



United States Department of Education

FREEDOM OF INFORMATION ACT
ANNUAL REPORT
FISCAL YEAR 2004

February 2005

Office of the Chief Information Officer
Regulatory Information Management Services
400 Maryland Avenue, SW
PCP, 9th Floor
Washington, D.C. 20202-4700

I. Person to Contact Regarding Report

- A. The person to contact regarding this report is: Angela Arrington, United States Department of Education, 400 Maryland Avenue, SW, PCP 9th Floor, Washington, DC 20202-4700; telephone (202) 245-6651.
- B. The Internet address for this report on the World Wide Web (www) is:
<http://www.ed.gov/about/reports/annual/foia/index.html>
- C. To obtain a paper copy of this report, please send a request to the address, number, or email identified in paragraph II. A.4. below.

II. FOIA Request Guidelines

- A. How to make a Freedom of Information Act (FOIA) Request:
 - 1. Make requests in writing, either handwritten or typed.
 - 2. Be as specific as possible with regard to names, dates, places, events, subjects, etc. If known, include any file designations or descriptions for the records wanted. It is not necessary to give a requested record's exact name or title, but the more specific the request about the record or types of records wanted, the easier it will be for the Department of Education (Department) to locate them.
 - 3. Include a return address, daytime phone number, and email address (if available) to clarify your request.
 - 4. Send requests to the following mailing address:
U.S. Department of Education
Office of the Chief Information Officer
400 Maryland Avenue, SW, PCP, 9th Floor
Washington, DC 20202-4700
Attn: FOIA Office

Requests may also be faxed to: (202) 245-6623 or emailed to: OCIO.FOIA@ed.gov.
 - 5. To avoid delay, be sure to display prominently on the envelope, fax cover sheet, or email subject line, "FOIA Request."
- B. The Department generally responds to all requests with a determination within 20 working days.
- C. Requested records/information or portions thereof may be withheld on the basis of nine statutory exemptions specified in the FOIA. The following exemptions are the ones most frequently used by the Department:
 - Exemption (b)(2)—material circumventing agency rule
On rare occasions, ED uses Exemption (b)(3)—information that is withheld in accordance with other laws
 - Exemption (b)(4)—proprietary, confidential, financial matters
 - Exemption (b)(5)—internal, pre-decisional material related to the decision-making process, attorney client privilege, and attorney work products
 - Exemption (b)(6)—personal privacy
 - Exemption (b)(7)—matters related to law enforcement

III. Definitions of Terms and Acronyms Used in the Report

A. Agency-specific acronyms or other terms:

1. The Department —U. S. Department of Education, whose mission is to ensure equal access to education and promote educational excellence throughout the nation.
2. Principal Offices (POs)—the Department has the following 20 Headquarters POs:
 - a. OS Office of the Secretary
 - b. ODS Office of the Deputy Secretary
 - c. OCR Office for Civil Rights
 - d. OUS Office of the Under Secretary
 - e. OIG Office of Inspector General
 - f. OGC Office of the General Counsel
 - g. OSERS Office of Special Education and Rehabilitative Services
 - h. OLCA Office of Legislation and Congressional Affairs
 - i. OIIA Office of Intergovernmental and Interagency Affairs
 - j. OCFO Office of the Chief Financial Officer
 - k. OCIO Office of the Chief Information Officer
 - l. OM Office of Management
 - m. FSA Federal Student Aid
 - n. OPE Office of Postsecondary Education
 - o. IES Institute of Education Sciences
 - p. OESE Office of Elementary and Secondary Education
 - q. OELA Office of English Language Acquisition
 - r. OVAE Office of Vocational and Adult Education
 - s. OII Office of Innovation and Improvement
 - t. OSDFS Office of Safe and Drug-Free Schools
3. Regional Offices—the Department has the following 11 Regional Offices:
 - a. Region I Boston
 - b. Region II New York
 - c. Region III Philadelphia
 - d. Region IV Atlanta
 - e. Region V Chicago
 - f. Region VI Dallas
 - g. Region VII Kansas City
 - h. Region VIII Denver
 - i. Region IX San Francisco
 - j. Region X Seattle
 - k. Metro Region, Washington, DC (OCR activities for Washington, DC, Virginia, and North Carolina)

