/ SHEAR PROPERTIES/ THERMAL EXPANSION/ THERMOSETTING
 RESINS
 ABA: J.S.
 ABS: The effect of the crosslink density of the matrix on physical and
 mechanical properties of a graphite-fiber-reinforced PMR (for
 polymerization of monomer reactants) polyimide composites during
 isothermal aging was investigated in experiments where unidirectional
 MORE ENTER:

REFERENCE 2 --- Ranganathaiah_17515

DISPLAY 03/2/1
 93A18721* ISSUE 5 PAGE 743 CATEGORY 27 ISSN 0168-583X 92/00/00
 7 PAGES UNCLASSIFIED DOCUMENT COPYRIGHT

UTTL: Free volume model for molecular weights of polymers
 AUTH: A/SINGH, J. J.; B/EFTEKHARI, A. PAA: A/(NASA, Langley Research Center,
 Hampton, VA); B/(Hampton Univ., VA)
 CORP: National Aeronautics and Space Administration. Langley Research Center,
 Hampton, VA.
 CIO: UNITED STATES
 Nuclear Instruments and Methods in Physics Research, Section B - Beam
 Interactions with Materials and Atoms (ISSN 0168-583X), vol. 63, 1992,
 p. 477-483.
 MAJS: /*GLASS TRANSITION TEMPERATURE/*MOLECULAR WEIGHT/*PHASE TRANSFORMATIONS/*
 POLYMERS
 MINS: / LIGHT SCATTERING/ MICROSTRUCTURE/ PHYSICAL PROPERTIES/ THERMODYNAMIC
 PROPERTIES
 ABA: Author
 ABS: A free volume model has been developed for determining molecular weights
 of linear polymers. It is based on the size of free volume cells in two
 geometries of poly(arylene ether ketone)s. Free volume cell sizes in test
 samples were measured using positron lifetime spectroscopy. The molecular
 weights computed from free volume cell sizes are in good agreement with
 the values measured by gel permeation chromatography, with a low angle
 MORE ENTER:

REFERENCE 4 - Ranganathaiah 17515

(7)

6/3/1 (Item from file: 6)
DIALOG(R)File 6.NTIS
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1420773 NTIS Accession Number: DE89617595/XAB
PATFIT-88. A Data-Processing System for Positron Annihilation Spectra on

Mainframe and Personal Computers

Kirkegaard, P. ; Pedersen, N. J. ; Eldrup, M.

Risoe National Lab., Roskilde (Denmark).

Corp. Source Codes: 100628000; 9800009

Report No.: RISO-M-2740

Feb 89 131p

Languages: English

Journal Announcement: GRAI9001

U.S. Sales Only.

NTIS Prices: PC A07/MF A01

?

03684744 INSPEC Abstract Number: A90104676
Title: Chemical dynamics of positronium atom in liquids
Author(s): Nakanishi, H.; Wang, S.J.; Jean, Y.C.
Author Affiliation: Dept. of Phys., Missouri Univ., Kansas
City, MO, USA
Conference Title: Positron Annihilation p.740-2
Editor(s): Dorikens-Vanpraet, L.; Dorikens, M.; Segers, D.
Publisher: World Scientific, Singapore
Publication Date: 1989 Country of Publication: Singapore
xxxix+989

pp.

Conference Sponsor: IUPAP; Eur. Phys. Soc

Conference Date: 29 Aug.-3 Sept. 1988 Conference

Location: Gent;

Belgium

Language: English

ENCLOSURE 7
LIST OF ATTENDEES AT PREPROPOSAL CONFERENCE

PLEASE SIGN IN

Consolidated Logistics, Administrative,
Security, and Scientific Information
Contract (CLASSIC)

PRE-PROPOSAL CONFERENCE

November 8, 1995

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3221 AL. ARMISTEAD AVE 865 0900

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Mason & Hanger

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<u>A.W. SMITH</u>	<u>SPACE MARK, INC</u>
<u>B.F. Johnson</u>	<u>Florida Tech - 610 557-220-329</u>
<u>VINCE C. STRIANESE</u>	<u>(407) 267-4193</u> <u>BHINIST, INC. TITUSVILLE, FL</u>
<u>CHARLES BOEWENS</u>	<u>MAG. C SECURITY SVC INC</u> <u>501 E. RANSOM ST.</u> <u>KALAMAZOO, MI 49007</u>
<u>James L. Barfield</u>	<u>CMT, Inc (437) 799-7022</u>

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	ORANGE, CA 92668

Ruth E. Foye	NCI Info Systems, Inc.
	5260 GREENSBURG DR
	MCLEAN VA
	703-803-0325

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	6425 Lake Water Rd
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Herndon, Va 22027

FRANK CAPONE

Andy Miles

Jewell Industries

Scott Yeager

3139 MT. VERNON AVE

Alex. VA. 703-683-3300

PAUL F. McLEAN

BETA ANALYTICS INTERNATIONAL

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DSG

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TOANO VA 23169-0099

(804) 911-1736

Warren Powell

DSG

Barbara Henry

Conrad Incorporated

6858 Old Dominion Dr.

McLean VA

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(215) 576-5650Glenside, PA 19038B. G. HOLLENBECK JR.LESCO7405 ALBAN STATION CT., B-225SPRINGFIELD, VA 22150703-455-4400JOHN FARGASONCortez III Service CoKENNETH SIMMONS4841 Tramway Ridge NERoger HoitAlbuquerque, NM 87112

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_____	Norfolk VA 23513
_____	(804) 857-4922
_____	e-mail: leegnite@infi.net
F. Edward BRANDEN	LIBEL ASSOCIATES INC
_____	9017 Red Branch Rd
_____	Suite 201
_____	Columbia MD 21045
_____	_____
WILLIAM ONEY	NVT TECHNOLOGIES, INC
V. Thanh Nguyen	2515 RIDGETOP CIRCLE, STE 130
Gina Leach	STERLING, VA 20166
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LB&B Associates Inc.

Rex Dyer

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Henry Horton

Dyn Corp 4300 King ST Alexandria VA 223

LONNIE B. WILLIAMS

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John Shinnick	OGAEN 7720 Old Spinnaker Rd McLean VA 22120 703 827 9781
EDWARD J KUZNICKI	SECURIGUARD, INC 6849 OLD DOMINION DRIVE McLEAN, VA 22101 (703) 821-6777
MICHAEL GANCASTER	NEI 8260 GREENSDALE SPRINGFIELD VA 22150 703 903 0325

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Lompoc, CA 805-733-7313

Nathalie H. Perkins

The Bionetics Corporation
 2 Eaton St, Suite 1000
 Hampton, VA 23669
 (804) 722-0330

Matt Schell

Gemini Ind.

