

U. S. Department of Labor Employment and Training Administration Washington, D.C. 20210	<b>CLASSIFICATION</b> Rapid Response
	<b>CORRESPONDENCE SYMBOL</b> OAS
	<b>DATE</b> October 3, 2001

**TRAINING AND EMPLOYMENT INFORMATION NOTICE NO. 3-01**

**TO** : ALL STATE WORKFORCE LIAISONS  
 ALL STATE WORKER ADJUSTMENT LIAISONS  
 ALL ONE-STOP CENTER SYSTEM LEADS  
 ALL STATE WORKFORCE AGENCIES

/s/

**FROM** : EMILY STOVER DeROCCO  
 Assistant Secretary

**SUBJECT** : Quality Rapid Response Principles

1. Purpose. To provide the workforce development system with a set of Quality Principles for Rapid Response.

2. Background. In December 1997, the Employment and Training Administration (ETA) launched an initiative to improve the delivery of Rapid Response assistance and early intervention services. As a result, a National Rapid Response Workgroup was formed. The Workgroup, now known as the National Dislocated Worker Workgroup, is comprised of State and local area representatives identified as experienced practitioners of effective Rapid Response, as well as ETA National and Regional Office representatives from several programs, and a representative from the AFL-CIO Working for America Institute.

The Workgroup and ETA have explored various means of disseminating effective Rapid Response practices. Conferences in 1999 and 2000 were attended by over 1200 practitioners engaged in dislocated worker services. Other efforts include development and publication of documents and resources materials. The foundation of all Workgroup activities and Rapid Response technical assistance activities and products is the following principles.

3. Quality Rapid Response Design Principles. During discussions with Rapid Response practitioners participating in the National Rapid Response Workgroup, ten quality Rapid Response design principles were identified as being essential to continuous improvement and enhancement of services. Incorporating these

principles into Rapid Response activities can enhance the experience of workers, employers and communities involved in any type of dislocation. The principles are attached.

4. Action Required. State Workforce Agencies and Liaisons are requested to share these principles with all State Rapid Response Dislocated Worker Unit staff, local Workforce Investment Boards, One-Stop program operators, and other partner agencies involved in coordination efforts related to provision of Rapid Response and early intervention services.

5. Inquiries. Questions regarding the Quality Rapid Response Design Principles should be directed to your Regional Office.

6. Attachment. **Ten Quality Rapid Response Principles.**