B. Basic terms, expressed in common terminology:

1. FOIA request—generally a request for access to records concerning a third party, an organization, or a particular topic of interest.
2. Initial Request—a request to a federal agency for access to records under FOIA.
3. Appeal—a request to a federal agency asking that it review at a higher administrative level a full denial or partial denial of access to records under FOIA, or any other FOIA determination such as a matter pertaining to fees.
4. Processed Request or Appeal—a request or appeal for which an agency has taken a final action on the request or the appeal in all respects.
5. Multi-track processing—a system in which simple requests requiring relatively minimal review are placed in one processing track and more voluminous and complex requests are placed in one or more other tracks. Requests in each track are processed on a first-in/first out basis. A requester who has an urgent need for records may request expedited processing (see below).
6. Expedited processing—an agency will process a FOIA request on an expedited basis when a requester has shown an exceptional need or urgency for the records which warrants prioritization of his or her request over other requests that were made earlier.
7. Simple request—a FOIA request that an agency using multi-track processing places in its fastest (non-expedited) track based on the volume and/or simplicity of records requested.
8. Complex request—a FOIA request that an agency using multi-track processing places in a slower track based on the volume and/or complexity of records requested.
9. Grant in full/whole—an agency decision to disclose all records in full in response to a FOIA request.
10. Partial grant—an agency decision to disclose a record in part in response to a FOIA request, deleting information determined to be exempt under one or more of the FOIA exemptions; or a decision to disclose some records in their entirety but withhold others in whole or in part.
11. Denial—an agency decision not to release any part of a record or records in response to a FOIA request because all the information in the requested records is determined by the agency to be exempt under one or more of the FOIA exemptions, or for some procedural reason (such as, no record located in response to a FOIA request).
12. Time limits—the time period in FOIA for an agency to respond to a FOIA request (20 working days from proper receipt of a "perfected" FOIA request).

13. “Perfected” request—a FOIA request for records that adequately describes the records sought, that has been received by the FOIA office of the agency or agency component in possession of the records, and for which there is no remaining question about the payment of applicable fees.
14. Exemption 3 statute—a separate federal statute prohibiting the disclosure of a certain type of information and authorizing its withholding under FOIA subsection (b)(3).
15. Median number—the middle, not average, number. For example, of 3, 7, and 14, the median number is 7. Another example, of 3, 7, 9, and 14, the median number is 8, the average of the two middle numbers (i.e., 7+9=16, divided by 2, equals 8).
16. Average number—the number obtained by dividing the sum of a group of numbers by the quantity of numbers in the group. For example, of 3, 7, and 14, the average number is 8.

IV. Exemption 3 Statute

Statute/Rule	Type(s) of Information Withheld	Case Citation
49 U.S.C. § 40119	Open investigation documents	None

V. Initial FOIA Access Requests

(For details reference Exhibits I, II, and III)

A. Numbers of initial requests:

1. Number of requests pending as of the end of FY 2003: 198 **
2. Number of requests received during FY 2004: 2,232
3. Number of requests processed during FY 2004: 2,082
4. Number of requests pending as of the end of FY 2004: 348

B. Disposition of initial requests:

1. Number of requests granted—full disclosure: 1007
2. Number of requests partially granted—partial disclosure: 659

** Variance from the Department’s 2003 Annual Report is the result of improved accounting practices.

3. Number of requests denied in full: 61

a. Number of times each FOIA exemption used (counting each exemption once per request) for each partially granted and denied request:

Exemption 1: 0

Exemption 2: 133

Exemption 3: 2

Exemption 4: 351

Exemption 5: 55

Exemption 6: 252

Exemption 7(A): 66

Exemption 7(B): 11

Exemption 7(C): 181

Exemption 7(D): 3

Exemption 7(E): 5

Exemption 7(F): 0

Exemption 8: 0

Exemption 9: 0

4. Other reasons for nondisclosure (total): 355

a. No records: 208

b. Referrals: 48

c. Request withdrawn: 47

d. Fee-related reason: 5

e. Records not reasonably described: 7

f. Not a proper FOIA request for some other reason: 0

g. Not Department record: 12

h. Duplicate request: 12

i. Other (specify): 16 (See Exhibit page 15)

