



# 2002 ECONOMIC CENSUS ARCHITECTURAL SERVICES

FORM  
**PS-54103**

OMB No. 0607-0887: Approval Expires 09/30/2004

**DUE DATE**  
**FEBRUARY 12, 2003**

**Mail** your completed form to:  
**U.S. CENSUS BUREAU**  
**1201 East 10th Street**  
**Jeffersonville, IN 47134-0001**

**PS-54103**

**Please read** the accompanying information sheet(s) before answering the questions.

**Need help or have questions about filling out this form?**

**Visit** our Web site at [www.census.gov/econhelp](http://www.census.gov/econhelp)

**Call** 1-800-233-6136, between 8:00 a.m. and 8:00 p.m., Eastern time, Monday through Friday.

- OR -

**Write** to the address above. Include your 11-digit Census File Number (CFN) printed in the mailing address.

**INFORMATION COPY  
DO NOT USE TO REPORT**

(Please correct any errors in this mailing address.)

**YOUR RESPONSE IS REQUIRED BY LAW.** Title 13, United States Code, requires businesses and other organizations that receive this questionnaire to answer the questions and return the report to the U.S. Census Bureau. By the same law, **YOUR CENSUS REPORT IS CONFIDENTIAL.** It may be seen only by persons sworn to uphold the confidentiality of Census Bureau information and may be used only for statistical purposes. Further, copies retained in respondents' files are immune from legal process.

- Use blue or black ink.
- Do not use pencil.
- Place an "X" inside the box.
- Please center numbers in their respective boxes. Examples:
- Do not put slashes through 0 or 7.

<input checked="" type="checkbox"/>	0	1	2	3	4	5	6	7	8	9
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The reporting unit for this form is an establishment. An **establishment** is generally a single physical location where business is conducted or where services or industrial operations are performed. For further clarification, see information sheet(s).

**1 MONTHS IN OPERATION**

Number of months in operation during 2002 (If none, mark "X" and go to 29.) . . . . . 0002

Mark "X" if None		2002	
		Number of months	

**2 EMPLOYER IDENTIFICATION NUMBER**

Is the Employer Identification Number (EIN) shown in the mailing address the same as the one used for this establishment on its latest 2002 Internal Revenue Service Form 941, Employer's Quarterly Federal Tax Return?

0021  Yes      0022  No - Enter current EIN (9 digits) → 0025  -

**3 PHYSICAL LOCATION**

**A. Is this establishment's physical location the same as shown in the mailing address? (P.O. box and rural route addresses are not physical locations.)**

0031  Yes

0032  No - Enter physical location →

0035 Number and street		
0036 City, town, village, etc.	0037 State	0038 ZIP Code
<input type="text"/>	<input type="text"/>	<input type="text"/>

**B. Is this establishment physically located inside the legal boundaries of the city, town, village, etc.?**

0041  Yes      0042  No      0043  No legal boundaries      0044  Do not know

**C. Type of municipality where this establishment is physically located**

0046  City, village, or borough      0047  Town or township      0048  Other or do not know



54103015

HOW TO REPORT DOLLAR FIGURES

Dollar figures should be rounded to thousands of dollars.

If a figure is \$1,025,628.79:

If a value is "0" (or less than \$500.00):

Report

Report

Mark "X" if None

2002		
\$ Mil.	Thou.	Dol.
1	0 2 6	

4 SALES, SHIPMENTS, RECEIPTS, OR REVENUE

Mark "X" if None

Operating receipts (Include receipts for work subcontracted to others or, if a joint venture, work performed by participants for which they were reimbursed.) . . . . . 0100

2002		
\$ Mil.	Thou.	Dol.

5 E-COMMERCE SALES, SHIPMENTS, RECEIPTS, OR REVENUE

A. Did this establishment have any e-commerce sales, receipts, and/or revenue in 2002? (E-commerce includes sales, receipts, and/or revenue from any transaction completed over an Internet, Extranet, Electronic Data Interchange (EDI) network, electronic mail, or other online system. Transactions are agreements between buyers and sellers to transfer ownership of, or rights to use, goods or services. Payment for these goods or services may or may not be made online. Please see the information sheet(s) for further clarification.)

