

Inspection and Evaluation Committee

President's Council on Integrity and Efficiency

April 2005

INSPECTION AND EVALUATION COMMITTEE MEMBERS

JOHNNIE FRAZIER
IG Commerce, Chair

CHRISTINE BOESZ
IG NSF

GLENN FINE
IG Justice

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IG Labor

RICHARD GRIFFIN
IG VA

DANIEL LEVINSON
Acting IG HHS and IG GSA

STEPHEN SMITH
IG FCA

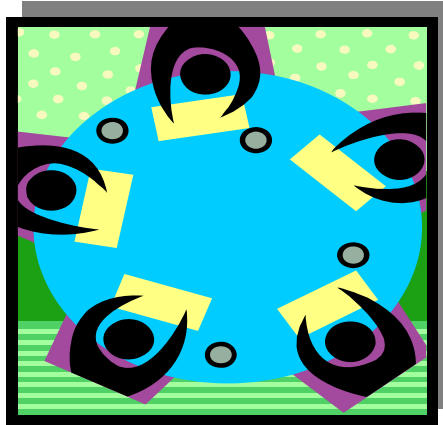


UPCOMING MEETINGS

- The Government Printing Office will be hosting the next I&E Roundtable meeting on June 2.
- The PCIE/ECIE Retreat will be held in Philadelphia May 9-11, 2005.

APRIL 8TH I&E COMMITTEE MEETING HELD AT DEPARTMENT OF JUSTICE OIG

I&E Committee Chair Johnnie Frazier opened the meeting by thanking Justice IG Glenn Fine for hosting the gathering. He welcomed Christine Shafik and Erin Reuther as the new committee support since Debbie



Holmes' departure to join NASA IG's staff.

IG Fine spoke about the inspections process at DOJ, reporting that his Office of Evaluation and Inspections, headed by Paul Price, performs a variety of reviews of internal and external programs and highlighted cooperative efforts among DOJ OIG units.

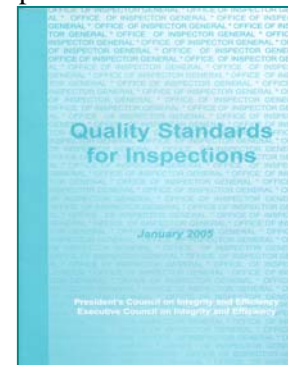
Paul described his inspection corps as a highly diverse unit with varied backgrounds, expertise, and program experience, increasing their ability for flexible assignments and enhanced cooperation with other Justice OIG units. For example, the I&E unit coordinated a review of judicial security with the OIG Office of Oversight and Review. The I&E unit also recently reviewed the communication and coordination of the Joint Terrorism and Anti-Terrorism Task Forces.

As part of the PCIE Domestic Policy Working Group, IG Fine noted DOJ's participation in an

evaluation of information accessibility by offices of inspector general. The review addressed impediments, statutory differences, and best practices among federal, state, and local OIGs for denials or delays in gaining access to information. Frazier noted DOJ's coordination with other agencies as an example of projects that service the entire IG community.

QUALITY STANDARDS FOR INSPECTIONS BEING WIDELY CIRCULATED

The newly revised *PCIE Quality Standards for Inspections* is now available. Copies were distributed to PCIE, ECIE, and Roundtable members. At the request of the Association of IGs, we have provided 250 copies to state and local representatives. IG Boesz



also reports the standards have reached Beijing, China; Bonn, Germany; and Dublin, Ireland.

The publication is posted on the IGSNet at <http://www.ignet.gov/pande/standards/oeistds.pdf> and the Commerce OIG web site at

http://www.oig.doc.gov/oig/reports/other_publications/QualityStandards01-05.pdf. For additional copies, contact Belinda Robinson, Commerce OIG, at brobinson@oig.doc.gov.

I&E EXTERNAL EVALUATIONS: AN UPDATE OF THE WORKING GROUP PROPOSAL

The Roundtable's External Evaluation working group, presented a draft proposal to the I&E Committee for conducting external evaluations for the I&E community. The proposal outlines various alternatives for individual I&E units to help ensure compliance with the *Quality Standards for Inspections*, as appropriate. Bob noted that DHS OIG plans to undergo a pilot I&E external evaluation in the near future.

GET THE SCOOP

For more information about any item in this newsletter, contact Erin Reuther at 202-482-4069 (ereuther@oig.doc.gov) or Jill Gross at 202-482-2754 (jgross@oig.doc.gov).

PROJECTS UNDER WAY

BEST PRACTICES GUIDE FOR REVIEWING DISASTER PREPAREDNESS Jennifer Carmichael, Defense Intelligence Agency OIG, continues to develop a best practices guide for reviewing disaster preparedness. Previously, Jennifer noted that the Defense Intelligence Agency, Commerce Department, and National Reconnaissance Office have disaster preparedness projects either under way or completed. Several agencies expressed interest in sharing in-

formation for those starting a disaster preparedness review. A meeting is planned in late April to develop a disaster preparedness project proposal. If you have suggestions or know of completed projects for the best practices guide, e-mail Jennifer at jcarmichael@dia.mil.

POTENTIAL I&E COMMUNITY PROJECTS The I&E Committee discussed potential joint projects for the I&E community as well as opportunities for us to work together to, collectively, achieve greater impact. Several of the suggested topics included: worker's compensation, health-care, memorandums of understanding, e-gov, procurement, homeland security, and foreign affairs agencies' joint inspection.

COORDINATION AND COOPERATION OPPORTUNITIES. Discussions on the merits of electronic workpapers for the I&E community are continuing. Several I&E units are currently reviewing the feasibility of automated software, such as TeamMate.

Commerce OIG has successfully used automated tools on several projects for electronic workpapers and supporting documentation management. Discussions on how to best navigate the early—and often most difficult—stages of using automated workpapers are ongoing. Commerce staff is also available to provide program training. Contact Christine Shafik at cshafik@oig.doc.gov to discuss in-house training opportunities.

An Inspection Manual exchange is available for those OIGs that are developing or updating their own inspection manuals. Several I&E units are willing to share

their inspection manuals for your use as a guide, source of possible best practices, etc. Contact Erin Reuther at ereuther@oig.doc.gov for more information, or to share your inspection manual.



TRAINING NEWS

I&E Committee and Roundtable members are working with the PCIE Human Resources Committee Working Group, assessing the capabilities of IGATI, FLETC, and the USPS Management Institute.

In-house “shared” training opportunities among the I&E community are continuing to be effective sources for leveraging limited training dollars and enhancing I&E training. In January, the Defense Intelligence Agency OIG provided 12 “free” slots for I&E Roundtable members to attend training on strategic decision making and negotiation, taught by Harvard professors.

Commerce OIG hosted a procurement training session at its Denver regional office in February and plans to host two additional procurement training sessions—at its Seattle regional office on April 26-28, 2005 and its Atlanta regional office on May 24-26, 2005—and has offered slots to other OIGs.

If you have an upcoming training session and would like to offer slots to other OIGs, please contact Erin Reuther at ereuther@oig.doc.gov.