

Amtrak has an immediate opportunity available for an Assistant Inspector General Special Recovery Act Oversight in our Office of Inspector General in Washington, DC.

The Assistant Inspector General Special Recovery Act Oversight will be responsible for directing all activities for the Office of Inspector General in response to the American Recovery and Reinvestment Act of 2009 (ARRA) to ensure Amtrak's compliance with and promotion of the goals of the Act. The incumbent will be responsible to ensure Amtrak has proper policies, procedures and internal controls in place to promote optimal use of project and program funds, mitigate risk and ensure proper compliance, reporting and accounting of funds/grants provided to Amtrak under the Act. The position will act as OIG liaison with the Recovery Act Accountability and Transparency Board, GAO, USDOT, USDOT-IG, FRA and other federal agencies, including the Counsel on Inspectors General for Integrity and Efficiency (CIGIE).

To qualify, you must have a Bachelors degree in related field (Business Administration, Accounting, Finance) or an equivalent combination of education, experience, and training. Prefer Masters degree in related field. Extensive relevant work experience. Knowledge of practices, techniques and standards of financial and government auditing, investigation practices and evaluations. Knowledge and experience with Government Auditing Standards, recommended best practices of the American Evaluations Association and the National Procurement Fraud Task Force. Prefer extensive work experience in a federal OIG environment.

Must have strong leadership and interpersonal skills. Strong presentation skills and ability to establish and maintain positive working relationships at all levels of the corporation including senior leadership and outside agencies. Ability to work in a fast-paced environment with competing priorities. Superior written and verbal skills essential. Ability to produce documents in a well-written, organized manner and ability to effectively communicate with all levels of management. Supervise six to eight staff members. Travel is 25%.

Salary Up To: \$160,000

Amtrak offers a competitive benefit package and salaries commensurate with experience. Send your resume to: Amtrak Human Resources, ATTN: 90111809 (OIG), 60 Massachusetts Avenue, NE, Washington, DC 20002; FAX: (202) 906-2628 or e-mail hremp@amtrak.com.

Amtrak is an equal opportunity employer committed to employing a diverse workforce

THE SAFETY OF OUR PASSENGERS, OUR EMPLOYEES, THE PUBLIC, AND OUR OPERATING ENVIRONMENT IS OUR HIGHEST PRIORITY!