VI. Appeals of Initial Denials of FOIA Requests

A. Numbers of appeals:

1. Appeals received during FY 2004: 25
2. Appeals processed during FY 2004: 59

B. Disposition of appeals:

1. Number completely upheld: 36
2. Number partially reversed: 9
3. Number completely reversed: 1

a. Number of times each FOIA exemption used (counting each exemption once per request) for each partially reversed and completely reversed decision:

Exemption 1: 0

Exemption 2: 1

Exemption 3: 0

Exemption 4: 1

Exemption 5: 1

Exemption 6: 2

Exemption 7: 8

Exemption 8: 0

Exemption 9: 0

4. Other reasons for nondisclosure (total): 13

a. No records: 1

b. Referrals: 1

c. Request withdrawn: 5

d. Fee-related reason: 0

e. Records not reasonably described: 0

- f. Not a proper FOIA request for some other reason: 0
- g. Not the Department record: 0
- h. Duplicate request: 0
- i. Other (specify): Closed Administratively: 4
Remanded for further processing: 2

VII. Compliance with Time Limits/Status of Pending Requests

(For details reference Exhibits I.A and IV)

A. Median processing time for FOIA requests processed during the year:

1. Simple Requests:

- a. Number processed: 1,566
- b. Median time—Calendar days to process: See Exhibit IV

2. Complex Requests:

- a. Number processed: 442
- b. Median time—Calendar days to process: See Exhibit IV

3. Expedited Requests:

- a. Number processed: 74
- b. Median time—Calendar days to process: See Exhibit IV

B. Status of pending FOIA requests:

- 1. Number pending at end of FY 2004: 348
- 2. Median time—Calendar days requests were pending: See Exhibit I.A

VIII. Comparison with Previous Year

This document is the seventh Annual Report of the U.S. Department of Education FOIA activities to the U.S. Department of Justice. It includes activities from October 1, 2003 through September 30, 2004. The Department experienced approximately a twenty percent increase in FOIA requests during FY 2004 as compared to FY 2003.

In FY 2004 the Department made a significant increase in the level of staffing for FOIA activities. Additionally, during the third quarter of FY 2004, the Department began re-engineering the manner in which FOIA requests are processed. Early indications show that this new process has begun to reduce backlogs and reduce median processing time.

During FY 2004 the amount of fees collected from requesters decreased 12% from FY 2003.

A. FY 2004 Expedited Requests:

1. Number Received: 74
2. Number Granted: 74

IX. Costs/FOIA Staffing

(For details reference Exhibit V)

A. Staffing levels:

1. Number of full-time FOIA personnel: 4
2. Number of personnel with part-time or occasional FOIA duties (in total work - years):
6.7 Work - Years
3. Total Number of Personnel (in work – years): 10.7 Work-Years

B. Total costs (including staff and all resources):

1. FOIA processing (including appeals): \$809,158.11
2. Litigation-related activities (estimated): None
3. Total costs: \$809,158.11

X. Fees

(For details reference Exhibit V)

A. Total amount of fees collected by the Department for processing requests: \$13,732.32

B. Percentage of total costs: 2%

XI. FOIA Regulations (Including Fee Schedule)

The Department FOIA regulation is found under Title 34 Code of Federal Regulations (CFR), Part 5—Availability of Information to the Public Pursuant to Public Law 90-23. A copy of this regulation is available at http://www.access.gpo.gov/nara/cfr/waisidx_01/34cfr5_01.html.