0181  Yes - Go to line B

0182  No - Go to 6

2002		
Estimates are acceptable		
\$ Mil.	Thou.	Dol.

B. E-commerce sales, receipts, and/or revenue of this establishment (Include e-commerce sales, receipts, and/or revenue in 4. Exclude sales taxes.) . . . . . 0185

6 EMPLOYMENT AND PAYROLL

Include:

- Full- and part-time employees working at this establishment whose payroll was reported on Internal Revenue Service Form 941, Employer's Quarterly Federal Tax Return, and filed under the Employer Identification Number (EIN) shown in the mailing address or corrected in 2.

Exclude:

- Full- or part-time leased employees whose payroll was filed under an employee leasing company's EIN.
- Temporary staffing obtained from a staffing service.

For further clarification, see information sheet(s).

Mark "X" if None

A. Number of employees for pay period including March 12 . . . . . 0320

2002	
Number	

B. Payroll before deductions (Exclude employer's cost for fringe benefits.)

Mark "X" if None

1. Annual payroll . . . . . 0300

2. First quarter payroll (January-March, 2002). . . . . 0310

2002		
\$ Mil.	Thou.	Dol.



54103023

If not shown, please enter your 11-digit Census File Number (CFN) from the mailing address.

**7** LEASED EMPLOYMENT AND PAYROLL

**A.** Did this establishment have any full- or part-time leased employees whose payroll was filed under an employee leasing company's EIN?

**Exclude:**

- Temporary staffing obtained from a staffing service.
- Contractors, subcontractors, or independent contractors.
- Purchased or managed services, such as janitorial, guard, or landscape services.
- Professional or technical services purchased from another firm, such as software consulting, computer programming, engineering, or accounting services.
- Employees already reported in **6**.

For further clarification, see information sheet(s).

0241  Yes - Go to line B

0242  No - Go to **13**

Mark "X" if None

2002		
Number		

**B.** Number of leased employees for pay period including March 12. . . . . 0370

**C.** Payroll for leased employees before deductions (Exclude employer's cost for fringe benefits.)

**1.** Annual payroll for leased employees . . . . . 0350

2002		
\$ Mil.	Thou.	Dol.

**2.** First quarter payroll for leased employees (January-March, 2002) . . . . . 0360

Mark "X" if None

2002		
\$ Mil.	Thou.	Dol.

**8-17** Not Applicable.

**18** KIND OF BUSINESS OR ACTIVITY

Principal kind of business or activity in 2002  
(Mark "X" only ONE box.)

**Architectural services**

- 0700
- 541 310 00 16  Architectural services, excluding landscape
  - 541 310 00 24  Building design services (architectural)
  - 541 320 00 14  Landscape architectural services
  - 541 320 00 22  Golf course design services

**Other design services**

- 541 340 00 44  Drafting services
- 541 340 00 28  CAD (Computer aided design) drafting services
- 541 410 00 15  Interior design services
- 541 420 00 13  Industrial design services - developing designs that optimize the use, value, and appearance of products

CONTINUE WITH **13** ON PAGE 4

54103031

**18** KIND OF BUSINESS OR ACTIVITY - Continued

**Other design services - Continued**

- 0700 541 430 00 11  Graphic design services
- 541 320 00 30  Urban/city planning services
- 777 541 03 14  Other design services - *Specify* ↴

0701

**Other kinds of activities**

- 541 330 00 80  Engineering services, including construction engineering services
- 541 370 00 62  Surveying and mapping services, excluding geophysical
- 541 360 00 15  Geophysical surveying and mapping services
- 561 320 00 46  Technical services, supplying temporary technical employees such as engineers to supplement clients' own staff
- 777 541 03 22  Supply management and nonmanagement personnel to provide specific contractual services to clients, including engineering design services - *Specify* ↴

0701

- 777 541 03 30  Management services - *Specify* ↴

0701

- 777 541 03 48  Construction contracting - *Specify* ↴

0701

- 773 000 00 10  Other kind of business or activity - *Specify* ↴

0701



54103049

If not shown, please enter your 11-digit Census File Number (CFN) from the mailing address.

