

Contact Person(s):

Primary: Patricia Warden (202) 874-2582

Secondary: James Fostek (202) 874-2314

Bureau of Engraving and Printing

1999 Inventory of Commercial Activities

| <i>Functional Code</i> | <i>Description</i> | <i>Organizational Unit</i> | <i>State</i> | <i>Location</i> | <i>FTEs</i> | <i>Reason Code</i> | <i>Year First Appeared on Inventory</i> | <i>Year of Cost Comparison or Conversion</i> | <i>CIV/FTE Savings</i> | <i>Estimated Annual Dollar Savings</i> | <i>Date Post-MEO Performance Review Completed</i> |
|------------------------|--|-----------------------------------|--------------|-----------------|-------------|--------------------|---|--|------------------------|--|---|
| A300 | Safety | Office of Engineering | DC | Washington | 5 | C | 1999 | | | | |
| A300 | Safety | WCF/Technical Support Division | TX | Fort Worth | 2 | C | 1999 | | | | |
| B000D | Personnel Management -- Administrative Support | WCF/Human Resources Div | TX | Fort Worth | 7 | B | 1999 | | | | |
| B000D | Personnel Management -- Administrative Support | Office of Human Resources | DC | Washington | 10 | B | 1999 | | | | |
| B000D | Personnel Management -- Administrative Support | Associate Director (CFO) | DC | Washington | 1 | C | 1999 | | | | |
| B200 | Employee Development | Office of Security | DC | Washington | 4 | B | 1999 | | | | |
| B200 | Employee Development | WCF/Human Resources Div | TX | Fort Worth | 2 | C | 1999 | | | | |
| B200 | Employee Development | Office of Human Resources | DC | Washington | 5 | C | 1999 | | | | |
| B400 | Employee Relations | Assistant to the Director's Staff | DC | Washington | 2 | C | 1999 | | | | |
| C000B | Finance and Accounting -- Management Support | Office of Financial Management | DC | Washington | 7 | B | 1999 | | | | |
| C000B | Finance and Accounting -- Management Support | Office of Management Control | DC | Washington | 3 | G | 1999 | | | | |

| <i>Functional Code</i> | <i>Description</i> | <i>Organizational Unit</i> | <i>State</i> | <i>Location</i> | <i>FTEs</i> | <i>Reason Code</i> | <i>Year First Appeared on Inventory</i> | <i>Year of Cost Comparison or Conversion</i> | <i>CIV/FTE Savings</i> | <i>Estimated Annual Dollar Savings</i> | <i>Date Post-MEO Performance Review Completed</i> |
|------------------------|--|--------------------------------|--------------|-----------------|-------------|--------------------|---|--|------------------------|--|---|
| C000C | Finance and Accounting -- ADP Support | Office of Financial Management | DC | Washington | 8 | C | 1999 | | | | |
| C000D | Finance and Accounting -- Administrative Support | WCF/Support Services Division | TX | Fort Worth | 2 | C | 1999 | | | | |
| C000D | Finance and Accounting -- Administrative Support | Office of Financial Management | DC | Washington | 5 | C | 1999 | | | | |
| C100 | Voucher Examining | Office of Financial Management | DC | Washington | 3 | C | 1999 | | | | |
| C300 | Accounting Technician | Office of Financial Management | DC | Washington | 9 | C | 1999 | | | | |
| C301 | Accounts Payable | Office of Financial Management | DC | Washington | 3 | C | 1999 | | | | |
| C302 | Travel Processing | Office of Financial Management | DC | Washington | 4 | C | 1999 | | | | |
| C303 | Fixed Assets | Office of Financial Management | DC | Washington | 1 | C | 1999 | | | | |
| C304 | Accounts Receivable | Office of Financial Management | DC | Washington | 1 | C | 1999 | | | | |
| C307 | General Accounting | Office of Financial Management | DC | Washington | 1 | C | 1999 | | | | |
| C308 | Financial Report Generation | Office of Financial Management | DC | Washington | 2 | C | 1999 | | | | |
| C309 | Cost Accounting | Office of Financial Management | DC | Washington | 4 | C | 1999 | | | | |