15 Research Dr

Hampton VA

703-821-3250

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Canal Gables, FL
33146

Leonard Melfi

Science and Technology Co.
101 Research Dr.
Hampton, VA 23666
(804) 865-1894

CAROL HALL
LOUIS SIEVERS

EMERGING CONCEPTS, INC
1012 ESSEX COURT
VA BEACH, VA 23454-2411
(804) 481-2453

Gary Peter

887 Henry Downcroft
Melb Fl. 32946
407-259-6115

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	Hampton, VA
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R. J. Osburn	Logistics Applications Inc
NINA ANDRIKIN	2760 Eisenhower Ave, Ste 302
	Alexandria VA 22314
	(703) 317-9800
Steve Meeks	MUS, LTD
	1620 I ST NW
	SUITE 100
	WASH DC 20006
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ROGER ANDERSON

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 INFINITE IMAGE

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Charles A. Wingo

AIS, Inc.
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Alred Enterprises
 " "

**CONSOLIDATED LOGISTICS, ADMINISTRATIVE,
SECURITY, AND SCIENTIFIC INFORMATION
CONTRACT**

CLASSIC

PREPROPOSAL CONFERENCE

RFP 1-120-GC.1260

November 8, 1995

Outline

- Agenda
- General guidance
- Evaluation Team membership
- Proposed contract features
- RFP features
- Qualitative Evaluation Criteria
- Evaluation plan
- Schedule
- Summary

Agenda

8:30 - 8:45	Opening Remarks	Howard Puckett, LMD
8:45 - 9:45	LaRC Presentations	CLASSIC Task Area Managers C. B. Harris (Logistics) P. E. J. Williams (Admin.) OJ Cole (Security) C. E. Floyd (Scientific Info.)
9:45 - 10:00	Break	
10:00 - 12:00	Facilities Tour	G. L. Lanning, OSEMA
12:00 - 12:30	Question and Answer Session	Tracy Spruill, AD
12:30 - 2:00	Lunch Break	
2:00 - 4:30	Optional Facilities Tour	G. L. Lanning, OSEMA

General Guidance

- All questions and answers, copies of viewgraphs, and an attendance list will be provided as an Amendment to the RFP, following this Conference.
- All revisions to the RFP will be in writing; nothing said here today should be construed as a revision unless subsequently confirmed by written amendment.
- Written questions will be collected during the break and after the facilities tour; previously submitted questions, plus some of today's (if possible) will be addressed following the tour.
- All communications in reference to this RFP must be directed to Tracy Spruill, Contract Specialist, or in her absence, Panice Clark, Head, Grants and Services Contracts Branch.

Evaluation Team Membership

Voting

Howard Puckett, LMD (Leader)

Tom Brinkley, ISSD

OJ Cole, OSEMA

Theresa Elliott, LMD

Tracy Spruill, AD

Recorder (non-voting)

Susan Campbell, LMD

Selection Official

Panice Clark, AD

Features of Proposed Contract

- Purpose is to provide a comprehensive array of logistics, administrative, security, and scientific information to LaRC
- SBA 8(a) set-aside
- Performance-based
- Relatively limited use of installation-provided Government property
- One-year base plus four one-year options, plus six one-month options
- Cost-plus-award-fee and firm-fixed-price provisions

RFP Features

- Three areas of evaluation: qualitative merit, cost, and relevant experience and past performance
- Utilizes qualitative merit evaluation criteria
- Incorporates most standard clauses by reference
- SOW describes performance-based effort, with estimated workload requirements and performance metrics identified

Evaluation Plan

- Evaluation Team, supported by consultants, will provide an evaluation of technical proposal using qualitative evaluation criteria; cost proposal will be examined concurrently by AD's cost/price analyst(s)
- Evaluation Team and consultants will review cost, relevant experience and past performance
- Strong points and weaknesses will be identified and documented
- Report made to Selection Official

Schedule of Events

Draft RFP released	7/26/95
Comments received	8/14/95
RFP issued	10/23/95
Preproposal Conference held	11/8/95
Proposals due	12/7/95
Selection	Late February
Award	Late March
Start-up	4/1/96

Summary

- Seeking qualified and competent contractor to provide quality services in a demanding and austere environment
- Contract will be performance-based and contractor will be accountable for satisfying all performance requirements
- Await receipt of your proposal for meeting our requirement

**CONSOLIDATED LOGISTICS, ADMINISTRATIVE,
SECURITY, AND SCIENTIFIC INFORMATION
CONTRACT**

PREPROPOSAL CONFERENCE

RFP 1-120-GC.1260

LOGISTICS QUALITY EVALUATER

CHARLIE HARRIS

NOVEMBER 8, 1995

LOGISTICS

- **General Transportation And Delivery Services**
- **Vehicle Maintenance And Control**
- **Mail Operations**
- **Moving Services**
- **Carpet Installation (Delivery Order)**

• **Stockroom Operation**

- **Metal Cutting Burning**
- **Supply Demand Processing**
- **Inventory Management**
- **Tool Crib Support**

- **Supply Support**
 - **Purchase Request Processing**
 - **Supply Cataloging**
 - **Supply Inventory**
 - **Supply Document Control**

- **Property Storage And Disposal**

- **Property Storage**

- **Property Utilization And Disposal**

- **Scrap/Waste Pick-up And Disposal**

- **Receiving**
- **Shipping Operations**
- **Equipment Management**
- **Receipt Inspection Quality Assurance
Laboratory**
- **NASA Excess Property Screening Support**

Consolidated Logistics,
Administrative, Security, and
Scientific Information
(CLASSIC) Pre-proposal
Conference

Patricia E. J. Williams
Administrative Task Area Manager

NASA Langley Research Center
November 8, 1995

Administrative Functional Areas

- Correspondence and Records Management
- Telephone Operations
- Budget Support
- Financial Management Support
- Acquisition Support
- Projects Controls Support
- Office of Human Resources Support
- Engineering Drawing Files/Micrographics Support

Correspondence & Records Management

- Clerical and Data Entry Support
- Automated
- Incoming/Outgoing Correspondence
- 1,800 Pieces of Correspondence Filed Monthly
- 150 Pieces of Special Courier Mail Processed Monthly
- 100 TWX's/Datafax Messages Processed Monthly
- 80-100 Incoming/Outgoing Facsimile Messages Monthly
- Maintain Daily Log of Monies Received
- Response Time-- 4-Hours

Telephone Operations

- Conference Calls
- International Calls
- 300 Calls Monthly

Budget Support

- Clerical and Data Entry Support
- Run/Distribute 50 Weekly / 100 Monthly Computerized Reports
- Graphics Support for Budget Charts, Exhibits and Reports
- Response Time-- 8-Hours
- Modifications to Work Shift

Financial Management Support

- Automated
- Contract Files
- Purchase Order Files
- 250 New Contracts/Purchase Orders
- 3,000 Invoices
- 1,000 Receipt and Inspection Reports
- Travel Files
- 750 Travel Vouchers
- Response Time-- 8-Hours

Acquisition Support

- Clerical and Data Entry Support
- 5,000 Contract, Grant, Purchase Orders
- 8,500 Hardcopy and Microfilm Files
- 30,000 Copies
- 5,200 Typed Pages
- Response Times-- Vary