The current Department FOIA Regulation, by Subpart:

Subpart A: Definitions

Subpart B: What Records Are Available

Subpart C: Freedom of Information Officer

Subpart D: Procedures for Requesting Access to Records

Subpart E: Fees and Charges

Subpart F: Availability of Specific Records

Subpart G: Administrative Review

Exhibit I.A
The Department FOIA Annual Report for FY 2004
FOIA Request Activities during the Fiscal Year

Headquarters Organizations	FY 2003 Requests Pending	FY 2004 Receipts	Requests Completed During FY 2004	Requests Pending End of FY 2004
OS	0	67	33	34
OUS/ODS	0	35	35	0
OLCA	0	13	12	1
OGC	0	32	28	4
OIG	6	114	114	6
OIIA	0	12	5	7
OCFO	41	93	97	37
OCIO	0	6	6	0
OM	3	41	41	3
OELA	0	19	12	7
OCR	0	91	91	0
OESE	13	125	122	16
IES	8	65	59	14
FSA	4	231	151	84
OPE	9	96	102	3
OSERS	5	126	130	1
OVAE	5	61	57	9
OII	0	44	44	0
OSDFS	0	108	104	4
Headquarters Totals:	94	1379	1243	230

Regional Offices	FY 2003 Requests Pending	FY 2004 Receipts	Requests Completed During FY 2004	Requests Pending End of FY 2004
Region I – Boston	14	124	117	21
Region II – NY	6	59	57	8
Region III - Phila.	10	79	88	1
Region IV - Atlanta	0	74	74	0
Region V - Chicago	5	173	167	11
Region VI - Dallas	6	84	81	9
Region VII – KC	2	28	28	2
Region VIII - Denver	1	33	32	2
Region IX – SF	57	48	43	62
Region X – Seattle	2	113	114	1
Metro Region (OCR)	1	38	38	1
Regional Office Totals:	104	853	839	118

ED TOTALS:	198	2232	2082	348
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Exhibit I.B
The Department FOIA Annual Report for FY 2004
Disposition of FOIA Requests Completed during the Fiscal Year

Headquarters Organization	Disposition of Initial Requests Completed During FY 2004		
	Granted	Partially Granted	Denied
OS	33	0	0
OUS/ODS	14	0	0
OLCA	0	1	0
OGC	3	15	0
OIG	8	44	24
OIIA	4	1	0
OCFO	67	21	0
OCIO	6	0	0
OM	18	9	0
OELA	1	0	5
OCR	58	11	3
OESE	55	27	0
IES	14	35	0
FSA	109	7	0
OPE	9	49	0
OSERS	23	97	0
OVAE	8	31	0
OII	0	39	0
OSDFS	11	83	0
Headquarters Totals:	441	470	32

Regional Offices	Disposition of Initial Requests Completed During FY 2004		
	Granted	Partially Granted	Denied
Region I - Boston	88	18	0
Region II - NY	48	7	2
Region III - Phila.	68	8	3
Region IV - Atlanta	65	4	1
Region V - Chicago	87	62	12
Region VI - Dallas	31	39	3
Region VII - KC	24	2	0
Region VIII - Denver	11	10	6
Region IX - SF	32	5	1
Region X - Seattle	83	27	0
Metro Region (OCR)	29	7	1
Regional Office Totals:	566	189	29

ED TOTALS:	1007	659	61
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Exhibit II.A
The Department FOIA Annual Report for FY 2004
FOIA Exemptions Invoked for Partially Granted & Denied FOIA Requests during the Fiscal Year

Headquarters Organizations	FOIA Exemptions Invoked in Initial Requests Processed during FY 2004								
	(b)(1)	(b)(2)	(b)(3)	(b)(4)	(b)(5)	(b)(6)	(b)(7)(a)	(b)(7)(b)	(b)(7)(c)
OS	0	0	0	0	0	0	0	0	0
OUS/ODS	0	0	0	0	0	0	0	0	0
OLCA	0	1	0	0	1	0	0	0	0
OGC	0	0	0	0	15	0	0	0	0
OIG	0	7	1	0	17	45	20	0	30
OIIA	0	0	0	0	0	1	0	0	0
OCFO	0	0	0	19	0	2	0	0	0
OCIO	0	0	0	0	0	0	0	0	0
OM	0	0	0	0	0	5	0	0	0
OELA	0	4	0	4	0	2	0	0	0
OCR	0	0	0	0	0	0	0	11	0
OESE	0	0	0	20	0	27	0	0	0
IES	0	0	0	25	2	20	0	0	0
FSA	0	2	0	0	5	8	0	0	0
OPE	0	0	0	49	0	0	0	0	0
OSERS	0	94	0	87	2	72	0	0	0
OVAE	0	25	0	25	0	22	0	0	0
OII	0	0	0	39	0	0	0	0	0
OSDFS	0	0	0	83	0	0	0	0	0
Headquarters Sub-Total:	0	133	1	351	42	204	20	11	30

