

PRIORITY CONSIDERATION OR PLACEMENT REGISTRATION

**ALL ITEMS ON THIS REGISTRATION MUST BE COMPLETED
A CURRENT SF-171, "APPLICATION FOR FEDERAL EMPLOYMENT," MUST BE ATTACHED IN ALL CASES**

Name, Address and Telephone Number of Registering Office	Date of Registration
	Title and Signature of Registering Personnel Officer

Name of Registrant _____

Reason for Registration

- Repromotion consideration (grade and pay retention eligible). Expiration date of consideration is ___/___/___
- Repromotion consideration (ineligible for grade and pay retention). Expiration date of consideration is ___/___/___
- Reemployment consideration based on: Expiration date of consideration is ___/___/___
 - separation through reduction in force; or
 - full or partial recovery from a compensable injury or illness after more than one year.
- Mandatory reemployment based on: Action must be completed by ___/___/___
 - service with a public international organization;
 - a Letter of Authority;
 - the Foreign Assistance Act;
 - statutory reemployment;
 - full recovery from a compensable illness or injury within one year;
 - military service; or
 - reserve service
- Recovery disability annuitant.
- Special consideration program. Expiration date of consideration is ___/___/___
- Mandatory corrective or remedial action.
- Failure to satisfactorily complete supervisory or managerial probationary period.
- Other (cite authority or regulation): _____

Geographic Availability (Specify state or states or major metropolitan areas)

Will Employee Accept a Continuing Part-time Position (16-32 hours per week)?

- YES NO Only for _____ hours per week

Skills	Pay Plan	Occupational Series	Title	Present Grade	Lowest Acceptable Grade
Present Skill	___	___	_____	___	___
Skill 2	___	___	_____	___	___
Skill 3	___	___	_____	___	___
Skill 4	___	___	_____	___	___
Skill 5	___	___	_____	___	___

(Attach continuation sheet if necessary)

INSTRUCTIONS FOR COMPLETING REGISTRATION

- 1. The registering office is the employee's personnel office or the office with primary responsibility for replacement or consideration. That office is responsible for the accuracy and completeness of the registration sheet.
2. See DOE 3330.2 for definitions and requirements of specific priorities and considerations.
3. Do not indicate availability throughout a particular geographic area unless the employee is in fact available for appointment throughout the entire area.
4. The employee's present skill is represented by the occupational series that includes the employee's current or last position. Similarly, skills two through five are expressed in terms of an occupational series for which the employee meets applicable, approved qualification standards.
5. When a present skill is shown, enter the actual grade held by all GS or PMRS employees; for wage grade system employees, convert the grade held to the corresponding grade under the Federal Wage System.
6. Enter the lowest grade for which the employee will accept assignment in that particular occupation. No referrals will be made to positions at a lower grade than that shown.

PRIVACY ACT STATEMENT

Authority: Title 5, United States Code, 3852; Section 528 of the Foreign Service Act of 1946; Section 624(d) of the Foreign Assistance Act of 1961; The Peace Corps Act of 1961; Section 104(d) of the Mutual Educational and Cultural Exchange Act of 1961; Executive Order 9932; Section 5(c) of Executive Order 11034; Federal Personnel Manual chapters 315, 330, 335, 351, 352, 353, and 713; and DOE 3330.2

This form is used to identify applicants, employees, and former employees who may be eligible for priority consideration or placement. It records entitlements, if any, expiration dates, and occupational series for which the individual may qualify.

Providing the information and data is mandatory. Failure to complete all of the items may result in incomplete consideration.

REFERRALS

Titles, Series and Grade of Vacancy for Which Considered Vacancy Announcement Number (if applicable) Action Taken (requires justification attached)

(Attach continuation sheet if necessary)