

FREEDOM OF INFORMATION ACT ANNUAL REPORT

FOIA Data Submission Form for Treasury Bureaus
Fiscal Year 1999
(Oct. 1, 1998-Sept. 30, 1999)

Note: Your reporting begins at item IT-B. Those sections marked ANot for bureaus@ will be answered by the Departmental Disclosure Office in the combined report.

I. and II-A. (Not for bureaus.)

II.B. Brief Description of your bureaus response time ranges.

Response time in FY99 range from 2 days to 152 days for simple and complex requests.

C. Brief description why some requests are not granted.

The most common reasons why requests for records could not be granted are: 1) no records were found pertaining to the subject in the Secret Service, and 2) requesters did not satisfy all requirements to make a "perfect" FOIA request.

III. Definition of terms and acronyms used in this report.

N/A

IV. Exemption 3 Statutes.

A. List of Exemption 3 statutes relied on by agency during fiscal year.

Title III, 18 USC 25 10-2550, and Rule 6(E) of the Federal Rules of Criminal Procedures

- 1) Title III, 18 USC 25 10-2550 (Intercepted Communications wiretaps)
- 2) Rule 6(E) of the Federal Rules of Criminal Procedures (Grand Jury Material)

V. FOIA/PA Access Requests. Include all access requests, whether first-party or third-party.

A. Number of initial requests. Total of the numbers in lines 1 and 2, minus the number in line 3, should equal the number in line 4.

- 247 1. Number of requests pending as of end of preceding fiscal year:
- 839 2. Number of requests received during current fiscal year:
- 533 3. Number of requests processed during current fiscal year:
- 553 4. Number of requests pending as of end of current fiscal year:

B. Disposition of initial requests.

1. Total grants: 54
2. Partial grants: 75
3. Denials: 4

a. Number of times each FOIA exemption used (counting each exemption once per request):

| | | | | | |
|--------|-----------|-----------|-----------|-----------|-----------|
| (b)(1) | <u>1</u> | (b)(6) | <u>21</u> | (b)(7)(E) | <u>23</u> |
| (b)(2) | <u>34</u> | (b)(7)(A) | <u>3</u> | (b)(7)(F) | <u>0</u> |
| (b)(3) | <u>1</u> | (b)(7)(B) | <u>0</u> | (b)(8) | <u>0</u> |
| (b)(4) | <u>6</u> | (b)(7)(C) | <u>57</u> | (b)(9) | <u>0</u> |
| (b)(5) | <u>8</u> | (b)(7)(D) | <u>7</u> | | |

4. Other reasons for nondisclosure (total): 418
- a. no records 151
- b. referrals 23
- c. withdrawn 7
- d. fee-related
- e. records not reasonably described
- f. not a proper FOIA request for some other reason
- g. not an agency record 20
- h. duplicate request 2
- i. other (specify): 215

Letters D through F are ADMINISTRATIVELY CLOSED

VI. Appeals of initial denials of FOIA/PA requests. Again, include all access requests, whether first-party or third-party.

A. Number of appeals.

1. Number of appeals received during fiscal year: 32

2. Number of appeals processed during fiscal year: 30

B. Disposition of appeals.

1. Number completely upheld: 21

2. Number partially reversed: 2

3. Number completely reversed: 7

a. number of times each FOIA exemption used (counting each exemption once per appeal):

| | | |
|-----------------|--------------------|--------------------|
| (b)(1) _____ | (b)(6) _____ | (b)(7)(E) <u>2</u> |
| (b)(2) <u>2</u> | (b)(7)(A) _____ | (b) (7) (F) _____ |
| (b)(3) _____ | (b)(7)(B) _____ | (b)(8) _____ |
| (b)(4) _____ | (b)(7)(C) <u>2</u> | (b)(9) _____ |
| (b)(5) <u>2</u> | (b)(7)(D) <u>2</u> | |

4. Other reasons for non-disclosure (total):

a. no records 15

b. referrals 1

c. withdrawn 1

d. fee-related 0

e. records not reasonably described 0

f. not a proper request/appeal for some other reason 4

g. not an agency record 0

h. duplicate request 1

VII. Compliance with Time Limits/Status of Pending Requests.

A. Median time for processing requests.

1. Simple Requests (report only if multi-track processing is used. If not used, report as N/A).

Multi-track processing is used. However, the Secret Service's FOI/ PA request tracking system was not designed to report on information needed for this section.

a. number of requests processed: N A

b. median number of days to process: N A

2. Complex Requests (specify for any and all tracks used).

a. number of requests processed: 527

b. median number of days to process: 76

3. Requests accorded expedited processing.

a. number of requests processed: N/A

b. median number of days to process: N/A

B. Status of pending requests (bureaus using multiple tracks may provide number for each track, as well as total).

1. Number of requests pending at end of FY 99: 553

2. Median number of days that such requests were pending as of that date: 150

VIII. Comparisons with Previous Years (Not required).

IX. Costs/FOIA Staffing.

A. Staffing levels.

1. Number of full time FOIA personnel: 11

2. Number of personnel with part-time or occasional FOIA duties (in total

3. Total number of personnel (in work-years): 18

B. Total costs (staff and resources combined).

1. FOIA processing (including appeals): \$ 655,311.36

2. Litigation-related activities (estimated): \$ 0

3. Total Costs: \$ 655,311.36

4. Comparison with previous years. (Not required).

X. Fees.

A. Total fees collected FY 99: \$141.00

B. Percentage of total costs: .4647%

X. FOIA Regulations (Not for bureaus.)