Regional Offices	FOIA Exemptions Invoked in Initial Requests Processed during FY 2004								
	(b)(1)	(b)(2)	(b)(3)	(b)(4)	(b)(5)	(b)(6)	(b)(7)(a)	(b)(7)(b)	(b)(7)(c)
Region I - Boston	0	0	0	0	3	10	3	0	9
Region II - NY	0	0	0	0	0	7	0	0	0
Region III - Phila.	0	0	0	0	0	1	8	0	5
Region IV - Atlanta	0	0	0	0	0	0	1	0	3
Region V - Chicago	0	0	0	0	0	1	16	0	59
Region VI - Dallas	0	0	1	0	1	12	0	0	33
Region VII - KC	0	0	0	0	1	0	1	0	1
Region VIII - Denver	0	0	0	0	0	9	5	0	10
Region IX - SF	0	0	0	0	0	5	0	0	0
Region X - Seattle	0	0	0	0	6	0	11	0	27
Metro Region (OCR)	0	0	0	0	2	3	1	0	4
Regional Sub-Total:	0	0	1	0	13	48	46	0	151

ED TOTALS:	0	133	2	351	55	252	66	11	181
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Exhibit II.B
The Department FOIA Annual Report for FY 2004
FOIA Exemptions Invoked for Partially Granted & Denied FOIA Requests during the Fiscal Year

Headquarters Organizations	FOIA Exemptions Invoked in Initial Requests Processed during FY 2004				
	(b)(7)(d)	(b)(7)(e)	(b)(7)(f)	(b)(8)	(b)(9)
OS	0	0	0	0	0
OUS/ODS	0	0	0	0	0
OLCA	0	0	0	0	0
OGC	0	0	0	0	0
OIG	3	5	0	0	0
OIIA	0	0	0	0	0
OCFO	0	0	0	0	0
OCIO	0	0	0	0	0
OM	0	0	0	0	0
OELA	0	0	0	0	0
OCR	0	0	0	0	0
OESE	0	0	0	0	0
IES	0	0	0	0	0
FSA	0	0	0	0	0
OPE	0	0	0	0	0
OSERS	0	0	0	0	0
OVAE	0	0	0	0	0
OII	0	0	0	0	0
OSDFS	0	0	0	0	0
Headquarters Sub-Total:	3	5	0	0	0

Regional Offices	FOIA Exemptions Invoked in Initial Requests Processed during FY 2004				
	(b)(7)(d)	(b)(7)(e)	(b)(7)(f)	(b)(8)	(b)(9)
Region I – Boston	0	0	0	0	0
Region II – NY	0	0	0	0	0
Region III - Phila.	0	0	0	0	0
Region IV – Atlanta	0	0	0	0	0
Region V – Chicago	0	0	0	0	0
Region VI – Dallas	0	0	0	0	0
Region VII – KC	0	0	0	0	0
Region VIII - Denver	0	0	0	0	0
Region IX - SF	0	0	0	0	0
Region X - Seattle	0	0	0	0	0
Metro Region (OCR)	0	0	0	0	0
Regional Sub-Total:	0	0	0	0	0

ED TOTALS:	3	5	0	0	0
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Exhibit III
The Department FOIA Annual Report for FY 2004
Other Reasons for Non-Disclosure in Response to FOIA Requests Completed during the Fiscal Year