**19** CLASS OF CUSTOMER

Estimate the percentage of receipts (reported in 4) by class of customer. Include work performed "in-house" or by others.

		2002	
		Whole percent of receipts	
			%
1.	Federal, state, and local governments, including public authorities (direct services only) . . . . .	3120	
2.	Private institutions (schools, hospitals, churches, etc.) . . . . .	3121	
3.	Construction firms . . . . .	3122	
4.	Architectural firms . . . . .	3123	
5.	Engineering firms . . . . .	3124	
6.	All other business firms and organizations (manufacturing, utilities, mining, shopping centers, office buildings, theaters, other not-for-profit organizations, etc.) . . . . .	3125	
7.	Individuals (Include fees from individually owned businesses on lines 3, 4, 5, or 6 as appropriate.) . . . . .	3100	
8.	<b>TOTAL</b> (Sum lines 1 through 7) . . . . .		1 0 0 %

**20-21** Not Applicable.

HOW TO REPORT PERCENTS

If figure is **38.76%** of total sales:

**Report whole percents**

2002			
Estimates are acceptable. Report dollars OR percents.			
\$ Mil.	Thou.	Dol.	Percent
			3 9

**22** DETAIL OF SALES, SHIPMENTS, RECEIPTS, OR REVENUE

(Report receipts by source either as a dollar figure or as a whole percent of total receipts (reported in 4). See HOW TO REPORT DOLLAR FIGURES on page 2 and HOW TO REPORT PERCENTS above. Do not combine data for two or more receipts lines.)

**Line 1** - Include receipts for the provision of designs and construction documents; plans, studies and other advisory services related to the design of buildings; and construction contract administration services. Include architectural services for a design-build project that are provided on a subcontract basis.

**Line 1a** - Exclude historic restoration projects.

**Line 1a(1)** - Include receipts for the design of single family homes in subdivision developments. Include townhouses with a floor-to-ceiling wall between each unit.

**Line 1a(2)** - Include receipts for the design of apartment blocks.

**Line 1b(5)** - Include receipts for the design of cinemas and theaters, museums, zoos and aquariums, health clubs, swimming pools, stadiums and arenas and community centers; monuments.

**Line 1b(6)** - Include receipts for the design of school and college instructional buildings, college dormitories, and other buildings on college campuses. Include daycare centers.

**Line 1b(7)** - Include receipts for the design of mine buildings, manufacturing plants and similar processing and assembly buildings. Exclude warehouses.

**Line 1b(8)** - Include receipts for the design of buildings involved in the movement of goods and people and the storage of goods. Include bus stations, train stations, airport terminals, warehouses, distribution centers, and truck terminals.

**Line 1c** - Include receipts for buildings that incorporate legal requirements to preserve or restore the historic character.

**Line 1d** - Include receipts for the provision of advice, studies and reports on architectural matters, except when the advice relates to a specific project. Expert Witness Testimony includes the provision of testimony before a court or administrative body, by a witness who, by virtue of experience, training, skill or knowledge of architecture, is recognized as being qualified to render an informed opinion on matters relating to that field or subject.

CONTINUE WITH 22 ON PAGE 6

**22** DETAIL OF SALES, SHIPMENTS, RECEIPTS, OR REVENUE - Continued

**Line 2** - Include receipts for the provision of designs and construction documents; plans, studies and other advisory services related to specific projects; and construction contract administration services. Include landscape architectural services for a design-build project that are provided on a sub-contract basis.

**Line 2a** - Include receipts from those services which comprise a complete residential landscape project, or phase of a project. Exclude nursing homes and similar residential health care building projects; and hotel, motel, and resort projects.

**Line 2a(2)** - Exclude landscape architecture services for residential subdivision projects.

**Line 2a(3)** - May comprise a mix of single- and multi-family buildings. Include low-income housing development projects.