Project Controls Support

- 18 Projects
- Develop, Maintain, and Implement Database Systems for All Correspondence, Documentation, Contract Deliverables, and Presentation Materials
- Maintain Electronic Distribution Lists
- Pick-up/Distribute Incoming Mail
- Process Outgoing Mail for Pick-up
- 60,000 Copies Monthly

Office of Human Resources Support

- Maintain Civil Service Personnel Folders
- Prepare Government Forms and Correspondence
- Enter and Maintain Employee Training Files
- Publicize Training and Continuing Education Courses
- Process Accomplishment Awards, Service Awards, Tour-of-duty Requests, and Voluntary Leave Transfer Requests
- Health Benefits
- Thrift Savings Plan
- Retirements

Engineering Drawing Files/Micrographics

- Process Drawings
- Assure Quality of Microfilm
- File/Retrieve Hardcopy Drawings and Aperture Cards
- In-house Services for Employee Health and Retirement Records
- Receive, Store, and Retrieve LaRC Records for Transfer to Federal Records Center or for Destruction

Response Time: 8-Hours

SECURITY SERVICES

- **Physical Security**
- **Personnel Security**
- **Classified Information Technology Security (ITS)**
- **Programmatic Security**
- **Emergency Services Control Center Operations**
- **Security Education and Awareness**
- **Badge, Pass and Reception Services**

TASK DIVERSITY

- Firm Fixed Price
 - Armed Security Officer Services
 - Emergency Services Control Center Operations
 - Locksmith Services
 - Badge, Pass and Reception Center Services
 - Security Education and Awareness
 - Personnel Security

- Cost Plus Award Fee
 - Classified ITS
 - Programmatic Security Services |

PHYSICAL SECURITY

- **Armed Security Officer Services**
- **Perimeter Control**
- **LaRC Entry Control**
- **Interior Security Activities**
 - **Incident response**
 - **Safe checks**
 - **Door checks**
- **Protection of**
 - **Facilities**
 - **Information**
 - **Personnel**
 - **Property**
- **Locksmith Services**
- **Full service repair**
- **Combination change management**
- **Vehicle Traffic Control and Administration**

PERSONNEL SECURITY

- **Investigation Processing**
 - **Suitability**
 - **Security**
- **Perform On-Line Record Checks**
 - **Credit Bureau**
 - **Government Agencies files (e.g. INS, FBI)**
- **Summarize Investigations Findings**
- **Maintain Personnel Security Records**

CLASSIFIED ITS

- **Computer Security Applications**
- **Coordination and Preparation of:**
 - **SSP**
 - **Initial certifications**
 - **Recertifications**
 - **“Exceptions” identification and documentation**
- **COMSEC Custodian Management and Operations**

PROGRAMMATIC SECURITY

- **Provide Security Support to NASA Internal and External Customers**
 - **Unclassified but sensitive**
 - **Classified**

- **Apply Security Skills and Applications in:**
 - **Physical Security**
 - **Information Security**
 - **Industrial Security**

EMERGENCY SERVICES CONTROL CENTER

- **Dispatch Response Personnel For Incidents of:**
 - **Fire**
 - **Security**
 - **Emergency medical**

- **Receive and Store Classified Material for After Normal Duty Hours Visitors**

- **Prepare Visit Credentials During Non-Duty Hours**

- **Monitor 911 Calls**

- **Monitor and Coordinate Services for Electronic Security Systems**

**PREPARE AND PRESENT SECURITY EDUCATION
AND AWARENESS BRIEFINGS**

- **In-Service Training**
- **Security Education And Awareness Briefings**
 - **Contractors**
 - **Civil Service**
- **Firearms Training And Certification**

BADGE, PASS AND RECEPTION CENTER

- **Prepare Credentials For All Visitors To LaRC**
- **Prepare LaRC Civil Service Visit Request To Non-NASA Facilities**
- **Maintain Data Files For Functional Activities**

**CLASSIC
PRE-PROPOSAL
CONFERENCE**

RFP 1-120-GC.1260

**SCIENTIFIC AND TECHNICAL
INFORMATION**

11/8/95

Objective

- ◆ Provide Technical and Administrative Services in Support of a Comprehensive Scientific and Technical Information Program
- ◆ Federal, State and Local Regulations Apply

Products and Services

- ◆ Technical Publications Support
- ◆ Technical Library Support
- ◆ Photolab and Archives
- ◆ Reproduction/Duplicating Services
- ◆ Graphics
- ◆ Video Production and Archives

Technical Publications Support

- ◆ Technical Editing
- ◆ Publication Graphics
- ◆ Electronic Publishing

Technical Library Support

- ◆ Acquire Selected Library Materials
- ◆ Specialized Cataloging
- ◆ Database Maintenance and Data Conversion
- ◆ Image production and Transmission

Photographic Laboratory Support and Archival Services

- ◆ Chemical Analysis
- ◆ Process Color and B&W Negative Film
- ◆ Quality Control

Reproduction/Duplicating Services

- ◆ Work Control
- ◆ In-house Reproduction
 - ◆ Black & White
 - ◆ Color
 - ◆ Engineering Drawings
- ◆ Distribution

Graphics Services

- ◆ Graphic Communications
- ◆ Digitally Produced Products
- ◆ Printed Media

Video Production and Archival Services

- ◆ Video Productions
- ◆ Video Engineering
- ◆ Video Duplication
- ◆ Archival Services

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE	PAGE OF PAGES 1 7
2. AMENDMENT/MODIFICATION NO.	3. EFFECTIVE DATE DEC 04 1995	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)
6. ISSUED BY 3	CODE	7. ADMINISTERED BY (If other than Item 6)	CODE
National Aeronautics and Space Administration Langley Research Center Hampton, VA 23681-0001			

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State, and Zip Code)	(x)	9A. AMENDMENT OF SOLICITATION NO. 1-120-GC.1260
TO ALL CONCERNED		9B. DATED (SEE ITEM 11) OCT. 23, 1995
		10A. MODIFICATION OF CONTRACT/ORDER NO.
		10B. DATED (SEE ITEM 13)
CODE	FACILITY CODE	

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

X The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, X is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning 1 copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(x)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor is not, is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

SUBJECT: NASA Request for Proposal 1-120-GC.1260 Consolidated Logistics, Administration, Security and Scientific Information Contract (CLASSIC)

The purpose of the amendment is to provide answers and questions.

NOTE: Amendment 2, Page 28, numbers 160-199 were inadvertently not used. The package contains all questions submitted.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) PANICE H. CLARK		
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA BY <u>Panice H. Clark</u> (Signature of Contracting Officer)	16C. DATE SIGNED 11/30/95
(Signature of person authorized to sign)			

1. Exhibit E, Equipment Assigned to on site contractors, page 153-233. Is the contractor responsible for maintenance, repair and/or replacement costs for all items not marked with an asterisk? If yes, will the Government provide a plug-in number for proposal purposes?

