

Category 3 - 2006, 2007

Agreement Number: 07HQAG0035

Interim report

Report Date: October 5, 2007

Organization: State of Maine, Maine Office of GIS (MEGIS), 145 State House Station, Augusta, ME 04333-0145 <http://www.maine.gov/oit/>

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Collaborating Organizations:

City of Portland, Maine, Assessor, 389 Congress St, Portland, ME 04101-3503

www.portlandmaine.gov

Kennebec County Registry of Deeds, Beverly Bustin-Hathaway, Registrar, P.O. Box 1053 Augusta, Maine 04332-1053 <http://www.kennebec.me.us.landata.com/>

Maine Library of Geographic Information, William Hanson, Chair, % Maine Office of GIS, 145 State House Station, Augusta, ME 04333 <http://www.maine.gov/geolib/>

Maine State Planning Office, Stacy Benjamin, Senior Planner, 38 State House Station, Augusta, ME 04333 <http://www.maine.gov/spo/>

Northern Maine Regional Development Commission, Kenneth G. Murchison, Geographic Information Systems Specialist, P.O. Box 779, Caribou, Maine 04736 <http://www.nmdc.org/>

Reference Standard, Richard Sutton,

Town of York, Maine, Assessor, 186 York St, York, ME 03909-1314, <http://www.yorkmaine.org/>

New England Environmental Finance Center, Director, Edmund S. Muskie School of Public Service, University of Southern Maine, 49 Exeter Street, P.O. Box 9300. Portland, Maine 04104-9300 <http://efc.muskie.usm.maine.edu/>

Project Narrative

The project is composed of two tasks.

The first is to **update and enhance the GeoLibrary Strategic Plan**. A GIS Steering Committee was established by statute in 2001 to oversee a needs assessment and high-level system design for a cost-effective statewide GIS that can be utilized for a variety of planning purposes by all levels of government. Their mission also included developing a Strategic Plan to extend coordination and collaboration from the state level to all levels of government including counties. The plan was published in 2002. The proposed update will bring the Strategic Plan into alignment with the goals of the National States' Geographic Information Council (NSGIC) Fifty States Initiative.

The second is to will be to produce a conceptual *frame work and a functional specification for an Integrated Land Records System* based on a sustainable political and technical architecture and user requirements to enable the capture and maintenance of property data to the parcel level statewide. This framework will have the following elements:

- Deed and plan records at the county level,
- Municipal tax assessor parcel geometry at the municipal level, and
- Attribute input from a variety of additional stakeholders

Upon notice of the grant award in May 2007, the Maine Library of Geographic Information Board (MLGIB) created a subcommittee to write a Request For Proposals to perform the two tasks noted above. On September 19, 2007 the MLGIB voted to accept the final version of this RFP. The RFP is expected to be released in early October.

This Request for Proposal (RFP) is designed to select a qualified vendor to provide assistance to the Board for strategic planning and development of a framework specification for an Integrated Land Records Information System. The selected vendor will be responsible for providing services to meet the requirements identified in this RFP and will be held accountable for meeting these requirements. Proposals must conform to all instructions, conditions, and requirements included in the RFP. No payment will be made under the resulting contract until approved by the Board. It is the intent of the Board to select one vendor to function as prime contractor for this project. It is expected that the selected vendor will enter into a firm, fixed price contract.

Next Steps

The RFP will be advertised and distributed upon requests from vendors. Interested parties will have 20 days to file questions about the RFP in writing and 30 days from the advertising of the RFP to send a proposal. The MLGIB has created a review committee to select a vendor from the proposals submitted.

Attachments

MLGI Strategic Plan Summary

Feedback on Cooperative Agreements Program

There is nothing to report at this time.