**Line 2b(1)** - Include receipts for building projects of a general commercial nature, such as offices, office and industrial parks, retail stores and shopping centers, mixed used projects, manufacturing plants.

**Line 2c** - Include receipts for projects whose focal point or purpose is outdoor recreation or sporting activities such as parks and ball fields. Exclude stadium and arena projects.

**Line 2d** - Include receipts for the provision of advice, studies and reports on landscape architectural matters, except when the advice relates to a specific project. Expert Witness Testimony includes the provision of testimony before a court or administrative body, by a witness who, by virtue of experience, training, skill or knowledge of landscape architecture, is recognized as being qualified to render an informed opinion on matters relating to that field or subject.

**Line 3a(1)** - Include receipts from the development of plans that describe the long-term objective of cities or towns for the development of infrastructure, housing, industry, commercial, recreational and other facilities. Cover a large geographical area, for a lengthy time period.

**Line 3a(2)** - Include receipts from the development of plans that describe the long-term development objectives for partial areas of cities or towns. Developed within the framework of a comprehensive plan.

**Line 3a(3)** - Include receipts from the development of plans that describe the development objectives for specific amenities or objectives. Developed within the framework of a comprehensive plan.

**Line 3b** - Include receipts from urban planning advisory services not related to the development of a specific comprehensive, community or element plan. Advisory services use the professional expertise of the urban planner to provide advice on an issue. Studies and research may be conducted as part of the service. Expert Witness Testimony includes the provision of testimony before a court or administrative body, by a witness who, by virtue of experience, training, skill or knowledge of urban planning, is recognized as being qualified to render an informed opinion on matters relating to that field or subject.

**Line 3d** - Include receipts for services that provide training in architectural design theory and methods, landscape design theory and methods, and urban planning theory and methods.

**Line 3e** - Include fees received as agents for owners of construction projects. Exclude receipts for construction contracting, which should be reported on line 4g.

Description of sales, shipments, receipts, or revenue	Cen- sus use	2002				
		Estimates are acceptable. Report dollars OR percents.				
		\$ Mil.	Thou.	Dol.	Percent	
0723	0720	0721			0722	
<b>1.</b> Architectural services, excluding landscape architecture						
<b>a.</b> Architectural services for residential building projects						
<b>(1)</b> Architectural services for single-family residential projects . . . . .	34091					
<b>(2)</b> Architectural services for multi-family residential projects . . . . .	34092					
<b>(3) Sum lines 1a(1) and 1a(2)</b> . . . . .	34090					
<b>b.</b> Architectural services for non-residential building projects						
<b>(1)</b> Architectural services for office building projects . . . . .	34101					
<b>(2)</b> Architectural services for retail and restaurant building projects . . . .	34102					
<b>(3)</b> Architectural services for hotels and convention centers . . . . .	34103					
<b>(4)</b> Architectural services for hospital and health care building projects . .	34104					

CONTINUE WITH 22 ON PAGE 7

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If not shown, please enter your 11-digit Census File Number (CFN) from the mailing address.