The Government will maintain and repair all Installation-Provided Government Property (IPGP) as identified in the SOW, Exhibit E (See Amend. 1), and Section G.4. Except for those items in Exhibit E denoted by an asterisk, the contractor will be required to replace any item of IPGP that reaches the end of its useful life or cannot be economically repaired. Once these items are replaced, it is the contractor's responsibility to maintain and repair their own property. Those items denoted by an asterisk will be replaced by the Government. The Government estimates that the majority of these facilities will remain in good physical condition for the duration of the contract, including all options. The Government does not intend to provide any plug numbers.

2. Cost Form A, Supplies/Material Costs, page 269. What supplies/materials are the responsibility of the contractor for each functional area in the SOW? For example, is the contractor responsible for the paper in the reproduction function or the film stock in the photographic function? Will the Government provide a plug-in number for proposal purposes?

Offerors should propose any supplies that they feel is necessary in performing the task area functions and that is not already identified in the SOW, Exhibit E (See Amend. 1) and Section G.4. Reference Section L.21.E, page 253, for guidance. However, for further assistance, the contractor is responsible for the following:

- *all general office supplies are to be supplied. General office supplies drawn by Mason & Hanger for the past year is valued at approximately \$39,517. This amount may be incomplete as NASA employees may have also drawn supplies for the incumbent.*
- *all photography supplies and materials necessary to perform the function. The average annual costs of these supplies and materials is \$175,000.*
- *all supplies and parts associated with vehicle maintenance. The average annual cost of these supplies is \$258,000. Note that this figure will decrease significantly over the years due to reduction of other LaRC contractor owned vehicles and the CLASSIC incumbent vehicles will not be maintained on-site under the follow-on contract.*
- *all paper associated with the reproduction function. Cost of paper for the most recent year is \$110,000. The Government does not intend to provide any plug numbers.*

3. What is the current Health & Welfare plans for personnel covered by the collective bargaining agreement?

Please clarify your question citing appropriate CBA and article.

4. In the bargaining agreement for security, is the contractor responsible for financing the fire arms testing? *Yes, the contractor is required to finance the fire arm testing.*

5. Could you provide a description for each of the labor classifications listed in the Appendix A Wage Schedule?

The Government does not maintain copies of the job descriptions that exist under the current contract, however, they should be available from the respective unions.

6. In Section C, 2.3: What is the average length of the weekly and monthly reports? Is the clerk responsible for preparing the reports for delivery, and what distance are they to be delivered?

The length of these reports varies significantly, some are as short as two pages and some are as long as 100 pages. The reports are generated in standard formats using established programs requiring limited, if any, modifications. Distribution is made within the office or mailed out to various Center users.

7. SOW Paragraph 2.8, Engineering Drawing Files/Micrographics Support, page 11. Is the contractor responsible for the actual transfer of micrographed items to the Federal Records Center? If yes, what are the number of trips annually and the location of the Federal Records Center?

No, all records are shipped to the Federal Records Center using commercial sources.

8. SOW Paragraph 1.1, General transportation and delivery services, page 4. Are the estimated 105,000 deliveries separate delivery runs or the number of individual items delivered? If it is the number of items delivered, is there an average number of packages in each delivery run?

The estimated 105,000 annual deliveries represents the number of items delivered not separate delivery runs. Data is not available to accurately estimate the average number of packages in each delivery run.

Are there time constraints or requirements associated with these deliveries? For example, pick up within 4 hours and deliver within 2 working days. How is the contractor notified of a package delivery requirement?

Pickup and delivery should occur within 8 hours of customer notifying the transportation dispatcher of the requirement.

Are there central locations of package pick-up and delivery (i.e. receptionist desk) or are they picked up and delivered to the senders and receivers desks?

Packages are picked up from the location identified by the customer.

9. SOW Paragraph 1.2, Vehicle Maintenance and Control, page 4. Please provide the workload of the vehicle repair function, i.e. minor and major repairs, body repair and painting.

All types of minor and major repairs, body repair, and painting associated with maintaining a 700-vehicle fleet are performed. Individual statistics are not available. Suggest a review of "Current List of Vehicles Requiring Maintenance" available in the Bidder's Library.

10. SOW Paragraph 1.4, Moving services, page 5. Are all 1800 furniture items picked up from the Franconia warehouse? What is the number of trips per year to the Franconia warehouse? With GSA personnel load the furniture at the Franconia warehouse?

No, the 1800 furniture items are not picked up from the Franconia warehouse. They are picked up from the NASA LaRC furniture warehouse and delivered on site. An average of three trips per year are made to the Franconia warehouse (or other Government installations). Furniture will be transported from the most economical site. Due to budget shortfalls, only a small amount of furniture was acquired during the past year. Normally, GSA or other Government installation personnel load the furniture.

11. SOW Paragraph 1.5, Carpet installation, page 5. Are the amounts listed in this paragraph (400-1300 sq. Yds carpet and 500-5000 lin. Ft. moulding) to be taken as guaranteed minimum and maximum quantities?

The amounts listed in SOW paragraph 1.5, Carpet Installation, should not be taken as guaranteed minimum and maximum quantities. These estimates were based on historical data.

12. SOW Paragraph 1.6, Stockroom operations, page 5. Does the quantity (75,000 items issues) listed in this paragraph include the 850 issues in metal cutting and burning?

The approximately 75,000 items referenced in SOW paragraph 1.6 does not include the approximately 14,000 items issued annually from the Metal Cutting and Burning Facility.

What are the number of annual shipments received by the stockroom?

The Stockroom receives approximately 600 shipments of stock items annually.

13. SOW Paragraph 1.7, Tool Crib Support, page 6. Is tool crib support provided on Government holidays?
Tool crib support is not provided on Government holidays.

What is the annual number of hand tools that require calibration?

Approximately 100 hand tools require calibration.

14. SOW Paragraph 1.8.2, Supply support, page 6. Does the contractor interface directly with the other agencies mentioned in this paragraph or through a Government official at NASA LaRC?

The contractor is responsible for direct interface with other agencies mentioned in SOW paragraph 1.8.2.

15. SOW Paragraph 1.9.3, Scrap/Waste Pick-up and Disposal, page 7. Will the contractor be responsible for sorting or recycling of scrap/waste materials prior to disposal?

The contractor will not be responsible for recycling of scrap/waste materials prior to disposal.

16. SOW Paragraph 1.10, Receiving, page 7. What are the number of individual incoming shipments per year or month?

Per SOW paragraph 1.10, approximately 2,000 line items are received monthly.

17. Security Services (General):

a. What is the total number and employee classification of "professional employees" currently employed within the overall security functional area?