| <i>Functional Code</i> | <i>Description</i> | <i>Organizational Unit</i> | <i>State</i> | <i>Location</i> | <i>FTEs</i> | <i>Reason Code</i> | <i>Year First Appeared on Inventory</i> | <i>Year of Cost Comparison or Conversion</i> | <i>CIV/FTE Savings</i> | <i>Estimated Annual Dollar Savings</i> | <i>Date Post-MEO Performance Review Completed</i> |
|------------------------|--|---|--------------|-----------------|-------------|--------------------|---|--|------------------------|--|---|
| C406 | Cost Analysis | Office of Financial Management | DC | Washington | 2 | C | 1999 | | | | |
| D000D | Regulatory Management and Support Services -- Administrative Support | Office of External Relations | DC | Washington | 2 | B | 1999 | | | | |
| D000D | Regulatory Management and Support Services -- Administrative Support | Office of Currency Standards | DC | Washington | 6 | C | 1999 | | | | |
| D501 | Customer Services | Office of External Relations | DC | Washington | 25 | B | 1999 | | | | |
| D501 | Customer Services | Office of the Director/External Relations | TX | Fort Worth | 1 | C | 1999 | | | | |
| D501 | Customer Services | Customer Relations Staff | DC | Washington | 5 | C | 1999 | | | | |
| F000D | Contracting -- Administrative Support | Office of Procurement | DC | Washington | 7 | B | 1999 | | | | |
| H120 | Occupational Health | Office of Engineering | DC | Washington | 5 | C | 1999 | | | | |
| I000B | Investigations -- Management Support | Office of Security | DC | Washington | 7 | C | 1999 | | | | |
| I000D | Investigations -- Administrative Support | WCF/Security and Police Div | TX | Fort Worth | 2 | B | 1999 | | | | |
| I000D | Investigations -- Administrative Support | Office of Security | DC | Washington | 5 | B | 1999 | | | | |
| J999 | Maintenance of Other Equipment | WCF/Technical Support Division | TX | Fort Worth | 63 | C | 1999 | | | | |

| <i>Functional Code</i> | <i>Description</i> | <i>Organizational Unit</i> | <i>State</i> | <i>Location</i> | <i>FTEs</i> | <i>Reason Code</i> | <i>Year First Appeared on Inventory</i> | <i>Year of Cost Comparison or Conversion</i> | <i>CIV/FTE Savings</i> | <i>Estimated Annual Dollar Savings</i> | <i>Date Post-MEO Performance Review Completed</i> |
|------------------------|---|-----------------------------------|--------------|-----------------|-------------|--------------------|---|--|------------------------|--|---|
| J999 | Maintenance of Other Equipment | Office of Production Support | DC | Washington | 137 | C | 1999 | | | | |
| R000B | Research, Development, Test (RDT&E) Support -- Management Support | WCF/Support Services Division | TX | Fort Worth | 5 | C | 1999 | | | | |
| R000B | Research, Development, Test (RDT&E) Support -- Management Support | Office of Research & Tech Support | DC | Washington | 11 | G | 1999 | | | | |
| R000D | Research, Development, Test (RDT&E) Support -- Administrative Support | Associate Director (Technology) | DC | Washington | 14 | C | 1999 | | | | |
| R200 | Basic Research and Development | Office of Research & Tech Support | DC | Washington | 27 | C | 1999 | | | | |
| R200 | Basic Research and Development | Securities Technology Institute | DC | Washington | 11 | C | 1999 | | | | |
| S000D | Installation Services -- Administrative Support | Technical Support Division | TX | Fort Worth | 4 | C | 1999 | | | | |
| S709 | Custodial Services | Office of Engineering | DC | Washington | 13 | B | 1999 | | | | |
| S710 | Pest Management | Office of Engineering | DC | Washington | 2 | B | 1999 | | | | |
| S716 | Motor Vehicle Operation | Office of Engineering | DC | Washington | 1 | B | 1999 | | | | |
| S716 | Motor Vehicle Operation | Office of Security | DC | Washington | 2 | C | 1999 | | | | |
| S717 | Motor Vehicle Maintenance | Office of Engineering | DC | Washington | 1 | C | 1999 | | | | |