**22** DETAIL OF SALES, SHIPMENTS, RECEIPTS, OR REVENUE - Continued

Description of sales, shipments, receipts, or revenue	Census use	2002			
		Estimates are acceptable. Report dollars OR percents.			
		\$ Mil.	Thou.	Dol.	Percent
0723	0720	0721			0722
<b>1.</b> Architectural services, excluding landscape architecture - Continued					
<b>b.</b> Architectural services for non-residential building projects - Continued					
<b>(5)</b> Architectural services for entertainment, recreational, and cultural building projects . . . . .	34105				
<b>(6)</b> Architectural services for educational building projects . . . . .	34106				
<b>(7)</b> Architectural services for industrial building projects . . . . .	34107				
<b>(8)</b> Architectural services for transportation and distribution facility projects . . . . .	34108				
<b>(9)</b> Architectural services for other non-residential building projects . . . . .	34109				
<b>(10) Sum lines 1b(1) through 1b(9)</b> . . . . .	34100				
<b>c.</b> Architectural services for historic restoration projects . . . . .	34110				
<b>d.</b> Architectural advisory services, including expert witness testimony . . . . .	34120				
<b>2.</b> Landscape architectural services					
<b>a.</b> Landscape architectural services for residential building projects					
<b>(1)</b> Landscape architectural services for single-family residential projects . . . . .	34131				
<b>(2)</b> Landscape architectural services for multi-family residential projects . . . . .	34132				
<b>(3)</b> Landscape architectural services for residential subdivision projects . . . . .	34133				
<b>(4) Sum lines 2a(1) through 2a(3)</b> . . . . .	34130				
<b>b.</b> Landscape architectural services for non-residential building projects					
<b>(1)</b> Landscape architectural services for corporate building projects . . . . .	34141				
<b>(2)</b> Landscape architectural services for hotels, convention centers, stadiums, and arenas . . . . .	34142				
<b>(3)</b> Landscape architectural services for educational building projects . . . . .	34143				
<b>(4)</b> Landscape architectural services for other non-residential building projects . . . . .	34144				
<b>(5) Sum lines 2b(1) through 2b(4)</b> . . . . .	34140				
<b>c.</b> Landscape architectural services for recreational and open space projects . . . . .	34150				
<b>d.</b> Landscape architectural advisory services including expert witness testimony . . . . .	34160				
<b>e.</b> Landscape architectural projects - specific elements (Include preparing and modifying terrain, site access, and specialized structures.) . . . . .	34190				

CONTINUE WITH **22** ON PAGE 8

CONTINUE ON PAGE 8

54103072

**22** DETAIL OF SALES, SHIPMENTS, RECEIPTS, OR REVENUE - Continued

Description of sales, shipments, receipts, or revenue	Cen- sus use	2002			
		Estimates are acceptable. Report dollars OR percents.			
		\$ Mil.	Thou.	Dol.	Percent
0723	0720	0721			0722
<b>2.</b> Landscape architectural services - Continued					
<b>f.</b> Project site master plans for residential building projects . . . . .	35830				
<b>g.</b> Project site master plans for non-residential building projects . . . . .	35840				
<b>h.</b> Project site master plans for recreational and open-space projects . . . . .	35850				
<b>3.</b> Other architectural related services					
<b>a.</b> Urban planning services					
<b>(1)</b> Developing comprehensive urban plans . . . . .	34171				
<b>(2)</b> Developing urban plans for communities . . . . .	34172				
<b>(3)</b> Development of urban plan elements . . . . .	34173				
<b>(4) Sum lines 3a(1) through 3a(3)</b> . . . . .	34170				
<b>b.</b> Urban planning advisory services including expert witness testimony . . . . .	34180				
<b>c.</b> Project management services . . . . .	34310				
<b>d.</b> Training services . . . . .	34550				
<b>e.</b> Construction management services . . . . .	34320				
<b>4.</b> Other services					
<b>a.</b> Interior design services . . . . .	34560				
<b>b.</b> Engineering services . . . . .	36920				
<b>c.</b> Surveying and mapping services, excluding geophysical surveying . . . . .	36930				
<b>d.</b> Geophysical surveying services . . . . .	36940				
<b>e.</b> Research and development services . . . . .	36950				
<b>f.</b> Sale of merchandise - <i>Specify</i> ↴					
_____	39045				
<b>g.</b> All other operating receipts - <i>Specify if more than 10 percent of total receipts</i> ↴					
_____	39541				
<b>5. TOTAL OPERATING RECEIPTS - Sum of lines should equal 4 if reporting in dollars</b> . . . . .	39690				1 0 0

**23-24** Not Applicable.

54103080



If not shown, please enter your 11-digit Census File Number (CFN) from the mailing address.

**25** EXPORTED SERVICES

**NOTE** - An exported service is a service performed for a customer or client (individual, government, business establishment, etc.) located **outside** the United States (i.e., outside the 50 States, District of Columbia, U.S. Commonwealth Territories, or U.S. possessions). Services performed for unaffiliated and affiliated foreign firms (i.e., foreign parent firms, subsidiaries, branches, etc.) are included. Services provided to domestic subsidiaries of foreign firms are excluded.