The bidders library contains a set of task orders that were issued under the current contract for the period ending September 30, 1995. They provide estimated staffing requirements which may, or may not, reflect realistic staffing levels required to perform the follow-on contract. Most labor classifications employed for Security are reflected in the CBA for Security workers included in the solicitation. Also, a few non-union classifications are employed to include safety specialist, security training officer and ITS specialist. Non-union hourly classifications include transportation dispatcher and locksmith. Under the performance-based contracting concept offerors are to propose their best estimate of the staffing necessary to satisfy contractual requirements.

b. What is the total number, grade, and billet description of Civil Service personnel "assigned" to work within the overall security functional area?

This information is not relevant for proposal preparation.

c. What contractor owned equipment/property does the current contractor anticipate making available for sale to the successor?

The Contractor-furnished equipment consists of vehicles, forklifts, and word-processing equipment and is set forth in Enclosure 1. The residual value of this equipment is also included. The Government intends, for the most part, to exercise the option that requires the incumbent to sell the Contractor-owned equipment to the successful offeror at its depreciated value based on the Contractor's depreciation schedule. However, as this will be a performance-based contract, the offeror should propose whatever vehicles he feels are necessary to satisfy the Government requirement: it may or may not require all of the current Contractor-owned equipment. In addition, those items denoted with an asterisk in Enclosure 1 will not be made available for sale to the successful offeror. Those items will be sold by the incumbent for fair market value within 120 days after the end of the period of performance and their sale price will be credited to the contract for the amount of any excess of the sale price minus the depreciated value and selling expenses.

d. What is the fair market/depreciated value of each contractor owned item?

Refer to Question # 17.c. for the answer.

e. Are the current security directives available for review?

Yes, the current security directives are available in the Bidders Library.

18. Armed Security Officer Services.

a. What is the number of fixed security posts to be manned per shift?

Refer to Question # 17.a. for the answer.

b. What is the number of mobile patrol units deployed per shift?

This is not relevant, all offerors should propose as they deem appropriate to meet contractual requirements.

c. What is the number of security officers required at each fixed site?

Refer to Question # 18.b. for the answer.

d. What is the number of security officers required with each mobile patrol unit?

Refer to Question # 18.b. for the answer.

e. What is the number of internal CCTV monitoring sites to be manned per shift?

Six internal CCTV circuits will be monitored in the Emergency Control Center. It is unknown at this time when the CCTV circuits will be in place.

f. What is the number and employee classification of personnel required to man the CCTV monitoring sites per shift?

Per Section 3.4, a Secret security clearance is required. The offeror is to determine the staffing level.

g. What are the specific hours CCTV monitoring sites are to be manned?

It is anticipated that all CCTV monitoring will be performed by the Emergency Control Center which requires 24 hour surveillance per Section 3.4.

h. What is the total number, position, and rank of security supervisor personnel currently employed per shift?

Refer to Question # 17.a. for the answer.

i. What is the total number of full time security officers currently employed?

Refer to Question # 17.a. for the answer.

j. What is the total number of part time security officers currently employed?

Refer to Question # 17.a. for the answer.

k. What is the seniority breakdown of the security officer force?

Approximately 14% have less than 5 years service, 62% between 5 and 12 years, and 24% over 12 years.

l. What percentage of the security officers are union members?

Essentially all since an "agency shop" agreement exists.

m. What is the average number of armed security officer man-hours provided per week?

Refer to Question # 17.a. for the answer.

n. What is the current source for the purchase of security officer uniforms?

The Government is unaware of the current source for purchasing uniforms that Mason & Hanger uses.

o. What is the number and type of vehicles required by the security force?

Offerors will specify vehicle requirements based on proposed shift and/or post staffing.

p. Are there any unique vehicle requirements i.e. four wheel drive, motorcycle, van, etc.?

There is no unique vehicle requirements.

q. Do the vehicles require a specific paint scheme i.e. certain color, certain logo/identification features etc.?

Vehicles will be white, with NASA and contractor identification along with task identification, e.g. Security Patrol, Locksmith.

r. Is the contractor responsible for vehicular communications equipment or is government owned communications equipment provided?

The Government will supply radio equipment to the contractor. Refer to Exhibit E (Amend. 1).

s. Is armed security officer escort required for local, off-site, or out of area transport of materials in support of other LaRC elements? If so, what is the annual frequency and destination?

The possibility exists for such requirements. If and when armed security officer services are required, tasking will be in accordance with Section 3.9 of the SOW.

t. Who incurs the expense for the conduct of National Agency Checks for new security officers?

Security clearance requests will be processed in accordance with the Industrial Security Program, specifically, the National Industrial Security Program Operating Manual. ADP and after hour work requiring a NAC will be paid for by NASA.

u. Is there a charge for physical exams conducted by the LaRC physician? Who incurs this cost, if any?

Physical exams will not be provided under the follow-on contract.

v. What fringe benefits are currently provided to non-union personnel?

Fringe benefits are to be provided in accordance with applicable wage determination.

19. Emergency Services Control Center Support.

a. What is the number of dispatchers required per shift?

Refer to Question # 17.a. for the answer.

- b. What are the specific hours the telephone switchboard is to be manned?
Switchboard calls are transferred to the dispatcher between the hours of 1630 and 0800 each day, however, only emergency calls are handled. Other routine calls are answered by a prerecorded message.
- c. Does the center require a dedicated stand-by emergency armed security officer response team?
If so, how many personnel and how many vehicles?
No, this is not required by the Center.
- d. What fringe benefits are currently provided to dispatchers?
Refer to Question # 18.v. for the answer.
20. Locksmith Services.
- a. What is the number of locksmiths currently employed?
Refer to Question # 17.a. for the answer.
- b. What is the number and employee classification of support personnel (if any) currently employed?
Refer to Question # 18.b. for the answer.
- c. Who incurs the cost for the conduct of background (suitability) investigations for new locksmiths?
Security clearance requests will be processed in accordance with the Industrial Security Program, specifically, the National Industrial Security Program Operating Manual.
- d. How many mobile service units are required?
Refer to Question # 18.b. for the answer.
- e. Are there any unique requirements for the mobile service units?
There are no unique requirements.
- f. What fringe benefits are currently provided to personnel in this office?
Refer to Question # 18.v. for the answer.
21. Badge, Pass and Reception Center Service.
- a. What is the number and employee classification of personnel currently employed in this center?
Refer to Question # 17.a. for the answer.
- b. Who incurs the cost for the LaRC decals and passes?
The contractor will provide the material according to NASA standards.
- c. What fringe benefits are currently provided to personnel in this center?
Fringe benefits are provided in accordance with applicable CBA.
22. Security Education and Awareness.
- a. What is the number and employee classification of personnel currently employed in the office?
Refer to Question # 17.a. for the answer.
- b. Will on site training classrooms be made available by LaRC?
Yes, on-site training classrooms will be made available.
- c. Will training outlines and other training materials currently being used be made available to the new contractor?
No, the materials are property of the current contractor.
- d. Is all training on site, or is out of area training required/anticipated? If so, how frequently and where?
It is anticipated that all training will be on-site with the possible exception of firearms certification.
- e. Is an on site weapons qualifications firing range available?
It is available at the discretion of Langley Air Force Base scheduling.

f. What is the average number of armed security officers requiring semi-annual qualification/rectification?