Headquarters Or Regional Office	No Records	Referrals	Request Withdrawn	Fee-Related Reason	Not Reasonably Described	Not a Proper Request	Not an ED Record	Duplicate Request	Other*	Total Number Completed
OS	0	0	0	0	0	0	0	0	0	0
OUS/ODS	19	2	0	0	0	0	0	0	0	21
OLCA	10	1	0	0	0	0	0	0	0	11
OGC	10	0	0	0	0	0	0	0	0	10
OIG	26	12	0	0	0	0	0	0	0	38
OIIA	0	0	0	0	0	0	0	0	0	0
OCFO	9	0	0	0	0	0	0	0	0	9
OCIO	0	0	0	0	0	0	0	0	0	0
OM	1	0	0	1	3	0	0	1	8	14
OELA	5	0	1	0	0	0	0	0	0	6
OCR	16	0	3	0	0	0	0	0	0	19
OESE	12	23	4	0	0	0	1	0	0	40
IES	10	0	0	0	0	0	0	0	0	10
FSA	19	1	5	0	1	0	9	0	0	35
OPE	30	4	1	1	1	0	0	6	1	44
OSERS	1	0	7	0	0	0	0	2	0	10
OVAE	9	1	2	3	1	0	0	1	1	18
OII	5	0	0	0	0	0	0	0	0	5
OSDFS	0	0	7	0	0	0	0	0	3	10
Headquarters Sub-Total:	182	44	30	5	6	0	10	10	13	300
Region I - Boston	5	0	6	0	0	0	0	0	0	11
Region II - NY	0	0	0	0	0	0	0	0	0	0
Region III - Phila.	0	3	4	0	0	0	1	0	1	9
Region IV - Atlanta	0	0	1	0	0	0	1	0	2	4
Region V - Chicago	6	0	0	0	0	0	0	0	0	6
Region VI - Dallas	4	0	4	0	0	0	0	0	0	8
Region VII - KC	2	0	0	0	0	0	0	0	0	2
Region VIII - Denver	4	0	0	0	1	0	0	0	0	5
Region IX - SF	3	0	0	0	0	0	0	2	0	5
Region X - Seattle	1	1	2	0	0	0	0	0	0	4
Metro Region (OCR)	1	0	0	0	0	0	0	0	0	1
Regional Sub-Total	26	4	17	0	1	0	2	2	3	55
ED TOTALS:	208	48	47	5	7	0	12	12	16	355

*See following page for individual component explanations.

***EXPLANATION OF DISPOSITION OF FOI INITIAL REQUESTS:
OTHER REASONS FOR NONDISCLOSURE
(COLUMN MARKED "OTHER")**

Component	Number of Times	Reason (s)
OVAE	1	Response pending further information from requestor
Region IV - Atlanta	2	Information was previously requested by the same requestor
Region III - Philadelphia	1	Person who requested information did not respond with appropriate address
OPE	1	Response pending further information
OM	8	Responded to by other POs
OSDFS	3	Reassigned to other POs

Exhibit IV
The Department FOIA Annual Report for FY 2004
Median Processing Time for FOIA Requests Completed during the Fiscal Year

Headquarters Or Regional Office	Simple Requests		Complex Requests		Expedited Requests		Total Number Completed
	Number	Median Time*	Number	Median Time*	Number	Median Time*	
OS	33	20	0	0	0	0	33
OUS/ODS	35	0	0	0	0	0	35
OLCA	13	3	0	0	0	0	12
OGC	25	11	3	45	0	0	28
OIG	112	11	2	134	0	0	114
OIIA	5	10	0	0	0	0	5
OCFO	87	15	5	25	5	5	97
OCIO	6	18	0	0	0	0	6
OM	34	15	7	31	0	0	41
OELA	12	13	0	0	0	0	12
OCR	91	6	0	0	0	0	91
OESE	75	15	27	60	20	10	122
IES	15	30	44	60	0	0	59
FSA	81	30	40	65	30	20	151
OPE	92	20	10	20	0	0	102
OSERS	110	13	13	15	7	12	130
OVAE	57	17	0	0	0	0	57
OII	37	29	7	42	0	0	44
OSDFS	102	10	1	10	1	10	104
Headquarters Sub-Total	1021		159		63		1243
Region I - Boston	117	13	0	0	0	0	117
Region II - NY	55	10	2	2	0	0	57
Region III - Phila.	50	16	38	64	0	0	88
Region IV - Atlanta	74	20	0	0	0	0	74
Region V - Chicago	92	13	75	10	0	0	167
Region VI - Dallas	57	28	21	50	3	21	81
Region VII - KC	28	26	0	0	0	0	28
Region VIII - Denver	24	16	8	25	0	0	32
Region IX - SF	12	5	23	68	8	3	43
Region X - Seattle	0	0	114	7	0	0	114
Metro Region (OCR)	36	14	2	25	0	0	38
Regional Sub-Total	545		283		11		839
ED TOTALS:	1,566	ED Median Time	442	ED Median Time	74	ED Median Time	2,082

