## **HOTEL INFORMATION**

The Hilton Hotel located at 600 Commonwealth Place Gateway Center; Pittsburgh, Pennsylvania, 15222 will be the official hotel for the conference. The conference rate is \$108.00 for a single/double room plus 14% tax. The Hilton Hotel is ideally located in the heart of Downtown Pittsburgh and has been the city's largest and most elegant hotel since it opened in 1959.

For reservations, contact the hotel directly at (412)391-4600 x 1. You must reference the Department of Energy to receive this special group rate listed above. A block of rooms for this conference will be held until **Saturday**, **May 10**, **2008**.

**Hotel Cancellation Policy:** An overnight room must be cancelled 24 hours in advance in order to avoid incurring charges to your account.

## Early Departure Fee:

The early departure fee is \$50.00, but a guest has up until they check in to revise their reservation without penalty.

Hotel check-in time is 3:00 p.m. and check-out time is 12:00 noon.

For more information on the Hilton Hotel visit their website at www.pittsburgh.hilton.com

For more information on the Pittsburgh area visit the Greater Pittsburgh Convention & Visitors Bureau at <a href="https://www.visitpittsburgh.com">www.visitpittsburgh.com</a>

Recommended attire is business casual.

For questions regarding conference logistics please contact:
NETL Event Management
626 Cochrans Mill Road
Pittsburgh, Pennsylvania 15236-0940

Telephone: (412)386-4763 Fax: (412)386-6486

E-mail: karen.lockhart@pr.netl.doe.gov

Visit us on our web site for updates at <a href="https://www.netl.doe.gov">www.netl.doe.gov</a> (Click on Events).