| <i>Functional Code</i> | <i>Description</i> | <i>Organizational Unit</i> | <i>State</i> | <i>Location</i> | <i>FTEs</i> | <i>Reason Code</i> | <i>Year First Appeared on Inventory</i> | <i>Year of Cost Comparison or Conversion</i> | <i>CIV/FTE Savings</i> | <i>Estimated Annual Dollar Savings</i> | <i>Date Post-MEO Performance Review Completed</i> |
|------------------------|---|---------------------------------------|--------------|-----------------|-------------|--------------------|---|--|------------------------|--|---|
| S718 | Fire Prevention and Protection | Office of Engineering | DC | Washington | 2 | C | 1999 | | | | |
| S725 | Electrical Plants and Systems, Operation and Maintenance | Office of Production Support | DC | Washington | 51 | B | 1999 | | | | |
| S726 | Heating Plants and Systems, Operation and Maintenance | Office of Production Support | DC | Washington | 33 | B | 1999 | | | | |
| S726 | Heating Plants and Systems, Operation and Maintenance | WCF/Technical Support Division | TX | Fort Worth | 7 | C | 1999 | | | | |
| S730 | Other Utilities, Operation and Maintenance | Office of Production Support | DC | Washington | 35 | B | 1999 | | | | |
| S733 | Building Services | Office of Production Support | DC | Washington | 25 | B | 1999 | | | | |
| S735 | Engineering Services (non-tax related; for tax-related, see D606) | WCF/Technical Support Division | TX | Fort Worth | 4 | C | 1999 | | | | |
| S735 | Engineering Services (non-tax related; for tax-related, see D606) | Office of Engineering | DC | Washington | 15 | C | 1999 | | | | |
| T801 | Storage and Warehousing (except Publications; see S732) | Office of Production & Inventory Mgmt | DC | Washington | 43 | C | 1999 | | | | |
| T801 | Storage and Warehousing (except Publications; see S732) | WCF/Support Services Division | TX | Forth Worth | 13 | C | 1999 | | | | |
| T807 | Visual Information | Office of Engraving | DC | Washington | 5 | C | 1999 | | | | |
| T813 | Engineering and Technical Services (non-tax related; for tax-related, see D606) | Office of Engineering | DC | Washington | 31 | C | 1999 | | | | |

| <i>Functional Code</i> | <i>Description</i> | <i>Organizational Unit</i> | <i>State</i> | <i>Location</i> | <i>FTEs</i> | <i>Reason Code</i> | <i>Year First Appeared on Inventory</i> | <i>Year of Cost Comparison or Conversion</i> | <i>CIV/FTE Savings</i> | <i>Estimated Annual Dollar Savings</i> | <i>Date Post-MEO Performance Review Completed</i> |
|------------------------|---|---------------------------------------|--------------|-----------------|-------------|--------------------|---|--|------------------------|--|---|
| T821 | Special Studies and Analyses | Assistant to the Director's Staff | DC | Washington | 3 | C | | | | | |
| W000B | Automatic Data Processing -- Management Support | Office of Information Systems | DC | Washington | 5 | C | 1999 | | | | |
| W000D | Automatic Data Processing -- Administrative Support | Office of Information Systems | DC | Washington | 1 | C | 1999 | | | | |
| W825 | Maintenance of ADP Equipment | Office of Information Systems | DC | Washington | 5 | C | 1999 | | | | |
| W826 | Systems Design, Development, and Programming Services | Office of Information Systems | DC | Washington | 7 | C | 1999 | | | | |
| W826 | Systems Design, Development, and Programming Services | Office of Information Systems | DC | Washington | 5 | C | 1999 | | | | |
| W826 | Systems Design, Development, and Programming Services | Office of Information Systems | DC | Washington | 6 | C | 1999 | | | | |
| W999 | Other ADP Functions | WCF/Support Services Division | TX | Fort Worth | 6 | B | 1999 | | | | |
| X000B | Products Manufactured and Fabricated In-house -- Management Support | Assistant to the | DC | Washington | 3 | C | 1999 | | | | |
| X000B | Products Manufactured and Fabricated In-house -- Management Support | Office of Production & Inventory Mgmt | DC | Washington | 38 | C | 1999 | | | | |
| X000B | Products Manufactured and Fabricated In-house -- Management Support | Management Control Staff - Fort Worth | TX | Fort Worth | 19 | G | 1999 | | | | |
| X000B | Products Manufactured and Fabricated In-house -- Management Support | Management Control Staff - Fort Worth | TX | Fort Worth | 5 | G | 1999 | | | | |