*Note: Median Time is based on Calendar Days

Exhibit IV.A
The Department FOIA Annual Report for FY 2004
Status of pending requests

Headquarters Organizations and Regional Offices	Requests Pending Ending of FY 2004	Median days Pending FY 2004
OS	34	25
OUS/ODS	0	0
OLCA	1	3
OGC	4	7
OIG	6	13
OIIA	7	10
OCFO	37	15
OCIO	0	0
OM	3	26
OELA	7	10
OCR	0	0
OESE	16	88
IES	14	60
FSA	84	65
OPE	3	20
OSERS	1	12
OVAE	9	17
OII	0	0
OSDFS	4	52
Region I - Boston	21	13
Region II - NY	8	10
Region III - Phila.	1	86
Region IV - Atlanta	0	0
Region V - Chicago	11	8
Region VI - Dallas	9	22
Region VII - KC	2	34
Region VIII - Denver	2	19
Region IX - SF	62	155
Region X - Seattle	1	4
Metro Region (OCR)	1	14
Total	348	N/A

Exhibit V
Estimated Workyears / Costs and Fees during FY 2004

Headquarters or Regional Office	Estimated Costs, By Type (In Dollars)		
	FOIA Processing Including Appeals	Litigation	Total Costs
OS	\$4,713.05	0.00	\$4,713.05
OUS/ODS	\$1,813.87	0.00	\$1,813.87
OLCA	\$7,089.00	0.00	\$7,089.00
OGC	\$58,305.00	0.00	\$58,305.00
OIG	\$51,203.00	0.00	\$51,203.00
OIIA	\$533.82	0.00	\$533.82
OCFO	\$9,791.18	0.00	\$9,791.18
OCIO	\$298,611.00	0.00	\$298,611.00
OM	\$7,172.28	0.00	\$7,172.28
OELA	\$432.64	0.00	\$432.64
OCR	\$12,871.86	0.00	\$12,871.86
OESE	\$28,362.56	0.00	\$28,362.56
IES	\$10,630.89	0.00	\$10,630.89
FSA	\$61,885.85	0.00	\$61,885.85
OPE	\$6,249.54	0.00	\$6,249.54
OSERS	\$29,109.96	0.00	\$29,109.96
OVAE	\$2,915.00	0.00	\$2,915.00
OII	\$17,858.00	0.00	\$17,858.00
OSDFS	\$8,644.48	0.00	\$8,644.48
Headquarters Sub-Total	\$618,192.98	0.00	\$618,192.98
Region I - Boston	\$26,887.18	\$0.00	\$26,887.18
Region II - NY	\$3,741.76	\$0.00	\$3,741.76
Region III - Phila.	\$12,928.43	\$0.00	\$12,928.43
Region IV - Atlanta	\$39,516.00	\$0.00	\$39,516.00
Region V - Chicago	\$30,896.09	\$0.00	\$30,896.09
Region VI - Dallas	\$16,631.40	\$0.00	\$16,631.40
Region VII - KC	\$6,216.56	\$0.00	\$6,216.56
Region VIII - Denver	\$7,093.60	\$0.00	\$7,093.60
Region IX - SF	\$19,988.00	\$0.00	\$19,988.00
Region X - Seattle	\$17,458.88	\$0.00	\$17,458.88
Metro Region (OCR)	\$9,607.23	\$0.00	\$9,607.23
Regional Sub-Total	\$191,965.13	\$0.00	\$191,965.13
ED TOTALS:	\$809,158.11	\$0.00	\$809,158.11