Refer to Question # 17.a. for the answer.

g. What fringe benefits are currently provided to personnel working in this section?

Refer to Question # 18.v. for the answer.

23. Personnel Security Program.

a. What is the number and employee classification of personnel currently working in this program?

Refer to Question # 17.a. for the answer.

b. Are the credit checks conducted by this element accomplished using on site systems/programs or are outside agencies tasked?

Credit checks are accomplished by contractor personnel using on-line network terminal.

c. If outside agencies are tasked to conduct the credit checks, who incurs the cost?

Refer to Question # 23.b. for the answer.

d. What fringe benefits are currently provided to personnel working in this element?

Refer to Question # 21.c. for the answer.

24. Classified Information Technology Security Program Support and Programmatic Security Support.

a. What is the number and employee classification of personnel currently employed in these programs?

Refer to Question # 17.a. for the answer.

b. What unique security clearance requirements exist for personnel working in these programs i.e. Top Secret Clearance, Access to Sensitive Classified Information, etc.?

A Top Secret security clearance, based on a SBI is required.

c. What fringe benefits are currently provided to personnel working in these programs?

Refer to Question # 18.v., however, at least 1 exempt position is currently employed.

VEH #	DESCRIPTION	DATE OF PURCHASE	PURCHASE PRICE	DEPR THRU 3RD OPTION YR	FY 95 DEPR	TOTAL DEPR THRU 4TH OPTION	RESIDUAL VALUE
MH-1	SEDAN, FORD TEMPO	10/90	\$9,357.60	\$8,144.86	\$485.10	\$8,629.96	727.64
MH-2	SEDAN, FORD TEMPO	10/90	9,357.60	8,144.86	485.10	8,629.96	727.64
MH-3	SEDAN, FORD TEMPO	10/90	9,357.60	8,144.86	485.10	8,629.96	727.64
MH-4	VAN, FORD E-150	11/90	12,755.15	11,010.24	697.97	11,708.21	1,046.94
MH-5	VAN, FORD E-150	11/90	12,755.15	11,010.24	697.97	11,708.21	1,046.94
MH-6	VAN, FORD E-150	11/90	12,755.15	11,010.24	697.97	11,708.21	1,046.94
* MH-7	VAN, FORD, STEP UTILITY	11/90	21,303.10	18,388.83	1,165.71	19,554.54	1,748.56
MH-8	VAN, FORD, STEP UTILITY	11/90	21,303.10	18,388.83	1,165.70	19,554.53	1,748.57
MH-9	VAN, FORD, STEP UTILITY	11/90	21,303.10	18,388.83	1,165.71	19,554.54	1,748.56
MH-10	VAN, FORD, STEP UTILITY	12/90	21,303.10	18,388.83	1,165.71	19,554.54	1,748.56
MH-11	VAN, FORD, STEP UTILITY	11/90	21,303.10	18,397.85	1,162.10	19,559.95	1,743.15
	PADDING	3/91	4,885.75	4,111.84	309.57	4,421.41	464.34
MH-13	PICK UP, FORD RANGER	10/90	10,987.18	9,563.24	569.58	10,132.82	854.36
MH-14	PICK UP, FORD RANGER	10/90	10,987.18	9,563.24	569.58	10,132.82	854.36
MH-15	STAKE BODY, INT'L 4600	3/91	9,366.52	7,815.45	620.44	8,435.89	930.63
	CHASSIS	2/91	20,775.00	17,484.24	1,316.30	18,800.54	1,974.46
MH-16	STAKE BODY, INT'L 4600	3/91	9,366.52	7,815.45	620.44	8,435.89	930.63
	CHASSIS	2/91	20,775.00	17,484.24	1,316.30	18,800.54	1,974.46
MH-17	STAKE BODY, INT'L 4600	3/91	9,366.52	7,815.45	620.44	8,435.89	930.63
	CHASSIS	2/91	20,775.00	17,484.24	1,316.30	18,800.54	1,974.46
MH-18	STAKE BODY, INT'L 4600	3/91	14,433.73	12,043.52	956.08	12,999.60	1,434.13
	CHASSIS	2/91	20,775.00	17,484.24	1,316.30	18,800.54	1,974.46
MH-19	BOX BED, INT'L 4600	3/91	12,703.77	10,600.03	841.51	11,441.54	1,262.23
	CHASSIS	2/91	20,775.00	17,484.24	1,316.30	18,800.54	1,974.46
MH-20	BOX BED, INT'L 4600	3/91	12,703.77	10,600.03	841.51	11,441.54	1,262.23
	CHASSIS	2/91	24,984.00	21,026.54	1,582.97	22,609.51	2,374.49
MH-21	BOX BED, INT'L 4600	3/91	12,703.77	10,600.03	841.51	11,441.54	1,262.23
	CHASSIS	2/91	24,984.00	21,026.54	1,582.97	22,609.51	2,374.49
MH-22	TRACTOR, INT'L 8100	3/91	52,984.00	44,209.84	3,509.68	47,719.52	5,264.48
MH-35	PICK UP, FORD RANGER	10/90	10,368.85	9,025.05	537.42	9,562.47	806.38
MH-36	SEDAN, FORD TEMPO	10/90	9,357.60	8,144.86	485.10	8,629.96	727.64
MH-45	SEDAN, FORD TEMPO	10/90	9,357.60	8,144.86	485.10	8,629.96	727.64
MH-47	VAN, FORD, STEP UTILITY	11/90	21,303.10	18,388.83	1,165.71	19,554.54	1,748.56
* MH-50	SEDAN, FORD TEMPO	11/90	9,357.60	8,077.48	512.04	8,589.52	768.08
* MH-51	VAN, FORD E-150	10/90	13,229.60	11,515.06	685.82	12,200.88	1,028.72
* MH-52	PICK UP, CHEVY, 1/2 TON	10/90	11,708.93	10,191.45	606.99	10,798.44	910.49
* MH-53	PICK UP, CHEVY, 1/2 TON	10/90	11,708.93	10,191.45	606.99	10,798.44	910.49
* MH-54	PICK UP, CHEVY, 1/2 TON	10/90	11,708.93	10,191.45	606.99	10,798.44	910.49
* MH-55	PICK UP, CHEVY, 1/2 TON	10/90	11,708.93	10,191.45	606.99	10,798.44	910.49
	SUBTOTAL VEHICLES		606,995.53	517,692.81	35,721.07	553,413.88	53,581.65
MH-23	FORKLIFT, TCM/FD20	1/91	17,566.45	14,910.41	1,062.42	15,972.83	1,593.62
	CAB, METAL	3/91	3,061.34	2,455.78	242.23	2,698.01	363.33
MH-24	FORKLIFT, TCM/FHD36	10/90	24,797.64	21,583.87	1,285.51	22,869.38	1,928.25
	CAB, METAL	3/91	3,061.35	2,455.81	242.22	2,698.03	363.32
MH-37	FORKLIFT, TOYOTA FD30	10/90	24,984.91	21,746.87	1,295.22	23,042.09	1,942.82
MH-38	FORKLIFT, TOYOTA FD30	3/91	33,735.74	28,149.10	2,234.67	30,383.77	3,351.97
MH-39	FORKLIFT, TCM FTB15A	10/90	18,303.68	15,931.52	948.86	16,880.38	1,423.30
MH-40	FORKLIFT, TCM FTB15A	10/90	18,303.67	15,931.52	948.86	16,880.38	1,423.29
MH-41	FORKLIFT, TCM FHB20	2/91	21,473.73	19,584.01	1,738.56	21,322.57	151.16
	SUBTOTAL FORKLIFTS		165,288.51	142,748.89	9,998.55	152,747.44	12,541.07
* WORD PROCESSING SYSTEM		3/91	96,954.09	82,682.44	5,708.67	88,391.11	8,562.98
	SUBTOTAL OTHER		96,954.09	82,682.44	5,708.67	88,391.11	8,562.98
	TOTALS		\$869,238.13	\$743,124.14	\$51,428.29	\$794,552.43	\$74,685.70