**A.** Did the receipts or revenue (reported in **4**) include any amounts for exported services?

0911  Yes - Go to line B

0912  No

2002		
\$ Mil.	Thou.	Dol.

**B.** Amount of receipts or revenue for exported services . . . . . 0914

**26** SPECIAL INQUIRIES

**A. SUPPORT SERVICES**

Was this establishment primarily engaged in providing management, administrative, or support services to other establishments of the same company (rather than for the general public or other business firms) in 2002?

0998  Yes

0999  No

**B. PERSONNEL BY OCCUPATION**

Enter employment reported on IRS Form 941, Employer's Quarterly Federal Tax Return, by occupational category in column 1. The total of column 1 should equal the amount reported in **6**, line A.

Enter leased employees whose payroll is filed under an employee leasing company's EIN by occupational category in column 2. The total of column 2 should equal the amount reported in **7**, line B.

Enter each active proprietor or partner by occupational category in column 3. Only the proprietor or partners **not** considered employees of the firm for federal tax purposes should be included. Unincorporated businesses operating at more than one location should report the proprietor or partners at the one location at which they spend most of their working time.

Enter each employee, proprietor, or partner on **one** line only. Include personnel with multiple licenses or registrations on the line which best describes the **primary** nature of their work.

	Cen- sus use	Number of employees for pay period including March 12, 2002	Cen- sus use	Number of leased employees for pay period including March 12, 2002	Cen- sus use	Number of active proprietors or partners for pay period including March 12, 2002
<b>1.</b> Licensed or registered architects . . .	3241		3458		3291	
<b>2.</b> Licensed or registered engineers . . .	3242		3459		3292	
<b>3.</b> Licensed or registered surveyors . . .	3243		3460		3293	
<b>4.</b> Certified engineering technicians . . .	3244		3461		3294	
<b>5.</b> Computer programmers . . . . .	3201		3455		3261	
<b>6.</b> Systems engineers . . . . .	3202		3456		3262	
<b>7.</b> Other computer-related personnel . . .	3203		3457		3263	
<b>8.</b> Other technically-trained personnel . . .	3245		3468		3295	
<b>9.</b> All other personnel . . . . .	3246		3469		3296	
<b>10. TOTAL</b> (Sum of lines 1 through 9 should equal <b>6</b> , line A for column 1 and <b>7</b> , line B for column 2) . . . . .	3200		3450		3260	



54103098

**27-28** Not Applicable.

**29** OPERATIONAL STATUS

Activity that best describes this establishment's status at the end of 2002  
(Mark "X" only ONE box.)

0011 <input type="checkbox"/> In operation	0014 <input type="checkbox"/> Ceased operation - Give date at right →	0018	Month	Day	Year
0013 <input type="checkbox"/> Temporarily or seasonally inactive	0015 <input type="checkbox"/> Sold or leased to another operator - Give date at right AND enter new name and mailing address below ↴				

0060 Name of new owner or operator		0061 Employer Identification Number			
		Enter EIN of new owner (9 digits) →		-	
0062 Mailing address (number and street, P.O. Box, etc.)					
0063 City, town, village, etc.			0064 State	0065 ZIP Code	
				-	

Remarks (Please use this space for any explanations that may be essential in understanding your reported data.)

**30** CERTIFICATION - This report is substantially accurate and was prepared in accordance with the instructions.

Is the time period covered by this report a calendar year?

0078  Yes      0079  No - Enter time period covered →

FROM 0070	Month	Year	TO 0071	Month	Year

0072 Name of person to contact regarding this report			0073 Title		

Telephone 0074	Area code	Number	Extension	Fax 0075	Area code	Number
		-				-

0076 Internet e-mail address			Date completed 0069	Month	Day	Year

**Thank you for completing your 2002 Economic Census form.**  
**PLEASE PHOTOCOPY THIS FORM FOR YOUR RECORDS AND RETURN THE ORIGINAL.**

54103106