| <i>Functional Code</i> | <i>Description</i> | <i>Organizational Unit</i> | <i>State</i> | <i>Location</i> | <i>FTEs</i> | <i>Reason Code</i> | <i>Year First Appeared on Inventory</i> | <i>Year of Cost Comparison or Conversion</i> | <i>CIV/FTE Savings</i> | <i>Estimated Annual Dollar Savings</i> | <i>Date Post-MEO Performance Review Completed</i> |
|------------------------|---|-------------------------------------|--------------|-----------------|-------------|--------------------|---|--|------------------------|--|---|
| X000B | Products Manufactured and Fabricated In-house -- Management Support | Office of Management Control | DC | Washington | 23 | G | 1999 | | | | |
| X000B | Products Manufactured and Fabricated In-house -- Management Support | Office of Management Control | DC | Washington | 18 | G | 1999 | | | | |
| X000B | Products Manufactured and Fabricated In-house -- Management Support | Office of Management Control | DC | Washington | 3 | G | 1999 | | | | |
| X000D | Products Manufactured and Fabricated In-house -- Administrative Support | WCF/Currency Mfg Div | TX | Fort Worth | 3 | C | 1999 | | | | |
| X000D | Products Manufactured and Fabricated In-house -- Administrative Support | Assoc Dir (Chief Operating Officer) | DC | Washington | 8 | C | 1999 | | | | |
| X000D | Products Manufactured and Fabricated In-house -- Administrative Support | Assistant to the Director's Staff | DC | Washington | 1 | C | 1999 | | | | |
| X000D | Products Manufactured and Fabricated In-house -- Administrative Support | Office of the Director/Dep Dir | DC | Washington | 3 | C | 1999 | | | | |
| X000D | Products Manufactured and Fabricated In-house -- Administrative Support | Assistant to the Director's Staff | DC | Washington | 2 | C | 1999 | | | | |
| X935 | Liquid, Gaseous and Chemical Products | WCF/Technical Support Division | TX | Fort Worth | 5 | C | 1999 | | | | |
| X935 | Liquid, Gaseous and Chemical Products | Office of Production Support | DC | Washington | 24 | G | 1999 | | | | |
| X999 | Other Products Manufactured and Fabricated In-house | WCF/Technical Support Division | TX | Fort Worth | 11 | G | 1999 | | | | |
| X999 | Other Products Manufactured and Fabricated In-house | Office of Engraving | DC | Washington | 68 | G | 1999 | | | | |

| <i>Functional Code</i> | <i>Description</i> | <i>Organizational Unit</i> | <i>State</i> | <i>Location</i> | <i>FTEs</i> | <i>Reason Code</i> | <i>Year First Appeared on Inventory</i> | <i>Year of Cost Comparison or Conversion</i> | <i>CIV/FTE Savings</i> | <i>Estimated Annual Dollar Savings</i> | <i>Date Post-MEO Performance Review Completed</i> |
|------------------------|--------------------|----------------------------|--------------|-----------------|-------------|--------------------|---|--|------------------------|--|---|
|------------------------|--------------------|----------------------------|--------------|-----------------|-------------|--------------------|---|--|------------------------|--|---|

| | | | | | | | | | | | |
|------|---|-------------------------------|----|------------|-----|---|------|--|--|--|--|
| X999 | Other Products Manufactured and Fabricated In-house | Office of Currency Production | DC | Washington | 446 | G | 1999 | | | | |
|------|---|-------------------------------|----|------------|-----|---|------|--|--|--|--|

| | | | | | | | | | | | |
|------|---|----------------------------|----|------------|-----|---|------|--|--|--|--|
| X999 | Other Products Manufactured and Fabricated In-house | Office of Stamp Production | DC | Washington | 366 | G | 1999 | | | | |
|------|---|----------------------------|----|------------|-----|---|------|--|--|--|--|

| | | | | | | | | | | | |
|------|----------------|---------------|----|------------|---|---|------|--|--|--|--|
| Y400 | Legal Services | Chief Counsel | DC | Washington | 2 | C | 1999 | | | | |
|------|----------------|---------------|----|------------|---|---|------|--|--|--|--|

| | | | | | | | | | | | |
|------|-----------|---------------|----|------------|---|---|------|--|--|--|--|
| Y403 | Paralegal | Chief Counsel | DC | Washington | 1 | C | 1999 | | | | |
|------|-----------|---------------|----|------------|---|---|------|--|--|--|--|