*Items denoted with an asterick will not be made available to the successful offeror.

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE	PAGE OF PAGES 1 3
2. AMENDMENT/MODIFICATION NO. 4	3. EFFECTIVE DATE DEC 13 1995	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)
6. ISSUED BY CODE	7. ADMINISTERED BY (If other than Item 6) CODE		

National Aeronautics and Space Administration
Langley Research Center
Hampton, VA 23681-0001

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State, and Zip Code) TO ALL CONCERNED		(x)	9A. AMENDMENT OF SOLICITATION NO. 1-120-GC.1260
			9B. DATED (SEE ITEM 11) OCT. 23, 1995
			10A. MODIFICATION OF CONTRACT/ORDER NO.
			10B. DATED (SEE ITEM 13)
CODE	FACILITY CODE		

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

X The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, X is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

- (a) By completing Items 8 and 15, and returning 1 copies of the amendment;
- (b) By acknowledging receipt of this amendment on each copy of the offer submitted;
- (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(x)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor is not, is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

SUBJECT: NASA Request for Proposal 1-120-GC.1260 Consolidated Logistics, Administration, Security and Scientific Information Contract (CLASSIC)

The purposes of the amendment are to: (1)change contract start date to March 28, 1996; (2)make a revision to the RFP; and (3)provide answers and questions.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Panice H. Clark	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA BY <u>Panice H. Clark</u> (Signature of Contracting Officer)	16C. DATE SIGNED 12/12/95
(Signature of person authorized to sign)			

I. Section B.2.B., Award Fee Availability Period dates are deleted and replaced with the following:

“March 28, 1996 - September 30, 1996
October 1, 1996 - March 31, 1997”

II. Section L.21, G.1.b., Page 253, the Phase-In, Initial Contract Period and Total, Init. Contr. and Option Periods are deleted and replaced with the following:

	Period
“Phase - In	Prior to 03/28/96
Initial Contract Period	03/28/96 - 03/31/97
Total, Init. Contr. and Options to Ext. 1-4	03/28/96 - 03/31/01”

III. Section M.2.6.c., Page 259, the first sentence is deleted and replaced with the following:

“Select a group of finalists, to include those proposals which have a reasonable chance of being selected for award. To reduce unnecessary expense, both to offerors and the Government, a total of three proposals shall be a working goal for the group of finalists. For those finalists, the Government will (1) conduct parallel negotiations of complete contracts or (2) conduct written and/or oral discussions.”

IV. Questions and Answers

1. Ref. the CLASSIC RFP, Section 1, IAM Collective Bargaining Agreement, Art. XIX, Sect. 1: Correct insurance must be continued for eligible employees. Will you provide the cost per hour for the Health and Welfare Benefits for personnel covered by the CBA of District Lodge 74, International Association of Machinists and Aerospace Workers Local 28317?
The hourly cost for the Health and Welfare Benefits as specified in the IAM Collective Bargaining Agreement and including life and health insurance, pension plan, workers compensation and sick leave is approximately \$2.79.
2. Reference Paragraph 3.1.2 of the SOW: What are Center access Requirements under Threatcon? Are additional Threatcon physical security requirements covered under Paragraph 3.9, Special Ordering of Security Officers Service?
Positive ID checks are required for all persons entering the Center under threat conditions. No, additional threatcon physical security requirements are not covered under 3.9.
3. Reference Paragraph 3.3 of the SOW:
 - a. Bullet #4: Has LaRC published a threat Analysis and will it be available to the successful bidder?
A threat analysis will be available to the successful bidder.
 - b. Bullet #5: What is the required frequency of checks? The RFP lists 650 security containers, how many secure areas are there?
Checks are conducted randomly. The number of secure areas varies with mission. Interiors of secure areas are not inspected. Safes are typically located in non-secure areas.
 - c. Bullet #6: Request clarification; are checks required of three (3) of the thirty (30) facilities each shift, or are three (3) checks required of all thirty (30) facilities each shift?
Three checks are expected in 30 facilities, workload permitting.
 - d. Bullet #8: Virginia Code, Section 9-183.8, establishes arrest authority for "registered security officers" within Virginia jurisdiction. Are there any Exclusive Federal Jurisdiction areas on LaRC? If so it is our understanding that NMI 1600.3A, Arrest Authority and Use of Force by NASA Security Force Personnel, has been canceled. What authority would contract security officers have in Exclusive Federal Jurisdiction areas?
A segment of exclusive federal jurisdiction exists. NMI 1600.3A has not been canceled, however, there will be continuing changes to the program. Federal Arrest Authority, if implemented, will provide for arrest authority in all jurisdiction on LaRC.

e. Bullet #10: Request clarification of Wythe Creek Gate hours of operation. This Paragraph states the gate is open 12.5 hours Monday through Friday, excluding holidays. Paragraph 3.1.2 indicates the gate is open for 12 hours.

The Wythe Creek Gate is open 12.5 hours per day Monday through Friday, excluding holidays.

f. Bullet #11: Is traffic direction excluded on holidays?

Traffic direction is not required during the holidays or on weekends.

g. Bullet #12: Are traffic accident investigations included under "Emergency Dispatches" of the workload Analysis? If not, please provide the estimates of workload.

Traffic accident investigations are included under "Emergency Dispatches" of the workload analysis.

h. Bullet #13: What is NASA and LaRC Policy concerning inspection of vehicles and persons entering or departing LaRC? What is the frequency of inspections? Are inspections conducted by on duty security forces or by Special Ordering of Security Officer Service?

Inspections are conducted by on duty officers when directed by the NASA Office of Security Services. It is expected that approximately 10 per year will be conducted.

4. Reference Paragraph 3.6, ". . .All other requirements shall be processed by close of business day of receipt.". Is there a close out time for this service prior to close of business?

There is no close out time for this service prior to the close of business.

5. Reference Paragraph 3.7: What type and caliber of weapon do members of LaRC Security Civil Service Staff use? What is the frequency for Civil Service weapons training and certification?

LaRC Civil Service Security Personnel presently have .38 caliber revolvers and 9 mm semi automatic handguns. Semi Annual certification is required.

6. Reference Exhibit H, Security Uniform and Equipment Requirements: Please clarify item M-Coat, black, heavyweight all weather. Is the intent to provide protection from the rain?

The primary intent is to protect from cold temperatures and extreme chill factors.

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE	PAGE OF PAGES 1 1
2. AMENDMENT/MODIFICATION NO. 5	3. EFFECTIVE DATE 12/18/95	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)
6. ISSUED BY CODE	7. ADMINISTERED BY (If other than Item 6) CODE		

National Aeronautics and Space Administration
Lanlgay Research Center
Hampton, VA 23681-0001

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State, and Zip Code) TO ALL CONCERNED	<input checked="" type="checkbox"/>	9A. AMENDMENT OF SOLICITATION NO. 1-120-GC.1260
		9B. DATED (SEE ITEM 11) OCT. 23, 1995
		10A. MODIFICATION OF CONTRACT/ORDER NO.
		10B. DATED (SEE ITEM 13)
CODE	FACILITY CODE	

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning 1 copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

<input checked="" type="checkbox"/>	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor is not, is required to sign this document and return _____ copies to the issuing office.


14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

SUBJECT: NASA Request for Proposal 1-120-GC.1260 Consolidated Logistics, Administration, Security and Scientific Information Contract (CLASSIC)

The purpose of this amendment is to extend the date specified for receipt of offers.

Standard Form 33, Block 9 (page 1), the date specified for receipt of offers is extended to December 28, 1995.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) William R. Kivett	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA BY 	16C. DATE SIGNED 12-18-95
(Signature of person authorized to sign)		(Signature of Contracting Officer)	

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE	PAGE OF PAGES 1 1
2. AMENDMENT/MODIFICATION NO. 6	3. EFFECTIVE DATE 1/9/96	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)
6. ISSUED BY CODE	7. ADMINISTERED BY (If other than Item 6) CODE		
National Aeronautics and Space Administration Langley Research Center Hampton, VA 23681-0001			

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State, and Zip Code) TO ALL CONCERNED	(x)	9A. AMENDMENT OF SOLICITATION NO. 1-120-GC.1260
		9B. DATED (SEE ITEM 11) OCT. 23, 1995
		10A. MODIFICATION OF CONTRACT/ORDER NO.
		10B. DATED (SEE ITEM 13)
CODE		FACILITY CODE

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

X The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

- (a) By completing Items 8 and 15, and returning ___ 1 ___ copies of the amendment;
- (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or
- (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(x)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor is not, is required to sign this document and return ___ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

SUBJECT: NASA Request for Proposal 1-120-GC.1260 Consolidated Logistics, Administration, Security and Scientific Information Contract (CLASSIC)

The purpose of this amendment is to extend the date specified for receipt of offers.

Standard Form 33, Block 9 (page 1), the date specified for receipt of offers is extended to January 16, 1996.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Panice H. Clark
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED
(Signature of person authorized to sign)	16B. UNITED STATES OF AMERICA BY <u>Panice H. Clark</u> (Signature of Contracting Officer)
	16C. DATE SIGNED 1/9/96

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE	PAGE OF PAGES 1 2
2. AMENDMENT/MODIFICATION NO. 7	3. EFFECTIVE DATE FEB. 13, 1996	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)
6. ISSUED BY CODE	7. ADMINISTERED BY (If other than Item 6) CODE		
National Aeronautics and Space Administration Langley Research Center Hampton, VA 23681-0001			

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State, and Zip Code) TO ALL CONCERNED	(x)	9A. AMENDMENT OF SOLICITATION NO. 1-120-GC.1260
		9B. DATED (SEE ITEM 11) OCT 23, 1995
		10A. MODIFICATION OF CONTRACT/ORDER NO.
		10B. DATED (SEE ITEM 13)
CODE	FACILITY CODE	

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

X The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, X is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:
 (a) By completing Items 8 and 15, and returning 1 copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)
NA

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(x)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor is not, is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

SUBJECT: NASA Request for Proposal 1-120-GC.1260 Consolidated Logistics, Administration, Security and Scientific Information Contract (CLASSIC)

The purpose of this amendment is to correct inconsistencies between provisions L.18 and M.2 of the RFP for the evaluation process.

i. Section M.2, Summary of Evaluation Procedures (p.238), six through ten are deleted and replaced with the following:

(CONTINUED ON ATTACHED PAGE)

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Panice H. Clark	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA BY <u>Panice H. Clark</u> (Signature of Contracting Officer)	16C. DATE SIGNED 2/13/96
(Signature of person authorized to sign)			

"6. At the completion of the foregoing, the evaluation team will present their findings to the Selection Official. The evaluation team's documentation will include a summary of the ratings assigned to each QEC and to relevant experience and past performance, and the proposed cost. Based on the findings presented, the Selection Official may elect to do any one of the following:

a. Select the successful offeror(s) in accordance with M.1 without further discussions with any offeror (see L.19), provided that it can be clearly demonstrated that (1) selection of an initial offer will result in the best value for the Government, considering cost, qualitative merit, and relevant experience and past performance data and (2) discussions with other acceptable offerors are not anticipated to change the outcome of the initial evaluation relative to the offeror deemed to offer the best value.

b. Select a group of finalists (i.e. competitive range), to include those proposals which have a reasonable chance of being selected for award. To reduce unnecessary expense, both to offerors and the Government, a total of three proposals shall be a working goal for the group of finalists. For those finalists, the Government will conduct written and/or oral discussions. Any discussions that are conducted will be in accordance with FAR 15.610 (c) (2) and reference L.18. The evaluation team will develop a probable cost for each finalist. The evaluation team will document the basis for the selection of finalists, limit to one-quarter page for each finalist. The names of offerors determined to be finalists, and/or the name of the offeror selected for award will be electronically transmitted to all offerors. This will serve as notification to those offerors that were not selected for further evaluation.

7. Following discussions and receipt of BAFO's, the evaluation team will reconvene to determine if changes need to be made to the evaluation team's probable costs or assigned ratings. The basis for any changes will be documented. The evaluation team will update and resubmit the documentation initially presented to the Selection Official. The Selection Official will then select the successful offeror from the group of finalists in accordance with M.1.

8. The rationale for selection of the successful offeror will be recorded in a selection statement that sufficiently records the basis upon which selection was made. The name of the offeror selected for award and the selection statement will be electronically transmitted to all offerors. This will serve as notification to those offerors that were not selected.

9. The evaluation team will debrief any unsuccessful offeror submitting a written request after contract award. The debriefing will concentrate on the reasons why the successful offeror was selected."